



TOWN COUNCIL AGENDA

October 8, 2024, 6PM

Maple Hall.

204 Commercial Street

Skagit County Washington

Incorporated 1890

www.townoflaconner.org

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- I. Call to Order**
 - II. Pledge of Allegiance**
 - III. Public Comments** (Limit: 3 minutes per person)
 - IV. Presentations:**
 - V. CONSENT AGENDA**
 - A. Consent Agenda (Approved without objection 5/0)**
 1. Approval of the Minutes: Council Meeting of September 24 and Special Meeting of September 17, 2024.
 2. Finance:
 - Approval of Accounts Payable
 - Approval Payroll
 - B. Items Removed from the Consent Agenda**
 - VI. REPORTS**
 1. Chamber Report
 2. Revenue /Expenditure Report
 3. Department Head Reports
 4. Mayor's Report
 5. Council Committee Reports
 - VII. UNFINISHED BUSINESS:**
 1. Center Street Project - Discussion
 2. Jenson Property - Discussion
 3. 2025 Fire Department & Code Enforcement Presentation
 4. 2025 Budget – General Fund Discussions
 - VIII. NEW BUSINESS**
 1. Agreement – Aktivov Addendum 1 (Addition and setup of GPS to the Asset Management Program)
 - IX. MAYOR ROUNDTABLE:**
 - X. EXECUTIVE SESSION:**

There may be an executive session immediately preceding or following the meeting as allowed by RCW 42.30.110 and as announced by the presiding officer.

Consent Agenda

- 1) Approval of Minutes**
- 2) Approval of Accounts Payable**
- 3) Approval of Payroll**

Town of La Conner

Town Council Special Meeting
September 17, 2024, 9:00 a.m.
Garden Club - 622 Second Street

Present: Councilmembers Dole, Wohleb and Carlson

Also Present: Administrator Thomas

The meeting was called to order by Mayor Hanneman for the for the 2025 Hotel Motel Presentations.

The meeting began without a quorum with Councilmembers Dole and Wohleb. Councilmember Carlson joined the meeting at 9:30 am.

Applicants full funding requests totaled \$382,480 and partial funding totaled \$325,120. Presentations and Council allocation recommendations totaling \$212,180 were as follows (to include Public Restrooms and Maple Hall tables and chairs):

La Conner Chamber of Commerce	\$95,000	Skagit Artists	\$1,000
Skagit Valley Tulip Festival	\$5,000	Lincoln Theater	\$1,000
Skagit County Historical Museum	\$3,360	Skagit Community Band	\$2,080
Museum of NW Art	\$9,000	Children's Museum of Skagit Co.	\$0
La Conner Arts Foundation (Art's Alive)	\$7,500	La Conner Downtown Association	\$0
La Conner Live Concerts	\$6,000	La Conner Thrives Association	\$10,500

Public Restrooms \$55,740 and Maple Hall Tables and Chairs \$16,000.

These recommendations will be presented at the September 24, 2024 Council meeting for approval.

There being no further business the meeting ended at 11:00 a.m.

Maria DeGoede, Finance Director

Marna Hanneman, Mayor

Town of La Conner
Town Council Meeting
September 24, 2024 – 6:00 p.m.

The meeting of the La Conner Town Council was called to order at 6:00 p.m. by Mayor Hanneman.

Present: Councilmembers Taylor, Dole, Chamberlain and Wohleb.

Also present: Administrator Thomas, Finance Director DeGoede, Public Works Director Lease, Planner Davolio and WWTP Operator Wynn.

Councilmember Dole moved to excuse Councilmember Carlson. Motion seconded by Councilmember Taylor. Motion carried 4/0.

Public Comments:

Resident Linda Talman asked when the Moore Clark subarea survey would stop taking input and when the results would be available. Mr. Beckwith stated the survey will stay up as long as we are getting responses. Clearly it will continue into October and the results will be published shortly after.

Presentations:

Tom Beckwith of Beckwith Consulting Group discussed his work on the Moore Clark subarea to include feasibility and future strategies. The Town has been awarded a grant for a subarea plan through the Department of Commerce, and it has to be completed by the end of December. He provided a schedule that included open houses, a public work shop and timeline of the process. He also explained what the objectives and strategies involved for the plans.

Consent Agenda:

Approval of Agenda

Approval of the Minutes of the September 10, 2024 Council Meeting.

Accounts Payable:	Checks	27395 - 27431	\$116,240.04
	Electronic Pmts.	<u>2018264 – Excise Tax</u>	<u>\$9,9608.72</u>
		Total Accounts Payable	\$125,848.76

Payroll of September 20, 2024:	Checks 5965 - 5971	\$2,191.60
	Payroll Auto Tax Payment #2018263	\$9,190.76
	<u>Payroll Auto Deposit</u>	<u>\$27,860.54</u>
	Total Payroll	\$39,242.90

Councilmember Chamberlain moved to approve the Consent Agenda as presented. Motion seconded by Councilmember Wohleb. Motion carried 4/0.

Administrator's Report:

Administrator Thomas named all the upcoming events:

October 3 – 5 the Poetry Festival.

October 12 Brew on the Slough.

October 25 - 28 Art's Alive

November 22 Annual Ladies Night Shopping

November 23 the Libraries Tiny Tree Event

January 25 – 26 Birding Festival

The Daffodil Festival and the Murder Mystery follows.

Staff updates: Today we had to say good-bye to our Senior Center Coordinator Margaret Hillard, but also welcomed our new Coordinator Brittany Johnson. We have replaced all staff positions and encourage Council to stop by the office to meet them.

Mayor's Report:

Mayor Hanneman shared the following:

- The Mayor and Administrator Thomas met with the Port of Skagit to discuss the Fire Boat and other topics. There will be another meeting in November.
- She attended the Art's Commission meeting. They are busy getting ready for Art's Alive.
- There will be a meeting September 25th at the Garden Club to discuss plans to save the La Conner Weekly News Paper.
- She thanked everyone that participated in the Hotel Motel presentation process.
- Mayor Hanneman thanked Public Works for the preparation for the October 9, 2024, First Street change to one way and the removal of the trees on Maple Avenue.

Council Committee Reports:

Parks Commission:

Councilmember Wohleb reported the Fish Side will be completed next summer, a 501c3 will be created for donations to fund the street trees, the Commissioners are discussing future plans for parks to include in the Comprehensive Plan, updating the map at the Log Park and Rotary's plan for Peace Poles located in various places throughout the Town.

Hotel Motel 2025 Distribution:

Council reviewed the recommendations from the September 17, 2024 meeting. After discussions it was agreed to increase the Lincoln Theater another \$1000 and including the Children's Museum. The Final allocations were as follows:

La Conner Chamber of Commerce	\$95,000	Skagit Artists	\$1,000
Skagit Valley Tulip Festival	\$5,000	Lincoln Theater	\$2,000
Skagit County Historical Museum	\$3,360	Skagit Community Band	\$2,080
Museum of NW Art	\$9,000	Children's Museum of Skagit Co.	\$0
La Conner Arts Foundation (Art's Alive)	\$7,500	La Conner Downtown Association	\$0
La Conner Live Concerts	\$6,000	La Conner Thrives Association	\$10,500
Children's Museum of Skagit County	\$1,000	Public Restrooms/Facility Tables/Chairs	\$71,740

Total 2025 Distribution of \$214,180 with an addition of \$600 for Advertising/Audit Costs \$214,780)

Councilmember Dole moved to approve the 2025 Hotel Motel distributions as listed above in the amount of \$214,180. Motion seconded by Councilmember Tayler. Motion carried 4/0.

Public Works 2025 Budget Presentation

Public Works Director Lease reviewed his 2025 Budget requests and future considerations as follows:

Park & Port Fund:

UTV shared cost	\$5,500	Maple Park	\$50,000
Hazard Tree Removal for Pioneer Park	\$12,000	Jenson Property	\$50,000
Morris/3 rd Street Stair Design	\$15,000	Boat Ramp Replacement	\$280,000
Jordan St. End Park	\$50,000		

Facilities Fund:

Garden Club Exterior Repairs	\$100,000	Garden Club Exterior Paint	\$55,000
Public Restroom supplies/Maintenance and Maple Hall new chairs and tables will be funded through the Hotel Motel Fund.			

Street Fund:

Road & Sidewalk Repairs	\$55,000	Morris St. Mill/Overlay	\$850,000
Guardrail – Douglas & Third	\$15,000	South First Street Design	\$86,000
Washington St./Post Office Parking	\$30,000	South First Street Construction	\$257,000
UTV shared Cost	\$5,500	Seasonal Hire Request	?
WA/Road St. Pedestrian Improv.	\$314,000		

Water Fund:

Equipment Trailor Shared Costs	\$10,000	Channel Drive Main Design	\$491,000
UTV Shared Cost	\$5,500	Channel Drive Main Const.	\$3,420,000
PRV Maintenance	\$28,000	Season Hire Request	\$12,000
Public Works Relocation	\$15,000	Valve Operator/Not in Budget	\$100,000

Drainage Fund:

Equipment Trailor Shared Costs	\$10,000	6 th St. Pump Panel	\$150,000
UTV Shared Cost	\$5,500	Seasonal Hire Request	\$12,000
Maple/Caledonia Slip Line	\$880,000		

2025 WWTP 2025 Budget Presentation:

WTP Operator Wynn presented his 2025 Budget Requests as follows:

Sewer:

SCADA Programing	\$40,000	Sewer Plant Upgrade Project	\$229,065
Oxidation Ditch Probes	\$20,000	Third Influent Pump	\$50,000
I&I	\$50,000	Water Pump set-aside	\$50,000

Compost:

Roof Replacement/Compost Expansion	200,000	Screen Ecology Blocks	\$50,000
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Resolution 646 – Engagement Compensation Policy:

Administrator Thomas explained other entities have used incentives, such as a gift certificates, to encourage participation in public involvement and input. However, it is not an allowable expense reimbursement under Federal or State funded projects. This policy sets how the Town can pay for these items through the General Fund, as well as the restrictions on staff and contractors.

Councilmember Chamberlain moved to move Resolution 646, The Town Engagement Compensation Policy. Motion seconded by Councilmember Wohleb. Motion carried 4/0.

Executive Session:

Mayor Hanneman stated there will be an Executive Session to discuss real estate. It shouldn't exceed fifteen minutes. No decisions are expected to be made.

7:02 p.m. Mayor Hanneman Opened the Executive Session

7:32 p.m. Mayor Hanneman Closed the Executive Session

There being no further business the meeting ended at 7:32 p.m.

Maria DeGoede, Finance Director

Marna Hanneman, Mayor



TOWN OF LA CONNER

CLAIMS CLEARING

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that the merchandise or services hereinafter specified for the October 8, 2024 Claims have been received and that;

Checks Numbered:	27432 - 27476	\$195,261.74
Auto Payments:	#2018270 – US Bank	\$358.42
	#2018271 – Invoice Cloud	\$170.20

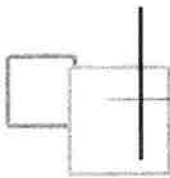
Are approved for a total payment of \$195,790.36 this 8th day of October 2024.


Finance Director

Councilmember – Finance Committee

Councilmember – Finance Committee

Councilmember



Voucher Directory

Fiscal: : 2024 - October
Council Date: : 2024 - October - 1st Council Meeting

Vendor	Reference	Account Number	Description	Amount	
Aktivov LLC					
27432	2024 - October - 1st Council Meeting				
	Invoice - AktAdden1-2024				
	Addendum 1 Add GPS-Asset Management				
	401-000-594-34-64-02		Capital Projects	\$2,250.00	
	403-000-594-31-60-02		Capital Projects	\$2,250.00	
	Total Invoice - AktAdden1-2024			\$4,500.00	
	Total 27432			\$4,500.00	
Total Aktivov LLC					\$4,500.00
Alpine Products Inc.					
27433	2024 - October - 1st Council Meeting				
	Invoice - TM-226505				
	Hot Tape w Skid Optics & Left Turn Arrows				
	005-000-542-64-48-03		System Repair & Maintenance	\$2,747.13	
	Total Invoice - TM-226505			\$2,747.13	
	Total 27433			\$2,747.13	
Total Alpine Products Inc.					\$2,747.13
Andrea's House Cleaning Services					
27434	2024 - October - 1st Council Meeting				
	Invoice - 2088				
	Town Hall & Sheriff Cleaning				
	001-000-518-30-48-01		Building Repair & Maintenance	\$350.00	
	Total Invoice - 2088			\$350.00	
	Total 27434			\$350.00	
Total Andrea's House Cleaning Services					\$350.00
Badger Meter, Inc.					
27435	2024 - October - 1st Council Meeting				
	Invoice - 80171111				
	Beacon Hosting				
	401-000-534-80-41-00		Professional Services	\$57.01	
			Hosting Serv Unit		
	Total Invoice - 80171111			\$57.01	
	Total 27435			\$57.01	
Total Badger Meter, Inc.					\$57.01

