



TOWN COUNCIL AGENDA

May 13, 2025, 6PM

Maple Hall.

204 Commercial Street

Skagit County Washington
Incorporated 1890
www.townoflaconner.org

I. Call to Order

II. Pledge of Allegiance

III. Public Comments (Limit: 3 minutes per person)

IV. Presentations:

V. CONSENT AGENDA

A. Consent Agenda (Approved without objection 5/0)

1. Approval of the Minutes: Council Meeting of April 22, 2025
2. Finance:
Approval of Accounts Payable
Approval Payroll

B. Items Removed from the Consent Agenda

VI. REPORTS

1. Chamber Report
2. Revenue /Expenditure Report
3. Department Head Reports
4. Mayor's Report
5. Council Committee Reports

VII. UNFINISHED BUSINESS:

1. Resolution – Town Policy for Utility Bill Inserts
2. Agreement – La Conner Regional Library Summer Reading Program
3. Invitation to Bid - Surplus of 2008 Northwind Marine Fire Boat
4. E&E Contracting Road Closure Plan (Pedestrian Improvements of Washington & Road Streets)

VIII. NEW BUSINESS

1. Coastal Zone Management Funding Support
2. Resolution – Honoring Bud Moore
3. Resolution – Appointing Town Administrator to the Skagit County Emergency Management Advisory Board

IX. MAYOR ROUNDTABLE:

X. EXECUTIVE SESSION:

There may be an executive session immediately preceding or following the meeting as allowed by RCW 42.30.110 and as announced by the presiding officer.

Town Hall Meetings are available for viewing only on our live portal at www.townoflaconner.com "technology permitting".

Consent Agenda

- 1) Approval of Minutes**
- 2) Approval of Accounts Payable**
- 3) Approval of Payroll**

Town of La Conner

Town Council Meeting

April 22, 2025 – 6:00 p.m.

The meeting of the La Conner Town Council was called to order at 6:00 p.m. by Mayor Hanneman.

Present: Councilmembers Taylor, Carlson, Dole, Chamberlain and Wohleb.

Also present: Administrator Thomas, Finance Director DeGoede, Public Works Director Lease, Planner Davolio and Fire Chief/Code Enforcement Officer Reinstra.

Public Comments:

Resident Linda Talman discussed the issues of buses parking in front of Hellem's near the retirement home. The buses are blocking the crosswalk and the sidewalk. Code Enforcement Officer Reinstra requested people to call him when they see something like this so he can act on it. It has been an ongoing problem he has been working on.

Gene Marx of Bellingham asked to speak on the Global effort of preventing nuclear war. The Pacific Northwest is a strategic targeted nuclear region and his primary goal is prohibition of nuclear weapons and “no first strike”.

Fire Chief Reinstra handed out two quotes for Conex Containers. The lowest cost for two delivered is \$4,774 with the second bid only \$12.00 more. This are far less than anticipated and he plans to order them tomorrow. He discussed this at an earlier meeting but wanted to let Council know the outcome of the purchase.

Presentation: Global Effort to Prevent Nuclear War:

Councilmember Chamberlain, who spearheaded this presentation and resolution, opened the presentation by introducing the speakers.

La Conner Resident Tracy Powell explained this resolution has been introduced to communities all over our country asking local leaders to speak up for peace. The group No More Bombs is County wide.

Harry Aatz representing Back from the Brink, a coalition with the goal to bring together communities to abolish nuclear weapons. The probability for a devastating nuclear war grows every year. This resolution gives small communities a voice on this issue.

Shean Arent representing WPSR (Washington Physicians for Social Responsibility) has visited Hanford, that is permanently contaminated from the effects of nuclear weapon production, and Bangor, in Kitsap County Washington, that produces the most weapons worldwide. He also went to Hiroshima and Nagasaki to meet the survivors of nuclear war, and this is their message. He discussed the four goals of Back to the Brink and the cost of nuclear weapons. WPSA indorses Back to the Brink's resolution.

Resident Debbie Aldrich was part of a 1980's group called Skagit Citizens for Nuclear Disarmament, based in La Conner. The group was a part of establishing Skagit County as a nuclear free zone. One of the big issues at the time was “no first strike”. She encouraged Council to pass the resolution, giving the Town a voice on this issue.

Mayor Hanneman moved the Resolution for the Global Effort to Prevent Nuclear War from New Business for Council action.

Resolution 661 – Global Effort to Prevent Nuclear War:

Mayor Hanneman has received more than a dozen cards from citizens thanking the Town for supporting this resolution.

Councilmember Carlson moved to approve Resolution 661, for the Global Effort to Prevent Nuclear War. Motion seconded by Councilmember Wohleb. Motion carried 5/0.

Consent Agenda:

Approval of Agenda

Approval of the Minutes of the April 8, 2025 Council Meeting.

Town Policy – Utility Inserts:

Administrator Thomas researched other utility insert policies. Nearly every city has inserts in their utility bills primarily specific to the utility, which is what we have done. He asked Council for some direction to draft the policy. After discussions, the following was to be included in the policy:

- The insert has to meet the vision of the Town
- Not for profit
- A cost for staff time and extra postage
- The flyers are provided as the Deputy Clerk needs, folded or flat.
- Council approval required if outside source.
- Our required public information takes priority.

Banner for Big Foot Fest:

Discussions included the current Town Code, allowing banners to hang for three weeks and the issue of multiple event banners that want to be displayed the same weekend. Also, if Public Works is going to be put it up, it has to be done on a weekday. If it is a weekend, the people running the event has to handle it. Public Works Director Lease stated he gets together with them on what is required.

Councilmember Dole moved to approve the Big Foot Fun Fest Banner to hang at the Gilkey Square location from September 5, 2025 through September 13, 2025 and the banner would require the dates of the event. Motion seconded by Councilmember Wohleb. Motion carried 5/0.

Mayor Roundtable:

Councilmember Taylor was contacted by a resident who was wondering if the mailbox in front of the post office could be moved back to the original location. People are parking in front of it. Public Works Director Lease stated the process has already started to create the four parking spaces on Washington Street. PSE is scheduled to remove the street light next week.

The sign Do Not Enter where the Tribe shacks were removed is still there. It was determined it is a Tribe sign that they cover when selling their product, and then uncover it when they leave.

Councilmember Carlson discussed the Personal Policy regarding relatives for Town positions. He feels it is good to have a policy like this, but it needs to be more specific. Changes he would like to see is allowing hiring relatives as long as it is not in the same department, and to clarify volunteers are exempt from this policy because he has heard people refer the volunteer firefighters as Town employees. It was decided the policy is clear on employees so the volunteer firefighters is not an issue. For hiring relatives, the Town is very small and defining separate departments is very difficult as they do intermingle with duties.

There being no further business the meeting ended at 7:12 p.m.

Maria DeGoede, Finance Director

Marna Hanneman, Mayor



TOWN OF LA CONNER

CLAIMS CLEARING

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that the merchandise or services hereinafter specified for the **May 13, 2025 Claims** have been received and that;

Checks Numbered:	28078 - 28142	\$341,119.33
Auto Payments:		
Invoice Cloud	#2018339	\$171.80
US Bank	#2018340	\$696.59

Are approved for a total payment of \$341,987.72 this 13th day of May 2025.

Mary A. DeLoach
Finance Director

Councilmember – Finance Committee

Councilmember – Finance Committee

Councilmember

Voucher Directory



Fiscal: : 2025 - May
Council Date: : All

Ackermann Electric Co.
28080

2025 - May - First Council Meeting

Invoice - 3527

Faulty Dialer - Installed Temporary		
409-000-535-80-48-01	Plant Repair & Maintenance	\$882.91
Total Invoice - 3527		\$882.91
Total 28080		\$882.91
Total Ackermann Electric Co.		\$882.91

Alumichem

28081

2025 - May - First Council Meeting

Invoice - INV24677

Polymere/Resin Compound		
409-000-535-80-48-05	Materials/Testing	\$6,900.28
Total Invoice - INV24677		\$6,900.28
Total 28081		\$6,900.28
Total Alumichem		\$6,900.28

Andrea's House Cleaning Services

28082

2025 - May - First Council Meeting

Invoice - 521

Town Hall & Sheriff Cleaning		
001-000-518-30-48-01	Building Repair & Maintenance	\$350.00
Total Invoice - 521		\$350.00
Total 28082		\$350.00
Total Andrea's House Cleaning Services		\$350.00

Arne Svendsen Trucking, Inc.

