



TOWN COUNCIL AGENDA

September 12, 2023, 6PM
104 Commercial Street
Upper Maple Center
And by Zoom
Information is below and on the Town Website

Skagit County Washington
Incorporated 1890
www.townoflaconner.org

I. Call to Order

II. Pledge of Allegiance

III. Public Comments (Limit: 3 minutes per person)

IV. Presentations:

V. CONSENT AGENDA

A. Consent Agenda (Approved without objection 5/0)

1. Approval of the Minutes: August 22, 2023
2. Finance:
Approval of Accounts Payable.
Approval Payroll

B. Items Removed from the Consent Agenda

VI. REPORTS

1. Chamber Report
2. Revenue /Expenditure Report
3. Department Head Reports
4. Mayor's Report
5. Council Committee Reports

VII. UNFINISHED BUSINESS:

1. Center Street Project – Discussion
2. Jenson Property – Discussion
3. Strategic Plan

VIII. NEW BUSINESS:

1. WWTP Award
2. Ordinance – Newspaper Box
3. Approval to Purchase Ecology Blocks
4. Approval to Purchase Sandbags
5. Approval to Purchase Pumps

IX. MAYOR ROUNDTABLE:

X. EXECUTIVE SESSION:

There may be an executive session immediately preceding or following the meeting as allowed by RCW 42.30.110 and as announced by the presiding officer.

Join Zoom Meeting – This Meeting will be Recorded

<https://phaudowud-online.zoom.us/j/89977900631?pwd=OWNLUEZxYXdZTVRveXE2ZVI5WXINdz09>

Meeting ID: 899 7790 0631

Passcode: 691985

One tap mobile

Phone Number: 1-253-215-8782

Meeting ID: 899 7790 0631

Passcode: 691985

Find your local number: <https://phaudowud-online.zoom.us/u/kdZvAU5k66>

Next Ordinance 1230
Next Resolution 625

Consent Agenda

- 1) Approval of Minutes**
- 2) Approval of Accounts Payable**
- 3) Approval of Payroll**

Town of La Conner

Town Council Meeting
August 22, 2023 – 6:00 p.m.

The meeting of the La Conner Town Council was called to order at 6:00 p.m. by Mayor Hayes.

Present: Councilmembers Taylor, Carlson, Dole, Chamberlain and Wohleb.

Also present: Administrator Thomas and Finance Director DeGoede.

This was a hybrid meeting held in-person and electronically on Zoom. Information to join was posted at Town Hall, the published Agenda in the La Conner Weekly News, and on the Town Website.

Public Comments:

Resident Debbie Aldrich discussed her concerns of potential fire hazards of the Center Street project, Maple Avenue development and Snapdragon Hill development due to lack of access for Fire Trucks and ladder height limits.

Resident Linda Talman questioned overflow parking of Channel Cove on the Jensen Property. Administrator Thomas explained it was the other way around, if there was a community garden or other use at the Jensen Property, Channel Cove would not have the excess parking to accommodate it. She also felt the Town should not have music at Gilkey Square on the Sunday during Swinomish Days.

Resident Molly Rice feels there needs to be better communication on cooling locations for people that don't have computer access. People who need them don't know where they are or hours of availability.

Lisa Verstegh noted the Tribe held a dinner on Swinomish Days that was open to all. She would like a reciprocal dinner hosted by the Town and or Shelter Bay.

Resident Marilyn Thostenson noted the homes in the new developments have sprinkler systems.

Consent Agenda:

Approval of Agenda

Approval of the Minutes of the August 8, 2023 Council Meeting.

Accounts Payable:	Checks	26328 - 26365	\$212,536.25
	Electronic Pmts.	2018139 Excise Tax	\$9,604.52
	Total Accounts Payable		\$222,140.77
Payroll of August 20, 2023:	Checks 5763 - 5769		\$3,938.39
	Payroll Auto Tax Payment #2018140		\$7,862.25
	<u>Payroll Auto Deposit</u>		<u>\$23,278.86</u>
	Total Payroll		\$35,079.50

Councilmember Chamberlain moved to approve the Consent Agenda as presented. Motion seconded by Councilmember Carlson. Motion carried 5/0.

Administrator's Report:

Administrator Thomas discussed the upcoming Tom Robbins Day celebration, to include a parade starting at the Port at 1:00 p.m. Also, the Hotel Motel applications are available for funding requests.

Mayor's Report:

Mayor Hayes acknowledged Town employees.

Council Committee Reports:

Emergency Management Commission: Councilmember Dole reported there will be a meeting on September 1, 2023, with the Upper Skagit Tribe representative to discuss the placement of ecology blocks on their property for flood prevention. Also, the ordering of the needed equipment for flood preparation has run into issues. The forklift cost has increased by \$5,000 with a delivery timeframe of 6 to 24 months, leaving the option to lease one at \$2,400 a month for this season. The Public Works Director is working on renting a sandbagger machine, but also looking

into purchasing prefilled sandbags. The priority with the Commission is working on a strategic plan and to be included in the County Comprehensive Plan.

Administrator Thomas explained his memo on the flood options. There was a survey on the low points in Town. One is the South end off Caledonia and the boat launch. Here we are looking at placing ecology blocks as long as the Upper Skagit Tribe is in agreement to include their property. The North end of Town is looking at a sandbag wall of about 3 feet in height. The wall would probably include private property. October is the start of high tides. It was suggested to have a visual document for the public to understand the plans. Also discussed was the budget and the increase of costs.

Agreement – K Engineers Inc.:

Administrator Thomas explained this is for the electrical engineering on the Fire Hall for the HVAC upgrades.

Councilmember Wohleb moved to approve the Mayor to sign the Agreement with K Engineers Inc. for the Fire Hall HVAC upgrades. Motion seconded by Councilmember Dole. Motion carried 5/0.

Agreement – K Engineers Inc.:

Administrator Thomas explained this is for the electrical engineering on the Maple Hall for the HVAC upgrades.

Councilmember Chamberlain moved to approve the Mayor to sign the Agreement with K Engineers Inc. for the Maple Hall HVAC upgrades. Motion seconded by Councilmember Wohleb. Motion carried 5/0.

Mayor Roundtable:

Discussions included:

- Removing the old real estate and newspaper boxes in Town and possibly legislate where they can be placed. Councilmember Taylor has reached out to one of the venders, but has not received a response back.
- Changing First Street to one-way due to safety issues.
- The Moore Clark Building. Administrator Thomas shared the three-year-old cost estimate of \$757,000 for the completion of First Street, without the flood wall included.
- The recent fire at Nasty Jacks. The Fire Department had six responders and had it controlled quickly.

There being no further business the meeting ended at 6:48 p.m.

Maria DeGoede, Finance Director

Ramon Hayes, Mayor



TOWN OF LA CONNER

CLAIMS CLEARING

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that the merchandise or services hereinafter specified for September 12, 2023 have been received and that;

Checks Numbered:	26366 - 26412	\$103,494.90
Auto Payments:	2018146 – US Bank Fees	\$402.33
	2018147 – Invoice Cloud	\$157.40

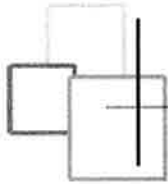
Are approved for a total payment of \$104,054.63 this 12th day of September 2023.

Finance Director

Councilmember – Finance Committee

Councilmember – Finance Committee

Councilmember



Voucher Directory

Fiscal: : 2023 - September
Council Date: : 2023 - September - 1st Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
Alpine Products Inc.					
	26366			2023 - September - 1st Council Meeting	
		Invoice - TM-219080			
			Glass Beads - Street Markings		
			005-000-542-64-48-03	System Repair & Maintenance	\$418.50
		Total Invoice - TM-219080			\$418.50
	Total 26366				\$418.50
Total Alpine Products Inc.					\$418.50
Andrea's House Cleaning Services					
	26367			2023 - September - 1st Council Meeting	
		Invoice - 4053			
			Town Hall/Sheriff Cleaning		
			001-000-518-30-48-01	Building Repair & Maintenance	\$350.00
		Total Invoice - 4053			\$350.00
	Total 26367				\$350.00
Total Andrea's House Cleaning Services					\$350.00
Badger Meter, Inc.					
	26368			2023 - September - 1st Council Meeting	
		Invoice - 80135510			
			Meter Hosting		
			401-000-534-80-41-00	Professional Services	\$56.94
				Hosting Serv Unit	
		Total Invoice - 80135510			\$56.94
	Total 26368				\$56.94
Total Badger Meter, Inc.					\$56.94
Byrn, Roger					
	26369			2023 - September - 1st Council Meeting	
		Invoice - 992019			
			August 2023 Fire Hall Cleaning		
			001-000-522-20-48-01	Building Repair & Maintenance	\$250.00
		Total Invoice - 992019			\$250.00
	Total 26369				\$250.00
Total Byrn, Roger					\$250.00

Vendor	Number	Reference	Account Number	Description	Amount
Canon Financial Services INC.	26370			2023 - September - 1st Council Meeting	
		Invoice - 31075064			
			Copier Lease		
			001-000-518-30-40-00	Lease Agreement Tax	\$10.47
			001-000-591-31-70-00	Rents & Leases - Capital	\$121.67
			70%		
			401-000-534-80-40-00	Lease Agreement Tax	\$2.24
			401-000-591-31-70-00	Rents & Leases - Capital	\$26.07
			15%		
			409-000-535-80-40-00	Lease Agreement Tax	\$2.24
			409-000-591-31-70-00	Rents & Leases - Capital	\$26.07
			15%		
		Total Invoice - 31075064			\$188.76
	Total 26370				\$188.76
Total Canon Financial Services INC.					\$188.76
Cascade Natural Gas Corp	26371			2023 - September - 1st Council Meeting	
		Invoice - CascadeNatGasAug2023			
			Utility - Gas		
			001-000-518-30-47-00	Public Utility Services	\$21.78
			204 Douglas-Town Hall		
			001-000-522-20-47-00	Public Utility Services	\$25.57
			12142 Chilberg-Fire Hall		
			003-000-575-50-47-01	Public Utility Services-MH/MC	\$15.12
			108 Commercial-MH/MC		
			003-000-575-50-47-02	Public Utility Services-GC	\$29.76
			622 S 2nd Street-GC		
			401-000-534-80-47-00	Public Utility Services	\$13.78
			604 N 3rd Street - PW		
			409-000-535-80-47-00	Public Utility Services	\$57.01
			12154 Chilberg - WWTP		
			409-000-535-80-47-00	Public Utility Services	\$13.00
			12154 B Chilberg - Sewer		
		Total Invoice - CascadeNatGasAug2023			\$176.02
	Total 26371				\$176.02
Total Cascade Natural Gas Corp					\$176.02

Vendor	Number	Reference	Account Number	Description	Amount
Code Publishing	26372			2023 - September - 1st Council Meeting	
		Invoice - GC00122455			
		Code Updates			
		001-000-518-30-49-08		Codification	\$605.00
		Total Invoice - GC00122455			\$605.00
	Total 26372				\$605.00
Total Code Publishing					\$605.00
Copiers Northwest	26373			2023 - September - 1st Council Meeting	
		Invoice - INV2693348			
		Copies			
		001-000-518-30-31-00		Office & Operating Supplies	\$32.36
		70			
		401-000-534-80-31-00		Office & Operating Supplies	\$6.94
		15			
		409-000-535-80-31-00		Office & Operating Supplies	\$6.94
		15			
		Total Invoice - INV2693348			\$46.24
	Total 26373				\$46.24
Total Copiers Northwest					\$46.24
Edge Analytical	26374			2023 - September - 1st Council Meeting	
		Invoice - 23-23074			
		Effluent & Biosolids Testing			
		409-000-535-80-48-05		Materials/Testing	\$600.00
		Sewer Testing			
		Total Invoice - 23-23074			\$600.00
		Invoice - 23-23700			
		Coliform Testing			
		401-000-534-80-41-00		Professional Services	\$24.00
		Water Testing Samples			
		Total Invoice - 23-23700			\$24.00
		Invoice - 23-23954			
		Effluent & Influent Testing			
		409-000-535-80-48-05		Materials/Testing	\$367.50
		Sewer Testing			
		Total Invoice - 23-23954			\$367.50
		Invoice - 23-24898			
		Effluent Testing			
		409-000-535-80-48-05		Materials/Testing	\$46.50
		Sewer Testing			
		Total Invoice - 23-24898			\$46.50

