



TOWN OF LA CONNER BUILDING PERMIT APPLICATION CLASS I

Applications requiring a building permit must first be submitted to the Town of La Conner for land use review and approval, then submitted to Skagit County Planning and Permit Center for plan review and issuance of a building permit.

A complete application includes all applicable fees, the completed form(s) and any required plans, cross-sections, site assessments, project contact list and reports. Incomplete applications will delay project review.

Date of Application: _____
Site Address: _____

File # _____
Tax Parcel Number _____

PROPERTY OWNER:

NAME _____
MAILING ADDRESS _____
CITY _____ STATE _____ ZIP CODE _____
PHONE _____ EMAIL _____

CONTRACTOR:

NAME _____
MAILING ADDRESS _____
CITY _____ STATE _____ ZIP CODE _____
PHONE _____ EMAIL _____

ITEMS SHOWN ON PLANS: In order to process your application the following information must be submitted: *(please place check mark by completed items)*

- Evidence of property ownership
- Vicinity map (to scale on 17 x 25 1/2" sheet showing names, location of property lines, adjacent streets/roads, and indicating major development structures)
- Plot/Site plan (to scale on 17 x 25 1/2" sheet showing contour levels, degree and heights of slopes)
- Floodplain Elevation Certification, if applicable
- Location and dimensions of all vehicular points of ingress and egress, channelizations, traffic circulation and parking areas (size, dimension and location of proposed parking spaces)
- Location and dimensions of pedestrian entrances, exits, walks
- Building and structure footprint, dimensions and gross floor area
- Setbacks of all existing and proposed structures specified on the plans
- Location of any outdoor storage areas
- Location, name, type and width of any public or private, existing or proposed easements and street right-of-ways on or abutting the site
- Grades, profiles and cross-sections of proposed streets, if applicable
- Availability and location of existing and proposed utilities on the site including water, sewer and stormwater drainage
- Distance to nearest body of water or critical area, location and extent of critical areas on the site
- Location and size of all trees greater than 6 inches in diameter 5 feet above grade on the site
- Repair/Remodel
- Square footage of impervious surface

OFFICE USE ONLY

Waivers of Submittal Requirements

