



## ***TOWN COUNCIL AGENDA***

August 13, 2024, 6PM  
Maple Hall.  
204 Commercial Street

Skagit County Washington  
Incorporated 1890  
[www.townoflaconner.org](http://www.townoflaconner.org)

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**I. Call to Order**

**II. Pledge of Allegiance**

**III. Public Comments** (Limit: 3 minutes per person)

**IV. Presentations: Lona Wilbur – Swinomish History**

**V. CONSENT AGENDA**

**A. Consent Agenda (Approved without objection 5/0)**

1. Approval of the Minutes: Council Meeting of July 23 2024 and Special Meeting of July 28, 2024
2. Finance:  
Approval of Accounts Payable  
Approval Payroll

**B. Items Removed from the Consent Agenda**

**VI. REPORTS**

1. Chamber Report
2. Revenue /Expenditure Report
3. Department Head Reports
4. Mayor's Report
5. Council Committee Reports

**VII. UNFINISHED BUSINESS:**

1. Center Street Project - Discussion
2. Jenson Property - Discussion

**VIII. NEW BUSINESS**

1. Asset Management Program
2. Hotel Motel Funding

**IX. MAYOR ROUNDTABLE:**

1. Noise Control

**X. EXECUTIVE SESSION:**

There may be an executive session immediately preceding or following the meeting as allowed by RCW 42.30.110 and as announced by the presiding officer.

Ordinance 1250  
Resolution 645

# **Consent Agenda**

- 1) Approval of Minutes**
- 2) Approval of Accounts Payable**
- 3) Approval of Payroll**

## ***Town of La Conner***

Town Council Meeting  
July 23, 2024 – 6:00 p.m.

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The meeting of the La Conner Town Council was called to order at 6:00 p.m. by Mayor Hanneman.

Present: Councilmembers Taylor, Carlson, Dole, Chamberlain and Wohleb.

Also present: Administrator Thomas, Finance Director DeGoede and Public Works Director Lease, Planner Davolio and Fire Chief/Code Enforcement Officer Reinstra.

### **Public Comments:**

Resident Linda Talman suggested annually reminding the public to refer to the Town codes before removing trees by message or flyer in the utility bills. She also stated it would be a travesty to sell Town Hall as discussed at the Council retreat.

Resident Marilyn Thostenson agreed with Linda Talman and thought there was a fine or penalty for removing trees.

Resident William Smith shared the Swinomish Tribe has an informational service educating people on trees.

### **Consent Agenda:**

Approval of Agenda

Approval of the Minutes of the Council Retreat of June 24, 2024 and the July 9, 2024 Council Meeting.

Accounts Payable:	Checks	27214 - 27242	\$142,277.14
	Electronic Pmts.	2018244 – Leasehold Tax	\$2,024.61
		<u>2018245 – Excise Tax</u>	<u>\$8,446.41</u>
		<b>Total Accounts Payable</b>	<b>\$152,748.16</b>

Payroll of May 20, 2024:	Checks 5934 - 5940	\$2,320.43
	Payroll Auto Tax Payment #2018243	\$8,746.78
	<u>Payroll Auto Deposit</u>	<u>\$26,926.64</u>
	<b>Total Payroll</b>	<b>\$37,993.85</b>

**Councilmember Dole moved to approve the Consent Agenda as presented. Motion seconded by Councilmember Wohleb. Motion carried 5/0.**

### **Mayor's Report:**

Mayor Hanneman presented Public Works Director Lease with a picture of the new Waterfront Park Pavilion, signed by commissioners and Council, in appreciation of their efforts in making it happen. The Mayor and Administrator have scheduled meetings with legislatures to discuss funding the Fire Boat. She also will be attending the Torch Light Parade in White Rock BC.

### **Council Committee Reports:**

#### **Parks Commission:**

Councilmember Wohleb shared some members of the Parks Commission are looking into forming a Non-Profit for the Morris Street Tree replacement. It would not be affiliated with the Town.

### **Pedestrian Improvement Project – Bid Rejection:**

Public Works Director Lease explained the project was listed on the MRSC Small Works Roster and we received only one bid, that far exceeded the estimated project cost. He will still install the flashing light crosswalk and start reapplying for the TIB grant for next year.

**Councilmember Chamberlain moved to approve the Pedestrian Improvement Project Bid Rejection. Motion seconded by Councilmember Tayler. Motion carried 5/0.**

**Fire Boat Funding:**

Councilmember's Dole and Wohleb reported on the Finance Committee Meeting for the funding of the Fire Boat. After discussions it was their recommendation the \$150,000 for the hull and trailer could be purchased with the Fire Tax Reserve under the condition there was written confirmation of funding from other sources for outfitting the boat. Councilmember Carlson noted with tax, it would be approximately \$163,000.

Mayor Hanneman stated she and Administrator Thomas are in the process of scheduling meetings with the Port and the refineries, as well as scheduled meetings next week with Senators Clyde Shavers and Ron Muzzall to discuss funding needs for the Fire Boat. To show the Town's commitment of the purchase of the boat, a budget amendment will be passed at a special meeting on the 31<sup>st</sup> of July 2024 at 9am. The plan is to collect as much funding as possible before acquiring a bond.

**Ordinance 1248 – Amending 3.60.100 of the La Conner Municipal Code (Garden Club):**

Administrator Thomas explained he reviewed the rental agreements and found there was a process in place for waiving rental fees as requested by the youth sports organization. He updated the code with a few minor changes resulting in the Mayor having the authority to approve waiving fees that meet the listed requirements.

**Councilmember Wohleb moved to approve Ordinance 1248 amending the La Conner Municipal Code 3.60.100. Motion seconded by Councilmember Dole. Motion carried 5/0.**

**Personal Policy 414 Amending Bereavement:**

Administrator Thomas added an annual one-day bereavement day for the loss of an employee's dog or cat per the request from Council at the recent retreat.

**Councilmember Carlson moved to approve adding one day of bereavement for the loss of a dog or cat to the Personal Policy 414 Bereavement. Motion seconded by Councilmember Wohleb. Motion carried 5/0.**

**Mayor Roundtable:**

Discussions included cars with for sale signs parked on the streets in Town and the need to address it in our codes. Administrator Thomas stated we fall under the Washington State Code that has provisions prohibiting it.

Councilmember Wohleb asked if there is anything the Town can do about a resident that is feeding raccoons. Administrator Thomas requested the contact information to follow up on.

Finance Director DeGoede explained a customer purchased two \$40 yard waste cards and actually wanted compost. These cards are numbered for auditing purposes and we don't normally do refunds. He has not used them but has his name on them. Yard Waste Cards 2024-351 & 352 will be destroyed if Council approves the refund of \$80.

It was the consensus of the Council to approve the refund of \$80 to the customer and destroy the \$40 Yard Waste Cards 2024-351 and 352.

**There being no further business the meeting ended at 7:25 p.m.**

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Maria DeGoede, Finance Director

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Marna Hanneman, Mayor

***Town of La Conner***

Town Council Special Meeting  
July 31, 2024, 9:30 a.m.  
Town Hall – 204 Douglas Street

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Present: Councilmembers Taylor, Carlson, Dole and Wohleb  
Also Present: Administrator Thomas and Finance Director DeGoede.

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The meeting was called to order by Mayor Hanneman for the 2024 Budget Amendment and the Beckwith Consulting Agreement.

**Councilmember Wohleb moved to excuse Councilmember Chamberlain. Motion seconded by Councilmember Taylor. Motion carried 4/0.**

**Ordinance 1249 – 2024 Budget Amendment:**

Presented to Council was a Budget Amendment for the General Fund in the amount of \$163,500 as a commitment to the Fire Boat.

**Councilmember Wohleb moved to approve Ordinance 1249, the 2024 Budget Amendment for the Fire Boat. Motion seconded by Councilmember Carlson. Motion carried 4/0.**

**Beckwith Consulting Agreement - (CT Zone Plan):**

Administrator Thomas explained this agreement is for the Moore Clark Property sub area development plan. The owners have been invited to participate in the process.

**Councilmember Wohleb moved to approve the Beckwith Consulting Agreement for the Moore Clark sub area development plan. Motion seconded by Councilmember Dole. Motion carried 4/0.**

There being no further business the meeting ended at 9:44 a.m.

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Maria DeGoede, Finance Director

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Marna Hanneman, Mayor



# TOWN OF LA CONNER

## CLAIMS CLEARING

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that the merchandise or services hereinafter specified for **the August 13, 2024 Claims** have been received and that;

Checks Numbered:	27243 - 27314	\$265,190.19
Auto Payments:	#2018251 – US Bank	\$487.85
	#2018252 – Invoice Cloud	\$167.00
	#2018253 – WA Federal	\$107.14

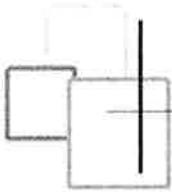
Are approved for a total payment of \$265,952.18 this 13<sup>th</sup> day of August 2024.

  
\_\_\_\_\_  
Finance Director

\_\_\_\_\_  
Councilmember – Finance Committee

\_\_\_\_\_  
Councilmember – Finance Committee

\_\_\_\_\_  
Councilmember



# Voucher Directory

Fiscal: : 2024 - August

Council Date: : 2024 - August - 1st Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
Ackermann Electric Co.	27243	2024 - August - 1st Council Meeting			
		Invoice - 2579			
			Troubleshoot Swinomish Sewer Vault		
			409-000-535-80-48-03	Pipe Repair & Maintenance	\$183.94
		Total Invoice - 2579			\$183.94
	Total 27243				\$183.94
Total Ackermann Electric Co.					\$183.94
Andrea's House Cleaning Services	27244	2024 - August - 1st Council Meeting			
		Invoice - 1530-7/2024			
			Town Hall & Sheriff Cleaning		
			001-000-518-30-48-01	Building Repair & Maintenance	\$350.00
		Total Invoice - 1530-7/2024			\$350.00
	Total 27244				\$350.00
Total Andrea's House Cleaning Services					\$350.00
Andy Porter Photography	27245	2024 - August - 1st Council Meeting			
		Invoice - Porter7/29/24			
			Canvas Print (for City of White Rock)		
			001-000-513-10-41-01	Mayor Professional Services	\$140.09
		Total Invoice - Porter7/29/24			\$140.09
	Total 27245				\$140.09
Total Andy Porter Photography					\$140.09
Axiom Construction & Consulting	27246	2024 - August - 1st Council Meeting			
		Invoice - 23168-2			
			Fire Hall Roof Payment #2		
			001-000-594-22-64-00	Capital Mach/Equip-Fire	\$129,918.49
		Total Invoice - 23168-2			\$129,918.49
		Invoice - 23168-2June24Ret			
			June 2024 Retainage		
			001-000-594-22-64-00	Capital Mach/Equip-Fire	(\$7,719.56)
		Total Invoice - 23168-2June24Ret			(\$7,719.56)

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 23168-3July24Ret			
			July 2024 Retainage		
			001-000-594-22-64-00	Capital Mach/Equip-Fire	(\$6,495.93)
		Total Invoice - 23168-3July24Ret			(\$6,495.93)
	Total 27246				\$115,703.00
Total Axiom Construction & Consulting					\$115,703.00
Badger Meter, Inc.					
	27247			2024 - August - 1st Council Meeting	
		Invoice - 80161902			
			Beacon Meter Hosting		
			401-000-534-80-41-00	Professional Services	\$57.01
				Hosting Serv Unit	
		Total Invoice - 80161902			\$57.01
		Invoice - 80164996			
			Beacon Meter Hosting		
			401-000-534-80-41-00	Professional Services	\$57.01
				Hosting Serv Unit	
		Total Invoice - 80164996			\$57.01
	Total 27247				\$114.02
Total Badger Meter, Inc.					\$114.02
Branom Instrurment Co.					
	27248			2024 - August - 1st Council Meeting	
		Invoice - INV2024/07015			
			WWPT Flow Meter Testing		
			409-000-535-80-48-01	Plant Repair & Maintenance	\$2,518.90
		Total Invoice - INV2024/07015			\$2,518.90
	Total 27248				\$2,518.90
Total Branom Instrurment Co.					\$2,518.90
Brent King					
	27249			2024 - August - 1st Council Meeting	
		Invoice - King\$40YdWasteCardReim#2024-351&352			
			Reimb. \$40 YardWaste Cards 2024-351 & 352		
			412-000-580-00-00-00	Nonexpenditures	\$80.00
		Total Invoice - King\$40YdWasteCardReim#2024-351&352			\$80.00
	Total 27249				\$80.00
Total Brent King					\$80.00

Vendor	Number	Reference	Account Number	Description	Amount
Buell Recreation LLC	27250			2024 - August - 1st Council Meeting	
		Invoice - 240158			
			Hammer Park Cargo Net & Footer/Acher Posts		
			002-000-576-80-48-01	Building Repair & Maintenance	\$884.00
		Total Invoice - 240158			\$884.00
	Total 27250				\$884.00
Total Buell Recreation LLC					\$884.00
Canon Financial Services INC.	27251			2024 - August - 1st Council Meeting	
		Invoice - 33829009			
			Copier Lease		
			001-000-518-30-40-00	Lease Agreement Tax	\$10.47
			001-000-591-31-70-00	Rents & Leases - Longterm	\$121.67
			70%		
			401-000-534-80-40-00	Lease Agreement Tax	\$2.24
			401-000-591-31-70-00	Rents & Leases - Longterm	\$26.07
			15%		
			409-000-535-80-40-00	Lease Agreement Tax	\$2.24
			409-000-591-31-70-00	Rents & Leases - Longterm	\$26.07
			15%		
		Total Invoice - 33829009			\$188.76
	Total 27251				\$188.76
Total Canon Financial Services INC.					\$188.76
Cascade Natural Gas Corp	27252			2024 - August - 1st Council Meeting	
		Invoice - CascadeGasAug2024			
			Utility-Gas		
			001-000-518-30-47-00	Public Utility Services	\$153.59
			204 Douglas-Town Hall		
			001-000-522-20-47-00	Public Utility Services	\$29.81
			12142 Chilberg-Fire Hall		
			003-000-575-50-47-01	Public Utility Services-MH/MC	\$16.54
			108 Commercial-MH/MC		
			003-000-575-50-47-02	Public Utility Services-GC	\$64.49
			622 S 2nd Street-GC		
			401-000-534-80-47-00	Public Utility Services	\$22.04
			604 N 3rd Street - PW		
			409-000-535-80-47-00	Public Utility Services	\$63.43
			12154 Chilberg - WWTP		
			409-000-535-80-47-00	Public Utility Services	\$143.61

Vendor	Number	Reference	Account Number	Description	Amount
			12154 B Chilberg - Sewer		
			<b>Total Invoice - CascadeGasAug2024</b>		<b>\$493.51</b>
	<b>Total 27252</b>				<b>\$493.51</b>
<b>Total Cascade Natural Gas Corp</b>					<b>\$493.51</b>
<b>Copiers Northwest</b>					
	<b>27253</b>			<b>2024 - August - 1st Council Meeting</b>	
			<b>Invoice - INV2859238</b>		
			<b>Copies</b>		
			001-000-518-30-31-00	Office & Operating Supplies	\$38.97
			70		
			401-000-534-80-31-00	Office & Operating Supplies	\$8.35
			15		
			409-000-535-80-31-00	Office & Operating Supplies	\$8.35
			15		
			<b>Total Invoice - INV2859238</b>		<b>\$55.67</b>
	<b>Total 27253</b>				<b>\$55.67</b>
<b>Total Copiers Northwest</b>					<b>\$55.67</b>
<b>Danielle Dunlap</b>					
	<b>27254</b>			<b>2024 - August - 1st Council Meeting</b>	
			<b>Invoice - DunlapGCDepRef7/9/24</b>		
			<b>Dunlap Garden Club Dep Ref 7/9/24</b>		
			003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$215.00
			<b>Total Invoice - DunlapGCDepRef7/9/24</b>		<b>\$215.00</b>
	<b>Total 27254</b>				<b>\$215.00</b>
<b>Total Danielle Dunlap</b>					<b>\$215.00</b>
<b>David Evans &amp; Associates Inc.</b>					
	<b>27255</b>			<b>2024 - August - 1st Council Meeting</b>	
			<b>Invoice - 566071</b>		
			<b>Water System Plan</b>		
			401-000-594-34-64-02	Capital Projects	\$1,047.82
			<b>Total Invoice - 566071</b>		<b>\$1,047.82</b>
			<b>Invoice - 566198</b>		
			<b>WA &amp; Road Streets Pedestrian Project</b>		
			005-000-595-65-61-05	Morris St. Mill/Overlay	\$5,650.88
			<b>Total Invoice - 566198</b>		<b>\$5,650.88</b>
			<b>Invoice - 566372</b>		
			<b>Talmon DE 306 Center Street</b>		
			005-000-552-30-41-02	DE Engineering Fees	\$145.65
			401-000-534-80-41-02	DE Engineer Fees	\$145.67

