



## ***TOWN COUNCIL AGENDA***

March 11, 2025, 6PM

Maple Hall.

204 Commercial Street

Skagit County Washington  
Incorporated 1890  
[www.townoflaconner.org](http://www.townoflaconner.org)

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**I. Call to Order**

**II. Pledge of Allegiance**

**III. Public Comments (Limit: 3 minutes per person)**

**IV. Presentations:** Councilmember Wohleb – 2025 Solarize Skagit

**V. CONSENT AGENDA**

**A. Consent Agenda (Approved without objection 5/0)**

1. Approval of the Minutes: Council Meeting of February 25, 2025
2. Finance:  
Approval of Accounts Payable  
Approval Payroll

**B. Items Removed from the Consent Agenda**

**VI. REPORTS**

1. Chamber Report
2. Revenue /Expenditure Report
3. Department Head Reports
4. Mayor's Report
5. Council Committee Reports

**VII. UNFINISHED BUSINESS:**

1. Resolution – Appreciation of Tom Robbins
2. Agreement – 6<sup>th</sup> Street Pump Control Panel Replacement (Quality Control Corp.)
3. Tribal 2025 Estimated Consumption Billing Recommendation

**VIII. NEW BUSINESS**

**IX. MAYOR ROUNDTABLE:**

**X. EXECUTIVE SESSION:**

There may be an executive session immediately preceding or following the meeting as allowed by RCW 42.30.110 and as announced by the presiding officer.

*Town Hall Meetings are available for viewing only on our live portal at [www.townoflaconner.com](http://www.townoflaconner.com) "technology permitting".*

Ordinance 1258  
Resolution 659

# Consent Agenda

- 1) Approval of Minutes**
- 2) Approval of Accounts Payable**
- 3) Approval of Payroll**

## ***Town of La Conner***

Town Council Meeting

February 25, 2025 – 6:00 p.m.

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The meeting of the La Conner Town Council was called to order at 6:00 p.m. by Mayor Hanneman.

Present: Councilmembers Taylor, Carlson, Dole, Chamberlain and Wohleb.

Also present: Administrator Thomas, Finance Director DeGoede, Public Works Director Lease, Planner Davolio and WWTP Operator Wynn.

### **Public Comments:**

Resident Linda Talman provided a letter to Council read by Kathy Shiner, regarding the Subarea Plan. She questioned how the Town would manage a PDA (public district association), as it would require a lot of staff time. She also asked for clarification of the subarea plan choices. When she worked for the State, the choices were simply accept, reject or modify.

Resident Kathy Shiner asked Council what their plans are for the removal of cars on First Street for the parades. She doesn't want to lose the Town parking lot per the Subarea Plan and she addressed the Council on their lack of discussions on topics.

Resident Debbie Aldrich also discussed her concerns of the Subarea Plan that includes losing the parking lot and the condos housing up to 400 additional people. First priorities are fire, flood and parking.

### **Consent Agenda:**

Approval of Agenda

Approval of the Minutes of the February 11, 2025 Council Meeting.

Accounts Payable:	Checks	27838- 27879	\$213,660.84
	Electronic Pmts.	<u>2018312 – Excise Tax</u>	<u>\$8,071.39</u>
		<b>Total Accounts Payable</b>	<b>\$221,732.23</b>

Payroll of February 20, 2025:	Checks 6049 - 6055	\$2,083.67
	Payroll Auto Tax Payment #2018311	\$9,283.07
	<u>Payroll Auto Deposit</u>	<u>\$27,069.21</u>
	<b>Total Payroll</b>	<b>\$38,435.95</b>

**Councilmember Dole moved to approve the Consent Agenda as presented. Motion seconded by Councilmember Carlson. Motion carried 5/0.**

### **Administrator's Report:**

Administrator Thomas and Councilmember Carlson went to Olympia to meet with legislatures and addressed upcoming bills of concern as follows:

- The financial burden of changing the Water System Plan from every ten years to every three years.
- Restricts the regulation of Public Camping as reasonable with no guidelines
- Prohibiting any regulation of indoor emergency shelters and transitional housing in any zone classification.
- Requested to include towns and cities that contract policing in the sales and use tax to help pay for additional police officers through the contract.

### **Mayor's Report:**

Mayor Hanneman attended a meeting with the Port of Skagit that included discussion on Town code changes and spoke at the Rotary's Merchant and Farmers Appreciation Dinner.

### **Council Committee Reports:**

#### **WAB Meeting:**

Councilmember Taylor noted there will be a meeting on Thursday the 27<sup>th</sup> at 3pm to discuss the meter replacement and the 2024 billing.

Arts Commission:

Councilmember Taylor reported the Commission appointed Cynthia Elliott as chair and Don Wesley as pro-chair. The Commission has been discussing the possibility of forming an Arts Creative District and Maggie Wilder is talking about donating art to the Town.

Facility Committee Meeting:

Councilmembers Carlson and Chamberlain shared the meeting was to choose new chairs for Maple Hall. After discussions, it was decided to replace the seat and backs of the existing chairs for the lower floor events and select chairs with no cushions for the upper floor. Also, they decided to replace the damage Maple Hall floors with wood, in keeping with the historical nature of the building. Public Works Director Lease stated he checked into replacing the parts of the existing chairs and it can't be done. He is looking at other options.

Emergency Management Commission:

Emergency Management Commissioner Doug Asbe will meet with Fire Chief Reinstro and Public Works Director Lease to discuss coordinating emergency efforts to avoid duplication or counteracting each other.

**Bid Recommendation – Washington and Road Streets Pedestrian Improvement Project:**

Public Works Director Lease stated he received 13 bids with E&E Contracting coming in the lowest at \$211,840. He is waiting for the bond information to complete the agreement, but is requesting Council to approve his recommendation of E&E Contracting.

**Councilmember Wohleb moved to approve the Bid Recommendation for E&E Contracting for the Washington and Road Streets Pedestrian Improvement Project. Motion seconded by Councilmember Taylor. Motion carried 5/0.**

Agreement – RCJ Engineering:

Public Works Director Lease stated this agreement is for the electrical engineering for the replacement of the 6<sup>th</sup> Street Pump Control Panel.

**Councilmember Chamberlain moved to approve the Mayor to sign the Agreement with RCJ Engineering for the electrical engineering of the 6<sup>th</sup> Street Pump Control Panel. Motion seconded by Councilmember Wohleb. Motion carried 5/0.**

**PUBLIC HEARING – 2025 Water System Comprehensive Plan:**

**6:31 the Mayor opened the hearing.**

Public Works Director Lease explained the last one was done in 2009. This update has been ongoing for the last three years. If Council approves it tonight, it will go to the State for the 60-day review.

There were no public comments

**6:36 the Mayor closed the hearing**

**Resolution 657 – Water System Comprehensive Plan:**

**Councilmember Dole moved to approve Resolution 657, the Water System Comprehensive Plan. Motion seconded by Councilmember Carlson. Motion carried 5/0.**

**Resolution 658 – Recognition of Art Commissioners:**

Administrator Thomas explained we have four commissioners leaving for various reasons. This resolution acknowledges all their time and effort in the Town traditions and Art's Alive.

**Councilmember Wohleb moved to approve Resolution 658, honoring the Arts Commission members. Motion seconded by Councilmember Chamberlain. Motion carried 5/0.**

**Mayor Roundtable:**

Councilmember Dole addressed a letter that was inaccurate, regarding the owners plans to start renovations of the Moore Clark building. This is not true. Mayor Hanneman suggested the Town contact the City of Anacortes, who

has property owned by Triton, to work together on getting something started on the properties. Also, it was suggested to have another survey for just the South end of Town for property owners that are most impacted by the development of the Moore Clark Property.

**Parking on First Street – Parades**

Public Works Director Lease asked Council for guidance on the time of closure of First Street, signage and barriers for the Tulip Parade. He needs to get the materials ordered with costs estimated at \$9000. After discussions, it was decided to close First Street parking from noon to 3pm and block Washington and Center Streets as well. There will be advance notification to the merchants and residents.

**Executive Session:**

Mayor Hanneman stated there will be an Executive Session regarding real estate. It is estimated to be about 15 minutes and there will be no decisions made.

**6:57 Mayor Hanneman opened the Executive Session**

**7:16 Mayor Hanneman closed the Executive Session**

**There being no further business the meeting ended at 7:17 p.m.**

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Maria DeGoede, Finance Director

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Marna Hanneman, Mayor



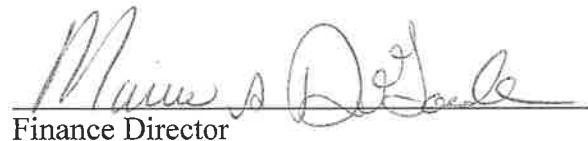
# **TOWN OF LA CONNER**

## ***CLAIMS CLEARING***

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that the merchandise or services hereinafter specified for the March 11, 2025 Claims have been received and that;

Checks Numbered:	27925 - 27969	\$95,580.78
Void Check #27836		
Void Checks #27880 through #27924		
Auto Payments:		
Invoice Cloud Fees	#2018318	\$168.60
US Bank Fees	#2018319	\$75.76

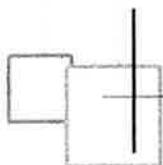
Are approved for a total payment of \$95,825.14 this 11<sup>th</sup> day of March 2025.

  
\_\_\_\_\_  
Finance Director

\_\_\_\_\_  
Councilmember – Finance Committee

\_\_\_\_\_  
Councilmember – Finance Committee

\_\_\_\_\_  
Councilmember



# Voucher Directory

Fiscal: : 2025 - March  
Council Date: : 2025 - March - First Council Meeting

Vendor Name	Invoice Number	Description	Amount	
<b>A-1 Mobile Lock &amp; Key</b> 27925		<b>2025 - March - First Council Meeting</b>		
	<b>Invoice - 200242</b>			
		<b>Installed New Entry Level to WWTP Main Office</b>		
		409-000-535-80-48-01	Plant Repair & Maintenance	\$239.14
	<b>Total Invoice - 200242</b>		<b>\$239.14</b>	
<b>Total 27925</b>			<b>\$239.14</b>	
<b>Total A-1 Mobile Lock &amp; Key</b>			<b>\$239.14</b>	
 <b>Andrew Poulton</b> 27926		<b>2025 - March - First Council Meeting</b>		
	<b>Invoice - PoultonHGCDepRef2/15/25</b>			
		<b>Poulton Garden Club Dep Ref 2/15/25</b>		
		003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$215.00
	<b>Total Invoice - PoultonHGCDepRef2/15/25</b>		<b>\$215.00</b>	
<b>Total 27926</b>			<b>\$215.00</b>	
<b>Total Andrew Poulton</b>			<b>\$215.00</b>	
 <b>Badger Meter, Inc.</b> 27927		<b>2025 - March - First Council Meeting</b>		
	<b>Invoice - 80186020</b>			
		<b>Meter Hosting</b>		
		401-000-534-80-41-00	Professional Services	\$57.09
		Hosting Serv Unit		
	<b>Total Invoice - 80186020</b>		<b>\$57.09</b>	
<b>Total 27927</b>			<b>\$57.09</b>	
<b>Total Badger Meter, Inc.</b>			<b>\$57.09</b>	
 <b>Beckwith Consulting Group</b> 27928		<b>2025 - March - First Council Meeting</b>		
	<b>Invoice - BeckwithPmt#6</b>			
		<b>Moore Clark Subarea Plan Pmt #6</b>		
		001-000-558-60-41-02	Professional Services	\$562.50
	<b>Total Invoice - BeckwithPmt#6</b>		<b>\$562.50</b>	
<b>Total 27928</b>			<b>\$562.50</b>	
<b>Total Beckwith Consulting Group</b>			<b>\$562.50</b>	

Number	Description	Group Number	Description	Amount
Bowman Consulting Group Ltd. 27929	2025 - March - First Council Meeting			
	Invoice - 4067-22502049			
	Tribal Rates			
	409-000-535-80-41-00		Professional Services	\$5,041.25
	Total Invoice - 4067-22502049			\$5,041.25
Total 27929				\$5,041.25
Total Bowman Consulting Group Ltd.				\$5,041.25
Builders Alliance 27930	2025 - March - First Council Meeting			
	Invoice - 1262749			
	3x6 & 4x6 Treated Ground Cont., Carriage Bolts & Drywall Compound			
	002-000-576-80-48-01		Building Repair & Maintenance	\$371.63
	Total Invoice - 1262749			\$371.63
Total 27930				\$371.63
Total Builders Alliance				\$371.63
Constance Funk 27931	2025 - March - First Council Meeting			
	Invoice - FunkGDDepRef2/8/25			
	Funk Garden Club Dep Ref 2/8/25			
	003-000-582-10-00-00		Maple Hall/Garden Club Deposit Refund	\$215.00
	Total Invoice - FunkGDDepRef2/8/25			\$215.00
Total 27931				\$215.00
Total Constance Funk				\$215.00
Copiers Northwest 27932	2025 - March - First Council Meeting			
	Invoice - 3/4/2025 1:36:50 PM			
	Copies			
	001-000-518-30-31-00		Office & Operating Supplies	\$48.39
	70			
	401-000-534-80-31-00		Office & Operating Supplies	\$10.37
	15			
	409-000-535-80-31-00		Office & Operating Supplies	\$10.37
	15			
	Total Invoice - 3/4/2025 1:36:50 PM			\$69.13
Total 27932				\$69.13
Total Copiers Northwest				\$69.13