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 23-25701			
			Effluent Testing		
			409-000-535-80-48-05	Materials/Testing	\$46.50
				Sewer Testing	
		Total Invoice - 23-25701			\$46.50
	Total 26374				\$1,084.50
Total Edge Analytical					\$1,084.50
Emily Bottemiller	26375	2023 - September - 1st Council Meeting			
		Invoice - BottemillerPPDepRef9/1/2023			
			Bottemiller Pioneer Park Deposit Refund 9/1/2023		
			002-000-582-10-00-00	Park Deposit Refund	\$200.00
		Total Invoice - BottemillerPPDepRef9/1/2023			\$200.00
	Total 26375				\$200.00
Total Emily Bottemiller					\$200.00
Empower Annuity Ins. Co of America	26376	2023 - September - 1st Council Meeting			
		Invoice - 42735			
			Retirement Plan Charges		
			002-000-576-80-21-00	Benefits	\$30.00
			003-000-575-50-21-00	Benefits	\$30.00
			005-000-542-30-21-00	Benefits	\$30.00
			401-000-534-80-21-00	Benefits	\$120.00
			403-000-531-38-21-00	Benefits	\$90.00
		Total Invoice - 42735			\$300.00
	Total 26376				\$300.00
Total Empower Annuity Ins. Co of America					\$300.00
ESO Solutions Inc.	26377	2023 - September - 1st Council Meeting			
		Invoice - ESO-118708			
			NFIRS		
			001-000-522-20-42-00	Communications	\$86.58
		Total Invoice - ESO-118708			\$86.58
	Total 26377				\$86.58
Total ESO Solutions Inc.					\$86.58
Farmers Equipment Company Inc	26378	2023 - September - 1st Council Meeting			
		Invoice - BUR-2007761			
			Rebuild of Hose - Irrigtaion/Slurry		
			409-000-535-80-48-01	Plant Repair & Maintenance	\$470.96
		Total Invoice - BUR-2007761			\$470.96

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - BUR-2007778			
		Repair of Irrigation/Slurry			
			409-000-535-80-48-01	Plant Repair & Maintenance	\$151.71
			412-000-554-90-48-06	Compost Machinery/Equip	\$151.71
		Total Invoice - BUR-2007778			\$303.42
	Total 26378				\$774.38
Total Farmers Equipment Company Inc					\$774.38
Fastenal Company					
	26379			2023 - September - 1st Council Meeting	
		Invoice - WANNA150840			
		Garbage Bags, Wipers & Chain Basket			
			409-000-535-80-31-02	Lab Supplies	\$182.24
			412-000-554-90-48-05	Compost Testing/Materials	\$182.23
		Total Invoice - WANNA150840			\$364.47
	Total 26379				\$364.47
Total Fastenal Company					\$364.47
Guardian Security					
	26380			2023 - September - 1st Council Meeting	
		Invoice - 1395293			
		Security Alarm Monitoring			
			001-000-518-30-48-01	Building Repair & Maintenance	\$423.54
				Town Hall & Sheriff Alarm Monitoring	
			003-000-575-50-41-00	Professional Services	\$615.92
				MH Alarm Monitoring	
			401-000-534-80-41-00	Professional Services	\$195.48
				PW Alarm Monitoring	
		Total Invoice - 1395293			\$1,234.94
	Total 26380				\$1,234.94
Total Guardian Security					\$1,234.94
Iconix Waterworks (US) Inc.					
	26381			2023 - September - 1st Council Meeting	
		Invoice - U2316035420			
		3/4 Brass Union			
			401-000-534-80-48-00	Repair & Maintenance	\$44.03
		Total Invoice - U2316035420			\$44.03
	Total 26381				\$44.03
Total Iconix Waterworks (US) Inc.					\$44.03

Vendor	Number	Reference	Account Number	Description	Amount
Ideal Rent-All	26382			2023 - September - 1st Council Meeting	
		Invoice - 604118R-1			
		Moore Clark Fencing			
		005-000-543-10-48-00		Repair & Maintenance	\$78.34
				Moore Clark Fence Rental	
		Total Invoice - 604118R-1			\$78.34
	Total 26382				\$78.34
Total Ideal Rent-All					\$78.34
Invoice Cloud	2018147			2023 - September - 1st Council Meeting	
		Invoice - 1022-2023-8			
		Utlitiy Payment Fees			
		001-000-514-23-41-03		Bank Service Charges	\$157.40
		Total Invoice - 1022-2023-8			\$157.40
	Total 2018147				\$157.40
Total Invoice Cloud					\$157.40
Isomedia.com	26383			2023 - September - 1st Council Meeting	
		Invoice - 13514-19932			
		PW DSL			
		401-000-534-80-42-00		Communications	\$23.00
		Total Invoice - 13514-19932			\$23.00
	Total 26383				\$23.00
Total Isomedia.com					\$23.00
JTK Engineering	26384			2023 - September - 1st Council Meeting	
		Invoice - 23-0018-JTK-INV-1			
		Fire Hall HAVC Engineering			
		001-000-594-14-64-00		Machinery/Equip-Finance	\$3,000.00
		Total Invoice - 23-0018-JTK-INV-1			\$3,000.00
		Invoice - 23-0019-JTK-INV-1			
		Maple Hall HAVC Engineering			
		003-000-594-75-64-01		Machinery/Equip-Maple Hall	\$4,000.00
		Total Invoice - 23-0019-JTK-INV-1			\$4,000.00
	Total 26384				\$7,000.00
Total JTK Engineering					\$7,000.00

Vendor	Number	Reference	Account Number	Description	Amount
Kelli Bates	26385			2023 - September - 1st Council Meeting	
		Invoice - BatesMHDepRef8/12/23			
		Bates Maple Hall Dep Ref 8/12/23			
		003-000-582-10-00-00		Maple Hall/Garden Club Deposit Refund	\$327.50
		Total Invoice - BatesMHDepRef8/12/23			\$327.50
	Total 26385				\$327.50
Total Kelli Bates					\$327.50
Kurium Design	26386			2023 - September - 1st Council Meeting	
		Invoice - 302 8/2023			
		Repair to Fish Scuptures			
		004-000-575-50-41-00		Professional Services	\$880.80
		Total Invoice - 302 8/2023			\$880.80
	Total 26386				\$880.80
Total Kurium Design					\$880.80
La Conner School District	26387			2023 - September - 1st Council Meeting	
		Invoice - LcSch2023			
		Annual Contribution for After School District			
		002-000-571-09-41-00		Parks & Rec Programs	\$10,000.00
		Total Invoice - LcSch2023			\$10,000.00
	Total 26387				\$10,000.00
Total La Conner School District					\$10,000.00
La Conner Weekly News	26388			2023 - September - 1st Council Meeting	
		Invoice - 9033			
		Publishing of Compost Sale June 2023			
		412-000-554-90-44-40		Advertising	\$153.00
		Total Invoice - 9033			\$153.00
		Invoice - 9298			
		Publishing of Ord. 1229			
		001-000-514-23-44-00		Advertising	\$54.00
		Total Invoice - 9298			\$54.00
		Invoice - 9323			
		Publishing for Notice of Hotel Motel Applications			
		123-000-514-23-41-00		Professional Services	\$117.00
		Total Invoice - 9323			\$117.00

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 9353			
			Publishing of Compost Sale Aug 2023		
			412-000-554-90-44-40	Advertising	\$229.50
		Total Invoice - 9353			\$229.50
	Total 26388				\$553.50
Total La Conner Weekly News					\$553.50
Les Schwab Tire Center					
26389				2023 - September - 1st Council Meeting	
		Invoice - 43400103377			
			Boom Truck Service		
			412-000-554-90-48-06	Compost Machinery/Equip	\$554.85
		Total Invoice - 43400103377			\$554.85
	Total 26389				\$554.85
Total Les Schwab Tire Center					\$554.85
Lynn Handy					
26390				2023 - September - 1st Council Meeting	
		Invoice - HandyPPDepRef8/20/23			
			Handy Pioneer Park Dep Ref 8/20/23		
			002-000-582-10-00-00	Park Deposit Refund	\$100.00
		Total Invoice - HandyPPDepRef8/20/23			\$100.00
	Total 26390				\$100.00
Total Lynn Handy					\$100.00
Michael Davolio, AICP					
26391				2023 - September - 1st Council Meeting	
		Invoice - #31			
			Aug 2023 Planning Charges		
			001-000-558-60-41-00	Professional Services - Planner	\$6,120.00
		Total Invoice - #31			\$6,120.00
	Total 26391				\$6,120.00
Total Michael Davolio, AICP					\$6,120.00
Nelson Petroleum					
26392				2023 - September - 1st Council Meeting	
		Invoice - 0843776-IN			
			WWTP Fuel		
			412-000-554-90-32-00	Fuel	\$3,725.28
		Total Invoice - 0843776-IN			\$3,725.28
	Total 26392				\$3,725.28
Total Nelson Petroleum					\$3,725.28

Vendor	Number	Reference	Account Number	Description	Amount
Northstar Chemical Inc.	26393	2023 - September - 1st Council Meeting			
		Invoice - 261195			
			Resin Compound		
			409-000-535-80-48-05	Materials/Testing	\$3,272.51
			412-000-554-90-48-05	Compost Testing/Materials	\$3,272.51
		Total Invoice - 261195			
					\$6,545.02
	Total 26393				\$6,545.02
Total Northstar Chemical Inc.					\$6,545.02
Pape' Machinery Exchange	26394	2023 - September - 1st Council Meeting			
		Invoice - 14724074			
			Square Line, Stihl HP ULT & Autocut		
			002-000-576-80-48-03	System Repair & Maintenance	\$172.16
		Total Invoice - 14724074			
					\$172.16
		Invoice - 14753069			
			Platinum Bar		
			002-000-576-80-48-03	System Repair & Maintenance	\$27.30
		Total Invoice - 14753069			
					\$27.30
	Total 26394				\$199.46
Total Pape' Machinery Exchange					\$199.46
PNW Quilt & Fiber Art's Museum	26395	2023 - September - 1st Council Meeting			
		Invoice - QuiltMusGCDepRef8/19/2023			
			Quilt Museum Garden Club Deposit Refund 8/19/2023 Event		
			003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$215.00
		Total Invoice - QuiltMusGCDepRef8/19/2023			
					\$215.00
	Total 26395				\$215.00
Total PNW Quilt & Fiber Art's Museum					\$215.00
Port of Skagit Co.	26396	2023 - September - 1st Council Meeting			
		Invoice - POSSept2023PW			
			Public Works Lease		
			002-000-576-80-45-00	Rents & Leases - Short Term	\$262.34
			10% PW Lease		
			003-000-575-50-48-06	Rents & Leases Short Term	\$262.34
			10% PW Lease		
			005-000-542-65-49-03	Rentals/Leases - Short Term	\$262.34
			10% PW Lease		
			401-000-534-80-45-00	Rents & Leases - Short Term	\$1,049.36
			40% PW Lease		
			403-000-531-38-45-00	Rents & Leases - Short Term	\$787.02

Vendor	Number	Reference	Account Number	Description	Amount
				30% PW Lease	
		Total Invoice - POSSept2023PW			\$2,623.40
	Total 26396				\$2,623.40
Total Port of Skagit Co.					\$2,623.40
Reisner Distributor, Inc.					
26397				2023 - September - 1st Council Meeting	
		Invoice - CL65836			
		Fire/Code Enforcement Fuel			
		001-000-521-70-32-00		Fuel	\$61.25
				Code Enf.	
		001-000-522-20-32-00		Fuel	\$61.25
				Fire Dept.	
		Total Invoice - CL65836			\$122.50
		Invoice - CL65837			
		PW Fuel			
		401-000-534-80-32-00		Fuel	\$1,510.93
				Public Works	
		Total Invoice - CL65837			\$1,510.93
	Total 26397				\$1,633.43
Total Reisner Distributor, Inc.					\$1,633.43
Skagit County Public Health Dept					
26398				2023 - September - 1st Council Meeting	
		Invoice - 1320			
		2nd Qtr Liquor Tax			
		001-000-566-00-41-16		Alcoholism	\$258.46
		Total Invoice - 1320			\$258.46
	Total 26398				\$258.46
Total Skagit County Public Health Dept					\$258.46
Skagit County Sheriff Office					
26399				2023 - September - 1st Council Meeting	
		Invoice - SkCoJailTaxAug2023			
		Aug 2023 County Jail Tax			
		631-000-589-40-00-00		Special Use Tax - County Jail	\$5,662.77
				Special Use Tax - County Jail	
		Total Invoice - SkCoJailTaxAug2023			\$5,662.77
	Total 26399				\$5,662.77
Total Skagit County Sheriff Office					\$5,662.77

Vendor	Number	Reference	Account Number	Description	Amount
Skagit Domestic Viol Svc					
	26400			2023 - September - 1st Council Meeting	
		Invoice - 2141			
			Annual Contribution		
			001-000-562-00-41-13	Domestic Violence of Skagit Co	\$1,000.00
		Total Invoice - 2141			\$1,000.00
	Total 26400				\$1,000.00
Total Skagit Domestic Viol Svc					\$1,000.00
Skagit Valley Family YMCA					
	26401			2023 - September - 1st Council Meeting	
		Invoice - YMCA2023			
			Annual Contribution 2023		
			002-000-571-09-41-00	Parks & Rec Programs	\$1,000.00
		Total Invoice - YMCA2023			\$1,000.00
	Total 26401				\$1,000.00
Total Skagit Valley Family YMCA					\$1,000.00
Skagit Valley Publishing					
	26402			2023 - September - 1st Council Meeting	
		Invoice - 082346479			
			Publish Planning Com. Agenda		
			001-000-558-60-44-00	Advertising	\$107.60
		Total Invoice - 082346479			\$107.60
	Total 26402				\$107.60
Total Skagit Valley Publishing					\$107.60
Tacoma Screw Products					
	26403			2023 - September - 1st Council Meeting	
		Invoice - 260074911-00			
			Marking Paint		
			401-000-534-80-48-03	System Repair & Maintenance	\$126.65
		Total Invoice - 260074911-00			\$126.65
		Invoice - 260074965-00			
			Cut-Off Wheels & Flap Disc		
			401-000-534-80-35-00	Small Tools & Equipment	\$152.82
		Total Invoice - 260074965-00			\$152.82
	Total 26403				\$279.47
Total Tacoma Screw Products					\$279.47