Vendor	Number	Reference	Account Number	Description	Amount
			403-000-531-38-41-05	DE Engineering Fees	\$145.65
			409-000-535-80-41-08	DE Engineering Fees	\$145.65
		<b>Total Invoice - 566372</b>			<b>\$582.62</b>
		<b>Invoice - 566374</b>			
			931 Maple Ave DE		
			401-000-534-80-41-02	DE Engineer Fees	\$730.55
		<b>Total Invoice - 566374</b>			<b>\$730.55</b>
	<b>Total 27255</b>				<b>\$8,011.87</b>
<b>Total David Evans &amp; Associates Inc.</b>					<b>\$8,011.87</b>
<b>Day Wireless Systems</b>					
<b>27256</b>					
				<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - INV836568</b>			
			<b>Programed 4 Radios</b>		
			001-000-522-20-48-03	Equip. Repair & Maintenance	\$191.70
		<b>Total Invoice - INV836568</b>			<b>\$191.70</b>
	<b>Total 27256</b>				<b>\$191.70</b>
<b>Total Day Wireless Systems</b>					<b>\$191.70</b>
<b>Discount Fence</b>					
<b>27257</b>					
				<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - 3443</b>			
			<b>Fence Repair (Vandelizim)</b>		
			401-000-534-80-48-03	System Repair & Maintenance	\$1,303.20
		<b>Total Invoice - 3443</b>			<b>\$1,303.20</b>
	<b>Total 27257</b>				<b>\$1,303.20</b>
<b>Total Discount Fence</b>					<b>\$1,303.20</b>
<b>Edge Analytical</b>					
<b>27258</b>					
				<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - 24-19944</b>			
			<b>Influent and Effluent Testing</b>		
			409-000-535-80-48-05	Materials/Testing	\$259.00
				Sewer Testing	
		<b>Total Invoice - 24-19944</b>			<b>\$259.00</b>
		<b>Invoice - 24-20842</b>			
			<b>Effluent Testing</b>		
			409-000-535-80-48-05	Materials/Testing	\$49.50
				Sewer Testing	
		<b>Total Invoice - 24-20842</b>			<b>\$49.50</b>
		<b>Invoice - 24-21632</b>			
			<b>Effluent Testing</b>		
			409-000-535-80-48-05	Materials/Testing	\$49.50
				Sewer Testing	
		<b>Total Invoice - 24-21632</b>			<b>\$49.50</b>

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 24-22510			
			Coliform Testing		
			401-000-534-80-41-00	Professional Services	\$25.00
				Water Testing Samples	
		Total Invoice - 24-22510			\$25.00
		Invoice - MEG0009			
			HPC Water Test		
			401-000-534-80-41-00	Professional Services	\$61.00
				Water Testing Samples	
		Total Invoice - MEG0009			\$61.00
	Total 27258				\$444.00
Total Edge Analytical					\$444.00
ESO Solutions Inc.					
	27259	2024 - August - 1st Council Meeting			
		Invoice - ESO145751			
			NFIRS		
			001-000-522-20-41-00	Professional Services	\$86.58
		Total Invoice - ESO145751			\$86.58
	Total 27259				\$86.58
Total ESO Solutions Inc.					\$86.58
Facet					
	27260	2024 - August - 1st Council Meeting			
		Invoice - 0052872			
			HVAC Project Maple Hall		
			003-000-594-75-64-01	Machinery/Equip-Maple Hall	\$1,461.50
		Total Invoice - 0052872			\$1,461.50
	Total 27260				\$1,461.50
Total Facet					\$1,461.50
Farmers Equipment Company Inc					
	27261	2024 - August - 1st Council Meeting			
		Invoice - BUR-2010605			
			Repair to Bearing on the Chain Drive		
			409-000-535-80-48-03	Pipe Repair & Maintenance	\$494.74
		Total Invoice - BUR-2010605			\$494.74
	Total 27261				\$494.74
Total Farmers Equipment Company Inc					\$494.74
Fastenal Company					
	27262	2024 - August - 1st Council Meeting			
		Invoice - WAANA156081			
			TP		
			003-000-575-50-31-05	Public Restroom Supplies	\$397.59
		Total Invoice - WAANA156081			\$397.59

Vendor	Number	Reference	Account Number	Description	Amount
		<b>Invoice - WAANA157008</b>			
			<b>Garbage Bags</b>		
			003-000-575-50-31-05	Public Restroom Supplies	\$61.48
		<b>Total Invoice - WAANA157008</b>			
		<b>Invoice - WAANA157087</b>			
			<b>Whipes</b>		
			409-000-535-80-31-00	Office & Operating Supplies	\$176.55
		<b>Total Invoice - WAANA157087</b>			
		<b>Invoice - WAANA157121</b>			
			<b>Garbage Bags &amp; TP</b>		
			003-000-575-50-31-05	Public Restroom Supplies	\$354.44
		<b>Total Invoice - WAANA157121</b>			
		<b>Invoice - WAANA157397</b>			
			<b>Shelves</b>		
			003-000-575-50-48-05	Public Restrooms - Repair & Maint.	\$437.77
		<b>Total Invoice - WAANA157397</b>			
	<b>Total 27262</b>				
<b>Total Fastenal Company</b>					
	<b>Frontline Cleaning Services</b>				
	<b>27263</b>	<b>2024 - August - 1st Council Meeting</b>			
		<b>Invoice - 36799</b>			
			<b>Public Restroom Cleaning</b>		
			003-000-575-50-48-05	Public Restrooms - Repair & Maint.	\$2,595.00
		<b>Total Invoice - 36799</b>			
	<b>Total 27263</b>				
<b>Total Frontline Cleaning Services</b>					
	<b>General Pacific Inc</b>				
	<b>27264</b>	<b>2024 - August - 1st Council Meeting</b>			
		<b>Invoice - 1498610</b>			
			<b>Water Meter Supplies</b>		
			401-000-534-80-48-00	Repair & Maintenance	\$2,774.73
		<b>Total Invoice - 1498610</b>			
	<b>Total 27264</b>				
<b>Total General Pacific Inc</b>					
	<b>Grainger</b>				
	<b>27265</b>	<b>2024 - August - 1st Council Meeting</b>			
		<b>Invoice - 9183098400</b>			
			<b>Floor Squeegee</b>		
			409-000-535-80-48-01	Plant Repair & Maintenance	\$105.47
		<b>Total Invoice - 9183098400</b>			

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 9187130068			
			Sump Pump Float		
			409-000-535-80-48-03	Pipe Repair & Maintenance	\$205.06
		Total Invoice - 9187130068			\$205.06
	Total 27265				\$310.53
Total Grainger					\$310.53
International Institute of Municipal Clerks					
	27266	2024 - August - 1st Council Meeting			
		Invoice - IIMC2025			
			Annual Membership Dues		
			001-000-514-23-49-00	Dues & Subscriptions	\$210.00
		Total Invoice - IIMC2025			\$210.00
	Total 27266				\$210.00
Total International Institute of Municipal Clerks					\$210.00
Invoice Cloud					
	2018252	2024 - August - 1st Council Meeting			
		Invoice - 1022-2024-7			
			July 2024 CC Utility Fees		
			001-000-514-23-41-03	Bank Service Charges	\$167.00
		Total Invoice - 1022-2024-7			\$167.00
	Total 2018252				\$167.00
Total Invoice Cloud					\$167.00
Jada Brandt					
	27267	2024 - August - 1st Council Meeting			
		Invoice - BrandtGCDepRef7/20/24			
			Brandt Garden Club Dep Ref 7/20/24		
			003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$215.00
		Total Invoice - BrandtGCDepRef7/20/24			\$215.00
	Total 27267				\$215.00
Total Jada Brandt					\$215.00
La Conner Chamber of Commerce					
	27313	2024 - August - 1st Council Meeting			
		Invoice - LCChamb2024HMQtr1Pmt			
			Qtr 1 2024 Hotel Motel Pmt 1		
			123-000-573-90-30-01	Chamber of Commerce	\$30,590.81
		Total Invoice - LCChamb2024HMQtr1Pmt			\$30,590.81
	Total 27313				\$30,590.81
Total La Conner Chamber of Commerce					\$30,590.81

Vendor	Number	Reference	Account Number	Description	Amount
<b>La Conner Weekly News</b>					
	<b>27268</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - 11070</b>			
			<b>Notice of Hearing - Seegert</b>		
			001-000-558-60-44-00	Advertising	\$80.00
		<b>Total Invoice - 11070</b>			<b>\$80.00</b>
		<b>Invoice - 11080-2024</b>			
			<b>Fire Boat Invitation to Bid</b>		
			001-000-522-20-41-00	Professional Services	\$130.00
		<b>Total Invoice - 11080-2024</b>			<b>\$130.00</b>
		<b>Invoice - 11094</b>			
			<b>Publication of Ordinance 1248</b>		
			001-000-514-23-44-00	Advertising	\$41.00
		<b>Total Invoice - 11094</b>			<b>\$41.00</b>
		<b>Invoice - 11095</b>			
			<b>Notice of Application/Conditional Use - 214 Maple</b>		
			001-000-558-60-44-00	Advertising	\$85.00
		<b>Total Invoice - 11095</b>			<b>\$85.00</b>
	<b>Total 27268</b>				<b>\$336.00</b>
<b>Total La Conner Weekly News</b>					<b>\$336.00</b>
<b>LB# 1806, Lakeside Industries</b>					
	<b>27269</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - 275344</b>			
			<b>Street Asphalt</b>		
			005-000-542-65-48-00	Repair & Maintenance	\$1,050.29
		<b>Total Invoice - 275344</b>			<b>\$1,050.29</b>
	<b>Total 27269</b>				<b>\$1,050.29</b>
<b>Total LB# 1806, Lakeside Industries</b>					<b>\$1,050.29</b>
<b>Leslie Dahlberg</b>					
	<b>27270</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - DahlbergGCDepRef7/12/24</b>			
			<b>Dahlberg Garden Club Dep Ref 7/12/24</b>		
			003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$215.00
		<b>Total Invoice - DahlbergGCDepRef7/12/24</b>			<b>\$215.00</b>
	<b>Total 27270</b>				<b>\$215.00</b>
<b>Total Leslie Dahlberg</b>					<b>\$215.00</b>
<b>Marna Hanneman</b>					
	<b>27271</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - OcePromHt8/3</b>			
			<b>White Rock Lodging - Mayor</b>		
			001-000-513-10-41-01	Mayor Professional Services	\$331.25
		<b>Total Invoice - OcePromHt8/3</b>			<b>\$331.25</b>

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - StpGrnCof7/5			
			Saturday with the Mayor- Coffee		
			001-000-513-10-41-01	Mayor Professional Services	\$22.48
		Total Invoice - StpGrnCof7/5			\$22.48
		Invoice - WAAveGril8/3			
			White Rock Meal - Mayor/Volunteers		
			001-000-513-10-41-01	Mayor Professional Services	\$70.83
		Total Invoice - WAAveGril8/3			\$70.83
	Total 27271				\$424.56
Total Marna Hanneman					\$424.56
Michael Davolio, AICP	27272	2024 - August - 1st Council Meeting			
		Invoice - #42			
			July Planning Charges		
			001-000-558-60-41-00	Professional Services - Planner	\$4,950.00
		Total Invoice - #42			\$4,950.00
	Total 27272				\$4,950.00
Total Michael Davolio, AICP					\$4,950.00
Municipal Emergency SVCS	27273	2024 - August - 1st Council Meeting			
		Invoice - IN2094511			
			SCBA Repair/Cap Band Assembly/Sensor/Battery Board Replacement		
			001-000-522-20-48-03	Equip. Repair & Maintenance	\$322.18
		Total Invoice - IN2094511			\$322.18
	Total 27273				\$322.18
Total Municipal Emergency SVCS					\$322.18
Nekussa Frisch	27274	2024 - August - 1st Council Meeting			
		Invoice - FrischPPDepRef7/19/24			
			Frisch Pioneer Park Dep Ref 7/19/24		
			002-000-582-10-00-00	Park Deposit Refund	\$100.00
		Total Invoice - FrischPPDepRef7/19/24			\$100.00
	Total 27274				\$100.00
Total Nekussa Frisch					\$100.00

Vendor	Number	Reference	Account Number	Description	Amount
Nelson-Reisner	27275			2024 - August - 1st Council Meeting	
		Invoice - 0869337-IN			
		WWTP Fuel			
		412-000-554-90-32-00		Fuel	\$2,537.68
		Total Invoice - 0869337-IN			\$2,537.68
	Total 27275				\$2,537.68
Total Nelson-Reisner					\$2,537.68
Nelson-Reisner	27276			2024 - August - 1st Council Meeting	
		Invoice - CL79614			
		Fire Dept./Code Enforcement Fuel			
		001-000-521-70-32-00		Fuel	\$88.67
		Code Enf. 1/2 Maverick Truck			
		001-000-522-20-32-00		Fuel	\$88.68
		Fire Dept.			
		Total Invoice - CL79614			\$177.35
		Invoice - CL79615			
		Public Works Fuel			
		401-000-534-80-32-00		Fuel	\$991.26
		Public Works			
		Total Invoice - CL79615			\$991.26
	Total 27276				\$1,168.61
Total Nelson-Reisner					\$1,168.61
North Central Laboratory	27277			2024 - August - 1st Council Meeting	
		Invoice - 506971			
		BOD Seed Capsules			
		409-000-535-80-31-02		Lab Supplies	\$699.66
		Total Invoice - 506971			\$699.66
	Total 27277				\$699.66
Total North Central Laboratory					\$699.66
Northwest Workforce Council	27278			2024 - August - 1st Council Meeting	
		Invoice - NWWrkFceGCDepRef7/18/24			
		NW Workforce Garden Club Dep Ref 7/18/24			
		003-000-582-10-00-00		Maple Hall/Garden Club Deposit Refund	\$415.00
		Total Invoice - NWWrkFceGCDepRef7/18/24			\$415.00
	Total 27278				\$415.00
Total Northwest Workforce Council					\$415.00

Vendor	Number	Reference	Account Number	Description	Amount
<b>NP Information Systems</b>					
	<b>27279</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - 190560</b>			
			<b>Phones</b>		
			001-000-518-30-42-00	Communications	\$343.46
				Town Hall 70%	
			001-000-522-20-42-00	Communications	\$49.07
				Fire Dept. 10%	
			401-000-534-80-42-00	Communications	\$49.07
				Public Works 10%	
			409-000-535-80-42-00	Communications	\$49.07
				WWTP 10%	
		<b>Total Invoice - 190560</b>			<b>\$490.67</b>
	<b>Total 27279</b>				<b>\$490.67</b>
<b>Total NP Information Systems</b>					<b>\$490.67</b>
<b>ORCA Communication Systems</b>					
	<b>27280</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - 40031</b>			
			<b>Firefighter Background Check - Smith</b>		
			001-000-522-20-41-00	Professional Services	\$50.00
		<b>Total Invoice - 40031</b>			<b>\$50.00</b>
	<b>Total 27280</b>				<b>\$50.00</b>
<b>Total ORCA Communication Systems</b>					<b>\$50.00</b>
<b>Overhead Door Co. of Bellingham</b>					
	<b>27281</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - INV014613</b>			
			<b>Repair to Building Doors</b>		
			409-000-535-80-48-01	Plant Repair & Maintenance	\$1,148.00
		<b>Total Invoice - INV014613</b>			<b>\$1,148.00</b>
	<b>Total 27281</b>				<b>\$1,148.00</b>
<b>Total Overhead Door Co. of Bellingham</b>					<b>\$1,148.00</b>
<b>Pitney Bowes Global Finance Services LLC</b>					
	<b>27282</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - 3319392797</b>			
			<b>Postage Meter Lease</b>		
			001-000-518-30-40-00	Lease Agreement Tax	\$7.33
				Tax Split	
			001-000-591-31-70-00	Rents & Leases - Longterm	\$113.94
				Qtrly postage meter lease	
			401-000-534-80-40-00	Lease Agreement Tax	\$7.33
				Tax Split	
			401-000-591-31-70-00	Rents & Leases - Longterm	\$113.93
				Lease Split	

