



TOWN COUNCIL AGENDA

April 22, 2025 6 PM
Upper Maple Center
204 Commercial Street

Skagit County Washington
Incorporated 1890
www.townoflaconner.org

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Public Comments (Limit: 3 minutes per person)**
- IV. Presentations:** Global Effort to Prevent Nuclear War

- V. CONSENT AGENDA**
 - A. Consent Agenda (Approved without objection 5/0)**
 - 1. Approval of the Minutes: April 8, 2025 Council Meeting
 - Finance:
 - Approval of Accounts Payable
 - Approval of Payroll

- VI. REPORTS**
 - 1. Administrator's Report
 - 2. Mayor's Report
 - 3. Council Committee Reports

- VII. UNFINISHED BUSINESS:**
 - 1. Town Policy for Utility Billing Inserts - Discussion
 - 2. Banner Approval – Bigfoot Fun Fest

- VIII. NEW BUSINESS**
 - 1. Resolution – Global Effort to Prevent Nuclear War

- IX. MAYOR ROUNDTABLE**

- X. EXECUTIVE SESSION**
There may be an executive session immediately preceding or following the meeting as allowed by RCW 42.30.110 and as announced by the presiding officer.

Town Hall Meetings are available for viewing only on our live portal at www.townoflaconner.com "technology permitting".

Consent Agenda

- 1) Approval of Minutes**
- 2) Approval of Accounts Payable**
- 3) Approval of Payroll**

4/8/2025 - Minutes

Town of La Conner

Town Council Meeting

April 8, 2025 – 6:00 p.m.

The meeting of the La Conner Town Council was called to order at 6:00 p.m. by Mayor Hanneman.

Present: Councilmembers Tayler, Dole and Wohleb.

Also present: Administrator Thomas, Finance Director DeGoede, Public Works Director Lease, Planner Davolio, Fire Chief and Code Enforcement Officer Reinstra and Sgt. Holmes of the Sheriff's Department.

Councilmember Dole moved to excuse Councilmembers Carlson and Chamberlain. Motion seconded by Councilmember Wohleb. Motion carried 3/0.

Public Comments:

Scott Lindeman of the Fire Hall & Taphouse Restaurant requested a Cabaret License. The music would mostly be on the weekends and not exceed 9:00 p.m. Council will address it later in the meeting under New Business.

Consent Agenda:

Approval of Agenda

Approval of the Minutes of the March 25, 2025 Council Meeting.

Accounts Payable:

Checks	28004-28035	\$146,535.22
Electronic Pmts.	2018328 – Invoice Cloud	\$171.80
	2018329 – US Bank	\$161.40
	<u>2018330 – Leasehold Tax</u>	<u>\$1,831.41</u>
Total March 11, 2025 Accounts Payable		\$148,699.83

Payroll of April 4, 2025:

Checks 6071 - 6078	\$2,558.37	
AWC Benefit Trust	#2018323	\$11,474.56
Deferred Comp	#2018324	\$3,031.75
PERS Retirement	#2018325	\$11,891.13
Teamsters Benefit	#2018326	\$7,412.40
Auto Payroll Taxes	#2018327	\$11,293.53
<u>Payroll Auto Deposit</u>	<u>\$33,423.12</u>	
Total Payroll		\$81,084.86

Councilmember Wohleb moved to approve the Consent Agenda as presented. Motion seconded by Councilmember Tayler. Motion carried 3/0.

Revenue & Expenditure Reports:

Sales Taxes are stable at this time, but the Hotel Motel Taxes took a significant dive. Also included is the new report for the Transportation Benefit District Tax, which started this year.

Department Head Reports:

Public Works:

Discussions included the success of the Tulip Parade, which only had one car parked on the street. However, we will have to work on a better plan for Gilkey Square and handicap.

Planning Department:

Councilmember Taylor requested the permits listed in the Planners Report to include the physical addresses.

Fire Department:

Fire Chief Reinstra discussed the change of expense in his budget. He budgeted \$10,000 for hand radios, but the cost has increased significantly. He is going to apply the \$10,000 to two Conex Containers for training purposes, that will benefit both the Town and Fire District 2. He is waiting for the purchase until June or July in hopes the prices will decrease.

Sheriff's Department:

Sgt. Holmes stated the Sheriff's and local police will not be participating in the immigration actions with ICE and the Boarder Patrol. They are following the State law on the right to work.

Administrator:

Administrator Thomas provided a memo in the packet explaining the requirements for the designation of an official newspaper, which will include a bidding process.

Mayor's Report:

- Mayor Hanneman discussed the Art's Commission's plans for the Creative Arts District.
- The Public Works position is open for applications through April 14, 2025.
- The Fire Department's Easter Egg Hunt will be April 19th at Pioneer Park.
- Coffee with the Mayor will be on April 12th at 10:00 am located at the Library.
- Solar Skagit Kickoff with be on April 12th at 10:00 am located at Maple Hall.

Council Committee Reports:

Emergency Management Commission:

Councilmember Dole shared the Commission handed out flyers and information at the parade. They also provided informational links and QR Codes. Brianna Wilson has been named chair of the Commission.

Fire Hall & Tap House Cabaret License Request:

Planner Davolio explained the restaurant is in the Commercial Zone. The music will be early evenings on the weekends, no later than 9:00 pm and will be in the spring and summer months. It is the staff's recommendation to approve the request. Discussions included meeting the code requirement on noise limits and the effect on the residential homes around the restaurant. If the Town receives complaints, Council can reevaluate the issued license.

