



TOWN COUNCIL AGENDA

April 22, 2025 6 PM
Upper Maple Center
204 Commercial Street

Skagit County Washington
Incorporated 1890
www.townoflaconner.org

I. Call to Order

II. Pledge of Allegiance

III. Public Comments (Limit: 3 minutes per person)

IV. Presentations: Global Effort to Prevent Nuclear War

V. CONSENT AGENDA

A. Consent Agenda (Approved without objection 5/0)

1. Approval of the Minutes: April 8, 2025 Council Meeting
Finance:
Approval of Accounts Payable
Approval of Payroll

VI. REPORTS

1. Administrator's Report
2. Mayor's Report
3. Council Committee Reports

VII. UNFINISHED BUSINESS:

1. Town Policy for Utility Billing Inserts - Discussion
2. Banner Approval – Bigfoot Fun Fest

VIII. NEW BUSINESS

1. Resolution – Global Effort to Prevent Nuclear War

IX. MAYOR ROUNDTABLE

X. EXECUTIVE SESSION

There may be an executive session immediately preceding or following the meeting as allowed by RCW 42.30.110 and as announced by the presiding officer.

Town Hall Meetings are available for viewing only on our live portal at www.townoflaconner.com "technology permitting".

Consent Agenda

- 1) Approval of Minutes**
- 2) Approval of Accounts Payable**
- 3) Approval of Payroll**

4/8/2025 - Minutes

Town of La Conner

Town Council Meeting
April 8, 2025 – 6:00 p.m.

The meeting of the La Conner Town Council was called to order at 6:00 p.m. by Mayor Hanneman.

Present: Councilmembers Tayler, Dole and Wohleb.

Also present: Administrator Thomas, Finance Director DeGoede, Public Works Director Lease, Planner Davolio, Fire Chief and Code Enforcement Officer Reinstra and Sgt. Holmes of the Sheriff's Department.

Councilmember Dole moved to excuse Councilmembers Carlson and Chamberlain. Motion seconded by Councilmember Wohleb. Motion carried 3/0.

Public Comments:

Scott Lindeman of the Fire Hall & Taphouse Restaurant requested a Cabarete License. The music would mostly be on the weekends and not exceed 9:00 p.m. Council will address it later in the meeting under New Business.

Consent Agenda:

Approval of Agenda

Approval of the Minutes of the March 25, 2025 Council Meeting.

Accounts Payable:

Checks	28004-28035	\$146,535.22
Electronic Pmts.	2018328– Invoice Cloud	\$171.80
	2018329 – US Bank	\$161.40
	2018330 – Leasehold Tax	<u>\$1,831.41</u>
Total March 11, 2025 Accounts Payable		\$148,699.83

Payroll of April 4, 2025:

Checks 6071 - 6078		\$2,558.37
AWC Benefit Trust	#2018323	\$11,474.56
Deferred Comp	#2018324	\$3,031.75
PERS Retirement	#2018325	\$11,891.13
Teamsters Benefit	#2018326	\$7,412.40
Auto Payroll Taxes	#2018327	\$11,293.53
Payroll Auto Deposit		<u>\$33,423.12</u>
Total Payroll		\$81,084.86

Councilmember Wohleb moved to approve the Consent Agenda as presented. Motion seconded by Councilmember Tayler. Motion carried 3/0.

Revenue & Expenditure Reports:

Sales Taxes are stable at this time, but the Hotel Motel Taxes took a significant dive. Also included is the new report for the Transportation Benefit District Tax, which started this year.

Department Head Reports:

Public Works:

Discussions included the success of the Tulip Parade, which only had one car parked on the street. However, we will have to work on a better plan for Gilkey Square and handicap.

Planning Department:

Councilmember Taylor requested the permits listed in the Planners Report to include the physical addresses.

Fire Department:

Fire Chief Reinstra discussed the change of expense in his budget. He budgeted \$10,000 for hand radios, but the cost has increased significantly. He is going to apply the \$10,000 to two Conex Containers for training purposes, that will benefit both the Town and Fire District 2. He is waiting for the purchase until June or July in hopes the prices will decrease.

Sheriff's Department:

Sgt. Holmes stated the Sheriff's and local police will not be participating in the immigration actions with ICE and the Boarder Patrol. They are following the State law on the right to work.

Administrator:

Administrator Thomas provided a memo in the packet explaining the requirements for the designation of an official newspaper, which will include a bidding process.

Mayor's Report:

- Mayor Hanneman discussed the Art's Commission's plans for the Creative Arts District.
- The Public Works position is open for applications through April 14, 2025.
- The Fire Department's Easter Egg Hunt will be April 19th at Pioneer Park.
- Coffee with the Mayor will be on April 12th at 10:00 am located at the Library.
- Solar Skagit Kickoff will be on April 12th at 10:00 am located at Maple Hall.

Council Committee Reports:

Emergency Management Commission:

Councilmember Dole shared the Commission handed out flyers and information at the parade. They also provided informational links and QR Codes. Brianna Wilson has been named chair of the Commission.

Fire Hall & Tap House Cabarete License Request:

Planner Davolio explained the restaurant is in the Commercial Zone. The music will be early evenings on the weekends, no later than 9:00 pm and will be in the spring and summer months. It is the staff's recommendation to approve the request. Discussions included meeting the code requirement on noise limits and the effect on the residential homes around the restaurant. If the Town receives complaints, Council can reevaluate the issued license.

Councilmember Dole moved to approve the Fire Hall & Tap House request for a Cabarete License. Motion seconded by Councilmember Wohleb. Motion carried. 3/0

Agreement – Fire Boat Change Order Addendum (Full-Time Fabrications):

Administrator Thomas explained the original change order Council approved didn't include taxes and there were two items not in the order. This is basically starting over as a complete change order that will be paid for by the Fire Association in the amount of \$19,030.06.