Vendor	Number	Reference	Account Number	Description	Amount
			403-000-531-38-40-00	Lease Agreement Tax	\$7.33
			Tax Split		
			403-000-591-31-70-01	Rents & Leases - Longterm	\$113.93
			Lease Split		
			409-000-535-80-40-00	Lease Agreement Tax	\$7.33
			Tax Split		
			409-000-591-31-70-00	Rents & Leases - Longterm	\$113.93
			Lease Split		
		<b>Total Invoice - 3319392797</b>			<b>\$485.05</b>
	<b>Total 27282</b>				<b>\$485.05</b>
<b>Total Pitney Bowes Global Finance Services LLC</b>					<b>\$485.05</b>
<b>PLATT</b>					
	<b>27283</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - 5H84690</b>			
		<b>Conduit</b>			
		401-000-534-80-48-00	Repair & Maintenance		\$338.03
		<b>Total Invoice - 5H84690</b>			<b>\$338.03</b>
	<b>Total 27283</b>				<b>\$338.03</b>
<b>Total PLATT</b>					<b>\$338.03</b>
<b>PNW Quilt &amp; Fiber Art's Museum</b>					
	<b>27284</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - PNWQuiltGCCancel7/25/24</b>			
		<b>PNW Quilt Cancellation of 7/25/24</b>			
		003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund		\$250.00
		<b>Total Invoice - PNWQuiltGCCancel7/25/24</b>			<b>\$250.00</b>
	<b>Total 27284</b>				<b>\$250.00</b>
<b>Total PNW Quilt &amp; Fiber Art's Museum</b>					<b>\$250.00</b>
<b>Port of Skagit Co.</b>					
	<b>27285</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - 63312A</b>			
		<b>Propane</b>			
		005-000-543-10-48-00	Repair & Maintenance		\$59.38
		<b>Total Invoice - 63312A</b>			<b>\$59.38</b>
	<b>Total 27285</b>				<b>\$59.38</b>
<b>Total Port of Skagit Co.</b>					<b>\$59.38</b>
<b>Port of Skagit Co.</b>					
	<b>27286</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - POSAug2024</b>			
		<b>Public Works Lease</b>			
		002-000-576-80-45-00	Rents & Leases - Short Term		\$262.46
		10% PW Lease			

Vendor	Number	Reference	Account Number	Description	Amount
			003-000-575-50-48-06	Rents & Leases Short Term	\$262.46
			10% PW Lease		
			005-000-542-65-49-03	Rentals/Leases - Short Term	\$262.46
			10% PW Lease		
			401-000-534-80-45-00	Rents & Leases - Short Term	\$1,049.84
			40% PW Lease		
			403-000-531-38-45-00	Rents & Leases - Short Term	\$787.38
			30% PW Lease		
		<b>Total Invoice - POSAug2024</b>			<b>\$2,624.60</b>
<b>Total 27286</b>					<b>\$2,624.60</b>
<b>Total Port of Skagit Co.</b>					<b>\$2,624.60</b>
<b>Puget Sound Energy</b>					
<b>27287</b>					
				<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - PSE-Aug2024</b>			
			<b>Utility - Electric</b>		
			005-000-542-63-47-00	Public Utility Services	\$823.05
				Street lights Acct #300000001705	
			005-000-542-63-47-00	Public Utility Services	\$104.72
				Area Lights Acct #200011509383	
			005-000-542-63-47-00	Public Utility Services	\$597.91
				125 1st Street LC Post Office #300000002505	
			409-000-535-80-47-00	Public Utility Services	\$4,328.39
				12154 Chilberg Rd WWTP	
		<b>Total Invoice - PSE-Aug2024</b>			<b>\$5,854.07</b>
<b>Total 27287</b>					<b>\$5,854.07</b>
<b>Total Puget Sound Energy</b>					<b>\$5,854.07</b>
<b>Richard Wisniewski</b>					
<b>27288</b>					
				<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - WisniewskiPPDepRef7/31/24</b>			
			<b>Wisniewski Pioneer Park Dep Ref 7/31/24</b>		
			002-000-582-10-00-00	Park Deposit Refund	\$200.00
		<b>Total Invoice - WisniewskiPPDepRef7/31/24</b>			<b>\$200.00</b>
<b>Total 27288</b>					<b>\$200.00</b>
<b>Total Richard Wisniewski</b>					<b>\$200.00</b>
<b>Rocky Ridge Metal Fab</b>					
<b>27289</b>					
				<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - #67</b>			
			<b>Benton Street Stairs Handrail</b>		
			002-000-576-80-48-01	Building Repair & Maintenance	\$2,100.00
		<b>Total Invoice - #67</b>			<b>\$2,100.00</b>
<b>Total 27289</b>					<b>\$2,100.00</b>
<b>Total Rocky Ridge Metal Fab</b>					<b>\$2,100.00</b>

Vendor	Number	Reference	Account Number	Description	Amount
<b>Sherwin Williams Co.</b>					
	<b>27290</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - 8164-3</b>			
			<b>5 Gallons Chemtrete</b>		
			002-000-576-80-48-01	Building Repair & Maintenance	\$372.04
		<b>Total Invoice - 8164-3</b>			<b>\$372.04</b>
	<b>Total 27290</b>				<b>\$372.04</b>
<b>Total Sherwin Williams Co.</b>					<b>\$372.04</b>
<b>Simply Yards</b>					
	<b>27291</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - 60305</b>			
			<b>Landscape Maint.</b>		
			002-000-576-80-48-03	System Repair & Maintenance	\$4,061.64
		<b>Total Invoice - 60305</b>			<b>\$4,061.64</b>
	<b>Total 27291</b>				<b>\$4,061.64</b>
<b>Total Simply Yards</b>					<b>\$4,061.64</b>
<b>Skagit Council of Governments</b>					
	<b>27292</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - 2811</b>			
			<b>Shared Costs</b>		
			001-000-518-90-41-10	Dues & Memberships	\$109.80
		<b>Total Invoice - 2811</b>			<b>\$109.80</b>
	<b>Total 27292</b>				<b>\$109.80</b>
<b>Total Skagit Council of Governments</b>					<b>\$109.80</b>
<b>Skagit County Public Health Dept</b>					
	<b>27293</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - 5765</b>			
			<b>2nd Qtr. Liquor Tax</b>		
			001-000-566-00-41-16	Alcoholism	\$243.43
		<b>Total Invoice - 5765</b>			<b>\$243.43</b>
	<b>Total 27293</b>				<b>\$243.43</b>
<b>Total Skagit County Public Health Dept</b>					<b>\$243.43</b>
<b>Skagit County Sheriff Office</b>					
	<b>27294</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - SkCoJailTaxJuly2024</b>			
			<b>County Jail Tax - July 2024</b>		
			631-000-589-40-00-00	Special Use Tax - County Jail	\$4,936.91
				Special Use Tax - County Jail	
		<b>Total Invoice - SkCoJailTaxJuly2024</b>			<b>\$4,936.91</b>
	<b>Total 27294</b>				<b>\$4,936.91</b>
<b>Total Skagit County Sheriff Office</b>					<b>\$4,936.91</b>

Vendor	Number	Reference	Account Number	Description	Amount
Skagit Habitat for Humanity	27295			2024 - August - 1st Council Meeting	
		Invoice - SkHabitatPPDepRef8/3/24			
		Skagit Habitat Pioneer Park Dep Ref 8/3/24			
		002-000-582-10-00-00		Park Deposit Refund	\$100.00
		Total Invoice - SkHabitatPPDepRef8/3/24			\$100.00
	Total 27295				\$100.00
Total Skagit Habitat for Humanity					\$100.00
Skagit River Poetry Foundation	27296			2024 - August - 1st Council Meeting	
		Invoice - SkaRivPFestPPDepRef7/21/24			
		Skagit River Poetry Pioneer Park Dep Ref 7/21/24			
		002-000-582-10-00-00		Park Deposit Refund	\$200.00
		Total Invoice - SkaRivPFestPPDepRef7/21/24			\$200.00
	Total 27296				\$200.00
Total Skagit River Poetry Foundation					\$200.00
Skagit Valley Publishing	27297			2024 - August - 1st Council Meeting	
		Invoice - 536452			
		Ad for Deputy Clerk Position			
		001-000-514-23-44-00		Advertising	\$375.00
		Total Invoice - 536452			\$375.00
	Total 27297				\$375.00
Total Skagit Valley Publishing					\$375.00
Skagit Valley Tulip Festival	27314			2024 - August - 1st Council Meeting	
		Invoice -SkaValTpFest2024HM			
		2024 Hotel Motel Disbursement			
		123-000-573-90-30-02		Tulip Festival	\$3,000.00
		Total Invoice -SkaValTpFest2024HM			\$3,000.00
	Total 27314				\$3,000.00
Total Skagit Valley Tulip Festival					\$3,000.00
Summit X Contractors	27298			2024 - August - 1st Council Meeting	
		Invoice - SummitXConHydrantMtrDepRef			
		Hydrant Meter Deposit Refund			
		401-000-582-10-00-00		Hydrant Meter Dep Refund	\$100.00
		Total Invoice - SummitXConHydrantMtrDepRef			\$100.00
	Total 27298				\$100.00
Total Summit X Contractors					\$100.00

Vendor	Number	Reference	Account Number	Description	Amount
<b>Tacoma Screw Products</b>	<b>27299</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - 260100685-00</b>			
		<b>Paint and Varnish Brushes</b>			
		002-000-576-80-48-01		Building Repair & Maintenance	\$74.68
		<b>Total Invoice - 260100685-00</b>			<b>\$74.68</b>
		<b>Invoice - 260101335-00</b>			
		<b>Grit Type Flap Discs</b>			
		401-000-534-80-48-03		System Repair & Maintenance	\$151.20
		<b>Total Invoice - 260101335-00</b>			<b>\$151.20</b>
	<b>Total 27299</b>				<b>\$225.88</b>
<b>Total Tacoma Screw Products</b>					<b>\$225.88</b>
<b>Tanya Wise</b>	<b>27300</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - WisePPDepRed7/16/24</b>			
		<b>Wise Pioneer Park Dep Ref 7/16/24</b>			
		002-000-582-10-00-00		Park Deposit Refund	\$100.00
		<b>Total Invoice - WisePPDepRed7/16/24</b>			<b>\$100.00</b>
	<b>Total 27300</b>				<b>\$100.00</b>
<b>Total Tanya Wise</b>					<b>\$100.00</b>
<b>T-Mobile</b>	<b>27301</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - TMobile82024</b>			
		<b>Cell Phones</b>			
		401-000-534-80-42-00		Communications	\$89.34
		<b>Total Invoice - TMobile82024</b>			<b>\$89.34</b>
	<b>Total 27301</b>				<b>\$89.34</b>
<b>Total T-Mobile</b>					<b>\$89.34</b>
<b>Town of La Conner</b>	<b>27302</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - TOLWtrJuly2024</b>			
		<b>July Water Charges</b>			
		001-000-518-30-47-00		Public Utility Services	\$186.89
				204 Douglas - Town Hall	
		001-000-522-20-47-00		Public Utility Services	\$136.63
				Fire Hall - 12142 Chilberg	
		002-000-576-80-47-00		Public Utility Services	\$46.82
				Flag Pole/Monument	
		002-000-576-80-47-00		Public Utility Services	\$251.98
				Pioneer Park	
		002-000-576-80-47-00		Public Utility Services	\$74.01
				Skateboard Park - 528 6th Street	

Vendor	Number	Reference	Account Number	Description	Amount
			002-000-576-80-47-00	Public Utility Services	\$46.82
				Benton Street Stairs	
			002-000-576-80-47-00	Public Utility Services	\$73.87
				Washington Street Park	
			002-000-576-80-47-00	Public Utility Services	\$100.92
				1st Street Merchant Park	
			002-000-576-80-48-01	Building Repair & Maintenance	\$46.82
				Waterfront Park Irrigation #2	
			002-000-576-80-48-01	Building Repair & Maintenance	\$49.55
				Waterfront Park Irrigation #1	
			003-000-575-50-47-01	Public Utility Services-MH/MC	\$344.06
				108 Commercial - Maple Hall	
			003-000-575-50-47-02	Public Utility Services-GC	\$127.90
				622 South 2nd St - GC	
			003-000-575-50-47-05	Public Utility Svcs-Restrooms	\$250.14
				304 Morris St Restroom	
			003-000-575-50-47-05	Public Utility Svcs-Restrooms	\$416.23
				613 South First St Restroom	
			401-000-534-80-47-00	Public Utility Services	\$109.38
				PW Washpad - 12142 Chilberg	
			401-000-534-80-47-00	Public Utility Services	\$123.66
				604 Third St N - PW Office	
			409-000-535-80-47-00	Public Utility Services	\$812.59
				WWTP Belt Filter Press	
			409-000-535-80-47-00	Public Utility Services	\$167.12
				WWTP Hydrant	
			409-000-535-80-47-00	Public Utility Services	\$322.95
				WWTP - 12154 Chilberg Road	
			409-000-535-80-47-00	Public Utility Services	\$73.87
				Dunlap Street Pump	
		<b>Total Invoice - TOLWtrJuly2024</b>			<b>\$3,762.21</b>
	<b>Total 27302</b>				<b>\$3,762.21</b>
<b>Total Town of La Conner</b>					<b>\$3,762.21</b>
<b>TrojanUV</b>					
	<b>27303</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - 26001</b>			
			<b>UV Lights</b>		
			409-000-535-80-48-01	Plant Repair & Maintenance	\$489.29
		<b>Total Invoice - 26001</b>			<b>\$489.29</b>
	<b>Total 27303</b>				<b>\$489.29</b>
<b>Total TrojanUV</b>					<b>\$489.29</b>

Vendor	Number	Reference	Account Number	Description	Amount
U.S. Bank	27304	2024 - August - 1st Council Meeting			
		Invoice - Amazon0186659			
			2 Inch Lock Nut w PVC Molded Gasket		
			002-000-576-80-48-01	Building Repair & Maintenance	\$10.95
		Total Invoice - Amazon0186659			
		Invoice - Amazon2313837			
			AAA Batteries		
			001-000-514-23-31-00	Office & Operating Supplies	\$18.99
		Total Invoice - Amazon2313837			
		Invoice - Amazon2512266			
			D Batteries		
			401-000-534-80-35-00	Small Tools & Equipment	\$50.16
		Total Invoice - Amazon2512266			
		Invoice - Amazon6/17/24-2			
			Clothing Allowance/Pants - Smith		
			403-000-531-38-35-00	Small Tools & Equipment	\$47.19
		Total Invoice - Amazon6/17/24-2			
		Invoice - Amazon6/17/245			
			Clothing Allowance/Pants - Smith		
			403-000-531-38-35-00	Small Tools & Equipment	\$48.45
		Total Invoice - Amazon6/17/245			
		Invoice - Amazon6373031			
			Laminator Machine		
			001-000-514-23-31-00	Office & Operating Supplies	\$112.93
		Total Invoice - Amazon6373031			
		Invoice - Amazon7789036			
			Adapter/Conduit		
			002-000-576-80-48-01	Building Repair & Maintenance	\$6.82
		Total Invoice - Amazon7789036			
		Invoice - Amazon7789036-2			
			Rigid Conduit Locknut		
			002-000-576-80-48-01	Building Repair & Maintenance	\$14.02
		Total Invoice - Amazon7789036-2			
		Invoice - Amazon7869030			
			2 Adapter Terminals		
			002-000-576-80-48-01	Building Repair & Maintenance	\$13.20
		Total Invoice - Amazon7869030			
		Invoice - Amazon8820221			
			Magnetic Calendar White Board		
			002-000-576-80-31-00	Office & Operating Supplies	\$58.54
		Total Invoice - Amazon8820221			
		Invoice - Amazon9159417			
			Safety Chain & Eye Screws		
			003-000-575-50-48-02	Building Repair & Maint-GC	\$26.87
		Total Invoice - Amazon9159417			