Councilmember Dole moved to approve the Fire Hall & Tap House request for a Cabaret License. Motion seconded by Councilmember Wohleb. Motion carried. 3/0

Agreement – Fire Boat Change Order Addendum (Full-Time Fabrications):

Administrator Thomas explained the original change order Council approved didn't include taxes and there were two items not in the order. This is basically starting over as a complete change order that will be paid for by the Fire Association in the amount of \$19,030.06.

Councilmember Taylor moved to approve the Mayor to sign the Agreement with Full-Time Fabrications for the Fireboat Change Order Addendum in the amount of \$19,030.06, paid by the Fire Association. Motion seconded by Councilmember Wohleb. Motion carried 3/0.

Agreement – Property Donation from the Harlans:

Administrator Thomas explained this is the former Kersch property, that has been donated back to the Town by the Harlans for use as a park. The new name for the park will be the O'Leary Landing.

Councilmember Wohleb moved to approve the Mayor to sign the Donation Agreement for the property now known as the O'Leary Landing. Motion seconded by Councilmember Dole. Motion carried 3/0.

Comprehensive Plan Review:

Planner Davolio requested Council approval to submit the draft of the Comprehensive Plan to the State for the 60-day review. There will be a Public Hearing before we receive it back from the State and another after.

Councilmember Wohleb moved to approve submitting the draft Comprehensive Plan to the State for the 60-day review. Motion seconded by Councilmember Tayler. Motion carried 3/0.

Resolution – Policy for Utility Billing Inserts:

Council discussions included concern of limited staff time and costs, charging postage and allowing information that is consistent with the mission or vision of the Town. It was the consensus of the Council to table the resolution for further discussions.

Banner Approval – Big Foot Fun Fest:

After discussions, Council requested more information and tabled it for the next meeting.

Agreement – Eager Beaver Tree Removal:

Public Works Director Lease explained this is to remove the Poplar Tree located at Talbot and Whatcom Streets for the cost of \$7,337.25. The tree is hazardous and has caused damage from branches dropping in storms. It is on the property line, so the resident has verbally agreed to pay half of the cost.

Councilmember Wohleb moved to approve the Mayor to sign the Agreement with Eager Beaver Tree Removal, in the amount of \$7337.25, for the removal of the Poplar Tree on Talbot and Whatcom Streets. Motion seconded by Councilmember Dole. Motion carried 3/0.

Mayor Hanneman would like written confirmation from the resident agreeing to pay half of the cost to remove the tree.

Agreement - Quantum Construction:

Public Works Director Lease explained this is for the repairs to the upstairs office damaged from the leak. They will be replacing all the sheetrock at a cost of \$5,024.35.

Councilmember Tayler moved to approve the Mayor to sign the Agreement with Quantum Construction, in the amount of \$5,024.35, for the repairs to Town Hall from damage caused by the leak. Motion seconded by Councilmember Dole. Motion carried 3/0.

Mayor Roundtable:

Discussions included the possibility of more signage turning North off of Second Street and a bush obstructing visibility on the roundabout.

There being no further business the meeting ended at 7:15 p.m.

Maria DeGoede, Finance Director

Marna Hanneman, Mayor

Accounts Payable



TOWN OF LA CONNER

CLAIMS CLEARING

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that the merchandise or services hereinafter specified for the April 22, 2025 Claims have been received and that;

Checks Numbered:	28036 - 28077	\$251,440.88
Auto Payments:		
Merch Bank Return	#2018331	\$15.00
Excise Taxes	#2018333	\$9,151.61

Are approved for a total payment of \$260,607.49 this 22nd day of April 2025.



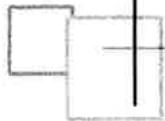
Finance Director

Councilmember – Finance Committee

Councilmember – Finance Committee

Councilmember

Voucher Directory



Fiscal: : 2025 - April

Council Date: : 2025 - April - Second Council Meeting

Ackermann Electric Co.
28036

2025 - April - Second Council Meeting

Invoice - 3445

Replaced Outlet Cover
409-000-535-80-48-01

Plant Repair & Maintenance \$220.73

Total Invoice - 3445

Invoice - 3446

Flow Meter Reader Repair
409-000-535-80-48-01

Plant Repair & Maintenance \$257.52

Total Invoice - 3446

Total 28036

Total Ackermann Electric Co.

