



TOWN COUNCIL AGENDA

July 25, 2023

104 Commercial Street

Upper Maple Center

And by Zoom

Information is below and on the Town Website

Skagit County Washington
Incorporated 1890
www.townoflaconner.org

I. Call to Order

II. Pledge of Allegiance

III. Public Comments (Limit: 3 minutes per person)

IV. Presentations:

V. CONSENT AGENDA

A. Consent Agenda (Approved without objection 5/0)

1. Approval of the Minutes: Council Meeting July 11, 2023

Finance:

Approval of Accounts Payable

Approval of Payroll

VI. REPORTS

1. Administrator's Report

2. Mayor's Report

3. Council Committee Reports

VII. UNFINISHED BUSINESS:

1. Center Street Project – Discussion
2. Jenson Property – Discussion
3. Agreement – Nelson Lumber Construction

VIII. NEW BUSINESS

IX. MAYOR ROUNDTABLE

X. EXECUTIVE SESSION

There may be an executive session immediately preceding or following the meeting as allowed by RCW 42.30.110 and as announced by the presiding officer.

Join Zoom Meeting – This Meeting will be Recorded

<https://phaudowud-online.zoom.us/j/89347276657?pwd=eTBGSml4QkFOSnJlcGVZTVZaYkRrUT09>

Meeting ID: 893 4727 6657

Passcode: 822280

One tap mobile

Meeting ID: 893 4727 6657

Passcode: 822280

Phone Number: 1-253-215-8782

Find your local number: <https://us02web.zoom.us/u/kdzUmlTtO0>

Consent Agenda

- 1) Approval of Minutes**
- 2) Approval of Accounts Payable**
- 3) Approval of Payroll**

Town of La Conner

Town Council Special Meeting
July 11, 2023, 5:00 p.m.
Upper Maple Center, 104 Commercial Street
And By Zoom

Present: Councilmembers, Taylor, Carlson, Dole, Chamberlain and Wohleb

Also Present: Administrator Thomas, Finance Director DeGoede, Public Works Director Lease and Fire Chief/Code Enforcement Officer Reinstra.

This meeting was held electronically on Zoom. Information to join was posted at Town Hall and on the Town Website.

The meeting was called to order by Mayor Hayes to initiate a SWOT Analysis for the upcoming Strategic Planning Council Retreat.

Facilitators Brian Murphy and Julia Tesch of Berk Consulting led the meeting to discuss the recent community survey results of the Town's strengths and weaknesses. Items such as public safety, affordable housing, concern of preserving La Conner's historical quality and natural issues, such as flooding will be discussed at the upcoming Council Retreat. Also, setting goals for future infrastructure needs and meeting rising costs of services and employees.

There being no further business the meeting ended at 5:55 p.m.

Maria DeGoede, Finance Director

Ramon Hayes, Mayor

Town of La Conner

Town Council Meeting
July 11, 2023 – 6:00 p.m.

The meeting of the La Conner Town Council was called to order at 6:00 p.m. by Mayor Hayes
Present: Councilmembers Taylor, Carlson, Dole, Chamberlain and Wohleb.

Also present: Administrator Thomas, Finance Director DeGoede, Public Works Director Lease and Fire Chief/Code Enforcement Officer Reinstra.

This was a hybrid meeting held in person and electronically on Zoom. Information to join was posted at Town Hall, the published Agenda in the La Conner Weekly News, and on the Town Website.

Public Comments:

Resident Leslie Smith, felt Airbnbs and short-term rentals should be added to the threat list for the Council Retreat review as they are a threat to affordable housing.

Resident Debbie Aldrich expressed her concern on the parking on Center Street. It was bumper to bumper parked cars during the La Conner Live Concert. Where are the cars going to park for the 306 Center Street Project?

Resident Linda Talman stated we have an opportunity to do the right thing with short-term rentals and focus on our community, families and the survival of our schools.

Resident William Smith questioned the reference of Airbnb and short-term rental. Staff will direct this question to Planner Davolio when he returns to the office.

Resident Gary Nelson discussed the parking issues on Morris Street and how the Center Street Project will just exacerbate the problem.

Consent Agenda:

Approval of Agenda

Approval of the Minutes of the June 27, 2023 Council Meeting.

Accounts Payable:

Electronic Payments:	Checks 26196- 26244	\$102,340.45
	#2018127 - Invoice Cloud Fees	\$153.80
	#2018128 - US Bank Fees	\$263.48
	Total	\$102,757.73

Payroll of July 5, 2023	Checks	5740 - 5747	\$4,054.06
Electronic Payments:	#2018122	AWC Benefit Trust	\$13,646.08
	#2018123	Deferred Comp	\$2,241.00
	#2018124	PERS Retirement	\$10,780.28
	#2018125	Teamsters Benefit	\$10,459.20
	#2018126	Payroll Taxes	\$9,128.73
		<u>Payroll Auto Deposit</u>	<u>\$29,261.37</u>
		Total Payroll	\$79,570.72

Councilmember Wohleb noted a misspelling in the minutes.

Councilmember Dole moved to approve the Consent Agenda with the correction. Motion seconded by Councilmember Taylor. Motion carried 5/0.

Revenue and Expenditure Reports:

Mayor Hayes noted the Sales Tax for June dropped again with a 3% decrease from the estimated budget. However, Hotel Motel is 7% over the estimated budget. The remaining taxes were solid.

Department Head Reports:

Public Works:

The speed cushions have been installed on Center and Talbot Streets and have slowed down traffic. Also discussed was the Town is unable to obtain a Franchise Agreement with Zipley as they are the successor to the lines that historically have been franchised by the State.

Fire Department/Code Enforcement:

Fire Chief Reinstra explained he has received complaints regarding the Town docks being used by commercial fishing boats that are damaging the docks and noise complaints due to fireworks. He is also working closer with Planning on addressing non-permitted construction in Town.

Mayor's Report:

Mayor Hayes reported on his tour at the WWTP and the composting process. Also, he will be putting together a proclamation for the Tom Robbins Day, to include presenting him with the key to the Town. A parade and festivities will also take place, put together by a few citizens.

Council Committee Reports:

Emergency Management Commission: Councilmember Dole reported the Commission will now meet once a month on the fourth Tuesday of the month. The next meeting will be a walking tour of the North end of the Channel.

Agreement – Talmon Infrastructure Improvement Agreement (306 Center Street):

Public Works Director Lease explained the contractor pays for the engineering fees that includes his calculated time. A 50% deposit is required and they are responsible for anything above the estimated costs. Also, he stressed this agreement has nothing to do with land use or building permits, only the infrastructure such as the utilities, right-of-way improvements, traffic and parking.