Councilmember Taylor moved to approve the Mayor to sign the Agreement with Full-Time Fabrications for the Fireboat Change Order Addendum in the amount of \$19,030.06, paid by the Fire Association. Motion seconded by Councilmember Wohleb. Motion carried 3/0.

Agreement – Property Donation from the Harlans:

Administrator Thomas explained this is the former Kersch property, that has been donated back to the Town by the Harlans for use as a park. The new name for the park will be the O'Leary Landing.

Councilmember Wohleb moved to approve the Mayor to sign the Donation Agreement for the property now known as the O'Leary Landing. Motion seconded by Councilmember Dole. Motion carried 3/0.

Comprehensive Plan Review:

Planner Davolio requested Council approval to submit the draft of the Comprehensive Plan to the State for the 60-day review. There will be a Public Hearing before we receive it back from the State and another after.

Councilmember Wohleb moved to approve submitting the draft Comprehensive Plan to the State for the 60-day review. Motion seconded by Councilmember Tayler. Motion carried 3/0.

Resolution – Policy for Utility Billing Inserts:

Council discussions included concern of limited staff time and costs, charging postage and allowing information that is consistent with the mission or vision of the Town. It was the consensus of the Council to table the resolution for further discussions.

Banner Approval – Big Foot Fun Fest:

After discussions, Council requested more information and tabled it for the next meeting.

Agreement – Eager Beaver Tree Removal:

Public Works Director Lease explained this is to remove the Poplar Tree located at Talbot and Whatcom Streets for the cost of \$7,337.25. The tree is hazardous and has caused damage from branches dropping in storms. It is on the property line, so the resident has verbally agreed to pay half of the cost.

Councilmember Wohleb moved to approve the Mayor to sign the Agreement with Eager Beaver Tree Removal, in the amount of \$7337.25, for the removal of the Poplar Tree on Talbot and Whatcom Streets. Motion seconded by Councilmember Dole. Motion carried 3/0.

Mayor Hanneman would like written confirmation from the resident agreeing to pay half of the cost to remove the tree.

Agreement - Quantum Construction:

Public Works Director Lease explained this is for the repairs to the upstairs office damaged from the leak. They will be replacing all the sheetrock at a cost of \$5,024.35.

Councilmember Tayler moved to approve the Mayor to sign the Agreement with Quantum Construction, in the amount of \$5,024.35, for the repairs to Town Hall from damage caused by the leak. Motion seconded by Councilmember Dole. Motion carried 3/0.

Mayor Roundtable:

Discussions included the possibility of more signage turning North off of Second Street and a bush obstructing visibility on the roundabout.

There being no further business the meeting ended at 7:15 p.m.

Maria DeGoede, Finance Director

Marna Hanneman, Mayor

Accounts Payable



TOWN OF LA CONNER

CLAIMS CLEARING

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that the merchandise or services hereinafter specified for the **April 22, 2025 Claims** have been received and that;

Checks Numbered:	28036 - 28077	\$251,440.88
Auto Payments:		
Merch Bank Return	#2018331	\$15.00
Excise Taxes	#2018333	\$9,151.61

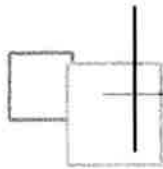
Are approved for a total payment of \$260,607.49 this 22nd day of April 2025.

Finance Director

Councilmember – Finance Committee

Councilmember – Finance Committee

Councilmember



Voucher Directory

Fiscal: : 2025 - April
Council Date: : 2025 - April - Second Council Meeting

Vendor	Invoice	Account Number	Description	Amount
Ackermann Electric Co.				
28036			2025 - April - Second Council Meeting	
	Invoice - 3445			
		Replaced Outlet Cover		
		409-000-535-80-48-01	Plant Repair & Maintenance	\$220.73
	Total Invoice - 3445			\$220.73
	Invoice - 3446			
		Flow Meter Reader Repair		
		409-000-535-80-48-01	Plant Repair & Maintenance	\$257.52
	Total Invoice - 3446			\$257.52
Total 28036				\$478.25
Total Ackermann Electric Co.				\$478.25
Axiom Construction & Consulting				
28037			2025 - April - Second Council Meeting	
	Invoice - 23168-5 Final			
		Final Balance of the Fire Hall Roof		
		001-000-594-22-64-00	Capital Mach/Equip-Fire	\$585.03
	Total Invoice - 23168-5 Final			\$585.03
Total 28037				\$585.03
Total Axiom Construction & Consulting				\$585.03
Birch Equipment				
28038			2025 - April - Second Council Meeting	
	Invoice - 303031-5			
		Rental of Dehumidifier & Turbo Dryer for Town Hall Leak		
		001-000-518-30-48-01	Building Repair & Maintenance	\$1,468.31
	Total Invoice - 303031-5			\$1,468.31
Total 28038				\$1,468.31
Total Birch Equipment				\$1,468.31
City of Anacortes				
28039			2025 - April - Second Council Meeting	
	Invoice - CityofAnacMar2025			
		March 2025 Water Charges		
		401-000-534-80-33-00	Purchase of Wholesale Water	\$27,873.00