Vendor	Number	Reference	Account Number	Description	Amount
TK Elevator Corporation					
	26404			2023 - September - 1st Council Meeting	
		Invoice - 3007458359			
			Elevator Maint. Monitoring		
			003-000-575-50-48-01	Building Repair & Maint-MH/MC	\$905.49
		Total Invoice - 3007458359			
					\$905.49
	Total 26404				\$905.49
Total TK Elevator Corporation					
					\$905.49
Town of La Conner					
	26405			2023 - September - 1st Council Meeting	
		Invoice - TOLAug2023WtrChgs			
			August 2023 Water Charges		
		001-000-518-30-47-00		Public Utility Services	\$182.84
			204 Douglas - Town Hall		
		001-000-522-20-47-00		Public Utility Services	\$160.56
			Fire Hall - 12142 Chilberg		
		002-000-576-80-47-00		Public Utility Services	\$175.33
			Pioneer Park		
		002-000-576-80-47-00		Public Utility Services	\$136.61
			Flag Pole/Monument		
		002-000-576-80-47-00		Public Utility Services	\$97.90
			1st Street Merchant Park		
		002-000-576-80-47-00		Public Utility Services	\$43.80
			Benton Street Stairs		
		002-000-576-80-47-00		Public Utility Services	\$106.13
			Washington Street Park		
		002-000-576-80-47-00		Public Utility Services	\$70.97
			Skateboard Park - 528 6th Street		
		002-000-576-80-48-01		Building Repair & Maintenance	\$45.04
			Waterfront Park Irrigation #2		
		002-000-576-80-48-01		Building Repair & Maintenance	\$45.54
			Waterfront Park Irrigation #1		
		003-000-575-50-47-01		Public Utility Services-MH/MC	\$279.87
			108 Commercial - Maple Hall		
		003-000-575-50-47-02		Public Utility Services-GC	\$113.64
			622 South 2nd St - GC		
		003-000-575-50-47-05		Public Utility Svcs-Restrooms	\$273.04
			304 Morris St Restroom		
		003-000-575-50-47-05		Public Utility Svcs-Restrooms	\$388.28
			613 South First St Restroom		
		401-000-534-80-47-00		Public Utility Services	\$105.14
			PW Washpad - 12142 Chilberg		
		401-000-534-80-47-00		Public Utility Services	\$114.48
			604 Third St N - PW Office		

Vendor	Number	Reference	Account Number	Description	Amount
			409-000-535-80-47-00	Public Utility Services	\$175.14
				WWTP - 12154 Chilberg Road	
			409-000-535-80-47-00	Public Utility Services	\$1,781.00
				WWTP Belt Filter Press	
			409-000-535-80-47-00	Public Utility Services	\$167.12
				WWTP Hydrant	
			409-000-535-80-47-00	Public Utility Services	\$70.85
				Dunlap Street Pump	
			Total Invoice - TOLAug2023WtrChgs		\$4,533.28
	Total 26405				\$4,533.28
Total Town of La Conner					\$4,533.28
U.S. Bank	26406				
			2023 - September - 1st Council Meeting		
			Invoice - Amazon2825001		
			Tape Measures		
			401-000-534-80-35-00	Small Tools & Equipment	\$50.82
			Total Invoice - Amazon2825001		\$50.82
			Invoice - Amazon3387444		
			Utility Mat		
			001-000-518-30-48-01	Building Repair & Maintenance	\$14.97
			Total Invoice - Amazon3387444		\$14.97
			Invoice - Amazon3758628		
			Drain Pan		
			001-000-518-30-48-01	Building Repair & Maintenance	\$33.51
			Total Invoice - Amazon3758628		\$33.51
			Invoice - Amazon8266606		
			Batteries		
			001-000-522-20-37-00	VFF Gear Allowance	\$75.48
			Total Invoice - Amazon8266606		\$75.48
			Invoice - APAWA-2631		
			Planners Conference - Eills		
			001-000-558-60-49-02	Training & Meetings	\$355.00
			Total Invoice - APAWA-2631		\$355.00
			Invoice - CalicoCup7/24/23		
			Council Retreat Supplies		
			001-000-511-60-49-02	Council Training & Meetings	\$135.02
			Total Invoice - CalicoCup7/24/23		\$135.02
			Invoice - Costco7/23/23		
			Council Retreat Supplies		
			001-000-511-60-49-02	Council Training & Meetings	\$165.87
			Total Invoice - Costco7/23/23		\$165.87
			Invoice - CrashPlan7/20/23		
			Server Backup		
			001-000-518-30-48-00	Computer/Server Maintenance	\$54.25

Vendor	Number	Reference	Account Number	Description	Amount
				Server Backup	
		Total Invoice - CrashPlan7/20/23			\$54.25
		Invoice - DNS-694924			
		MDaemon Connector Server Renewal			
		001-000-518-30-48-00		Computer/Server Maintenance	\$96.00
				Server Backup	
		Total Invoice - DNS-694924			\$96.00
		Invoice - EnzlInn8/11/23			
		AWC Conference Lodging Balance - DeGoede			
		001-000-514-23-43-00		Travel	\$335.06
		Total Invoice - EnzlInn8/11/23			\$335.06
		Invoice - EnzlInn8/9/23			
		AWC Conference - Lodging Deposit - DeGoede			
		001-000-514-23-43-00		Travel	\$255.90
		Total Invoice - EnzlInn8/9/23			\$255.90
		Invoice - FredMyr7/23/23			
		Council Retreat Supplies			
		001-000-511-60-49-02		Council Training & Meetings	\$43.77
		Total Invoice - FredMyr7/23/23			\$43.77
		Invoice - IMS7/20/23			
		Fire Dept. Name Tags			
		001-000-522-20-37-00		VFF Gear Allowance	\$20.61
		Total Invoice - IMS7/20/23			\$20.61
		Invoice - KarMart-2017082			
		PW Truck Fuel Pump Repair			
		005-000-543-10-48-02		Vehicle Repair & Maintenance	\$1,644.61
		Total Invoice - KarMart-2017082			\$1,644.61
		Invoice - Lowes8/2/23			
		Insect Control			
		002-000-576-80-48-01		Building Repair & Maintenance	\$16.25
		Total Invoice - Lowes8/2/23			\$16.25
		Invoice - WFOA7/31/23			
		Bars Webinar - Moore			
		001-000-514-23-49-02		Training & Meetings	\$125.00
		Total Invoice - WFOA7/31/23			\$125.00
		Invoice - Zoom-214125815			
		Zoom Charges			
		001-000-518-30-31-00		Office & Operating Supplies	\$260.53
		Total Invoice - Zoom-214125815			\$260.53
		Total 26406			\$3,682.65
Total U.S. Bank					\$3,682.65

Vendor	Number	Reference	Account Number	Description	Amount
United Site Services					
	26407			2023 - September - 1st Council Meeting	
		Invoice - INV-01982094			
			Port a Potty - Public Works		
			002-000-576-80-41-00	Professional Services	\$215.44
		Total Invoice - INV-01982094			
					\$215.44
		Invoice - INV-01982159			
			Port a Potty - John Hammer Park		
			002-000-576-80-41-00	Professional Services	\$201.75
		Total Invoice - INV-01982159			
					\$201.75
		Invoice - INV-01982253			
			Port a Potty - Waterfront Park		
			002-000-576-80-41-00	Professional Services	\$213.25
		Total Invoice - INV-01982253			
					\$213.25
	Total 26407				\$630.44
Total United Site Services					\$630.44
US Bank-Parking Meter Fees					
	2018146			2023 - September - 1st Council Meeting	
		Invoice - USBnkAug2023			
			Aug 2023 Payment Station Fees		
			002-000-576-80-41-00	Professional Services	\$201.16
				Moorage/Launch Processing Fees	
			005-000-542-65-48-00	Repair & Maintenance	\$201.17
				Parking Lot Processing Fees	
		Total Invoice - USBnkAug2023			
					\$402.33
	Total 2018146				\$402.33
Total US Bank-Parking Meter Fees					\$402.33
Utilities Underground Locate					
	26408			2023 - September - 1st Council Meeting	
		Invoice - 3080732			
			Underground Locates		
			401-000-534-80-41-00	Professional Services	\$14.19
				Notifications	
		Total Invoice - 3080732			
					\$14.19
	Total 26408				\$14.19
Total Utilities Underground Locate					\$14.19
Ven Tek International					
	26409			2023 - September - 1st Council Meeting	
		Invoice - 140054			
			Payment Station Fees		
			002-000-576-80-41-00	Professional Services	\$203.62

Vendor	Number	Reference	Account Number	Description	Amount
			005-000-542-65-48-00	Repair & Maintenance	\$203.63
		Total Invoice - 140054			\$407.25
	Total 26409				\$407.25
Total Ven Tek International					\$407.25
Waste Management of Skagit					
26410				2023 - September - 1st Council Meeting	
		Invoice - 2524146-0043-4			
		Aug 2023 WWTP Garbage & Recycle			
		409-000-535-80-47-00		Public Utility Services	\$637.04
				WWTP	
		Total Invoice - 2524146-0043-4			\$637.04
		Invoice - 2524324-0043-7			
		Aug 2023 Town Hall/Sheriff Garbage & Recycle			
		001-000-518-30-47-00		Public Utility Services	\$430.48
				Town Hall/Sheriff	
		Total Invoice - 2524324-0043-7			\$430.48
		Invoice - 2524995-0043-4			
		Aug 2023 Public Works Garbage			
		005-000-543-50-48-04		Refuse Disposal	\$707.84
				Public Works	
		Total Invoice - 2524995-0043-4			\$707.84
		Invoice - 2525369-0043-1			
		Aug 2023 Fire Dept Garbage			
		001-000-522-20-47-00		Public Utility Services	\$48.97
				Fire Dept.	
		Total Invoice - 2525369-0043-1			\$48.97
	Total 26410				\$1,824.33
Total Waste Management of Skagit					\$1,824.33
Water-Wastewater Services					
26411				2023 - September - 1st Council Meeting	
		Invoice - 57685			
		Aug 2023 WWTP Charges			
		409-000-535-80-41-03		Plant Operator	\$18,483.25
				Sewer Plant Operations	
		409-000-535-80-48-01		Plant Repair & Maintenance	\$406.61
				Reimbursables	
		412-000-554-90-41-05		Compost Operator	\$17,288.38

Vendor	Number	Reference	Account Number	Description	Amount
				Compost Operations	
		Total Invoice - 57685			\$36,178.24
	Total 26411				\$36,178.24
Total Water-Wasterwater Services					\$36,178.24
Zumar Industries					
	26412			2023 - September - 1st Council Meeting	
		Invoice - 44293			
			Parking Signs		
			005-000-542-64-48-04	Signage Repair & Maintenance	\$250.79
		Total Invoice - 44293			\$250.79
	Total 26412				\$250.79
Total Zumar Industries					\$250.79
Grand Total		Vendor Count	49		\$104,054.63



Town of La Conner

I, the undersigned, do hereby certify under penalty of perjury that the wages and benefits for the period **August 16, 2023** through **August 31, 2023** are a just, due and unpaid obligation against the Town of La Conner, and that I am authorized to certify to said claim.



Maria De Goede, Finance Director

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that:

Payroll checks numbered 5770 through 5777 \$3,829.23
Auto Payments:

AWC Benefit Trust	#2018141	\$13,646.08
Deferred Comp	#2018142	\$2,429.21
PERS Retirement	#2018143	\$10,262.06
WA Teamsters Welfare Trust	#2018144	\$8,716.00
Auto Payroll Taxes	#2018145	\$8,081.61

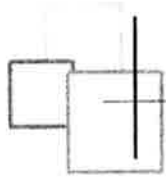
Payroll auto deposit	<u>\$24,494.69</u>
	\$71,458.88

are approved for a total payment of **\$71,458.88** this 12th day of September 2023.