28083

2025 - May - First Council Meeting

Invoice - 63782

1 1/4" x 0" Crushed Rock		
412-000-554-90-48-05	Compost Testing/Materials	\$830.27
Total Invoice - 63782		\$830.27

				Amount
	Invoice - 63786			
		5/8" x 0" Crushed Rock		
		401-000-534-80-48-03	System Repair & Maintenance	\$484.66
	Total Invoice - 63786			\$484.66
	Total 28083			\$1,314.93
Total Arne Svendsen Trucking, Inc.				\$1,314.93
Badger Meter, Inc.				
28084			2025 - May - First Council Meeting	
	Invoice - 80192133			
		Water Meter Hosting		
		401-000-534-80-41-00	Professional Services	\$57.09
			Hosting Serv Unit	
	Total Invoice - 80192133			\$57.09
	Total 28084			\$57.09
Total Badger Meter, Inc.				\$57.09
Bowman Consulting Group Ltd.				
28085			2025 - May - First Council Meeting	
	Invoice - 4067-22504018			
		Tribal Rates		
		409-000-535-80-41-00	Professional Services	\$2,291.25
	Total Invoice - 4067-22504018			\$2,291.25
	Total 28085			\$2,291.25
Total Bowman Consulting Group Ltd.				\$2,291.25
Canon Financial Services INC.				
28086			2025 - May - First Council Meeting	
	Invoice - 39813251			
		Copier Lease		
		001-000-518-30-40-00	Lease Agreement Tax	\$10.58
		001-000-591-31-70-00	Rents & Leases - Longterm	\$121.67
		70%		
		401-000-534-80-40-00	Lease Agreement Tax	\$2.27
		401-000-591-31-70-00	Rents & Leases - Longterm	\$26.07
		15%		
		409-000-535-80-40-00	Lease Agreement Tax	\$2.27
		409-000-591-31-70-00	Rents & Leases - Longterm	\$26.07
		15%		
	Total Invoice - 39813251			\$188.93
	Total 28086			\$188.93
Total Canon Financial Services INC.				\$188.93

		Account Number	Category	Amount	
Cascade Natural Gas Corp					
28087					
			2025 - May - First Council Meeting		
			Invoice - CasNatGasApr2025		
			Utility - Gas		
			001-000-518-30-47-00	Public Utility Services	\$342.38
			204 Douglas-Town Hall		
			001-000-522-20-47-00	Public Utility Services	\$164.50
			12142 Chilberg-Fire Hall		
			003-000-575-50-47-01	Public Utility Services-MH/MC	\$190.85
			108 Commercial-MH/MC		
			003-000-575-50-47-02	Public Utility Services-GC	\$292.94
			622 S 2nd Street-GC		
			401-000-534-80-47-00	Public Utility Services	\$207.31
			604 N 3rd Street - PW		
			409-000-535-80-47-00	Public Utility Services	\$1,338.38
			12154 Chilberg - WWTP		
			409-000-535-80-47-00	Public Utility Services	\$465.96
			12154 B Chilberg - Sewer		
			Total Invoice - CasNatGasApr2025	\$3,002.32	
Total 28087				\$3,002.32	
Total Cascade Natural Gas Corp				\$3,002.32	
Cimco-GC Systems					
28088			2025 - May - First Council Meeting		
			Invoice - 6332		
			Rebuild Port PRV Station		
			401-000-534-80-48-03	System Repair & Maintenance	\$4,128.43
			Total Invoice - 6332	\$4,128.43	
Total 28088				\$4,128.43	
Total Cimco-GC Systems				\$4,128.43	
City of Anacortes					
28089			2025 - May - First Council Meeting		
			Invoice - CitofAnacortesApril2025		
			April 2025 Water Charges		
			401-000-534-80-33-00	Purchase of Wholesale Water	\$27,873.00
			Water sales		
			Total Invoice - CitofAnacortesApril2025	\$27,873.00	
Total 28089				\$27,873.00	
Total City of Anacortes				\$27,873.00	

		Description	Amount
Commercial Alarm & Detection, Inc.	28090	2025 - May - First Council Meeting	
	Invoice - 41143	Fire Dept. Monitoring 001-000-522-20-41-00	Professional Services \$176.09
	Total Invoice - 41143		\$176.09
Total 28090			\$176.09
Total Commercial Alarm & Detection, Inc.			\$176.09
Commercial Fire Protection Inc.	28091	2025 - May - First Council Meeting	
	Invoice - 74960	Annual Sprinkler System, Forward Flow and Backflow Inspections - Fire Hall 001-000-522-20-41-00	Professional Services \$978.30
	Total Invoice - 74960		\$978.30
	Invoice - 74961	Annual Fire Extinguisher Service - Fire Hall 001-000-522-20-41-00	Professional Services \$171.00
	Total Invoice - 74961		\$171.00
	Invoice - 75374	Annual Backflow Testing - Public Works 401-000-534-80-48-03	System Repair & Maintenance \$1,070.40
	Total Invoice - 75374		\$1,070.40
Total 28091			\$2,219.70
Total Commercial Fire Protection Inc.			\$2,219.70
Copiers Northwest	28092	2025 - May - First Council Meeting	
	Invoice - INV2993273	Copies 001-000-518-30-31-00 70 401-000-534-80-31-00 15 409-000-535-80-31-00 15	Office & Operating Supplies \$67.58 \$14.48 \$14.48
	Total Invoice - INV2993273		\$96.54
Total 28092			\$96.54
Total Copiers Northwest			\$96.54
Crystal Springs	28093	2025 - May - First Council Meeting	
	Invoice - 5383122 041625	Distilled Water 409-000-535-80-31-02	Lab Supplies \$89.07

	WWTP Distilled Water	
Total Invoice - 5383122 041625		\$89.07
Total 28093		\$89.07
Total Crystal Springs		\$89.07
 David Evans & Associates Inc. 28094	 2025 - May - First Council Meeting	
Invoice - 587156		
	Wa & Road Streets Ped. Improvements	
	005-000-595-65-61-02	TIB Pedestrian Improvements
Total Invoice - 587156		\$4,978.23
Total 28094		\$4,978.23
Total David Evans & Associates Inc.		\$4,978.23
		\$4,978.23
 ESO Solutions Inc. 28095	 2025 - May - First Council Meeting	
Invoice - ESO-167199		
	NFIRS Package	
	001-000-522-20-49-00	Dues & Subscriptions
Total Invoice - ESO-167199		\$91.77
Total 28095		\$91.77
Total ESO Solutions Inc.		\$91.77
		\$91.77
 Eurofins Environment Testing NW 28096	 2025 - May - First Council Meeting	
Invoice - 25-09448		
	Effluent & Influent Testing	
	409-000-535-80-48-05	Materials/Testing
	Sewer Testing	
Total Invoice - 25-09448		\$416.00
Invoice - 25-09494		
	Effluent Testing & Biosolid Belt Press Test	
	409-000-535-80-48-05	Materials/Testing
	Sewer Testing	
	412-000-554-90-48-05	Compost Testing/Materials
	Compost Testing	
Total Invoice - 25-09494		\$647.00
Invoice - 25-10384		
	Effluent & Influent Testing	
	409-000-535-80-48-05	Materials/Testing
	Sewer Testing	
Total Invoice - 25-10384		\$273.00
		\$273.00