Council did not second a motion. The Talmon Infrastructure Improvement Agreement was not approved.

Resolution 623 – Honoring UPS Driver Hector Soltero:

Mayor Hayes read the Resolution in appreciation for over a decade of Mr. Soltero's service to the community. Councilmember Dole will make arrangements for him to be presented with the Resolution.

Councilmember Wohleb moved to approve Resolution 623 in appreciation of UPS Driver Hector Soltero. Motion seconded by Councilmember Chamberlain. Motion carried 5-0.

Pioneer Park Tree Removal:

Public Works Director Lease explained he looked into Resident Linda Talman's concern on the eagles' habitat and removal of trees. He researched on Federal, State and Local levels and found that unless the tree has an active nest, it can be removed. Because he has only received verbal estimates from contractors, he is not requesting a motion from Council at this time.

There being no further business the meeting ended at 6:39 p.m.

Maria DeGoede, Finance Director

Ramon Hayes, Mayor

Town of La Conner

Town Council Special Meeting

July 13, 2023, 10:45 a.m.

Fireside Room, 104 Commercial Street

In-person only

Present: Councilmembers, Taylor, Carlson, Dole, Chamberlain and Wohleb

Also Present: Administrator Thomas, Finance Director DeGoede and Public Works Director Lease.

The meeting was called to order by Mayor Hayes for the review and approval of the Talmon Infrastructure Improvement Agreement (306 Center Street Project).

Administrator Thomas explained this was on the July 11, 2023 Agenda, but was not approved by Council. He and Public Works Director Lease explained this is only for the engineering review for required infrastructure improvements that will meet the Town's requirements and will be paid by the contractor.

Public Comments included:

Resident Maggie Wilder asked who will pay for this if the Contractor fails to. Response was the Contractor pays half upfront and bonds are in place.

Resident Linda Talman questioned the reference to Sedro Woolley's code on the plans. Response was it is common on new plans and it will be addressed and fixed during the review.

Dale King of Faber Construction also explained this was just a preliminary plan or concept that will be reviewed and changed as required by the Town.

Resident Georgia Johnson expressed her opinion of the Contractor's lack of concern of past issues, such as environmental.

Further Council discussions included confirmation this agreement is just for the infrastructure improvements and has nothing to do with land use. Also, the legal consequences we face by delaying or prohibiting this if it is within our codes.

Councilmember Dole moved to approve the Talmon Infrastructure Improvement Plan for 306 Center Street. Motion seconded by Councilmember Wohleb. Motion carried 5/0.

There being no further business the meeting ended at 11:05 a.m.

Maria DeGoede, Finance Director

Ramon Hayes, Mayor



TOWN OF LA CONNER

CLAIMS CLEARING

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that the merchandise or services hereinafter specified for July 25, 2023 have been received and that;

Checks Numbered:	26245 - 26279	\$133,923.13
Auto Payments:	2018131 – Excise Tax	\$9,301.78
	2018129 – Leasehold Tax	\$1,561.85

Are approved for a total payment of \$144,786.76 this 25th day of July 2023.

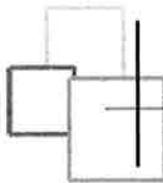


Finance Director

Councilmember – Finance Committee

Councilmember – Finance Committee

Councilmember



Voucher Directory

Fiscal: : 2023 - July

Council Date: : 2023 - July - 2nd Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
Ackermann Electric Co.	26245			2023 - July - 2nd Council Meeting	
		Invoice - 1568			
			Porta Potty Pump Repair		
			409-000-535-80-48-01	Plant Repair & Maintenance	\$175.83
		Total Invoice - 1568			\$175.83
	Total 26245				\$175.83
Total Ackermann Electric Co.					\$175.83
Astound Business Solutions	26246			2023 - July - 2nd Council Meeting	
		Invoice - AstoundJuly2023			
			Phones & Internet		
			001-000-518-30-42-00	Communications	\$347.48
			Town Hall		
			001-000-522-20-42-00	Communications	\$152.70
			Fire Dept.		
			003-000-575-50-42-01	Communications-MH/MC	\$227.94
			MH/MC		
			401-000-534-80-42-00	Communications	\$324.61
			PW 604 N. Third		
			409-000-535-80-42-00	Communications	\$20.63
			WWTP Marina Lift Station		
			409-000-535-80-42-00	Communications	\$197.57
			WWTP		
		Total Invoice - AstoundJuly2023			\$1,270.93
	Total 26246				\$1,270.93
Total Astound Business Solutions					\$1,270.93
Barone, Inc.	26247			2023 - July - 2nd Council Meeting	
		Invoice - 62767			
			Site Lense		
			403-000-531-38-48-03	System Repair & Maintenance	\$32.62
		Total Invoice - 62767			\$32.62
	Total 26247				\$32.62
Total Barone, Inc.					\$32.62

Vendor	Number	Reference	Account Number	Description	Amount
Byrn, Roger	26248			2023 - July - 2nd Council Meeting	
		Invoice - 992017			
			June 2023 Fire Hall Cleaning		
			001-000-522-20-48-01	Building Repair & Maintenance	\$250.00
			Total Invoice - 992017		\$250.00
	Total 26248				\$250.00
Total Byrn, Roger					\$250.00
Canon Financial Services INC.	26249			2023 - July - 2nd Council Meeting	
		Invoice - 30911023			
			Copier Lease		
			001-000-518-30-40-00	Lease Agreement Tax	\$10.47
			001-000-591-31-70-00	Rents & Leases - Capital	\$121.67
			70%		
			401-000-534-80-40-00	Lease Agreement Tax	\$2.24
			401-000-591-31-70-00	Rents & Leases - Capital	\$26.07
			15%		
			409-000-535-80-40-00	Lease Agreement Tax	\$2.24
			409-000-591-31-70-00	Rents & Leases - Capital	\$26.07
			15%		
			Total Invoice - 30911023		\$188.76
	Total 26249				\$188.76
Total Canon Financial Services INC.					\$188.76
Cascade Natural Gas Corp	26250			2023 - July - 2nd Council Meeting	
		Invoice - CasGasJuly2023			
			Utility - Gas		
			001-000-518-30-47-00	Public Utility Services	\$19.11
			204 Douglas-Town Hall		
			001-000-522-20-47-00	Public Utility Services	\$26.82
			12142 Chilberg-Fire Hall		
			003-000-575-50-47-01	Public Utility Services-MH/MC	\$40.43
			108 Commercial-MH/MC		
			003-000-575-50-47-02	Public Utility Services-GC	\$71.09
			622 S 2nd Street-GC		
			401-000-534-80-47-00	Public Utility Services	\$13.78
			604 N 3rd Street - PW		
			409-000-535-80-47-00	Public Utility Services	\$57.01
			12154 Chilberg - WWTP		
			409-000-535-80-47-00	Public Utility Services	\$13.00