Account Number	Reference	Account Number	Description	Amount
Cascade Natural Gas Corp				
27436			2024 - October - 1st Council Meeting	
	Invoice - CasGasOct2024			
	Utility - Gas			
	409-000-535-80-47-00	Public Utility Services		\$13.00
		12154 B Chilberg - Sewer		
	Total Invoice - CasGasOct2024			\$13.00
Total 27436				\$13.00
Total Cascade Natural Gas Corp				\$13.00
Code Publishing				
27437			2024 - October - 1st Council Meeting	
	Invoice - GC10015484			
	Code Update Supplement			
	001-000-518-30-49-08	Codification		\$809.14
	Total Invoice - GC10015484			\$809.14
Total 27437				\$809.14
Total Code Publishing				\$809.14
Copiers Northwest				
27438			2024 - October - 1st Council Meeting	
	Invoice - INV2888684			
	Copies			
	001-000-518-30-31-00	Office & Operating Supplies		\$44.68
	70			
	401-000-534-80-31-00	Office & Operating Supplies		\$9.58
	15			
	409-000-535-80-31-00	Office & Operating Supplies		\$9.58
	15			
	Total Invoice - INV2888684			\$63.84
Total 27438				\$63.84
Total Copiers Northwest				\$63.84
D.K. SYSTEMS				
27439			2024 - October - 1st Council Meeting	
	Invoice - 11486			
	Maple Hall HVAC System			
	003-000-594-75-64-01	Machinery/Equip-Maple Hall		\$91,530.60
	Total Invoice - 11486			\$91,530.60
	Invoice - 11488			
	Maple Hall HVAC System			
	003-000-594-75-64-01	Machinery/Equip-Maple Hall		\$1,312.62
	Total Invoice - 11488			\$1,312.62
Total 27439				\$92,843.22
Total D.K. SYSTEMS				\$92,843.22

Item	Account Number	Description	Amount
David D. Lowell, Esq. 27440		2024 - October - 1st Council Meeting	
	Invoice - 621-Aug2024		
	Barnett Hearing & Review for Conditional Use		
	001-000-558-60-41-05	Hearing Examiner Fees	\$1,062.50
	Total Invoice - 621-Aug2024		\$1,062.50
Total 27440			\$1,062.50
Total David D. Lowell, Esq.			\$1,062.50
David Evans & Associates Inc. 27441		2024 - October - 1st Council Meeting	
	Invoice - 570771		
	Streets General Engineering/Transportation & Storm Drainage General Engineering		
	005-000-543-10-41-00	Professional Services	\$540.93
	005-000-543-10-41-00	Professional Services	\$42.27
	403-000-531-38-41-00	Professional Services	\$270.47
	Total Invoice - 570771		\$853.67
	Invoice - 570772		
	Water System Plan		
	401-000-594-34-64-02	Capital Projects	\$5,092.13
	Total Invoice - 570772		\$5,092.13
	Invoice - 570773		
	WA/Road Streets Pedestian Improvements		
	005-000-595-65-61-05	Morris St. Mill/Overlay	\$1,193.32
	Total Invoice - 570773		\$1,193.32
	Invoice - 570774		
	Port of Skagit/Maritime DE Agreement		
	401-000-534-80-41-02	DE Engineer Fees	\$1,217.52
	Total Invoice - 570774		\$1,217.52
Total 27441			\$8,356.64
Total David Evans & Associates Inc.			\$8,356.64
Edge Analytical 27442		2024 - October - 1st Council Meeting	
	Invoice - 24-28046		
	Effluent Testing		
	409-000-535-80-48-05	Materials/Testing	\$49.50
		Sewer Testing	
	Total Invoice - 24-28046		\$49.50
	Invoice - ME10001		
	Compliance HPC		
	401-000-534-80-41-00	Professional Services	\$61.00

Invoice Number	Reference	Account Number	Description	Amount
Invoice Cloud				
2018271			2024 - October - 1st Council Meeting	
	Invoice - 1022-2024-9			
		Sept 2024 CC Utility Fees		
		001-000-514-23-41-03	Bank Service Charges	\$170.20
	Total Invoice - 1022-2024-9			\$170.20
Total 2018271				\$170.20
Total Invoice Cloud				\$170.20
John H. Hanks				
27447			2024 - October - 1st Council Meeting	
	Invoice - 7694			
		Troubleshooting Computer issues, New Printers Testing of Cables		
		001-000-518-30-31-00	Office & Operating Supplies	\$1,272.00
		001-000-518-30-48-00	Computer/Server Maintenance	\$582.19
	Total Invoice - 7694			\$1,854.19
Total 27447				\$1,854.19
Total John H. Hanks				\$1,854.19
La Conner Chamber of Commerce				
27448			2024 - October - 1st Council Meeting	
	Invoice - 10/3/2024 11:17:59 AM			
		Annual Sponserhip		
		001-000-518-90-40-00	Miscellaneous	\$300.00
	Total Invoice - 10/3/2024 11:17:59 AM			\$300.00
Total 27448				\$300.00
Total La Conner Chamber of Commerce				\$300.00
Lincoln Theatre Center Foundation				
27449			2024 - October - 1st Council Meeting	
	Invoice - Lincoln2024HMDIsb			
		2024 Hotel Motel Disbursement		
		123-000-573-90-30-09	Lincoln Theatre	\$1,000.00
	Total Invoice - Lincoln2024HMDIsb			\$1,000.00
Total 27449				\$1,000.00
Total Lincoln Theatre Center Foundation				\$1,000.00
Martha Medina				
27450			2024 - October - 1st Council Meeting	
	Invoice - MedinaMHDepRef9/14/24			
		Medina Maple Hall Dep Ref 9/14/24		
		003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$717.50
	Total Invoice - MedinaMHDepRef9/14/24			\$717.50
Total 27450				\$717.50
Total Martha Medina				\$717.50

	Account Number	Description	Amount
Mary Wright-McIntosh			
27451		2024 - October - 1st Council Meeting	
		Invoice - McIntoshGDDepRef9/25/24	
		McIntosh Garden Club Dep Ref 9/25/24	
		003-000-582-10-00-00 Maple Hall/Garden Club Deposit Refund	\$215.00
		Total Invoice - McIntoshGDDepRef9/25/24	\$215.00
Total 27451			\$215.00
Total Mary Wright-McIntosh			\$215.00
Michael Davolio, AICP			
27452		2024 - October - 1st Council Meeting	
		Invoice - #44	
		Planner Fees for Sept 2024	
		001-000-558-60-41-00 Professional Services - Planner	\$8,100.00
		Total Invoice - #44	\$8,100.00
Total 27452			\$8,100.00
Total Michael Davolio, AICP			\$8,100.00
Nancy Anders			
27453		2024 - October - 1st Council Meeting	
		Invoice - AndersGCCancelation10/13/24	
		Anders Garden Club Cancellation 10/13/24	
		003-000-582-10-00-00 Maple Hall/Garden Club Deposit Refund	\$250.00
		Total Invoice - AndersGCCancelation10/13/24	\$250.00
Total 27453			\$250.00
Total Nancy Anders			\$250.00
National Hose Testing Specialties			
27454		2024 - October - 1st Council Meeting	
		Invoice - 51623	
		Fire Hose/Ground Ladder Testing & Heat Sensors Installed	
		001-000-522-20-48-03 Equip. Repair & Maintenance	\$2,601.90
		Total Invoice - 51623	\$2,601.90
Total 27454			\$2,601.90
Total National Hose Testing Specialties			\$2,601.90
Nelson-Reisner			
27455		2024 - October - 1st Council Meeting	
		Invoice - CL82158	
		Code Enforcement/Fire Dept. Fuel	
		001-000-521-70-32-00 Fuel	\$30.46
		Code Enf. 1/2 Maverick Truck	
		001-000-522-20-32-00 Fuel	\$30.46
		Fire Dept.	
		Total Invoice - CL82158	\$60.92

	Number	Reference	Account Number	Description	Amount
		Invoice - CL82159			
			Public Works Fuel		
			401-000-534-80-32-00	Fuel	\$781.97
				Public Works	
		Total Invoice - CL82159			\$781.97
	Total 27455				\$842.89
Total Nelson-Reisner					\$842.89
NP Information Systems					
27456					
				2024 - October - 1st Council Meeting	
		Invoice - 191368			
			Phones - Maint.		
			401-000-534-80-42-00	Communications	\$14.83
				Public Works 10%	
		Total Invoice - 191368			\$14.83
		Invoice - 191507			
			Phones		
			001-000-518-30-42-00	Communications	\$344.08
				Town Hall 70%	
			001-000-522-20-42-00	Communications	\$49.15
				Fire Dept. 10%	
			401-000-534-80-42-00	Communications	\$49.15
				Public Works 10%	
			409-000-535-80-42-00	Communications	\$49.15
				WWTP 10%	
		Total Invoice - 191507			\$491.53
	Total 27456				\$506.36
Total NP Information Systems					\$506.36
ORCA Communication Systems					
27457					
				2024 - October - 1st Council Meeting	
		Invoice - 40851			
			Background Checks for Fire Dept & Senior Center Coordinator Position		
			001-000-522-20-41-00	Professional Services	\$85.00
			001-000-575-50-41-00	Senior Center Prof Services	\$30.00
		Total Invoice - 40851			\$115.00
	Total 27457				\$115.00
Total ORCA Communication Systems					\$115.00

		Description	Amount
Port of Skagit Co.			
27458		2024 - October - 1st Council Meeting	
	Invoice - 66700A		
	Propane		
	005-000-543-10-48-00	Repair & Maintenance	\$29.36
	Total Invoice - 66700A		\$29.36
Total 27458			\$29.36
Total Port of Skagit Co.			\$29.36
Quality Services			
27459		2024 - October - 1st Council Meeting	
	Invoice - QualSvcAug2024		
	Aug 2024 Facility Cleaning		
	003-000-575-50-48-01	Building Repair & Maint-MH/MC	\$922.50
	Total Invoice - QualSvcAug2024		\$922.50
Total 27459			\$922.50
Total Quality Services			\$922.50
Scott Thomas			
27460		2024 - October - 1st Council Meeting	
	Invoice - AtlasFare8/14/24		
	WMCA Conference - Meal		
	001-000-513-10-43-01	Admin Travel	\$32.00
	Total Invoice - AtlasFare8/14/24		\$32.00
	Invoice - MelCofe8/14/24		
	WMCA Conference - Meal		
	001-000-513-10-43-01	Admin Travel	\$7.67
	Total Invoice - MelCofe8/14/24		\$7.67
	Invoice - SkCoAud9/19/24		
	Recording of Latecomers Docs-Weidenbauch		
	401-000-534-80-41-00	Professional Services	\$305.50
	Total Invoice - SkCoAud9/19/24		\$305.50
	Invoice - WMCATrvReimb8/14/24		
	WMCA Travel Reimb		
	001-000-513-10-43-01	Admin Travel	\$214.40
	Total Invoice - WMCATrvReimb8/14/24		\$214.40
Total 27460			\$559.57
Total Scott Thomas			\$559.57

Number	Reference	Account Number	Description	Amount
Skagit Community Foundation				
27461			2024 - October - 1st Council Meeting	
			Invoice - SkafComFndMHDepRef9/26/24	
			Skagit Community Foundation Maple Hall Dep Ref 9/26/24	
		003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$827.50
			Total Invoice - SkafComFndMHDepRef9/26/24	\$827.50
			Total 27461	\$827.50
Total Skagit Community Foundation				\$827.50
Skagit County Sheriff Office				
27462			2024 - October - 1st Council Meeting	
			Invoice - SkCoSept2024JailTax	
			Sept 2024 County Jail Tax	
		631-000-589-40-00-00	Special Use Tax - County Jail	\$5,646.10
			Special Use Tax - County Jail	
			Total Invoice - SkCoSept2024JailTax	\$5,646.10
			Total 27462	\$5,646.10
Total Skagit County Sheriff Office				\$5,646.10
Stuart Phillips				
27463			2024 - October - 1st Council Meeting	
			Invoice - PhillipsGCDepRef9/19/24	
			Phillips Garden Club Dep Ref 9/19/24	
		003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$215.00
			Total Invoice - PhillipsGCDepRef9/19/24	\$215.00
			Total 27463	\$215.00
Total Stuart Phillips				\$215.00
Tacoma Screw Products				
27464			2024 - October - 1st Council Meeting	
			Invoice - 260106531-00	
			Fender Washers	
		005-000-542-64-48-04	Signage Repair & Maintenance	\$47.58
			Total Invoice - 260106531-00	\$47.58
			Invoice - 260107057-00	
			Cut-Off Wheels	
		401-000-534-80-35-00	Small Tools & Equipment	\$85.00
			Total Invoice - 260107057-00	\$85.00
			Total 27464	\$132.58
Total Tacoma Screw Products				\$132.58

Vendor	Account Number	Description	Amount
Theater Arts Guild			
27465		2024 - October - 1st Council Meeting	
		Invoice - TheaterGldMHDepRef9/21/24	
		Theater Arts Guild Maple Hall Dep Ref 9/21/24	
	003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$787.50
		Total Invoice - TheaterGldMHDepRef9/21/24	\$787.50
Total 27465			\$787.50
Total Theater Arts Guild			\$787.50
T-Mobile			
27466		2024 - October - 1st Council Meeting	
		Invoice - T-Mobile9/20/24	
		Cell Phones	
	001-000-575-50-42-00	Senior Center Communications	\$40.44
	401-000-534-80-42-00	Communications	\$1,519.01
		Total Invoice - T-Mobile9/20/24	\$1,559.45
Total 27466			\$1,559.45
Total T-Mobile			\$1,559.45
Town of La Conner			
27467		2024 - October - 1st Council Meeting	
		Invoice - TOLSept2024	
		Sept 2024 Water Charges	
	001-000-518-30-47-00	Public Utility Services	\$184.74
		204 Douglas - Town Hall	
	001-000-522-20-47-00	Public Utility Services	\$164.53
		Fire Hall - 12142 Chilberg	
	002-000-576-80-47-00	Public Utility Services	\$46.82
		Flag Pole/Monument	
	002-000-576-80-47-00	Public Utility Services	\$73.87
		Washington Street Park	
	002-000-576-80-47-00	Public Utility Services	\$74.35
		Skateboard Park - 528 6th Street	
	002-000-576-80-47-00	Public Utility Services	\$135.47
		Pioneer Park	
	002-000-576-80-47-00	Public Utility Services	\$46.82
		Benton Street Stairs	
	002-000-576-80-47-00	Public Utility Services	\$100.92
		1st Street Merchant Park	
	002-000-576-80-48-01	Building Repair & Maintenance	\$46.82
		Waterfront Park Irrigation #2	
	002-000-576-80-48-01	Building Repair & Maintenance	\$49.76
		Waterfront Park Irrigation #1	
	003-000-575-50-47-01	Public Utility Services-MH/MC	\$288.19
		108 Commercial - Maple Hall	