General Ledger - Voucher			
Invoice	Description	Category	Amount
Invoice - 25-11222			
Effluent Testing			
409-000-535-80-48-05	Materials/Testing		\$52.50
Sewer Testing			
Total Invoice - 25-11222			\$52.50
Invoice - MFD0003			
Compliance HPC			
401-000-534-80-41-00	Professional Services		\$68.00
Water Testing			
Total Invoice - MFD0003			\$68.00
Total 28096			\$1,456.50
Total Eurofins Environment Testing NW			\$1,456.50
Farmers Equipment Company Inc			
28097	2025 - May - First Council Meeting		
Invoice - BUR-2012685			
Repair to Chain on Mixer Discharge			
412-000-554-90-48-06	Compost Machinery/Equip		\$3,408.36
Total Invoice - BUR-2012685			\$3,408.36
Total 28097			\$3,408.36
Total Farmers Equipment Company Inc			\$3,408.36
Fastenal Company			
28098	2025 - May - First Council Meeting		
Invoice - WAANA161548			
Nitrate Gloves			
409-000-535-80-31-00	Office & Operating Supplies		\$156.09
Total Invoice - WAANA161548			\$156.09
Invoice - WAANA161694			
Garbage Bags			
003-000-575-50-31-05	Public Restroom Supplies		\$353.47
Total Invoice - WAANA161694			\$353.47
Invoice - WAANA161848			
TP			
003-000-575-50-31-05	Public Restroom Supplies		\$451.06
Total Invoice - WAANA161848			\$451.06
Invoice - WAANA161897			
Half Mask & Filter			
401-000-534-80-48-03	System Repair & Maintenance		\$578.58
Total Invoice - WAANA161897			\$578.58
Invoice - WAANA161911			
TP			
003-000-575-50-31-05	Public Restroom Supplies		\$885.80
Total Invoice - WAANA161911			\$885.80

Invoice - WAANA161991				
	Nitrate Gloves 003-000-575-50-31-05		Public Restroom Supplies	\$188.96
	Total Invoice - WAANA161991			\$188.96
Total 28098				\$2,613.96
Total Fastenal Company				\$2,613.96
Grainger				
28099				
2025 - May - First Council Meeting				
	Invoice - 9460177471			
	Diesel Exhaust Fluid 412-000-554-90-48-06		Compost Machinery/Equip	\$108.49
	Total Invoice - 9460177471			\$108.49
	Invoice - 9464824011			
	AAA Batteries 409-000-535-80-31-00		Office & Operating Supplies	\$7.63
	Total Invoice - 9464824011			\$7.63
	Invoice - 9468574133			
	Document Frame, Sheet Protectors & File Folders 409-000-535-80-31-00		Office & Operating Supplies	\$232.56
	Total Invoice - 9468574133			\$232.56
	Invoice - 9471172107			
	Steel Tube & Fiber Disc. 409-000-535-80-48-01		Plant Repair & Maintenance	\$301.07
	Total Invoice - 9471172107			\$301.07
	Invoice - 9482342111			
	Garden Hose Washer 409-000-535-80-31-00		Office & Operating Supplies	\$4.24
	Total Invoice - 9482342111			\$4.24
Total 28099				\$653.99
Total Grainger				\$653.99
Great Floors				
28100				
2025 - May - First Council Meeting				
	Invoice - 280773-2			
	Maple Hall Floor Replacement - Leak Damage 003-000-594-75-64-01		Machinery/Equip-Maple Hall	\$41,170.13
	Total Invoice - 280773-2			\$41,170.13
	Invoice - 280773-2Ret			
	5% Retainage 003-000-594-75-64-01		Machinery/Equip-Maple Hall	(\$6,123.89)
	Total Invoice - 280773-2Ret			(\$6,123.89)
Total 28100				\$35,046.24
Total Great Floors				\$35,046.24

		Description	Amount
H.D. Fowler Company	28101		
		2025 - May - First Council Meeting	
		Invoice - 16978580	
		6" MJ Cap, 6" Wedge MJ Kit, Brass Caps & Concrete Hydrant Block	
		401-000-534-80-48-03	System Repair & Maintenance
		Total Invoice - 16978580	\$247.98
Total 28101			\$247.98
Total H.D. Fowler Company			\$247.98
HD Supply Facilities Maint.	28102		
		2025 - May - First Council Meeting	
		Invoice - 9235187942	
		Toilet Repair Kit	
		409-000-535-80-31-00	Office & Operating Supplies
		Total Invoice - 9235187942	\$39.12
Total 28102			\$39.12
Total HD Supply Facilities Maint.			\$39.12
Integrity Safety Services	28103		
		2025 - May - First Council Meeting	
		Invoice - 157-9773	
		Respiratory Fit Testing	
		001-000-522-20-41-00	Professional Services
		Total Invoice - 157-9773	\$965.00
Total 28103			\$965.00
Total Integrity Safety Services			\$965.00
Invoice Cloud	2018339		
		2025 - May - First Council Meeting	
		Invoice - 1022-2025-4	
		April 2025 Fees	
		001-000-514-23-41-03	Bank Service Charges
		Total Invoice - 1022-2025-4	\$171.80
Total 2018339			\$171.80
Total Invoice Cloud			\$171.80
Joy Neal	28104		
		2025 - May - First Council Meeting	
		Invoice - NealGCDepRef5/3/25	
		Neal Garden Club Dep Ref 5/3/25	
		003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund
		Total Invoice - NealGCDepRef5/3/25	\$215.00
Total 28104			\$215.00
Total Joy Neal			\$215.00

Kitsap Bank			
28078			
2025 - May - First Council Meeting			
Invoice - LAC-2018-14			
	La Conner Whitney Water Main Bond Pmy.		
	401-000-591-34-70-00	Water Main Phs 1 Principal	\$22,000.00
	401-000-592-34-80-00	Water Main Phs 1 Interest	\$13,964.60
	Total Invoice - LAC-2018-14		\$35,964.60
Total 28078			\$35,964.60
28079			
2025 - May - First Council Meeting			
Invoice - LAC-2017-15			
	Fire Hall Bond Payment		
	214-000-592-22-80-00	Interest Payment	\$6,869.36
	Total Invoice - LAC-2017-15		\$6,869.36
Total 28079			\$6,869.36
Total Kitsap Bank			\$42,833.96
La Conner Chamber of Commerce			
28105			
2025 - May - First Council Meeting			
Invoice - LCChamberQtr1-2025HM			
	Qtr 1 Hotel Motel Disbursement		
	123-000-573-90-30-01	Chamber of Commerce	\$20,392.47
	Total Invoice - LCChamberQtr1-2025HM		\$20,392.47
Total 28105			\$20,392.47
Total La Conner Chamber of Commerce			
LB# 1806, Lakeside Industries			
28106			
2025 - May - First Council Meeting			
Invoice - 312612			
	Asphalt		
	005-000-543-10-48-00	Repair & Maintenance	\$491.70
	Total Invoice - 312612		\$491.70
Total 28106			\$491.70
Total LB# 1806, Lakeside Industries			
Marilyn Thostenson			
28107			
2025 - May - First Council Meeting			
Invoice - ThostensonGCDepRef4/19/25&Cancel			
	Thostenson Garden Club Dep Ref 4/19/25 &		
	003-000-575-50-45-73	Facilities Rental Cancellation	\$237.50
	003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$215.00
	Total Invoice -		\$452.50
	ThostensonGCDepRef4/19/25&Cancel		
Total 28107			\$452.50
Total Marilyn Thostenson			

Michael Davolio, AICP
28108

2025 - May - First Council Meeting

Invoice - #50

April 2025 Planner Charges

001-000-558-60-41-00

Professional Services - Planner

\$7,470.00

Total Invoice - #50

Total 28108

Total Michael Davolio, AICP

\$7,470.00

\$7,470.00

\$7,470.00

\$7,470.00

Nelson-Reisner

28109

2025 - May - First Council Meeting

Invoice - 0889323-IN

WWTP Fuel

412-000-554-90-32-00

Fuel

\$2,706.73

Total Invoice - 0889323-IN

Total 28109

Total Nelson-Reisner

\$2,706.73

\$2,706.73

\$2,706.73

\$2,706.73

Nelson-Reisner

28110

2025 - May - First Council Meeting

Invoice - CL90504

Fire & Code Enfor. Fuel

001-000-521-70-32-00

Fuel

\$55.39

Code Enf. 1/2 Maverick Truck

001-000-522-20-32-00

Fuel

\$302.27

Fire Dept.

Total Invoice - CL90504

\$357.66

Invoice - CL90505

Public Works Fuel

401-000-534-80-32-00

Fuel

\$939.94

Public Works

Total Invoice - CL90505

\$939.94

Total 28110

Total Nelson-Reisner

\$1,297.60

\$1,297.60

Nikolay Bertash

28111

2025 - May - First Council Meeting

Invoice - 24163626

CPR Certification Class Reimb.