Vendor	Number	Reference	Account Number	Description	Amount
			12154 B Chilberg - Sewer		
		Total Invoice - CasGasJuly2023			\$241.24
Total 26250					\$241.24
Total Cascade Natural Gas Corp					\$241.24
City of Anacortes					
	26251			2023 - July - 2nd Council Meeting	
		Invoice - CityofAncJune2023			
		June 2023 Water Charges			
		401-000-534-80-33-00		Purchase of Wholesale Water	\$36,274.00
		Water sales			
		Total Invoice - CityofAncJune2023			\$36,274.00
Total 26251					\$36,274.00
Total City of Anacortes					\$36,274.00
Commercial Fire Protection Inc.					
	26252			2023 - July - 2nd Council Meeting	
		Invoice - 70533			
		Town Hall Boiler Make Up			
		001-000-518-30-48-01		Building Repair & Maintenance	\$571.45
		Total Invoice - 70533			\$571.45
Total 26252					\$571.45
Total Commercial Fire Protection Inc.					\$571.45
Crystal Springs					
	26253			2023 - July - 2nd Council Meeting	
		Invoice - 5383122 071223			
		Water/Distilled			
		001-000-518-30-47-00		Public Utility Services	\$106.13
		409-000-535-80-31-02		Lab Supplies	\$107.77
		WWTP Distilled Water			
		Total Invoice - 5383122 071223			\$213.90
Total 26253					\$213.90
Total Crystal Springs					\$213.90
David Evans & Associates Inc.					
	26254			2023 - July - 2nd Council Meeting	
		Invoice - 540426			
		Talmon DE Agreement/WWTP General Svcs/WBS Transportation			
		005-000-543-10-41-00		Professional Services	\$132.53
		Transportation			

Vendor	Number	Reference	Account Number	Description	Amount
			005-000-552-30-41-02	DE Engineering Fees	\$127.53
			Tamon DE		
			401-000-534-80-41-02	DE Engineer Fees	\$127.54
			Talmon DE		
			403-000-531-38-41-05	DE Engineering Fees	\$127.53
			Tamon DE		
			403-000-594-31-60-02	Capital Projects	\$7,177.17
			Storm Drain		
			409-000-535-80-41-04	Engineering	\$1,236.93
			WWTP General		
			409-000-535-80-41-08	DE Engineering Fees	\$127.53
			Talmon DE		
		Total Invoice - 540426			\$9,056.76
		Invoice - 540427			
			Water System Plan		
			401-000-594-34-64-02	Capital Projects	\$3,284.22
		Total Invoice - 540427			\$3,284.22
		Invoice - 540428			
			Snapdragon Flats DE Agreement		
			005-000-552-30-41-02	DE Engineering Fees	\$141.51
			401-000-534-80-41-02	DE Engineer Fees	\$141.51
			403-000-531-38-41-05	DE Engineering Fees	\$141.52
			409-000-535-80-41-08	DE Engineering Fees	\$141.52
		Total Invoice - 540428			\$566.06
		Total 26254			\$12,907.04
		Total David Evans & Associates Inc.			\$12,907.04
Deborah Nicol	26255			2023 - July - 2nd Council Meeting	
			Invoice - NicolPPDepRef7/16/23		
				Nicol Pioneer Park Dep Ref 7/16/23	
			002-000-582-10-00-00	Park Deposit Refund	\$100.00
		Total Invoice - NicolPPDepRef7/16/23			\$100.00
		Total 26255			\$100.00
		Total Deborah Nicol			\$100.00
Edge Analytical	26256			2023 - July - 2nd Council Meeting	
			Invoice - 23-19045		
				Effluent Testing	
			409-000-535-80-48-05	Materials/Testing	\$46.50
			Sewer Testing		
		Total Invoice - 23-19045			\$46.50

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 23-19462			
		Heterotrophic Plate Count			
		401-000-534-80-41-00		Professional Services	\$58.00
			Water Testing Samples		
		Total Invoice - 23-19462			\$58.00
		Invoice - 23-19530			
		Coliform Testing			
		401-000-534-80-41-00		Professional Services	\$24.00
			Water Testing Samples		
		Total Invoice - 23-19530			\$24.00
		Invoice - 23-20165			
		Coliform Testing			
		401-000-534-80-41-00		Professional Services	\$24.00
			Water Testing Samples		
		Total Invoice - 23-20165			\$24.00
		Total 26256			\$152.50
Total Edge Analytical					\$152.50
Fastenal Company	26257			2023 - July - 2nd Council Meeting	
		Invoice - WAANA150076			
		Screws, Nuts, Bolts & Fasteners			
		003-000-575-50-48-01		Building Repair & Maint-MH/MC	\$39.57
		Total Invoice - WAANA150076			\$39.57
		Invoice - WAANA150133			
		Gloves			
		409-000-535-80-31-02		Lab Supplies	\$349.96
		Total Invoice - WAANA150133			\$349.96
		Total 26257			\$389.53
Total Fastenal Company					\$389.53
Frontline Cleaning Services	26258			2023 - July - 2nd Council Meeting	
		Invoice - 33287			
		Oct 2022 Restroom Cleaning			
		003-000-575-50-48-05		Public Restrooms - Repair & Maint.	\$2,263.00
		Total Invoice - 33287			\$2,263.00
		Invoice - 33640			
		Dec 2022 Restroom Cleaning			
		003-000-575-50-48-05		Public Restrooms - Repair & Maint.	\$2,287.00
		Total Invoice - 33640			\$2,287.00