Vendor	Number	Reference	Account Number	Description	Amount
		<b>Invoice - Coastal6/26/24-2</b>			
		<b>Clothing Allowance/Boots - Smith</b>			
		403-000-553-30-35-00		Tools & Equipment Flood	\$236.11
		<b>Total Invoice - Coastal6/26/24-2</b>			<b>\$236.11</b>
		<b>Invoice - Costal6/26/24</b>			
		<b>Credit - Returned Boots - Smith</b>			
		403-000-553-30-35-00		Tools & Equipment Flood	(\$168.97)
		<b>Total Invoice - Costal6/26/24</b>			<b>(\$168.97)</b>
		<b>Invoice - CrashPln6/20/24</b>			
		<b>Server Backup</b>			
		001-000-518-30-48-00		Computer/Server Maintenance	\$54.25
		Server Backup			
		<b>Total Invoice - CrashPln6/20/24</b>			<b>\$54.25</b>
		<b>Invoice - EverGrn6/12/24</b>			
		<b>Water Distribution Exam Review</b>			
		401-000-534-80-49-02		Training & Meetings	\$375.00
		<b>Total Invoice - EverGrn6/12/24</b>			<b>\$375.00</b>
		<b>Invoice - GreenRivCol6/13/24</b>			
		<b>Basic Hydraulics for Distribution Systems Class- Palaniuk</b>			
		401-000-534-80-49-02		Training & Meetings	\$210.00
		<b>Total Invoice - GreenRivCol6/13/24</b>			<b>\$210.00</b>
		<b>Invoice - GreenRivCol6/13/24-2</b>			
		<b>Water Main Disinfection Class - Palaniuk</b>			
		401-000-534-80-49-02		Training & Meetings	\$240.00
		<b>Total Invoice - GreenRivCol6/13/24-2</b>			<b>\$240.00</b>
		<b>Invoice - HobLob6/12/24</b>			
		<b>Ribbon for Waterfront Park Gazebo Ribbon Cutting</b>			
		002-000-576-80-35-00		Small Tools & Equipment	\$3.25
		<b>Total Invoice - HobLob6/12/24</b>			<b>\$3.25</b>
		<b>Invoice - In-Situ-HV23421</b>			
		<b>Subscription/Tidal Gauge Monitoring</b>			
		403-000-553-30-40-00		Professional Services Flood	\$286.70
		<b>Total Invoice - In-Situ-HV23421</b>			<b>\$286.70</b>
		<b>Invoice - INV108231-2024</b>			
		<b>Tidal Guage</b>			
		403-000-553-30-35-00		Tools & Equipment Flood	\$1,052.57
		<b>Total Invoice - INV108231-2024</b>			<b>\$1,052.57</b>
		<b>Invoice - INV264201108</b>			
		<b>Zoom</b>			
		001-000-518-30-48-00		Computer/Server Maintenance	\$278.80
		Server Backup			
		<b>Total Invoice - INV264201108</b>			<b>\$278.80</b>
		<b>Invoice - LcWtrFrt6/24/24</b>			
		<b>Council Retreat - Lunch</b>			
		001-000-511-60-49-02		Council Training & Meetings	\$296.40
		<b>Total Invoice - LcWtrFrt6/24/24</b>			<b>\$296.40</b>

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - SafeWy7/4/24			
			Water for the 4th of July Parade		
			001-000-518-30-31-00	Office & Operating Supplies	\$8.68
		Total Invoice - SafeWy7/4/24			
		\$8.68			
		Invoice - WalMart6/14/24			
			Plates & Plastic Cutlry for Waterfront Park Event		
			002-000-576-80-35-00	Small Tools & Equipment	\$12.94
		Total Invoice - WalMart6/14/24			
		\$12.94			
		Invoice - WCMA6/25/24			
			WMCA Conference - Thomas		
			001-000-513-10-49-02	Admin Training & Meetings	\$600.00
		Total Invoice - WCMA6/25/24			
		\$600.00			
	Total 27304				\$3,893.85
Total U.S. Bank					\$3,893.85
United Site Services		2024 - August - 1st Council Meeting			
27305		Invoice - INV-4681338			
			Port a Potty - N 6th & Morris		
			002-000-576-80-41-00	Professional Services	\$215.44
		Total Invoice - INV-4681338			
		\$215.44			
		Invoice - INV-4682797			
			Port a Potty - John Hammer Park		
			002-000-576-80-41-00	Professional Services	\$201.75
		Total Invoice - INV-4682797			
		\$201.75			
		Invoice - INV-4683996			
			Port a Potty - Public Works		
			002-000-576-80-41-00	Professional Services	\$213.25
		Total Invoice - INV-4683996			
		\$213.25			
	Total 27305				\$630.44
Total United Site Services					\$630.44
US Bank-Parking Meter Fees		2024 - August - 1st Council Meeting			
2018251		Invoice - USBnkJuly2024			
			July 2024 Payment Station Fees		
			002-000-576-80-41-00	Professional Services	\$243.92
			Moorage/Launch Processing Fees		
			005-000-542-65-48-00	Repair & Maintenance	\$243.93
			Parking Lot Processing Fees		
		Total Invoice - USBnkJuly2024			
		\$487.85			
	Total 2018251				\$487.85
Total US Bank-Parking Meter Fees					\$487.85

Vendor	Number	Reference	Account Number	Description	Amount
Utilities Underground Locate	27306			2024 - August - 1st Council Meeting	
		Invoice - 4070729			
			Underground Locates		
			401-000-534-80-41-00	Professional Services	\$9.24
				Notifications	
		Total Invoice - 4070729			\$9.24
	Total 27306				\$9.24
Total Utilities Underground Locate					\$9.24
Ven Tek International	27307			2024 - August - 1st Council Meeting	
		Invoice - 145271			
			Maint. Fees		
			002-000-576-80-41-00	Professional Services	\$203.63
			005-000-542-65-48-00	Repair & Maintenance	\$203.62
		Total Invoice - 145271			\$407.25
	Total 27307				\$407.25
Total Ven Tek International					\$407.25
Verizon Wireless	27308			2024 - August - 1st Council Meeting	
		Invoice - 9968448063			
			Cell Phones		
			001-000-513-10-42-00	Mayor's Communications	\$45.76
				Mayor	
			001-000-521-70-42-00	Communications-Code Enf	\$26.56
				Code Enforcement/Split with Fire	
			001-000-522-20-42-00	Communications	\$66.68
				Fire Dept./Split w Code & 2nd Remote	
			401-000-534-80-42-00	Communications	\$40.01
				Public Works	
		Total Invoice - 9968448063			\$179.01
	Total 27308				\$179.01
Total Verizon Wireless					\$179.01
Washington Federal Bank	2018253			2024 - August - 1st Council Meeting	
		Invoice - HarlandCik7/24/24			
			Bank Deposit Slip Books		
			001-000-518-30-31-00	Office & Operating Supplies	\$107.14
		Total Invoice - HarlandCik7/24/24			\$107.14
	Total 2018253				\$107.14
Total Washington Federal Bank					\$107.14



Vendor	Number	Reference	Account Number	Description	Amount
			003-000-575-50-42-01	Communications-MH/MC	\$227.94
				MH/MC Internet & phones	
			401-000-534-80-42-00	Communications	\$328.30
				PW Office Internet & phones - 604 3rd N	
			409-000-535-80-42-00	Communications	\$20.63
				WWTP Marina Lift Station	
		<b>Total Invoice - WaveAug2024</b>			<b>\$1,266.78</b>
	<b>Total 27311</b>				<b>\$1,266.78</b>
<b>Total Wave Broadband</b>					<b>\$1,266.78</b>
<b>Wilson Engineering</b>					
	<b>27312</b>			<b>2024 - August - 1st Council Meeting</b>	
		<b>Invoice - 18925</b>			
			<b>WWTP Upgrade Plans - Engineering</b>		
			409-000-594-37-60-00	Sewer Plant Upgrade Project	\$1,783.50
		<b>Total Invoice - 18925</b>			<b>\$1,783.50</b>
	<b>Total 27312</b>				<b>\$1,783.50</b>
<b>Total Wilson Engineering</b>					<b>\$1,783.50</b>
<b>Grand Total</b>		<b>Vendor Count</b>	<b>75</b>		<b>\$265,952.18</b>



# Town of La Conner

I, the undersigned, do hereby certify under penalty of perjury that the wages and benefits for the period **July 16, 2024** through **July 31, 2024** are a just, due and unpaid obligation against the Town of La Conner, and that I am authorized to certify to said claim.

Maria DeGoede, Finance Director

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that:

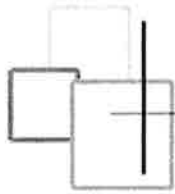
Payroll checks numbered 5942 through 5949		\$2,774.67
AWC Insurance	#2018246	\$9,777.42
Deferred Comp	#2018247	\$2,479.73
PERS	#2018248	\$10,970.17
Teamsters Welfare Trust	#2018249	\$8,926.00
Payroll Tax	#2018250	\$9,751.40
Payroll Auto Deposit		\$28,327.92

are approved for a total payment of **\$73,007.31** this 13<sup>th</sup> day of August, 2024.

\_\_\_\_\_  
Councilmember – Finance Committee

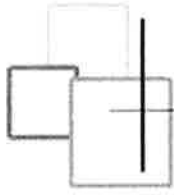
\_\_\_\_\_  
Councilmember – Finance Committee

\_\_\_\_\_  
Councilmember



# Register

Number	Name	Fiscal Description	Cleared	Amount
<u>5942</u>	Dept of Labor & Industry	2024 - August - 1st Council Meeting		\$1,267.67
<u>5943</u>	Employment Security	2024 - August - 1st Council Meeting		\$75.50
<u>5944</u>	Empower Annuity Ins. Co of America	2024 - August - 1st Council Meeting		\$275.00
<u>5945</u>	North Coast Credit Union	2024 - August - 1st Council Meeting		\$150.00
<u>5946</u>	Paid Family & Medical Leave	2024 - August - 1st Council Meeting		\$212.99
<u>5947</u>	Teamsters Local No. 231	2024 - August - 1st Council Meeting		\$186.50
<u>5948</u>	Wa Cares Fund	2024 - August - 1st Council Meeting		\$136.91
<u>5949</u>	Washington State Support Registry	2024 - August - 1st Council Meeting		\$470.10
<u>2018246</u>	AWC Employee Benefit Trust	2024 - August - 1st Council Meeting		\$9,777.42
<u>2018247</u>	Dept of Retirement - Def Comp	2024 - August - 1st Council Meeting		\$2,479.73
<u>2018248</u>	Dept of Retirement Systems	2024 - August - 1st Council Meeting		\$10,970.17
<u>2018249</u>	WA Teamsters Welfare Trust	2024 - August - 1st Council Meeting		\$8,926.00
<u>2018250</u>	Washington Federal	2024 - August - 1st Council Meeting		\$9,751.40
<u>Direct Deposit Run -</u> <u>7/31/2024</u>	Payroll Vendor	2024 - August - 1st Council Meeting		\$28,327.92
				<b>\$73,007.31</b>



# Register Activity

Name	Reference	Posting Reference	Detail Amount
<b>Direct Deposit Run - 7/31/2024</b>	<b>Payroll Vendor</b>	<b>2024 - August - 1st Council Meeting</b>	<b>\$28,327.92</b>
Avery, Adam W	ACH Pay - 7137	Posting Run - 7/31/2024 10:06:39 AM	\$273.72
Avery, Annie L	ACH Pay - 7149	Posting Run - 7/31/2024 10:06:39 AM	\$182.48
Banaszak, Sam E	ACH Pay - 7150	Posting Run - 7/31/2024 10:06:39 AM	\$182.48
Carlson, Ivan J	ACH Pay - 7131	Posting Run - 7/31/2024 10:06:39 AM	\$136.65
Chamberlain, MaryLee S	ACH Pay - 7148	Posting Run - 7/31/2024 10:06:39 AM	\$136.65
Dole, Richard L	ACH Pay - 7152	Posting Run - 7/31/2024 10:06:39 AM	\$1.65
Eills, Ajah G	ACH Pay - 7133	Posting Run - 7/31/2024 10:06:39 AM	\$1,860.65
Hanneman, Marna E	ACH Pay - 7145	Posting Run - 7/31/2024 10:06:39 AM	\$324.83
Herring, Jennifer M	ACH Pay - 7134	Posting Run - 7/31/2024 10:06:39 AM	\$1,478.23
Hillard, Margaret A	ACH Pay - 7144	Posting Run - 7/31/2024 10:06:39 AM	\$701.96
Kerley-DeGoede, Maria A	ACH Pay - 7146	Posting Run - 7/31/2024 10:06:39 AM	\$2,286.96
Lease, Brian	ACH Pay - 7140	Posting Run - 7/31/2024 10:06:39 AM	\$2,845.70
Mesman, Benjamin	ACH Pay - 7136	Posting Run - 7/31/2024 10:06:39 AM	\$1,754.82
Mesman, Benjamin F	ACH Pay - 7138	Posting Run - 7/31/2024 10:06:39 AM	\$91.24
Palaniuk, Kevin R	ACH Pay - 7154	Posting Run - 7/31/2024 10:06:39 AM	\$2,285.48
Park, Todd W	ACH Pay - 7132	Posting Run - 7/31/2024 10:06:39 AM	\$2,321.51
Pena-Ayon, Manuel A	ACH Pay - 7142	Posting Run - 7/31/2024 10:06:39 AM	\$1,784.98
Reinstra, Aaron E.	ACH Pay - 7147	Posting Run - 7/31/2024 10:06:39 AM	\$91.24
Reinstra, Aaron M.	ACH Pay - 7151	Posting Run - 7/31/2024 10:06:39 AM	\$1,985.45
Sherman, Albert R	ACH Pay - 7141	Posting Run - 7/31/2024 10:06:39 AM	\$1,940.60
Smith, Christopher	ACH Pay - 7139	Posting Run - 7/31/2024 10:06:39 AM	\$2,336.93
Taylor, Anne M	ACH Pay - 7153	Posting Run - 7/31/2024 10:06:39 AM	\$136.65
Thomas, Scott G	ACH Pay - 7135	Posting Run - 7/31/2024 10:06:39 AM	\$3,050.41
Wohleb, Mary M	ACH Pay - 7155	Posting Run - 7/31/2024 10:06:39 AM	\$136.65
			<b>\$28,327.92</b>

# Reports

- 1) Revenue & Expenditure Reports**
- 2) Department Head Reports**

TOWN OF LA CONNER  
Monthly Treasurer's Report  
July 2024 - Year to Date

<b>Fund</b>	<b>Fund Name:</b>	<b>Budget</b>	<b>Revenues to Date</b>	<b>% of Budget</b>	<b>Budget</b>	<b>Expenditures to Date</b>	<b>% of Budget</b>
001	General Fund	1,411,390	788,592	56%	2,479,003	802,713	32%
002	Park & Port	236,986	193,209	82%	390,532	173,683	44%
003	Facilities	537,906	79,165	15%	574,802	330,235	57%
004	Public Art	3,226	1,701	53%	2,500	908	36%
005	Streets	1,149,843	163,632	14%	1,218,696	175,921	14%
123	Hotel Motel	141,200	91,353	65%	342,111	662	0%
214	Fire Hall Bond	50,492	28,761	57%	39,125	7,195	18%
303	Flood Control	500	637	127%	500	179	0%
304	REET 1	36,790	40,385	110%	500	408	0%
305	REET 2	36,810	40,425	110%	200,500	408	0%
401	Water	1,242,027	729,277	59%	1,337,148	614,032	46%
403	Storm Drainage	367,383	225,245	61%	651,556	295,493	45%
409	Sewer	995,364	507,855	51%	1,116,569	381,970	34%
412	Sewer Compost	1,256,702	747,033	59%	1,244,152	499,817	40%
<b>TOTALS</b>		<b>7,466,619</b>	<b>3,637,270</b>	<b>49%</b>	<b>9,597,694</b>	<b>3,283,623</b>	<b>34%</b>