	Account Number	Description	Amount
	003-000-575-50-47-02	Public Utility Services-GC	\$111.15
	622 South 2nd St - GC		
	003-000-575-50-47-05	Public Utility Svcs-Restrooms	\$221.47
	304 Morris St Restroom		
	003-000-575-50-47-05	Public Utility Svcs-Restrooms	\$349.08
	613 South First St Restroom		
	401-000-534-80-47-00	Public Utility Services	\$174.68
	PW Washpad - 12142 Chilberg		
	401-000-534-80-47-00	Public Utility Services	\$122.44
	604 Third St N - PW Office		
	409-000-535-80-47-00	Public Utility Services	\$73.87
	Dunlap Street Pump		
	409-000-535-80-47-00	Public Utility Services	\$921.28
	WWTP Belt Filter Press		
	409-000-535-80-47-00	Public Utility Services	\$184.06
	WWTP - 12154 Chilberg Road		
	409-000-535-80-47-00	Public Utility Services	\$167.12
	WWTP Hydrant		
	Total Invoice - TOLSept2024		\$3,537.44
Total 27467			\$3,537.44
Total Town of La Conner			\$3,537.44
Tri-County Diesel Marine Inc.			
27468			
	2024 - October - 1st Council Meeting		
	Invoice - 920093		
	Maintenance on Generator		
	409-000-535-80-48-01	Plant Repair & Maintenance	\$783.81
	Total Invoice - 920093		\$783.81
Total 27468			\$783.81
Total Tri-County Diesel Marine Inc.			\$783.81
United Site Services			
27469			
	2024 - October - 1st Council Meeting		
	Invoice - INV-4821118		
	Port a Potty - N. 6th & Morris		
	002-000-576-80-41-00	Professional Services	\$215.44
	Total Invoice - INV-4821118		\$215.44
	Invoice - INV-4821595		
	Port a Potty John Hammer Park		
	002-000-576-80-41-00	Professional Services	\$201.75
	Total Invoice - INV-4821595		\$201.75

Vendor Name	Invoice Number	Description	Amount
Invoice - INV-4826835			
	Port a Potty Waterfront Park		
	002-000-576-80-41-00	Professional Services	\$213.25
	Total Invoice - INV-4826835		\$213.25
Total 27469			\$630.44
Total United Site Services			\$630.44
US Bank-Parking Meter Fees			
2018270		2024 - October - 1st Council Meeting	
	Invoice - USBnkPmtStSept2024		
	Sept 2024 Payment Station Fees		
	002-000-576-80-41-00	Professional Services	\$179.21
		Moorage/Launch Processing Fees	
	005-000-542-65-48-00	Repair & Maintenance	\$179.21
		Parking Lot Processing Fees	
	Total Invoice - USBnkPmtStSept2024		\$358.42
Total 2018270			\$358.42
Total US Bank-Parking Meter Fees			\$358.42
USA Bluebook			
27470		2024 - October - 1st Council Meeting	
	Invoice - INV00483227		
	Replacement Sensor		
	401-000-534-80-35-00	Small Tools & Equipment	\$213.78
	Total Invoice - INV00483227		\$213.78
Total 27470			\$213.78
Total USA Bluebook			\$213.78
Ven Tek International			
27471		2024 - October - 1st Council Meeting	
	Invoice - 146249		
	Payment Station Maint. Fees		
	002-000-576-80-41-00	Professional Services	\$203.62
	005-000-542-65-48-00	Repair & Maintenance	\$203.63
	Total Invoice - 146249		\$407.25
Total 27471			\$407.25
Total Ven Tek International			\$407.25
Vision Municipal Solutions, LLC			
27472		2024 - October - 1st Council Meeting	
	Invoice - Vision9/11/24		
	Utility Billing Training - Viola		
	001-000-518-30-41-00	Professional Services	\$572.00
	401-000-534-80-41-00	Professional Services	\$572.00
	403-000-531-38-41-00	Professional Services	\$572.00
	409-000-535-80-41-00	Professional Services	\$572.00

	Account Number	Description	Amount
	412-000-554-90-41-00	Professional Services	\$572.00
	Total Invoice - Vision9/11/24		\$2,860.00
Total 27472			\$2,860.00
Total Vision Municipal Solutions, LLC			\$2,860.00
Waste Management of Skagit			
27473			
	2024 - October - 1st Council Meeting		
	Invoice - 2654115-0043-1		
	WWTP Garbage/Recycle		
	409-000-535-80-47-00	Public Utility Services	\$730.46
	WWTP		
	Total Invoice - 2654115-0043-1		\$730.46
	Invoice - 2654288-0043-6		
	Town Hall/Sheriff Garbage/Recycle		
	001-000-518-30-47-00	Public Utility Services	\$509.28
	Town Hall/Sheriff		
	Total Invoice - 2654288-0043-6		\$509.28
	Invoice - 2654920-0043-4		
	Public Works Garbage		
	005-000-543-50-48-04	Refuse Disposal	\$806.06
	Public Works		
	Total Invoice - 2654920-0043-4		\$806.06
	Invoice - 2655258-0043-8		
	Fire Dept. Garbage		
	001-000-522-20-47-00	Public Utility Services	\$52.74
	Fire Dept.		
	Total Invoice - 2655258-0043-8		\$52.74
Total 27473			\$2,098.54
Total Waste Management of Skagit			\$2,098.54
Water-Wasterwater Services			
27474			
	2024 - October - 1st Council Meeting		
	Invoice - 59727		
	WWTP Sept. 2024 Charges		
	409-000-535-80-41-03	Plant Operator	\$19,333.48
	Sewer Plant Operations		
	409-000-535-80-48-01	Plant Repair & Maintenance	\$160.18
	Reimbursables		
	412-000-554-90-41-05	Compost Operator	\$18,083.65

	Account Number	Description	Amount
		Compost Operations	
	Total Invoice - 59727		\$37,577.31
Total 27474			\$37,577.31
Total Water-Wasterwater Services			\$37,577.31
Wave Broadband			
27475		2024 - October - 1st Council Meeting	
	Invoice - WaveOct2024		
	Phones & Internet		
	401-000-534-80-42-00	Communications	\$332.26
		PW Office Internet & phones - 604 3rd N	
	409-000-535-80-42-00	Communications	\$20.63
		WWTP Marina Lift Station	
	Total Invoice - WaveOct2024		\$352.89
Total 27475			\$352.89
Total Wave Broadband			\$352.89
Wilson Engineering			
27476		2024 - October - 1st Council Meeting	
	Invoice - 19084		
	WWTP Upgrade Plan/Engineering		
	409-000-594-37-60-00	Sewer Plant Upgrade Project	\$5,571.00
	Total Invoice - 19084		\$5,571.00
Total 27476			\$5,571.00
Total Wilson Engineering			\$5,571.00
Grand Total	Vendor Count	47	\$195,790.36



Town of La Conner

I, the undersigned, do hereby certify under penalty of perjury that the wages and benefits for the period **September 16, 2024** through **September 30, 2024** are a just, due and unpaid obligation against the Town of La Conner, and that I am authorized to certify to said claim.

Maria DeGoede, Finance Director

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that:

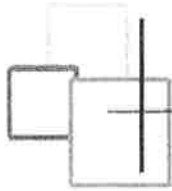
Payroll checks numbered 5972 through 5979	\$2,860.88
AWC Insurance #2018265	\$10,743.68
DRS Deferred Comp. #2018266	\$2,476.53
DRS Retirement #2018267	\$11,984.83
Teamsters Insurance #2018268	\$8,926.00
Payroll Taxes #2018269	\$11,355.74
Payroll Auto Deposit	\$34,662.32

are approved for a total payment of **\$83,009.98** this 8th day of October, 2024.

Councilmember – Finance Committee

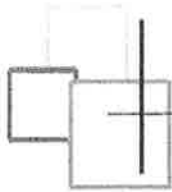
Councilmember – Finance Committee

Councilmember



Register

Number	Name	Fiscal Description	Cleared	Amount
<u>5972</u>	Dept of Labor & Industry	2024 - October - 1st Council Meeting		\$1,266.72
<u>5973</u>	Employment Security	2024 - October - 1st Council Meeting		\$80.76
<u>5974</u>	Empower Annuity Ins. Co of America	2024 - October - 1st Council Meeting		\$275.00
<u>5975</u>	North Coast Credit Union	2024 - October - 1st Council Meeting		\$150.00
<u>5976</u>	Paid Family & Medical Leave	2024 - October - 1st Council Meeting		\$253.51
<u>5977</u>	Teamsters Local No. 231	2024 - October - 1st Council Meeting		\$186.50
<u>5978</u>	Wa Cares Fund	2024 - October - 1st Council Meeting		\$178.29
<u>5979</u>	Washington State Support Registry	2024 - October - 1st Council Meeting		\$470.10
<u>2018265</u>	AWC Employee Benefit Trust	2024 - October - 1st Council Meeting		\$10,743.68
<u>2018266</u>	Dept of Retirement - Def Comp	2024 - October - 1st Council Meeting		\$2,476.53
<u>2018267</u>	Dept of Retirement Systems	2024 - October - 1st Council Meeting		\$11,984.83
<u>2018268</u>	WA Teamsters Welfare Trust	2024 - October - 1st Council Meeting		\$8,926.00
<u>2018269</u>	Washington Federal	2024 - October - 1st Council Meeting		\$11,355.74
<u>Direct Deposit Run -</u> <u>10/1/2024</u>	Payroll Vendor	2024 - October - 1st Council Meeting		\$34,662.32
				\$83,009.98



Register Activity

Name	Reference	Posting Reference	Detail Amount
Direct Deposit Run - 10/1/2024	Payroll Vendor	2024 - October - 1st Council Meeting	\$34,662.32
Avery, Adam W	ACH Pay - 7260	Posting Run - 10/1/2024 9:41:39 AM	\$496.82
Avery, Annie L	ACH Pay - 7281	Posting Run - 10/1/2024 9:41:39 AM	\$319.34
Baker, Natalie J	ACH Pay - 7265	Posting Run - 10/1/2024 9:41:39 AM	\$483.58
Banaszak, Sam E	ACH Pay - 7282	Posting Run - 10/1/2024 9:41:39 AM	\$504.95
Carlson III, Ivan J	ACH Pay - 7269	Posting Run - 10/1/2024 9:41:39 AM	\$282.84
Carlson, Ivan J	ACH Pay - 7253	Posting Run - 10/1/2024 9:41:39 AM	\$136.65
Chamberlain, MaryLee S	ACH Pay - 7279	Posting Run - 10/1/2024 9:41:39 AM	\$136.65
Dole, Richard L	ACH Pay - 7284	Posting Run - 10/1/2024 9:41:39 AM	\$1.65
Eills, Ajah G	ACH Pay - 7256	Posting Run - 10/1/2024 9:41:39 AM	\$1,861.17
Hanneman, Marna E	ACH Pay - 7275	Posting Run - 10/1/2024 9:41:39 AM	\$324.83
Herring, Jennifer M	ACH Pay - 7257	Posting Run - 10/1/2024 9:41:39 AM	\$1,483.17
Hillard, Margaret A	ACH Pay - 7273	Posting Run - 10/1/2024 9:41:39 AM	\$456.39
Hiller, Ryan H	ACH Pay - 7251	Posting Run - 10/1/2024 9:41:39 AM	\$27.37
James, Wilbert M	ACH Pay - 7272	Posting Run - 10/1/2024 9:41:39 AM	\$301.10
Johnson, Brittany	ACH Pay - 7289	Posting Run - 10/1/2024 9:41:39 AM	\$357.95
Kerley-DeGoede, Maria A	ACH Pay - 7277	Posting Run - 10/1/2024 9:41:39 AM	\$2,289.61
Lease, Brian	ACH Pay - 7266	Posting Run - 10/1/2024 9:41:39 AM	\$2,841.95
McKnight, Chris R	ACH Pay - 7274	Posting Run - 10/1/2024 9:41:39 AM	\$63.86
Mesman, Benjamin	ACH Pay - 7259	Posting Run - 10/1/2024 9:41:39 AM	\$898.39
Mesman, Benjamin F	ACH Pay - 7263	Posting Run - 10/1/2024 9:41:39 AM	\$319.34
Mitchell, Anthony J	ACH Pay - 7261	Posting Run - 10/1/2024 9:41:39 AM	\$63.86
Palaniuk, Kevin R	ACH Pay - 7286	Posting Run - 10/1/2024 9:41:39 AM	\$2,661.51
Park, Todd W	ACH Pay - 7255	Posting Run - 10/1/2024 9:41:39 AM	\$2,686.70
Pena-Ayon, Manuel A	ACH Pay - 7271	Posting Run - 10/1/2024 9:41:39 AM	\$1,401.76
Reinstra, Aaron E.	ACH Pay - 7278	Posting Run - 10/1/2024 9:41:39 AM	\$1,130.51
Reinstra, Aaron M.	ACH Pay - 7283	Posting Run - 10/1/2024 9:41:39 AM	\$1,985.45
Schinman, Karl A	ACH Pay - 7276	Posting Run - 10/1/2024 9:41:39 AM	\$27.37
Schmidt, Hayden J	ACH Pay - 7280	Posting Run - 10/1/2024 9:41:39 AM	\$164.24
Sherman, Albert R	ACH Pay - 7270	Posting Run - 10/1/2024 9:41:39 AM	\$2,317.98
Smith, Christopher	ACH Pay - 7264	Posting Run - 10/1/2024 9:41:39 AM	\$2,341.37
Smith, Christopher L	ACH Pay - 7252	Posting Run - 10/1/2024 9:41:39 AM	\$273.72
Smith, Cole J	ACH Pay - 7262	Posting Run - 10/1/2024 9:41:39 AM	\$699.93
Taylor, Anne M	ACH Pay - 7285	Posting Run - 10/1/2024 9:41:39 AM	\$136.65
Thomas, Scott G	ACH Pay - 7258	Posting Run - 10/1/2024 9:41:39 AM	\$3,051.24
Thulen, Wylie J	ACH Pay - 7268	Posting Run - 10/1/2024 9:41:39 AM	\$27.37
Viola, Angela T	ACH Pay - 7267	Posting Run - 10/1/2024 9:41:39 AM	\$1,858.91
White, James M.	ACH Pay - 7254	Posting Run - 10/1/2024 9:41:39 AM	\$109.49