401-000-534-80-49-02

Training & Meetings

\$95.00

\$95.00

Total Invoice - 24163626

Invoice - 304072-2

Birch Equipment Operator Cert. Reimb.

401-000-534-80-49-02

Training & Meetings

\$320.95

\$320.95

Total Invoice - 304072-2

Invoice - 449854	Flagger Certification Class Reimb.		
	401-000-534-80-49-02	Training & Meetings	\$85.00
			\$85.00
Total Invoice - 449854			\$500.95
Total 28111			\$500.95
Total Nikolay Bertash			
North Central Laboratory			
28112	2025 - May - First Council Meeting		
Invoice - 518521			
	BOD Seed Capsules		
	409-000-535-80-31-02	Lab Supplies	\$285.15
Total Invoice - 518521			\$285.15
Invoice - 519028			
	3M Comply Steam Chemical Integ.		
	409-000-535-80-31-02	Lab Supplies	\$29.90
Total Invoice - 519028			\$29.90
Invoice - 519166			
	M-FC Broth & Hach Bod Nutrient		
	409-000-535-80-31-02	Lab Supplies	\$165.70
Total Invoice - 519166			\$165.70
Total 28112			\$480.75
Total North Central Laboratory			\$480.75
NP Information Systems			
28113	2025 - May - First Council Meeting		
Invoice - 3639			
	Phones		
	001-000-518-30-42-00	Communications	\$375.58
	Town Hall 70%		
	001-000-522-20-42-00	Communications	\$53.66
	Fire Dept. 10%		
	401-000-534-80-42-00	Communications	\$53.66
	Public Works 10%		
	409-000-535-80-42-00	Communications	\$53.66
	WWTP 10%		
Total Invoice - 3639			\$536.56
Total 28113			\$536.56
Total NP Information Systems			\$536.56

ORCA Communication Systems
28114

2025 - May - First Council Meeting

Invoice - 43676

Background Check - PW Hire Bertash			
401-000-534-80-44-00	Advertising		\$30.00
Total Invoice - 43676			\$30.00
Total 28114			\$30.00
Total ORCA Communication Systems			\$30.00

PLATT

28115

2025 - May - First Council Meeting

Invoice - 6F39139

Orange & Yellow Wire Nuts			
003-000-575-50-48-01	Building Repair & Maint-MH/MC		\$36.69
Total Invoice - 6F39139			\$36.69
Total 28115			\$36.69
Total PLATT			\$36.69

Port of Skagit Co.

28116

2025 - May - First Council Meeting

Invoice - POSMay2025

Public Works Lease			
002-000-576-80-45-00	Rents & Leases - Short Term		\$257.82
10% PW Lease			
003-000-575-50-48-06	Rents & Leases Short Term		\$257.82
10% PW Lease			
005-000-542-65-49-03	Rentals/Leases - Short Term		\$257.82
10% PW Lease			
401-000-534-80-45-00	Rents & Leases - Short Term		\$1,031.27
40% PW Lease			
403-000-531-38-45-00	Rents & Leases - Short Term		\$773.46
30% PW Lease			
Total Invoice - POSMay2025			\$2,578.19
Total 28116			\$2,578.19
Total Port of Skagit Co.			\$2,578.19

Puget Sound Energy

28117

2025 - May - First Council Meeting

Invoice - PSE-Apr2025

Utility - Electric			
003-000-575-50-47-01	Public Utility Services-MH/MC		\$263.25
104 Commercial - Maple Hall			
005-000-542-63-47-00	Public Utility Services		\$793.05
125 1st Street LC Post Office #300000002505			
005-000-542-63-47-00	Public Utility Services		\$744.98
Street lights Acct #300000001705			

	409-000-535-80-47-00	Public Utility Services 12154 Chilberg Rd WWTP	\$4,475.89
	Total Invoice - PSE-Apr2025		\$6,277.17
Total 28117			\$6,277.17
Total Puget Sound Energy			\$6,277.17
Pye - Barker Fire & Safety			
28118		2025 - May - First Council Meeting	
	Invoice - IV00533693		
	Maple Hall Annual Fire Suppression System Inspection 003-000-575-50-41-00	Professional Services	\$1,505.51
	Total Invoice - IV00533693		\$1,505.51
Total 28118			\$1,505.51
Total Pye - Barker Fire & Safety			\$1,505.51
Quality Control Corporation			
28119		2025 - May - First Council Meeting	
	Invoice - P2427-1		
	6th Street Pump Control Panel 403-000-594-31-60-02	Capital Projects	\$12,500.50
	Total Invoice - P2427-1		\$12,500.50
	Invoice - P2427-1-Ret		
	6th Street Pump Control Panel Regtainage 403-000-594-31-60-02	Capital Projects	(\$625.03)
	Total Invoice - P2427-1-Ret		(\$625.03)
Total 28119			\$11,875.47
Total Quality Control Corporation			\$11,875.47
Quantum Construction Inc.			
28120		2025 - May - First Council Meeting	
	Invoice - 2510-01		
	Town Hall Leak Repairs - Drywall 001-000-518-30-48-01	Building Repair & Maintenance	\$5,461.47
	Total Invoice - 2510-01		\$5,461.47
Total 28120			\$5,461.47
Total Quantum Construction Inc.			\$5,461.47
Scott Price			
28121		2025 - May - First Council Meeting	
	Invoice - PriceGCDepRefund2/4/25		
	Price Garden Club Dep Ref 4/22/25 003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$215.00
	Total Invoice - PriceGCDepRefund2/4/25		\$215.00
Total 28121			\$215.00
Total Scott Price			\$215.00

		Description	Amount
Sherwin Williams Co.			
28122			
		2025 - May - First Council Meeting	
	Invoice - 4876-9		
		Red Street Paint & SharkGrip	
		005-000-542-64-48-03	
		System Repair & Maintenance	
	Total Invoice - 4876-9		
Total 28122			\$1,679.37
Total Sherwin Williams Co.			\$1,679.37
			\$1,679.37
			\$1,679.37
Simply Yards			
28123			
		2025 - May - First Council Meeting	
	Invoice - 62057		
		Landscape Maintenance	
		002-000-576-80-48-03	
		System Repair & Maintenance	
	Total Invoice - 62057		
Total 28123			\$4,353.77
Total Simply Yards			\$4,353.77
			\$4,353.77
			\$4,353.77
Skagit Council of Governments			
28124			
		2025 - May - First Council Meeting	
	Invoice - 3066		
		Shared Costs	
		001-000-518-90-41-10	
		Dues & Memberships	
	Total Invoice - 3066		
Total 28124			\$55.94
Total Skagit Council of Governments			\$55.94
			\$55.94
			\$55.94
Skagit County Sheriff Office			
28125			
		2025 - May - First Council Meeting	
	Invoice - SkCoSheriffApr2025JailTax		
		April 2025 County Jail Tax	
		631-000-589-40-00-00	
		Special Use Tax - County Jail	
		Special Use Tax - County Jail	
	Total Invoice - SkCoSheriffApr2025JailTax		
Total 28125			\$4,179.14
Total Skagit County Sheriff Office			\$4,179.14
			\$4,179.14
Skagit Valley Publishing			
28126			
		2025 - May - First Council Meeting	
	Invoice - 55645		
		Legal Notice Comprehensive Plan Update	
		001-000-558-60-44-00	
		Advertising	
	Total Invoice - 55645		
			\$91.46
			\$91.46