# Town of La Conner

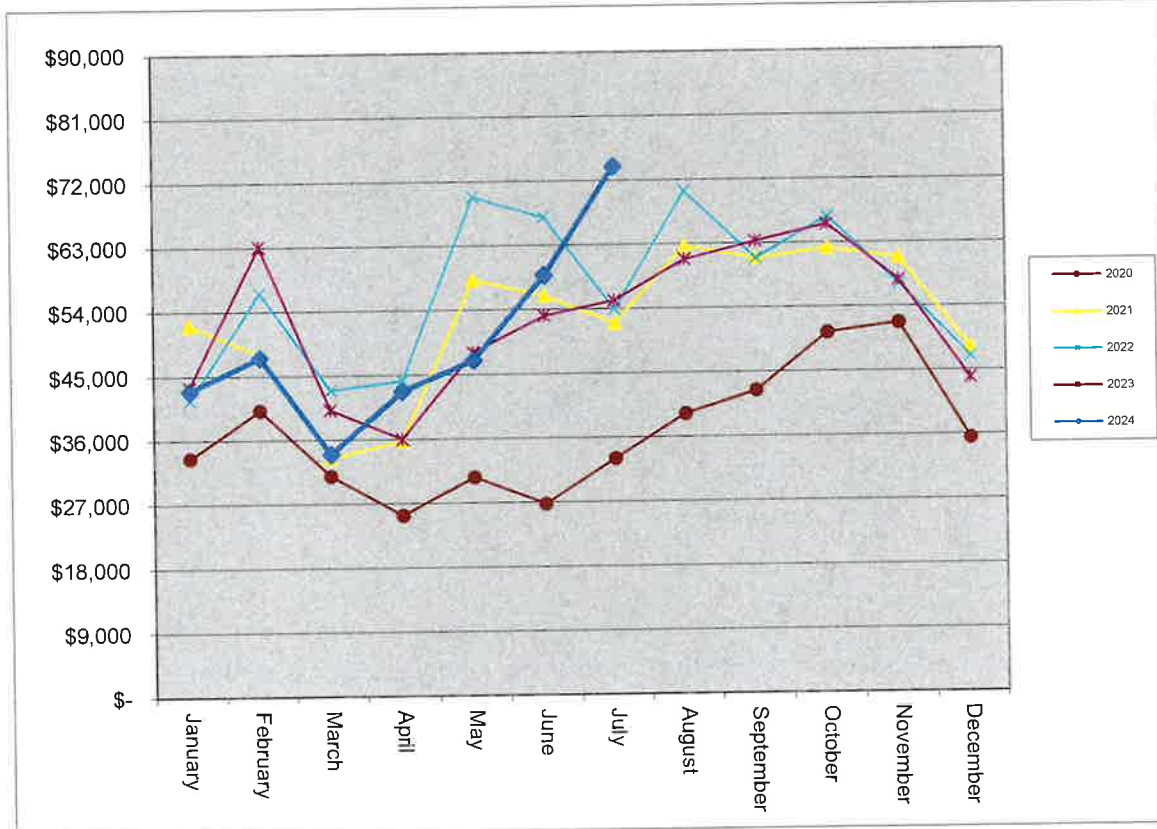
## Sales Tax Receipts

Month	2020	2021	2022	2023	2024
January	33,427.50	52,155.18	41,561.10	43,390.62	42,874.71
February	40,192.52	48,035.77	56,546.93	63,103.16	47,549.13
March	30,913.88	33,430.43	42,937.78	40,187.49	33,929.53
April	25,318.90	35,756.91	44,209.82	36,015.58	42,670.99
May	30,598.74	58,286.79	69,865.79	48,072.92	46,949.42
June	26,758.90	55,900.26	66,878.23	53,129.86	58,778.05
July	33,062.15	52,061.10	53,917.06	55,178.70	73,967.99
August	39,233.38	62,720.18	70,383.49	60,820.03	
September	42,409.55	60,971.61	60,899.83	63,276.38	
October	50,406.48	62,268.96	66,647.98	65,602.87	
November	51,733.86	60,911.19	57,164.48	57,728.51	
December	35,510.27	48,334.16	46,910.27	43,947.09	
<b>TOTAL</b>	<b>439,566.13</b>	<b>630,832.54</b>	<b>677,922.76</b>	<b>630,453.21</b>	<b>346,719.82</b>

56.92%

Budgeted	469,860.00	328,202.00	492,303.00	609,181.00	609,181.00
Rec Year to Date	439,566.13	630,832.54	677,922.76	630,453.21	346,719.82
Annual Monthly Avg	36,630.51	52,569.38	56,493.56	52,537.77	28,893.32
Amount needed to meet budget:					262,461.18

Diff



# Town of La Conner

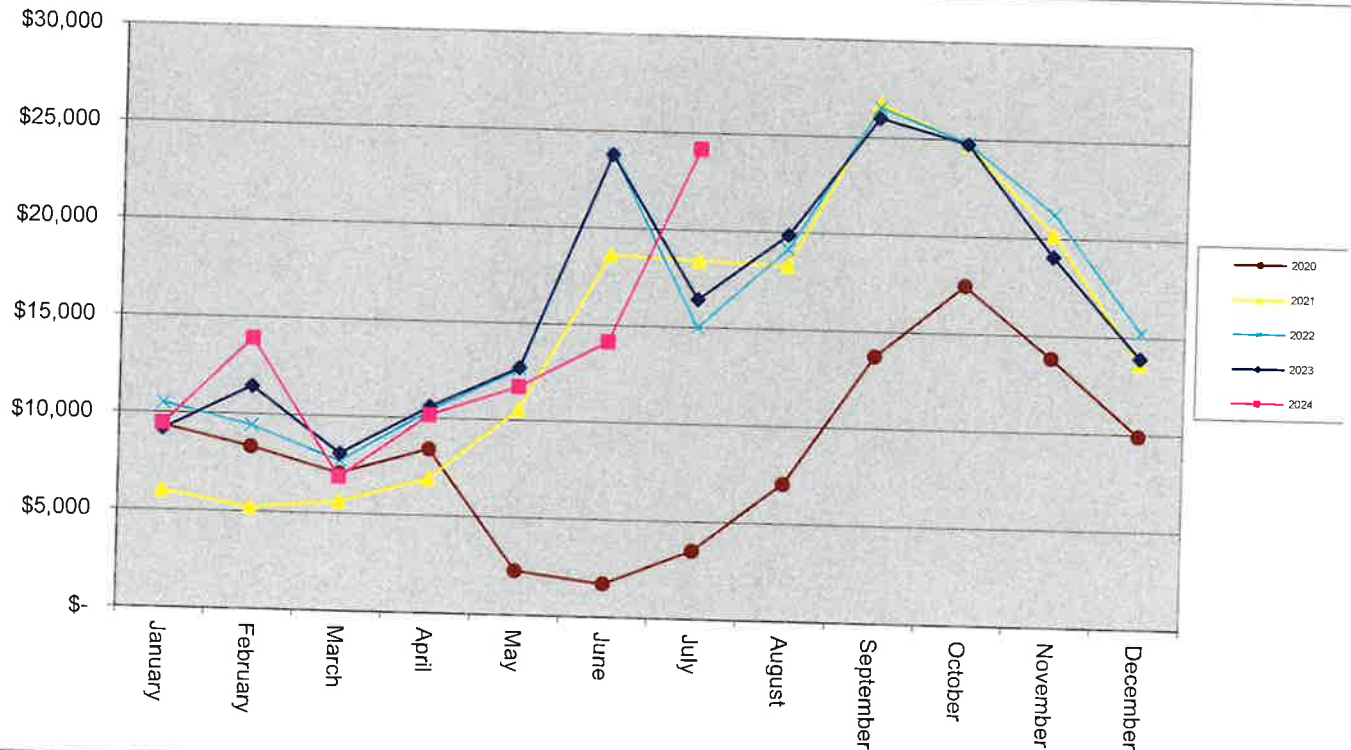
## Annual Hotel/Motel Receipts

Month	2020	2021	2022	2023	2024
January	9,363.38	6,025.96	10,500.64	9,175.12	9,464.06
February	8,348.90	5,235.46	9,409.26	11,438.50	13,915.32
March	7,077.20	5,622.06	7,698.52	8,082.72	6,869.22
April	8,431.24	6,895.04	10,399.52	10,591.94	10,164.74
May	2,279.94	10,542.90	12,633.28	12,700.56	11,740.32
June	1,715.92	18,643.56	23,829.20	23,784.50	14,159.23
July	3,518.70	18,439.86	14,988.76	16,441.86	24,180.12
August	7,056.40	18,295.26	19,136.57	19,848.46	
September	13,732.36	26,730.28	26,545.62	26,000.70	
October	17,480.20	24,731.96	24,802.90	24,761.98	
November	13,844.66	20,184.16	21,228.28	19,048.44	
December	9,930.96	13,653.56	15,232.24	13,909.48	
<b>TOTAL</b>	<b>102,779.86</b>	<b>175,000.06</b>	<b>196,404.79</b>	<b>195,784.26</b>	<b>90,493.01</b>

64.45%

Budgeted	126,000.00	88,200.00	132,300.00	133,040.00	140,400.00
Received Year to Date	102,779.86	175,000.06	196,404.79	195,784.26	90,493.01
Monthly Average	8,564.99	14,583.34	16,367.07	16,315.36	7,541.08
Amount needed to meet budget:					49,906.99

2023 **14,719.67** Diff



## Town of La Conner Special Use Fire Tax Revenue

Month	2021	2022	2023	2024
January	5,196.26	4,108.62	4,333.29	4,280.52
February	4,779.92	5,609.50	6,278.74	4,738.97
March	3,192.27	4,237.71	3,923.57	3,382.21
April	3,536.70	4,396.10	3,593.96	4,254.77
May	5,807.88	6,984.88	4,796.78	4,593.74
June	5,569.18	6,661.47	5,297.25	5,869.99
July	5,170.83	5,364.02	5,393.11	7,301.60
August	6,230.94	7,019.56	6,063.58	
September	6,055.85	6,041.25	6,284.28	
October	6,201.24	6,659.05	6,524.47	
November	6,052.29	5,673.70	4,516.48	
December	4,795.36	4,555.14	4,344.70	
<b>TOTAL</b>	<b>62,588.72</b>	<b>67,311.00</b>	<b>61,350.21</b>	<b>34,421.80</b>

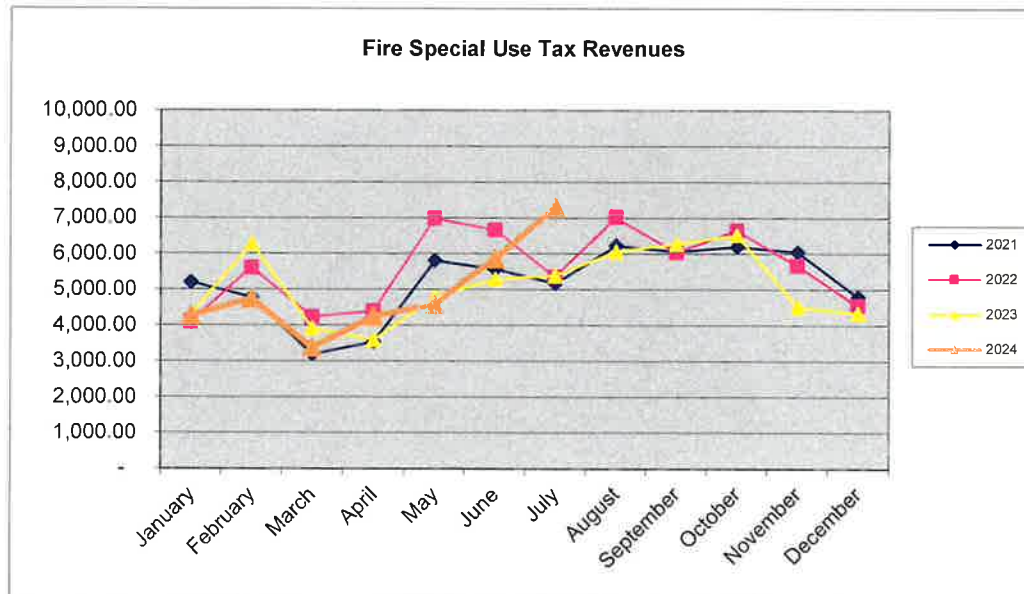
68.84%

Budgeted	30,334.00	45,501.00	50,000.00	50,000.00
Received Year to Date	62,588.72	67,311.00	61,350.21	34,421.80
Monthly Avg	5,215.73	5,609.25	5,112.52	2,868.48

Amount needed to meet budget:

15,578.20

Diff

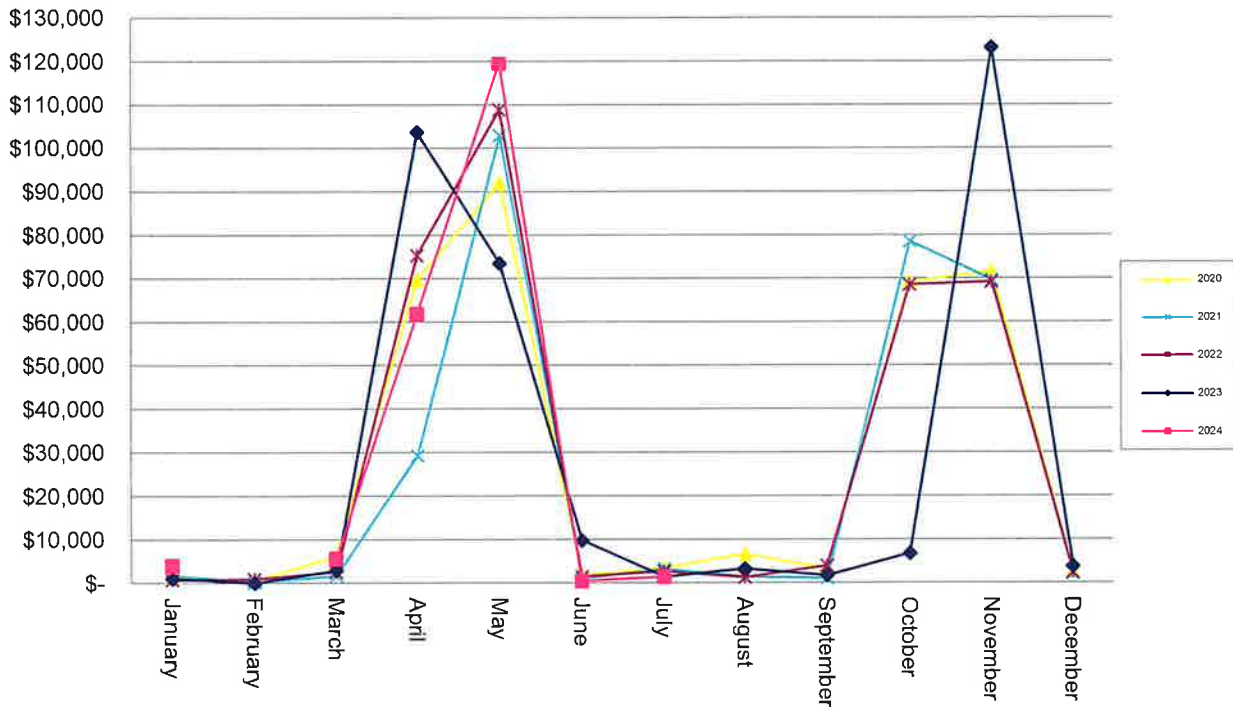


## Town of La Conner Annual Property Taxes

Month	2020	2021	2022	2023	2024
January	1,366.53	1,735.37	679.87	1,020.21	4,001.34
February	540.84	123.80	923.67	-	
March	6,187.85	1,731.98	2,479.49	2,889.62	5,655.39
April	69,784.34	29,295.28	75,356.27	103,626.12	61,738.45
May	92,047.43	102,991.26	108,828.88	73,546.50	119,446.31
June	1,723.19	1,047.57	1,503.75	9,809.06	443.60
July	3,510.19	3,275.00	2,725.34	1,412.30	1,422.72
August	6,704.12	1,381.95	1,259.96	3,299.01	
September	3,314.93	1,100.00	3,887.71	1,714.39	
October	69,156.88	78,553.96	68,521.30	6,801.76	
November	71,812.11	69,666.72	69,178.91	123,150.38	
December	2,652.74	2,154.94	2,392.56	3,747.23	
<b>TOTAL</b>	<b>328,801.15</b>	<b>293,057.83</b>	<b>337,737.71</b>	<b>331,016.58</b>	<b>192,707.81</b>