		Description	Amount	
Crystal Springs	27933	2025 - March - First Council Meeting		
		Invoice - 5383122 021925		
		<b>Distilled Water</b>		
		409-000-535-80-31-02	Lab Supplies	\$135.78
			WWTP Distilled Water	
		Total Invoice - 5383122 021925	\$135.78	
	Total 27933		\$135.78	
Total Crystal Springs			\$135.78	
David Evans & Associates Inc.	27934	2025 - March - First Council Meeting		
		Invoice - 582675		
		<b>General Engineering, WA Loop &amp; 6th Street Pump</b>		
		005-000-595-65-61-05	Morris St. Mill/Overlay	\$478.52
		401-000-534-80-48-03	System Repair & Maintenance	\$89.60
		403-000-531-38-48-03	System Repair & Maintenance	\$151.05
		Total Invoice - 582675	\$719.17	
		Invoice - 582676		
		<b>WA &amp; Road Streets Pedestrian Improvements</b>		
		005-000-595-65-61-05	Morris St. Mill/Overlay	\$4,654.64
		Total Invoice - 582676	\$4,654.64	
		Invoice - 582995		
		<b>Water System Plan</b>		
		401-000-594-34-64-02	Capital Projects	\$7,416.82
		Total Invoice - 582995	\$7,416.82	
	Total 27934		\$12,790.63	
Total David Evans & Associates Inc.			\$12,790.63	
Eurofins Environment Testing NW	27935	2025 - March - First Council Meeting		
		Invoice - 25-04098		
		<b>Effluent &amp; Influent Testing</b>		
		409-000-535-80-48-05	Materials/Testing	\$409.50
			Sewer Testing	
		Total Invoice - 25-04098	\$409.50	
		Invoice - 25-04877		
		<b>Effluent Testing</b>		
		409-000-535-80-48-05	Materials/Testing	\$52.50
			Sewer Testing	
		Total Invoice - 25-04877	\$52.50	
		Invoice - 25-05556		
		<b>Effluent Testing</b>		
		409-000-535-80-48-05	Materials/Testing	\$52.50
			Sewer Testing	
		Total Invoice - 25-05556	\$52.50	

		Description	Amount
<b>Invoice - 25-05946</b>			
	<b>Coliform Testing</b> 401-000-534-80-41-00	Professional Services	\$26.00
	Water Testing		
	<b>Total Invoice - 25-05946</b>		<b>\$26.00</b>
<b>Total 27935</b>			<b>\$540.50</b>
<b>Total Eurofins Environment Testing NW</b>			<b>\$540.50</b>
<b>Fastenal Company</b>			
<b>27936</b>	<b>2025 - March - First Council Meeting</b>		
<b>Invoice - WAANA160643</b>			
	<b>Wipers</b> 409-000-535-80-31-00	Office & Operating Supplies	\$161.83
	<b>Total Invoice - WAANA160643</b>		<b>\$161.83</b>
<b>Total 27936</b>			<b>\$161.83</b>
<b>Total Fastenal Company</b>			<b>\$161.83</b>
<b>Grainger</b>			
<b>27937</b>	<b>2025 - March - First Council Meeting</b>		
<b>Invoice - 9367239580</b>			
	<b>Mig Weld Cont. Tip I Mig Gas</b> 409-000-535-80-48-01	Plant Repair & Maintenance	\$42.60
	<b>Total Invoice - 9367239580</b>		<b>\$42.60</b>
<b>Invoice - 9400425402</b>			
	<b>Gloves</b> 409-000-535-80-31-00	Office & Operating Supplies	\$93.37
	<b>Total Invoice - 9400425402</b>		<b>\$93.37</b>
<b>Total 27937</b>			<b>\$135.97</b>
<b>Total Grainger</b>			<b>\$135.97</b>
<b>Guardian Security</b>			
<b>27938</b>	<b>2025 - March - First Council Meeting</b>		
<b>Invoice -</b>			
	<b>Maple Hall, Town Hall/Sheriff &amp; Public Works Security</b>		
	001-000-518-30-48-01	Building Repair & Maintenance	\$441.00
	Town Hall & Sheriff Alarm Monitoring		
	003-000-575-50-41-00	Professional Services	\$617.40
	MH Alarm Monitoring		
	401-000-534-80-41-00	Professional Services	\$197.24
	PW Alarm Monitoring		
	<b>Total Invoice -</b>		<b>\$1,255.64</b>
<b>Total 27938</b>			<b>\$1,255.64</b>
<b>Total Guardian Security</b>			<b>\$1,255.64</b>

Number	Reference	Description	Amount
Iconix Waterworks (US) Inc.			
27939		2025 - March - First Council Meeting	
	Invoice - U2516007032		
	PVC Conduit		
	412-000-554-90-48-05	Compost Testing/Materials	\$591.33
	Total Invoice - U2516007032		\$591.33
Total 27939			\$591.33
Total Iconix Waterworks (US) Inc.			\$591.33
Invoice Cloud			
2018318		2025 - March - First Council Meeting	
	Invoice - 1022-2025-2		
	CC Processing Fees		
	001-000-514-23-41-03	Bank Service Charges	\$168.60
	Total Invoice - 1022-2025-2		\$168.60
Total 2018318			\$168.60
Total Invoice Cloud			\$168.60
Kevin Olney			
27940		2025 - March - First Council Meeting	
	Invoice - OlneyPPDepRef2/1/25		
	Olney Pioneer Park Dep Ref 2/1/25		
	002-000-582-10-00-00	Park Deposit Refund	\$100.00
	Total Invoice - OlneyPPDepRef2/1/25		\$100.00
Total 27940			\$100.00
Total Kevin Olney			\$100.00
Kim Rubenstein			
27941		2025 - March - First Council Meeting	
	Invoice - RubensteinGCDepRef2/22/25		
	Rubenstein Garden Club Dep Ref 2/22/25		
	003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$215.00
	Total Invoice - RubensteinGCDepRef2/22/25		\$215.00
Total 27941			\$215.00
Total Kim Rubenstein			\$215.00
Marlen Orozco			
27942		2025 - March - First Council Meeting	
	Invoice - OrozcoGCDepRef2/16/25		
	Orozco Garden Club Dep Ref 2/16/25		
	003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$215.00
	Total Invoice - OrozcoGCDepRef2/16/25		\$215.00
Total 27942			\$215.00
Total Marlen Orozco			\$215.00

Number	Description	Account Number	Amount
Michael Davolio, AICP 27943	2025 - March - First Council Meeting		
	<b>Invoice - #48</b>		
	<b>Feb 2025 Planning Charges</b>		
	001-000-558-60-41-00	Professional Services - Planner	\$7,650.00
	<b>Total Invoice - #48</b>		<b>\$7,650.00</b>
Total 27943			\$7,650.00
Total Michael Davolio, AICP			\$7,650.00
Napa Auto Parts 27944	2025 - March - First Council Meeting		
	<b>Invoice - 547312</b>		
	<b>Ultra Duty Grease</b>		
	409-000-535-80-48-01	Plant Repair & Maintenance	\$162.90
	<b>Total Invoice - 547312</b>		<b>\$162.90</b>
	<b>Invoice - 547711</b>		
	<b>Oil &amp; Fuel Filters</b>		
	005-000-543-10-48-02	Vehicle Repair & Maintenance	\$615.33
	<b>Total Invoice - 547711</b>		<b>\$615.33</b>
	<b>Invoice - 547724</b>		
	<b>Ultra Duty Grease</b>		
	005-000-543-10-48-02	Vehicle Repair & Maintenance	\$16.29
	<b>Total Invoice - 547724</b>		<b>\$16.29</b>
	<b>Invoice - 547746</b>		
	<b>Oil</b>		
	005-000-543-10-48-02	Vehicle Repair & Maintenance	\$60.56
	<b>Total Invoice - 547746</b>		<b>\$60.56</b>
	<b>Invoice - 547883</b>		
	<b>Oil Filter &amp; Oil</b>		
	005-000-543-10-48-02	Vehicle Repair & Maintenance	\$2.28
	<b>Total Invoice - 547883</b>		<b>\$2.28</b>
	<b>Invoice - 547948</b>		
	<b>Oil</b>		
	409-000-535-80-48-01	Plant Repair & Maintenance	\$14.29
	<b>Total Invoice - 547948</b>		<b>\$14.29</b>
	<b>Invoice - 548007</b>		
	<b>Battery w Deposit for Town Hall Generator</b>		
	001-000-518-30-48-01	Building Repair & Maintenance	\$213.64
	<b>Total Invoice - 548007</b>		<b>\$213.64</b>
	<b>Invoice - 548019</b>		
	<b>Deposit Return on Battery</b>		
	001-000-518-30-48-01	Building Repair & Maintenance	(\$95.74)
	<b>Total Invoice - 548019</b>		<b>(\$95.74)</b>

2025 - March - First Council Meeting							
<b>Invoice - 548111</b>							
<b>Spray Deicer</b>							
	001-000-522-20-31-00		Office & Operating Supplies	\$84.58			
				\$84.58			
	<b>Total Invoice - 548111</b>			<b>\$1,074.13</b>			
<b>Total 27944</b>				<b>\$1,074.13</b>			
<b>Total Napa Auto Parts</b>							
<b>Nelson-Reisner</b>							
<b>27945</b>	<b>2025 - March - First Council Meeting</b>						
<b>Invoice - CL88155</b>							
<b>Fire Dept. &amp; Code Enforcement Fuel</b>							
	001-000-521-70-32-00	Fuel		\$28.36			
	Code Enf. 1/2 Maverick Truck						
	001-000-522-20-32-00	Fuel		\$143.83			
	Fire Dept.						
	<b>Total Invoice - CL88155</b>			<b>\$172.19</b>			
<b>Invoice - CL88156</b>							
<b>Public Works Fuel</b>							
	401-000-534-80-32-00	Fuel		\$714.37			
	Public Works						
	<b>Total Invoice - CL88156</b>			<b>\$714.37</b>			
<b>Total 27945</b>				<b>\$886.56</b>			
<b>Total Nelson-Reisner</b>				<b>\$886.56</b>			
<b>North Central Laboratory</b>							
<b>27946</b>	<b>2025 - March - First Council Meeting</b>						
<b>Invoice - 516319</b>							
<b>Red, Yellow and Blue Coded Buffer Solution</b>							
	409-000-535-80-31-02	Lab Supplies		\$70.31			
				\$70.31			
	<b>Total Invoice - 516319</b>						
<b>Invoice - 516383</b>							
<b>M-FC Broth W Rosolic &amp; Flask Brush</b>							
	409-000-535-80-31-02	Lab Supplies		\$111.67			
				\$111.67			
	<b>Total Invoice - 516383</b>						
<b>Invoice - 516384</b>							
<b>Petri Dishes, Cylinder and Bottle Brush</b>							
	409-000-535-80-31-02	Lab Supplies		\$283.62			
				\$283.62			
	<b>Total Invoice - 516384</b>			<b>\$465.60</b>			
<b>Total 27946</b>				<b>\$465.60</b>			
<b>Total North Central Laboratory</b>							

NorthWest Clean Air Agency  
27947

2025 - March - First Council Meeting

Invoice - 15834

2025 Composters Emission Fee & Registration Base Fee		
412-000-554-90-41-00	Professional Services	\$1,176.30
	Emmission/Compost	
<b>Total Invoice - 15834</b>		<b>\$1,176.30</b>
<b>Total 27947</b>		<b>\$1,176.30</b>
<b>Total NorthWest Clean Air Agency</b>		<b>\$1,176.30</b>

Owen Equipment  
27948

2025 - March - First Council Meeting

Invoice - 00117910

Blue Steel 5 Seg Plas Back for Sweeper		
403-000-531-38-48-00	Repair & Maintenance	\$776.44
<b>Total Invoice - 00117910</b>		<b>\$776.44</b>

Invoice - 00117962

Switch-Momentar & Noz, FI		
403-000-531-38-48-00	Repair & Maintenance	\$124.11
<b>Total Invoice - 00117962</b>		<b>\$124.11</b>
<b>Total 27948</b>		<b>\$900.55</b>
<b>Total Owen Equipment</b>		<b>\$900.55</b>

Pape' Machinery Exchange  
27949

2025 - March - First Council Meeting

Invoice - 350827 S

Flatbed Tralier		
401-000-534-80-35-00	Small Tools & Equipment	\$11,696.00
403-000-531-38-35-00	Small Tools & Equipment	\$11,696.00
<b>Total Invoice - 350827 S</b>		<b>\$23,392.00</b>
<b>Total 27949</b>		<b>\$23,392.00</b>
<b>Total Pape' Machinery Exchange</b>		<b>\$23,392.00</b>

PLATT

27950

2025 - March - First Council Meeting

Invoice - 5X07387

Fuses		
409-000-535-80-48-01	Plant Repair & Maintenance	\$57.52
<b>Total Invoice - 5X07387</b>		<b>\$57.52</b>
<b>Total 27950</b>		<b>\$57.52</b>
<b>Total PLATT</b>		<b>\$57.52</b>