Councilmember – Finance Committee

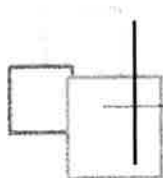
Councilmember – Finance Committee

Councilmember



Register

Number	Name	Fiscal Description	Cleared	Amount
<u>5770</u>	Dept of Labor & Industry	2023 - September - 1st Council Meeting		\$2,561.03
<u>5771</u>	Employment Security	2023 - September - 1st Council Meeting		\$99.78
<u>5772</u>	Employment Security Dept. Paid Family & Medical Leave	2023 - September - 1st Council Meeting		\$199.10
<u>5773</u>	Empower Annuity Ins. Co of America	2023 - September - 1st Council Meeting		\$75.00
<u>5774</u>	North Coast Credit Union	2023 - September - 1st Council Meeting		\$150.00
<u>5775</u>	Teamsters Local No. 231	2023 - September - 1st Council Meeting		\$159.00
<u>5776</u>	Wa Cares Act LTC	2023 - September - 1st Council Meeting		\$115.22
<u>5777</u>	Washington State Support Registry	2023 - September - 1st Council Meeting		\$470.10
<u>2018141</u>	AWC Employee Benefit Trust	2023 - September - 1st Council Meeting		\$13,646.08
<u>2018142</u>	Dept of Retirement - Def Comp	2023 - September - 1st Council Meeting		\$2,429.21
<u>2018143</u>	Dept of Retirement Systems	2023 - September - 1st Council Meeting		\$10,262.06
<u>2018144</u>	WA Teamsters Welfare Trust	2023 - September - 1st Council Meeting		\$8,716.00
<u>2018145</u>	Washington Federal	2023 - September - 1st Council Meeting		\$8,081.61
<u>Direct Deposit Run - 9/6/2023</u>	Payroll Vendor	2023 - September - 1st Council Meeting		\$24,494.69
				\$71,458.88



Register Activity

Item	Reference	Posting Reference	Detail Amount
Direct Deposit Run - 8/31/2023	Payroll Vendor	2023 - September - 1st Council Meeting	\$24,494.69
Avery, Adam W	ACH Pay - 6573	Posting Run - 8/31/2023 8:35:14 AM	\$275.31
Avery, Annie L	ACH Pay - 6574	Posting Run - 8/31/2023 8:35:14 AM	\$183.54
Banaszak, Sam E	ACH Pay - 6575	Posting Run - 8/31/2023 8:35:14 AM	\$91.19
Carlson, Ivan J	ACH Pay - 6578	Posting Run - 8/31/2023 9:08:59 AM	\$136.51
Chamberlain, MaryLee S	ACH Pay - 6579	Posting Run - 8/31/2023 9:08:59 AM	\$136.51
Dole, Richard L	ACH Pay - 6580	Posting Run - 8/31/2023 9:08:59 AM	\$101.51
Eills, Ajah G	ACH Pay - 6581	Posting Run - 8/31/2023 9:08:59 AM	\$1,666.52
Hillard, Margaret A	ACH Pay - 6583	Posting Run - 8/31/2023 9:08:59 AM	\$537.74
Kerley-DeGoede, Maria A	ACH Pay - 6584	Posting Run - 8/31/2023 9:08:59 AM	\$2,181.90
Lease, Brian	ACH Pay - 6585	Posting Run - 8/31/2023 9:08:59 AM	\$2,873.92
Lovejoy, Lynne	ACH Pay - 6586	Posting Run - 8/31/2023 9:08:59 AM	\$690.51
Mesman, Benjamin F	ACH Pay - 6576	Posting Run - 8/31/2023 8:35:14 AM	\$183.54
Moore, Andrea L	ACH Pay - 6587	Posting Run - 8/31/2023 9:08:59 AM	\$1,737.72
Palaniuk, Kevin R	ACH Pay - 6588	Posting Run - 8/31/2023 9:08:59 AM	\$2,083.07
Park, Todd W	ACH Pay - 6589	Posting Run - 8/31/2023 9:08:59 AM	\$2,069.95
Pena-Ayon, Manuel A	ACH Pay - 6590	Posting Run - 8/31/2023 9:08:59 AM	\$1,233.66
Reinstra, Aaron E.	ACH Pay - 6577	Posting Run - 8/31/2023 8:35:14 AM	\$91.19
Reinstra, Aaron M.	ACH Pay - 6591	Posting Run - 8/31/2023 9:08:59 AM	\$1,850.80
Sherman, Albert R	ACH Pay - 6592	Posting Run - 8/31/2023 9:08:59 AM	\$1,657.33
Smith, Christopher	ACH Pay - 6593	Posting Run - 8/31/2023 9:08:59 AM	\$1,556.28
Taylor, Anne M	ACH Pay - 6594	Posting Run - 8/31/2023 9:08:59 AM	\$136.51
Thomas, Scott G	ACH Pay - 6595	Posting Run - 8/31/2023 9:08:59 AM	\$2,882.97
Wohleb, Mary M	ACH Pay - 6596	Posting Run - 8/31/2023 9:08:59 AM	\$136.51
			\$24,494.69

Reports

- 1) Revenue/Expenditure Report**
- 2) Department Head Reports**

TOWN OF LA CONNER
Monthly Treasurer's Report
August 2023 - Year to Date

Fund	Fund Name:	Budget	Revenues to Date	% of Budget	Budget	Expenditures to Date	% of Budget
001	General Fund	1,166,705	844,531	72%	1,461,327	818,464	56%
002	Park & Port	208,703	188,875	90%	345,749	145,951	42%
003	Facilities	316,873	90,676	29%	376,211	129,921	35%
004	Public Art	3,121	1,672	54%	2,000	1,121	56%
005	Streets	227,100	192,591	85%	287,001	179,012	62%
123	Hotel Motel	133,190	112,696	85%	255,261	30,444	12%
214	Fire Hall Bond	49,232	32,459	66%	39,125	7,494	19%
303	Flood Control	65	469	721%	500		0%
304	REET 1	36,093	26,504	73%	80,500		0%
305	REET 2	36,093	26,534	74%	500		0%
401	Water	1,169,088	894,171	76%	1,234,554	772,875	63%
403	Storm Drainage	339,400	257,750	76%	802,892	277,023	35%
409	Sewer	948,061	601,598	63%	1,093,917	405,179	37%
412	Sewer Compost	1,090,598	858,688	79%	1,197,253	501,083	42%
TOTALS		5,724,322	4,129,214	72%	7,176,790	3,268,564	46%

Town of La Conner

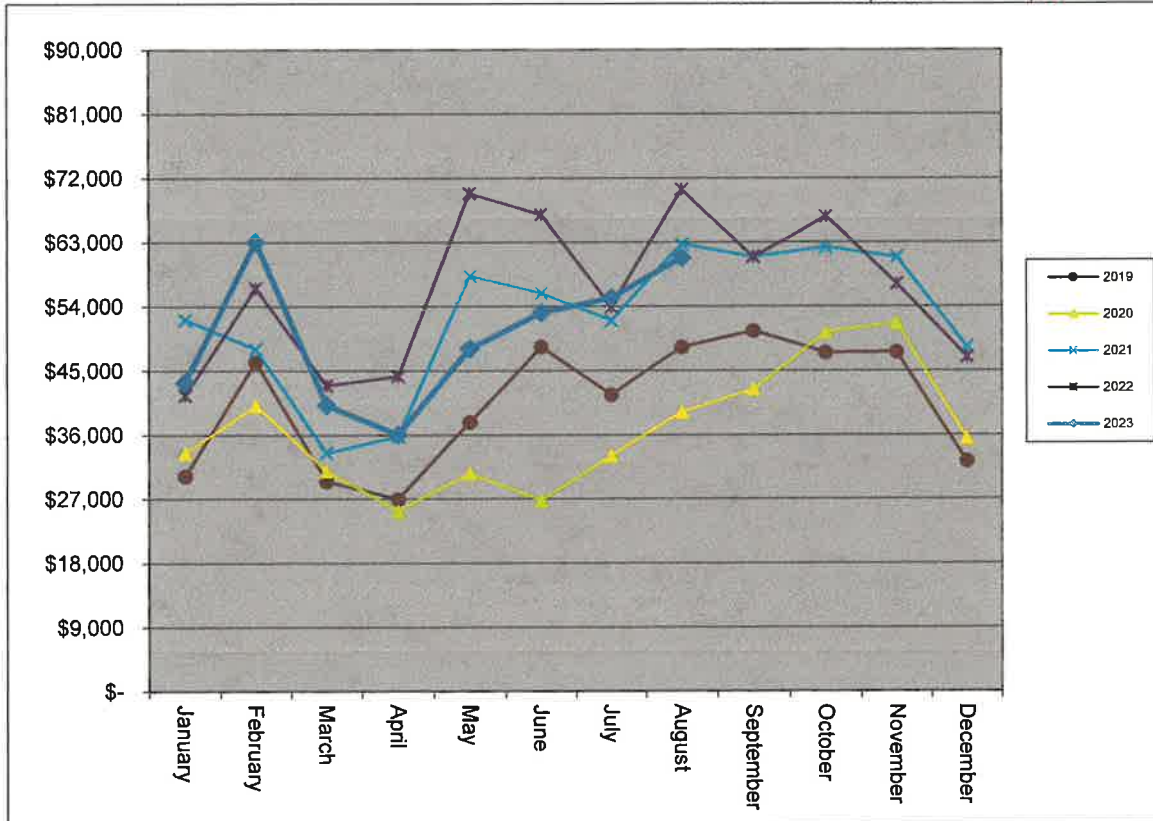
Sales Tax Receipts

Month	2019	2020	2021	2022	2023
January	30,175.85	33,427.50	52,155.18	41,561.10	43,390.62
February	46,229.98	40,192.52	48,035.77	56,546.93	63,103.16
March	29,417.50	30,913.88	33,430.43	42,937.78	40,187.49
April	26,966.79	25,318.90	35,756.91	44,209.82	36,015.58
May	37,794.49	30,598.74	58,286.79	69,865.79	48,072.92
June	48,324.00	26,758.90	55,900.26	66,878.23	53,129.86
July	41,577.04	33,062.15	52,061.10	53,917.06	55,178.70
August	48,230.60	39,233.38	62,720.18	70,383.49	60,820.03
September	50,535.10	42,409.55	60,971.61	60,899.83	
October	47,472.63	50,406.48	62,268.96	66,647.98	
November	47,582.86	51,733.86	60,911.19	57,164.48	
December	32,252.37	35,510.27	48,334.16	46,910.27	
TOTAL	486,559.21	439,566.13	630,832.54	677,922.76	399,898.36

65.65%

Budgeted	512,194.00	469,860.00	328,202.00	492,303.00	609,181.00
Rec Year to Date	486,559.21	439,566.13	630,832.54	677,922.76	399,898.36
Annual Monthly Avg	40,546.60	36,630.51	52,569.38	56,493.56	33,324.86
Amount needed to meet budget:					209,282.64

2022 446,300.20 46,401.84 Diff



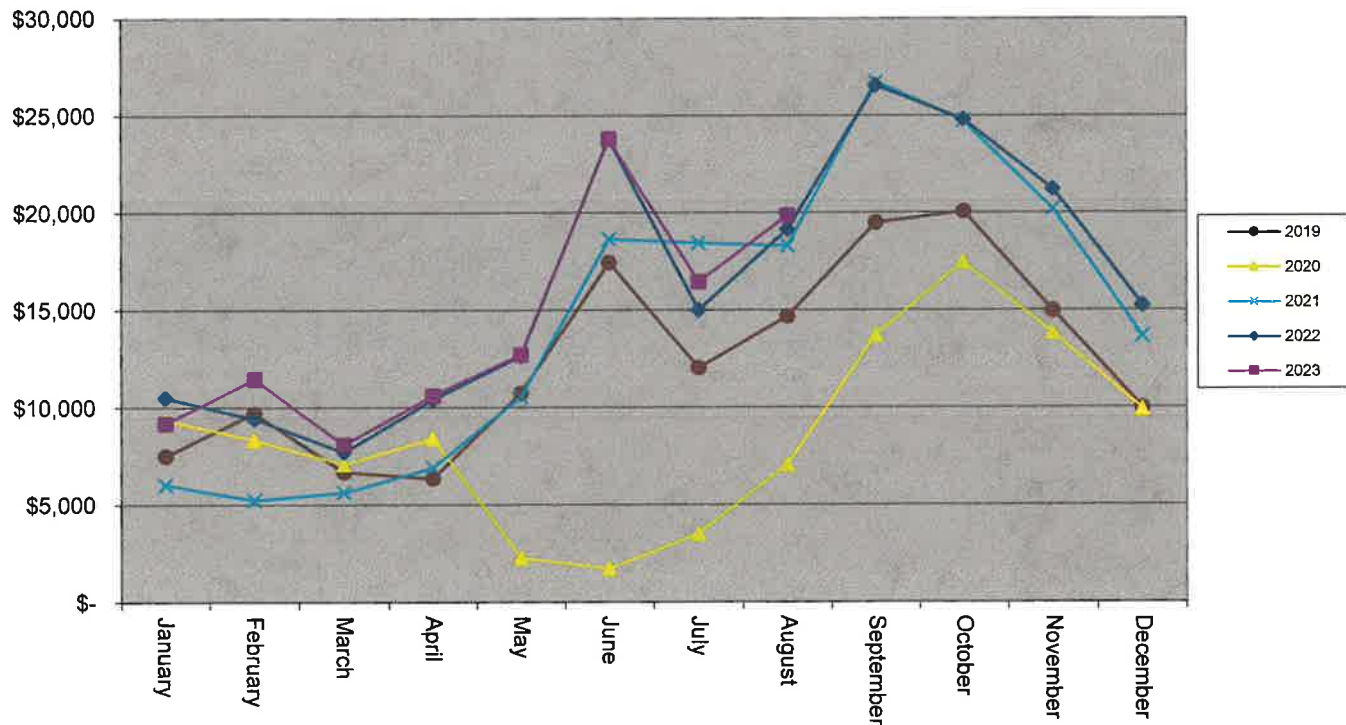
Town of La Conner

Annual Hotel/Motel Receipts

Month	2019	2020	2021	2022	2023
January	7,497.66	9,363.38	6,025.96	10,500.64	9,175.12
February	9,690.49	8,348.90	5,235.46	9,409.26	11,438.50
March	6,671.37	7,077.20	5,622.06	7,698.52	8,082.72
April	6,345.27	8,431.24	6,895.04	10,399.52	10,591.94
May	10,750.73	2,279.94	10,542.90	12,633.28	12,700.56
June	17,435.97	1,715.92	18,643.56	23,829.20	23,784.50
July	12,029.36	3,518.70	18,439.86	14,988.76	16,441.86
August	14,672.64	7,056.40	18,295.26	19,136.57	19,848.46
September	19,470.30	13,732.36	26,730.28	26,545.62	
October	20,056.92	17,480.20	24,731.96	24,802.90	
November	14,956.14	13,844.66	20,184.16	21,228.28	
December	9,984.18	9,930.96	13,653.56	15,232.24	
TOTAL	149,561.03	102,779.86	175,000.06	196,404.79	112,063.66