53.96%

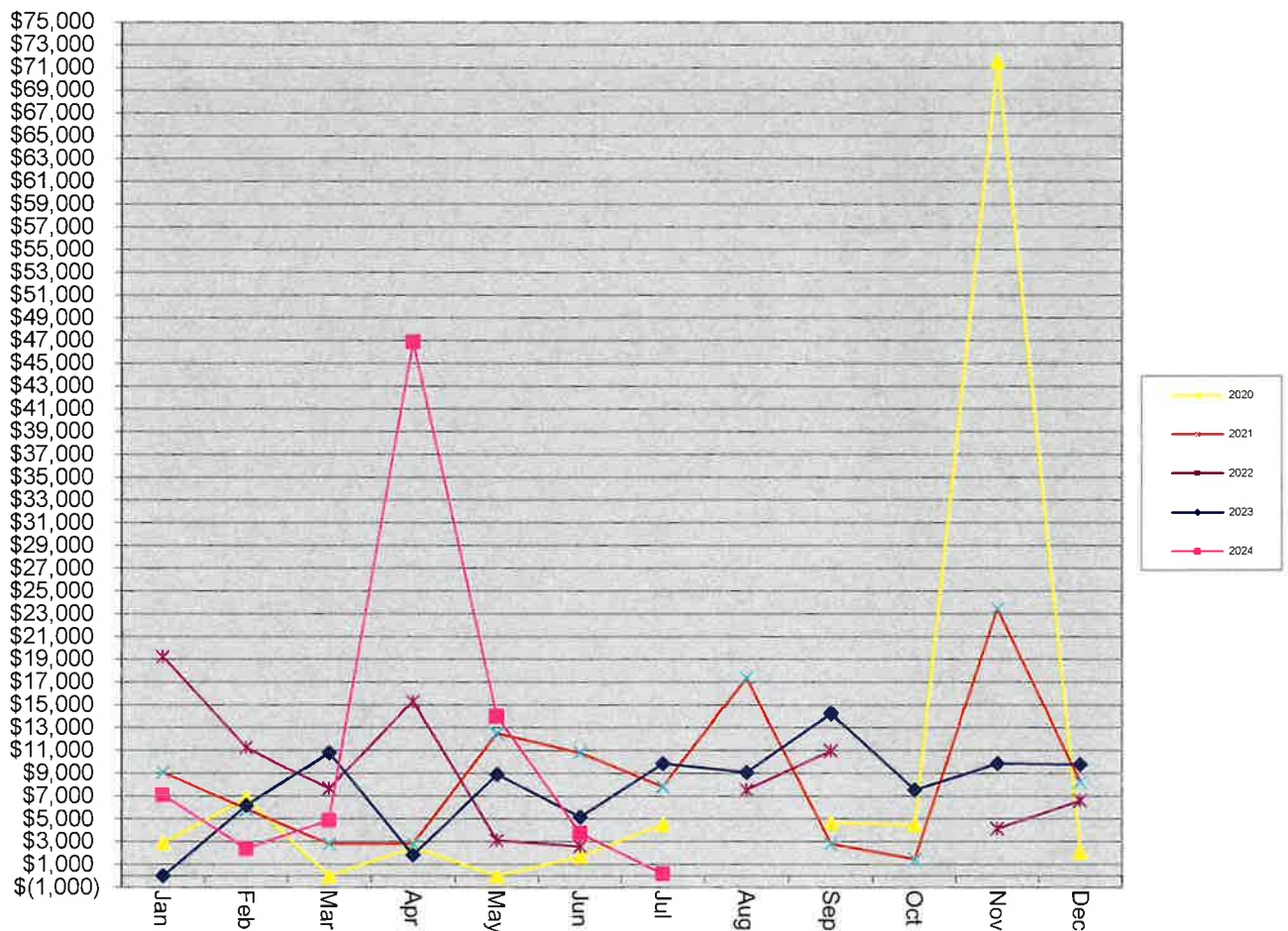
<b>Budgeted</b>	<b>328,840.00</b>	<b>330,004.00</b>	<b>336,312</b>	<b>352,971</b>	<b>357,121</b>
<b>Received Year to Date</b>	<b>328,801.15</b>	<b>293,057.83</b>	<b>337,737.71</b>	<b>331,016.58</b>	<b>192,707.81</b>
<b>Monthly Avg</b>	<b>27,400.10</b>	<b>24,421.49</b>	<b>28,144.81</b>	<b>27,584.72</b>	<b>16,058.98</b>
<b>Amount needed to meet budget:</b>					<b>164,413.19</b>



## Town of La Conner Annual REET

Month	2020	2021	2022	2023	2024
Jan	2,887.09	9,078.30	19,230.75	-	7,092.50
Feb	6,878.02	5,860.80	11,263.69	6,179.19	2,376.00
Mar	-	2,796.75	7,672.50	10,820.70	4,874.50
Apr	2,538.11	2,796.75	15,300.45	1,825.00	46,887.00
May	-	12,508.65	3,118.50	8,910.00	14,030.90
Jun	1,757.25	10,815.74	2,598.75	5,164.50	3,750.00
Jul	4,566.37	7,825.50		9,874.25	176.50
Aug		17,362.12	7,548.75	9,070.87	
Sept	4,682.69	2,821.50	10,976.62	14,275.00	
Oct	4,497.07	1,480.05		7,543.80	
Nov	71,626.40	23,472.90	4,149.50	9,875.00	
Dec	2,128.50	8,256.60	6,599.50	9,776.25	
<b>TOTAL</b>	<b>101,561.50</b>	<b>105,075.66</b>	<b>88,459.01</b>	<b>93,314.56</b>	<b>79,187.40</b>

Budgeted	36,000.00	36,000.00	36,000.00	72,000.00	72,000.00	
Received Year to Date	101,561.50	105,075.66	88,459.01	93,314.56	79,187.40	
Monthly Average	8,463.46	8,756.31	7,371.58	7,776.21	6,598.95	109.98%
Amount needed to meet budget:					(7,187.40)	



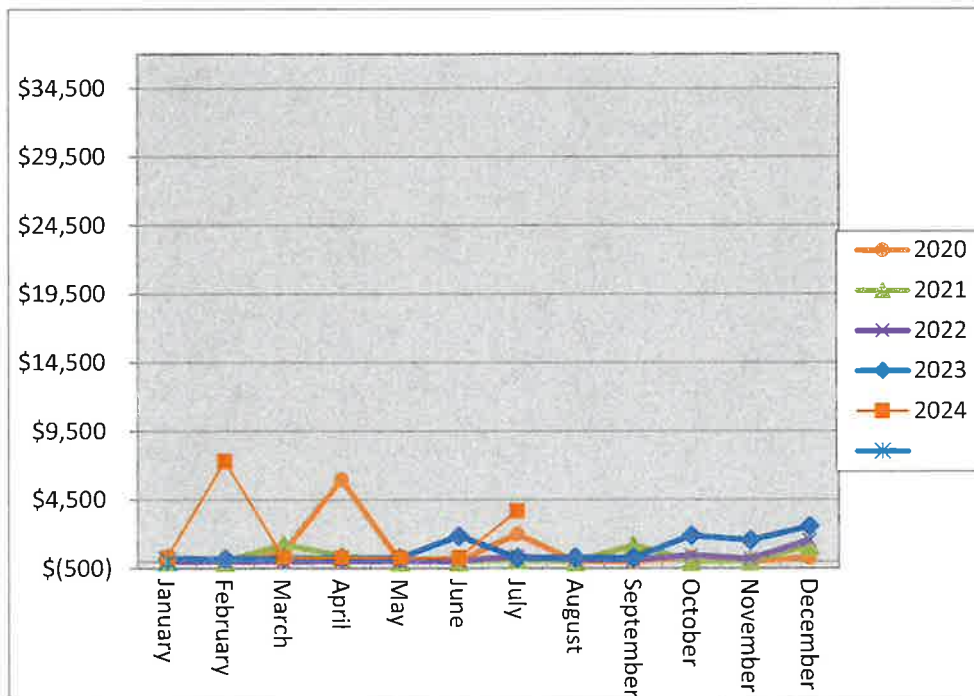
# Town of La Conner

## Investment Interest Receipts

Month	2020	2021	2022	2023	2024
January	85.01	53.53	4.52	222.14	288.36
February	77.60	6.04	4.86	211.19	7,298.06
March	654.91	1,256.42	11.21	242.20	290.11
April	5,977.72	396.24	19.48	243.73	281.56
May	24.67	3.80	35.04	264.29	292.30
June	17.74	3.62	48.70	1,847.72	284.46
July	2,000.42	141.11	382.44	271.13	3,681.23
August	12.71	3.92	112.03	277.67	
September	9.88	1,169.94	123.87	272.22	
October	283.03	4.66	446.26	1,881.45	
November	7.74	59.37	182.53	1,550.19	
December	279.06	1,157.59	1,549.18	2,546.09	
<b>TOTAL</b>	<b>9,430.49</b>	<b>4,256.24</b>	<b>2,920.12</b>	<b>9,830.02</b>	<b>12,416.08</b>

162.41%

Budgeted	5,500.00	4,465.00	4,581.00	5,079.00	7,645.00
Received Year to Date	9,430.49	4,256.24	2,920.12	9,830.02	12,416.08
Monthly Average	785.87	354.69	243.34	819.17	1,034.67
Amount needed to meet budget:					(4,771.08)



# **Public Works Department Head Report July – 2024**

## **Water:**

- Asset Management Software and Service/Management; After much research, I have made a recommendation, Aktivov Asset Management.
- Water System Comprehensive Plan Update; plan to have the complete draft version for review late September. this is now 4 months behind schedule.

## **Drainage:**

- Annual storm drain collection system, inspections and maintenance 95% completed.

## **Streets:**

- July 4<sup>th</sup> parade.
- The TIB grant for pedestrian improvement project, the one bid was rejected for \$171k over the engineers estimate. TIB approved \$30,318 for public works to install 3 of the 4 crosswalk beacon signs, this is a decrease of \$209,682 grant funds. I'm currently reapplying for a grant in hopes to complete the project as a whole spring 2025.
- First Street one way from Morris to Commercial to 2nd is scheduled for the second week of October.
- South First Street, Commercial to Caledonia, Right-of-Way survey complete.

## **Park and Port:**

- Tide Gauge; recently installed. We are currently in the calibration phase for accurate data. This is a much longer process then expected but almost completed.
- Annual shoreline inspection with Army Corps of Engineers.
- Benton Street stairs handrail extension.
- Annual Pioneer picnic.
- Jordan Street end/park, survey is completed.
- Salmon Slide; coordinating with John and Ollie with repairs underway.

## **Facilities:**

- Fire Hall Roof project; started the first week of July and will be completed by the second week of August.
- Maple Hall HVAC project; Phase 1 completed, all interior work and heating units. Phase 2 – the new roof top ERV unit (air exchanger) will be set by crane August 21 and 22.

## **Other:**

- Snapdragon Flats Project; is in the closeout phase of the utility/infrastructure improvements. Conveyance of infrastructure will be late August.
- Preparing the 2025 TIP, Water CIP and Storm Drainage CIP.
- Projects; 321 N 1<sup>ST</sup> St pier replacement, 102 N 1<sup>st</sup> St, 613 Whatcom BP, La Conner Maritime utility extension DE. 733 Maple ADU, 212 State St, demo and SP, 213 Calhoun remodel, 931 Maple Improvements, 306 Center, 303 Center Garage, BYK Snapdragon BP's.

Brian Lease,

Public Works Director, Town of La Conner



# ***TOWN OF LA CONNER***

## **Monthly Planner's Report** July 2024

### **NEW APPLICATIONS ACCEPTED:**

#### **Land Use**

- LU24-29RM 923 Maple Ave, internal remodel
- LU24-30S 402 Morris Street, new sign
- LU24-31RM 413 Morris Street, internal remodel
- LU24-32HDR 505 S. 1<sup>st</sup> Street, repair and repaint
- LU24-33CU-IV 214 Maple Ave, conditional use for a new club
- LU24-34S 128 S. 1<sup>st</sup> Street, new sign

Page | 1

#### **Building Permit**

- BP24-29D-III 205 N. 5<sup>th</sup> Street, demolition
- BP24-30SS 205 N. 5<sup>th</sup> Street, side sewer cap

#### **Planning Commission:**

The Planning Commission met on July 2 and July 16. On July 2, the commission discussed how to improve the effectiveness of the current community engagement strategy. On July 16, the commission discussed the requirements of the Growth Management Act, how it related to the Comprehensive Plan and Periodic Update, and the potential consequences of non-compliance.

#### **Hearing Examiner:**

On July 16<sup>th</sup>, the Hearing Examiner heard permit LU24-28CU-IV, regarding residential use at 413 Morris Street. The Hearing Examiner did not return a decision on LU24-28CU-IV during the month of July. The Hearing Examiner approved permit LU24-17CU-IV, a permit regarding short-term rental use that the Hearing Examiner heard in the month of June. The Hearing Examiner has an upcoming hearing on August 20<sup>th</sup>.

#### **Comprehensive Plan Update:**

This month, staff hired a consultant to develop the sub-area plan for the Commercial-Transition Zone. This was accomplished through a Department of Commerce grant. In addition, staff accepted community comment on the Housing Element, and worked to finalize transportation plans on First Street, including the collection of traffic data through a partnership with Skagit County.

#### **General Planning Activities:**

- Staff are continuing to review the Public Participation Program currently in place and are testing new methods of public engagement, such as Community Mingles.
- Staff are continuing to engage in chapter-by-chapter review and rewrite of the Comprehensive Plan elements.
- Staff are continuing to engage in collaboration with La Conner's neighbors, including the Swinomish Tribe, the Port of Skagit, and the La Conner School District.
- Staff are reviewing the current files for record retention requirements.
- Continuing review of development and permit applications.
- Continuing response to public inquiries regarding land use.
- Continuing issuance of permits.
- Long term planning priorities:
  - Neighborhood plan for Commercial Transitional Zone.
  - 2023-2025 Comprehensive Plan Update
  - Public Participation and Communication



**Town of La Conner**

Honorable Mayor and Town Council

Monthly Report of Wastewater Treatment Plant Operations & Maintenance

**Month:** June 2024

During the month of June, the plant met NPDES permit requirements.

*See attached spreadsheet for WWTP data.*

**Locates**

- There were seven (7) locates in June with no issues.

**Call Outs-Emergencies**

- Callout – June 9 for a Power Outage
- 

**System Maintenance**

- A yard waste pile was ground.
- The Key stock on the handle of the transfer valve to the belt press was replaced.

**Process Changes**

**Miscellaneous**

- Clarifier #1 needs an upgrade.
- Radio remote control for the compost mixer has weak signal.
- Both wasting pumps down.
- The tribal meter needs to be replaced.

**Compost Sales:**

**Wholesale**

0 yards were sold in June– 0 yards year to date.

**Retail Sales**

612 yards were sold in June– 5322 yards year to date.

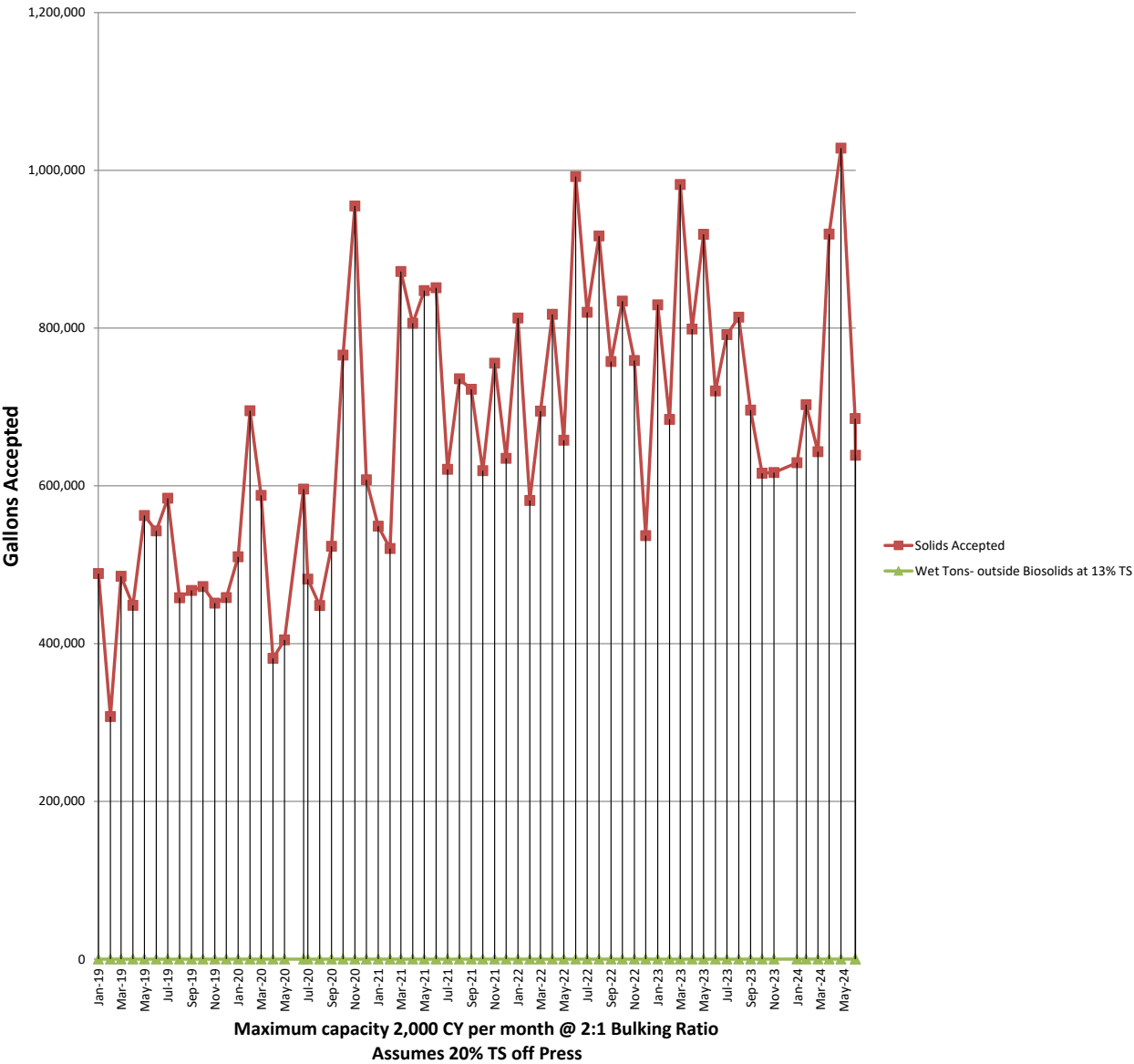
In June 2024, the Town receipted in 612 yards of retail and wholesale compost for a total of \$5,236.73.