			Water sales		
		Total Invoice - CityofAnacMar2025			\$27,873.00
Total 28039					\$27,873.00
Total City of Anacortes					\$27,873.00
Cleaner Guys					
	28040		2025 - April - Second Council Meeting		
		Invoice - 25-1327-W			
		Town Hall Leak			
		001-000-518-30-48-01	Building Repair & Maintenance		\$4,649.76
		Total Invoice - 25-1327-W			\$4,649.76
Total 28040					\$4,649.76
Total Cleaner Guys					\$4,649.76
EDASC					
	28041		2025 - April - Second Council Meeting		
		Invoice - 2025-0093			
		Economic Development Services 2025			
		001-000-518-90-41-10	Dues & Memberships		\$2,165.00
		Total Invoice - 2025-0093			\$2,165.00
Total 28041					\$2,165.00
Total EDASC					\$2,165.00
ESO Solutions Inc.					
	28042		2025 - April - Second Council Meeting		
		Invoice - ESO-165111			
		NFIRS			
		001-000-522-20-31-02	Medical Supplies		\$91.77
		Total Invoice - ESO-165111			\$91.77
Total 28042					\$91.77
Total ESO Solutions Inc.					\$91.77
Eurofins Environment Testing NW					
	28043		2025 - April - Second Council Meeting		
		Invoice - 25-09188			
		Coliform Testing			
		401-000-534-80-41-00	Professional Services		\$26.00
			Water Testing		
		Total Invoice - 25-09188			\$26.00

Invoice - 25-10273			
	Coliform Testing		
	401-000-534-80-41-00	Professional Services	\$26.00
		Water Testing	
	Total Invoice - 25-10273		\$26.00
Total 28043			\$52.00
Total Eurofins Environment Testing NW			\$52.00
Fastenal Company			
28044	2025 - April - Second Council Meeting		
	Invoice - WAANA160727		
	Garbage Bags, TP & Paper Towels		
	003-000-575-50-31-05	Public Restroom Supplies	\$318.53
	Total Invoice - WAANA160727		\$318.53
	Invoice - WAANA161422		
	Paper Towels, Gloves and Brush		
	409-000-535-80-31-00	Office & Operating Supplies	\$244.19
	Total Invoice - WAANA161422		\$244.19
	Invoice - WAANA161625		
	Garbage Bags & Wipes		
	003-000-575-50-31-05	Public Restroom Supplies	\$325.91
	Total Invoice - WAANA161625		\$325.91
Total 28044			\$888.63
Total Fastenal Company			\$888.63
Frontline Cleaning Services			
28045	2025 - April - Second Council Meeting		
	Invoice - 38135		
	Public Restroom Cleaning		
	003-000-575-50-48-05	Public Restrooms - Repair & Maint.	\$2,728.00
	Total Invoice - 38135		\$2,728.00
Total 28045			\$2,728.00
Total Frontline Cleaning Services			\$2,728.00
Full Time Fabrications, LLC			
28046	2025 - April - Second Council Meeting		
	Invoice - 1313 - FireboatPmt#1		
	Fire Boat - Pmt #1		
	001-000-594-22-64-00	Capital Mach/Equip-Fire	\$100,001.97
	Total Invoice - 1313 - FireboatPmt#1		\$100,001.97
Total 28046			\$100,001.97
Total Full Time Fabrications, LLC			\$100,001.97

H.D. Fowler Company
28047

2025 - April - Second Council Meeting

Invoice - 16968322

Bronze Saddle w Straps & D-Chlor Tablets

401-000-534-80-48-03

System Repair & Maintenance

\$864.79

Total Invoice - 16968322

\$864.79

Invoice - 16968330

2nd Bronze Saddle w Straps

401-000-534-80-48-03

System Repair & Maintenance

\$594.17

Total Invoice - 16968330

\$594.17

Total 28047

\$1,458.96

Total H.D. Fowler Company

\$1,458.96

John H. Hanks

28048

2025 - April - Second Council Meeting

Invoice - 7793

Updates, Council Laptop Setup, Senior Center Laptop setup, Computer Issues/Maint.

001-000-511-60-49-02

Council Training & Meetings

\$588.12

001-000-518-30-41-00

Professional Services

\$1,000.00

001-000-518-30-48-00

Computer/Server Maintenance

\$637.00

001-000-558-60-41-02

Professional Services

\$606.00

001-000-575-50-41-00

Senior Center Prof Services

\$415.00

Total Invoice - 7793

\$3,246.12

Total 28048

\$3,246.12

Total John H. Hanks

\$3,246.12

Jolene Nelson

28049

2025 - April - Second Council Meeting

Invoice - NelsonGCDepRef4/12/25

Nelson Garden Club Dep Ref 4/12/25

003-000-582-10-00-00

Maple Hall/Garden Club Deposit Refund

\$315.00

Total Invoice - NelsonGCDepRef4/12/25

\$315.00

Total 28049

\$315.00

Total Jolene Nelson

\$315.00

Larissa Mansfield

28050

2025 - April - Second Council Meeting

Invoice - MansfieldGCDepRef3/29/25

Mansfield Garden Club Dep Ref 3/29/25

003-000-582-10-00-00

Maple Hall/Garden Club Deposit Refund

\$315.00

Total Invoice - MansfieldGCDepRef3/29/25

\$315.00

Total 28050

\$315.00

Total Larissa Mansfield

\$315.00

Liquivision Technology 28051	2025 - April - Second Council Meeting			
	Invoice - 1184			
		Water Tower Inspection		
		401-000-534-80-48-03	System Repair & Maintenance	\$6,623.05
	Total Invoice - 1184			\$6,623.05
Total 28051				\$6,623.05
Total Liquivision Technology				\$6,623.05
Marna Hanneman 28052	2025 - April - Second Council Meeting			
	Invoice - Mayor/Coffee4/12/25			
		Coffee for the Meet with the Mayor		
		001-000-513-10-41-01	Mayor Professional Services	\$12.91
	Total Invoice - Mayor/Coffee4/12/25			\$12.91
Total 28052				\$12.91
Total Marna Hanneman				\$12.91
Michael Davolio, AICP 28053	2025 - April - Second Council Meeting			
	Invoice - #49			
		March 2025 Planner Charges		
		001-000-558-60-41-00	Professional Services - Planner	\$7,650.00
	Total Invoice - #49			\$7,650.00
Total 28053				\$7,650.00
Total Michael Davolio, AICP				\$7,650.00
Mid-American Research 28054	2025 - April - Second Council Meeting			
	Invoice -0845010-IN			
		Wipe-Out		
		409-000-535-80-31-00	Office & Operating Supplies	\$630.50
	Total Invoice -0845010-IN			\$630.50
Total 28054				\$630.50
Total Mid-American Research				\$630.50
Nelson-Reisner 28055	2025 - April - Second Council Meeting			
	Invoice - 0887718-IN			
		WWTP Fuel		
		412-000-554-90-32-00	Fuel	\$2,419.38
	Total Invoice - 0887718-IN			\$2,419.38
Total 28055				\$2,419.38
Total Nelson-Reisner				\$2,419.38