		Description	Amount	
Port of Skagit Co.	27951	2025 - March - First Council Meeting		
		Invoice - POSMar2025		
		Public Works Lease March 2025		
		002-000-576-80-45-00	Rents & Leases - Short Term	\$247.88
		10% PW Lease		
		003-000-575-50-48-06	Rents & Leases Short Term	\$247.88
		10% PW Lease		
		005-000-542-65-49-03	Rentals/Leases - Short Term	\$247.88
		10% PW Lease		
		401-000-534-80-45-00	Rents & Leases - Short Term	\$991.54
		40% PW Lease		
		403-000-531-38-45-00	Rents & Leases - Short Term	\$743.65
		30% PW Lease		
		Total Invoice - POSMar2025	\$2,478.83	
	Total 27951		\$2,478.83	
Total Port of Skagit Co.			\$2,478.83	
Quality Services	27952	2025 - March - First Council Meeting		
		Invoice - QualitySveFeb2025		
		Feb 2025 Facility Cleaning		
		003-000-575-50-48-01	Building Repair & Maint-MH/MC	\$920.00
		Total Invoice - QualitySveFeb2025	\$920.00	
	Total 27952		\$920.00	
Total Quality Services			\$920.00	
Skagit County Auditor	27953	2025 - March - First Council Meeting		
		Invoice - VR-2024-2-06		
		District Portion of Voter Registration		
		001-000-514-90-40-00	Voter Registration Costs	\$1,312.26
		Total Invoice - VR-2024-2-06	\$1,312.26	
	Total 27953		\$1,312.26	
Total Skagit County Auditor			\$1,312.26	
Skagit County Sheriff Office	27954	2025 - March - First Council Meeting		
		Invoice - Feb2025CountyJailTax		
		Feb 2025 County Jail Tax		
		631-000-589-40-00-00	Special Use Tax - County Jail	\$5,279.12
		Special Use Tax - County Jail		
		Total Invoice - Feb2025CountyJailTax	\$5,279.12	
	Total 27954		\$5,279.12	
Total Skagit County Sheriff Office			\$5,279.12	

Vendor	Number	Description	Amount	
Skagit Habitat for Humanity	27955	<b>2025 - March - First Council Meeting</b>		
		<b>Invoice - SkagitHabitatMHDepRef2/17/25</b>		
		Skagit Habatit Maple Hall Dep Ref 2/17/25		
		003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$880.00
		<b>Total Invoice - SkagitHabitatMHDepRef2/17/25</b>	<b>\$880.00</b>	
	<b>Total 27955</b>		<b>\$880.00</b>	
<b>Total Skagit Habitat for Humanity</b>			<b>\$880.00</b>	
Skagit Valley Publishing	27956	<b>2025 - March - First Council Meeting</b>		
		<b>Invoice - 53439</b>		
		Publishing of Ordinances 1254, 1255, 1256 & 1257		
		001-000-558-60-44-00	Advertising	\$161.40
		<b>Total Invoice - 53439</b>	<b>\$161.40</b>	
	<b>Invoice - 54142</b>			
		Public Hearing Notice - Moore Clark Subarea Plan		
		001-000-558-60-44-00	Advertising	\$86.08
		<b>Total Invoice - 54142</b>	<b>\$86.08</b>	
	<b>Total 27956</b>		<b>\$247.48</b>	
<b>Total Skagit Valley Publishing</b>			<b>\$247.48</b>	
Smokey Point Concrete Inc.	27957	<b>2025 - March - First Council Meeting</b>		
		<b>Invoice - 96667557</b>		
		Ecology Blocks		
		412-000-554-90-48-05	Compost Testing/Materials	\$2,188.30
		<b>Total Invoice - 96667557</b>	<b>\$2,188.30</b>	
	<b>Total 27957</b>		<b>\$2,188.30</b>	
<b>Total Smokey Point Concrete Inc.</b>			<b>\$2,188.30</b>	
Tacoma Maritime Institute	27958	<b>2025 - March - First Council Meeting</b>		
		<b>Invoice - 2222501</b>		
		Fire Dept. Boating Certification Class		
		001-000-522-20-49-02	Training & Meetings	\$910.00
		<b>Total Invoice - 2222501</b>	<b>\$910.00</b>	
	<b>Total 27958</b>		<b>\$910.00</b>	
<b>Total Tacoma Maritime Institute</b>			<b>\$910.00</b>	

Number	Description	Amount
TK Elevator Corporation 27959	<b>2025 - March - First Council Meeting</b>	
	<b>Invoice - 3008390221</b>	
	Maple Hall Elevator Maint/Monitoring 003-000-575-50-48-01	Building Repair & Maint-MH/MC
	<b>Total Invoice - 3008390221</b>	
Total 27959		\$1,071.18
<b>Total TK Elevator Corporation</b>		\$1,071.18
		\$1,071.18
		\$1,071.18
T-Mobile 27960	<b>2025 - March - First Council Meeting</b>	
	<b>Invoice - T-MobileMar2025</b>	
	Cell Phones 001-000-575-50-42-00	Senior Center Communications
	Senior Center	\$40.45
	401-000-534-80-42-00	Communications
	Public Works	\$423.59
	<b>Total Invoice - T-MobileMar2025</b>	
Total 27960		\$464.04
<b>Total T-Mobile</b>		\$464.04
		\$464.04
Town of La Conner 27961	<b>2025 - March - First Council Meeting</b>	
	<b>Invoice - TOLFeb2025WtrChgs</b>	
	<b>Feb 2025 Water Charges</b>	
	001-000-518-30-47-00	Public Utility Services
	204 Douglas - Town Hall	\$182.29
	001-000-522-20-47-00	Public Utility Services
	Fire Hall - 12142 Chilberg	\$294.18
	002-000-576-80-47-00	Public Utility Services
	Pioneer Park	\$166.75
	002-000-576-80-47-00	Public Utility Services
	Flag Pole/Monument	\$46.82
	002-000-576-80-47-00	Public Utility Services
	1st Street Merchant Park	\$103.08
	002-000-576-80-47-00	Public Utility Services
	Washington Street Park	\$73.87
	002-000-576-80-47-00	Public Utility Services
	Benton Street Stairs	\$46.82
	002-000-576-80-47-00	Public Utility Services
	Skateboard Park - 528 6th Street	\$73.87
	002-000-576-80-48-01	Building Repair & Maintenance
	Waterfront Park Irrigation #1	\$50.24
	002-000-576-80-48-01	Building Repair & Maintenance
	Waterfront Park Irrigation #2	\$46.82

	003-000-575-50-47-01	Public Utility Services-MH/MC 108 Commercial - Maple Hall	\$288.64
	003-000-575-50-47-02	Public Utility Services-GC 622 South 2nd St - GC	\$123.88
	003-000-575-50-47-05	Public Utility Svcs-Restrooms 613 South First St Restroom	\$207.74
	003-000-575-50-47-05	Public Utility Svcs-Restrooms 304 Morris St Restroom	\$164.29
	401-000-534-80-47-00	Public Utility Services PW Washpad - 12142 Chilberg	\$103.09
	401-000-534-80-47-00	Public Utility Services 604 Third St N - PW Office	\$118.76
	409-000-535-80-47-00	Public Utility Services WWTP Belt Filter Press	\$1,075.80
	409-000-535-80-47-00	Public Utility Services WWTP Hydrant	\$257.92
	409-000-535-80-47-00	Public Utility Services WWTP - 12154 Chilberg Road	\$153.71
	409-000-535-80-47-00	Public Utility Services Dunlap Street Pump	\$73.87
	<b>Total Invoice - TOLFeb2025WtrChgs</b>		<b>\$3,652.44</b>
<b>Total 27961</b>			<b>\$3,652.44</b>
<b>Total Town of La Conner</b>			<b>\$3,652.44</b>
<b>ULINE</b>			
	<b>27962</b>	<b>2025 - March - First Council Meeting</b>	
	<b>Invoice - 189605778</b>		
	<b>Laminator and Pouches, Brass Stencils, Posts &amp; Bases,Tarps and Fan</b>		
	005-000-542-64-48-04	Signage Repair & Maintenance	\$1,030.47
	401-000-534-80-31-00	Office & Operating Supplies	\$460.61
	403-000-553-30-41-00	Repair & Maintenance Flood	\$2,854.45
	<b>Total Invoice - 189605778</b>		<b>\$4,345.53</b>
	<b>Total 27962</b>		<b>\$4,345.53</b>
<b>Total ULINE</b>			<b>\$4,345.53</b>
<b>United Site Services</b>			
	<b>27963</b>	<b>2025 - March - First Council Meeting</b>	
	<b>Invoice - INV-5156005</b>		
	<b>Port a Potty - John Hammer Park</b>		
	002-000-576-80-41-00	Professional Services	\$201.75
	<b>Total Invoice - INV-5156005</b>		<b>\$201.75</b>
	<b>Invoice - INV-5156459</b>		
	<b>Port a Potty - 6th &amp; Morris</b>		
	002-000-576-80-41-00	Professional Services	\$215.44
	<b>Total Invoice - INV-5156459</b>		<b>\$215.44</b>

<b>Invoice - INV-5158422</b>				
	<b>Port a Potty - Waterfront Park</b>			
	002-000-576-80-41-00			
		Professional Services		
			\$213.25	
	<b>Total Invoice - INV-5158422</b>			
			\$213.25	
			\$630.44	
			\$630.44	
	<b>Total 27963</b>			
	<b>Total United Site Services</b>			
<b>US Bank-Payment Station Fees</b>				
	<b>2018319</b>			
		<b>2025 - March - First Council Meeting</b>		
		<b>Invoice - USBnkFeb2025PmtStationFees</b>		
		<b>Payment Stations Feb 2025 Fees</b>		
	002-000-576-80-41-00			
		Professional Services		
			\$37.88	
		Moorage/Launch Processing Fees		
	005-000-542-65-48-00			
		Repair & Maintenance		
			\$37.88	
		Parking Lot Processing Fees		
	<b>Total Invoice - USBnkFeb2025PmtStationFees</b>			
			\$75.76	
	<b>Total 2018319</b>			
	<b>Total US Bank-Payment Station Fees</b>			
			\$75.76	
			\$75.76	
<b>USA Bluebook</b>				
	<b>27964</b>			
		<b>2025 - March - First Council Meeting</b>		
		<b>Invoice - INV00624378</b>		
		<b>Phosphate Buffer W Magnesium</b>		
	409-000-535-80-31-02			
		Lab Supplies		
			\$169.72	
	<b>Total Invoice - INV00624378</b>			
			\$169.72	
	<b>Total 27964</b>			
	<b>Total USA Bluebook</b>			
			\$169.72	
			\$169.72	
<b>Utilities Underground Locate</b>				
	<b>27965</b>			
		<b>2025 - March - First Council Meeting</b>		
		<b>Invoice - 5020731</b>		
		<b>Underground Locates</b>		
	401-000-534-80-41-00			
		Professional Services		
			\$9.45	
		Notifications		
	<b>Total Invoice - 5020731</b>			
			\$9.45	
	<b>Total 27965</b>			
	<b>Total Utilities Underground Locate</b>			
			\$9.45	
			\$9.45	
<b>Ven Tek International</b>				
	<b>27966</b>			
		<b>2025 - March - First Council Meeting</b>		
		<b>Invoice - 148239</b>		
		<b>Payment Stations Service</b>		
	002-000-576-80-41-00			
		Professional Services		
			\$203.82	

	005-000-542-65-48-00	Description	Amount
	<b>Total Invoice - 148239</b>	Repair & Maintenance	\$203.81
<b>Total 27966</b>			\$407.63
<b>Total Ven Tek International</b>			\$407.63
			\$407.63

**Waste Management of Skagit**  
**27967**

**2025 - March - First Council Meeting**

<b>Invoice - 2703349-0043-7</b>			
<b>WWTP Garbage &amp; Recycle</b>			
409-000-535-80-47-00	Public Utility Services		\$790.58
WWTP			
<b>Total Invoice - 2703349-0043-7</b>			<b>\$790.58</b>
<b>Invoice - 2703518-0043-7</b>			
<b>Town Hall/Sheriff Garbage &amp; Recycle</b>			
001-000-518-30-47-00	Public Utility Services		\$582.90
Town Hall/Sheriff			
<b>Total Invoice - 2703518-0043-7</b>			<b>\$582.90</b>
<b>Invoice - 2704132-0043-6</b>			
<b>Public Works Garbage</b>			
005-000-543-50-48-04	Refuse Disposal		\$806.06
Public Works			
<b>Total Invoice - 2704132-0043-6</b>			<b>\$806.06</b>
<b>Invoice - 2704453-0043-6</b>			
<b>Fire Dept. Garbage</b>			
001-000-522-20-47-00	Public Utility Services		\$52.74
Fire Dept.			
<b>Total Invoice - 2704453-0043-6</b>			<b>\$52.74</b>
<b>Total 27967</b>			<b>\$2,232.28</b>
<b>Total Waste Management of Skagit</b>			<b>\$2,232.28</b>

**Wilbur Ellis Company**  
**27968**

**2025 - March - First Council Meeting**

<b>Invoice - WilburEllisMHDepRef2/19/25</b>			
<b>Wilbur Ellis Maple Hall Dep Ref 2/19/25</b>			
003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund		\$432.50
<b>Total Invoice - WilburEllisMHDepRef2/19/25</b>			<b>\$432.50</b>
<b>Total 27968</b>			<b>\$432.50</b>
<b>Total Wilbur Ellis Company</b>			<b>\$432.50</b>

Wilson Engineering

27969

2025 - March - First Council Meeting

Invoice - 19487

WWTP Upgrade Plans

409-000-594-37-60-00

Sewer Plant Upgrade Project

\$9,434.50

Total Invoice - 19487

\$9,434.50

Total 27969

\$9,434.50

Total Wilson Engineering

\$9,434.50

Grand Total

Vendor Count

47

\$95,825.14



# Town of La Conner

I, the undersigned, do hereby certify under penalty of perjury that the wages and benefits for the period **February 16, 2025** through **February 28, 2025** are a just, due and unpaid obligation against the Town of La Conner, and that I am authorized to certify to said claim.