\$220.73

\$257.52

\$478.25

\$478.25

Axiom Construction & Consulting
28037

2025 - April - Second Council Meeting

Invoice - 23168-5 Final

Final Balance of the Fire Hall Roof
001-000-594-22-64-00

Capital Mach/Equip-Fire \$585.03

Total Invoice - 23168-5 Final

Total 28037

Total Axiom Construction & Consulting

\$585.03

\$585.03

\$585.03

\$585.03

Birch Equipment

28038

2025 - April - Second Council Meeting

Invoice - 303031-5

Rental of Dehumidifier & Turbo Dryer for Town Hall Leak
001-000-518-30-48-01

Building Repair & Maintenance \$1,468.31

Total Invoice - 303031-5

Total 28038

Total Birch Equipment

\$1,468.31

\$1,468.31

\$1,468.31

\$1,468.31

City of Anacortes

28039

2025 - April - Second Council Meeting

Invoice - CityofAnacMar2025

March 2025 Water Charges
401-000-534-80-33-00

Purchase of Wholesale Water \$27,873.00

		Water sales	
		Total Invoice - CityofAnacMar2025	\$27,873.00
Total 28039			\$27,873.00
Total City of Anacortes			\$27,873.00
Cleaner Guys		2025 - April - Second Council Meeting	
	28040	Invoice - 25-1327-W	
		Town Hall Leak	
		001-000-518-30-48-01	Building Repair & Maintenance
		Total Invoice - 25-1327-W	\$4,649.76
Total 28040			\$4,649.76
Total Cleaner Guys			\$4,649.76
			\$4,649.76
EDASC		2025 - April - Second Council Meeting	
	28041	Invoice - 2025-0093	
		Economic Development Services 2025	
		001-000-518-90-41-10	Dues & Memberships
		Total Invoice - 2025-0093	\$2,165.00
Total 28041			\$2,165.00
Total EDASC			\$2,165.00
			\$2,165.00
ESO Solutions Inc.		2025 - April - Second Council Meeting	
	28042	Invoice - ESO-165111	
		NFIRS	
		001-000-522-20-31-02	Medical Supplies
		Total Invoice - ESO-165111	\$91.77
Total 28042			\$91.77
Total ESO Solutions Inc.			\$91.77
			\$91.77
Eurofins Environment Testing NW		2025 - April - Second Council Meeting	
	28043	Invoice - 25-09188	
		Coliform Testing	
		401-000-534-80-41-00	Professional Services
		Water Testing	
		Total Invoice - 25-09188	\$26.00
			\$26.00

Invoice - 25-10273				
	Coliform Testing			
	401-000-534-80-41-00		Professional Services	\$26.00
	Water Testing			
	Total Invoice - 25-10273			\$26.00
Total 28043				\$52.00
Total Eurofins Environment Testing NW				\$52.00
Fastenal Company				
28044	2025 - April - Second Council Meeting			
	Invoice - WAANA160727			
	Garbage Bags, TP & Paper Towels			
	003-000-575-50-31-05		Public Restroom Supplies	\$318.53
	Total Invoice - WAANA160727			\$318.53
	Invoice - WAANA161422			
	Paper Towels, Gloves and Brush			
	409-000-535-80-31-00		Office & Operating Supplies	\$244.19
	Total Invoice - WAANA161422			\$244.19
	Invoice - WAANA161625			
	Garbage Bags & Wipes			
	003-000-575-50-31-05		Public Restroom Supplies	\$325.91
	Total Invoice - WAANA161625			\$325.91
Total 28044				\$888.63
Total Fastenal Company				\$888.63
Frontline Cleaning Services				
28045	2025 - April - Second Council Meeting			
	Invoice - 38135			
	Public Restroom Cleaning			
	003-000-575-50-48-05		Public Restrooms - Repair & Maint.	\$2,728.00
	Total Invoice - 38135			\$2,728.00
Total 28045				\$2,728.00
Total Frontline Cleaning Services				\$2,728.00
Full Time Fabrications, LLC				
28046	2025 - April - Second Council Meeting			
	Invoice - 1313 - FireboatPmt#1			
	Fire Boat - Pmt #1			
	001-000-594-22-64-00		Capital Mach/Equip-Fire	\$100,001.97
	Total Invoice - 1313 - FireboatPmt#1			\$100,001.97
Total 28046				\$100,001.97
Total Full Time Fabrications, LLC				\$100,001.97

H.D. Fowler Company
28047

2025 - April - Second Council Meeting

Invoice - 16968322

Bronze Saddle w Straps & D-Chlor Tablets		
401-000-534-80-48-03	System Repair & Maintenance	\$864.79

Total Invoice - 16968322

\$864.79

Invoice - 16968330

2nd Bronze Saddle w Straps		
401-000-534-80-48-03	System Repair & Maintenance	\$594.17

Total Invoice - 16968330

\$594.17

Total 28047

\$1,458.96

Total H.D. Fowler Company

\$1,458.96

John H. Hanks

28048

2025 - April - Second Council Meeting

Invoice - 7793

Updates, Council Laptop Setup, Senior Center Laptop setup, Computer Issues/Maint.		
001-000-511-60-49-02	Council Training & Meetings	\$588.12
001-000-518-30-41-00	Professional Services	\$1,000.00
001-000-518-30-48-00	Computer/Server Maintenance	\$637.00
001-000-558-60-41-02	Professional Services	\$606.00
001-000-575-50-41-00	Senior Center Prof Services	\$415.00

Total Invoice - 7793

\$3,246.12

Total 28048

\$3,246.12

Total John H. Hanks

\$3,246.12

Jolene Nelson

28049

2025 - April - Second Council Meeting

Invoice - NelsonGCDepRef4/12/25

Nelson Garden Club Dep Ref 4/12/25		
003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$315.00

Total Invoice - NelsonGCDepRef4/12/25

\$315.00

Total 28049

\$315.00

Total Jolene Nelson

\$315.00

Larissa Mansfield

28050

2025 - April - Second Council Meeting

Invoice - MansfieldGCDepRef3/29/25

Mansfield Garden Club Dep Ref 3/29/25		
003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$315.00