84.23%

Budgeted	126,000.00	126,000.00	88,200.00	132,300.00	133,040.00
Received Year to Date	149,561.03	102,779.86	175,000.06	196,404.79	112,063.66
Monthly Average	12,463.42	8,564.99	14,583.34	16,367.07	9,338.64
Amount needed to meet budget:					20,976.34

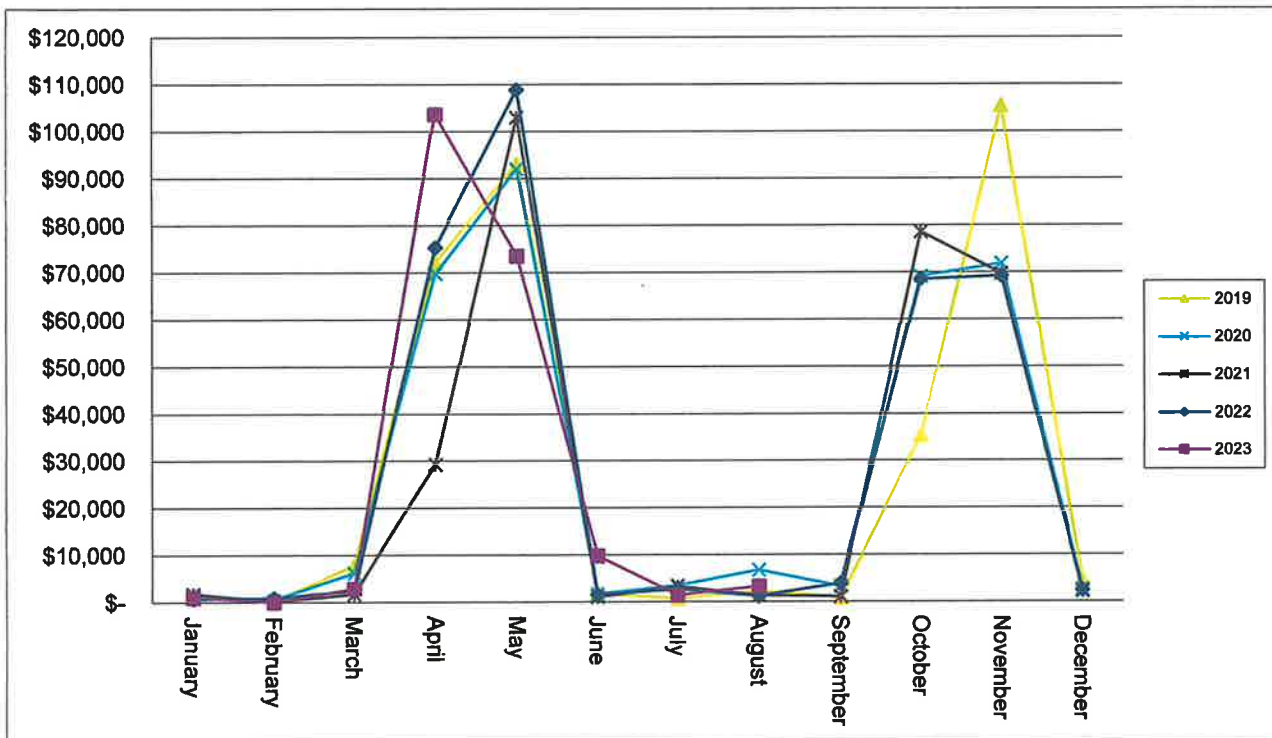


Town of La Conner Annual Property Taxes

Month	2019	2020	2021	2022	2022
January	1,480.54	1,366.53	1,735.37	679.87	1,020.21
February	55.46	540.84	123.80	923.67	-
March	7,827.98	6,187.85	1,731.98	2,479.49	2,889.62
April	72,247.70	69,784.34	29,295.28	75,356.27	103,626.12
May	93,081.57	92,047.43	102,991.26	108,828.88	73,546.50
June	1,746.84	1,723.19	1,047.57	1,503.75	9,809.06
July	801.22	3,510.19	3,275.00	2,725.34	1,412.30
August	2,224.34	6,704.12	1,381.95	1,259.96	3,299.01
September	821.35	3,314.93	1,100.00	3,887.71	
October	35,440.06	69,156.88	78,553.96	68,521.30	
November	105,448.19	71,812.11	69,666.72	69,178.91	
December	4,485.35	2,652.74	2,154.94	2,392.56	
TOTAL	325,660.60	328,801.15	293,057.83	337,737.71	195,602.82

55.42%

Budgeted	308,000.00	328,840.00	330,004	336,612	352,971
Received Year to Date	325,660.60	328,801.15	293,057.83	337,737.71	195,602.82
Monthly Avg	27,138.38	27,400.10	24,421.49	28,144.81	16,300.24
Amount needed to meet budget:					157,368.18



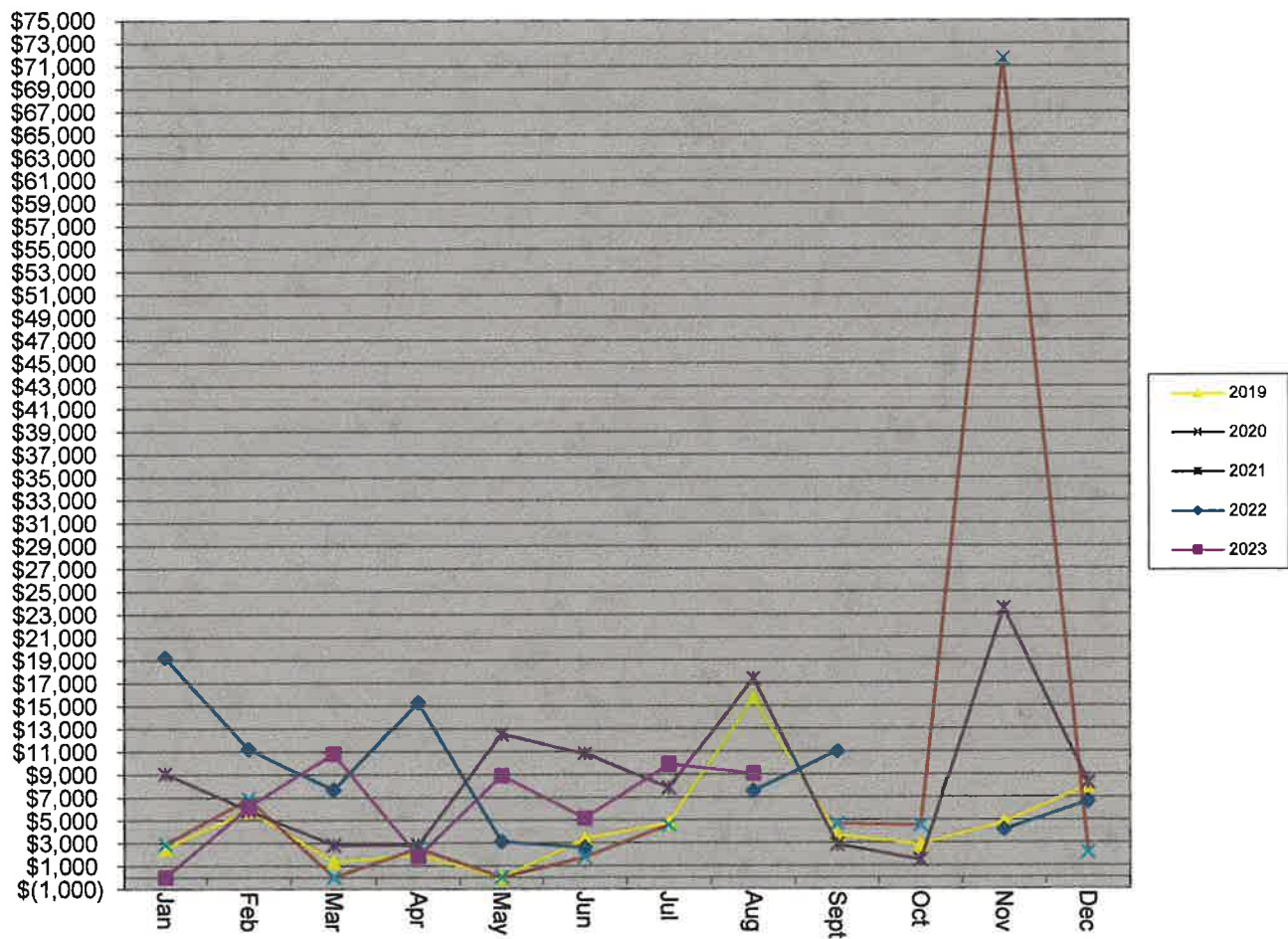
Town of La Conner Annual REET

Month	2019	2020	2021	2022	2023
Jan	2,549.26	2,887.09	9,078.30	19,230.75	-
Feb	5,915.25	6,878.02	5,860.80	11,263.69	6,179.19
Mar	1,373.67	-	2,796.75	7,672.50	10,820.70
Apr	1,980.00	2,538.11	2,796.75	15,300.45	1,825.00
May	-	-	12,508.65	3,118.50	8,910.00
Jun	3,388.27	1,757.25	10,815.74	2,598.75	5,164.50
Jul	4,791.60	4,566.37	7,825.50		9,874.25
Aug	15,688.02		17,362.12	7,548.75	9,070.87
Sept	3,712.25	4,682.69	2,821.50	10,976.62	
Oct	2,846.25	4,497.07	1,480.05		
Nov	4,826.25	71,626.40	23,472.90	4,149.50	
Dec	7,969.68	2,128.50	8,256.60	6,599.50	
TOTAL	55,040.50	101,561.50	105,075.66	88,459.01	51,844.51

Budgeted	36,250.00	36,000.00	36,000.00	40,000.00	72,000.00
Received Year to Date	55,040.50	101,561.50	105,075.66	88,459.01	51,844.51
Monthly Average	4,586.71	8,463.46	8,756.31	7,371.58	4,320.38

72.01%

Amount needed to meet budget: 20,155.49



Town of La Conner Special Use Fire Tax Revenue

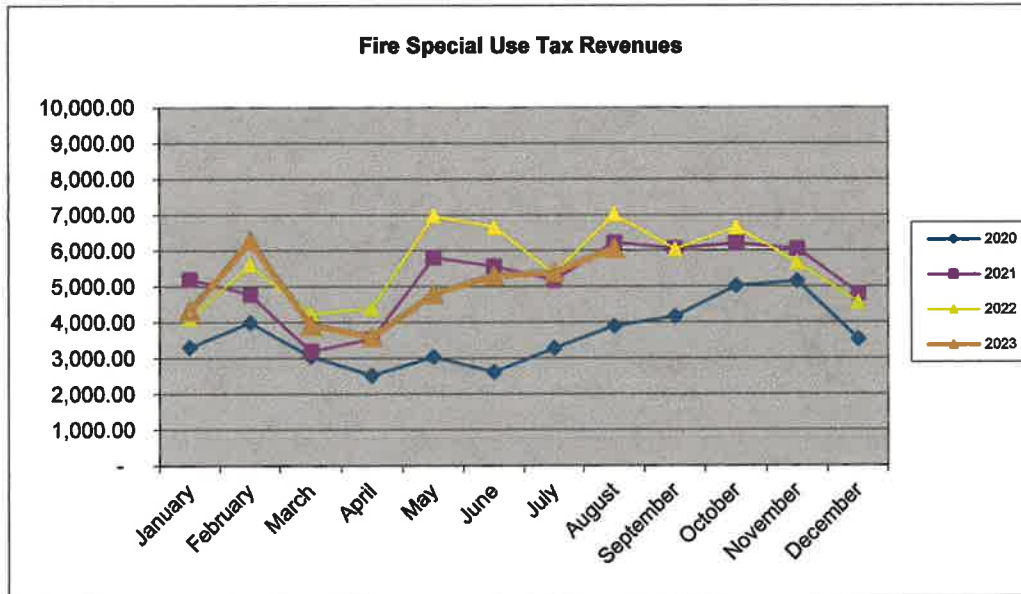
Month	2020	2021	2022	2023
January	3,304.44	5,196.26	4,108.62	4,333.29
February	3,992.09	4,779.92	5,609.50	6,278.74
March	3,046.20	3,192.27	4,237.71	3,923.57
April	2,516.68	3,536.70	4,396.10	3,593.96
May	3,036.90	5,807.88	6,984.88	4,796.78
June	2,614.87	5,569.18	6,661.47	5,297.25
July	3,278.86	5,170.83	5,364.02	5,393.11
August	3,896.38	6,230.94	7,019.56	6,063.58
September	4,163.65	6,055.85	6,041.25	
October	5,014.80	6,201.24	6,659.05	
November	5,146.63	6,052.29	5,673.70	
December	3,526.88	4,795.36	4,555.14	
TOTAL	43,538.38	62,588.72	67,311.00	39,680.28