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 34725			
		July 2023 Restroom Cleaning			
		003-000-575-50-48-05		Public Restrooms - Repair & Maint.	\$2,520.00
		Total Invoice - 34725			\$2,520.00
		Total 26258			\$7,070.00
Total Frontline Cleaning Services					\$7,070.00
Herron Valley, Inc					
	26259			2023 - July - 2nd Council Meeting	
		Invoice - 0723148			
		Jetted & Cleared Line at the WWTP			
		409-000-535-80-48-01		Plant Repair & Maintenance	\$1,581.36
		Total Invoice - 0723148			\$1,581.36
	Total 26259				\$1,581.36
Total Herron Valley, Inc					\$1,581.36
International Institute of Municipal Clerks					
	26260			2023 - July - 2nd Council Meeting	
		Invoice - IIMC2023AM			
		Annual Membership Dues - Moore			
		001-000-514-23-49-00		Dues & Subscriptions	\$150.00
		Total Invoice - IIMC2023AM			\$150.00
		Invoice - IIMC2023MD			
		Annual Memebership Dues - DeGoede			
		001-000-514-23-49-00		Dues & Subscriptions	\$210.00
		Total Invoice - IIMC2023MD			\$210.00
	Total 26260				\$360.00
Total International Institute of Municipal Clerks					\$360.00
Isomedia.com					
	26261			2023 - July - 2nd Council Meeting	
		Invoice - 22387-19883			
		WWTP DSL			
		409-000-535-80-42-00		Communications	\$65.94
		Total Invoice - 22387-19883			\$65.94
	Total 26261				\$65.94
Total Isomedia.com					\$65.94

Vendor	Number	Reference	Account Number	Description	Amount
Joan Scarboro	26262			2023 - July - 2nd Council Meeting	
		Invoice - ScarboroGCDepRef6/12/23			
		Scarboro Garden Club Dep Ref 6/12/23			
		003-000-582-10-00-00		Maple Hall/Garden Club Deposit Refund	\$215.00
		Total Invoice - ScarboroGCDepRef6/12/23			\$215.00
	Total 26262				\$215.00
Total Joan Scarboro					\$215.00
John H. Hanks	26263			2023 - July - 2nd Council Meeting	
		Invoice - 7448			
		Registration Renewals & Maint., Vision Program Setup			
		001-000-518-30-48-00		Computer/Server Maintenance	\$1,149.44
		Total Invoice - 7448			\$1,149.44
	Total 26263				\$1,149.44
Total John H. Hanks					\$1,149.44
L.N. Curtis & Sons	26264			2023 - July - 2nd Council Meeting	
		Invoice - INV724995			
		Particulate Hood, Q-Rench, Gloves & LED Flashlights			
		001-000-522-20-35-00		Small Tools & Equipment	\$4,064.73
		001-000-522-20-37-00		VFF Gear Allowance	\$7,758.76
		Total Invoice - INV724995			\$11,823.49
	Total 26264				\$11,823.49
Total L.N. Curtis & Sons					\$11,823.49
Margare Miller	26265			2023 - July - 2nd Council Meeting	
		Invoice - MillerPPDepRef7/15/23			
		Miller Pioneer Park Dep Ref 7/15/23			
		002-000-582-10-00-00		Park Deposit Refund	\$100.00
		Total Invoice - MillerPPDepRef7/15/23			\$100.00
	Total 26265				\$100.00
Total Margare Miller					\$100.00
Napa Auto Parts	26266			2023 - July - 2nd Council Meeting	
		Invoice - 1438-532134			
		Battery & Core Deposit			
		005-000-543-10-48-02		Vehicle Repair & Maintenance	\$143.41
		Total Invoice - 1438-532134			\$143.41

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 1438-532156			
		Defrost, DELCO Grease & Windshield Wash			
		412-000-554-90-48-06		Compost Machinery/Equip	\$145.29
		Total Invoice - 1438-532156			\$145.29
		Invoice - 1438-532293			
		New Starter			
		403-000-531-38-48-03		System Repair & Maintenance	\$260.63
		Total Invoice - 1438-532293			\$260.63
		Invoice - 1438-532456			
		Headlight Restorer, Bonnet, Taps, Abrasives & Dry Sheet			
		002-000-576-80-48-01		Building Repair & Maintenance	\$47.61
		Total Invoice - 1438-532456			\$47.61
		Invoice - 1438-532612			
		Fuse & Fuse Kit			
		005-000-543-10-48-02		Vehicle Repair & Maintenance	\$27.46
		Total Invoice - 1438-532612			\$27.46
		Invoice - 1438-532614			
		Running Lamp Relay			
		005-000-543-10-48-02		Vehicle Repair & Maintenance	\$15.24
		Total Invoice - 1438-532614			\$15.24
		Invoice - 1438-532699			
		Defrost			
		412-000-554-90-48-06		Compost Machinery/Equip	\$49.33
		Total Invoice - 1438-532699			\$49.33
		Total 26266			\$688.97
Total Napa Auto Parts					\$688.97
Pape' Machinery Exchange					
	26267			2023 - July - 2nd Council Meeting	
		Invoice - 14621577			
		Air Filters			
		412-000-554-90-48-06		Compost Machinery/Equip	\$68.63
		Total Invoice - 14621577			\$68.63
		Invoice - 2429453			
		Annual Maint. - Frontloader			
		412-000-554-90-48-06		Compost Machinery/Equip	\$2,088.23
		Total Invoice - 2429453			\$2,088.23
		Total 26267			\$2,156.86
Total Pape' Machinery Exchange					\$2,156.86
Port of Skagit Co.					
	26268			2023 - July - 2nd Council Meeting	
		Invoice - 47478A			
		Propane			
		005-000-543-10-48-00		Repair & Maintenance	\$13.44
		Total Invoice - 47478A			\$13.44

Vendor	Number	Reference	Account Number	Description	Amount
Invoice - 47548A					
		Propane			
		005-000-543-10-48-00		Repair & Maintenance	\$22.39
		Total Invoice - 47548A			\$22.39
					\$35.83
					\$35.83
Total 26268					
Total Port of Skagit Co.					

Puget Sound Energy
26269

2023 - July - 2nd Council Meeting

Invoice - PSEJJuly2023-2

Utility - Electric

001-000-518-30-47-00	Public Utility Services	\$135.04
204 Douglas St -Town Hall		
001-000-522-20-47-00	Public Utility Services	\$426.19
12142 Chilberg - Fire Dept		
002-000-576-80-47-00	Public Utility Services	\$207.86
100 Washington Ave Light- St End Park		
002-000-576-80-47-00	Public Utility Services	\$33.82
1339 Conner Way Lights - Pioneer Park Lights		
002-000-576-80-47-00	Public Utility Services	\$30.67
1339 Connor Way - Pioneer Park Gazebo		
002-000-576-80-47-00	Public Utility Services	\$17.13
100 Morris - Gilkey Square		
003-000-575-50-47-01	Public Utility Services-MH/MC	\$10.85
104 Commercial - Maple Hall		
003-000-575-50-47-02	Public Utility Services-GC	\$26.44
622 S 2nd Street - Garden Club		
003-000-575-50-47-05	Public Utility Svcs-Restrooms	\$32.36
304 Morris St -Public Restroom		
003-000-575-50-47-05	Public Utility Svcs-Restrooms	\$50.13
613 1st Street - Public Restroom		
005-000-542-63-47-00	Public Utility Services	\$37.32
3rd & Douglas		
005-000-542-63-47-00	Public Utility Services	\$798.67
Street lights Acct #300000001705		
005-000-542-63-47-00	Public Utility Services	\$556.99
125 1st Street LC Post Office #300000002505		
005-000-542-63-47-00	Public Utility Services	\$14.76
12100 Chilberg - Flag pole/Monument lights		
005-000-542-63-47-00	Public Utility Services	\$297.84
1st Street Lights #220005384221		
401-000-534-80-47-00	Public Utility Services	\$240.64
604 N 3rd Street - PW Shop-300000002695		
401-000-534-80-47-00	Public Utility Services	\$13.39
1200 S 4th St - Water Tank		