Total Invoice - MansfieldGCDepRef3/29/25

\$315.00

Total 28050

\$315.00

Total Larissa Mansfield

\$315.00

Liquivision Technology 28051	2025 - April - Second Council Meeting			
	Invoice - 1184			
	Water Tower Inspection			
	401-000-534-80-48-03	System Repair & Maintenance		\$6,623.05
	Total Invoice - 1184			\$6,623.05
Total 28051				\$6,623.05
Total Liquivision Technology				\$6,623.05
 Marna Hanneman 28052	2025 - April - Second Council Meeting			
	Invoice - Mayor/Coffee4/12/25			
	Coffee for the Meet with the Mayor			
	001-000-513-10-41-01	Mayor Professional Services		\$12.91
	Total Invoice - Mayor/Coffee4/12/25			\$12.91
Total 28052				\$12.91
Total Marna Hanneman				\$12.91
 Michael Davolio, AICP 28053	2025 - April - Second Council Meeting			
	Invoice - #49			
	March 2025 Planner Charges			
	001-000-558-60-41-00	Professional Services - Planner		\$7,650.00
	Total Invoice - #49			\$7,650.00
Total 28053				\$7,650.00
Total Michael Davolio, AICP				\$7,650.00
 Mid-American Research 28054	2025 - April - Second Council Meeting			
	Invoice - 0845010-IN			
	Wipe-Out			
	409-000-535-80-31-00	Office & Operating Supplies		\$630.50
	Total Invoice - 0845010-IN			\$630.50
Total 28054				\$630.50
Total Mid-American Research				\$630.50
 Nelson-Reisner 28055	2025 - April - Second Council Meeting			
	Invoice - 0887718-IN			
	WWTP Fuel			
	412-000-554-90-32-00	Fuel		\$2,419.38
	Total Invoice - 0887718-IN			\$2,419.38
Total 28055				\$2,419.38
Total Nelson-Reisner				\$2,419.38

North Central Laboratory
28056

2025 - April - Second Council Meeting

Invoice - 517811

NCL-882 M-FC Broth & B-12D		
409-000-535-80-31-02	Lab Supplies	\$167.93
Total Invoice - 517811		\$167.93
Total 28056		\$167.93
Total North Central Laboratory		\$167.93

NorthWest Parking Equipment Co
28057

2025 - April - Second Council Meeting

Invoice - NWP4/7/25

Ticket Rolls		
002-000-576-80-41-00	Professional Services	\$172.98
Payment Stations 50%		
005-000-542-65-48-00	Repair & Maintenance	\$172.99
Payment Stations 50%		
Total Invoice - NWP4/7/25		\$345.97
Invoice - NWPk4/1/25		
2nd Qtr. Payment Station Maint.		
002-000-576-80-41-00	Professional Services	\$644.81
Payment Stations 50%		
005-000-542-65-48-00	Repair & Maintenance	\$644.82
Payment Stations 50%		
Total Invoice - NWPk4/1/25		\$1,289.63
Total 28057		\$1,635.60
Total NorthWest Parking Equipment Co		\$1,635.60

NP Information Systems
28058

2025 - April - Second Council Meeting

Invoice - 3173

Phones		
001-000-518-30-42-00	Communications	\$375.58
Town Hall 70%		
001-000-522-20-42-00	Communications	\$53.66
Fire Dept. 10%		
401-000-534-80-42-00	Communications	\$53.66
Public Works 10%		
409-000-535-80-42-00	Communications	\$53.66
WWTP 10%		
Total Invoice - 3173		\$536.56
Total 28058		\$536.56
Total NP Information Systems		\$536.56

Pape' Machinery Exchange
28059

2025 - April - Second Council Meeting

Invoice - 15995108

Switch 412-000-554-90-48-06	Compost Machinery/Equip	\$313.30
Total Invoice - 15995108		\$313.30

Invoice - 2432066

1000 Hr Service on Frontloader 412-000-554-90-48-06	Compost Machinery/Equip	\$1,758.30
Total Invoice - 2432066		\$1,758.30

Invoice - 2432070

Replace Broken Window on Frontloader 412-000-554-90-48-06	Compost Machinery/Equip	\$4,060.55
Total Invoice - 2432070		\$4,060.55
		\$6,132.15
Total 28059		\$6,132.15

Total Pape' Machinery Exchange

Patrick Sherritt

28060

2025 - April - Second Council Meeting

Invoice - SherrittMHDepRef4/6/25

Sherritt Maple Hall Dep Ref 4/6/25 003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$915.00
Total Invoice - SherrittMHDepRef4/6/25		\$915.00
		\$915.00
Total 28060		\$915.00

Total Patrick Sherritt

Pitney Bowes Global Finance Services LLC

28061

2025 - April - Second Council Meeting

Invoice - 3320619637

Postage Meter Lease 001-000-518-30-40-00	Lease Agreement Tax	\$7.41
Tax Split 001-000-591-31-70-00	Rents & Leases - Longterm	\$113.94
Qtrly postage meter lease 401-000-534-80-40-00	Lease Agreement Tax	\$7.41
Tax Split 401-000-591-31-70-00	Rents & Leases - Longterm	\$113.93
Lease Split 403-000-531-38-40-00	Lease Agreement Tax	\$7.42
Tax Split 403-000-591-31-70-01	Rents & Leases - Longterm	\$113.93
Lease Split 409-000-535-80-40-00	Lease Agreement Tax	\$7.42
Tax Split 409-000-591-31-70-00	Rents & Leases - Longterm	\$113.93

	Lease Split	
Total Invoice - 3320619637		\$485.39
Total 28061		\$485.39
Total Pitney Bowes Global Finance Services LLC		\$485.39

Port of Skagit Co.	2025 .. April - Second Council Meeting		
28062			
	Invoice - PortofSkag4/25		
	April 2025 PW Lease		
	002-000-576-80-45-00	Rents & Leases - Short Term	\$347.24
	10% PW Lease		
	003-000-575-50-48-06	Rents & Leases Short Term	\$347.24
	10% PW Lease		
	005-000-542-65-49-03	Rentals/Leases - Short Term	\$347.24
	10% PW Lease		
	401-000-534-80-45-00	Rents & Leases - Short Term	\$1,388.98
	40% PW Lease		
	403-000-531-38-45-00	Rents & Leases - Short Term	\$1,041.73
	30% PW Lease		
	Total Invoice - PortofSkag4/25		\$3,472.43
Total 28062		\$3,472.43	
Total Port of Skagit Co.		\$3,472.43	