79.36%

Budgeted	43,334.00	30,334.00	45,501.00	50,000.00
Received Year to Date	43,538.38	62,588.72	67,311.00	39,680.28
Monthly Avg	3,628.20	5,215.73	5,609.25	3,306.69

Amount needed to meet budget:

10,319.72



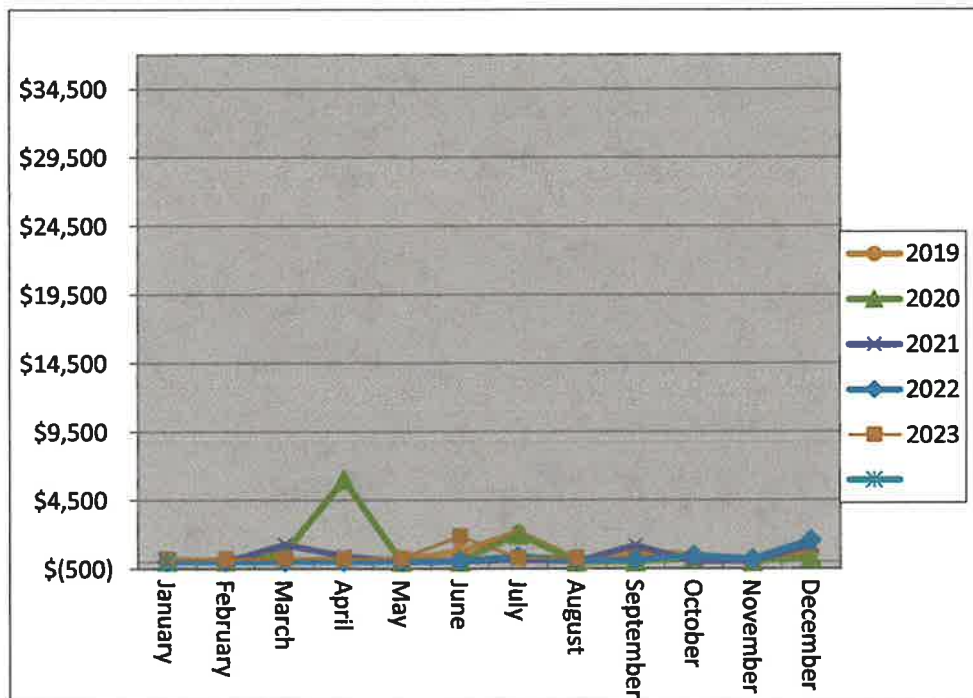
Town of La Conner

Investment Interest Receipts

Month	2019	2020	2021	2022	2023
January	120.16	85.01	53.53	4.52	222.14
February	109.68	77.60	6.04	4.86	211.19
March	122.14	654.91	1,256.42	11.21	242.20
April	119.28	5,977.72	396.24	19.48	243.73
May	121.31	24.67	3.80	35.04	264.29
June	716.80	17.74	3.62	48.70	1,847.72
July	2,117.37	2,000.42	141.11	382.44	271.13
August	111.91	12.71	3.92	112.03	277.67
September	702.78	9.88	1,169.94	123.87	
October	502.90	283.03	4.66	446.26	
November	87.05	7.74	59.37	182.53	
December	679.48	279.06	1,157.59	1,549.18	
TOTAL	5,510.86	9,430.49	4,256.24	2,920.12	3,580.07

70.49%

Budgeted	5,500.00	5,500.00	4,465.00	4,581.00	5,079.00
Received Year to Date	5,510.86	9,430.49	4,256.24	2,920.12	3,580.07
Monthly Average	459.24	785.87	354.69	243.34	298.34
Amount needed to meet budget:					1,498.93





TOWN OF LA CONNER

Monthly Planner's Report July 2023

NEW APPLICATIONS ACCEPTED:

Land Use

- LU23-28SEPA, 617 N. 1st St, UST Removal at the Port of Skagit
- LU23-29HDR-ADMIN, 601 s. 2nd St, Tree trimming
- LU23-30CU-IV, 920 Pearle Jensen Way, conditional use for new building
- LU23-31SEPA, 920 Pearle Jensen Way

Building Permit

- BP23-30FG, 306 Center St, Fill and grade permit for soil remediation
- BP23-31FG, 617 N. 1st St, Fill and grade for UST removal at Port of Skagit
- BP23-32ROW, 620 Morris St, utilities right of way
- BP23-33ROW, 306 Center St, right of way permit for fencing
- BP23-34EST, 303 Center St, street excavation for new garage
- BP23-35F, Maple Ave, P105339, floodplain permit
- BP23-36BF, Maple Ave, P105339, building permit
- BP23-37SS, Maple Ave, P105339, side sewer permit
- BP23-38ROW, 1339 Conner Way, avian protection on pole grid

Planning Commission:

The Planning Commission met on August 1st. The August 15th meeting was canceled due to lack of agenda items. On August 1st, staff presented updates from the 2022-2023 legislative session.

Hearing Examiner:

There was no business before the Hearing Examiner in August 2023.

Comprehensive Plan Update:

This month, town staff took MRSC provided training focused on the housing section update in order to ensure compliance with all aspects of the GMA, and continued to review recently passed bills for impacts. Staff is beginning to assess mapping and needed changes to mapping in La Conner. Staff continue to review the Housing Element update and Transportation Element update.

General Planning Activities:

- Staff made site visits to construction activity around town.
- Staff had pre-construction meetings with staff on site for 306 Center Street.
- Staff are reviewing the current files for record retention requirements.
- The staff has received comment letters for the 2023 update for the municipal code, and is currently reviewing them internally.
- The staff continued the Comprehensive Plan Update.
- Continuing review of development applications.
- Continuing review of permit applications.
- Continuing response to public inquires regarding land use.
- Continuing issuance of permits.
- Long term planning priorities:
 - Neighborhood plan for Commercial Transitional Zone.
 - 2023-2025 Comprehensive Plan Update
 - Public Participation and Communication

Public Works Department Head Report August – 2023

Water:

- Consumption for August was 3,046,051 CF (22,784,462 gal) with agricultural irrigation at 1,090,671 CF (8,158,219 gal) contributed to almost half of the total.
- Annual Disinfection By-Product HAA5, THMM testing. Results are well within compliance.
- Annual water main/hydrant flushing and valve exercising. This insures that all is clean and in working condition.
- Water System Plan Update. The project is moving along slowly as time allows. I'm currently 6 weeks behind schedule.

Drainage:

- Washington and Whatcom Storm Drain improvement project, design is 90% complete.
- Sixth Street Storm Pump Station; communication warranty replacement equipment recently replaced did not work. Patiently waiting for tech support to resolve.

Streets:

- Annual restriping of fog and center lines completed that includes the Port of Skagit marina roads and parking lots.
- Morris Street asphalt; I'm currently consulting with an engineer of pavement condition concerns.
- Minor asphalt and gravel pothole repairs.

Park and Port:

- Annual shoreline inspection with Army Corps of Engineers completed on August 1st and found the bank erosion control project in good condition.
- Salmon Slide; monitoring the new volunteer group for progress.
- Emergency Management Commission; North and South end flood defense and path have been defined. Currently meeting with the property owners.

Facilities:

- Maple Hall HVAC and Fire Hall HVAC upgrade; the project will be out for bid in the next few weeks.

Other:

- Preparing the 2024 Public Works budget.
- Projects; 213 Calhoun remodel, 931 Maple Improvements, 306 Center multifamily, 303 Center Garage, Lime Dock Remodel, Snapdragon Flats Project, BYK Snapdragon BP, Ellis project, 747 Maple short plat, and Channel Cove 5 new residential units.

Brian Lease,

Public Works Director, Town of La Conner

Fire Chief / Code Enforcement Report

Aug-23

Alarms: 40 Emergency Calls **Ave # Responders:** 3.3

Calendar: 2-Aug-23 Bussiness
9-Aug Heath/Safty
16-Aug Rig Check/ Drive
23-Aug Hybrid/ Alt Vehicle
30-Aug Engine to Door

Events: School Start

Enforcement Notes: Parking Side Streets Tent Under Bridge
Loose Dog
Encampment

Aaron Reinstra
Fire Chief/Code enforcement
Town of La Conner



Town of La Conner

Honorable Mayor and Town Council

Monthly Report of Wastewater Treatment Plant Operations & Maintenance

Month: August 2023

During the month of August, the plant met NPDES permit requirements.
See attached spreadsheet for WWTP data.

Locates

- There were ten (10) locates in August with no issues.

Call Outs-Emergencies

- There were two power outages on 8/10 and 8/12 during the month of August.

System Maintenance

- Grinded yard waste pile.
- Replaced both belts on the belt press.

Process Changes

Miscellaneous

- Clarifier #1 needs upgrade.
- Radio remote control for the compost mixer has weak signal.
- Both wasting pumps down.

Compost Sales:

Wholesale

0 yards were sold in August– 87 yards year to date.

Retail Sales

563 yards were sold in August– 5,778 yards year to date.

In August 2023, the Town receipted in 563 yards of retail and wholesale compost for a total of \$4,956.00.

Metered Flow:

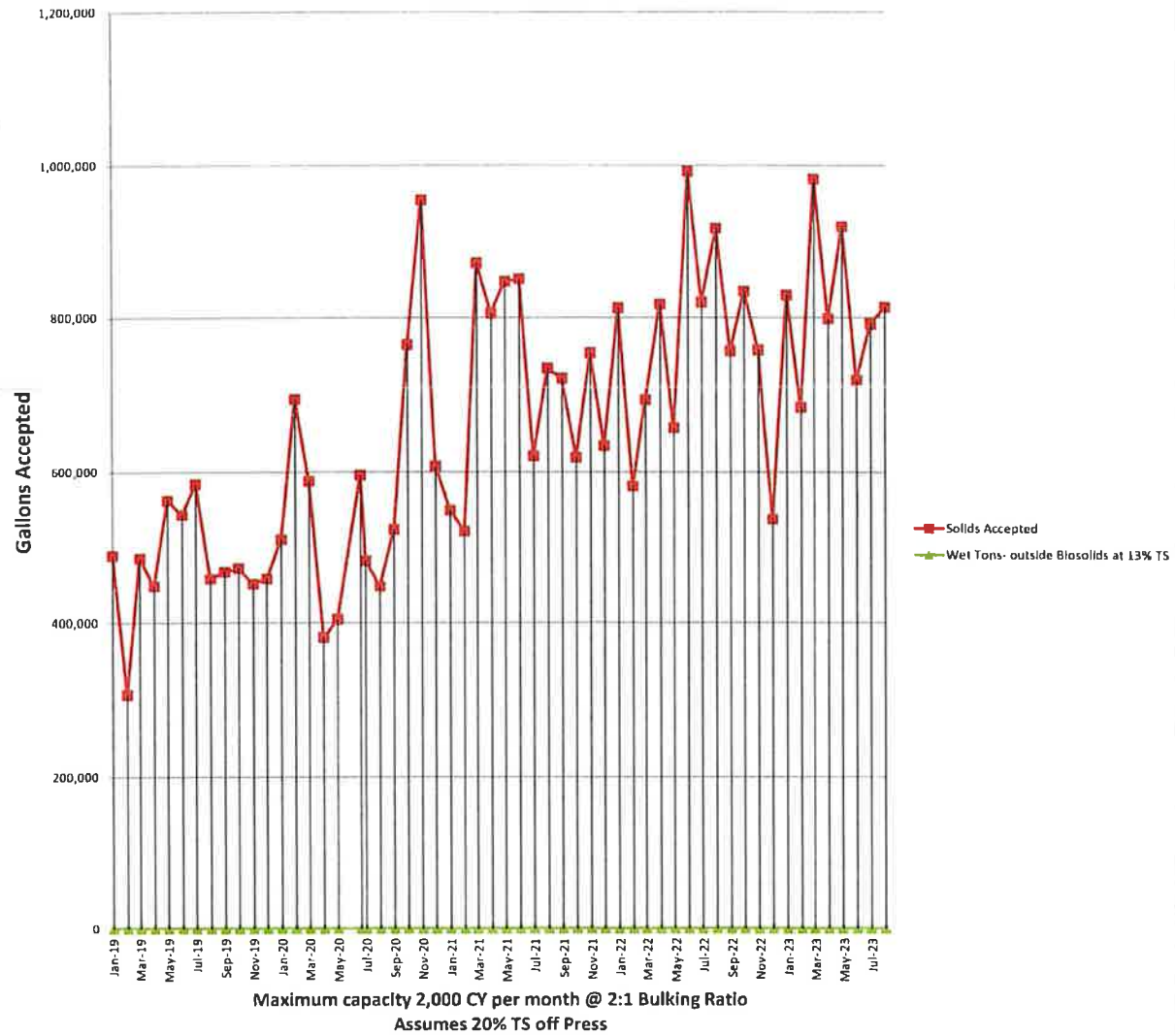
Influent:	<u>8,210,000 Gallons</u>
Tribal:	<u>1,854,165 Gallons</u>
Hydrant:	<u>0 Gallons</u>
Belt Press:	<u>1,110,100 Gallons</u>
Reuse Water:	<u>394,163 Gallons</u>