Invoice - 55661	Legal Notice Historic Design Review - 512. S. First Street		
001-000-558-60-44-00	Advertising	\$96.84	
Total Invoice - 55661		\$96.84	
Invoice - 55894	Notice of Surplus - 1994 Chevy Dump Truck		
401-000-534-80-44-00	Advertising	\$26.90	
Total Invoice - 55894		\$26.90	
Total 28126		\$215.20	
Total Skagit Valley Publishing		\$215.20	
Swinomish Tribal Community	2025 - May - First Council Meeting		
28127			
Invoice - SwinTrb2024Rec	2024 Sewer Reconciliation - Fair Share Adj.		
409-000-535-80-47-01	Swinomish Tribe Fair Share Adj.	\$31,927.00	
Total Invoice - SwinTrb2024Rec		\$31,927.00	
Total 28127		\$31,927.00	
Total Swinomish Tribal Community		\$31,927.00	
Tacoma Screw Products	2025 - May - First Council Meeting		
28128			
Invoice - 260123053-00	7 Tool Combo Kit, Forge Battery, High Speed Ratchet & Output Battery		
401-000-534-80-35-00	Small Tools & Equipment	\$855.48	
403-000-531-38-35-00	Small Tools & Equipment	\$855.48	
Total Invoice - 260123053-00		\$1,710.96	
Total 28128		\$1,710.96	
Total Tacoma Screw Products		\$1,710.96	
T-Mobile	2025 - May - First Council Meeting		
28129			
Invoice - T-MobileMay2025	Cell Phones		
001-000-575-50-42-00	Senior Center Communications	\$40.45	
Senior Center-5440			
401-000-534-80-42-00	Communications	\$423.48	
Public Works			
Total Invoice - T-MobileMay2025		\$463.93	
Total 28129		\$463.93	
Total T-Mobile		\$463.93	

TNEMEC Company, Inc.
28130

2025 - May - First Council Meeting

Invoice - 2722191

Endura Shield & Clear Thinner

401-000-534-80-48-03

System Repair & Maintenance

\$438.06

Total Invoice - 2722191

\$438.06

Total 28130

\$438.06

Total TNEMEC Company, Inc.

\$438.06

Town of La Conner

28131

2025 - May - First Council Meeting

Invoice - TOLAapr2025Util

April 2025 Water Charges

001-000-518-30-47-00	Public Utility Services	\$225.69
204 Douglas - Town Hall		
001-000-522-20-47-00	Public Utility Services	\$226.05
Fire Hall - 12142 Chilberg		
002-000-576-80-47-00	Public Utility Services	\$108.99
1st Street Merchant Park		
002-000-576-80-47-00	Public Utility Services	\$80.00
Skateboard Park - 528 6th Street		
002-000-576-80-47-00	Public Utility Services	\$58.25
Benton Street Stairs		
002-000-576-80-47-00	Public Utility Services	\$50.57
Flag Pole/Monument		
002-000-576-80-47-00	Public Utility Services	\$145.49
Pioneer Park		
002-000-576-80-47-00	Public Utility Services	\$79.78
Washington Street Park		
002-000-576-80-48-01	Building Repair & Maintenance	\$50.57
Waterfront Park Irrigation #2		
002-000-576-80-48-01	Building Repair & Maintenance	\$55.07
Waterfront Park Irrigation #1		
003-000-575-50-47-01	Public Utility Services-MH/MC	\$297.44
108 Commercial - Maple Hall		
003-000-575-50-47-02	Public Utility Services-GC	\$126.51
622 South 2nd St - GC		
003-000-575-50-47-05	Public Utility Svcs-Restrooms	\$440.97
613 South First St Restroom		
003-000-575-50-47-05	Public Utility Svcs-Restrooms	\$329.96
304 Morris St Restroom		
401-000-534-80-47-00	Public Utility Services	\$133.56
604 Third St N - PW Office		
401-000-534-80-47-00	Public Utility Services	\$197.79
PW Washpad - 12142 Chilberg		

			Amount
	409-000-535-80-47-00	Public Utility Services	\$175.28
	WWTP - 12154 Chilberg Road		
	409-000-535-80-47-00	Public Utility Services	\$167.12
	WWTP Hydrant		
	409-000-535-80-47-00	Public Utility Services	\$1,255.32
	WWTP Belt Filter Press		
	409-000-535-80-47-00	Public Utility Services	\$79.78
	Dunlap Street Pump		
	Total Invoice - TOLApr2025Util		\$4,284.19
Total 28131			\$4,284.19
Total Town of La Conner			\$4,284.19

U.S. Bank			
28132			
		2025 - May - First Council Meeting	
	Invoice - Amazon-8492214		
	Moisture Meter		
	401-000-534-80-35-00	Small Tools & Equipment	\$45.62
	Total Invoice - Amazon-8492214		\$45.62
	Invoice - Amazon2040201		
	ADA Latch Kit		
	003-000-575-50-48-05	Public Restrooms - Repair & Maint.	\$27.51
	Total Invoice - Amazon2040201		\$27.51
	Invoice - Amazon2974622		
	LED Bulbs		
	003-000-575-50-48-01	Building Repair & Maint-MH/MC	\$19.45
	Total Invoice - Amazon2974622		\$19.45
	Invoice - Amazon3030609		
	Mount Slide Latch w Keeper		
	003-000-575-50-48-05	Public Restrooms - Repair & Maint.	\$92.40
	Total Invoice - Amazon3030609		\$92.40
	Invoice - Amazon3418623		
	Halogen Bulb 12v Replacement		
	003-000-575-50-48-01	Building Repair & Maint-MH/MC	\$38.66
	Total Invoice - Amazon3418623		\$38.66
	Invoice - Amazon4507404		
	Exit Sign Battery Replacements		
	003-000-575-50-48-01	Building Repair & Maint-MH/MC	\$31.51
	Total Invoice - Amazon4507404		\$31.51
	Invoice - Amazon4747467		
	Council/Senior Center Computer Covers		
	001-000-511-60-31-00	Council Office & Operating Sup	\$63.75
	001-000-575-50-30-00	Senior Center Supplies	\$12.51
	Total Invoice - Amazon4747467		\$76.26

Invoice - Amazon8754669			
LED Bulbs			
003-000-575-50-48-01		Building Repair & Maint-MH/MC	\$116.70
Total Invoice - Amazon8754669			\$116.70
Invoice - Amazon8756239			
Fiberglass Step Ladder Label Kit			
401-000-534-80-48-03		System Repair & Maintenance	\$13.59
Total Invoice - Amazon8756239			\$13.59
Invoice - BM-7416			
Bronze Plaque for Boardwalk (Hayes)			
001-000-513-10-41-00		Admin Professional Services	\$457.28
001-000-514-23-41-00		Professional Services	\$457.27
Total Invoice - BM-7416			\$914.55
Invoice - CrashPIn1831-434793			
Server Backup			
001-000-518-30-48-00		Computer/Server Maintenance	\$54.25
Server Backup			
Total Invoice - CrashPIn1831-434793			\$54.25
Invoice - K&D3/21/25			
Tulip Parade Traffic Control/Flaggers			
005-000-543-10-41-00		Professional Services	\$3,503.68
Total Invoice - K&D3/21/25			\$3,503.68
Invoice - OFFDep3/26/25			
Copier Toner			
401-000-534-80-31-00		Office & Operating Supplies	\$578.24
Total Invoice - OFFDep3/26/25			\$578.24
Invoice - SafetyAp-48116			
Safety Training			
401-000-534-80-49-02		Training & Meetings	\$338.00
Total Invoice - SafetyAp-48116			\$338.00
Invoice - Shell3/24/25			
Fire Dept Fuel			
001-000-522-20-32-00		Fuel	\$120.00
Total Invoice - Shell3/24/25			\$120.00
Invoice - WindhamTM3/24/25			
Lodging for WMCA Conf. - Viola			
001-000-514-23-43-00		Travel	\$497.70
Total Invoice - WindhamTM3/24/25			\$497.70
Invoice - WMCA2025-1			
Annual Dues - DeGoede			
001-000-514-23-49-00		Dues & Subscriptions	\$100.00
Total Invoice - WMCA2025-1			\$100.00
Invoice - WMCA2025-2			
Anual Dues - Viola			
001-000-514-23-49-00		Dues & Subscriptions	\$100.00
Total Invoice - WMCA2025-2			\$100.00