Reports

- 1) Chamber Report**
- 2) Revenue/Expenditure Report**
- 3) Department Head Reports**
- 4) Mayor's Report**
- 5) Council Committee Reports**

TOWN OF LA CONNER
Monthly Treasurer's Report
3rd Quarter 2024 - Year to Date

Fund	Fund Name:	Budget	Revenues to Date	% of Budget	Budget	Expenditures to Date	% of Budget
001	General Fund	1,411,390	956,704	68%	2,479,003	1,125,560	45%
002	Park & Port	236,986	222,887	94%	390,532	208,231	53%
003	Facilities	537,906	105,155	20%	574,802	353,479	61%
004	Public Art	3,226	2,243	70%	2,500	908	36%
005	Streets	1,149,843	209,386	18%	1,218,696	234,636	19%
123	Hotel Motel	141,200	139,596	99%	342,111	36,327	11%
214	Fire Hall Bond	50,492	39,616	78%	39,125	7,195	18%
303	Flood Control	500	919	184%	500	179	36%
304	REET 1	36,790	49,087	133%	500	408	82%
305	REET 2	36,810	49,146	134%	200,500	408	0%
401	Water	1,242,027	1,032,992	83%	1,337,148	848,690	63%
403	Storm Drainage	367,383	273,744	75%	651,556	381,842	59%
409	Sewer	995,364	667,777	67%	1,116,569	505,722	45%
412	Sewer Compost	1,256,702	927,888	74%	1,244,152	603,362	48%
TOTALS		7,466,619	4,677,139	63%	9,597,694	4,306,948	45%

Investments:

TVI Bond	254,573.84
Banner Bank CD	151,174.35
Opus Bank CD	257,776.68
Mountain Pacific	250,000.00
LGIP	65,197.14
Total	978,722.01

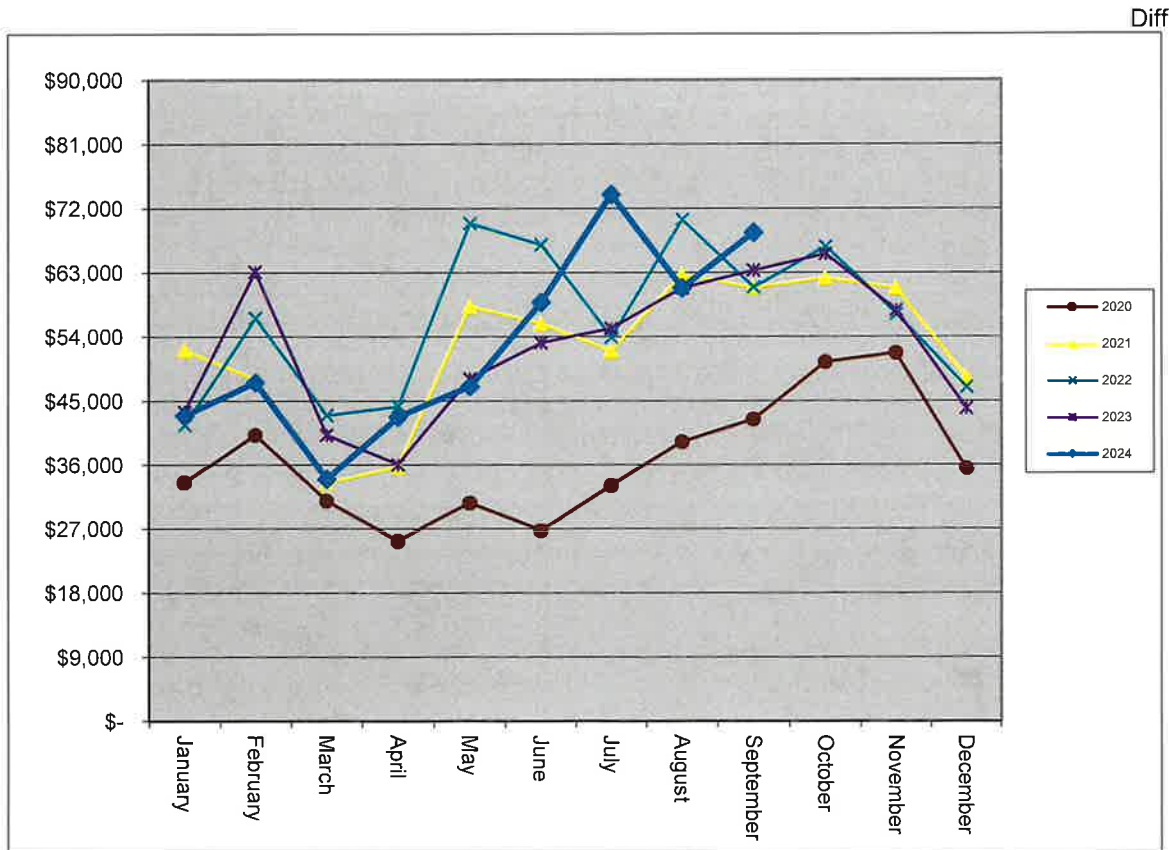
Town of La Conner

Sales Tax Receipts

Month	2020	2021	2022	2023	2024
January	33,427.50	52,155.18	41,561.10	43,390.62	42,874.71
February	40,192.52	48,035.77	56,546.93	63,103.16	47,549.13
March	30,913.88	33,430.43	42,937.78	40,187.49	33,929.53
April	25,318.90	35,756.91	44,209.82	36,015.58	42,670.99
May	30,598.74	58,286.79	69,865.79	48,072.92	46,949.42
June	26,758.90	55,900.26	66,878.23	53,129.86	58,778.05
July	33,062.15	52,061.10	53,917.06	55,178.70	73,967.99
August	39,233.38	62,720.18	70,383.49	60,820.03	60,799.96
September	42,409.55	60,971.61	60,899.83	63,276.38	68,591.27
October	50,406.48	62,268.96	66,647.98	65,602.87	
November	51,733.86	60,911.19	57,164.48	57,728.51	
December	35,510.27	48,334.16	46,910.27	43,947.09	
TOTAL	439,566.13	630,832.54	677,922.76	630,453.21	476,111.05

78.16%

Budgeted	469,860.00	328,202.00	492,303.00	609,181.00	609,181.00
Rec Year to Date	439,566.13	630,832.54	677,922.76	630,453.21	476,111.05
Annual Monthly Avg	36,630.51	52,569.38	56,493.56	52,537.77	39,675.92
Amount needed to meet budget:					133,069.95



Town of La Conner

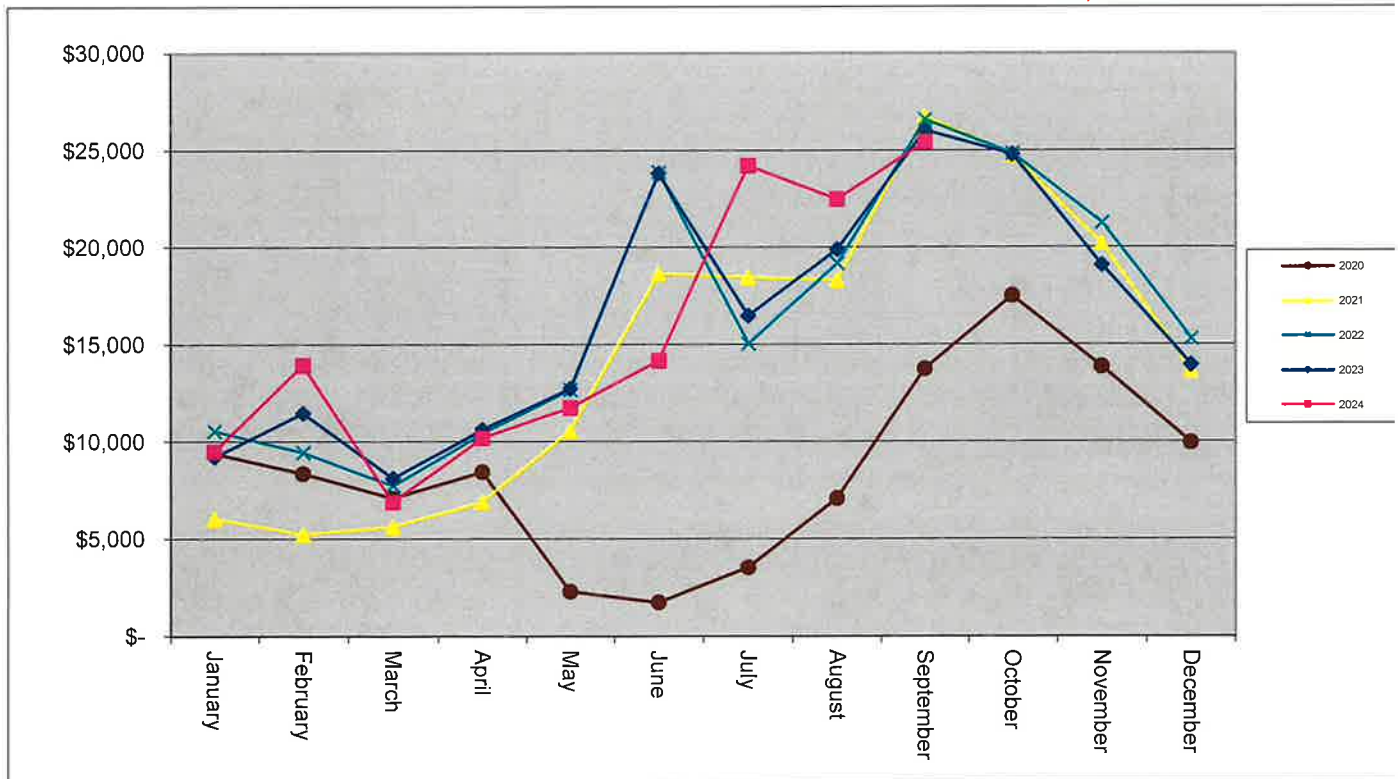
Annual Hotel/Motel Receipts

Month	2020	2021	2022	2023	2024
January	9,363.38	6,025.96	10,500.64	9,175.12	9,464.06
February	8,348.90	5,235.46	9,409.26	11,438.50	13,915.32
March	7,077.20	5,622.06	7,698.52	8,082.72	6,869.22
April	8,431.24	6,895.04	10,399.52	10,591.94	10,164.74
May	2,279.94	10,542.90	12,633.28	12,700.56	11,740.32
June	1,715.92	18,643.56	23,829.20	23,784.50	14,159.23
July	3,518.70	18,439.86	14,988.76	16,441.86	24,180.12
August	7,056.40	18,295.26	19,136.57	19,848.46	22,440.16
September	13,732.36	26,730.28	26,545.62	26,000.70	25,422.40
October	17,480.20	24,731.96	24,802.90	24,761.98	
November	13,844.66	20,184.16	21,228.28	19,048.44	
December	9,930.96	13,653.56	15,232.24	13,909.48	
TOTAL	102,779.86	175,000.06	196,404.79	195,784.26	138,355.57

98.54%

Budgeted	126,000.00	88,200.00	132,300.00	133,040.00	140,400.00
Received Year to Date	102,779.86	175,000.06	196,404.79	195,784.26	138,355.57
Monthly Average	8,564.99	14,583.34	16,367.07	16,315.36	11,529.63
Amount needed to meet budget:					2,044.43

2023 **62,582.23** Diff



Town of La Conner Special Use Fire Tax Revenue

Month	2021	2022	2023	2024
January	5,196.26	4,108.62	4,333.29	4,280.52
February	4,779.92	5,609.50	6,278.74	4,738.97
March	3,192.27	4,237.71	3,923.57	3,382.21
April	3,536.70	4,396.10	3,593.96	4,254.77
May	5,807.88	6,984.88	4,796.78	4,593.74
June	5,569.18	6,661.47	5,297.25	5,869.99
July	5,170.83	5,364.02	5,393.11	7,301.60
August	6,230.94	7,019.56	6,063.58	6,070.44
September	6,055.85	6,041.25	6,284.28	6,798.06
October	6,201.24	6,659.05	6,524.47	
November	6,052.29	5,673.70	4,516.48	
December	4,795.36	4,555.14	4,344.70	
TOTAL	62,588.72	67,311.00	61,350.21	47,290.30