**Metered Flow:**

Influent:	<u>8,260,000 Gallons</u>
Tribal:	<u>2,128,360 Gallons</u> – Averaged due to broken meter.
Hydrant:	<u>0 Gallons</u>
Belt Press:	<u>904,027 Gallons</u>
Reuse Water:	<u>305,364 Gallons</u>

<b>LaConner Wastewater Treatment Plant</b>										
<b>Monthly Data 2024</b>										
<b>Date</b>	<b>WWTP Total Flow</b>	<b>WWTP Daily Avg</b>	<b>WWTP Max Daily</b>	<b>WWTP Flow Last Year</b>	<b>WWTP Flow up/down from LY</b>	<b>Gallons of Outside Waste Processed</b>	<b>Gallons of Outside Waste Processed Last year</b>	<b>Up/down from last year</b>	<b>Wet tons of 95% Biosolids Processed</b>	<b>Wet tons of &lt;95% Biosolids Processed</b>
Jan-24	12,480,000	402,581	608,000	11,013,000	13%	705,942	945,220	-25%	22	0
Feb-24	9,840,000	339,310	480,000	8,850,000	11%	643,131	684,255	-6%	31	0
Mar-24	11,600,000	374,194	673,000	10,260,000	13%	919,034	981,848	-6%	30.44	0
Apr-24	9,040,000	301,333	386,000	8,880,000	2%	1,028,119	798,693	29%	34.89	0
May-24	9,040,000	291,613	399,000	8,773,000	3%	685,181	918,969	-25%	44.79	0
Jun-24	9,260,000	275,333	371,000	7,620,000	22%	638,796	720,242	-11%	38.86	0
Jul-24				8,190,000			791,742		0	0
Aug-24				8,210,000			813,797		0	0
Sep-24				7,750,000			696,086		0	0
Oct-24				8,030,000			615,904		0	0
Nov-24				8,420,000			616,778		0	0
Dec-24				11,050,000			629,318		0	0
	Increase									
	Decrease									

LaConner Wastewater Treatment Plant Monthly Data 2019- Present



# Fire Chief / Code Enforcement Report

## Jul-24

Alarms:	24 Emergency Calls	Ave # Responders:	3.4
100	2	500	1
300	16	600	1
400	2	700	1

900 2  
Water 1

**Calendar:** 3-Jul Bussiness  
10-Jul Rural Water Supply  
17-Jul Ladders/Equipment  
24-Jul Supression Systems/ Buildings  
31-Jul Operations/ Wildland Interface

**Events:** 4th of July Parade  
4th of July Show

**Enforcement Notes:** Boats on Public Docks  
Dogs In Cars  
Busses of 1st St  
RVs on 1st ST

Aaron Reinstra  
Fire Chief/Code enforcement  
Town of La Conner



Incidents

Find address or place



X

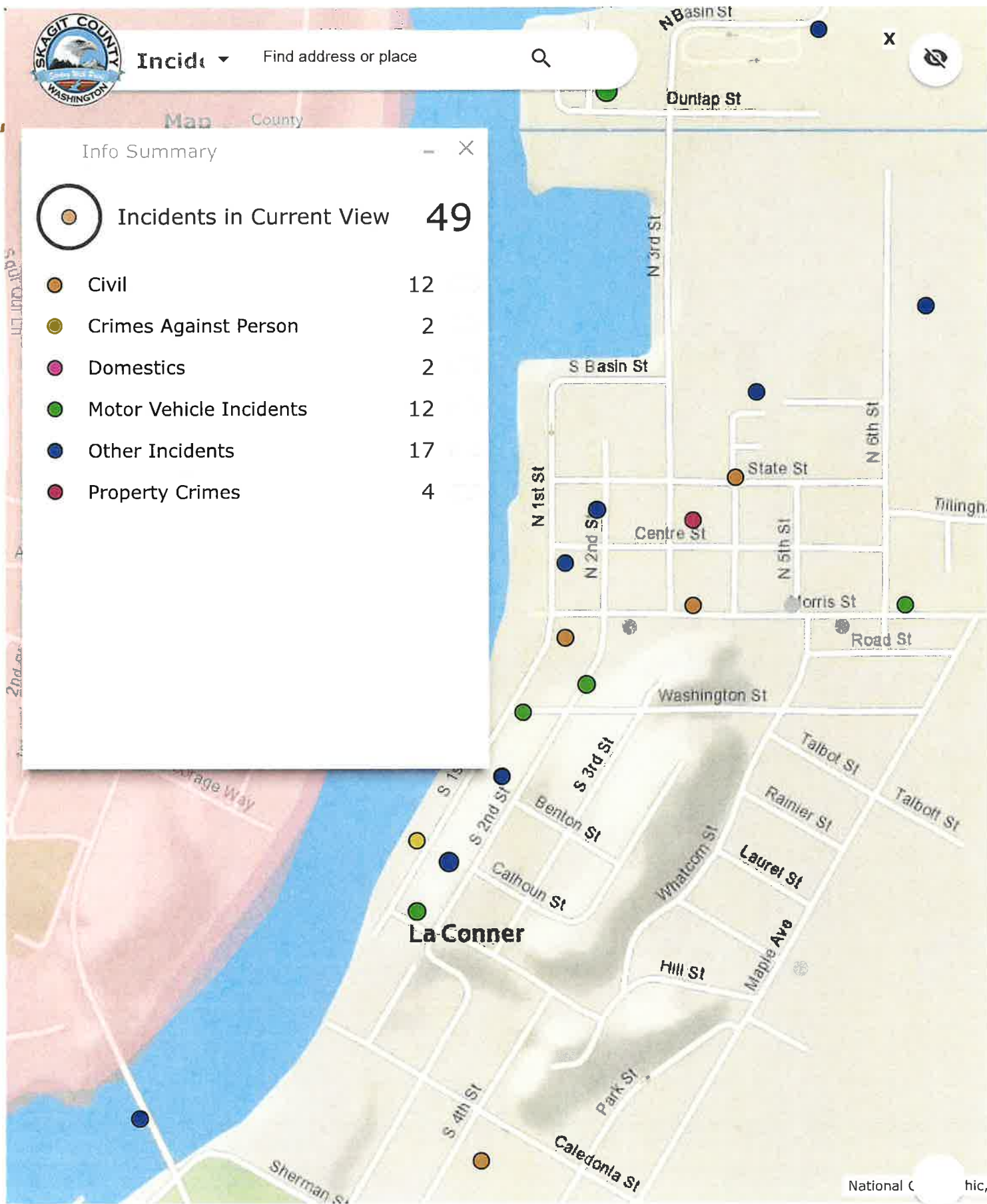


Info Summary



Incidents in Current View 49

- Civil 12
- Crimes Against Person 2
- Domestics 2
- Motor Vehicle Incidents 12
- Other Incidents 17
- Property Crimes 4



-122.494 48.397 Degrees

600ft



Agency	TimeDate	CaseNum	NatureDesc	Category
SCSO	7/1/2024, 10:55 AM	24-08006	Found Property	Civil
SCSO	7/2/2024, 4:52 PM	24-08081	Fireworks Violation	Other Incidents
SCSO	7/3/2024, 4:53 AM	24-08105	Suspicious Circumstances	Other Incidents
SCSO	7/3/2024, 2:26 PM	24-08141	Abandoned Vehicle	Motor Vehicle Incidents
SCSO	7/3/2024, 3:19 PM	24-08143	Found Property	Civil
SCSO	7/5/2024, 9:35 AM	24-08222	Fireworks Violation	Other Incidents
SCSO	7/5/2024, 1:03 PM	24-08234	Animal Problem	Other Incidents
SCSO	7/5/2024, 11:40 PM	24-08275	Welfare Check	Other Incidents
SCSO	7/6/2024, 8:13 AM	24-08282	Lost Property	Civil
SCSO	7/6/2024, 9:21 AM	24-08287	Vehicle Theft	Property Crimes
SCSO	7/6/2024, 7:32 PM	24-08326	Lost Property	Civil
SCSO	7/7/2024, 7:57 AM	24-08352	Animal Problem	Other Incidents
SCSO	7/7/2024, 3:15 PM	24-08365	Animal Problem	Other Incidents
SCSO	7/8/2024, 10:19 AM	24-08406	Bicycle Theft	Property Crimes
SCSO	7/8/2024, 1:53 PM	24-08424	Malicious Mischief	Property Crimes
SCSO	7/8/2024, 4:17 PM	24-08432	Vehicle Accident	Motor Vehicle Incidents
SCSO	7/8/2024, 8:12 PM	24-08448	Welfare Check	Other Incidents
SCSO	7/10/2024, 2:01 PM	24-08535	Abandoned Vehicle	Motor Vehicle Incidents
SCSO	7/11/2024, 4:02 PM	24-08604	Vehicle Accident	Motor Vehicle Incidents
SCSO	7/12/2024, 1:59 AM	24-08626	Welfare Check	Other Incidents
SCSO	7/14/2024, 7:53 PM	24-08788	Domestic Violence	Domestics
SCSO	7/15/2024, 12:18 AM	24-08794	Welfare Check	Other Incidents
SCSO	7/15/2024, 5:53 AM	24-08801	Citizen Assist	Civil
SCSO	7/15/2024, 5:10 PM	24-08832	Civil Problem	Civil
SCSO	7/16/2024, 9:03 AM	24-08862	Vehicle Accident	Motor Vehicle Incidents
SCSO	7/16/2024, 4:32 PM	24-08893	Vehicle Accident	Motor Vehicle Incidents
SCSO	7/16/2024, 10:43 PM	24-08910	Boating Accident	Motor Vehicle Incidents
SCSO	7/17/2024, 10:15 AM	24-08931	Weapon Violation	Other Incidents
SCSO	7/17/2024, 1:17 PM	24-08939	Domestic Violence	Domestics
SCSO	7/17/2024, 1:23 PM	24-08940	Traffic Enforcement	Motor Vehicle Incidents
SCSO	7/17/2024, 2:32 PM	24-08949	Boat Equipment Theft	Property Crimes
SCSO	7/18/2024, 7:18 AM	24-08983	Prowler	Crimes Against Person
SCSO	7/18/2024, 8:03 AM	24-08986	Vehicle Accident	Motor Vehicle Incidents
SCSO	7/18/2024, 8:34 PM	24-09021	Suspicious Circumstances	Other Incidents
SCSO	7/19/2024, 9:33 AM	24-09042	Alarm	Other Incidents
SCSO	7/21/2024, 1:42 PM	24-09148	Harassment Of Person	Crimes Against Person
SCSO	7/21/2024, 9:51 PM	24-09167	Boating Incident Or Problem	Motor Vehicle Incidents
SCSO	7/22/2024, 8:22 AM	24-09177	Found Property	Civil
SCSO	7/22/2024, 10:35 AM	24-09180	Civil Problem	Civil
SCSO	7/22/2024, 12:43 PM	24-09186	Welfare Check	Other Incidents
SCSO	7/23/2024, 2:22 AM	24-09223	Traffic Enforcement	Motor Vehicle Incidents
SCSO	7/24/2024, 10:09 AM	24-09275	Animal Problem	Other Incidents
SCSO	7/24/2024, 10:27 AM	24-09276	Malicious Mischief	Property Crimes
SCSO	7/25/2024, 6:07 AM	24-09323	Alarm	Other Incidents
SCSO	7/27/2024, 12:01 PM	24-09421	Vehicle Accident	Motor Vehicle Incidents
SCSO	7/27/2024, 3:55 PM	24-09429	Civil Problem	Civil

SCSO	7/27/2024, 4:27 PM	24-09433	Civil Problem	Civil
SCSO	7/28/2024, 6:13 PM	24-09480	Civil Problem	Civil
SCSO	7/29/2024, 4:56 AM	24-09498	Suspicious Circumstances	Other Incidents
SCSO	7/31/2024, 2:19 PM	24-09610	Lost Property	Civil
SCSO	7/31/2024, 6:47 PM	24-09625	Welfare Check	Other Incidents

HOURS IN TOWN 89

HOURS IN ZONE 612

# **Unfinished Business**

- 1) Center Street Project – Discussion – No Insert**
- 2) Jenson Property – Discussion – No Insert**

# **New Business**

**1) Asset Management Program**

**2) Hotel Motel Funding (No Insert)**



**Aktivov Asset Management**

**Quote**

**QUOTE # LACONNERWA/2024/001**

**DATE: 07/24/24**

**VALID TILL: 08/24/24**

**Attn: Brian Lease**

PW Director

Town of LaConner, OR

ITEM DESCRIPTION	Start Price for Year 1	Year 2 Price
<b>A. Aktivov Asset Management Software (hosted system) Enterprise, for Public Works, Initial license Fee:</b> <b>Modules included:</b> <ul style="list-style-type: none"><li>a. See Modules Sheet</li><li>b. Implementation Timeline: 2 to 3 months</li></ul>	\$65,000 - \$5,000 <b>= \$60,000</b> <b>(special discount provided)</b>	\$30,000 - \$5,000 <b>= \$25,000</b> <b>(special discount provided)</b>
<b>B. Professional Services (One time):</b> <ul style="list-style-type: none"><li>c. Meetings, workshops, configurations, customizations, setup, qa/qc, testing, rollout, training, go live, cloud space, user provisioning, etc.</li></ul>		
<b>C. Unlimited GIS Management:</b> <ul style="list-style-type: none"><li>d. Build and Develop all required GIS data and layers</li><li>e. Unlimited GIS Maintenance and Management</li><li>f. Unlimited layers and data from sources like CAD, Engineering, As Builts, PDFs, paper copies, electronic files</li><li>g. Manage GIS on the City's ArcGIS Online account on behalf of the City</li></ul>		

**TOTAL Discount of \$10,000 provided initially. We have deep discounted the license and the professional services fees to help you get started. Applicable taxes will be applied to the price.**

The following items are included in the price:

**1. Everything Unlimited:**

- a. All users will have concurrent and unlimited access to web based system on desktop/ laptop and on mobile phones and tablets. We will provide unlimited user logins per user (same login on different devices simultaneity) for concurrent login on the web and multiple mobile devices.
- b. Unlimited Number of Users
- c. Unlimited Number of Devices
- d. Unlimited Cloud Space for storage, backup, DR, fail-over etc.
- e. Unlimited Departments and Divisions
- f. Unlimited and Free training
- g. Unlimited and Free software Updates and Upgrades

**2. Devices Supported:**

- a. Latest computers, smart phones and tablets from 2020 onwards
- b. Google Chrome web browser and iOS web browser are recommended
- c. Android, Windows, iOS operating systems

**3. High level tasks:**

- a. Project Kickoff
- b. Workshop Preps and Background Info Review
- c. Advanced Design/ Workflow Workshops
- d. Configuration, Customizations Workshops
- e. All Documentations
- f. Perform all configurations, and implementations
- g. Test Cycles

- h. Training
- i. GO LIVE
- j. Project Management

**4. Professional Services required for Rollout includes:**

- a. All asset types that you handle.
- b. All related PM meetings, project related meetings, and ad hoc meetings included
- c. Workshops and meetings as needed (remote or in person as needed) to gather requirements for configurations, user levels, access, read/ write, lookup tables, system security etc.
- d. Design documentation for configurations for the modules purchased (as needed)
- e. Perform Configurations and Set up
- f. User testing and acceptance
- g. Fix bugs
- h. Test cycles – alpha, beta, GO LIVE
- i. Unlimited and Free Training
- j. Production Rollout

**5. Annual Maintenance/Support Subscription for Aktivov Software for each subscription year.**

- a. Unlimited cloud space, training, data storage, backup, disaster recovery, patches, updates/ upgrades of purchased modules
- b. Access to support, training, online learning academy, and bug ticketing system
- c. Monitor and fix all bugs as reported
- d. Unlimited Phone, web, and email support

Thank you for your business. Please contact me if you have any questions. We are looking forward to get you started.