LaConner Wastewater Treatment Plant

Monthly Data 2023

Date	WWTP Total Flow Treated	WWTP Daily Avg Treated	WWTP Max Daily Treated	WWTP Flow Last Year	WWTP Flow up/down from LY	Gallons of Outside Waste Processed	Gallons of Outside Waste Processed Last year	Up/down from last year	Wet tons of 95% Biosolids Processed	Wet tons of <95% Biosolids Processed
Jan-23	11,013,000	359,000	555,000	13,780,000	21%	945,220	899,297	5%	0	0
Feb-23	8,850,000	316,000	626,000	13,780,000	36%	809,755	761,967	6%	0	0
Mar-23	10,260,000	331,000	433,000	10,290,000	1%	1,115,598	891,855	21%	0	0
Apr-23	8,880,000	296,000	348,000	10,290,000	14%	972,540	1,014,712	5%	0	0
May-23	8,773,000	283,000	317,000	8,840,000	1%	1,124,169	904,807	20%	0	0
Jun-23	7,620,000	254,000	295,000	10,310,000	27%	912,242	1,188,452	24%	0	0
Jul-23	8,190,000	264,000	336,000	8,390,000	3%	1,004,992	1,028,684	3%	0	0
Aug-23	8,210,000	264,839	299,000	8,250,000	1%	1,013,297	1,143,904	12%	0	0
<div> <div></div> means UP <div></div> means DOWN </div>										

LaConner Wastewater Treatment Plant Monthly Data 2019- Present





Incidents

Find address or place

c

x

E

Map

+

Info Summary

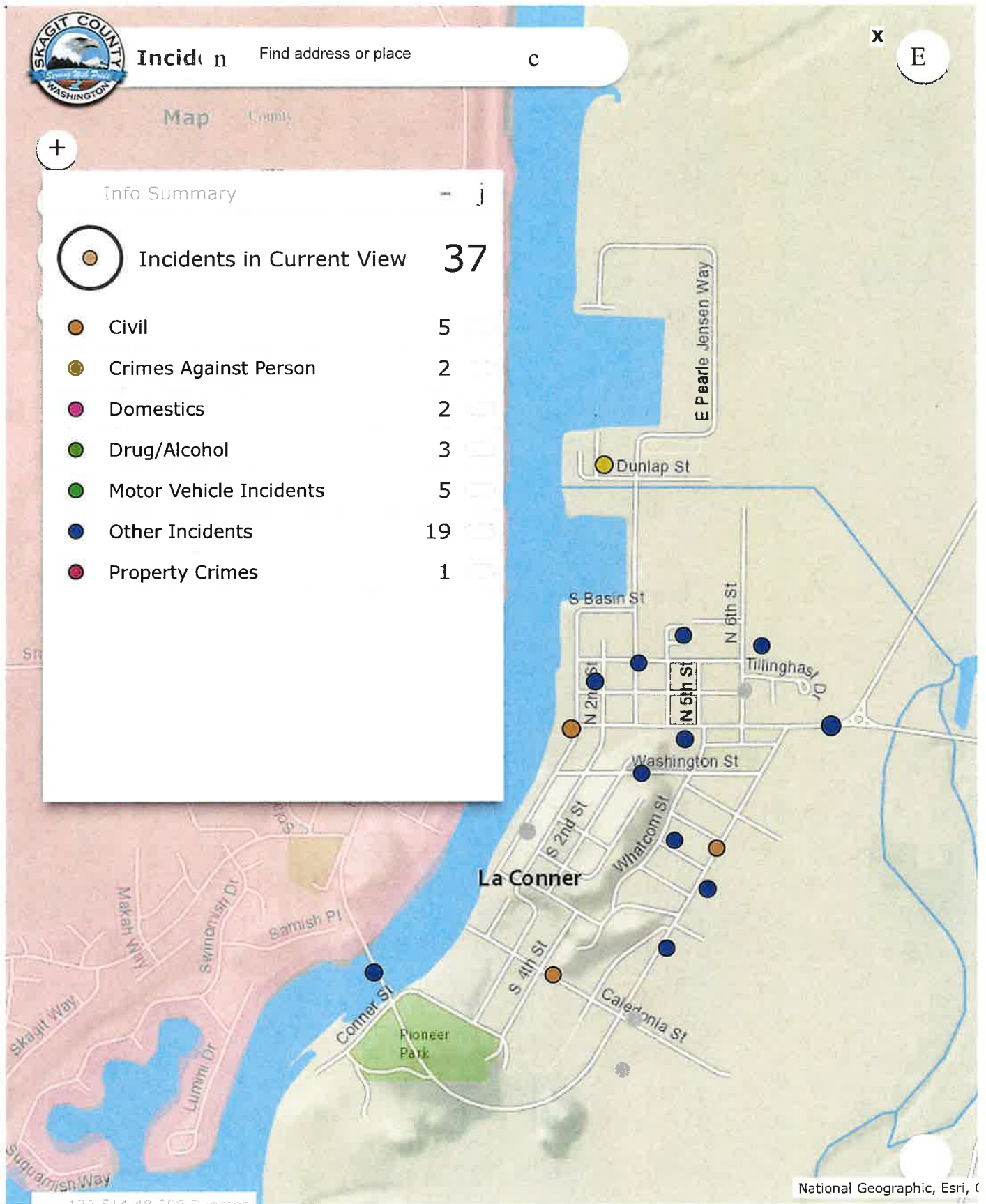
- j



Incidents in Current View

37

Civil	5
Crimes Against Person	2
Domestics	2
Drug/Alcohol	3
Motor Vehicle Incidents	5
Other Incidents	19
Property Crimes	1



Agency	CaseNumber	NatureDesc	Category
SCSO	23-10297	Boating Incident Or Problem	Motor Vehicle Incidents
SCSO	23-10428	Alarm	Other Incidents
SCSO	23-10537	Disorderly Conduct	Other Incidents
SCSO	23-10560	Domestic Violence	Domestics
SCSO	23-10604	Vehicle Theft	Property Crimes
SCSO	23-10752	Welfare Check	Other Incidents
SCSO	23-10782	Disorderly Conduct	Other Incidents
SCSO	23-10811	Traffic Enforcement	Motor Vehicle Incidents
SCSO	23-10819	Welfare Check	Other Incidents
SCSO	23-10820	Animal Problem	Other Incidents
SCSO	23-10861	Lost Property	Civil
SCSO	23-10864	Vagrancy	Other Incidents
SCSO	23-10910	Alarm	Other Incidents
SCSO	23-10964	Noise Ordinance	Civil
SCSO	23-10994	Boating Incident Or Problem	Motor Vehicle Incidents
SCSO	23-11017	Removal Of Person	Crimes Against Person
SCSO	23-11076	Welfare Check	Other Incidents
SCSO	23-11082	Welfare Check	Other Incidents
SCSO	23-11088	Suspicious Circumstances	Other Incidents
SCSO	23-11200	Alarm	Other Incidents
SCSO	23-11223	911 Hangup Call	Other Incidents
SCSO	23-11288	Vagrancy	Other Incidents
SCSO	23-11308	Controlled Substance Problem	Drug/Alcohol
SCSO	23-11318	Unsecure Premise	Other Incidents
SCSO	23-11345	Animal Problem	Other Incidents
SCSO	23-11351	Found Property	Civil
SCSO	23-11371	Alcohol Problem	Drug/Alcohol
SCSO	23-11479	Traffic Enforcement	Motor Vehicle Incidents
SCSO	23-11529	Traffic Hazard	Motor Vehicle Incidents
SCSO	23-11555	Domestic Violence	Domestics
SCSO	23-11560	Welfare Check	Other Incidents
SCSO	23-11700	Alarm	Other Incidents
SCSO	23-11711	Violation Of Court Order	Crimes Against Person
SCSO	23-11752	Civil Problem	Civil
SCSO	23-11816	Animal Problem	Other Incidents
SCSO	23-11884	Controlled Substance Problem	Drug/Alcohol
SCSO	23-11919	Noise Ordinance	Civil
APD	23-A06458	Agency Assistance	Other Incidents

HOURS IN ZONE 560

HOURS IN TOWN 122

Unfinished Business

- 1) Center Street Project – Discussion – No Insert**
- 2) Jenson Property – Discussion – No Insert**
- 3) Strategic Plan**



Town of La Conner

DRAFT Strategic Plan 2024 – 2028

Updated for 2024



BERK

Introduction and Purpose

Welcome to the Town of La Conner's Strategic Plan! Like many communities, La Conner is in a period of transition. Regional growth brings many short- and long-term opportunities and challenges, and as a small community, we recognize that we can't "do it all." Given these real-world constraints, this Strategic Plan describes our desired future and how we will focus our efforts over the coming five years, reflecting what we've heard from the community about what matters most.

The Implementation Framework described in this document will guide an ongoing conversation among Councilmembers, staff, and community members to ensure that decision-making throughout the next five years is grounded in the ideas identified in this Plan.

Our Desired Future

Our desired future for La Conner as a community and as a Town government emphasizes its current strengths as a welcoming, small community and expands the affordability and inclusivity of our town. We envision the future of La Conner as:

Welcoming and affordable to all ages. We seek to cultivate a community that is inviting, affordable, and safe for people at all stages of life, including children, young families, and older adults.

Safe and supportive. La Conner residents know their neighbors, and we seek to preserve a safe and supportive community for all residents and visitors.

Balanced. We welcome both newcomers and our long-term residents and seek a balance between growth and maintaining what we love about our community.

Vibrant and authentic. We aim to maintain our identity as a lively small town with a strong community feel. We strive to cultivate a community of neighborhoods that offer meaningful activities and uses for residents and visitors alike.

Engaged and collaborative. We seek to engage our community members in decision-making and volunteer opportunities, and we seek partnerships and opportunities to support our local businesses and industry.

Self-reliant. We strive to offer resources and amenities that serve the needs of our residents and visitors and offer safe, convenient transportation to our neighboring communities for resources not available in town. In the face of a changing climate, we aim to expand our energy-efficiency and our ability to generate our own renewable energy.

Our Focus Areas

Goals, First Steps, and Priorities

The following sections describe our five Focus Areas for this Strategic Plan:

1. **A Robust, Affordable, and Inclusive Economy.** Offer an attainable cost-of-living and strong economy that support existing residents and invite new residents to call La Conner home.
2. **Public Safety.** Cultivate a safe community and a sense of safety among community members.
3. **Climate and Environmental Sustainability.** Strengthen our ability to respond to and address a changing climate.
4. **Capital Projects and Utilities.** Ensure the Town's infrastructure supports our community.
5. **An Effective Town Organization.** Support our desired future and the above goals through effective, efficient, and sustainable administration.

Each Focus Area includes multiple Goals that describe the primary efforts we will take in pursuit of our desired future. We have also identified a First Step we will take toward reaching each Goal. In recognition that we will not be able to advance all these Goals at once, we have noted which Goals we aim to advance in 2024, the next year of Strategic Plan implementation.

1. A Robust, Affordable, and Inclusive Economy

A. Facilitate increased housing diversity and affordability.

First Step: Develop and implement a Housing Strategy with a strong focus on partnerships.

B. Leverage City plans and regulations to facilitate development in line with community desires.

First Step **2024**: Update our Comprehensive Plan, including zoning and codes.

C. Support the regional agricultural industry.

First Step: Identify appropriate roles for the Town, potentially including hosting a farmers market.

D. Partner with the Port of Skagit to develop Port-owned properties.

First Step: Expand our engagement and partnership with Port Commissioners.

2. Public Safety

A. Make needed capital investments in fire protection and prevention.

First Step **2024**: Purchase a fire boat.

B. Strengthen our ability to respond to natural disasters and other emergencies.

First Step: Develop a Comprehensive Emergency Management Plan (CEMP).

C. Explore opportunities for staff and the public to contribute to public safety.

First Step **2025**: Consider opportunities for volunteers to support public safety efforts.

3. Climate and Environmental Sustainability

A. Develop and implement plans for climate resiliency.

First Step **2024**: Create a climate resiliency element of the Comprehensive Plan, including hydrology modeling.

B. Pursue opportunities for energy self-reliance by investing in sustainable and renewable energy.

First Step **2025**: Identify opportunities to invest in solar demonstration projects.

4. Capital Projects and Utilities

A. Improve mobility and safety for pedestrians, cyclists, and drivers, especially in our downtown district and on Maple Ave.

First Step **2024**: Identify engineering and grant opportunities for 1st St Right of Way projects.

B. Ensure the long-term sustainability of the Wastewater Treatment Plant.

First Step **2024**: Study next steps for needed improvements.

C. Determine the best future for our Public Works shop.

First Step **2024**: Evaluate opportunities for collaboration with the Port of Skagit or a potential merger of our Public Works departments. Identify a site for a shop, potentially collocated with a partner.