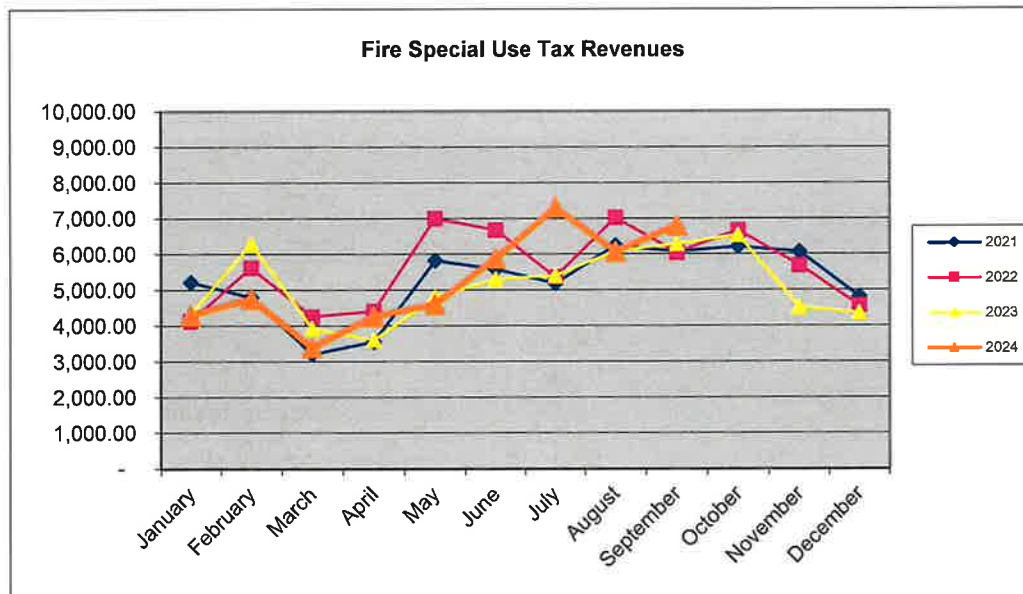
94.58%

Budgeted	30,334.00	45,501.00	50,000.00	50,000.00
Received Year to Date	62,588.72	67,311.00	61,350.21	47,290.30
Monthly Avg	5,215.73	5,609.25	5,112.52	3,940.86

Amount needed to meet budget:

2,709.70

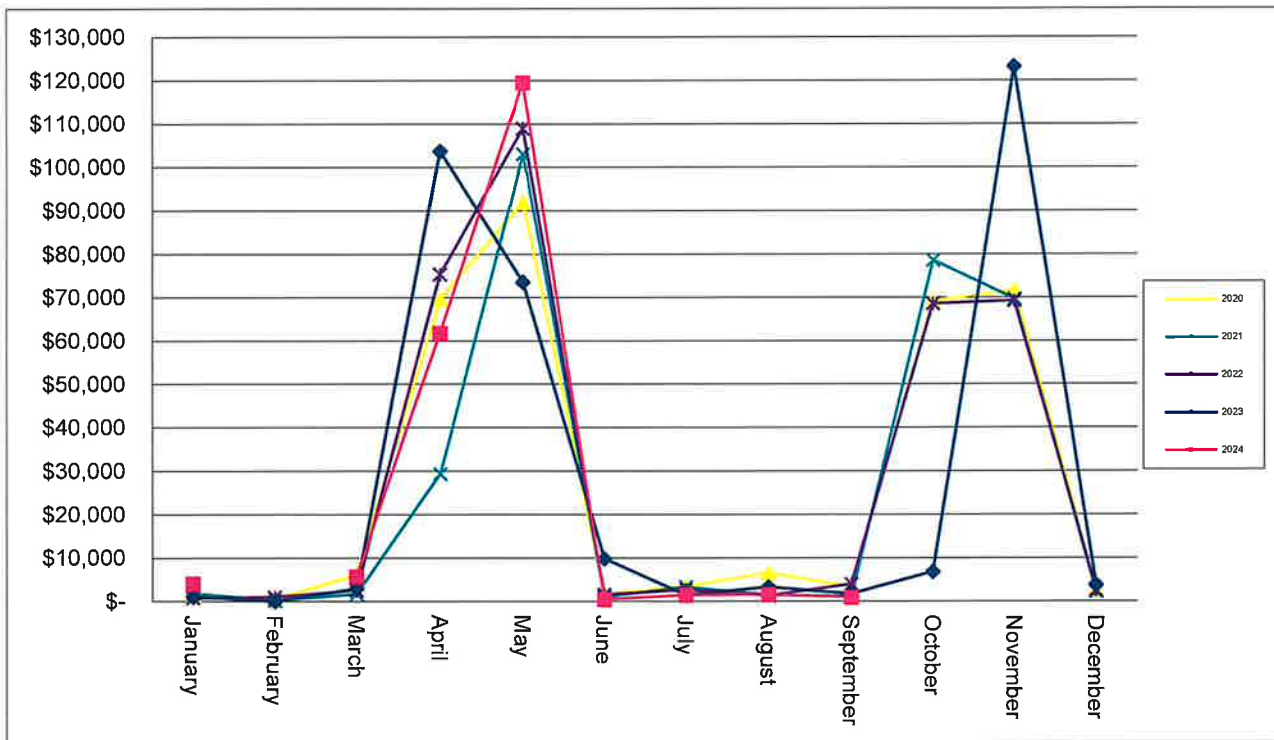
Diff



Town of La Conner Annual Property Taxes

Month	2020	2021	2022	2023	2024
January	1,366.53	1,735.37	679.87	1,020.21	4,001.34
February	540.84	123.80	923.67	-	
March	6,187.85	1,731.98	2,479.49	2,889.62	5,655.39
April	69,784.34	29,295.28	75,356.27	103,626.12	61,738.45
May	92,047.43	102,991.26	108,828.88	73,546.50	119,446.31
June	1,723.19	1,047.57	1,503.75	9,809.06	443.60
July	3,510.19	3,275.00	2,725.34	1,412.30	1,422.72
August	6,704.12	1,381.95	1,259.96	3,299.01	1,529.68
September	3,314.93	1,100.00	3,887.71	1,714.39	945.91
October	69,156.88	78,553.96	68,521.30	6,801.76	
November	71,812.11	69,666.72	69,178.91	123,150.38	
December	2,652.74	2,154.94	2,392.56	3,747.23	
TOTAL	328,801.15	293,057.83	337,737.71	331,016.58	195,183.40
Budgeted	328,840.00	330,004.00	336,312	352,971	357,121
Received Year to Date	328,801.15	293,057.83	337,737.71	331,016.58	195,183.40
Monthly Avg	27,400.10	24,421.49	28,144.81	27,584.72	16,265.28
Amount needed to meet budget:					161,937.60

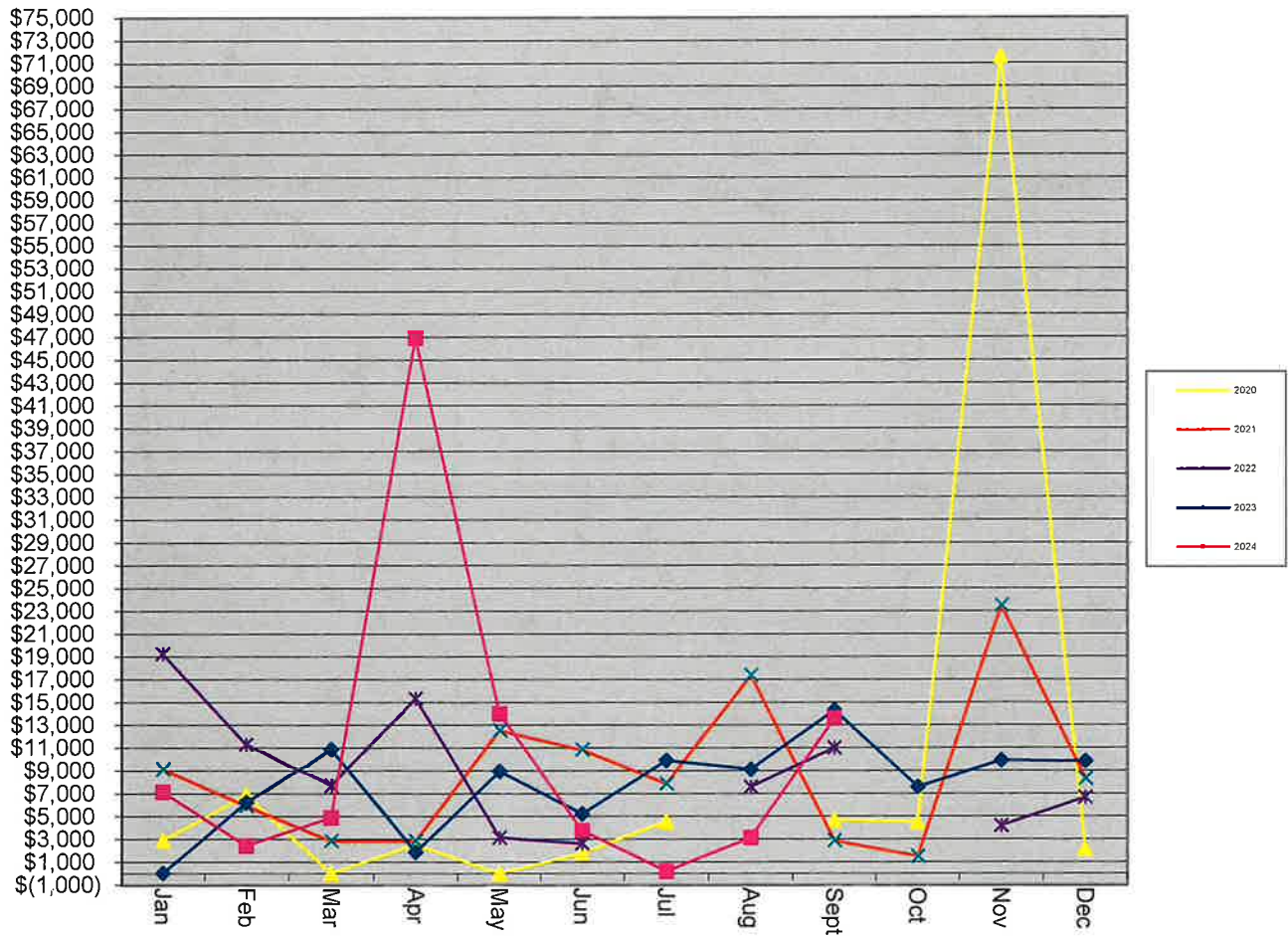
54.65%



Town of La Conner Annual REET

Month	2020	2021	2022	2023	2024
Jan	2,887.09	9,078.30	19,230.75	-	7,092.50
Feb	6,878.02	5,860.80	11,263.69	6,179.19	2,376.00
Mar	-	2,796.75	7,672.50	10,820.70	4,874.50
Apr	2,538.11	2,796.75	15,300.45	1,825.00	46,887.00
May	-	12,508.65	3,118.50	8,910.00	14,030.90
Jun	1,757.25	10,815.74	2,598.75	5,164.50	3,750.00
Jul	4,566.37	7,825.50	-	9,874.25	176.50
Aug	-	17,362.12	7,548.75	9,070.87	3,105.00
Sept	4,682.69	2,821.50	10,976.62	14,275.00	13,600.00
Oct	4,497.07	1,480.05	-	7,543.80	-
Nov	71,626.40	23,472.90	4,149.50	9,875.00	-
Dec	2,128.50	8,256.60	6,599.50	9,776.25	-
TOTAL	101,561.50	105,075.66	88,459.01	93,314.56	95,892.40

Budgeted	36,000.00	36,000.00	36,000.00	72,000.00	72,000.00
Received Year to Date	101,561.50	105,075.66	88,459.01	93,314.56	95,892.40
Monthly Average	8,463.46	8,756.31	7,371.58	7,776.21	7,991.03
Amount needed to meet budget: (23,892.40)					133.18%



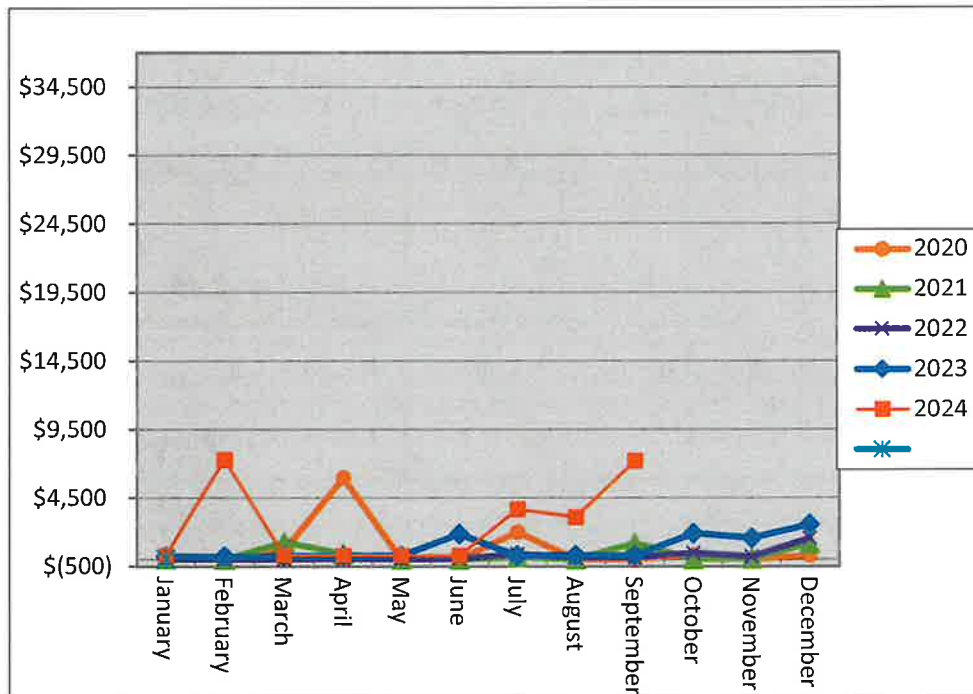
Town of La Conner

Investment Interest Receipts

Month	2020	2021	2022	2023	2024
January	85.01	53.53	4.52	222.14	288.36
February	77.60	6.04	4.86	211.19	7,298.06
March	654.91	1,256.42	11.21	242.20	290.11
April	5,977.72	396.24	19.48	243.73	281.56
May	24.67	3.80	35.04	264.29	292.30
June	17.74	3.62	48.70	1,847.72	284.46
July	2,000.42	141.11	382.44	271.13	3,681.23
August	12.71	3.92	112.03	277.67	3,094.00
September	9.88	1,169.94	123.87	272.22	7,196.78
October	283.03	4.66	446.26	1,881.45	
November	7.74	59.37	182.53	1,550.19	
December	279.06	1,157.59	1,549.18	2,546.09	
TOTAL	9,430.49	4,256.24	2,920.12	9,830.02	22,706.86

297.02%

Budgeted	5,500.00	4,465.00	4,581.00	5,079.00	7,645.00
Received Year to Date	9,430.49	4,256.24	2,920.12	9,830.02	22,706.86
Monthly Average	785.87	354.69	243.34	819.17	1,892.24
Amount needed to meet budget:					(15,061.86)



Department Head Reports

Public Works

Department Head Report

September – 2024

Water:

- Asset Management; currently building the system maps that includes team weekly meetings.
- Water System Comprehensive Plan Update; plan to have the complete draft version for review late September. this is now one year behind schedule.
- Relocated a water service on Mclean Road.
- Replaced Rockside Condos water meter.
- Annual water valve exercising and hydrant flushing completed.