  
\_\_\_\_\_  
Maria DeGoede, Finance Director

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that:

Payroll checks numbered 6056 through 6063	\$2,293.48	
Auto Payments:		
AWC Insurance	#2018313	\$11,474.56
Deferred Comp.	#2018314	\$3,029.14
Dept. of Retirement	#2018315	\$11,752.07
Teamsters Insurance	#2018316	\$7,412.40
Payroll Taxes	#2018317	\$10,282.55
Payroll Auto Deposit		\$28,728.73

are approved for a total payment of \$74,972.93 this 11<sup>th</sup> day of March, 2025.

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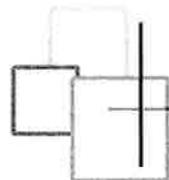
Councilmember – Finance Committee

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Councilmember – Finance Committee

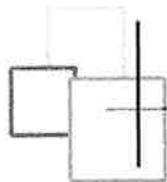
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Councilmember



# Register

Number	Name	Fiscal Description	Cleared	Amount
6056	Dept of Labor & Industry	2025 - March - First Council Meeting		\$767.03
6057	Employment Security	2025 - March - First Council Meeting		\$77.16
6058	Empower Annuity Ins. Co of America	2025 - March - First Council Meeting		\$275.00
6059	North Coast Credit Union	2025 - March - First Council Meeting		\$150.00
6060	Paid Family & Medical Leave	2025 - March - First Council Meeting		\$273.00
6061	Teamsters Local No. 231	2025 - March - First Council Meeting		\$145.50
6062	Wa Cares Fund	2025 - March - First Council Meeting		\$135.69
6063	Washington State Support Registry	2025 - March - First Council Meeting		\$470.10
2018313	AWC Employee Benefit Trust	2025 - March - First Council Meeting		\$11,474.56
2018314	Dept of Retirement - Def Comp	2025 - March - First Council Meeting		\$3,029.14
2018315	Dept of Retirement Systems	2025 - March - First Council Meeting		\$11,752.07
2018316	WA Teamsters Welfare Trust	2025 - March - First Council Meeting		\$7,412.40
2018317	Washington Federal	2025 - March - First Council Meeting		\$10,282.55
<u>Direct Deposit Run -</u> <u>3/3/2025</u>	Payroll Vendor	2025 - March - First Council Meeting		\$28,728.73
				<b>\$74,972.93</b>



## Register Activity

Name	Reference	Posting Registration	Posting Amount
Direct Deposit Run - 3/3/2025	Payroll Vendor	2025 - March - First Council Meeting	\$28,728.73
Avery, Adam W	ACH Pay - 7526	Posting Run - 3/3/2025 8:58:56 AM	\$273.34
Avery, Annie L	ACH Pay - 7538	Posting Run - 3/3/2025 8:58:56 AM	\$182.22
Banaszak, Sam E	ACH Pay - 7539	Posting Run - 3/3/2025 8:58:56 AM	\$182.22
Carlson, Ivan J	ACH Pay - 7521	Posting Run - 3/3/2025 8:58:56 AM	\$182.02
Chamberlain, MaryLee S	ACH Pay - 7537	Posting Run - 3/3/2025 8:58:56 AM	\$182.02
Dole, Richard L	ACH Pay - 7541	Posting Run - 3/3/2025 8:58:56 AM	\$47.02
Ells, Ajah G	ACH Pay - 7522	Posting Run - 3/3/2025 8:58:56 AM	\$2,138.19
Hanneman, Marna E	ACH Pay - 7534	Posting Run - 3/3/2025 8:58:56 AM	\$415.44
Herring, Jennifer M	ACH Pay - 7523	Posting Run - 3/3/2025 8:58:56 AM	\$2,006.61
Johnson, Brittany	ACH Pay - 7545	Posting Run - 3/3/2025 8:58:56 AM	\$614.84
Kerley-DeGoede, Maria A	ACH Pay - 7535	Posting Run - 3/3/2025 8:58:56 AM	\$2,609.15
Lease, Brian	ACH Pay - 7529	Posting Run - 3/3/2025 8:58:56 AM	\$3,085.70
Mesman, Benjamin	ACH Pay - 7525	Posting Run - 3/3/2025 8:58:56 AM	\$748.24
Mesman, Benjamin F	ACH Pay - 7527	Posting Run - 3/3/2025 8:58:56 AM	\$91.11
Palaniuk, Kevin R	ACH Pay - 7543	Posting Run - 3/3/2025 8:58:56 AM	\$2,374.98
Pena-Ayon, Manuel A	ACH Pay - 7532	Posting Run - 3/3/2025 8:58:56 AM	\$1,441.41
Reinstra, Aaron E.	ACH Pay - 7536	Posting Run - 3/3/2025 8:58:56 AM	\$91.11
Reinstra, Aaron M.	ACH Pay - 7540	Posting Run - 3/3/2025 8:58:56 AM	\$2,218.11
Sherman, Albert R	ACH Pay - 7531	Posting Run - 3/3/2025 8:58:56 AM	\$1,990.69
Smith, Christopher	ACH Pay - 7528	Posting Run - 3/3/2025 8:58:56 AM	\$2,634.19
Taylor, Anne M	ACH Pay - 7542	Posting Run - 3/3/2025 8:58:56 AM	\$182.02
Thomas, Scott G	ACH Pay - 7524	Posting Run - 3/3/2025 8:58:56 AM	\$2,927.48
Viola, Angela T	ACH Pay - 7530	Posting Run - 3/3/2025 8:58:56 AM	\$1,928.60
Wohleb, Mary M	ACH Pay - 7544	Posting Run - 3/3/2025 8:58:56 AM	\$182.02
			\$28,728.73

# Reports

- 1) Chamber Report**
- 2) Revenue/Expenditure Report**
- 3) Department Head Reports**
- 4) Mayor's Report**
- 5) Council Committee Reports**

## **Revenue/Expenditure Report**

**TOWN OF LA CONNER**  
**Treasurer's Report**  
**February 2025 - Year to Date**

<b>Fund</b>	<b>Fund Name:</b>	<b>Budget</b>	<b>Revenues to Date</b>	<b>% of Budget</b>	<b>Budget</b>	<b>Expenditures to Date</b>	<b>% of Budget</b>
001	General Fund	1,544,149	172,546	11%	1,786,633	296,354	17%
002	Park & Port	257,105	64,329	25%	313,457	52,461	17%
003	Facilities	191,995	117,925	61%	250,184	65,602	26%
004	Public Art	2,560	391	15%	2,600	964	37%
005	Streets	637,828	40,962	6%	702,098	48,389	7%
123	Hotel Motel	161,300	23,861	15%	215,180		0%
214	Fire Hall Bond	52,693	7,862	15%	39,125		0%
304	REET 1	45,900	7,361	16%	24,500		0%
305	REET 2	45,900	7,373	16%	500		0%
401	Water	1,427,314	176,954	12%	1,345,686	157,688	12%
403	Storm Drainage	400,313	53,392	13%	572,646	45,344	8%
409	Sewer	1,088,009	145,626	13%	1,267,344	155,482	12%
412	Sewer Compost	1,257,280	149,555	12%	1,219,132	120,551	10%
<b>TOTALS</b>		<b>7,112,346</b>	<b>968,139</b>	<b>14%</b>	<b>7,739,085</b>	<b>942,835</b>	<b>12%</b>

## Town of La Conner

### Sales Tax Receipts

Month	2021	2022	2023	2024	2025
January	52,155.18	41,561.10	43,390.62	42,874.71	44,087.60
February	48,035.77	56,546.93	63,103.16	47,549.13	50,199.92
March	33,430.43	42,937.78	40,187.49	33,929.53	
April	35,756.91	44,209.82	36,015.58	42,670.99	
May	58,286.79	69,865.79	48,072.92	46,949.42	
June	55,900.26	66,878.23	53,129.86	58,778.05	
July	52,061.10	53,917.06	55,178.70	73,967.99	
August	62,720.18	70,383.49	60,820.03	60,799.96	
September	60,971.61	60,899.83	63,276.38	68,591.27	
October	62,268.96	66,647.98	65,602.87	65,989.67	
November	60,911.19	57,164.48	57,728.51	58,132.76	
December	48,334.16	46,910.27	43,947.09	52,594.83	
<b>TOTAL</b>	<b>630,832.54</b>	<b>677,922.76</b>	<b>630,453.21</b>	<b>652,828.31</b>	<b>94,287.52</b>

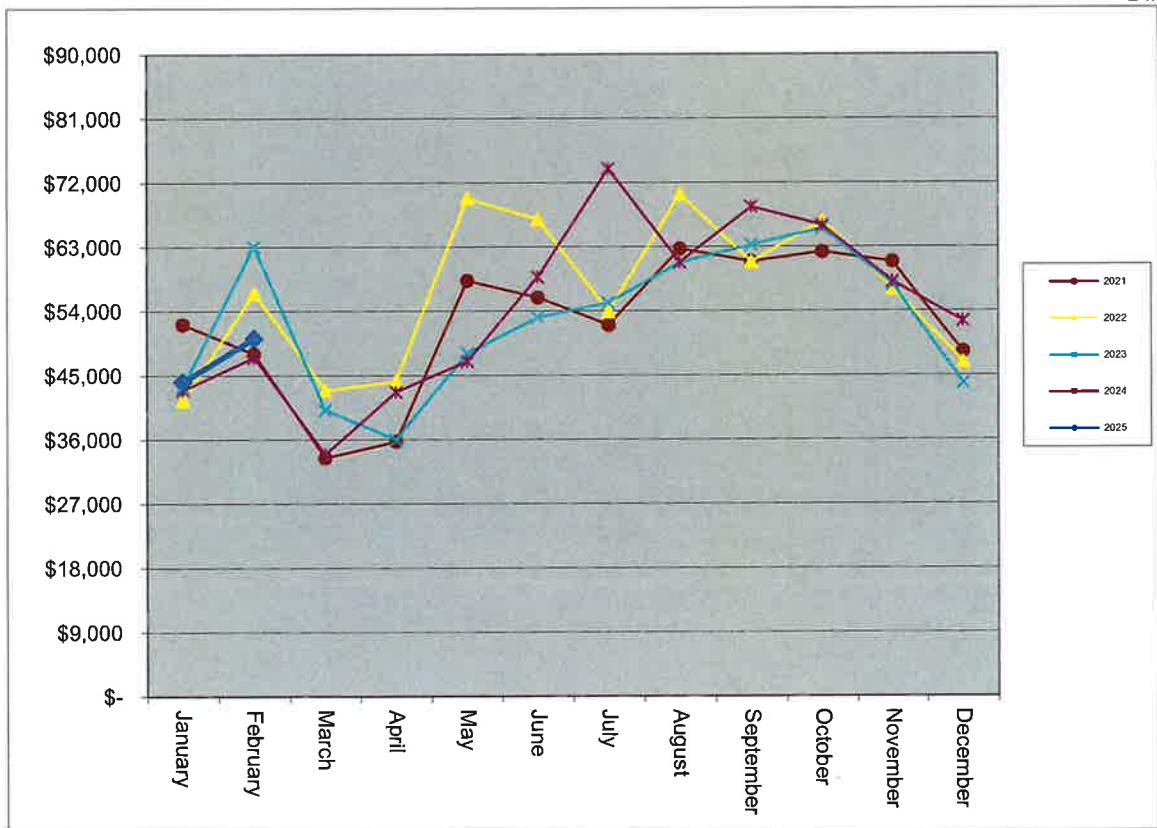
15.25%

Budgeted	328,202.00	492,303.00	609,181.00	609,181.00	618,293.00
Rec Year to Date	630,832.54	677,922.76	630,453.21	652,828.31	94,287.52
Annual Monthly Avg	52,569.38	56,493.56	52,537.77	54,402.36	7,857.29

Amount needed to meet budget:

524,005.48

Diff



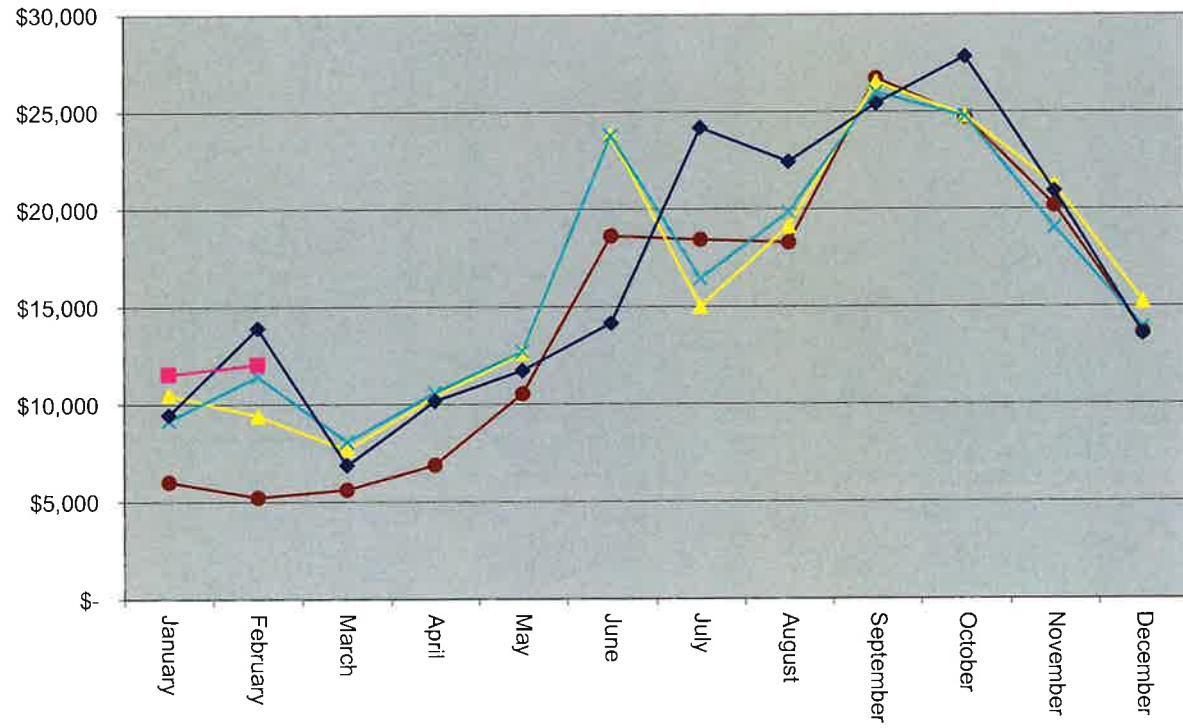
## **Town of La Conner**

### Annual Hotel/Motel Receipts

Month	2021	2022	2023	2024	2025
January	6,025.96	10,500.64	9,175.12	9,464.06	11,552.83
February	5,235.46	9,409.26	11,438.50	13,915.32	12,051.00
March	5,622.06	7,698.52	8,082.72	6,869.22	
April	6,895.04	10,399.52	10,591.94	10,164.74	
May	10,542.90	12,633.28	12,700.56	11,740.32	
June	18,643.56	23,829.20	23,784.50	14,159.23	
July	18,439.86	14,988.76	16,441.86	24,180.12	
August	18,295.26	19,136.57	19,848.46	22,440.16	
September	26,730.28	26,545.62	26,000.70	25,422.40	
October	24,731.96	24,802.90	24,761.98	27,827.62	
November	20,184.16	21,228.28	19,048.44	20,918.58	
December	13,653.56	15,232.24	13,909.48	13,574.70	
<b>TOTAL</b>	<b>175,000.06</b>	<b>196,404.79</b>	<b>195,784.26</b>	<b>200,676.47</b>	<b>23,603.83</b>

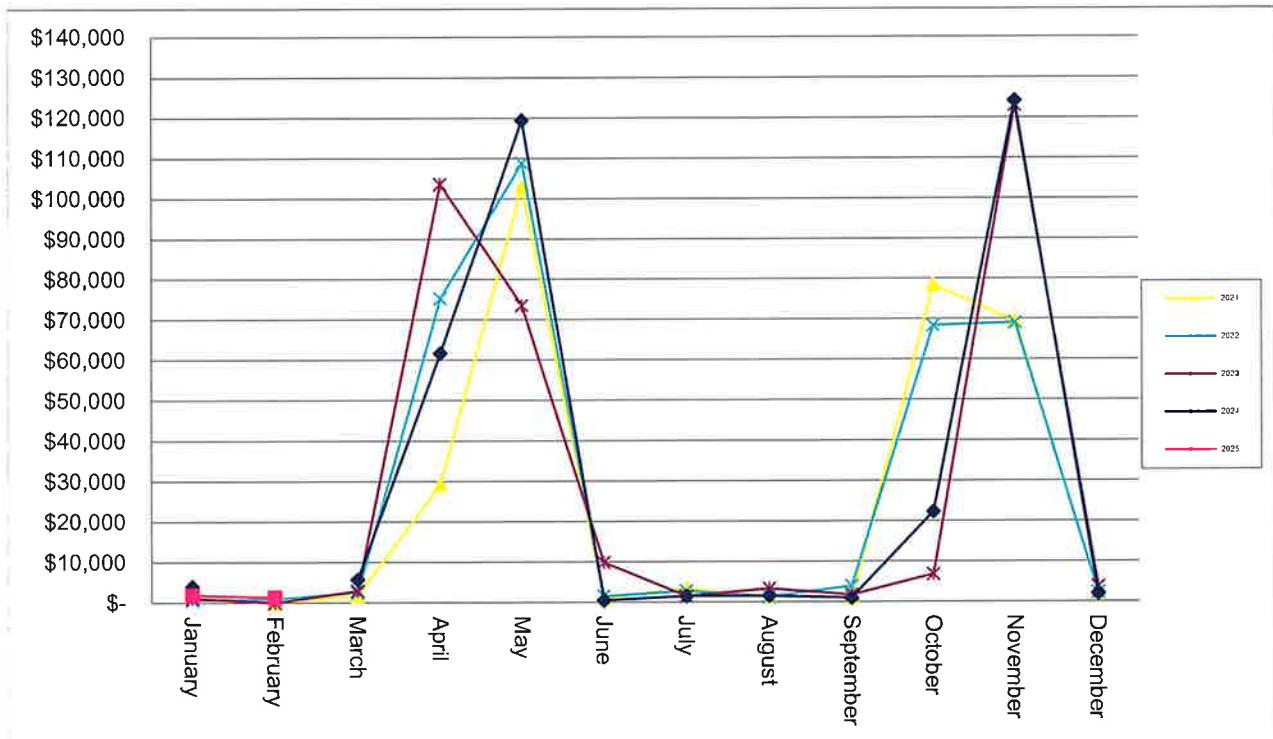
14.72%

Budgeted	88,200.00	88,200.00	133,040.00	133,040.00	160,400.00
Received Year to Date	175,000.06	196,404.79	195,784.26	200,676.47	23,603.83
Monthly Average	14,583.34	16,367.07	16,315.36	16,723.04	1,966.99
Amount needed to meet budget:					136,796.17



**Town of La Conner**  
**Annual Property Taxes**

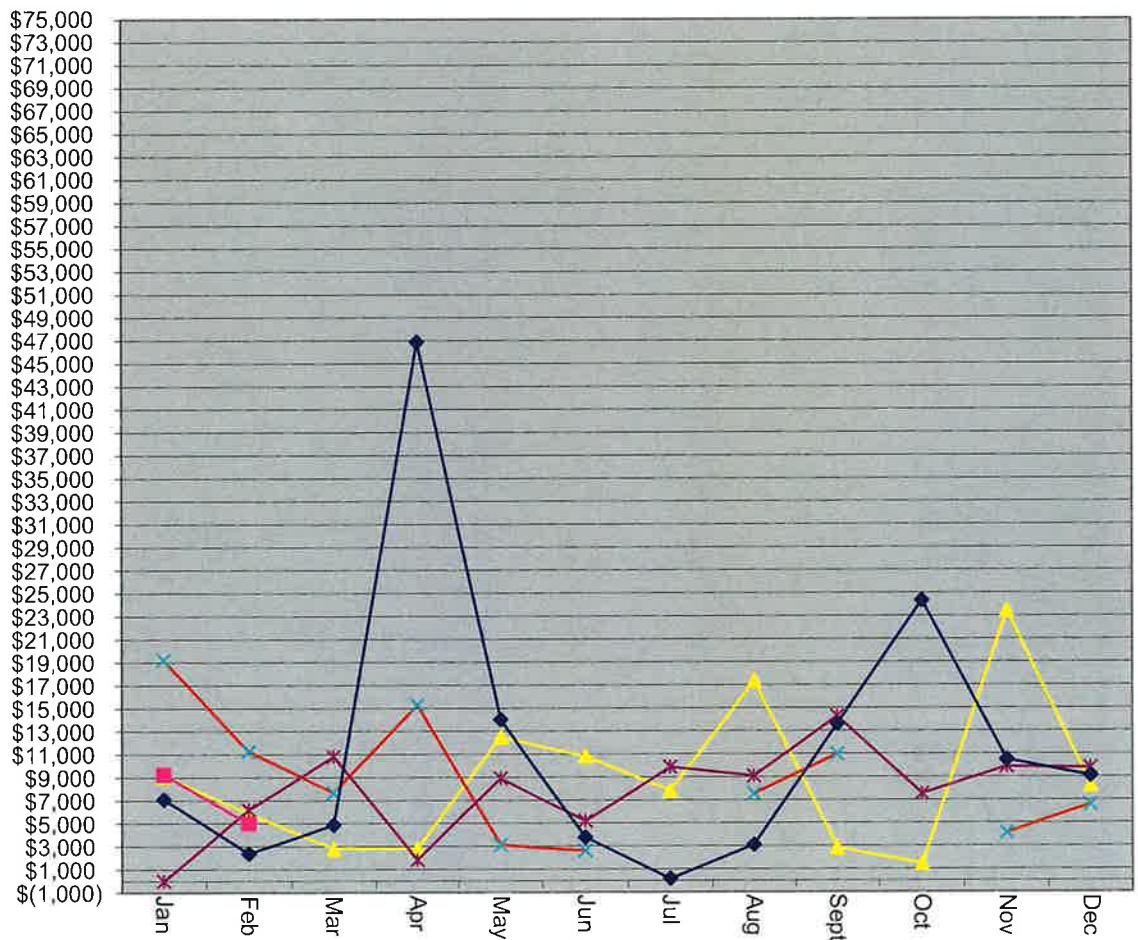
Month	2021	2022	2023	2024	2025	
January	1,735.37	679.87	1,020.21	4,001.34	1,900.21	
February	123.80	923.67	-		1,278.89	
March	1,731.98	2,479.49	2,889.62	5,655.39		
April	29,295.28	75,356.27	103,626.12	61,738.45		
May	102,991.26	108,828.88	73,546.50	119,446.31		
June	1,047.57	1,503.75	9,809.06	443.60		
July	3,275.00	2,725.34	1,412.30	1,422.72		
August	1,381.95	1,259.96	3,299.01	1,529.68		
September	1,100.00	3,887.71	1,714.39	945.91		
October	78,553.96	68,521.30	6,801.76	22,305.55		
November	69,666.72	69,178.91	123,150.38	124,237.44		
December	2,154.94	2,392.56	3,747.23	1,957.85		
<b>TOTAL</b>	<b>293,057.83</b>	<b>337,737.71</b>	<b>331,016.58</b>	<b>343,684.24</b>	<b>3,179.10</b>	<b>0.87%</b>
Budgeted	330,004.00	336,312.00	352,971	357,121	365,000	
Received Year to Date	293,057.83	337,737.71	331,016.58	343,684.24	3,179.10	
Monthly Avg	24,421.49	28,144.81	27,584.72	28,640.35	264.93	
	Amount needed to meet budget:					361,820.90



**Town of La Conner**  
**Annual REET**

Month	2021	2022	2023	2024	2025
Jan	9,078.30	19,230.75	-	7,092.50	9,250.00
Feb	5,860.80	11,263.69	6,179.19	2,376.00	5,000.00
Mar	2,796.75	7,672.50	10,820.70	4,874.50	
Apr	2,796.75	15,300.45	1,825.00	46,887.00	
May	12,508.65	3,118.50	8,910.00	14,030.90	
Jun	10,815.74	2,598.75	5,164.50	3,750.00	
Jul	7,825.50		9,874.25	176.50	
Aug	17,362.12	7,548.75	9,070.87	3,105.00	
Sept	2,821.50	10,976.62	14,275.00	13,600.00	
Oct	1,480.05		7,543.80	24,342.50	
Nov	23,472.90	4,149.50	9,875.00	10,500.00	
Dec	8,256.60	6,599.50	9,776.25	9,085.00	
<b>TOTAL</b>	<b>105,075.66</b>	<b>88,459.01</b>	<b>93,314.56</b>	<b>139,819.90</b>	<b>14,250.00</b>

Budgeted	36,000.00	36,000.00	72,000.00	72,000.00	72,000.00
Received Year to Date	<b>105,075.66</b>	<b>88,459.01</b>	<b>93,314.56</b>	<b>139,819.90</b>	<b>14,250.00</b>
Monthly Average	8,756.31	7,371.58	7,776.21	11,651.66	1,187.50
					19.79%
				<b>Amount needed to meet budget:</b>	<b>57,750.00</b>