Puget Sound Energy	2025 - April - Second Council Meeting		
28063			
	Invoice - PSEApril2025		
	Utility - Electric		
	001-000-518-30-47-00	Public Utility Services	\$398.49
	204 Douglas St -Town Hall		
	001-000-522-20-47-00	Public Utility Services	\$620.19
	12142 Chilberg - Fire Dept		
	002-000-576-80-47-00	Public Utility Services	\$21.69
	100 Morris - Gilkey Square		
	002-000-576-80-47-00	Public Utility Services	\$27.19
	1339 Conner Way Lights - Pioneer Park Lights		
	002-000-576-80-47-00	Public Utility Services	\$248.36
	100 Washington Ave Light- St End Park		
	002-000-576-80-47-00	Public Utility Services	\$12.63
	1340 Conner Way		
	002-000-576-80-47-00	Public Utility Services	\$106.57
	1339 Connor Way - Pioneer Park Gazebo		

003-000-575-50-47-02	Public Utility Services-GC 622 S 2nd Street - Garden Club	\$45.93
003-000-575-50-47-05	Public Utility Svcs-Restrooms 304 Morris St -Public Restroom	\$205.69
003-000-575-50-47-05	Public Utility Svcs-Restrooms 613 1st Street - Public Restroom	\$119.83
005-000-542-63-47-00	Public Utility Services Area Lights Acct #200011509383	\$117.56
005-000-542-63-47-00	Public Utility Services 125 1st Street LC Post Office #300000002505	\$792.38
005-000-542-63-47-00	Public Utility Services Street lights Acct #300000001705	\$746.60
005-000-542-63-47-00	Public Utility Services 1st Street Lights #220005384221	\$305.52
005-000-542-63-47-00	Public Utility Services 12100 Chilberg - Flag pole/Monument lights	\$64.37
005-000-542-63-47-00	Public Utility Services 3rd & Douglas	\$72.95
005-000-542-63-47-00	Public Utility Services 100 Sherman St	\$29.45
401-000-534-80-47-00	Public Utility Services 1200 S 4th St - Water Tank	\$15.38
401-000-534-80-47-00	Public Utility Services 604 N 3rd Street - PW Shop-300000002695	\$403.46
403-000-531-38-47-00	Public Utility Service 102 S 6th St - Drainage Pump	\$90.32
403-000-531-38-47-00	Public Utility Service 213 Caledonia - Drainage Pump	\$228.23
409-000-535-80-47-00	Public Utility Services 622 1st Street - Sewage Vault	\$50.47
409-000-535-80-47-00	Public Utility Services 12154 Chilberg Rd WWTP	\$4,930.28
409-000-535-80-47-00	Public Utility Services 602 N 3rd Street - Pump	\$38.42
409-000-535-80-47-00	Public Utility Services 12154 Chilberg - WWTP Fuel Station	\$10.36
Total Invoice - PSEA April 2025		\$9,702.32

Total 28063
Total Puget Sound Energy

Pye - Barker Fire & Safety
28064

2025 - April - Second Council Meeting

Invoice - IV00508216

Public Works Annual Fire Ext. Inspection & First Aid Kit Refill

005-000-543-10-41-00	Professional Services	\$278.93
401-000-534-80-41-00	Professional Services	\$278.92

	403-000-531-38-41-00	Professional Services	\$278.92
Total Invoice - IV00508216			\$836.77
Invoice - IV00508218			
Maple Hall Annual Fire Ext. Inspection			
003-000-575-50-48-01	Building Repair & Maint-MH/MC		\$608.72
Total Invoice - IV00508218			\$608.72
Invoice - IV00508221			
Garden Club Annual Fire Ext. Inspection			
003-000-575-50-48-02	Building Repair & Maint-GC		\$146.75
Total Invoice - IV00508221			\$146.75
Invoice - IV00508223			
Town Hall Annual Fire Ext. Inspection			
001-000-518-30-48-01	Building Repair & Maintenance		\$114.14
Total Invoice - IV00508223			\$114.14
Total 28064			\$1,706.38
Total Pye - Barker Fire & Safety			\$1,706.38
 Quality Services			
28065		2025 - April - Second Council Meeting	
	Invoice - QltSvc3/2025		
	March Cleaning Services		
	003-000-575-50-48-01	Building Repair & Maint-MH/MC	\$1,328.75
Total 28065			\$1,328.75
Total Quality Services			\$1,328.75
 Skagit Community Band			
28066		2025 - April - Second Council Meeting	
	Invoice - SkComBandMHDepRef3/28/25		
	Skagit Community Band Maple Hall Dep Ref 3/28/25		
	003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$177.50
Total 28066			\$177.50
Total Skagit Community Band			\$177.50
 Skagit County DEM			
28067		2025 - April - Second Council Meeting	
	Invoice - 2025Q2-LaC		
	Qtr 2 2025 Pmt		
	001-000-525-10-41-00	Prof Services -EMS	\$1,096.89
	EMS Services		
Total 28067			\$1,096.89
Total Skagit County DEM			\$1,096.89
			\$1,096.89

Skagit County Public Works
28068

2025 - April - Second Council Meeting

Invoice - #1705051

Recycle			
005-000-543-50-48-04	Refuse Disposal		\$290.00
	Refuse & recycling		
Total Invoice - #1705051			\$290.00
Total 28068			\$290.00
Total Skagit County Public Works			\$290.00

Skagit Valley Publishing
28069

2025 - April - Second Council Meeting

Invoice - 55229

Ad - Public Works Laborer Position			
401-000-534-80-41-00	Professional Services		\$435.00

Total Invoice - 55229

Invoice - 55265

Public Notice - 931 Maple Ave Combine Property Lots			
001-000-558-60-44-00	Advertising		\$112.98