North Central Laboratory		2025 - April - Second Council Meeting			
28056					
	Invoice - 517811				
		NCL-882 M-FC Broth & B-12D			
		409-000-535-80-31-02	Lab Supplies		\$167.93
	Total Invoice - 517811				
	Total 28056				
Total North Central Laboratory					
NorthWest Parking Equipment Co		2025 - April - Second Council Meeting			
28057					
	Invoice - NWP4/7/25				
		Ticket Rolls			
		002-000-576-80-41-00	Professional Services		\$172.98
			Payment Stations 50%		
		005-000-542-65-48-00	Repair & Maintenance		\$172.99
			Payment Stations 50%		
	Total Invoice - NWP4/7/25				
	Invoice - NWPk4/1/25				
		2nd Qtr. Payment Station Maint.			
		002-000-576-80-41-00	Professional Services		\$644.81
			Payment Stations 50%		
		005-000-542-65-48-00	Repair & Maintenance		\$644.82
			Payment Stations 50%		
	Total Invoice - NWPk4/1/25				
	Total 28057				
Total NorthWest Parking Equipment Co					
NP Information Systems		2025 - April - Second Council Meeting			
28058					
	Invoice - 3173				
		Phones			
		001-000-518-30-42-00	Communications		\$375.58
			Town Hall 70%		
		001-000-522-20-42-00	Communications		\$53.66
			Fire Dept. 10%		
		401-000-534-80-42-00	Communications		\$53.66
			Public Works 10%		
		409-000-535-80-42-00	Communications		\$53.66
			WWTP 10%		
	Total Invoice - 3173				
	Total 28058				
Total NP Information Systems					

Pape' Machinery Exchange
28059

2025 - April - Second Council Meeting

Invoice - 15995108

Switch

412-000-554-90-48-06

Compost Machinery/Equip

\$313.30

Total Invoice - 15995108

\$313.30

Invoice - 2432066

1000 Hr Service on Frontloader

412-000-554-90-48-06

Compost Machinery/Equip

\$1,758.30

Total Invoice - 2432066

\$1,758.30

Invoice - 2432070

Replace Broken Window on Frontloader

412-000-554-90-48-06

Compost Machinery/Equip

\$4,060.55

Total Invoice - 2432070

\$4,060.55

Total 28059

\$6,132.15

Total Pape' Machinery Exchange

\$6,132.15

Patrick Sherritt

28060

2025 - April - Second Council Meeting

Invoice - SherrittMHDepRef4/6/25

Sheritt Maple Hall Dep Ref 4/6/25

003-000-582-10-00-00

Maple Hall/Garden Club Deposit Refund

\$915.00

Total Invoice - SherrittMHDepRef4/6/25

\$915.00

Total 28060

\$915.00

Total Patrick Sherritt

\$915.00

Pitney Bowes Global Finance Services LLC

28061

2025 - April - Second Council Meeting

Invoice - 3320619637

Postage Meter Lease

001-000-518-30-40-00

Lease Agreement Tax

\$7.41

Tax Split

001-000-591-31-70-00

Rents & Leases - Longterm

\$113.94

Qtrly postage meter lease

401-000-534-80-40-00

Lease Agreement Tax

\$7.41

Tax Split

401-000-591-31-70-00

Rents & Leases - Longterm

\$113.93

Lease Split

403-000-531-38-40-00

Lease Agreement Tax

\$7.42

Tax Split

403-000-591-31-70-01

Rents & Leases - Longterm

\$113.93

Lease Split

409-000-535-80-40-00

Lease Agreement Tax

\$7.42

Tax Split

409-000-591-31-70-00

Rents & Leases - Longterm

\$113.93

		Lease Split	
Total Invoice - 3320619637			\$485.39
Total 28061			\$485.39
Total Pitney Bowes Global Finance Services LLC			\$485.39
Port of Skagit Co.			
28062			
		2025 - April - Second Council Meeting	
Invoice - PortofSkag4/25			
April 2025 PW Lease			
002-000-576-80-45-00	Rents & Leases - Short Term		\$347.24
10% PW Lease			
003-000-575-50-48-06	Rents & Leases Short Term		\$347.24
10% PW Lease			
005-000-542-65-49-03	Rentals/Leases - Short Term		\$347.24
10% PW Lease			
401-000-534-80-45-00	Rents & Leases - Short Term		\$1,388.98
40% PW Lease			
403-000-531-38-45-00	Rents & Leases - Short Term		\$1,041.73
30% PW Lease			
Total Invoice - PortofSkag4/25			\$3,472.43
Total 28062			\$3,472.43
Total Port of Skagit Co.			\$3,472.43
Puget Sound Energy			
28063			
		2025 - April - Second Council Meeting	
Invoice - PSEApril2025			
Utility - Electric			
001-000-518-30-47-00	Public Utility Services		\$398.49
204 Douglas St -Town Hall			
001-000-522-20-47-00	Public Utility Services		\$620.19
12142 Chilberg - Fire Dept			
002-000-576-80-47-00	Public Utility Services		\$21.69
100 Morris - Gilkey Square			
002-000-576-80-47-00	Public Utility Services		\$27.19
1339 Conner Way Lights - Pioneer Park Lights			
002-000-576-80-47-00	Public Utility Services		\$248.36
100 Washington Ave Light- St End Park			
002-000-576-80-47-00	Public Utility Services		\$12.63
1340 Conner Way			
002-000-576-80-47-00	Public Utility Services		\$106.57
1339 Connor Way - Pioneer Park Gazebo			