Vendor	Number	Reference	Account Number	Description	Amount
			403-000-531-38-47-00	Public Utility Service	\$10.85
			1340 Connor Way - Water Shack		
			403-000-531-38-47-00	Public Utility Service	\$80.39
			213 Caledonia - Drainage Pump		
			403-000-531-38-47-00	Public Utility Service	\$44.00
			102 S 6th St - Drainage Pump		
			409-000-535-80-47-00	Public Utility Services	\$24.51
			622 1st Street - Sewage Vault		
			409-000-535-80-47-00	Public Utility Services	\$3,876.31
			12154 Chilberg Rd WWTP		
			409-000-535-80-47-00	Public Utility Services	\$35.20
			602 N 3rd Street - Pump		
			409-000-535-80-47-00	Public Utility Services	\$10.21
			12154 Chilberg - WWTP Fuel Station		
		Total Invoice - PSEJuly2023-2			\$7,011.57
Total 26269					\$7,011.57
Total Puget Sound Energy					\$7,011.57
Pye - Barker Fire & Safety	26270				
				2023 - July - 2nd Council Meeting	
		Invoice - PSII082565			
			Adult Smart Pad Cartridges		
			003-000-575-50-41-00	Professional Services	\$174.30
		Total Invoice - PSII082565			\$174.30
Total 26270					\$174.30
Total Pye - Barker Fire & Safety					\$174.30
Rainier Environmental Laboratory	26271				
				2023 - July - 2nd Council Meeting	
		Invoice - 4835			
			Mysid/Topsmelt Chronic Testing		
			409-000-535-80-48-05	Materials/Testing	\$3,700.00
		Total Invoice - 4835			\$3,700.00
Total 26271					\$3,700.00
Total Rainier Environmental Laboratory					\$3,700.00
Rick Anderson	26272				
				2023 - July - 2nd Council Meeting	
		Invoice - AndersonPPDepRef7/19/23			
			Anderson Pioneer Park Dep Ref. 7/19/23		
			002-000-582-10-00-00	Park Deposit Refund	\$100.00
		Total Invoice - AndersonPPDepRef7/19/23			\$100.00
Total 26272					\$100.00
Total Rick Anderson					\$100.00

Vender	Number	Reference	Account Number	Description	Amount
Skagit Co. Planning & Development Services					
	26273			2023 - July - 2nd Council Meeting	
		Invoice - SkCo7/10/23			
			Pavillion Bldg Permit Review BP23-0228		
			002-000-594-76-63-01	Park Capital Projects	\$134.78
		Total Invoice - SkCo7/10/23			\$134.78
	Total 26273				\$134.78
Total Skagit Co. Planning & Development Services					\$134.78
Skagit County Fire District 2					
	26274			2023 - July - 2nd Council Meeting	
		Invoice - #1-2023			
			Air Station Maint.		
			001-000-522-20-48-04	Air Station Maint/Dist.2	\$723.85
		Total Invoice - #1-2023			\$723.85
	Total 26274				\$723.85
Total Skagit County Fire District 2					\$723.85
Town of La Conner					
	26275			2023 - July - 2nd Council Meeting	
		Invoice - CompostTax2ndQtr2023			
			2nd Qtr. Compost Tax		
			412-000-554-99-49-03	Utility business tax	\$23,834.36
		Total Invoice - CompostTax2ndQtr2023			\$23,834.36
	Total 26275				\$23,834.36
Total Town of La Conner					\$23,834.36
Town of La Conner					
	26276			2023 - July - 2nd Council Meeting	
		Invoice - C 07-2023			
			July 2023 Sewer Service Charge		
			412-000-554-90-47-00	Sewer Service Charge	\$10,833.34
		Total Invoice - C 07-2023			\$10,833.34
		Invoice - S 07-2023			
			July 2023 Sludge Disposal Costs		
			409-000-535-80-47-02	Sludge Disposal	\$2,500.00
		Total Invoice - S 07-2023			\$2,500.00
	Total 26276				\$13,333.34
Total Town of La Conner					\$13,333.34
U.S. Bank					
	26277			2023 - July - 2nd Council Meeting	
		Invoice - Amazon1913051			
			Saw Blades Kit, AA Batteries & A Batteries		
			401-000-534-80-35-00	Small Tools & Equipment	\$87.16
		Total Invoice - Amazon1913051			\$87.16

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - Amazon3329021			
		2023 Monthly Planner	401-000-534-80-31-00	Office & Operating Supplies	\$25.40
		Total Invoice - Amazon3329021			\$25.40
		Invoice - Amazon5985066			
		Reflective Winter Safety Jacket	403-000-531-38-35-00	Small Tools & Equipment	\$68.40
		Total Invoice - Amazon5985066			\$68.40
		Invoice - Amazon6090613			
		Copy Paper	001-000-518-30-31-00	Office & Operating Supplies	\$108.58
		Total Invoice - Amazon6090613			\$108.58
		Invoice - Amazon8095421			
		Bib Pant/Safety Rain Gear	403-000-531-38-35-00	Small Tools & Equipment	\$69.51
		Total Invoice - Amazon8095421			\$69.51
		Invoice - Amazon9289011			
		USB C Cable	001-000-518-30-31-00	Office & Operating Supplies	\$7.59
		Total Invoice - Amazon9289011			\$7.59
		Invoice - ColumbiaSW6/19/23			
		Boots - Pena	401-000-534-80-35-00	Small Tools & Equipment	\$83.23
		Total Invoice - ColumbiaSW6/19/23			\$83.23
		Invoice - CrashPln125602			
		Server Backup	001-000-518-30-48-00	Computer/Server Maintenance	\$54.25
			Server Backup		
		Total Invoice - CrashPln125602			\$54.25
		Invoice - HomeDepot6/26/23			
		Switch Plate Cover	003-000-575-50-48-02	Building Repair & Maint-GC	\$4.83
		Total Invoice - HomeDepot6/26/23			\$4.83
		Invoice - INV209880549			
		Zoom Fees	001-000-518-30-31-00	Office & Operating Supplies	\$260.53
		Total Invoice - INV209880549			\$260.53
		Invoice - LOWES6/21/23			
		48x96 Clear Acrylic	002-000-576-80-48-01	Building Repair & Maintenance	\$290.50
		Total Invoice - LOWES6/21/23			\$290.50
		Invoice - SafeWay6/12/23			
		PDIV - Travel/Meals - Moore	001-000-514-23-43-00	Travel	\$27.86
		Total Invoice - SafeWay6/12/23			\$27.86