Drainage:

- Annual storm drain collection system, inspections and maintenance completed.

Streets:

- Annual pavement markings, center line and fog line striping completed.
- Removed the annual flower baskets.
- The TIB grant for pedestrian improvement project, public Works completed the installation of the 6 RRFB crosswalk signs at three intersections on Maple Ave. I reapplied for a grant in hopes to complete the project as a whole spring 2025.
- First Street one way from Morris to Commercial to 2nd is on schedule for October 9th.

Park and Port:

- Tide Gauge; Continuing the calibration phase for accurate data. This is a much longer process then expected.
- Salmon Slide; John and Ollie repairs are done for the year and will continue next Spring.

Facilities:

- Fire Hall Roof project; construction completed, project closeout in the next few weeks.
- Maple Hall HVAC project; construction completed, project closeout in the next few weeks.

Other:

- Ziplly Fiber project, this is a major project that covers the entire town.
- Snapdragon Flats Project; is in the closeout phase of the utility/infrastructure improvements. Conveyance of infrastructure will be late October.
- Preparing the 2025 Public Works budget.
- Projects; 321 N 1ST St pier replacement, 102 N 1st St, 613 Whatcom BP, La Conner Maritime utility extension DE. 733 Maple ADU, 212 State St, demo and SP, 213 Calhoun remodel, 931 Maple Improvements, 306 Center, 303 Center Garage, BYK Snapdragon BP's.

Brian Lease,

Public Works Director, Town of La Conner



TOWN OF LA CONNER

Monthly Planner's Report September 2024

NEW APPLICATIONS ACCEPTED:

Land Use

- LU24-40SEPA, Town Wide, Capital Facilities Plan
- LU24-41S, 108 E Morris Street, new sign
- LU24-42SX, 102 N. 1st Street, shoreline exemption for remodel

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Building Permit

- BP24-35ROW, Ziply Fiber, Various additions to utilities
- BP24-36F, 102 N. 1st Street, remodel
- BP24-37B, 102 N.1st Street, remodel
- BP24-38ROW, 102 N. 1st Street, remodel
- BP24-39SS, 102 N. 1st Street, side sewer permit
- BP24-40EST, 102 N. 1st Street, utilities connection
- BP24-41WM, 102 N. 1st Street, remodel
- BP24-42WM, 212 State Street, new water meter
- BP24-43WM, 212 State Street, new water meter

Planning Commission:

The Planning Commission met on September 3 and September 17. On September 3, the Planning Commission recommended the Town Council adopt the County Wide Planning Policies. During the September meetings, the Commission received progress updates on the sub-area plan, and discussed the role of a potential youth advisor.

Hearing Examiner:

The Hearing Examiner returned a decision on permit LU24-33CU-IV, a permit application for a private club in a residential zone. The permit was approved subject to conditions.

Comprehensive Plan Update:

This month, staff continued to work with the hired consultant to develop the sub-area plan for the Commercial-Transition Zone. There was a public workshop on this topic on 9/30. In addition, staff completed initial drafts of the Land Use and Transportation elements.

General Planning Activities:

- Staff are continuing to review the Public Participation Program currently in place and are testing new methods of public engagement, such as Community Mingles and Public Workshops.
- Staff are continuing to engage in chapter-by-chapter review and rewrite of the Comprehensive Plan elements.
- Staff are continuing to engage in collaboration with La Conner's neighbors, including the Swinomish Tribe, the Port of Skagit, and the La Conner School District.
- Staff are reviewing the current files for record retention requirements.
- Continuing review of development and permit applications.
- Continuing response to public inquiries regarding land use.
- Continuing issuance of permits.
- Long term planning priorities:
 - Neighborhood plan for Commercial Transitional Zone.
 - 2023-2025 Comprehensive Plan Update
 - Public Participation and Communication

Fire Chief / Code Enforcement Report

Sep-24

Alarms:	25 Emergency Calls	Ave # Responders:	2.2
100 Fire	1	400 Haz	1
300 Med	20	700 False	2
500 Service	1		

Calendar:

- 4-Sep Bussiness
- 11-Sep Traffic Control/ Truck Placement
- 18-Sep Passport/Radios
- 25-Sep Air Splints/ Scenes

Events:

- 9/11 Remeberence
- FD Golf Turniment
- HS Football Game
- Mary's Retirement

Enforcement Notes:

- Tent at Parking area
- Evasive Blackberries
- Boats at Docks

Aaron Reinstra
Fire Chief/Code enforcement
Town of La Conner

Unfinished Business

- 1) **Center Street Project – Discussion – No Insert**
- 2) **Jenson Property – Discussion – No Insert**
- 3) **2025 Fire Department/Code Enforcement Presentation**
- 4) **2025 Budget – General Fund Discussions**

**2025 Fire Department & Code
Enforcement Presentation**

2025 Estimated Expenditure

CODE ENFORCEMENT & FIRE DEPARTMENT BUDGET REQUEST

Account Number	Description	Budget 2022	Actual 2022	Budget 2023	Actual 2023	Budget 2024
Code Enforcement						
001-521-70-10-01	Code Enf Salaries & Wages	42,005.00	18,167.42	31,442.00	15,134.71	35,463.00
001-521-70-21-00	Code Enf Benefits	21,705.00	17,058.80	21,836.00	13,282.04	32,747.00
001-521-70-31-00	Office & Operating Supplies	2,300.00	14.11	1,000.00	-	1,000.00
001-521-70-32-00	Fuel	500.00	449.86	1,000.00	280.64	1,000.00
001-521-70-41-00	Professional Services	3,000.00	564.40	600.00	62.00	2,820.00
001-521-70-42-00	Communications-Code Enf	800.00	460.54	1,500.00	239.44	1,512.00
001-521-70-43-00	Code Enf. Travel	-	-	1,000.00	-	1,000.00
001-521-70-49-00	Code Enf.	-	-	2,500.00	-	2,500.00
001-521-90-42-02	Postage	-	-	-	-	-
Total Code Enforcement		70,310.00	36,715.13	60,878.00	28,998.83	78,042.00

Fire Department

001-522-10-10-00	Fire Dept Salaries	62,995.00	59,072.76	75,898.00	33,324.02	78,000.00
001-522-10-21-00	Fire Dept. Benefits	24,000.00	20,946.89	25,197.00	16,012.20	37,131.00
001-522-20-28-00	Firemen Retirement	3,300.00	2,070.00	3,300.00	1,980.00	3,000.00
001-522-20-31-00	Office & Operating Supplies	4,000.00	3,758.68	3,000.00	653.51	3,000.00
001-522-20-31-02	Medical Supplies	2,000.00	137.18	2,000.00	-	2,000.00
001-522-20-32-00	Fuel	2,000.00	3,426.38	2,500.00	1,040.32	2,500.00
001-522-20-35-00	Small Tools & Equipment	8,000.00	3,772.63	25,000.00	9,962.26	25,000.00
001-522-20-37-00	VFF Gear Allowance	35,000.00	25,587.29	12,000.00	2,825.14	12,000.00
001-522-20-41-00	Professional Services	2,000.00	2,599.09	2,220.00	677.66	5,700.00
001-522-20-42-00	Communications	13,000.00	13,421.83	16,860.00	3,832.59	16,000.00
001-522-20-43-00	Fire Travel	-	-	-	-	1,000.00
001-522-20-46-00	Insurance	5,538.00	6,657.00	7,460.00	7,372.00	10,252.00
001-522-20-47-00	Public Utility Services	8,500.00	8,727.02	9,000.00	4,987.24	10,000.00
001-522-20-48-01	Building Repair & Maint.	7,000.00	8,216.83	10,000.00	5,134.19	6,142.00
001-522-20-48-02	Vehicle Repair & Maint.	12,300.00	19,133.80	18,500.00	12,968.47	18,500.00
001-522-20-48-03	Equip. Repair & Maint.	-	-	-	-	3,000.00
001-522-20-48-04	Air Station Maint/Dist.2	600.00	656.43	657.00	-	800.00
001-522-20-49-00	Dues & Subscriptions	1,000.00	484.73	2,000.00	400.00	2,000.00
001-522-20-49-02	Training & Meetings	8,000.00	4,824.71	8,000.00	1,877.31	8,000.00
001-522-20-49-03	Rentals/Leases	500.00	-	500.00	-	500.00
001-522-20-49-04	Skagit 911-Fire dispatch	1,800.00	1,840.00	2,000.00	1,671.00	3,400.00
Total Fire		201,533.00	185,333.25	226,092.00	104,717.91	247,925.00

Emergency Services

001-525-10-30-00	CERT-Emerggnecy	-	-	-	-	-
001-525-10-41-00	Prof Services -EMS	2,800.00	2,051.91	2,800.00	683.97	2,800.00
Total Emergency		2,800.00	2,051.91	2,800.00	683.97	2,800.00

Capital Projects ?

Upgrade Hand Held Radi	\$3,500-\$4,500
Float/Trash Pump-	\$2,000.00
Upgrade Scene Lighting	\$3,000.00
Portable Generator	\$2,000.00
Updated Computers	\$6,000.00
Updated Printer	\$800.00
Replace Warning Light	\$600.00

Part Time Code/Fire \$26,000.00

**2025 Budget-
General Fund Discussions**

***Town of La Conner
2025 Budget Message***

October 8, 2024

La Conner Town Council and Members of our Community:

As we conclude the first quarter of the new century, it's a great time to reflect on our journey as a community. Despite the challenges we have faced over the last few years through the pandemic, flooding, extreme weather events, and the highest inflation in half a century, we have always shown remarkable resilience and determination to come back stronger. We have made tremendous progress in improving our community and should be proud of all we have accomplished. Over the past few years we have:

- Completed the first phase of Waterfront Park, including the stabilization of the bank and roadway and installation of the gazebo;
- Enhanced Maple Hall through the replacement of the heating system and installation of a new cooling system, allowing the building to be used as an emergency shelter;
- Commenced a subarea plan of the south downtown region, which will lead to additional public and private investment to meet the Town's future needs as defined by Town residents;
- Emerged from the pandemic in a strong position, as new businesses have opened;
- Improved the Town's transportation infrastructure, including the Sixth Street Improvements & sidewalks, the Benton Street stairs, Second Street Improvements & sidewalks, Maple Street overlay and ADA improvements, Douglas Street Improvements, State Street sidewalk project and First phase of the North Third Street Sidewalk Project;
- Preserved access to safe drinking water by completing Phase 1 of the water transmission line replacement;
- Looked to the future by installing an electric vehicle charging station and solar panels on Maple Hall and at the Wastewater Treatment Plant;
- Improved drainage through the completion of the Caledonia Pump Station and the 6th Street Pump Update;
- Preserved the Town's ability to safely handle wastewater by completing numerous improvements to the Town's collection system and treatment plant, including the Collection System Rehab, treatment plant water reuse project, installation of the compost pad, and completion of the Compost Screening project.

This list is not short, nor is it comprehensive. But it is impressive to see how a small community can accomplish so much.

As we look forward, and on behalf of Town staff, I am pleased to submit the Proposed 2025 Budget to Town Council and the La Conner community. Based upon community feedback and your direction as reflected in the Town's Strategic Plan, this budget continues to prioritize a prized quality of life for residents. The theme for this budget is Plan, Prioritize, and Perform. Our 2023 community survey results continue to reinforce that residents appreciate the high quality of services provided in La Conner, while emphasizing the importance of preserving our unique community, managing growth and providing for future needs. Utilizing the survey data collected, the Town Council met to identify and rank goals for the Town. The outcome of this work was the creation of a strategic plan in 2023, updated in 2024, and used to guide the Town's budgeting decisions. In particular, the proposed budget addresses:

- The need to maintain our public facilities;
- Our wish to promote the economic viability of our community by enhancing tourism;
- Infrastructure needs that must be resolved in the next few years to maintain necessary utility services;
- The need to retain our workforce, and maximize staff efficiency.

As proud as I am of this proposal, its creation was not easy. Our budgeting decisions are challenging because we're blessed with a workforce and highly engaged community who continually generate creative and enticing ideas to make local government even better. And while the possibilities for enhancing our services are endless, funding is not. The 2025 Proposed Budget presented here represents a collaborative effort to understand financial forecasts, assess community needs, weigh sometimes competing priorities, and make difficult choices. What this means is that we are making choices in an uncertain economic environment, and we must be strategic.

Our Sales Taxes has slightly declined and while Hotel Motel Taxes in 2024 continued to increase, we are still in a time of uncertainty with expected continued decreases in our tax revenues and increases in cost and materials. The one thing that I can promise the Council and the La Conner Community is that the assumptions underlying the budget I present today will change tomorrow, and so adaptability and flexibility have been guiding principles in preparing this budget. And although the Town's revenues have not shrunk as dramatically as we thought they may after the pandemic, neither have the costs of providing the services that our Town depends upon. We remain committed to enhancing the economic vitality of La Conner while maintaining the quality of life that makes La Conner so inviting. Each department has worked diligently to keep expenses down without compromising services to our citizens.