5. An Effective Town Organization

A. Enhance community engagement and communications.

First Step: Study other Towns' models of engagement. Consider listening sessions, social media engagement, engagement by existing channels, and enhanced opportunities for direct engagement with Councilmembers.

B. Recruit and retain highly skilled staff.

First Step **2024**: Engage consultant support to conduct a salary review and develop career paths.

C. Improve interdepartmental communications and cooperation.

First Step **2025**: Begin use of the asset management program.

D. Support Town financial sustainability.

First Step: Engage a grant writer.

Implementation Framework

This Strategic Plan will serve as a reference to guide our efforts over the coming five years. Each year during the life of this Plan, we will develop a workplan to operationalize the ideas outlined in this document. The process outlined below describes this annual process.

Throughout the lifetime of this plan, we'll engage our partners and community members to ensure all stakeholders are aware of our priorities and opportunities to engage. And we will ensure other planning opportunities such as the 2025 update to our Comprehensive Plan will align with and draw from this strategic plan.

Annual Implementation Process



Source: BERK, 2023.



2200 Sixth Avenue, Suite 1000
Seattle, Washington 98121
P (206) 324-8760
www.berkconsulting.com

“Helping Communities and Organizations Create Their Best Futures”

Founded in 1988, we are an interdisciplinary strategy and analysis firm providing integrated, creative and analytically rigorous approaches to complex policy and planning decisions. Our team of strategic planners, policy and financial analysts, economists, cartographers, information designers and facilitators work together to bring new ideas, clarity, and robust frameworks to the development of analytically-based and action-oriented plans.

Project Team

Brian Murphy · Project Manager, Facilitator

Julia Tesch · Co-Facilitator

New Business

- 1) WWTP Award – No Insert**
- 2) Ordinance – Newspaper Box**
- 3) Approval to Purchase Ecology Blocks**
- 4) Approval to Purchase Sandbags**
- 5) Approval to Purchase Pumps – No Insert**

**Ordinance –
Newspaper Box**

TOWN OF LA CONNER



Ordinance No.

AN ORDINANCE OF THE LA CONNER TOWN COUNCIL ADOPTING A NEW CHAPTER 11.70 OF THE LA CONNER MUNICIPAL CODE, CONCERNING NEWSRACKS.

WHEREAS, The uncontrolled placement and maintenance of newsracks in the public right-of-way can constitute a threat to public health, safety, and welfare by interfering with and obstructing the use of the public right-of-way and by offending community aesthetic sensibilities; and

WHEREAS, Newsracks located so as to cause an inconvenience or danger to persons using public rights-of-way, and/or inadequately maintained newsracks located therein, constitute public nuisances; and

WHEREAS, Unused and/or unmaintained newsracks creates visual clutter and detracts from the appearance of streets, sidewalks, and adjacent businesses; and

WHEREAS, The foregoing conditions are illustrated by the photos contained in Exhibit A attached hereto, and constitute an unreasonable interference with and obstruction of the use of public rights-of-way, are injurious to health, offensive to the senses, and constitute such an obstruction of the free use of property as to interfere in the comfortable enjoyment of life and property by the entire community; and

WHEREAS, The Council recognizes that the use of public rights-of-way is so historically associated with the sale and distribution of newspapers and publications that access to those areas for such purposes should not be unreasonably denied. The Council further finds that these strong and competing interests of providing for newsracks as a means to distribute information that is accessible to the public, and in a manner that is sensitive to the aesthetic attributes and pedestrian circulation require a reasonable accommodation, which can only be satisfactorily achieved through the means of this ordinance, which is designated to accommodate such interests; and

WHEREAS, The restrictions and limitations on the location of newsracks directly advance the Town's substantial interests in curbing visual blight because unused and/or dilapidated newsracks are apt to offend community aesthetic sensibilities. Also, the placement of newsracks in a way such that the pedestrians and vehicles are able to pass enhances safety. These restrictions are not based on content or viewpoint. By not banning all newsracks, a significant opportunity to communicate by other means is permitted which generally constitutes a First Amendment virtue rather than a vice.

WHEREAS, In creating these restrictions, the Town Council has considered their costs and benefits and drafted these regulations so that they are not substantially

broader than necessary to protect the Town's interests in eliminating visual clutter, improving the communities aesthetics, and advancing public safety

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF LA CONNER:

Section 1. That there is hereby adopted a new chapter to the La Conner Municipal Code, consisting of seven sections and to be known as Chapter 11.70 – Newsracks, which chapter shall read as follows:

Chapter 11.70 Newsracks

Sections

- 11.70.010 Legislative Findings.
- 11.70.020 Purpose.
- 11.70.030 Definitions.
- 11.70.040 Newsracks permitted on right-of-way.
- 11.70.050 Limitations on Newsrack Placement.
- 11.70.060 Maintenance Requirements.
- 11.70.070 Enforcement.

11.70.010 Legislative Findings.

The recitals set forth in this ordinance are adopted as the legislative findings of the Town Council of the Town of La Conner in support of adoption of this ordinance.

11.70.020 Purpose.

This chapter shall be interpreted and implemented to regulate the placement, construction, maintenance, and appearance of newsracks in the public interest in a manner to:

- A. Enable the public to acquire a variety of publications with a diversity of news, information, ideas, and opinions, at convenient locations in public places;
- B. Facilitate the distribution of publications in public places as contemplated by Article I, Section 5, of the Constitution of the State of Washington and the First Amendment to the United States Constitution;
- C. Maintain the use of Town streets for travel and transportation and incidental authorized purposes, and to retain the use of other public places for the purposes established;
- D. Consider the interests of owners and occupants of property adjacent to public places, while respecting the rights of all users thereof; and
- E. Preserve the appearance of public places, and encourage aesthetic improvements to public places.

11.70.030 Definitions.

As used in this chapter, the following words shall have the following meanings:

“Abandoned newsrack” means a newsrack that has not been stocked with new materials for ninety (90) days or more. Whether a newsrack has not been stocked with new materials for ninety (90) days or more shall be determined beginning with the printed date of any remaining materials. In the case of newsracks containing undated materials, or empty newsracks, whether a newsrack has not been stocked with new materials for ninety (90) days or more shall be documented in the records of the Code Enforcement Officer.

“Distributor” means a person responsible for placing, installing, or maintaining a newsrack.

“Newsrack” means a self-service box or coin-operated box, container, or other dispenser installed, used, or maintained on the sidewalk or planting strip for the sale or distribution of newspapers, periodicals, printed advertising materials, or other publications from that dispenser.

“Person” means an individual, firm, association, corporation, public or private utility, or organization of any kind.

“Planting strip” means that area from the back of curb and the front of sidewalk or the area in the raised median, used for grass or approved landscaping plants.

“Right-of-way” means property subject to public use for existing or future streets, curbs, planting strips, or sidewalks. Property subject to a right of way may be through an express, implied, or prescriptive easement granted to or controlled by the Town or other public entity or may be owned by the Town or other public entity in fee simple or other freehold interest.

“Sidewalk” means a facility made of concrete or other approved material for the conveyance of pedestrians usually adjacent to a street or between streets.

“Street” means a public right-of-way designed primarily for vehicular traffic.

11.70.040 Newsracks permitted on right-of-way.

Newsracks may be placed within the right-of-way in the Town of La Conner as permitted by this chapter.

11.70.050 Limitations on Newsrack Placement.

A. No newsrack shall be chained, tied, or otherwise fasten or affixed to any publicly-owned fixture, including but not limited to trees, traffic control devices, benches, signposts, utility poles, streetlights, or telephone poles.

B. Newsracks shall not be placed, installed, or maintained:

1. Within the travelled portion of a street;
2. Within a traffic island, median, or traffic circle;
3. Within five (5) feet of any marked or unmarked crosswalk;
4. Within five (5) feet of a fire hydrant;
5. Within five (5) feet of the exterior fire department connection to any sprinkler or standpipe of any building;
6. Where clear space for passage of pedestrians is reduced to less than five (5) feet;
7. Within five (5) feet of any driveway, alley, truck loading zone, ADA ramp, or curb cut;
8. On any grating or manhole cover;
9. Where the newsrack may cause damage to or interfere with the use of any pipes, vault areas, telephone or electrical cables and wires;
10. Where the newsrack may obscure any regulatory sign; or
11. Where the newsrack would interfere with the loading or unloading of passengers from any legal street parking space, including interference with ramps and similar devices utilized to load and unload handicapped occupants of any vehicle from any parking space intended for use by handicapped individuals whether on public or private property.

11.70.060 Maintenance Requirements.

- A. A newsrack shall have the distributor's name, address, telephone number, and email address permanently affixed thereto in a place where the information may be easily seen.
- B. A newsrack shall be sufficiently weighted to provide stability and safety, and prevent the newsrack from tipping over.
- C. A newsrack shall be maintained undamaged and in good operating order at all times.
- D. A newsrack shall be kept free of graffiti, litter, and other debris.
- E. A newsrack shall be kept reasonably free of chipped, faded, peeling, and cracked paint.
- F. No free-flying materials such as paper, windsocks, or balloons shall be attached to a newsrack.

G. No newsrack shall use lights of any kind.

H. A distributor shall stock the newsrack with new materials at least every thirty (30) days.

11.70.070 Enforcement.

It shall be unlawful to violate the provisions of this chapter.

A. Abandoned newsracks, as defined in this chapter, may be taken into possession of Town authorities in connection with the official performance of their duties pursuant to RCW 63.32.010, and may then be disposed of as specified in RCW Chapter 63.32.

B. Enforcement of all other provisions of this chapter shall be governed by LCMC 7.10.

Adopted by a vote of the La Conner Town Council this day of September, 2023.

Ramon Hayes, Mayor

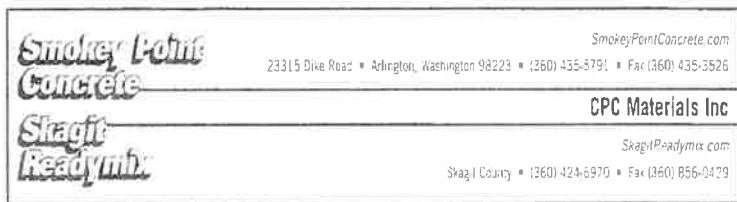
ATTEST:

Maria DeGoede, Town Clerk

APPROVED AS TO FORM:

Scott G. Thomas
Town Attorney

Approval to Purchase Ecology Blocks



TO: Brian - Public Works
 360-840-3001

JOB: Town Of La Conner
La Conner WA 98257

We offer to furnish the following:

Item	Description	QTY	Unit	Ecology Block	Total
Block Estimate					
	Regular Eco Block - Full	175	each	\$53.00	\$9,275.00
	Block Total	175			\$9,275.00
Trucking Estimate					
	Large Flat Bed (Loads, hr total)	33	hour	\$165.00	\$5,445.00
	Environmental Surcharge	11	load	\$50.00	\$550.00
	Fuel Surcharge	11	load	\$40.00	\$440.00
	Truck Total				\$6,435.00
	Project Total				\$15,710.00

A 2.25% surcharge will be added to all credit card payments

Customer responsible for truck unload and traffic control

Delivered Material to be stock piled on site, additional charges may incurred if trucks are used to place material.

This offer shall remain in effect for 30 days from date and must be accepted by endorsement within that period

Saturday deliveries available at a premium.

Providing materials is subject to approval of credit.

Accepted: _____

By: _____

Mark Erickson 425-218-6778

Date: _____

8/25/2023

THANK YOU FOR THE OPPORTUNITY TO QUOTE ON THIS PROJECT.

Approval to Purchase Sandbags



The Bag Lady, Inc.

11124 Valley Avenue East
Puyallup, WA 98372
BAGLA**033CL
WBE# W2F0016394
DBE# D2F0016394

Estimate

Date	Estimate #
8/15/2023	8077-SG

Attn: Brian Lease - Public Works Director
Town of La Conner
Ref: Sandbag Estimate
Deliver To: 604 N 3rd Street
La Conner, WA

NORTHWEST'S LEADING
SUPPLIER OF FILLED
SANDBAGS SINCE 1991

Description	Qty	Cost	Total
SUPPLY FILLED ORANGE POLY SANDBAG, EA	5,600	2.40	13,440.00
SHIPPING TO LA CONNER, EA	4	1,050.00	4,200.00
SALES TAX @ 8.6%	1	1,517.04	1,517.04
<p>Please Note: This is not a lump sum bid. All measurements and quantities are apporoximate. Prices do not include clearing, layout, insurance in excess of TBL's customary coverage, nor bonds. Prices exclude sales/use tax. Clearing/grubbing billed at \$90.00/Manhour. Bid does not include removal nor disposal of installed materials: for Silt Fence, add \$2.25/LF; for Safety Fence, add \$1.75/LF; Add \$2.25/LF for silt fence installation requiring hand digging. Please contact Steve Garland. Senior Proiect Estimator</p>			

Thank you for the opportunity to present this bid. We look forward to working with you.

Total

\$19,157.04

Phone #	Fax #	E-mail	Web Site
253-435-9150	253-435-9153	baglady.steve@comcast.net	www.bagladyinc.com