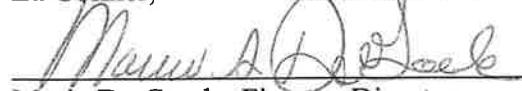
Vendor	Number	Reference	Account Number	Description	Amount
Invoice - Walmart7/3/23					
		Bottled Water for the 4th of July Event			
		001-000-571-00-40-00		4th of July Fireworks/Event	\$11.66
		Total Invoice - Walmart7/3/23			\$11.66
	Total 26277				\$1,099.50
Total U.S. Bank					\$1,099.50
Verizon Wireless					
	26278	2023 - July - 2nd Council Meeting			
Invoice - 99390 16021					
		Cell Phones			
		001-000-513-10-42-00		Mayor's Communications	\$52.96
		Mayor			
		001-000-521-70-42-00		Communications-Code Enf	\$26.48
		Code Enforcement			
		001-000-522-20-42-00		Communications	\$66.49
		Fire Dept.			
		001-000-575-50-42-00		Senior Center Communications	\$52.96
		Senior Center			
		401-000-534-80-42-00		Communications	\$482.96
		Public Works			
		Total Invoice - 99390 16021			\$681.85
	Total 26278				\$681.85
Total Verizon Wireless					\$681.85
WA State DNR					
	26279	2023 - July - 2nd Council Meeting			
Invoice - 4900/0100169401/2024					
		C2200A02320 Aquatic Lease			
		002-000-576-80-49-03		DNR Harbor Leases	\$4,032.37
		Total Invoice - 4900/0100169401/2024			\$4,032.37
Invoice - 4900/0100169402/2024					
		C2200A02324 Aquatic Lease			
		002-000-576-80-49-03		DNR Harbor Leases	\$1,082.52
		Total Invoice - 4900/0100169402/2024			\$1,082.52
	Total 26279				\$5,114.89
Total WA State DNR					\$5,114.89
WA State DOR - Excise Tax					
	2018131	2023 - July - 2nd Council Meeting			
Invoice - WAStateExciseTaxJune2023					
		June 2023 Excise Tax			
		401-000-534-80-49-03		Excise Taxes	\$5,072.04
		403-000-531-38-49-03		Excise Taxes	\$566.49
		409-000-535-80-49-01		Excise Taxes	\$1,334.28
		412-000-554-90-49-01		Compost Sales Tax	\$436.30

Vendor	Number	Reference	Account Number	Description	Amount
			412-000-554-90-49-02	Excise Taxes	\$1,892.67
		Total Invoice - WA State Excise Tax June 2023			\$9,301.78
	Total 2018131				\$9,301.78
Total WA State DOR - Excise Tax					\$9,301.78
WA State DOR - Leasehold Excise Tax					
2018129				2023 - July - 2nd Council Meeting	
		Invoice - Leasehold Tax Qtr 2023			
		Qtr. 2 2023 Leasehold Tax			
		002-000-576-80-49-05		Leashold Excise Taxes	\$1,561.85
				Leasehold Excise Tax	
		Total Invoice - Leasehold Tax Qtr 2023			\$1,561.85
	Total 2018129				\$1,561.85
Total WA State DOR - Leasehold Excise Tax					\$1,561.85
Grand Total		Vendor Count	37		\$144,786.76



Town of La Conner

I, the undersigned, do hereby certify under penalty of perjury that the wages and benefits for the period **July 1, 2023** through **July 15, 2023** are a just, due and unpaid obligation against the Town of La Conner, and that I am authorized to certify to said claim.



Maria De Goede, Finance Director

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that:

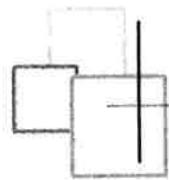
Payroll checks numbered 5748 through 5754	\$3,382.82
Auto Payroll Taxes #2018130	\$7,860.03
Payroll auto deposit	<u>\$23,350.66</u>
	\$34,593.51

are approved for a total payment of \$34,593.51 this 25th day of July 2023.

Councilmember – Finance Committee

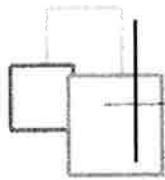
Councilmember – Finance Committee

Councilmember



Register

Number	Name	Fiscal Description	Cleared	Amount
5748	Dept of Labor & Industry	2023 - July - 2nd Council Meeting		\$2,204.06
5749	Employment Security	2023 - July - 2nd Council Meeting		\$99.83
5750	Employment Security Dept. Paid Family & Medical Leave	2023 - July - 2nd Council Meeting		\$193.71
5751	North Coast Credit Union	2023 - July - 2nd Council Meeting		\$150.00
5752	Teamsters Local No. 231	2023 - July - 2nd Council Meeting		\$159.00
5753	Wa Cares Act LTC	2023 - July - 2nd Council Meeting		\$106.12
5754	Washington State Support Registry	2023 - July - 2nd Council Meeting		\$470.10
2018130	Washington Federal	2023 - July - 2nd Council Meeting		\$7,860.03
Direct Deposit Run -		2023 - July - 2nd Council Meeting		\$23,350.66
<u>7/17/2023</u>				\$34,593.51