Thanks and Best Regards,



**Arnab Bhowmick,**  
**Aktivov Asset Management.**  
[arnab@akavs.com](mailto:arnab@akavs.com)  
**425.245.3569**

TOWN OF LACONNER WA			
Modules	Submodules	Description	Selection
<b>Work Request (WR)</b>		<b>Service request or work request tracks complains, issues, and requests etc.</b>	<b>x</b>
	Attachment	Allows rich media attachments: pics, videos, voice memos, pdf, excel, word, text file etc	x
	Duplicate	Clones an existing WR	x
	Related Child WO	Creates child WO under the WR	x
	Contact	Tracks multiple conversations by contact names during the job's lifecycle for audits, litigation support, public records	x
	Related Child INS	Creates child INS under the WR	x
		This module can be linked with our Citizen Portal where citizens and residents can report an issue or request a service.	X
<b>Work Order (WO)</b>		<b>WO tracks all work done including parts, labor, materials, equipment, costs, condition etc.</b>	<b>x</b>
	Timesheet	Full timecard system provided to track on job hours by hour type and job codes; can be integrated with Payroll	x
	Contact	Tracks multiple conversations by contact names during the job's lifecycle for audits, litigation support, public records	x
	Follow Up	Tracks all other follow up work needed because of this WO	x
	Police Case	Manage and tag police cases with attachments to WO as needed	
	Parts Advanced (warehouse)	Tracks all inventory items, parts, materials consumed, planned, or estimated for a job from Warehouse; Warehouse module is also needed for this	x
	Non-Warehouse Parts (no warehouse)	Tracks all inventory items, parts, materials consumed, planned, or estimated for a job manually without the warehouse module; its limited as Warehouse module is not used	
	Waste	Tracks all waste management and waste hauls to deposit sites	x
	Facilities	Tracks all facilities assigned to the job	x
	Attachment	Allows rich multimedia attachments: pics, videos, voice memos, pdf, excel, word, text file	x
	Equipment	Tracks all equipment usage on jobs	x
	Rental	Tracks all rentals and insurances, claims for jobs	x
	Duplicate	Clones an existing WO	x
	Recurring PM	Set up recurring/cyclical Preventative Maintenance	x
	Related Child INS	Creates child INS under the WO	x
<b>Inspection (INS)</b>		<b>INS tracks all types of ad hoc and cyclic inspections</b>	<b>x</b>
	Violations	Tracks all violations by codes and descriptions	x
	Timesheet	Full timecard system provided to track on job hours by hour type and job codes; can be integrated with Payroll	x
	Duplicate	Clones an existing INS	x
	Attachment	Allows rich media attachments: pics, videos, voice memos, pdf, excel, word, text file	x
	Digital Signature	Captures digital signature by Contractor and your Inspectors on devices in field	
	Field Drawings	Captures pictures and redlines on mobile device in the field	
	Back Flow Lite	Limited backflow device testing and test results; Look into the Backflow module for full scale backflow management	
	Cross Connection	Limited cross connection device testing and test results; Look into the Backflow module for full scale backflow management	
	Pretreatment Program	Pretreatment Program forms and findings	
	Pretreatment Programm Survey	Pretreatment Programm Survey and findings	
	Pipeline Inspection	Create Pipeline Inspection	x
	Lift Station Inspection	Create Lift Station Inspection	x
	Pump Station Inspection	Create Pump Station Inspection	x
	Fire Transfer Pumps	Create Fire Transfer Pumps Inspection	x
	Reservoir Inspection	Create Reservoir Inspection	x
	Generator Inspection	Create Generator Inspection	x

	Crane Operation Inspection	Create crane operation inspection	x
	Confined Space Inspection	Create confined space inspection	x
	Oncall/ Onsite Inspections	Create Oncall/ Onsite ad hoc Inspections	x
	HVAC inspections	Create HVAC inspections	x
	Recurring PM	Set up recurring/cyclical Preventative Inspections	x
	Related Child WO	Creates child WO under the INS	x
	Equipment	Tracks all equipment usage on jobs	x
<b>Backflow</b>		<b>Manages all backflow testing and workflows</b>	x
	<b>Backflow Advanced Module</b>	<p>* This module can be used with or without GIS. Backflow Devices can be managed based on a Map or list view, both as GIS or Non-GIS assets.</p> <p>* Manage Backflow Asset - Create and edit asset details, perform backflow tests and inspections according to State regulations and requirements, track full history of work and pass/fail, manage backflow owners and track all communications (letters, emails, notices); assets will change color based on results pass/ fail.</p> <p>* Manage Backflow Tester - all available and approved ones</p>	x
<b>Fixed Assets</b>		<b>Manages all Non-GIS Fixed assets</b>	x
		You can manage and track all of your fixed assets that you can depreciate over time on a schedule e.g. fleet, laptops, equipments etc., over time, perform maintenance jobs on them, track funding sources and allocations, costs, reports, all job history, etc.	x
<b>Fleet Management</b>		<b>Manages all vehicles and fleet</b>	No
		You can manage and track all of your vehicle and fleet assets that you can track with GPS devices, quickest dispatch for emergency and crisis management, overhaul and do preventative maintenance etc.	No
<b>Bldg/Facilities/WWTP/WTP</b>		<b>Manages all Non-GIS Buildings and Facilities</b>	x
		This module will enable you to import any footprint/ layout or plan or engineering drawing or SCADA layout for buildings, treatment plants, facilities etc. We can import any format e.g. CAD drawing, pdf, schematic, even a picture file. User can directly select as asset from such non-GIS layout, and start any type of job. This module provides the flexibility of operating within your known structures/ buildings/ facilities, and knowledge of the layouts, plans, and footprints without using any GIS interface. This also works with the SCADA screen layouts for treatment plants.	x
<b>Cemetery</b>		<b>Manages Cemeteries</b>	No
		You can manage cemetery plots in GIS, all relevant documentation and reports, using this module. This module can be linked with our Citizen Portal so that citizens can review plot status and request for more information or site visits. You can manage all such requests, respond to them, keep track of all communications, and coordinate with citizens for information requests and visits. All multi media documentation and reports can be tracked in one place.	
		Track data on GIS based assets and integrated automatically with Asset Management	
<b>Permitting</b>			No
		All types of permits can be configured	
		Online pre-application meetings and permit application submissions based on GIS or address or location by citizens.	
		Workflow setup with steps, time limits, dependencies	
		Permit Dashboard - All the KPIs and metrics for your permitting activities are on one page dashboard using various widgets. All your answers on your fingertips.	
		Set up pay groups and payment items with pre defined costs	
		Online payments by citizens, and payment tracking	
		All multi-media documentation and tracking	
		All communications, emails, chat logs tracking	
		Track data on GIS based assets and integrated automatically with Asset Management	
		Visual identification of workflow steps for status tracking, during submission and processing	
<b>Citizen/Customer</b>		<b>Customer Management Module</b>	x

		requests.	x
<b>Timecard</b>		<b>Full Timecard Management</b>	x
		Full timecard system provided to track time and labor costs on any kind of jobs e.g. WO, INS, RM by hour type and job codes. This module can be integrated with Payroll	x
<b>Dashboard</b>		<b>Track all your KPIs on interactive charts</b>	x
	Multi-level interactive drill down chart	Multiple charts are provided with multiple drill down levels to track all your Key Performance Indicators (KPIs). You answers will be one click away for all the questions you get all the time.	x
	O&M Dashboard	All the KPIs and metrics for your maintenane and operations are on one page dashbaord using various widgets. All your answers on your fingertips.	x
	NPDES Dashboard	All the KPIs and metrics for your NPDES regulatory/ compliance are on one page dashbaord using various widgets. All your answers on your fingertips.	x
<b>Reports</b>		<b>Canned Reports and Custom Reporting Engines</b>	x
	Canned Reports	Lots of canned pre-built reports are available out of the box to maanage your oeprations e.g. pending jobs and inspections of any type, pending requests, timecard and labor reports, payroll reports, asset cost reports, job cost reports, condition reports, asset decay curves, equipment usage, GIS reports, asset updates, layers and asset counts for a definitive purpose, inventory control reports, field inventory checks and counts, purchase orders and invoice reports, warehouse management reports, billable jobs reports, employee productivity and login reports, deadlines and follow ups, job assignments by user repot, etc.	x
	PRR Reports	Public Records Requests - one click report; this can be sued for PRR and also other management and planning purposes	x
	Dynamic and Custom Report	These two are reporting engines exposed to the users so that you can customize and run your own reports without knowing any programming or scripting. This saves time, money and efforts as you do not have to call any vendor nad pay additional costs for reports.	x
	Activity Based Planning	This report helps job load planning by activities for your staff; this is heavily used for manpower and succession planning, strategic planning, CIP, comprehensive planning etc.	x
	Water Loss	Water Loss report - one click report used to report all kinds of water loss to the state.	x
	CIP Report	Build you Capital plan for asset repair, rehab, and replacements directly out of the system; it can also feed your comprehensive plan and rate studies	x
	Audit Report	Every transaction is traceable and audtable in the system with the field level value changes and date, tiem, user id stamps. Handy for management to contol crisis and problems.	x
	Ad hoc Job Reports	Search and find jobs spatially on a map based on parameters; vary handy tool to manage workload	x
<b>DIY Help Videos</b>		<b>Training and SOPs</b>	inbuilt
		All training videos of how to use the software are provided for self paced training. Moreover, you can also document your Standard Operating Procedures (SOPs), workflows, institutional knowledgebase, etc. on multimedia in this module.	inbuilt
<b>Construction Management</b>		<b>In Built to do construction WO and INS</b>	inbuilt
<b>Document Management</b>		<b>In Built for content and documents</b>	inbuilt
<b>Police Case</b>		<b>Create and Tag police cases to jobs</b>	No
<b>Citizen Portal</b>		Your citizens and customers can submit issues and request for services, report issues, apply for permits or business licenses, request for cemetery information etc. depending on whatever modules you give access to. The portal can be thematically matched with your website to keep it transparent to the user and seamlessly integrate with your website. All requests and issue submissions will be available on your side of the application to respond or work on. Permits, WR, Cemetery, UB	Yes for Citizen Compalints, Requests
<b>Recurring Maintenance (RM)</b>		<b>Cyclic Maintenance</b>	x
	Recurring Form Asset Color Change	Set color cycles for assets to change color as they get serviced on a recurring basis.	x

		We have asset specific forms that helps track asset specific work done. This is different from generic work orders or inspections covered before. There are forms for each asset class for about 40 assets classes e.g. airvac, blowoff, catchbasin, valves, culvert, CCTV inspections, water/ sewer/ storm pipes, deadend flushings, buildings and facility inspections, fleet and vehicles inspections and servicing, flush and flow tests, hydrants, manholes, cranes, confined space, generators, reservoirs, pump stations, lift stations, pumps, water sampling stations, meters, poles, streets, street lights, luminaires and signs, sidewalks, storm drains, retention ponds, switchgears, transformers, trees and landscape management, etc. We probably have all asset classes that you deal with, plz ask if you dont see a particular one.	x
	Asset Specific Inspection forms		inbuilt
<b>Lookup Tables</b>		<b>Access to Database</b>	x
		Admins manage all values in all tables for searches and drop downs.	x
<b>Warehouse and Inventory</b>		<b>Easily integrate and exchange data with any accounting system</b>	x
	PO	Full Purchase Order functionality for working PO and requisitions for parts and materials. Also set up automatically for audits.	x
	Inventory	Full inventory tracking and control, check in/ check out parts and materials for jobs. Track to the GL# and warehouse/ shop locations etc.	x
	Invoice	Manage all invoices and payments.	x
<b>Work Load Balancer</b>		<b>Manage, filter, re-assign all types of jobs</b>	inbuilt
	Work Load Calender	Manage Workload of staff on calendar views	x
	Calender Balancer	Reassign jobs between staff calendars	
	Manage WR	Manage, filter, export, report from WR database	x
	Manage WO	Manage, filter, export, report from WO database	x
	Manage INS	Manage, filter, export, report from INS database	x
	Manage All PM	Manage, filter, export, report on Preventative Maintenance jobs	x
	Manage BFL	Manage, filter, export, report on Backflow tests	x
	Manage PR	Manage, filter, export, report from Permit database	
	Manage Cemeteries	Manage, filter, export, report from Cemetery database	
<b>Users</b>		<b>User management by Admins</b>	inbuilt
		Manage users, assign them security groups and roles for authenticated role based access.	x
<b>GIS Settings</b>			inbuilt
	GIS Layers	Manage all published GIS layers, download attribute tables	x
<b>Communication Setup</b>		<b>Communications Management by Admins</b>	inbuilt
	Send Emails	Send emails through your workflows	x
	Notifications	Setup all notifications by user type	x
	Template Setup	Setup all communication, letter, email templates	x
<b>Load Data</b>		<b>Upload Data to Database tables securely</b>	inbuilt
	Manage Asset Details	Manage all multimedia data on assets	x
	Bulk Data Upload (Import Excel)	Bulk data load tools for database tables	x
	Upload DIY Videos	Upload training videos for your institutional knowledgebase and O&M manuals, SOPs	x
<b>Large Videos</b>		<b>Manage large size videos</b>	x
		Upload and link sewer CCTV and Drones large videos on assets.	x
<b>Project Management</b>			x
		Set up and manage any project, CIP or ad hoc projects; Manage multiple funds and revenue sources for budgets; Manage all costs by job types and by line items costs within jobs; Manage all bids, communications, proposals and bid packets; track all permits; manage multi-media documentation; provides a full Project Management Dashboard for reporting, charting and budget tracking.	x
<b>Utility Billing</b>			No
		<b>Manage all meter reads, consumptions, bills/ invoices by reading cycles</b>	
		Manage all accounts, meters, addresses, move in outs, final bills, adjustments, notes	
		Utility Billing Dashboard: All the KPIs and metrics for your utility billing are on one page dashboard using various widgets. All your answers on your fingertips.	
		Manage all customer details - bills, consumptions, history	

		All multi-media documentation and tracking	
		Track data on GIS based assets and integrated automatically with Asset Management	
		Auto generate WO for dead meters or leaks by thresholds	
Help and FAQ		Online Learning Academy	inbuilt
		We provide video based self paced training. You can also upload your own training videos.	inbuilt
Integrations			No
Payroll			
Accounting			
SCADA/ Telemetry			
Sensor based WO			
Migration from another system			
Custom Integrations			

# **Mayor Roundtable**

## **1) Noise Control**



## *Town of La Conner*

Date: August 7, 2024

To: Mayor and Council

From: Scott G. Thomas, Town Administrator

Subject: Noise

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As has been the case for several years, Gilkey Square has been frequently used for musical performances. I am aware that the performances have included a middle-school choir; a brass band; a group of several stringed instruments; a group featuring karaoke; and others. Each Sunday the summer concert series takes place with a different musical group, which is financially supported by the town. Some of these events are amplified, while others are not.

We became aware earlier this summer that some merchants object to these events, and more particularly the performances that use amplification. As explained below our noise ordinance does not clearly address this situation, and so we wished to have a discussion before taking any further steps.

Local governments in Washington follow three basic approaches to control noise problems:

- (1) Adoption of noise control provisions based upon the state Noise Control Act, chapter 70A.20 RCW, utilizing decibel-based standards;
- (2) Adoption of subjective "public disturbance noise" standards, which do not require the use of decibel meters for enforcement; or
- (3) A combination of these two approaches.

La Conner has taken the latter approach, and exempted from regulation those noises originating from commercial businesses and industries that are in compliance with chapter 70A.20 RCW (see, LCMC Section 7.05.060(2).) Enforcement of this provision requires use of a meter to measure the sound. In addition, the town may not establish lower limits than those specified in state law without the advance approval of the Department of Ecology.

All other noise is regulated by the town using a public disturbance approach. Public disturbance noise ordinances are based upon a subjective standard as opposed to measures of maximum decibel readings. Public disturbance noise provisions, while perhaps easier to enforce, may raise constitutional questions. Provisions must be sufficiently detailed to place a person on notice of what constitutes a violation but prohibitions cannot be so broad as to impinge on free speech. For example, in *Spokane v. Fischer* (1988) an ordinance prohibiting frequent and habitual dog barking that disturbs or annoys “any other person or neighborhood” was found unconstitutionally vague, and in *State v. Immelt* (2011) the court found a free speech violation in a Snohomish County ordinance that prohibited sounding a car horn except for public safety reasons. On the other hand, in *Seattle v. Eze* (1988) the court upheld an ordinance that prohibited “unreasonably” disturbing others with “loud or raucous behavior” while on public buses. The ordinance met constitutional requirements of sufficient certainty to provide adequate notice and to avoid arbitrary enforcement.

The town does have the ability to impose reasonable time, place and manner restrictions that are content-neutral. To survive First Amendment constitutional challenges, such restrictions must satisfy a three-prong test outlined by the Supreme Court in *Ward v. Rock Against Racism* (1989):

- The regulation must be content neutral.
- It must be narrowly tailored to serve a significant governmental interest.
- It must leave open ample alternative channels for communicating the speaker’s message.

The narrow tailoring requirement is not as stringent as its language suggests. The Supreme Court has stressed that this prong does not require time, place, and manner restrictions to be the least restrictive or least intrusive means of achieving the government’s end. Instead, according to *Ward*, the requirement of narrow tailoring is satisfied “so long as the . . . regulation promotes a substantial government interest that would be achieved less effectively absent the regulation.” And so time or place restrictions may be adopted if the council chooses to do so.