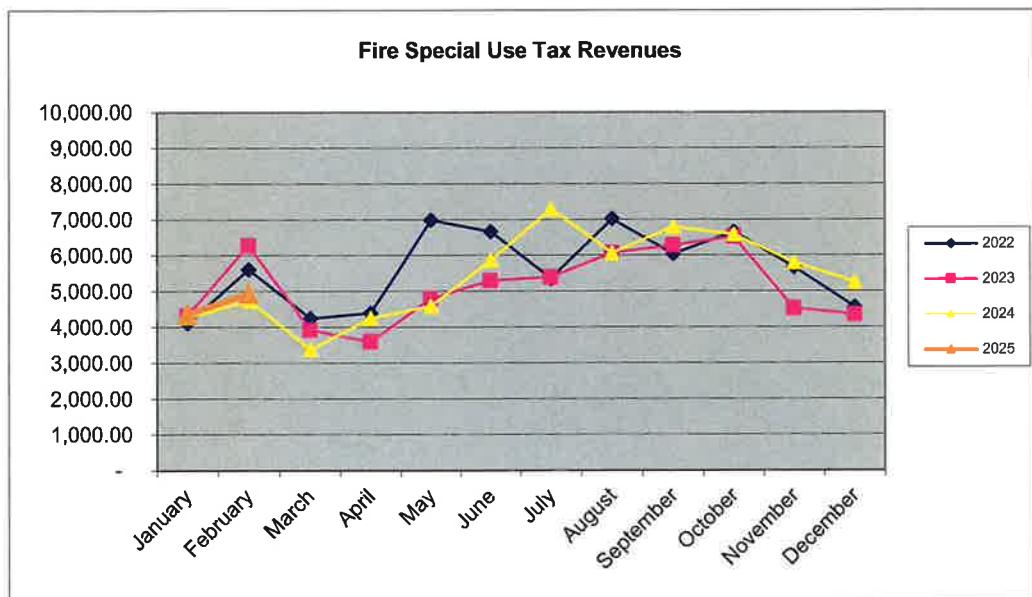


**Town of La Conner**  
**Special Use Fire Tax Revenue**

Month	2022	2023	2024	2025	
January	4,108.62	4,333.29	4,280.52	4,373.86	
February	5,609.50	6,278.74	4,738.97	4,946.19	
March	4,237.71	3,923.57	3,382.21		
April	4,396.10	3,593.96	4,254.77		
May	6,984.88	4,796.78	4,593.74		
June	6,661.47	5,297.25	5,869.99		
July	5,364.02	5,393.11	7,301.60		
August	7,019.56	6,063.58	6,070.44		
September	6,041.25	6,284.28	6,798.06		
October	6,659.05	6,524.47	6,589.21		
November	5,673.70	4,516.48	5,798.19		
December	4,555.14	4,344.70	5,252.88		
<b>TOTAL</b>	<b>67,311.00</b>	<b>61,350.21</b>	<b>64,930.58</b>	<b>9,320.05</b>	<b>17.92%</b>
Budgeted	45,501.00	50,000.00	50,000.00	52,000.00	
Received Year to Date	67,311.00	61,350.21	64,930.58	9,320.05	
Monthly Avg	5,609.25	5,112.52	5,410.88	776.67	

Amount needed to meet budget: **42,679.95**

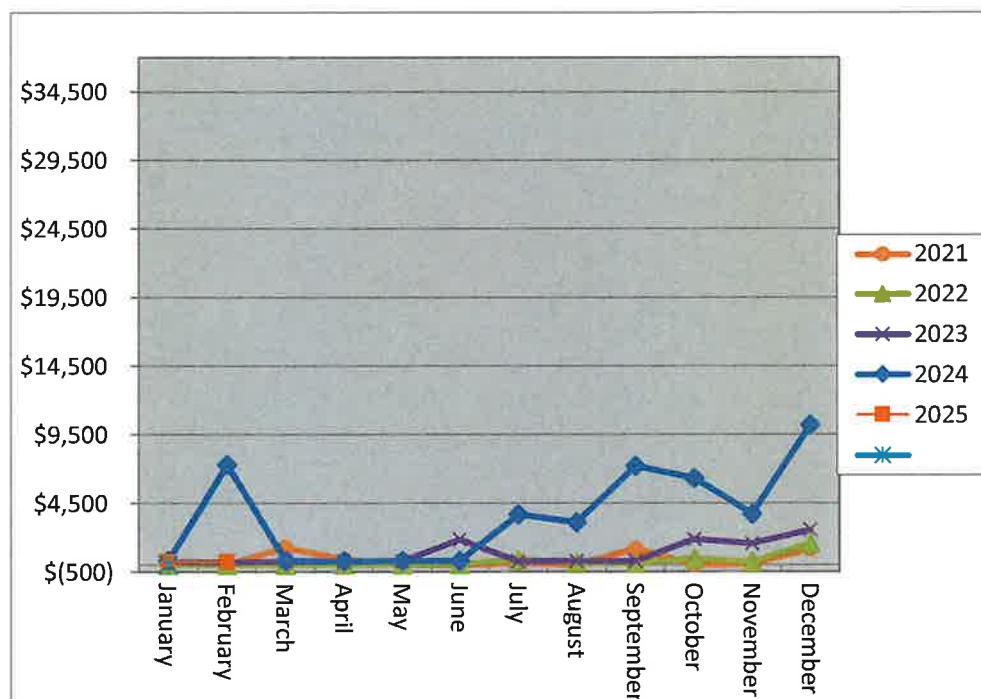
Diff



## Town of La Conner

### Investment Interest Receipts

Month	2021	2022	2023	2024	2025	
January	53.53	4.52	222.14	288.36	249.41	
February	6.04	4.86	211.19	7,298.06	224.96	
March	1,256.42	11.21	242.20	290.11		
April	396.24	19.48	243.73	281.56		
May	3.80	35.04	264.29	292.30		
June	3.62	48.70	1,847.72	284.46		
July	141.11	382.44	271.13	3,681.23		
August	3.92	112.03	277.67	3,094.00		
September	1,169.94	123.87	272.22	7,196.78		
October	4.66	446.26	1,881.45	6,307.42		
November	59.37	182.53	1,550.19	3,684.94		
December	1,157.59	1,549.18	2,546.09	10,188.19		
<b>TOTAL</b>	<b>4,256.24</b>	<b>2,920.12</b>	<b>9,830.02</b>	<b>42,887.41</b>	<b>474.37</b>	<b>1.57%</b>
Budgeted	4,465.00	4,581.00	5,079.00	7,645.00	30,169.00	
Received Year to Date	<b>4,256.24</b>	<b>2,920.12</b>	<b>9,830.02</b>	<b>42,887.41</b>	<b>474.37</b>	
Monthly Average	354.69	243.34	819.17	3,573.95	39.53	
Amount needed to meet budget:						<b>29,694.63</b>



## **Department Head Reports**

# Public Works

## Department Head Report

### February – 2025

#### Water:

- 2025 Water System Comprehensive Plan Update; SEPA review completed. The WSP is in final edits, preparing for distribution to State, County, Swinomish Tribe and other districts for review.
- Asset Management; Public Works is fully operational with the system and will be making adjustments throughout the year. Seasonal employee Ben Mesman, is a major asset with data entry, research implementing the software.
- Water meter reading system; currently preparing a plan to upgrade to cellular that has many positive efficiencies and accounting accuracy.
- Water tower inspection is scheduled for March 13th, this takes place every three years.

#### Drainage:

- Any concerns of tidal flooding are slim to none in the forecast. Public Works will start disassembling the sandbags and eco-blocks and stow/stage for October reassemble.
- 6<sup>th</sup> St storm pump control panel replacement. I will be recommending Quality Controls Corporation to build and install the new control panel for \$109,767.43
- Ongoing wet weather drainage maintenance.

#### Streets:

- Washington Ave parking improvements by the post office is tentatively scheduled for May- June.
- Tulip Parade planning for no vehicles on First street.
- Ongoing gravel and asphalt pothole repairs.
- TIB grant; Washington and Road St. pedestrian improvement project, 13 bids received, High was \$396,760 and low at \$211,840. Engineers estimate was \$290,000

#### Park and Port:

- Grounds maintenance services with Simply Yards will start March 3<sup>rd</sup> and end Sept 30th.
- Tide Gauge; this has been a critical tool this high tide season for public works to monitor to help predict high tide events onsite and remotely.

#### Facilities:

- Maple Hall floor water damage, scheduled replacement starting March 10<sup>th</sup> – March 25th.
- Replaced the flag pole at town hall.

#### Other:

- Zippy Fiber project.
- Scheduling 2025 Public Works projects.
- Projects; Caledonia Habitat project, 824 S 4<sup>th</sup>, 205 N 5<sup>th</sup>, 516 Maple, 102 N 1<sup>st</sup> St, 613 Whatcom BP, La Conner Maritime utility extension DE. 733 Maple ADU, 212 State St, SP, 213 Calhoun remodel, 931 Maple Improvements, 306 Center project, BYK Snapdragon 511, 514,519 BP's.

Brian Lease,

Public Works Director, Town of La Conner



# TOWN OF LA CONNER

## Monthly Planner's Report

February 2025

### NEW APPLICATIONS ACCEPTED:

#### Land Use

- LU25-09STV, 9XX Park Street, street vacation application

#### Building Permit

- BP25-09ROW, 937 S. 3<sup>rd</sup> Street, retire gas service

Page | 1

#### Planning Commission:

The Planning Commission met on February 4 and February 18. On February 4, the Planning Commission held a public hearing on LU25-04HDR, reviewed three additional Comprehensive Plan Elements, and reviewed youth advisor applications. On January 21, the Planning Commission reviewed and approved the Introduction, the La Conner Profile, and the Capital Facilities Elements of the Comprehensive Plan. In addition, they reviewed draft text of the Subarea Plan.

#### Hearing Examiner:

There was no business before the Hearing Examiner during the month of January.

#### Comprehensive Plan Update:

This month, staff developed a final draft document of the Subarea Plan, and finalized the Introduction, La Conner Profile, and the Capital Facilities Elements. Staff completed grant related Comprehensive Plan work and begin to draft the Climate Element. In addition, staff supervised interns from Western Washington University as they started development of an ADA inventory for the Transportation Element and an updated Critical Areas Ordinance.

#### General Planning Activities:

- Staff are continuing to review the Public Participation Program currently in place and are testing new methods of public engagement, such as Community Mingles and Public Workshops.
- Staff are continuing to engage in chapter-by-chapter review and rewrite of the Comprehensive Plan elements.
- Staff are developing internal processes to ensure consistency between departments.
- Staff are continuing to engage in collaboration with La Conner's neighbors, including the Swinomish Tribe, the Port of Skagit, and the La Conner School District.
- Staff are reviewing the current files for record retention requirements.
- Staff are continuing to update property files.
- Continuing review of development and permit applications.
- Continuing response to public inquiries regarding land use.
- Continuing issuance of permits.
- Long term planning priorities:
  - Neighborhood plan for Commercial Transitional Zone.
  - 2023-2025 Comprehensive Plan Update
  - Public Participation and Communication



## La Conner Wastewater Plant

Board of Commissioners

Monthly Report of District Management & Operation

Month: February 2025

### WWTP:

Met all N.P.D.E.S permit requirements

### System Maintenance:

2/10/25, 2/24/25, – Cleaned U.V lights

2/3/25, 2/13/25 2/24/25 – Greased rotor block bearing on basin #2

2/26/25 - Greased belt press bearing

2/3/25 - Greased worm drive and oiled chain on clarifier #1 and #2

2/17/25 - Inspected effluent flow meter and flume

2/24/25 – fixed rotor cage on basin #2

2/24/25 – Ackerman came to look at Influent flow meter

2/28/25 – Ackerman fixed GFI on tribal flow meter vault pump

### Call outs/Emergencies

2/21/25 – Had power outage, all VFD's checked, and lift station checked and reset alarms.

2/22/25 Had power outage, all VFD's and lift station were checked

2/22/25 Had a second power outage, all VFD's and lift station.