Proposed expenditures for 2025 are shown in comparison with the projections for 2024 and actual expenditures for 2023 as follows:

	Fund Name	Actual 2023	Budget 2024	Proposed 2025
001	General Fund	1,190,437	2,479,003	1,304,740
002	Park & Port	226,449	390,532	366,115
003	Facilities	202,407	574,802	248,064
004	Public Art	1,974	2,500	2,600
005	Street	257,259	1,218,696	1,630,273
123	Hotel Motel Taxes	171,974	342,111	215,180
212	2013 LTGO Fire Truck Bond	8,425	0	0
214	2018 LTGO Fire Hall	39,125	39,125	39,125
303	Flood Prevention	163,383	500	0
304	REET 1	39	500	500
305	REET 2	39	200,500	500
401	Water	1,127,945	1,337,148	1,281,839
403	Drainage	467,041	651,556	1,407,330
409	Sewer	661,650	1,116,569	1,234,248
412	Compost	852,231	1,244,152	1,213,150
	Totals	5,370,374	9,597,694	8,943,664

As we move forward, we must remain vigilant in managing inflationary effects and navigating the changing economic landscape. While our projections for Fiscal Year 2025 are optimistic, we must continue to explore new revenue streams and operate more efficiently and effectively in order to pave the way to long-term fiscal stability. We must also remain focused on the well-being of our staff, residents, and businesses. Continued investments in natural and built infrastructure, flood risk mitigation, and our local businesses will grow a more resilient and equitable community for all.

General Fund – All non-represented La Conner employees will be receiving a salary adjustment to offset inflation. In 2024 Council approved \$163,500 from the Fire Reserve to begin the process of purchasing the new Fire Boat. The remainder balance will be through contributions of other outside sources.

Fire Department –The fire truck bond was paid off in 2022, leaving the special fund safety taxes to go to reserve for future fire department needs. Another Significant budgeted item is the Fire Hall bond payment of \$39,125.

Public Safety – The Skagit County Sheriff’s Office charges for 2025 will increase according to the contract. Code Enforcement wages, benefits and other miscellaneous costs have been split with the Fire Budget.

Public Works – The Public Works Department for 2025 includes the shared costs of a new Equipment Traylor for \$20,000, UTV for \$16,500 and basic operations and maintenance.

Parks - The Parks Department completed the Waterfront Park Gazebo in 2024, the Pioneer Park Hazard Tree Maintenance \$12,000, Morris & Third Street Stairs Design Phase \$15,000.

Facilities – For 2025, the Facilities will receive new tables and chairs in the amount of \$16,000 funded through the Hotel Motel Fund. The Garden Club exterior repairs of \$155,000 has been placed on hold until funding is available.

Streets – The Streets Department 2024 budget includes Maple/Road Street Crosswalk and Sidewalk Improvements \$314,000 with a TIB Grant of \$290,000, the Morris Street Overlay for \$850,000 with a TIB Grant of \$700,000. The Town has formed a Transportation Benefit District to begin in 2025 at .01%.

Drainage - The Drainage Department 2024 budget includes the 6th Street Pump Panel Replacement at \$150,000 and the, Maple/Caledonia Slip Line at \$880,000 and

Water – The Water Department for 2025 lists the Channel Drive Water Main Design and Construction for \$3,911,000.

Proposed revenues for 2025 are shown in comparison with the projections for 2024, and actual amounts received in 2023 are as follows:

Fund	Fund Name	Actual 2023	Budget 2024	Projected 2025
001	Current Expense	1,278,150	1,411,390	1,232,321
002	Park & Port	236,889	236,986	257,105
003	Facilities	184,373	537,906	190,295
004	Public Art	2,578	3,226	3,256
005	Street	322,725	1,149,843	1,360,688
123	Hotel Motel Taxes	196,839	141,200	141,300
212	LTGO Fire Truck Bond	-516	0	0
214	2018 LTGO Fire Hall	51,294	50,492	50,492
303	Flood Control	782	500	0
304	REET 1	47,628	36,790	39,400
305	REET 2	47,678	36,810	39,400
401	Water	1,372,341	1,242,027	1,242,627
403	Drainage	542,433	367,383	1,245,973
409	Sewer	855,358	995,364	983,888
412	Sewer-Compost	1,204,971	1,256,702	1,257,280
Totals		6,343,530	7,466,619	8,044,025

Sewer – The sewer plant has budgeted \$50,000 in I&I for 2025, along with \$50,000 for a third Influent Pump, \$40,000 SCADA Programing and \$20,000 for Oxidation Ditch Probes and the continuation of the plant engineering upgrade design in the amount of \$229,065.

Compost – The Compost Fund has budgeted for the replacement of a roof, Ecology Blocks and a Mixer upgrade.

Taxes – Sewer utility taxes in 2025 will remain the same.

Investments - The Town has Certificates of Deposit at four local banks for 2025. We are limited in what we may invest in, but we continue to explore opportunities that will increase investment interest for the Town. The remainder of Town funds are invested in the Local Government Investment Pool.

In 2024 the Town completed those capital projects that were necessary, or that would have resulted in unacceptable losses had they been cancelled. As the proposed budget reflects, we anticipate completing projects in 2025.

2025 will be a time to take stock, and plan for a healthy future.

Respectfully Submitted,

Marna Hanneman, Mayor

TOWN OF LA CONNER

2025 Working Budget

Fund	Fund Name	Projected Beginning Fund Balances 1/01/25	Revenues	Expenditures	Reserve	Projected Ending Fund Balances 12/31/25
001	Current Expense	802,097	1,232,321	1,304,740	198,467	531,211
002	Park & Port	158,039	257,105	366,115	1,965	49,029
003	Facilities	82,681	190,295	248,064		24,912
004	Public Art	23,692	3,256	2,600		24,348
005	Street	147,302	1,360,688	1,630,273	67,635	-122,283
123	Hotel/Motel Tax	110,786	141,300	215,180		36,906
214	2018 LTGO Fire Hall	63,191	50,492	39,125		74,558
303	Flood Control	-	-			0
304	REET 1	278,991	39,400	500		317,891
305	REET 2	76,378	39,400	500		115,278
401	Water	1,355,498	1,242,627	1,281,839	169,074	1,147,212
403	Drainage/Flood	226,874	1,245,973	1,407,330	52,136	13,381
409	Sewer	992,673	983,888	1,234,248	774,207	-31,894
412	Compost	1,159,252	1,257,280	1,213,150		1,203,382
Total		\$ 5,477,455	\$ 8,044,025	\$ 8,943,664		3,383,933

Beginning Fund Bal	\$ 5,477,455	Expenditures	\$ 8,943,664
Revenues	\$ 8,044,025	Ending Fund Bal	\$ 3,383,933
TOTALS	\$ 13,521,481	TOTALS	\$ 12,327,597

Town Policy - to maintain the fund balances equal to 20% of operating revenues.

Town Policy - to maintain a Contingency Fund of 10% of funded 6 Yr CIP for unforeseen projects.

Revenues 2025

General Fund - 001

Public Safety Tax	50,000.00	Special Purpose Fire Tax
Compost Utility Tax	88,000.00	10%
County Senior Center Grant	6,966.00	From Skagit County

Park & Port 002

Public Restrooms/Maint	1,000.00	Transfer from Hotel Motel
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Facilities - 003

Maple Hall Tables/Chairs	16,000.00	Funded by Hotel Motel
Public Restrooms	54,740.00	Funded by Hotel Motel

Streets - 005

TBD	45,000.00	10.17 added Transportation Benefit District .01%
S. 1st St. Survey	4,550.00	Split with Drainage
Morris St. Mill/Overlay	290,000.00	TIB Grant - \$23,800 Match - Total Project \$313,800

Expenditures 2025

001 General Fund - Reserve	Balances	
Fire Equipment Reserve	102,205.00	2023 Balance 54,915 + through Sept 2024
Sale of Kirsch Property Balance	96,262.00	\$200,262 - Revenue from 2020 - Expended 40K Pmt Stations & 64K Kirsch Property
Coronavirus Grant Balance		\$264,912 Full balance transferred and Expended - Facility Fund HVAC System
Crown Castle Bonus/Cell Tower	-	\$100K Revenue from 2019 Cell Tower Expended full balance for Fire Hall Roof
GENERAL FUND - 001		
New Server	6,000.00	
Remodle of Front Desk	15,000.00	
Fire Hall Solar	-	Solar Consturction?
Emergency Alert Siren	30,000.00	Not in Budget requested 2024
Fire Hall HVAC ?		
Fire Boat	550,000.00	Not in Budget - Working on Funding

PARK & PORT - 002

Park Reserve	1,965.00	Jordan Street Reserve
Parks & Rec Programs	15,000.00	1K YMCA & 10K After School Program & 4K Library
UTV	5,500.00	Shared Cost w Streets/Water/Drainage
Hazard Trees	12,000.00	
Morris/3rd St Stairs Design	15,000.00	
Jordan St. End	50,000.00	Removed to Balance Fund
Maple Park	50,000.00	Removed to Balance Fund
Jensen Property	50,000.00	Removed to Balance Fund
Boat Ramp Replacement	280,000.00	Removed to Balance Fund

FACILITIES - 003

Garden Club Exterior Paint	55,000.00	Removed to Balance Fund
Garden Club Exterior Repairs	100,000.00	Removed to Balance Fund
New Tables & Chairs	16,000.00	Funded by Hotel Motel
Restroom Cleaning	35,000.00	Funded by Hotel Motel

STREETS - 005**TIP Projects \$5,116,000**

Street Reserve	67,635.00	\$7,560 Parking Imp./Capital Projects - St. Ends \$7875/ Asphalt \$11,760
Seasonal Hire	6,000.00	?
Road & Sidewalk Repairs	55,000.00	
Guardrail-Douglas & 3rd	15,000.00	
WA/Postoffice Parking	30,000.00	
UTV	5,500.00	Shard cost with Park/Water/Drainage
WA /Road St. Ped Imp	314,000.00	290K TIB Grant/24K Local Match
Morris St. Mill/Overlay	850,000.00	700K TIB Grant/150K Local Match
S. First Street Design	86,000.00	
S. First Street Construction	257,000.00	Removed to Balance Fund

REET 1 - 304

WATER - 401**CIP Projects \$10,341,000**

Water Reserve	169,074.00	\$95,787 RCE Fees/\$40,076 Water Capital/\$28,161 Capital Connections
Seasonal Hire	12,000.00	
Equip Trailer	10,000.00	Shared with Drainage
UTV	5,500.00	Shared with Parks/Streets/Drainage
PRV Maintenance	28,000.00	
Public Works Relocation Plan	15,000.00	Removed
Channel Dr. Water Main Design	491,000.00	Removed
Channel Dr. Water Main Con	3,420,000.00	Removed
Valve Operator	100,000.00	Not in inclded in the PW Budget Presentation

DRAINAGE - 403**CIP Projects \$2,088,000**

Drainage Reserve	52,136.00	17,636 Storm Drain Dev. & \$29,500 Slope Stabilization
Seasonal Hire	12,000.00	
Equip Trailer	10,000.00	Shared with Water
UTV	\$5,500	Shared with Parks/Streets/Water
Maple/Caledonia Slip Line	\$880,000	
6th St. Pump Panel	\$150,000	

SEWER - 409

6 Year Sewer CIP \$880,000 - Does not include Plant upgrades

Sewer Reserve	774,207.00	50K Waterpump Setaside 2021 /94,301 RCE's / 475,562 Sewer Plant 33,098 Sewer Pipe / 235,047 Sewer Plant Tribe/1,279 Tribe Pipe Sewer Plant Tribe includes the 100K 2021 Reconciliation To Reserve
SCADA Programing	40,000.00	
Oxidation Ditch Probes	20,000.00	
I & I	50,000.00	Pipe Maint.
Sewer Plant Upgrade Project	229,065.00	2024 Exp expected to be \$10. Actual Exp \$239,065 (\$76,162 more than the grant)
Third Influent Pump	50,000.00	
Set Aside Waterpump	50,000.00	2021 Set-aside

COMPOST - 412

6 Year Compost CIP \$528,000

Compost Utlity Tax	88,000.00	2024 10% Allication
Building Improvements	200,000.00	Roof Replacement & Compost Expansion
Machinery/Equipment	50,000.00	Screen Ecology Blocks