	Invoice - WSUReimb3/26		
	Reimb. Training PW		
	002-000-576-80-49-02	Training & Meetings	(\$120.00)
	Total Invoice - WSUReimb3/26		(\$120.00)
	Invoice - Zoom300568797		
	Zoom Charges		
	001-000-518-30-31-00	Office & Operating Supplies	\$279.02
	Total Invoice - Zoom300568797		\$279.02
Total 28132			\$6,827.14
Total U.S. Bank			\$6,827.14
United Site Services			
28133			
		2025 - May - First Council Meeting	
	Invoice - INV-5293139		
	Port a Potty - 6th & Morris		
	002-000-576-80-41-00	Professional Services	\$215.44
	Total Invoice - INV-5293139		\$215.44
	Invoice - INV-5294548		
	Port a Potty - Waterfront Park		
	002-000-576-80-41-00	Professional Services	\$213.25
	Total Invoice - INV-5294548		\$213.25
	Invoice - INV-5296963		
	Port a Potty - John Hammer Park		
	002-000-576-80-41-00	Professional Services	\$201.75
	Total Invoice - INV-5296963		\$201.75
Total 28133			\$630.44
Total United Site Services			\$630.44
US Bank-Payment Station Fees			
2018340			
		2025 - May - First Council Meeting	
	Invoice - USBnkApr2025		
	Payment Station Fees		
	002-000-576-80-41-00	Professional Services	\$348.29
	Moorage/Launch Processing Fees		
	005-000-542-65-48-00	Repair & Maintenance	\$348.30
	Parking Lot Processing Fees		
	Total Invoice - USBnkApr2025		\$696.59
Total 2018340			\$696.59
Total US Bank-Payment Station Fees			\$696.59
USA Bluebook			
28134			
		2025 - May - First Council Meeting	
	Invoice - INV00689396		
	5 Gallon Oil Can		
	409-000-535-80-48-01	Plant Repair & Maintenance	\$363.38
	Total Invoice - INV00689396		\$363.38

Invoice - INV00689756			
5 Gallon Oil Pail	409-000-535-80-48-01	Plant Repair & Maintenance	\$271.45
Total Invoice - INV00689756			\$271.45
Invoice - INV00695026			
Face Sheild, Gloves & PVC Coated Lab Apron	409-000-535-80-31-00	Office & Operating Supplies	\$98.65
Total Invoice - INV00695026			\$98.65
Total 28134			\$733.48
Total USA Bluebook			\$733.48
Utilities Underground Locate			
28135		2025 - May - First Council Meeting	
Invoice - 5040733			
Underground Locates	401-000-534-80-41-00	Professional Services	\$16.20
	Notifications		
Total Invoice - 5040733			\$16.20
Total 28135			\$16.20
Total Utilities Underground Locate			\$16.20
Ven Tek International			
28136		2025 - May - First Council Meeting	
Invoice - 149164			
Monthly Fees	002-000-576-80-41-00	Professional Services	\$203.82
	005-000-542-65-48-00	Repair & Maintenance	\$203.81
Total Invoice - 149164			\$407.63
Total 28136			\$407.63
Total Ven Tek International			\$407.63
WA State Dept of L&I - Elevator Program			
28137		2025 - May - First Council Meeting	
Invoice - INV359630			
Maple Hall Elevator Permit	003-000-575-50-41-00	Professional Services	\$114.10
	Elevator Operating Permit		
Total Invoice - INV359630			\$114.10
Total 28137			\$114.10
Total WA State Dept of L&I - Elevator Program			\$114.10

Waste Management of Skagit
28138

2025 - May - First Council Meeting

Invoice - 2721995-0043-5

WWTP Garbage/Recycle
409-000-535-80-47-00 Public Utility Services \$790.34
WWTP

Total Invoice - 2721995-0043-5

\$790.34

Invoice - 2722164-0043-7

Town Hall/Sheriff Recycle
001-000-518-30-47-00 Public Utility Services \$580.68
Town Hall/Sheriff

Total Invoice - 2722164-0043-7

\$580.68

Invoice - 2722773-0043-5

Public Works Garbage
005-000-543-50-48-04 Refuse Disposal \$806.06
Public Works

Total Invoice - 2722773-0043-5

\$806.06

Invoice - 2723092-0043-9

Fire Dept. Garbage
001-000-522-20-47-00 Public Utility Services \$52.74
Fire Dept.

Total Invoice - 2723092-0043-9

\$52.74

Total 28138

\$2,229.82

Total Waste Management of Skagit

\$2,229.82

Water-Wasterwater Services

28139

2025 - May - First Council Meeting

Invoice - 60958

WWTP April 2025 Charges
409-000-535-80-41-03 Plant Operator \$20,362.80
Sewer Plant Operations
409-000-535-80-48-01 Plant Repair & Maintenance \$429.86
Reimbursables
412-000-554-90-41-05 Compost Operator \$18,947.62
Compost Operations - 48.2%

Total Invoice - 60958

\$39,740.28

Total 28139

\$39,740.28

Total Water-Wasterwater Services

\$39,740.28

Wave Broadband

28140

2025 - May - First Council Meeting

Invoice - WaveApr2025-1

Internet & Phones
001-000-518-30-42-00 Communications \$690.08
TH Internet & phones

		Description	Amount
		003-000-575-50-42-01	Communications-MH/MC
		MH/MC Internet & phones	\$228.02
		401-000-534-80-42-00	Communications
		PW Office Internet & phones - 604 3rd N	\$332.37
		409-000-535-80-42-00	Communications
		WWTP Marina Lift Station	\$20.65
	Total Invoice - WaveApr2025-1		\$1,271.12
Total 28140			\$1,271.12
Total Wave Broadband			\$1,271.12
Wilson Engineering			
28141			
		2025 - May - First Council Meeting	
	Invoice - 19600		
		WWTP Upgrade Engineering	
		409-000-594-37-60-00	Sewer Plant Upgrade Project
	Total Invoice - 19600		\$12,379.50
	Invoice - 19646		\$12,379.50
		WWTP Upgrade Engineering	
		409-000-594-37-60-00	Sewer Plant Upgrade Project
	Total Invoice - 19646		\$21,958.50
Total 28141			\$21,958.50
Total Wilson Engineering			\$34,338.00
			\$34,338.00
Wycoff Insurance Agency, Inc.			
28142			
		2025 - May - First Council Meeting	
	Invoice - Wycoff2025		
		Public Works Bldg. Insurance	
		401-000-534-80-46-00	Insurance
		PW Bldg Ins.	\$1,074.15
	Total Invoice - Wycoff2025		\$1,074.15
Total 28142			\$1,074.15
Total Wycoff Insurance Agency, Inc.			\$1,074.15
Grand Total	Vendor Count	66	\$341,987.72



Town of La Conner

I, the undersigned, do hereby certify under penalty of perjury that the wages and benefits for the period **April 16, 2025** through **April 30, 2025** are a just, due and unpaid obligation against the Town of La Conner, and that I am authorized to certify to said claim.



Maria DeGoede, Finance Director

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that:

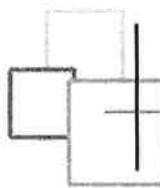
Payroll checks numbered 6086 through 6093	\$2,446.65	
Auto Payments:		
AWC Insurance	#2018334	\$11,474.56
Deferred Comp.	#2018335	\$3,049.09
Dept. of Retirement	#2018336	\$12,349.89
Teamsters Insurance	#2018337	\$9,265.50
Payroll Taxes	#2018338	\$10,586.14
Payroll Auto Deposit		\$30,000.34

are approved for a total payment of \$79,172.17 this 13th day of May, 2025.

Councilmember – Finance Committee

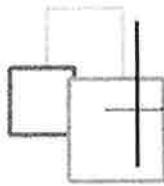
Councilmember – Finance Committee

Councilmember



Register

Number	Name	Pisical Description	Cleared	Amount
6086	Dept of Labor & Industry	2025 - May - First Council Meeting		\$890.71
6087	Employment Security	2025 - May - First Council Meeting		\$80.39
6088	Empower Annuity Ins. Co of America	2025 - May - First Council Meeting		\$275.00
6089	North Coast Credit Union	2025 - May - First Council Meeting		\$150.00
6090	Paid Family & Medical Leave	2025 - May - First Council Meeting		\$283.60
6091	Teamsters Local No. 231	2025 - May - First Council Meeting		\$152.00
6092	Wa Cares Fund	2025 - May - First Council Meeting		\$144.85
6093	Washington State Support Registry	2025 - May - First Council Meeting		\$470.10
2018334	AWC Employee Benefit Trust	2025 - May - First Council Meeting		\$11,474.56
2018335	Dept of Retirement - Def Comp	2025 - May - First Council Meeting		\$3,049.09
2018336	Dept of Retirement Systems	2025 - May - First Council Meeting		\$12,349.89
2018337	WA Teamsters Welfare Trust	2025 - May - First Council Meeting		\$9,265.50
2018338	Washington Federal	2025 - May - First Council Meeting		\$10,586.14
<u>Direct Deposit Run -</u>				
<u>4/30/2025</u>				\$79,172.17