Total Invoice - 55265

Total 28069
Total Skagit Valley Publishing

Stockon's Paint Mount Vernon
28070

2025 - April - Second Council Meeting

Invoice - 330035699

Paint for Town Hall Roof Leak Repairs			
001-000-518-30-48-01	Building Repair & Maintenance		\$359.70

Total Invoice - 330035699

Total 28070
Total Stockon's Paint Mount Vernon

Town of La Conner
28071

2025 - April - Second Council Meeting

Invoice - C 04-2025

April 2025 Sewer Service Charges			
412-000-554-90-47-00	Compost Treatment Chgs - 409		\$10,833.34

Total Invoice - C 04-2025

Invoice - S 04-2025

April 2025 Sludge Disposal			
409-000-535-80-47-02	Sludge Disposal - 412		\$2,500.00

Total Invoice - S 04-2025

Total 28071
Total Town of La Conner

US Bank-Payment Station Fees
2018331

2025 - April - Second Council Meeting

Invoice - MerchReturn3/7/25

Moorage Payment Station Return Charge		
002-000-576-80-41-00	Professional Services	\$7.50
	Moorage/Launch Processing Fees	
005-000-542-65-48-00	Repair & Maintenance	\$7.50
	Parking Lot Processing Fees	

Total Invoice - MerchReturn3/7/25

\$15.00

Total 2018331

\$15.00

Total US Bank-Payment Station Fees

\$15.00

USA Bluebook

28072

2025 - April - Second Council Meeting

Invoice - INV00663190

Magnesium Chloride/Potassium		
409-000-535-80-31-02	Lab Supplies	\$132.87

Total Invoice - INV00663190

\$132.87

Invoice - INV00664820

Case of Green Paint		
409-000-535-80-31-00	Office & Operating Supplies	\$101.72

Total Invoice - INV00664820

\$101.72

Invoice - INV00665177

Screw Cap Flask		
409-000-535-80-31-00	Office & Operating Supplies	\$182.42

Total Invoice - INV00665177

\$182.42

Invoice - INV00675206

Wide Mouth Bottles		
409-000-535-80-31-02	Lab Supplies	\$134.12

Total Invoice - INV00675206

\$134.12

Total 28072

\$551.13

Total USA Bluebook

\$551.13

Utilities Underground Locate

28073

2025 - April - Second Council Meeting

Invoice - 5030733

Underground Locates		
401-000-534-80-41-00	Professional Services	\$13.50
	Notifications	

Total Invoice - 5030733

\$13.50

Total 28073

\$13.50

Total Utilities Underground Locate

\$13.50

Verizon Wireless**28074****2025 - April - Second Council Meeting****Invoice - 6110386944****Cell Phones**

001-000-513-10-42-00	Mayor's Communications	\$52.20
001-000-521-70-42-00	Communications-Code Enf	\$26.58
001-000-522-20-42-00	Code Enforcement/Split with Fire	
	Communications	\$66.58

Fire Dept./Split w Code & 2nd Remote

Total Invoice - 6110386944 \$145.36**Total 28074****Total Verizon Wireless****WA State DOR - Excise Tax****2018333****2025 - April - Second Council Meeting****Invoice - DORMar2025ExciseTax****Mar 2025 Excise Tax**

401-000-534-80-49-03	Excise Taxes	\$4,319.25
403-000-531-38-49-03	Excise Taxes	\$954.35
409-000-535-80-49-01	Excise Taxes	\$1,312.15
412-000-554-90-49-01	Compost Sales Tax	\$484.67
412-000-554-90-49-02	Excise Taxes	\$2,081.19

Total Invoice - DORMar2025ExciseTax**Total 2018333****Total WA State DOR - Excise Tax****Water-Wasterwater Services****28075****2025 - April - Second Council Meeting****Invoice - 60785****WWTP March 2025 Charges**

409-000-535-80-41-03	Plant Operator	\$20,362.80
	Sewer Plant Operations	
409-000-535-80-48-01	Plant Repair & Maintenance	\$735.76
	Reimbursables	

412-000-554-90-41-05 Compost Operator
Compost Operations - 48.2%**Total Invoice - 60785****Total 28075****Total Water-Wasterwater Services**

Wave Broadband
28076

2025 - April - Second Council Meeting

Invoice - WAVEApr2025

Internet & Phones

001-000-518-30-42-00	Communications	\$690.08
	TH Internet & phones	
001-000-522-20-42-00	Communications	\$159.88
	Fire Dept	
003-000-575-50-42-01	Communications-MH/MC	\$228.02
	MH/MC Internet & phones	
409-000-535-80-42-00	Communications	\$191.17
	WWTP	

Total Invoice - WAVEApr2025

\$1,269.15

\$1,269.15

\$1,269.15

Total 28076
Total Wave Broadband

Western Display Fireworks
28077

2025 - April - Second Council Meeting

Invoice - 25-7674-#2

Pmt.#2 4th of July Fireworks Display

001-000-571-00-40-00	4th of July Fireworks/Event	\$3,875.00
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Total Invoice - 25-7674-#2

\$3,875.00

\$3,875.00

\$3,875.00

Total 28077
Total Western Display Fireworks

Grand Total	Vendor Count	44	\$260,607.49
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Payroll



Town of La Conner

I, the undersigned, do hereby certify under penalty of perjury that the wages and benefits for the period **April 1, 2025** through **April 15, 2025** are a just, due and unpaid obligation against the Town of La Conner, and that I am authorized to certify to said claim.