2025 GENERAL FUND ESTIMATED EXPENDITURES

Account Number	Description	Budget 2023	Actual 2023	Budget 2024	Actual 2024	Budget 2025
GENERAL FUND - Expenditures						
Legislative Svcs.						
001-511-60-10-01	Council Salaries & Wages	9,000.00	9,000.00	9,000.00	4,500.00	4,500.00
001-511-60-21-00	Council Benefits	1,200.00	725.40	1,200.00	356.20	1,200.00
001-511-60-31-00	Council Office/Operating Sup	100.00	140.17	500.00	500.00	800.00
001-511-60-43-00	Council Travel	300.00	166.37	500.00	171.52	1,000.00
001-511-60-49-02	Council Training & Meetings	7,000.00	9,334.66	500.00	235.11	1,500.00
001-511-70-40-00	Election Costs	1,000.00	-	1,000.00	782.37	1,000.00
001-512-50-41-00	Prof Svcs-Municipal Court	500.00	-	500.00	-	500.00
Total Legislative Svcs.		19,100.00	19,366.60	13,200.00	6,545.20	10,500.00
Mayor						
001-513-10-10-00	Mayor's Salaries & Wages	-	-	10,800.00	4,500.00	10,800.00
001-513-10-20-00	Mayor Benefits	29,527.00	28,656.96	2,000.00	357.30	1,200.00
001-513-10-31-00	Mayor Office/Operating Sup.	50.00	-	50.00	23.64	500.00
001-513-10-41-01	Mayor Professional Services	3,000.00	45.57	3,000.00	340.99	3,000.00
001-513-10-42-00	Mayor's Communications	800.00	678.47	1,245.00	496.93	1,245.00
001-513-10-43-00	Mayor Travel	-	-	500.00	-	1,000.00
001-513-10-49-00	Mayor Training & Meetings	-	-	500.00	-	1,500.00
Total Mayor		33,377.00	29,381.00	18,095.00	5,718.86	19,245.00
Administrator						
001-513-10-10-01	Admin Salaries and Wages	47,204.00	36,655.31	419,500.00	18,307.37	38,006.00
001-513-10-21-01	Administrator Benefits	24,999.00	15,775.04	19,400.00	7,598.11	19,400.00
001-513-10-35-00	Admin Small Tools/Equipment	1,000.00	417.54	1,000.00	850.00	1,000.00
001-513-10-41-00	Admin Professional Services	2,000.00	-	1,000.00	500.00	1,000.00
001-513-10-43-01	Admin Travel	1,000.00	993.09	1,000.00	21.86	1,000.00
001-513-10-49-01	Admin Dues & Subscriptions	800.00	539.25	633.00	748.09	800.00
001-513-10-49-02	Admin Training & Meetings	600.00	91.80	600.00	-	1,000.00
Total Administrator.		77,603.00	54,472.03	443,133.00	28,025.43	62,206.00
Financial Services						
001-514-23-10-01	Finance Salaries & Wages	59,901.00	59,900.85	65,220.00	31,818.59	66,055.00
001-514-23-21-00	Finance Benefits	30,662.00	27,850.48	35,358.00	14,282.47	35,358.00
001-514-23-31-00	Office & Operating Supplies	-	108.56	-	-	-
001-514-23-35-00	Small Tools & Equipment	1,000.00	385.00	1,000.00	850.00	1,000.00
001-514-23-41-00	Professional Services	500.00	195.48	500.00	200.00	500.00
001-514-23-41-01	Audit Fees	11,000.00	729.00	12,000.00	7,384.00	12,000.00
001-514-23-41-03	Bank Service Charges	1,800.00	1,905.20	1,805.00	844.40	1,805.00
001-514-23-43-00	Travel	1,500.00	1,571.21	1,000.00	1,094.04	2,000.00
001-514-23-44-00	Advertising	1,500.00	1,387.97	1,500.00	755.54	1,500.00
001-514-23-48-00	Software Maintenance	2,871.00	2,751.20	2,866.00	8,425.15	12,698.00
001-514-23-49-00	Dues & Subscriptions	920.00	745.00	700.00	325.00	700.00
001-514-23-49-02	Training & Meetings	2,500.00	1,830.00	1,500.00	1,648.97	2,500.00
001-514-90-40-00	Voter Registration Costs	3,400.00	2,376.17	3,400.00	1,176.29	3,400.00
001-515-31-41-01	Legal Services	3,000.00	-	3,000.00	-	3,000.00
Total Financial Services		120,554.00	101,736.12	129,849.00	68,804.45	142,516.00
Town Hall General Operations						
001-518-30-31-00	Office & Operating Supplies	13,780.00	11,459.29	13,780.00	3,528.97	19,000.00
001-518-30-40-00	Lease Agreement Tax	-	162.29	-	77.49	180.00
001-518-30-41-00	Professional Services	6,200.00	4,801.33	3,500.00	680.00	3,500.00
001-518-30-41-02	Archival Services	500.00	-	500.00	-	500.00
001-518-30-42-00	Communications	6,500.00	8,101.15	8,500.00	5,326.98	10,655.00
001-518-30-42-01	Webpage	2,185.00	2,083.55	2,100.00	2,100.00	2,898.00

001-518-30-42-02	Postage	2,800.00	1,005.24	2,800.00	85.50	2,800.00
001-518-30-46-00	Insurance	27,000.00	27,729.00	29,393.00	35,387.00	37,157.00
001-518-30-47-00	Public Utility Services	10,965.00	13,208.94	14,295.00	7,145.03	15,433.00
001-518-30-48-00	Computer/Server Maintenance	6,000.00	5,523.27	6,530.00	2,330.79	6,550.00
001-518-30-48-01	Building Repair/Maintenance	15,000.00	12,385.38	12,000.00	4,068.78	18,000.00
001-518-30-49-08	Codification	4,500.00	4,339.95	5,000.00	-	3,000.00
Total Town Hall General Operations		95,430.00	90,799.39	98,398.00	60,730.54	119,673.00

Other Government Services

001-518-65-40-00	School Impact Fees	6,221.00	6,221.00	1,268.00	1,268.00	1,268.00
001-518-90-40-00	Miscellaneous	1,000.00	25.00	1,000.00	-	1,000.00
001-518-90-41-10	Dues & Memberships	5,500.00	4,707.81	4,500.00	4,411.09	4,800.00
001-519-90-41-15	WA St OMWBE	100.00	-	150.00	204.85	250.00
Total Other Government Services		12,821.00	10,953.81	6,918.00	5,883.94	7,318.00

Total General Government Services		358,885.00	306,708.95	709,593.00	175,708.42	361,458.00
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Law Enforcement/Code Enforcement

001-521-20-41-00	Prof. Svcs. - Contract	364,833.00	343,812.76	370,600.00	174,352.00	407,660.00
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Code Enforcement

001-521-70-10-01	Code Enf Salaries & Wages	31,442.00	30,258.36	34,430.00	15,133.01	35,463.00
001-521-70-21-00	Code Enf Benefits	26,020.00	26,019.05	30,322.00	11,219.09	32,747.00
001-521-70-31-00	Office & Operating Supplies	1,000.00	-	1,000.00	-	1,000.00
001-521-70-32-00	Fuel	1,000.00	600.61	1,000.00	238.05	1,000.00
001-521-70-41-00	Professional Services	600.00	62.00	600.00	228.57	2,820.00
001-521-70-42-00	Communications-Code Enf	1,500.00	425.17	1,512.00	159.29	1,512.00
001-521-70-43-00	Code Enf. Travel	1,000.00	-	1,000.00	-	1,000.00
001-521-70-49-00	Code Enf. Trainings/Meetings	2,500.00	-	2,500.00	-	2,500.00
Total Code Enforcement		65,062.00	57,365.19	72,364.00	26,978.01	78,042.00

Total Law Enforcement		429,895.00	401,177.95	442,964.00	201,330.01	485,702.00
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Fire General Operations

001-522-10-10-00	Fire Dept Salaries	73,764.00	66,181.45	78,000.00	34,465.60	78,000.00
001-522-10-21-00	Fire Dept. Benefits	31,795.00	31,794.66	37,131.00	13,828.16	37,131.00
001-522-20-28-00	Firemen Retirement	3,300.00	1,980.00	3,300.00	1,800.00	3,000.00
001-522-20-31-00	Office & Operating Supplies	3,000.00	1,502.97	3,000.00	240.00	3,000.00
001-522-20-31-02	Medical Supplies	2,000.00	43.11	2,000.00	-	2,000.00
001-522-20-32-00	Fuel	2,500.00	2,724.68	2,500.00	1,174.93	2,500.00
001-522-20-35-00	Small Tools & Equipment	25,000.00	19,652.22	25,000.00	169.20	25,000.00
001-522-20-37-00	VFF Gear Allowance	12,000.00	10,679.99	12,000.00	-	12,000.00
001-522-20-41-00	Professional Services	2,220.00	1,381.72	3,500.00	3,595.47	5,700.00
001-522-20-42-00	Communications	16,860.00	5,973.04	19,220.00	12,916.09	16,000.00
001-522-20-43-00	Fire Travel	-	-	1,000.00	-	1,000.00
001-522-20-46-00	Insurance	7,460.00	7,372.00	7,814.00	9,492.20	10,252.00
001-522-20-47-00	Public Utility Services	9,000.00	9,517.90	10,000.00	4,906.85	10,000.00
001-522-20-48-01	Building Repair/Maintenance	10,000.00	9,274.57	13,000.00	4,885.26	6,142.00
001-522-20-48-02	Vehicle Repair/ Maintenance	18,500.00	14,164.69	18,500.00	73.69	18,500.00
001-522-20-48-03	Equip. Repair/Maintenance	-	1,153.42	3,000.00	207.77	3,000.00
001-522-20-48-04	Air Station Maint/Dist.2	657.00	723.85	800.00	-	800.00
001-522-20-49-00	Dues & Subscriptions	2,000.00	774.68	2,000.00	1,487.58	2,000.00
001-522-20-49-02	Training & Meetings	8,000.00	7,848.54	8,000.00	59.77	8,000.00
001-522-20-49-03	Rentals/Leases	500.00	-	500.00	-	500.00
001-522-20-49-04	Skagit 911-Fire dispatch	2,000.00	2,228.00	3,342.00	1,134.00	3,400.00
001-525-10-41-00	Prof Services -EMS	2,800.00	4,177.33	3,500.00	2,089.48	2,800.00
Total Fire General Operations		233,356.00	199,148.82	257,107.00	92,526.05	250,725.00

Planning/Community Develop.

001-553-70-41-00	NW Clean Air Agency	485.00	485.00	495.00	490.00	490.00
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001-558-60-10-01	Planning Salaries & Wages	56,078.00	45,621.75	58,489.00	23,562.48	56,820.00
001-558-60-21-00	Planning Benefits	25,999.00	18,512.89	24,258.00	9,092.57	26,260.00
001-558-60-41-00	Professional Svcs- Planner	75,000.00	89,910.00	75,000.00	35,820.00	40,000.00
001-558-60-41-02	Professional Services	5,000.00	33.04	31,520.00	20,019.53	12,070.00
001-558-60-41-05	Hearing Examiner Fees	3,500.00	2,750.00	3,500.00	-	3,500.00
001-558-60-41-06	Plans & Studies	1,000.00	-	-	-	-
001-558-60-42-02	Postage	500.00	146.63	500.00	-	500.00
001-558-60-43-00	Travel	500.00	1,036.27	800.00	514.13	1,000.00
001-558-60-44-00	Advertising	4,000.00	1,694.44	4,000.00	574.65	3,000.00
001-558-60-49-00	Dues & Subscriptions	-	99.00	1,465.00	-	1,465.00
001-558-60-49-02	Training & Meetings	1,500.00	495.00	1,500.00	345.00	1,500.00
Total Planning/Community Develop		173,562.00	160,784.02	201,527.00	90,418.36	146,605.00
Public Health/Substance Abuse						
001-562-00-41-13	Domestic Violence/Skagit Co	1,000.00	1,000.00	1,000.00	-	1,000.00
001-566-00-41-16	Alcoholism	1,025.00	1,005.98	1,035.00	503.59	1,040.00
Public Health/Total Substance Abuse		2,025.00	2,005.98	2,035.00	503.59	2,040.00
Culture and Recreation						
001-571-00-40-00	4th of July Event	15,000.00	13,571.66	15,000.00	14,500.00	15,000.00
Seniot Center						
001-575-50-10-00	Senior Center Salaries/Wages	18,937.00	15,291.88	19,751.00	7,658.12	20,315.00
001-575-50-20-00	Senior Center Benefits	1,991.00	1,452.08	18,500.00	667.38	18,500.00
001-575-50-30-00	Senior Center Supplies	500.00	506.99	500.00	498.79	1,000.00
001-575-50-41-00	Senior Center Prof Services	360.00	412.80	460.00	-	500.00
001-575-50-42-00	Senior Center Communications	780.00	636.09	895.00	250.55	895.00
Total Senior Center		22,568.00	18,299.84	40,106.00	9,074.84	41,210.00
Total Culture and Recreation		37,568.00	31,871.50	55,106.00	23,574.84	56,210.00
Nonexpenditures						
001-582-10-00-00	Hearing Examiner Fees Reimb	500.00	-	500.00	-	500.00
Total Nonexpenditures		500.00	-	500.00	-	500.00
Capital Expenditures						
001-591-31-70-00	Rents & Leases - Longterm	-	2,029.74	1,500.00	957.89	1,500.00
001-594-22-64-00	Capital Mach/Equip-Fire	202,226.00	10,936.82	543,500.00	-	-
001-594-22-64-01	Fire Station Sleepers	27,774.00	27,773.21	-	-	-
Total Capital Expenditures		230,000.00	40,739.77	545,000.00	957.89	1,500.00
001-597-00-00-00	Operating Transfer Out	48,000.00	48,000.00	265,171.00		-
TOTAL GENERAL FUND		1,513,791.00	1,190,436.99	2,479,003.00	585,019.16	1,304,740.00

New Business

- 1) Agreement – Akitvov Addendum 1**



Addendum 1

This is an addendum to the existing agreement signed on
08/28/2024

QUOTE # LACONNERWA/2024/001

DATE: 08/09/24

VALID TILL: 09/09/24

Attn: Brian Lease
PW Director
Town of LaConner, OR

ITEM DESCRIPTION	One Time	
Aktivov Professional Services (One time): a. One time services for GPS setup, setting up GIS layers on the GPS, setup data collection subscription, train the City staff to collect data in the field.	\$5,000 - \$500 = \$4,500 (special discount provided)	

We have deeply discounted the professional services fees to help you get started. Applicable taxes will be applied to the price.

The GPS device we are suggesting will be a Trimble device about \$600 - \$700 and will provide sub-meter accuracy that is good for most Public Works usage. I will engage our hardware partner once you approve this quote. You will work with our hardware partner directly to procure the device.

Thank you for your business. Please contact me if you have any questions. We are looking forward to getting you started.

Thanks and Best Regards,

Arnab Bhowmick,
Aktivov Asset Management.
arnab@akavs.com
425.245.3569

Accepted and Agreed:

AKTIVOV LLC

Name: Arnab Bhowmick
Title: Founder
Date: 09/25/2024

Signature: _____

Town of La Conner, WA

Name: _____
Title: _____
Date: _____

Signature: _____