Register Activity

Name	Reference	Posting Reference	Detail Amount
Direct Deposit Run - 7/17/2023	Payroll Vendor	2023 - July - 2nd Council Meeting	\$23,350.66
Eills, Ajah G	ACH Pay - 6522	Posting Run - 7/17/2023 8:36:48 AM	\$1,670.00
Hillard, Margaret A	ACH Pay - 6523	Posting Run - 7/17/2023 8:36:48 AM	\$428.37
Kerley-DeGoede, Maria A	ACH Pay - 6524	Posting Run - 7/17/2023 8:36:48 AM	\$2,258.63
Lease, Brian	ACH Pay - 6525	Posting Run - 7/17/2023 8:36:48 AM	\$2,923.48
Lovejoy, Lynne	ACH Pay - 6526	Posting Run - 7/17/2023 8:36:48 AM	\$691.58
Moore, Andrea L	ACH Pay - 6527	Posting Run - 7/17/2023 8:36:48 AM	\$1,737.85
Palaniuk, Kevin R	ACH Pay - 6528	Posting Run - 7/17/2023 8:36:48 AM	\$2,135.52
Park, Todd W	ACH Pay - 6529	Posting Run - 7/17/2023 8:36:48 AM	\$2,266.57
Pena-Ayon, Manuel A	ACH Pay - 6530	Posting Run - 7/17/2023 8:36:48 AM	\$1,060.99
Reinstra, Aaron M.	ACH Pay - 6531	Posting Run - 7/17/2023 8:36:48 AM	\$1,850.80
Sherman, Albert R	ACH Pay - 6532	Posting Run - 7/17/2023 8:36:48 AM	\$1,854.12
Smith, Christopher	ACH Pay - 6533	Posting Run - 7/17/2023 8:36:48 AM	\$1,587.64
Thomas, Scott G	ACH Pay - 6534	Posting Run - 7/17/2023 8:36:48 AM	\$2,885.11
			\$23,350.66

Unfinished Business

- 1) Center Street Project – Discussion – No Insert**
- 2) Jenson Property – Discussion – No Insert**
- 3) Agreement – Nelson Lumber Construction**

GR NELSON LLC
P.O. BOX 550
LA CONNER WA 98257

CONSTRUCTION AGREEMENT

Customer Town of La Conner

Site Address 12142 Chilberg Road La Conner, WA 98257

Mailing Address _____

SCOPE OF WORK : Construct three rooms with closets at upper floor area, including:

- Frame and drywall finish partitions and closets
- Provide and install entry and closet doors
- Provide and install lights, controls and outlets
- Provide and install standing and running trim
- Paint walls, door and trim throughout

COSTS TO BE REIMBURSED*

A. Labor of construction workers directly employed by Nelson Lumber Construction and supervisory and administrative personnel administrating matters regarding the scope of work.

GR NELSON LLC	LABOR RATES*
Contractor (Principal)	\$90.00/hr.
Superintendent	\$75.00/hr.
Carpenter	\$70.00/hr.
Laborer	\$50.00/hr.
Pick Up & Delivery	\$60.00/hr.

B. Payments made by GR Nelson LLC to subcontractors related to the scope of work
C. Costs of materials and equipment incorporated in the completed construction
D. Costs of non-incorporated materials and equipment, temporary facilities and related items
E. Costs of removal of debris from the site.
F. A General Contractor's fee of 13% overhead, plus 7% profit on the costs for items specified in A-E listed above.

*See Addendum for Prevailing Wage requirements

PROGRESS PAYMENTS

Invoices are issued monthly, and payment is due within seven (7) days of receipt of the invoice. During this seven-day period between receipt of the invoice and payment of the invoice, the Customer shall review the correctness of the billing, the progress of the work and identify any concerns that the Customer may have to the Contractor.

TIME OF COMPLETION

The estimated time to substantially complete the work, once work has begun, is 1 month. While the Contractor shall, at all times, conscientiously proceed with the work, the estimated time to complete this project is only for the benefit of the Customer's general planning.

WARRANTY

- A. Contractor warrants that all labor, materials and taxes will be paid for, and there will be no potential lien claimants upon the completion of the work and final payment by the Customer. All work will be performed in a commercially reasonable manner. The Contractor will promptly return to the project and repair or replace, as necessary, any defect in workmanship at the Contractor's sole expense. The Contractor's warranty is for a period of 12 months from the date of this Agreement and thereafter expires. Any warranty claim of the Customer shall accrue only during this period. Any warranty claim or any other cause of action arising under the terms of this Agreement, including the warranty, must be filed in a court of competent jurisdiction within four (4) months of the expiration of the warranty. Any unresolved, unasserted or undiscovered claim or cause of action which is not filed within four (4) months from the expiration of this warranty is waived. Warranty work performed by the Contractor does not extend the warranty. The Contractor is not responsible for consequential damages. This warranty is not transferable. This warranty is given in lieu of any express or implied warranty otherwise provided under the laws of Washington, including the Warranties of Fitness, Merchantability, and Habitability.
- B. Manufactured or consumer products such as roofing materials, appliances, hardware, windows, heating and mechanical systems, fixtures, etc. are not separately warranted by the Contractor. In the event that the Customer encounters a defect in a manufactured or supplied product, the Contractor shall assist the Customer in securing the repair or replacement of these products pursuant to the particular manufacturer's or distributor's warranty.

INSURANCE

The Contractor maintains liability insurance coverage to protect the Customer against loss or damage due to any faulty workmanship. Customer is responsible for maintaining insurance coverage for the premises during the course of construction.

NOTICE TO CUSTOMER REGARDING REGISTRATION

Current Washington law requires that this notice be provided, and is not a reflection upon the abilities or credit of GR Nelson LLC.

"NOTICE TO CUSTOMER"

This contractor (GR Nelson LLC) is registered with the State of Washington, Registration No GRNELNL841K6 and has posted with the state a bond or deposit of \$12,000 for the purpose of satisfying claims against the contractor for breach of contract including negligent or improper work in the conduct of the contractor's business. The expiration date of GR Nelson LLC registration is May 26, 2022. **THIS BOND OR DEPOSIT MIGHT NOT BE SUFFICIENT TO COVER A CLAIM THAT MIGHT ARISE FROM THE WORK DONE UNDER YOUR CONTRACT.**

This bond or deposit is not for your exclusive use because it covers all work performed by this contractor. The bond or deposit is intended to pay valid claims up to \$6,000 that you and other customers, suppliers, subcontractors or taxing authorities may have.

FOR GREATER PROTECTION YOU MAY WITHHOLD A PERCENTAGE OF YOUR CONTRACT.

You may withhold a contractually defined percentage of your construction contract as retainage for a stated period of time to provide protection to you and help insure that your project will be completed as required by your contract.

YOUR PROPERTY MAY BE LIENED.

If a supplier of materials used in your construction project or an employee or subcontractor of your contractor or subcontractors is not paid, your property may be liened to force payment and you could pay twice for the same work.