Maria DeGoede, Finance Director

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that:

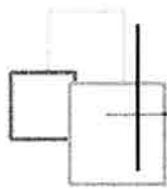
Payroll checks numbered 6079 through 6085	\$2,203.18	
Auto Payments:		
Payroll Taxes	#2018332	\$9,916.62
Payroll Auto Deposit		\$28,900.23

are approved for a total payment of **\$41,020.03** this 22nd day of April, 2025.

Councilmember – Finance Committee

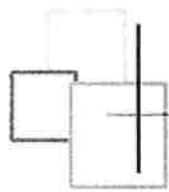
Councilmember – Finance Committee

Councilmember



Register

Number	Name	Fiscal Description	Cleared	Amount
6079	Dept of Labor & Industry	2025 - April - Second Council Meeting		\$944.51
6080	Employment Security	2025 - April - Second Council Meeting		\$82.30
6081	North Coast Credit Union	2025 - April - Second Council Meeting		\$150.00
6082	Paid Family & Medical Leave	2025 - April - Second Council Meeting		\$270.83
6083	Teamsters Local No. 231	2025 - April - Second Council Meeting		\$152.00
6084	Wa Cares Fund	2025 - April - Second Council Meeting		\$133.44
6085	Washington State Support Registry	2025 - April - Second Council Meeting		\$470.10
2018332	Washington Federal	2025 - April - Second Council Meeting		\$9,916.62
<u>Direct Deposit Run -</u> <u>4/16/2025</u>	Payroll Vendor	2025 - April - Second Council Meeting		\$28,900.23
				\$41,020.03



Register Activity

Run Type	Reference	Description	Debit Amount
Direct Deposit Run - 4/16/2025			\$28,900.23
Eills, Ajah G	Payroll Vendor	Posting Run - 4/16/2025 9:58:32 AM	\$2,132.79
Herring, Jennifer M	ACH Pay - 7610	Posting Run - 4/16/2025 9:58:32 AM	\$2,004.57
Johnson, Brittany	ACH Pay - 7611	Posting Run - 4/16/2025 9:58:32 AM	\$777.52
Kerley-DeGoede, Maria A	ACH Pay - 7619	Posting Run - 4/16/2025 9:58:32 AM	\$2,606.24
Lease, Brian	ACH Pay - 7615	Posting Run - 4/16/2025 9:58:32 AM	\$3,320.69
Mesman, Benjamin	ACH Pay - 7613	Posting Run - 4/16/2025 9:58:32 AM	\$795.01
Palaniuk, Kevin R	ACH Pay - 7621	Posting Run - 4/16/2025 9:58:32 AM	\$3,230.77
Pena-Ayon, Manuel A	ACH Pay - 7618	Posting Run - 4/16/2025 9:58:32 AM	\$1,319.27
Reinstra, Aaron M.	ACH Pay - 7620	Posting Run - 4/16/2025 9:58:32 AM	\$2,212.22
Sherman, Albert R	ACH Pay - 7617	Posting Run - 4/16/2025 9:58:32 AM	\$2,339.41
Smith, Christopher	ACH Pay - 7614	Posting Run - 4/16/2025 9:58:32 AM	\$3,309.12
Thomas, Scott G	ACH Pay - 7612	Posting Run - 4/16/2025 9:58:32 AM	\$2,925.85
Viola, Angela T	ACH Pay - 7616	Posting Run - 4/16/2025 9:58:32 AM	\$1,926.77
			\$28,900.23

Reports

- 1) Administrator's Reports**
- 2) Mayor's Report**
- 3) Council Committee Reports**

Unfinished Business

- 1) Town Policy for Utility Billing Inserts - Discussion**
- 2) Banner Approval – Bigfoot Fun Fest**

**Town Policy for Utility Billing
Inserts - Discussion**



Town of La Conner

MEMORANDUM

TO: Mayor Hanneman & Town Council Members

FROM: Scott Thomas, Town Administrator

SUBJECT: Utility Billing Inserts

DATE: April 17, 2025

At the April 8, 2025 Town Council meeting, the Council considered a draft policy (copy attached) that addressed utility bill inserts. Council discussions focused primarily on whether or not outside organizations should be allowed to provide inserts, and if so, how that process would be managed and at what cost. Staff have conducted some additional research on this topic to assist in council discussions.

First, some background information on inserts. An insert is a communication tool. It describes any additional piece of mail that gets placed in the utility billing envelope, along with the bill itself. Inserts are used to share information on promotions, rebate programs, community events, and more. According to industry sources, inserts are effective. Approximately 50% of inserts or add-ins accompanying a utility bill are read. A utility or government entity has a captive audience, with 96% of Americans reporting that they always open monthly bills. Inserts are also cost effective. Piggybacking off of regular mailings rather than relying on standalone campaigns saves paper and mailing costs. And while electronic billing has become more common, a 2021 utility consumer report found that 42% of customers prefer paper bills. Inserts can also be included in electronic bills.

Our research suggests that nearly all utilities include inserts with their billings. The vast majority of these inserts relate primarily to the utility itself, and include such things as safety information, utility efficiency tips, information concerning rates, “call before you dig” flyers, letters from the mayor, and the like. La Conner has included this type of information with its utility bills, inserting clean-up week schedules, water performance information mandated by the state, and similar materials.

Some utilities will include information from outside sources, and charge for the service. For example, Nicor Gas, which serves Illinois residents, charges \$0.10/insert. There are legal constraints in doing so. Because billing costs are charged back to the respective utility, if the costs

**Town of La Conner
Utility Billing Inserts Policy**

- A. Purpose. This policy defines the criteria for printed materials added to utility bills sent to utility customers, and the process for submitting a utility billing insert proposal.
- B. Last revised: March, 2025
- C. Policy
 - 1. The Town of La Conner sends out utility billings every month and has enough envelope capacity to allow the insertion of a single insert.
 - 2. Inserts shall be limited to those sponsored by the Town of La Conner, its boards and commissions.
- D. Size
 - 1. The inserts cannot exceed one page and must fit into a #10 regular envelope
- E. Scheduling
 - 1. Message proposals must be submitted to the Town Clerk one month before the desired delivery month.
 - 2. Inserts shall be scheduled on a first come, first serve basis.