003-000-575-50-47-02	Public Utility Services-GC	\$45.93
622 S 2nd Street - Garden Club		
003-000-575-50-47-05	Public Utility Svcs-Restrooms	\$205.69
304 Morris St -Public Restroom		
003-000-575-50-47-05	Public Utility Svcs-Restrooms	\$119.83
613 1st Street - Public Restroom		
005-000-542-63-47-00	Public Utility Services	\$117.56
Area Lights Acct #200011509383		
005-000-542-63-47-00	Public Utility Services	\$792.38
125 1st Street LC Post Office #300000002505		
005-000-542-63-47-00	Public Utility Services	\$746.60
Street lights Acct #300000001705		
005-000-542-63-47-00	Public Utility Services	\$305.52
1st Street Lights #220005384221		
005-000-542-63-47-00	Public Utility Services	\$64.37
12100 Chilberg - Flag pole/Monument lights		
005-000-542-63-47-00	Public Utility Services	\$72.95
3rd & Douglas		
005-000-542-63-47-00	Public Utility Services	\$29.45
100 Sherman St		
401-000-534-80-47-00	Public Utility Services	\$15.38
1200 S 4th St - Water Tank		
401-000-534-80-47-00	Public Utility Services	\$403.46
604 N 3rd Street - PW Shop-300000002695		
403-000-531-38-47-00	Public Utility Service	\$90.32
102 S 6th St - Drainage Pump		
403-000-531-38-47-00	Public Utility Service	\$228.23
213 Caledonia - Drainage Pump		
409-000-535-80-47-00	Public Utility Services	\$50.47
622 1st Street - Sewage Vault		
409-000-535-80-47-00	Public Utility Services	\$4,930.28
12154 Chilberg Rd WWTP		
409-000-535-80-47-00	Public Utility Services	\$38.42
602 N 3rd Street - Pump		
409-000-535-80-47-00	Public Utility Services	\$10.36
12154 Chilberg - WWTP Fuel Station		
Total Invoice - PSEApril2025		\$9,702.32
		\$9,702.32
		\$9,702.32

Total 28063
Total Puget Sound Energy

Pye - Barker Fire & Safety
28064

2025 - April - Second Council Meeting

Invoice - IV00508216

Public Works Annual Fire Ext. Inspection & First Aid Kit Refill

005-000-543-10-41-00	Professional Services	\$278.93
401-000-534-80-41-00	Professional Services	\$278.92

	403-000-531-38-41-00	Professional Services	\$278.92
	Total Invoice - IV00508216		\$836.77
	Invoice - IV00508218		
	Maple Hall Annual Fire Ext. Inspection		
	003-000-575-50-48-01	Building Repair & Maint-MH/MC	\$608.72
	Total Invoice - IV00508218		\$608.72
	Invoice - IV00508221		
	Garden Club Annual Fire Ext. Inspection		
	003-000-575-50-48-02	Building Repair & Maint-GC	\$146.75
	Total Invoice - IV00508221		\$146.75
	Invoice - IV00508223		
	Town Hall Annual Fire Ext. Inspection		
	001-000-518-30-48-01	Building Repair & Maintenance	\$114.14
	Total Invoice - IV00508223		\$114.14
	Total 28064		\$1,706.38
Total Pye - Barker Fire & Safety			\$1,706.38
Quality Services			
28065			
	2025 - April - Second Council Meeting		
	Invoice - QltSvc3/2025		
	March Cleaning Services		
	003-000-575-50-48-01	Building Repair & Maint-MH/MC	\$1,328.75
	Total Invoice - QltSvc3/2025		\$1,328.75
	Total 28065		\$1,328.75
Total Quality Services			\$1,328.75
Skagit Community Band			
28066			
	2025 - April - Second Council Meeting		
	Invoice - SkComBandMHDepRef3/28/25		
	Skagit Community Band Maple Hall Dep Ref 3/28/25		
	003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$177.50
	Total Invoice - SkComBandMHDepRef3/28/25		\$177.50
	Total 28066		\$177.50
Total Skagit Community Band			\$177.50
Skagit County DEM			
28067			
	2025 - April - Second Council Meeting		
	Invoice - 2025Q2-LaC		
	Qtr 2 2025 Pmt		
	001-000-525-10-41-00	Prof Services -EMS	\$1,096.89
		EMS Services	
	Total Invoice - 2025Q2-LaC		\$1,096.89
	Total 28067		\$1,096.89
Total Skagit County DEM			\$1,096.89

Skagit County Public Works
28068
2025 - April - Second Council Meeting
Invoice - #1705051
Recycle

005-000-543-50-48-04

Refuse Disposal

\$290.00

Refuse & recycling

Total Invoice - #1705051
\$290.00
Total 28068
\$290.00
Total Skagit County Public Works
\$290.00
Skagit Valley Publishing
28069
2025 - April - Second Council Meeting
Invoice - 55229
Ad - Public Works Laborer Position

401-000-534-80-41-00

Professional Services

\$435.00

Total Invoice - 55229
\$435.00
Invoice - 55265
Public Notice - 931 Maple Ave Combine Property Lots

001-000-558-60-44-00

Advertising

\$112.98

Total Invoice - 55265
\$112.98
Total 28069
\$547.98
Total Skagit Valley Publishing
\$547.98
Stockon's Paint Mount Vernon
28070
2025 - April - Second Council Meeting
Invoice - 330035699
Paint for Town Hall Roof Leak Repairs