Register Activity

Name	Reference	Posting Date	Amount
Direct Deposit Run - 4/30/2025	Payroll Vendor		\$30,000.34
Avery, Adam W	ACH Pay - 7628	Posting Run - 4/30/2025 10:40:42 AM	\$273.34
Baker, Natalie J	ACH Pay - 7648	Posting Run - 4/30/2025 10:40:42 AM	\$182.22
Banaszak, Sam E	ACH Pay - 7641	Posting Run - 4/30/2025 10:40:42 AM	\$182.22
Bertash, Nikolay N	ACH Pay - 7638	Posting Run - 4/30/2025 10:40:42 AM	\$1,071.47
Carlson, Ivan J	ACH Pay - 7623	Posting Run - 4/30/2025 10:40:42 AM	\$182.03
Chamberlain, MaryLee S	ACH Pay - 7640	Posting Run - 4/30/2025 10:40:42 AM	\$182.03
Dole, Richard L	ACH Pay - 7643	Posting Run - 4/30/2025 10:40:42 AM	\$47.03
Eills, Ajah G	ACH Pay - 7624	Posting Run - 4/30/2025 10:40:42 AM	\$2,132.93
Hanneman, Marna E	ACH Pay - 7636	Posting Run - 4/30/2025 10:40:42 AM	\$415.47
Herring, Jennifer M	ACH Pay - 7625	Posting Run - 4/30/2025 10:40:42 AM	\$2,005.78
Johnson, Brittany	ACH Pay - 7647	Posting Run - 4/30/2025 10:40:42 AM	\$555.40
Kerley-DeGoede, Maria A	ACH Pay - 7637	Posting Run - 4/30/2025 10:40:42 AM	\$2,606.59
Lease, Brian	ACH Pay - 7631	Posting Run - 4/30/2025 10:40:42 AM	\$3,084.45
Mesman, Benjamin	ACH Pay - 7627	Posting Run - 4/30/2025 10:40:42 AM	\$748.24
Mesman, Benjamin F	ACH Pay - 7629	Posting Run - 4/30/2025 10:40:42 AM	\$91.11
Palaniuk, Kevin R	ACH Pay - 7645	Posting Run - 4/30/2025 10:40:42 AM	\$2,396.45
Pena-Ayon, Manuel A	ACH Pay - 7634	Posting Run - 4/30/2025 10:40:42 AM	\$1,643.37
Reinstra, Aaron E.	ACH Pay - 7639	Posting Run - 4/30/2025 10:40:42 AM	\$91.11
Reinstra, Aaron M.	ACH Pay - 7642	Posting Run - 4/30/2025 10:40:42 AM	\$2,217.59
Sherman, Albert R	ACH Pay - 7633	Posting Run - 4/30/2025 10:40:42 AM	\$2,245.78
Smith, Christopher	ACH Pay - 7630	Posting Run - 4/30/2025 10:40:42 AM	\$2,428.74
Taylor, Anne M	ACH Pay - 7644	Posting Run - 4/30/2025 10:40:42 AM	\$182.03
Thomas, Scott G	ACH Pay - 7626	Posting Run - 4/30/2025 10:40:42 AM	\$2,925.97
Viola, Angela T	ACH Pay - 7632	Posting Run - 4/30/2025 10:40:42 AM	\$1,926.96
Wohleb, Mary M	ACH Pay - 7646	Posting Run - 4/30/2025 10:40:42 AM	\$182.03
			\$30,000.34

Reports

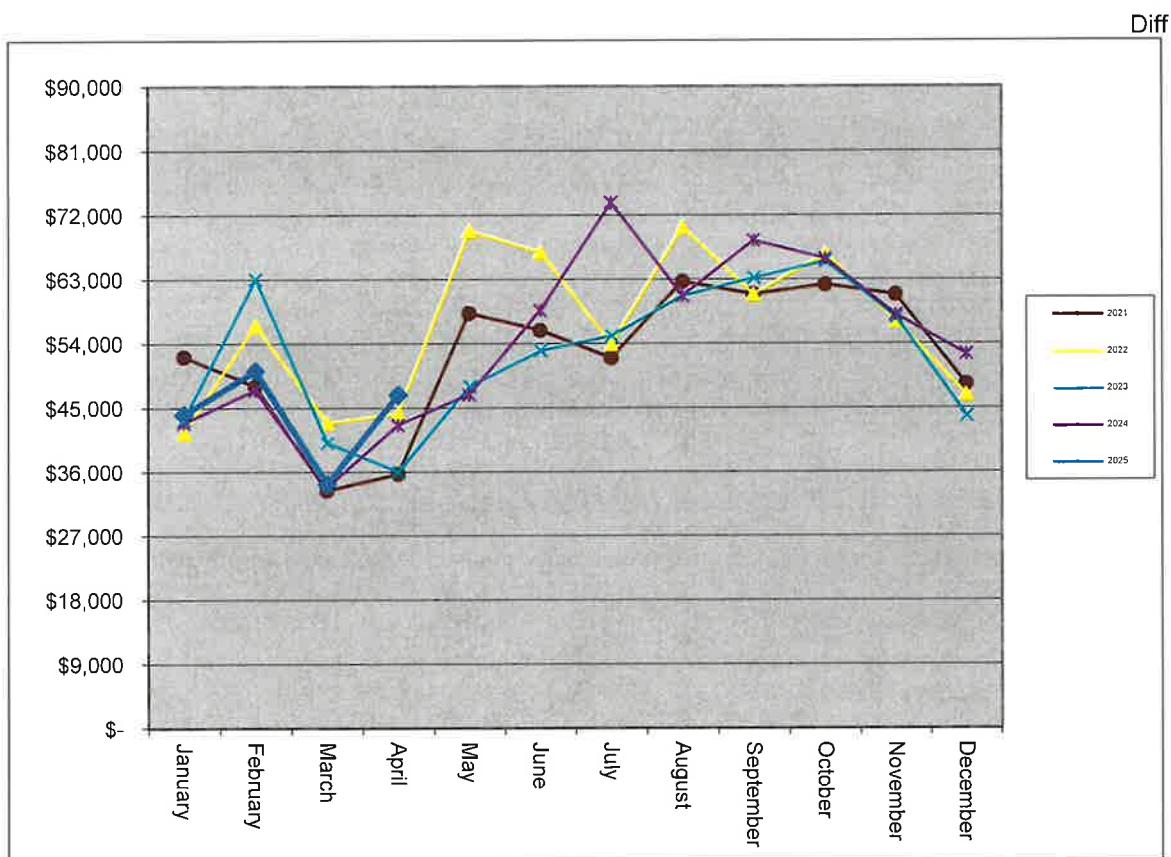
- 1) Chamber Report**
- 2) Revenue/Expenditure Reports**
- 3) Department Head Reports**
- 4) Mayor's Report**
- 5) Council Committee Reports**

Revenue/Expenditure Report

Town of La Conner

Sales Tax Receipts

Month	2021	2022	2023	2024	2025	
January	52,155.18	41,561.10	43,390.62	42,874.71	44,087.60	
February	48,035.77	56,546.93	63,103.16	47,549.13	50,199.92	
March	33,430.43	42,937.78	40,187.49	33,929.53	34,312.23	
April	35,756.91	44,209.82	36,015.58	42,670.99	46,864.59	
May	58,286.79	69,865.79	48,072.92	46,949.42		
June	55,900.26	66,878.23	53,129.86	58,778.05		
July	52,061.10	53,917.06	55,178.70	73,967.99		
August	62,720.18	70,383.49	60,820.03	60,799.96		
September	60,971.61	60,899.83	63,276.38	68,591.27		
October	62,268.96	66,647.98	65,602.87	65,989.67		
November	60,911.19	57,164.48	57,728.51	58,132.76		
December	48,334.16	46,910.27	43,947.09	52,594.83		
TOTAL	630,832.54	677,922.76	630,453.21	652,828.31	175,464.34	28.38%
Budgeted	328,202.00	492,303.00	609,181.00	609,181.00	618,293.00	
Rec Year to Date	630,832.54	677,922.76	630,453.21	652,828.31	175,464.34	
Annual Monthly Avg	52,569.38	56,493.56	52,537.77	54,402.36	14,622.03	
Amount needed to meet budget:					442,828.66	