FOR ADDITIONAL PROTECTION, YOU MAY REQUEST THE CONTRACTOR TO PROVIDE YOU WITH ORIGINAL "LIEN RELEASE" DOCUMENTS FROM EACH SUPPLIER OR SUBCONTRACTOR ON YOUR PROJECT.

The contractor is required to provide you with further information about lien release documents if you request it. General information is also available from the state Department of Labor and Industries.

Affirmation: By placing their signatures below in the space provided, each party affirms that it has carefully reviewed this Agreement. This Agreement includes all representations, commitments and obligations of the parties, and no claims will be asserted which seek to impose obligations on the other party, except as expressly provided for in this Agreement.

Date

GR Nelson LLC

Date

Customer

ADDENDUM

Minimum hourly rate—Stipulation for payment.

- (1) The hourly minimum rate of wage, not less than the prevailing rate of wage, will be paid to laborers, workers, or mechanics in each trade or occupation required for work employed in the performance of this contract either by the contractor, subcontractor or other person doing or contracting to do the whole or any part of the work contemplated by this contract.
- (2) The hourly minimum rate of wage stated in the contract specifies commercial construction rates.
- (3) The hourly pay rate schedules for workers employed by the contractor, subcontractor or other person doing or contracting to do the whole or any part of the work contemplated by this contract are included here.

Nelson Lumber Construction
PO Box 550
La Conner WA 98257
360-770-8230

License: GRNELNL841K6

Time & Materials Invoice

Invoice#: 068-04262023

Invoice Date: 04/26/2023

To: Town of La Conner
PO Box 400
La Conner WA 98257

Project: La Conner Fire Department
12142 Chilberg Road
La Conner WA 98257

Terms: 07DY

Record#	Trans#	Date	Description	Cost Amount
68 La Conner Fire Department				
	1200.000 Project Meetings & Supervision			
4946	Gary R Nelson	02/28/2020	7.00 hrs @ 150.00	1,050.00
				Subtotal: 1,050.00
	1710.000 Dump Fees & Trash Hauling			
5311	967151-Transfer	03/01/2020	Skagit County Transfer St	14.00
				Subtotal: 14.00
	1720.000 Pick Up & Delivery			
4943	Gary R Nelson	02/25/2020	1.00 hrs @ 150.00	150.00
				Subtotal: 150.00
	2000.000 Sitework Labor			
4974	Chad M Riemland	03/02/2020	1.00 hrs @ 90.00	90.00
				Subtotal: 90.00
	2020.000 Other Site Materials			
4867	188998	02/25/2020	Frontier Building Supply	108.22
4872	228712	02/25/2020	Frontier Building Supply	108.22
				Subtotal: 216.44
	6100.000 Framing Labor			
4891	Adam P Lewandowski	02/28/2020	7.50 hrs @ 90.00	675.00
4905	Chad M Riemland	02/28/2020	3.00 hrs @ 90.00	270.00
4954	Rogelio Flores Santos	02/28/2020	8.00 hrs @ 90.00	720.00
4975	Chad M Riemland	03/02/2020	3.00 hrs @ 90.00	270.00

A service charge of 10.00 % per annum will be computed on all amounts overdue
on regular statement dates.

Thank You for your prompt payment!



Time & Materials Invoice

Invoice#: 068-04262023

Date: 04/26/2023

Continued...

Record#	Trans#	Date	Description	Cost Amount
4998	Rogelio Flores Santos	03/02/2020	4.00 hrs @ 90.00	360.00
5003	Adam P Lewandowski	03/02/2020	5.00 hrs @ 90.00	450.00
				Subtotal: 2,745.00
6110.000 Framing Lumber				
4864	228779	02/28/2020	Frontier Building Supply	133.20
4873	228700	02/25/2020	Frontier Building Supply	922.68
5145	Credit Memo 228880	03/05/2020	Frontier Building Supply	-53.41
				Subtotal: 1,002.47
9250.000 Drywall Sub				
9051	1613	12/01/2021	Top Tier Drywall LLC	11,000.00
				Subtotal: 11,000.00
16020.000 Electrical Sub				
8234	2020236	12/28/2020	Jewell Electric	4,887.00
				Subtotal: 4,887.00
				Cost Total: 21,154.91
			Total Charges:	21,154.91
			Overhead @ 10.0 %	2,115.49
			Profit @ 10.0 %	2,327.03
			Sales Tax	2,175.78
		Total Taxable:	Invoice Total:	27,773.21
		25,597.43		



CERTIFICATE OF LIABILITY INSURANCE

GRNEL-1 OP ID: ED

DATE (MM/DD/YYYY)

12/07/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Wallace & Associates PO Box 405/200 Fairhaven Burlington, WA 98233 Jeff Rasar	Phone: 360-755-0631	CONTACT NAME:	FAX (A/C, No.):
	Fax: 360-755-9389	PHONE (A/C, No. Ext):	
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: Contractors Bonding & Ins. Co.	37206
INSURED GR Nelson LLC P O Box 550 La Conner, WA 98257		INSURER B: Crum & Forster Specialty	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	X	X	C11SM0231	05/08/2020	05/08/2021	EACH OCCURRENCE	\$ 1,000,000
	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
	GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC					MED EXP (Any one person)	\$ 5,000	
	AUTOMOBILE LIABILITY					PERSONAL & ADV INJURY	\$ 1,000,000	
	ANY AUTO ALL OWNED AUTOS HIRED AUTOS					GENERAL AGGREGATE	\$ 2,000,000	
	SCHEDULED AUTOS NON-OWNED AUTOS					PRODUCTS - COMP/OP AGG	\$ 2,000,000	
	UMBRELLA LIAB					COMBINED SINGLE LIMIT (Ea accident)	\$	
	EXCESS LIAB					BODILY INJURY (Per person)	\$	
	DED RETENTION \$					BODILY INJURY (Per accident)	\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					PROPERTY DAMAGE (Per accident)	\$	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/>					EACH OCCURRENCE	\$	
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					AGGREGATE	\$	
						WC STATUTORY LIMITS	OTH-ER	
						E.L. EACH ACCIDENT	\$	
						E.L. DISEASE - EA EMPLOYEE	\$	
						E.L. DISEASE - POLICY LIMIT	\$	
B	Professional Lia			PKC-108869	08/28/2019	01/01/2021	Professnl Liability	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Town of La Conner, It's employees, elected officials, insurers and volunteers are named as additional insured as required by written agreement.

CERTIFICATE HOLDER

CANCELLATION

TOWN/FL Town of La Conner P O Box 400 La Conner, WA 98257	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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