001-000-518-30-48-01

Building Repair & Maintenance

\$359.70

Total Invoice - 330035699
\$359.70
Total 28070
\$359.70
Total Stockon's Paint Mount Vernon
\$359.70
Town of La Conner
28071
2025 - April - Second Council Meeting
Invoice - C 04-2025
April 2025 Sewer Service Charges

412-000-554-90-47-00

Compost Treatment Chgs - 409

\$10,833.34

Total Invoice - C 04-2025
\$10,833.34
Invoice - S 04-2025
April 2025 Sludge Disposal

409-000-535-80-47-02

Sludge Disposal - 412

\$2,500.00

Total Invoice - S 04-2025
\$2,500.00
Total 28071
\$13,333.34
Total Town of La Conner
\$13,333.34

US Bank-Payment Station Fees
2018331

2025 - April - Second Council Meeting

Invoice - MerchReturn3/7/25

Moorage Payment Station Return Charge

002-000-576-80-41-00	Professional Services	\$7.50
005-000-542-65-48-00	Moorage/Launch Processing Fees	
	Repair & Maintenance	\$7.50
	Parking Lot Processing Fees	

Total Invoice - MerchReturn3/7/25 **\$15.00**

Total 2018331 **\$15.00**

Total US Bank-Payment Station Fees **\$15.00**

USA Bluebook

28072

2025 - April - Second Council Meeting

Invoice - INV00663190

Magnesium Chloride/Potassium

409-000-535-80-31-02	Lab Supplies	\$132.87
----------------------	--------------	----------

Total Invoice - INV00663190 **\$132.87**

Invoice - INV00664820

Case of Green Paint

409-000-535-80-31-00	Office & Operating Supplies	\$101.72
----------------------	-----------------------------	----------

Total Invoice - INV00664820 **\$101.72**

Invoice - INV00665177

Screw Cap Flask

409-000-535-80-31-00	Office & Operating Supplies	\$182.42
----------------------	-----------------------------	----------

Total Invoice - INV00665177 **\$182.42**

Invoice - INV00675206

Wide Mouth Bottles

409-000-535-80-31-02	Lab Supplies	\$134.12
----------------------	--------------	----------

Total Invoice - INV00675206 **\$134.12**

Total 28072 **\$551.13**

Total USA Bluebook **\$551.13**

Utilities Underground Locate
28073

2025 - April - Second Council Meeting

Invoice - 5030733

Underground Locates

401-000-534-80-41-00	Professional Services	\$13.50
----------------------	-----------------------	---------

Notifications

Total Invoice - 5030733 **\$13.50**

Total 28073 **\$13.50**

Total Utilities Underground Locate **\$13.50**

Verizon Wireless**28074****2025 - April - Second Council Meeting****Invoice - 6110386944****Cell Phones**

001-000-513-10-42-00	Mayor's Communications	\$52.20
001-000-521-70-42-00	Mayor	
001-000-522-20-42-00	Communications-Code Enf	\$26.58
	Code Enforcement/Split with Fire	
	Communications	\$66.58
	Fire Dept./Split w Code & 2nd Remote	

Total Invoice - 6110386944**\$145.36****Total 28074****\$145.36****Total Verizon Wireless****\$145.36****WA State DOR - Excise Tax****2018333****2025 - April - Second Council Meeting****Invoice - DORMar2025ExciseTax****Mar 2025 Excise Tax**

401-000-534-80-49-03	Excise Taxes	\$4,319.25
403-000-531-38-49-03	Excise Taxes	\$954.35
409-000-535-80-49-01	Excise Taxes	\$1,312.15
412-000-554-90-49-01	Compost Sales Tax	\$484.67
412-000-554-90-49-02	Excise Taxes	\$2,081.19

Total Invoice - DORMar2025ExciseTax**\$9,151.61****Total 2018333****\$9,151.61****Total WA State DOR - Excise Tax****\$9,151.61****Water-Wastewater Services****28075****2025 - April - Second Council Meeting****Invoice - 60785****WWTP March 2025 Charges**

409-000-535-80-41-03	Plant Operator	\$20,362.80
	Sewer Plant Operations	
409-000-535-80-48-01	Plant Repair & Maintenance	\$735.76
	Reimbursables	
412-000-554-90-41-05	Compost Operator	\$18,947.62
	Compost Operations - 48.2%	

Total Invoice - 60785**\$40,046.18****Total 28075****\$40,046.18****Total Water-Wastewater Services****\$40,046.18**

Description		Amount
Wave Broadband		
28076	2025 - April - Second Council Meeting	
	Invoice - WAVEApr2025	
	Internet & Phones	
	001-000-518-30-42-00 Communications	\$690.08
	TH Internet & phones	
	001-000-522-20-42-00 Communications	\$159.88
	Fire Dept	
	003-000-575-50-42-01 Communications-MH/MC	\$228.02
	MH/MC Internet & phones	
	409-000-535-80-42-00 Communications	\$191.17
	WWTP	
	Total Invoice - WAVEApr2025	\$1,269.15
Total 28076		\$1,269.15
Total Wave Broadband		\$1,269.15
Western Display Fireworks		
28077	2025 - April - Second Council Meeting	
	Invoice - 25-7674-#2	
	Pmt.#2 4th of July Fireworks Display	
	001-000-571-00-40-00 4th of July Fireworks/Event	\$3,875.00
	Total Invoice - 25-7674-#2	\$3,875.00
Total 28077		\$3,875.00
Total Western Display Fireworks		\$3,875.00
Grand Total	Vendor Count 44	\$260,607.49

Payroll



Town of La Conner

I, the undersigned, do hereby certify under penalty of perjury that the wages and benefits for the period **April 1, 2025** through **April 15, 2025** are a just, due and unpaid obligation against the Town of La Conner, and that I am authorized to certify to said claim.