### Wastewater Plant Monitoring Report Summary:

	Current Influent	Last Month Influent	% Diff
Avg. Daily Flow	299,000		
Total Flow	8,370,000	9,040,000	7%
Max Daily Flow	409,000		

### Locates: 7

### Communications:

None

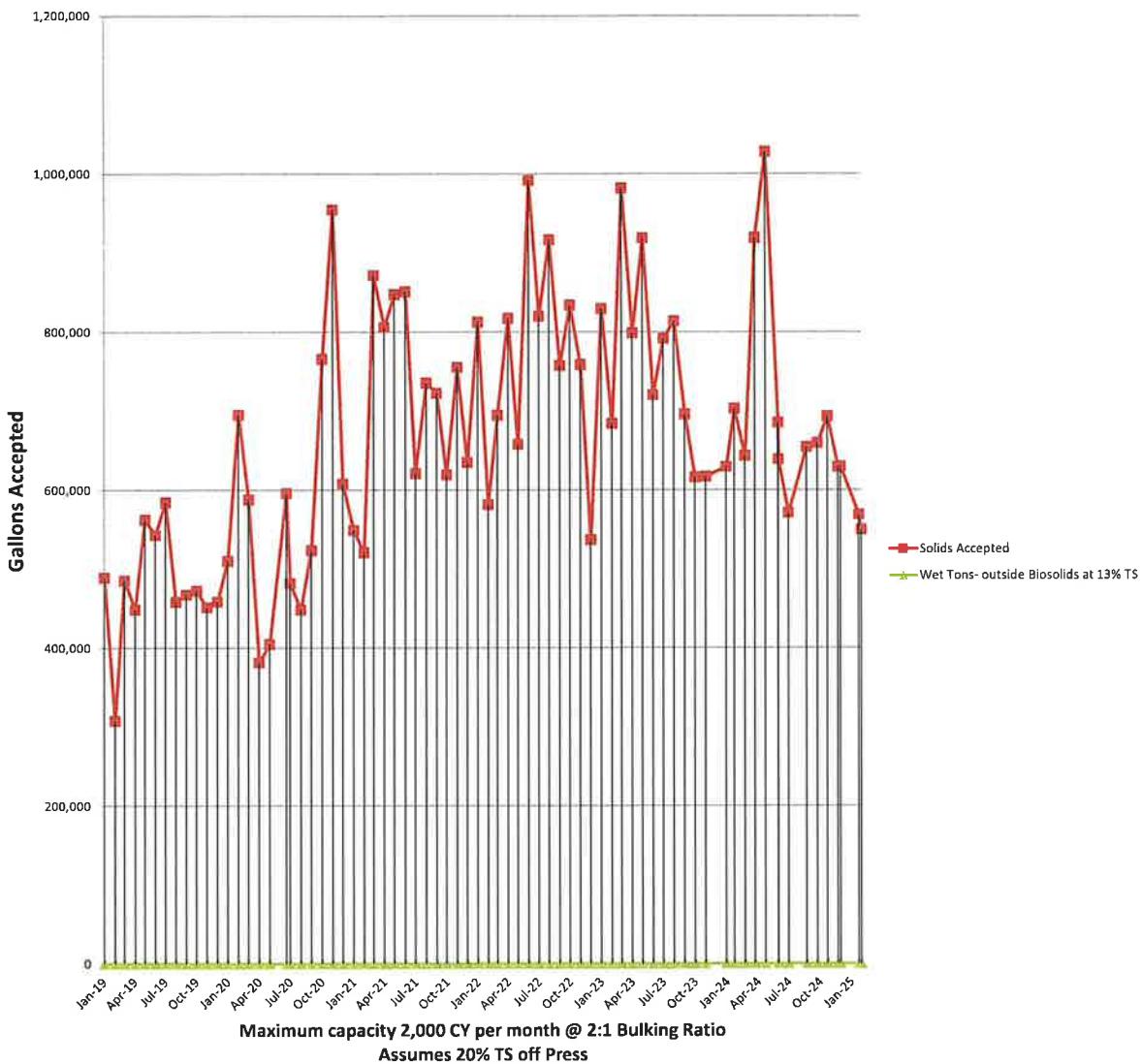
### Significant Expenditures:

Bought tires for the 244 Loader

**Ongoing Problems:**

- 1) **Waiting for Granich Engineered Products to get back to us on a warranty issue for the rotating assembly that was installed brand new and has water in the oil already.**

### LaConner Wastewater Treatment Plant Monthly Data 2019- Present



LaConner Wastewater Treatment Plant

## Monthly Data 2024

## Increase

## Decrease

# Fire Chief / Code Enforcement Report

## Feb-25

**Alarms:**      **14 Emergency Calls**      **Ave # Responders:**      **4**

200-Med	11	400-Haz	1
100-fire	1	900-Spec	1

**Calendar:**      5-Feb Bussiness  
12-Feb Knots/Drags  
19-Feb Radio/ Size up  
22-Feb Boaters Card/ into to FD Boat  
26-Feb Tablet/ Vitals/ Backboard

**Events:**      Chowder Feed-Fire Hall  
Pre-School Kids Walk Through

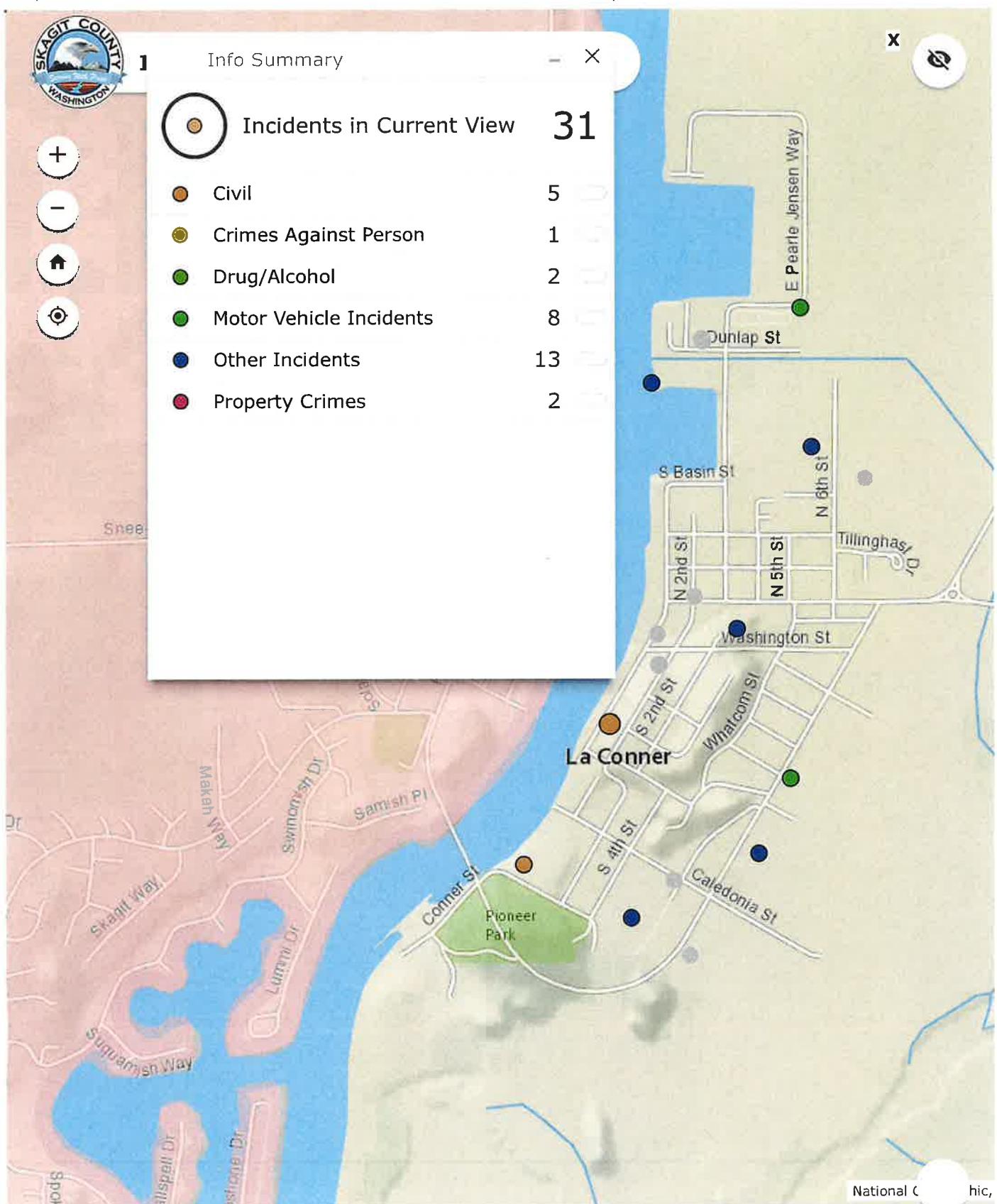
**Enforcement Notes:**      Loose Anamial  
Construction Issues

Aaron Reinstra  
Fire Chief/Code enforcement  
Town of La Conner

## Sherrif's Report

Time/Date	Case Number	NatureDesc
1/31/2025, 8:58 PM	25-01205	Alarm
2/3/2025, 6:04 PM	25-01303	Traffic Enforcement
2/4/2025, 11:14 AM	25-01334	Vehicle Accident
2/5/2025, 8:20 AM	25-01368	Burglary
2/7/2025, 7:42 PM	25-01478	Citizen Assist
2/8/2025, 10:45 AM	25-01491	Traffic Hazard
2/11/2025, 1:52 AM	25-01590	Suspicious Circumstances
2/11/2025, 3:56 AM	25-01593	Agency Assistance
2/11/2025, 2:01 PM	25-01611	Alarm
2/11/2025, 2:04 PM	25-01616	Controlled Substance Problem
2/11/2025, 3:45 PM	25-01617	Traffic Enforcement
2/12/2025, 2:41 AM	25-01633	Malicious Mischief
2/12/2025, 9:39 AM	25-01639	Lost Property
2/12/2025, 1:34 PM	25-01648	Alarm
2/13/2025, 8:30 AM	25-01673	Found Property
2/13/2025, 12:48 PM	25-01692	Lost Property
2/13/2025, 8:49 PM	25-01718	Animal Problem
2/16/2025, 11:56 AM	25-01817	Welfare Check
2/16/2025, 2:50 PM	25-01822	Lost Property
2/16/2025, 6:24 PM	25-01833	Alcohol Problem
2/18/2025, 9:52 AM	25-01883	Alarm
2/18/2025, 5:57 PM	25-01917	Suspicious Circumstances
2/20/2025, 4:42 PM	25-02013	Boating Incident Or Problem
2/21/2025, 3:50 PM	25-02057	Harassment Of Person
2/23/2025, 10:57 PM	25-02155	Traffic Enforcement
2/24/2025, 11:42 AM	25-02180	Suspicious Circumstances
2/24/2025, 2:02 PM	25-02188	Vehicle Accident
2/24/2025, 3:36 PM	25-02189	Alarm
2/24/2025, 6:36 PM	25-02199	Disorderly Conduct
2/27/2025, 3:36 PM	25-02322	Vehicle Accident
3/1/2025, 12:23 AM	25-02390	Welfare Check

Hours are not available due to website error



-122.487 48.396 Degrees

1000ft

# **Unfinished Business**

- 1) Resolution – Appreciation Of Tom Robbins**
- 2) Agreement – 6<sup>th</sup> Street Pump Control Panel Replacement (Quality Control Corp.)**
- 3) Tribal 2025 Estimated Consumption Billing Recommendation – Sent separately**

**Resolution  
Appreciation of Tom Robbins**

# **Town of La Conner**



**RESOLUTION NO. \_\_\_\_\_**

## **A RESOLUTION HONORING TOM ROBBINS, "THE MOST DANGEROUS WRITER IN THE WORLD TODAY"**

**WHEREAS**, the Town of La Conner, and the literary world, lost a legendary author on February 9<sup>th</sup> with the death of Tom Robbins, and

**WHEREAS**, Tom Robbins' writing balances humor with philosophy, with doses of spiritualism and astute insight, for which he was described as the "the most dangerous writer in the world today" by Italy's Corriere della Sera, and

**WHEREAS**, Tom Robbins came to Seattle in 1962, and worked for the *Seattle Times*, where he earned a reputation as the "Hells Angel of Art Criticism." He later moved to La Conner in 1970, and

**WHEREAS**, While living in La Conner, Tom Robbins wrote 12 books, including eight novels, a story collection, a novella and a memoir, and

**WHEREAS**, On Sept. 2, 2023, the Town crowned Tom Robbins "king for a day" in order to pay homage to a beloved resident whose writing had impacted so many; and

**WHEREAS**, the Town Council desires to recognize the literary contributions of Tom Robbins;

**NOW THEREFORE BE IT RESOLVED**, the Town Council of the Town of La Conner recognizes the significant contributions to the literary community and a world-wide base of fans made by Tom Robbins.

**BE IT FURTHER RESOLVED**, the Town Council on behalf of the Town of La Conner extends its sincerest condolences to Alexa Robbins, Tom Robbins spouse and partner of over three decades.



Tom Robbins talks about art in 2016. (Photo courtesy of Christian Martin)

Approved by vote of the La Conner Town Council this \_\_\_\_\_ day of February, 2025.

By \_\_\_\_\_  
Mayor Marna Hanneman

Attest:

\_\_\_\_\_  
Maria DeGoede, Town Clerk

**Agreement  
6<sup>th</sup> Street Pump Control Panel  
Replacement (Quality Control Corp)**

## TOWN OF LA CONNER

### **SMALL WORKS CONTRACT**

THIS AGREEMENT is made this 11 day of **March 2025**, by and between **TOWN OF LA CONNER**, a municipal corporation (hereinafter referred to as the "Town"), and **QUALITY CONTROL CORPORATION**, (hereinafter referred to as the "Contractor").

In consideration of the terms and conditions contained herein and attached and made a part of this Agreement, the parties herein covenant and agree as follows:

**1. Project.** The Contractor shall do all work and furnish all tools, materials and equipment for the Town's public works project known as the **Control Panel Replacement, 6<sup>th</sup> Street Pump Station** (hereinafter referred to as the "Project") In accordance with **Exhibit A** and associated documents, which are by this reference incorporated herein and made a part hereof, and shall perform any alterations in or additions to the Project provided under this contract and every part thereof.