**Banner Approval
Bigfoot Fun Fest**

MEMORANDUM

TO: Town Council
FROM: Planning Staff
SUBJECT: Friends of Bigfoot Fun Fest Banner
DATE: April 17, 2025

Danielle Dunlap with Mystic Art Supply has submitted a special events application for a Town event on September 13th called the "Friends of Bigfoot Fun Fest." This is a bigfoot themed festival. As part of this special event, Dunlap would like to place the below banner at Gilkey Square. The banner measures 156" x 24", and would be mounted to the stanchions with bungee cords.



Under LCMC 15.115.070 (9), banners are only allowed when approved by Town Council, and can only be up for three weeks before the event. Banners must be removed when the event ends. In addition, the banner must be installed and removed by the Town's Public Works department. Under our regulations, the banner could be up from August 25th – end of the event on September 13th. The Planning Department, Public Works department, and Fire Department have no concerns with the banner copy, placement, or attachment type.

New Business

- 1) **Resolution – Global Effort to Prevent Nuclear War**

**Resolution
Global Effort to Prevent Nuclear
War**

Town of La Conner



Resolution No.

A RESOLUTION URGING THE UNITED STATES TAKE STEPS TO MITIGATE THE RISK OF NUCLEAR WAR.

Whereas, nine nations collectively have approximately 12,500 nuclear weapons in their arsenals, most of which are far more destructive than those that killed hundreds of thousands of people in Hiroshima and Nagasaki, Japan, in 1945; and

Whereas, the detonation of even a small number of these weapons could have catastrophic human and environmental consequences that could threaten human civilization itself and affect everyone on the planet; and

Whereas, the United States maintains several hundred nuclear missiles in underground silos on hair-trigger alert, capable of being launched within minutes after a presidential order, which greatly increases the risk of an accidental, mistaken or unauthorized launch; and

Whereas, the United States continues to reserve the right to use nuclear weapons first, which reduces the threshold for nuclear use and makes a nuclear war more likely; and

Whereas, the U.S. president has the sole and unchecked authority to order the use of nuclear weapons; and

Whereas, the climate crisis, the COVID-19 pandemic, and numerous human security and social justice concerns highlight the need for greater investment in our communities; and

Whereas, the full cost of U.S. nuclear weapons in 2023 alone, including for weapons development, testing and maintenance, environmental clean-up, missile defense and nonproliferation initiatives will be an estimated \$90 billion; and

Whereas, the United States plans to spend an estimated \$756 billion between 2021 and 2030 and \$1.7 trillion by 2046 to replace its entire nuclear arsenal and the bombers, missiles and submarines that deliver them with more capable, more usable versions; and

Whereas, U.S. taxpayers spend roughly \$10.3 million every hour of every day to maintain the U.S. nuclear arsenal and its associated costs; and

Whereas, a grassroots coalition called “Back from the Brink: Bringing Communities Together to Abolish Nuclear Weapons” has been endorsed by over 465 health, environmental, academic, peace, faith, and justice organizations and over 80 U.S. municipalities, counties and states have adopted resolutions supporting Back from the Brink’s policy solutions, including Baltimore, Boston, Chicago, Los Angeles, Minneapolis, Salt Lake City, Tucson and Washington, D.C.; and

Whereas, the United States, as well as Britain, China, France and Russia, are obligated under the Nuclear Non-Proliferation Treaty (NPT) to take concrete steps toward eliminating their nuclear arsenals; and

Whereas, in July 2017, 122 nations approved the Treaty on the Prohibition of Nuclear Weapons (TPNW) which entered into force on January 22, 2021, making it illegal under international law to develop, test, produce, manufacture, or otherwise acquire, possess or stockpile nuclear weapons or other nuclear explosive devices; and

Whereas, as of September 30, 2023, 93 countries have signed the TPNW and 69 countries have ratified it.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LA CONNER:

That the Town Council of the Town of La Conner calls on the United States to lead a global effort to prevent nuclear war by:

- actively pursuing a verifiable agreement among nuclear-armed states to eliminate their nuclear arsenals;
- renouncing the option of using nuclear weapons first;
- ending the sole, unchecked authority of any president to launch a nuclear attack;
- taking U.S. nuclear weapons off hair-trigger alert; and
- canceling the plan to replace its entire arsenal with enhanced weapons.

Be it further resolved that the Town Council of the Town of La Conner calls on the United States to embrace the Treaty on the Prohibition of Nuclear Weapons.

Be it further resolved that the Town Council of the Town of La Conner calls on U.S. House Representative Rick Larsen to cosponsor H. Res. 77, a Congressional “Back from the Brink” resolution introduced in January, 2023 that calls on the U.S. to embrace the goals and provisions of the U.N. Treaty on the Prohibition of Nuclear Weapons and adopt common sense policies to help prevent nuclear war.

Be it further resolved that a copy of this resolution will be sent to Representative Rick Larsen and Senators Patty Murray and Maria Cantwell, and to President Donald J. Trump.

Adopted by a vote of the La Conner Town Council this day of April, 2025.

Marna Hanneman, Mayor

ATTEST:

Maria DeGoede, Town Clerk

APPROVED AS TO FORM:

Scott G. Thomas
Town Attorney