Maria DeGoede, Finance Director

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that:

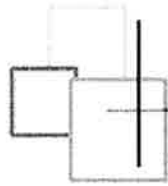
Payroll checks numbered 6079 through 6085		\$2,203.18
Auto Payments:		
Payroll Taxes	#2018332	\$9,916.62
Payroll Auto Deposit		\$28,900.23

are approved for a total payment of **\$41,020.03** this 22nd day of April, 2025.

Councilmember – Finance Committee

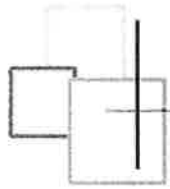
Councilmember – Finance Committee

Councilmember



Register

Number	Name	Fiscal Description	Cleared	Amount
<u>6079</u>	Dept of Labor & Industry	2025 - April - Second Council Meeting		\$944.51
<u>6080</u>	Employment Security	2025 - April - Second Council Meeting		\$82.30
<u>6081</u>	North Coast Credit Union	2025 - April - Second Council Meeting		\$150.00
<u>6082</u>	Paid Family & Medical Leave	2025 - April - Second Council Meeting		\$270.83
<u>6083</u>	Teamsters Local No. 231	2025 - April - Second Council Meeting		\$152.00
<u>6084</u>	Wa Cares Fund	2025 - April - Second Council Meeting		\$133.44
<u>6085</u>	Washington State Support Registry	2025 - April - Second Council Meeting		\$470.10
<u>2018332</u>	Washington Federal	2025 - April - Second Council Meeting		\$9,916.62
<u>Direct Deposit Run -</u>	Payroll Vendor	2025 - April - Second Council Meeting		\$28,900.23
<u>4/16/2025</u>				\$41,020.03



Register Activity

Name	Reference	Posting Reference	Debit Amount
Direct Deposit Run - 4/16/2025	Payroll Vendor	2025 - April - Second Council Meeting	\$28,900.23
Eills, Ajah G	ACH Pay - 7610	Posting Run - 4/16/2025 9:58:32 AM	\$2,132.79
Herring, Jennifer M	ACH Pay - 7611	Posting Run - 4/16/2025 9:58:32 AM	\$2,004.57
Johnson, Brittany	ACH Pay - 7622	Posting Run - 4/16/2025 9:58:32 AM	\$777.52
Kerley-DeGoede, Maria A	ACH Pay - 7619	Posting Run - 4/16/2025 9:58:32 AM	\$2,606.24
Lease, Brian	ACH Pay - 7615	Posting Run - 4/16/2025 9:58:32 AM	\$3,320.69
Mesman, Benjamin	ACH Pay - 7613	Posting Run - 4/16/2025 9:58:32 AM	\$795.01
Palaniuk, Kevin R	ACH Pay - 7621	Posting Run - 4/16/2025 9:58:32 AM	\$3,230.77
Pena-Ayon, Manuel A	ACH Pay - 7618	Posting Run - 4/16/2025 9:58:32 AM	\$1,319.27
Reinstra, Aaron M.	ACH Pay - 7620	Posting Run - 4/16/2025 9:58:32 AM	\$2,212.22
Sherman, Albert R	ACH Pay - 7617	Posting Run - 4/16/2025 9:58:32 AM	\$2,339.41
Smith, Christopher	ACH Pay - 7614	Posting Run - 4/16/2025 9:58:32 AM	\$3,309.12
Thomas, Scott G	ACH Pay - 7612	Posting Run - 4/16/2025 9:58:32 AM	\$2,925.85
Viola, Angela T	ACH Pay - 7616	Posting Run - 4/16/2025 9:58:32 AM	\$1,926.77
			\$28,900.23

Reports

- 1) Administrator's Reports**
- 2) Mayor's Report**
- 3) Council Committee Reports**

Unfinished Business

- 1) Town Policy for Utility Billing Inserts - Discussion**
- 2) Banner Approval – Bigfoot Fun Fest**

**Town Policy for Utility Billing
Inserts - Discussion**



Town of La Conner

MEMORANDUM

TO: Mayor Hanneman & Town Council Members

FROM: Scott Thomas, Town Administrator

SUBJECT: Utility Billing Inserts

DATE: April 17, 2025

At the April 8, 2025 Town Council meeting, the Council considered a draft policy (copy attached) that addressed utility bill inserts. Council discussions focused primarily on whether or not outside organizations should be allowed to provide inserts, and if so, how that process would be managed and at what cost. Staff have conducted some additional research on this topic to assist in council discussions.

First, some background information on inserts. An insert is a communication tool. It describes any additional piece of mail that gets placed in the utility billing envelope, along with the bill itself. Inserts are used to share information on promotions, rebate programs, community events, and more. According to industry sources, inserts are effective. Approximately 50% of inserts or additions accompanying a utility bill are read. A utility or government entity has a captive audience, with 96% of Americans reporting that they always open monthly bills. Inserts are also cost effective. Piggybacking off of regular mailings rather than relying on standalone campaigns saves paper and mailing costs. And while electronic billing has become more common, a 2021 utility consumer report found that 42% of customers prefer paper bills. Inserts can also be included in electronic bills.

Our research suggests that nearly all utilities include inserts with their billings. The vast majority of these inserts relate primarily to the utility itself, and include such things as safety information, utility efficiency tips, information concerning rates, "call before you dig" flyers, letters from the mayor, and the like. La Conner has included this type of information with its utility bills, inserting clean-up week schedules, water performance information mandated by the state, and similar materials.