**2. Project Cost.** The amount of the Project Contract is **one hundred thousand nine hundred eighty-two dollars and 00 cents (\$100,982.00)** plus Washington State sales tax of **eight thousand seven hundred eighty-five dollars and forty-three cents (\$8,785.43)** for a total Project Cost of **one hundred nine thousand seven hundred sixty-seven dollars and forty-three cents (\$109,767.43)**. The total Project Cost includes all costs associated with the Project work, including, but not limited to, labor, materials, overhead, administrative, and permit and regulatory costs, unless otherwise agreed in writing.

**3. Town Agreement.** The Town employs Contractor to provide the materials and to complete the Project work described above according to the attached documents and the terms and conditions herein contained and contracts to pay the total Project Cost for such work, at the time and in the manner and upon the conditions provided for in this Agreement.

**4. Contractor Agreement.** The Contractor agrees to complete the Project work for the total Project Cost according to the terms and condition of this Agreement. The Contractor hereby also agrees to perform all work and provide all materials in conformance with the Town's Standard Specifications.

**5. Completion Deadline/Liquidated Damages.** The Project commenced no later than 10 days from the date of the Notice to Proceed and must be finished **120 working days, (availability delay of some components/parts may pause the working days approved by the town)**; if the Project is not completed within such time period, then, because of the difficulty in computing the actual damages to the Town arising from any delay in completing this Agreement, the parties determine in advance and agree that the Contractor will pay the Town the amount of one hundred (\$100) per calendar day that the work remains uncompleted after expiration of the specified time for completion as liquidated damages. The parties agree that such amount represents a reasonable forecast of the actual damages that the Town will suffer by failure of the Contractor to complete the work within the agreed time. The execution of this Agreement

constitutes acknowledgment by the Contractor that the Contractor has ascertained and agrees that the Town will actually suffer damages in the amount herein fixed.

**6. Contractor Responsibilities.** The Contractor shall provide and bear the expense of all equipment, work and labor that may be required for the transfer of materials and for constructing and completing the work provided for in this Agreement, unless otherwise provided in the documents prepared for the Project, and shall guarantee said materials and work for a period of one year after completion of this contract. The Contractor shall be responsible for performing the work in accordance with applicable laws and regulations.

**7. Equitable Adjustments.** Should Contractor feel an equitable adjustment to the Project Cost is warranted either by written change order or an oral order from the Town, Contractor shall file a written notice of that fact with the Town within twenty-four hours of the written or oral order. No later than five days thereafter, Contractor shall file a written claim with the Town stating the amount claimed supported by appropriate documentation. No claim for equitable adjustment shall be allowed if submitted after the Project has been given final acceptance by the Town.

**8. Payment Terms.** Once all work under this Contract has been completed, the Town shall process a pay estimate for payment to the Contractor for all work and services satisfactorily completed, including applicable sales taxes. The Contractor shall submit a detailed application for payment to the Town immediately following completion of the work. Final payment to the Contractor shall be made only after all appropriate releases are submitted.

**9. Attorney's Fees.** Should either the Town or the Contractor commence any legal action relating to the provisions of this Agreement, the prevailing party shall be awarded judgment for all costs of litigation, including, but not limited to, costs, expert witnesses, and reasonable attorney's fees, including all such costs and fees incurred on appeal.

**10. Indemnification.** The Contractor shall defend, indemnify, and save the Town and its officers and employees harmless from any and all claim and risk and all losses, damages, demands, sites, judgments, and attorneys' fees or other expenses of any kind on account of injury to or death of any and all persons, or on account of all property damage of any kind, or loss of use resulting therefrom, to any party arising out of, or in any manner connected with the work performed under this Agreement, or caused in whole or in part by reason of the presence of the Contractor, the subcontractors, or their property, employees, or agents, upon or in proximity to the property of the Town during performance of the work or at any time before final acceptance, except only for those losses resulting from and to the extent of the negligence or concurrent negligence of the Town with regard to activities within the Contractor's scope of work. The indemnification provided herein constitutes Contractor's waiver of immunity under industrial insurance, Title 51 RCW, solely for the purposes of this indemnification. The parties have mutually negotiated this waiver.

**11. Performance/Payment/Maintenance Bonds.** The Contractor shall furnish performance and payment bonds for the faithful performance and payment of all its obligations under this Agreement. Each bond shall be in penal sums at least equal to the Contract price unless

otherwise stated, in such form, and with such corporate sureties as the repair and replacement of defective equipment, materials, and workmanship, and payment of damages sustained by the Town on account of such defects, discovered within one (1) year after final acceptance by the Town.

**12. Insurance.** The Contractor shall obtain and keep in force during the term of the Agreement, insurance in the following amounts:

	General	Automobile	Excess Liability
Occurrence	\$1,000,000	\$1,000,000	\$1,000,000
Aggregate	\$2,000,000	\$2,000,000	\$2,000,000

The Town and the Town's Engineer shall be specifically named as an insured in such policy or policies. A Certificate of Insurance, questionnaire, and endorsement, as required by the Town, shall be executed and delivered to the Town at the time of execution of this Agreement.

**13. Prevailing Wages.** The Contractor shall pay prevailing wages as required and shall comply with RCW 39.12 and RCW 49.28. The Contractor shall be responsible for reviewing and complying with the wage rate schedule found at [www.lni.wa.gov/TradesLicensing/PrevWage/WageRates/default.asp](http://www.lni.wa.gov/TradesLicensing/PrevWage/WageRates/default.asp) prior to submittal of bid based on these specifications.

- a. The effective date of the prevailing wage rates shall be March 11<sup>th</sup>, 2025.
- b. The County in which the project is located is Skagit.
- c. A hard copy will be mailed upon request for the non-refundable copying and mailing charges of \$20.00.

Notice of intent to pay prevailing wages and prevailing wage rates for the project must be posted for the benefit of workers. At the conclusion of the project, the Contractor and its subcontractors shall submit Affidavits of Wages Paid to the Department of Labor and Industries for certification by the director. Final payment will be made in accordance with the requirements of RCW 39.12.

**14. Trench Safety Systems.** All trenches shall be provided with adequate safety systems as required by RCW 49.17 and WAC 296-155-650 and 655. Contractor is responsible for providing the competent person and registered professional engineer required by WAC 296-155-650 and 655.

**15. Resident Labor.** The provisions of RCW 39.16 relating to the employment of residents of the State of Washington are incorporated by reference herein. Contractor is notified that a violation of that statute is a criminal offense (a misdemeanor) and further will result in the imposition of a civil penalty as prescribed by RCW 39.16.030.

**16. Environmental Regulation.** Contractor is expected to comply with all environmental statutes and regulations, including but not limited to: 42 USC 4321 et seq.; Executive Order 11514; 33 USC 1251 et seq.; and RCW's 43.21; 70.74; 70.94; 90.48; 90.58; and WAC 197.11.

**17. Special Provisions.**

- A. Construction measures shall be per the applicable portions of the Town of La Conner Infrastructure Improvements Project Manual which is, by this reference, incorporated herein and made a part hereof.
- B. All construction will be in compliance with the applicable permit(s):

**18. Retainage.** Unless otherwise provided by law, the Owner shall retain from the moneys earned by the Contractor on estimates during the progress of the improvement or work, a sum equal to five (5) percent of such estimates, said sum to be retained by the Owner as a trust fund for the protection and payment of any person or persons, material man who shall perform any labor upon the Contract or the doing of the work, and all persons who shall supply such person or persons or subcontractors with provisions and supplies for the carrying on of the work, and any state taxes which may be due from the Contractor.

**19. Measurement and Payment.**

**Bid Item 1. Control Panel Replacement 6<sup>th</sup> Street Pump Station**

The lump sum bid item for the control panel shall constitute full compensation for all labor, materials and equipment required to perform the work. Including;

- Mobilization,
- Build and supply a fully working control panel.
- Remove existing panel and install new panel, coordinate with public works pick up the existing panel when removed.
- Also including, but not limited to, maintaining and/or replacing all public or private utilities, furnishings or finishes which may in any way be damaged by operations of the Contractor.
- All labor, materials and equipment required to install all electrical controls.
- Setup and removal of any temporary measures utilized by the Contractor to perform the work.
- All labor, materials and equipment required, whether depicted or not, to provide a complete, operational control panel.

Measurement: If partial payments are made, they shall be based on percent (%) complete as determined by the Owner. Only those materials that have been successfully incorporated into the work shall factor into the % complete.

**20. Proposal**

See Exhibit "A" Quote Q4537B

**21. Agreement Signatures**

**TOWN OF LA CONNER**

By \_\_\_\_\_

(Print or type name)

It's \_\_\_\_\_  
(Title)

Address:  
\_\_\_\_\_  
\_\_\_\_\_

Telephone:  
\_\_\_\_\_

**CONTRACTOR**

By \_\_\_\_\_

(Print or type name)

It's Vice President  
(Title)

5015 208th St SW, Suite 1B  
Lynnwood, WA 98036  
425-778-8280

Corporation  
 Partnership  
 Joint Venture  
 Sole Proprietorship

Phone: 425-778-8280

Email DavidC@duality-controls.com

Federal Taxpayer ID Number: 91-2087879

Contractors License Number: OLCC QULL972DS

UBI Number: 602-094-803

EXHIBIT "A"



5015 208<sup>th</sup> St. SW, Suite 1-B  
Phone (425) 778-8280

Lynnwood, Washington 98036  
[www.qualitycontrolscorp.com](http://www.qualitycontrolscorp.com)

## Quotation

March 3, 2025

Quote Number: Q4537B

To: Town of La Conner  
Attn: Brian Lease, Public Works Director

Project: Morris Street Pump Station Control Panel Replacement

Reference: As-Built Drawing Set  
E-mail Correspondence

Terms: Net 30  
FOB: Lynnwood, WA  
Freight: Prepaid and allowed

This quote is valid for 60 days.

QCC is pleased to provide quotation for the above referenced project. Quality Controls Corp. (QCC) provides services, materials, and installation, complete.

Please call me with any technical questions or if you have any questions concerning the pricing on this quotation.

Sincerely,

A handwritten signature in black ink, appearing to read 'Nathan DeBoldt'.

Nathan DeBoldt, P.E.

5015 – 208<sup>th</sup> Street S.W. Suite 1B      Lynnwood, Washington 98036  
Phone: 425.778.8280      Fax: 425.778.4541  
Email: [NathanD@Quality-Controls.com](mailto:NathanD@Quality-Controls.com)

## Clarifications and Exclusions

1. QCC specifically excludes the following control equipment and associated services:
  - Antenna masts and mounting services
  - Any material or services not in our quoted sections.
2. No equipment specifications were provided for this project. QCC has furnished the control equipment the Caledonia Stormwater Pump Station (QCC Project #P1937): This proposal includes material that is based on our previous experience with the owner, engineer of record, and at similar facilities.
3. QCC provides the following unless specifically excluded on our bill of material:
  - Equipment shipped FOB factory with freight allowed, tailgate, destination.
  - Field wiring diagrams showing interconnection of field instruments and instrumentation panels.
  - Instruction manuals as required.
  - All necessary field start-up and calibration of the equipment we supply.
4. QCC does **NOT** provide the following unless specifically included in our bill of material:
  - Pipe, tubing, valves or fittings between the instrument and the process.
  - Mounting brackets, stanchions, supports or mounting pads not an integral part of the instrument.
  - Any material or services not in our quoted sections.

## Pricing

Item #1 – Pump Control Panel:	\$ 84,800.00
Item #2 – Field Instrumentation:	\$ 3,050.00
Item #3 – Electrical Installation:	\$ 9,832.00
Item #4 – Payment & Performance Bond:	\$ 3,300.00

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Subtotal:	\$ 100,982.00
Sales Tax (8.7%):	\$ 8,785.43

Total Price for the Scope of Work Detailed Below:	\$ 109,767.43
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## Scope of Work

1. QCC supplies the following control equipment:
  - PCP Power and Control Panel Including the Following at a Minimum
    - NEMA 4X SS Enclosure, estimated size 72”H x 36”W x 30”D
    - Manual Transfer Switch.
    - Allen-Bradley SMC-Flex 480VAC, 30HP Soft Starters.
    - Bypass Contactors.
    - Panel light, LED door switch activated.
    - Contega SM702C duplex pump controller.
    - Antx RemotelQ Alarm System.
    - Power distribution breakers and circuits as required to power all existing internal and external loads.
    - Control Relays as required to interface all control signals.
  - QTY (1) Submersible Level Transmitter
  - QTY (2) Float Level Switches

All control panels supplied by QCC will be UL listed and contain all required components and sub-assemblies.

2. QCC supplies factory testing for all control panels included in this proposal.
3. QCC provides installation of the all-new hardware and equipment quoted above by a licensed electrical contractor.
4. QCC supplies field start-up, instrument calibration, and training for all equipment included in this proposal.
5. QCC provides CAD-based drawings, Bill of Materials, and Operation and Maintenance manuals for all equipment included in this proposal.

**Tribal 2025 Estimated  
Consumption Billing  
Recommendation**

# New Business