

MAPLE HALL
AUDIO/VISUAL AGREEMENT

Applications must be turned in no later than 15 business days prior to the event for scheduling purposes.

Name: _____ Date: _____

Day of Event: _____

Name of Group or Function: _____

What time will the equipment need to be set up and ready ? _____ AM/PM

How long will you need the equipment for ? _____

The following technicians have been approved by the Town of La Conner for set-up of the Audio/Visual equipment for a contracted fee determined by the technician that **does not** include the following equipment rental charges. **All events are required to hire a technician, as no key will be checked out to anyone other than those named below:**

John King home: (360) 679-2843 work: (360) 734-5744 ext. 104
Steve Craig home: 293-8977 work: 416-6661
Please contact them directly for availability.

The following is a price list of the Audio/Video equipment available through the Town of La Conner. Please check the line item(s) you wish to utilize on the day of your event. Rental rates are quoted on a per day basis.

All equipment must stay within the facility.

<u>Description of Item</u>	<u>Cost</u>	<u>Qty</u>	<u>Days</u>
<input type="checkbox"/> Standing podium with microphone	\$35.00		x _____
<input type="checkbox"/> Microphones with table stands (6 available)	\$15.00 ea.	_____	x _____
<input type="checkbox"/> Audio-Mixer (6 available)	\$25.00	_____	x _____
<input type="checkbox"/> Portable P.A. system	\$35.00		x _____
<input type="checkbox"/> Portable screen (5' x 5')	\$10.00		x _____
<input type="checkbox"/> Stage screen (10' x 12')	\$25.00		x _____
<input type="checkbox"/> 35 mm slide projector	\$25.00		x _____
<input type="checkbox"/> Overhead projector	\$25.00		x _____
<input type="checkbox"/> VCR/DVD computer/TV projection equipment	\$200.00		x _____
<input type="checkbox"/> Lighting console (includes all stage lighting)	\$75.00		x _____
<input type="checkbox"/> Revolving mirror ball	\$25.00		x _____
<input type="checkbox"/> CD player (holds five CD's at a time)	\$20.00		x _____
Total rental fees due	\$ _____		

Signature of Applicant: _____ **Date:** _____