Some utilities will include information from outside sources, and charge for the service. For example, Nicor Gas, which serves Illinois residents, charges \$0.10/insert. There are legal constraints in doing so. Because billing costs are charged back to the respective utility, if the costs

**Town of La Conner
Utility Billing Inserts Policy**

- A. Purpose. This policy defines the criteria for printed materials added to utility bills sent to utility customers, and the process for submitting a utility billing insert proposal.
- B. Last revised: March, 2025
- C. Policy
 - 1. The Town of La Conner sends out utility billings every month and has enough envelope capacity to allow the insertion of a single insert.
 - 2. Inserts shall be limited to those sponsored by the Town of La Conner, its boards and commissions.
- D. Size
 - 1. The inserts cannot exceed one page and must fit into a #10 regular envelope
- E. Scheduling
 - 1. Message proposals must be submitted to the Town Clerk one month before the desired delivery month.
 - 2. Inserts shall be scheduled on a first come, first serve basis.

Banner Approval
Bigfoot Fun Fest

MEMORANDUM

TO: Town Council
FROM: Planning Staff
SUBJECT: Friends of Bigfoot Fun Fest Banner
DATE: April 17, 2025

Danielle Dunlap with Mystic Art Supply has submitted a special events application for a Town event on September 13th called the "Friends of Bigfoot Fun Fest." This is a bigfoot themed festival. As part of this special event, Dunlap would like to place the below banner at Gilkey Square. The banner measures 156"x24", and would be mounted to the stanchions with bungee cords.



Under LCMC 15.115.070 (9), banners are only allowed when approved by Town Council, and can only be up for three weeks before the event. Banners must be removed when the event ends. In addition, the banner must be installed and removed by the Town's Public Works department. Under our regulations, the banner could be up from August 25th – end of the event on September 13th. The Planning Department, Public Works department, and Fire Department have no concerns with the banner copy, placement, or attachment type.

New Business

- 1) Resolution – Global Effort to Prevent Nuclear War**

Resolution
Global Effort to Prevent Nuclear
War

Town of La Conner



Resolution No.

A RESOLUTION URGING THE UNITED STATES TAKE STEPS TO MITIGATE THE RISK OF NUCLEAR WAR.

Whereas, nine nations collectively have approximately 12,500 nuclear weapons in their arsenals, most of which are far more destructive than those that killed hundreds of thousands of people in Hiroshima and Nagasaki, Japan, in 1945; and

Whereas, the detonation of even a small number of these weapons could have catastrophic human and environmental consequences that could threaten human civilization itself and affect everyone on the planet; and

Whereas, the United States maintains several hundred nuclear missiles in underground silos on hair-trigger alert, capable of being launched within minutes after a presidential order, which greatly increases the risk of an accidental, mistaken or unauthorized launch; and

Whereas, the United States continues to reserve the right to use nuclear weapons first, which reduces the threshold for nuclear use and makes a nuclear war more likely; and

Whereas, the U.S. president has the sole and unchecked authority to order the use of nuclear weapons; and

Whereas, the climate crisis, the COVID-19 pandemic, and numerous human security and social justice concerns highlight the need for greater investment in our communities; and

Whereas, the full cost of U.S. nuclear weapons in 2023 alone, including for weapons development, testing and maintenance, environmental clean-up, missile defense and nonproliferation initiatives will be an estimated \$90 billion; and

Whereas, the United States plans to spend an estimated \$756 billion between 2021 and 2030 and \$1.7 trillion by 2046 to replace its entire nuclear arsenal and the bombers, missiles and submarines that deliver them with more capable, more usable versions; and

Whereas, U.S. taxpayers spend roughly \$10.3 million every hour of every day to maintain the U.S. nuclear arsenal and its associated costs; and

Whereas, a grassroots coalition called “Back from the Brink: Bringing Communities Together to Abolish Nuclear Weapons” has been endorsed by over 465 health, environmental, academic, peace, faith, and justice organizations and over 80 U.S. municipalities, counties and states have adopted resolutions supporting Back from the Brink’s policy solutions, including Baltimore, Boston, Chicago, Los Angeles, Minneapolis, Salt Lake City, Tucson and Washington, D.C.; and

Whereas, the United States, as well as Britain, China, France and Russia, are obligated under the Nuclear Non-Proliferation Treaty (NPT) to take concrete steps toward eliminating their nuclear arsenals; and

Whereas, in July 2017, 122 nations approved the Treaty on the Prohibition of Nuclear Weapons (TPNW) which entered into force on January 22, 2021, making it illegal under international law to develop, test, produce, manufacture, or otherwise acquire, possess or stockpile nuclear weapons or other nuclear explosive devices; and

Whereas, as of September 30, 2023, 93 countries have signed the TPNW and 69 countries have ratified it.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LA CONNER:

That the Town Council of the Town of La Conner calls on the United States to lead a global effort to prevent nuclear war by:

- actively pursuing a verifiable agreement among nuclear-armed states to eliminate their nuclear arsenals;
- renouncing the option of using nuclear weapons first;
- ending the sole, unchecked authority of any president to launch a nuclear attack;
- taking U.S. nuclear weapons off hair-trigger alert; and
- canceling the plan to replace its entire arsenal with enhanced weapons.

Be it further resolved that the Town Council of the Town of La Conner calls on the United States to embrace the Treaty on the Prohibition of Nuclear Weapons.

Be it further resolved that the Town Council of the Town of La Conner calls on U.S. House Representative Rick Larsen to cosponsor H. Res. 77, a Congressional “Back from the Brink” resolution introduced in January, 2023 that calls on the U.S. to embrace the goals and provisions of the U.N. Treaty on the Prohibition of Nuclear Weapons and adopt common sense policies to help prevent nuclear war.

Be it further resolved that a copy of this resolution will be sent to Representative Rick Larsen and Senators Patty Murray and Maria Cantwell, and to President Donald J. Trump.

Adopted by a vote of the La Conner Town Council this day of April, 2025.

Marna Hanneman, Mayor

ATTEST:

Maria DeGoede, Town Clerk

APPROVED AS TO FORM:

Scott G. Thomas
Town Attorney