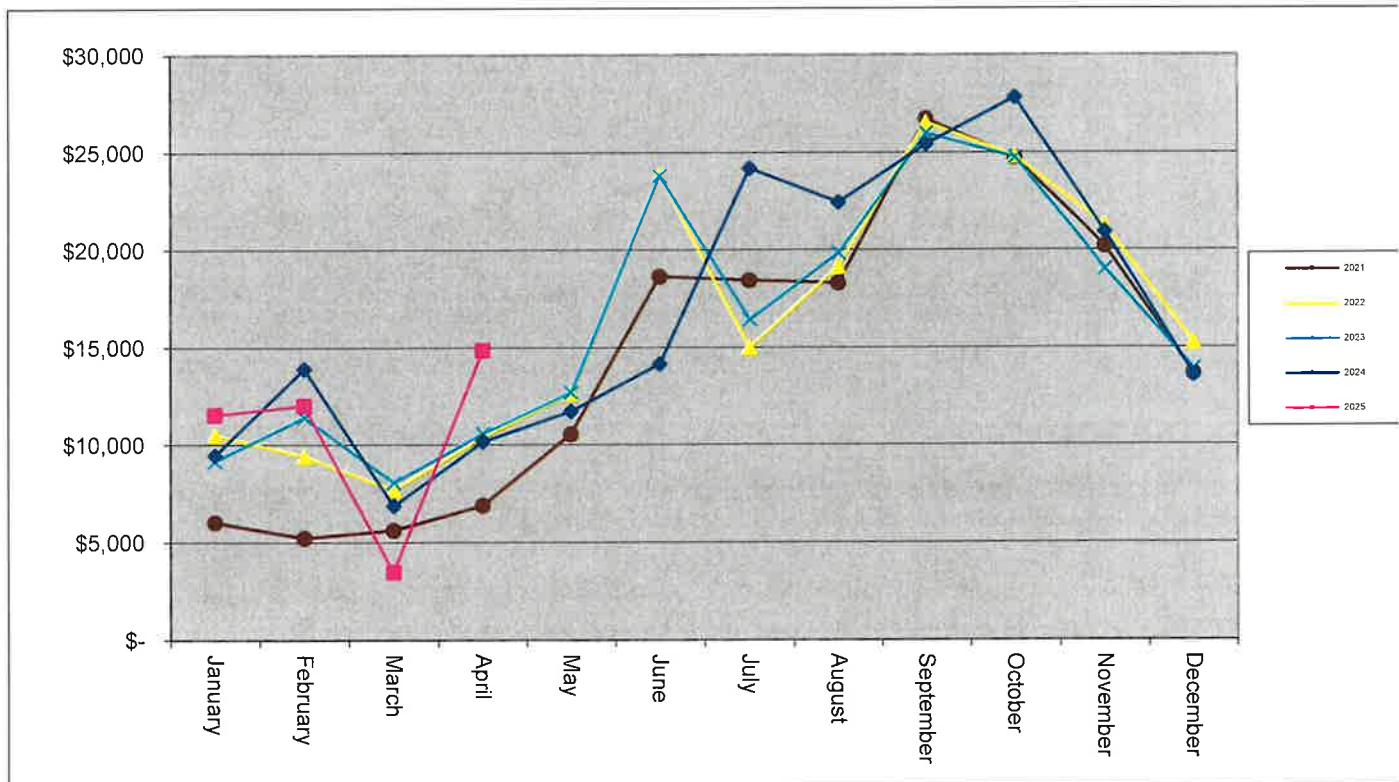


Town of La Conner

Annual Hotel/Motel Receipts

Month	2021	2022	2023	2024	2025
January	6,025.96	10,500.64	9,175.12	9,464.06	11,552.83
February	5,235.46	9,409.26	11,438.50	13,915.32	12,051.00
March	5,622.06	7,698.52	8,082.72	6,869.22	3,504.28
April	6,895.04	10,399.52	10,591.94	10,164.74	14,877.88
May	10,542.90	12,633.28	12,700.56	11,740.32	
June	18,643.56	23,829.20	23,784.50	14,159.23	
July	18,439.86	14,988.76	16,441.86	24,180.12	
August	18,295.26	19,136.57	19,848.46	22,440.16	
September	26,730.28	26,545.62	26,000.70	25,422.40	
October	24,731.96	24,802.90	24,761.98	27,827.62	
November	20,184.16	21,228.28	19,048.44	20,918.58	
December	13,653.56	15,232.24	13,909.48	13,574.70	
TOTAL	175,000.06	196,404.79	195,784.26	200,676.47	41,985.99
Budgeted	88,200.00	88,200.00	133,040.00	133,040.00	160,400.00
Received Year to Date	175,000.06	196,404.79	195,784.26	200,676.47	41,985.99
Monthly Average	14,583.34	16,367.07	16,315.36	16,723.04	3,498.83
Amount needed to meet budget:					118,414.01

26.18%

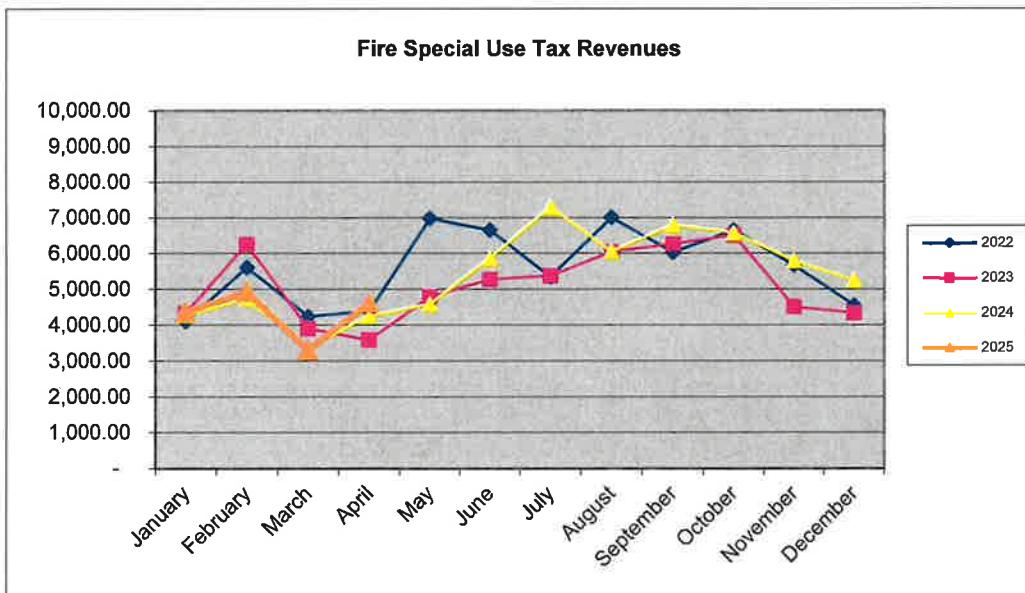


Town of La Conner
Special Use Fire Tax Revenue

Month	2022	2023	2024	2025	
January	4,108.62	4,333.29	4,280.52	4,373.86	
February	5,609.50	6,278.74	4,738.97	4,946.19	
March	4,237.71	3,923.57	3,382.21	3,309.23	
April	4,396.10	3,593.96	4,254.77	4,633.93	
May	6,984.88	4,796.78	4,593.74		
June	6,661.47	5,297.25	5,869.99		
July	5,364.02	5,393.11	7,301.60		
August	7,019.56	6,063.58	6,070.44		
September	6,041.25	6,284.28	6,798.06		
October	6,659.05	6,524.47	6,589.21		
November	5,673.70	4,516.48	5,798.19		
December	4,555.14	4,344.70	5,252.88		
TOTAL	67,311.00	61,350.21	64,930.58	17,263.21	33.20%
Budgeted	45,501.00	50,000.00	50,000.00	52,000.00	
Received Year to Date	67,311.00	61,350.21	64,930.58	17,263.21	
Monthly Avg	5,609.25	5,112.52	5,410.88	1,438.60	

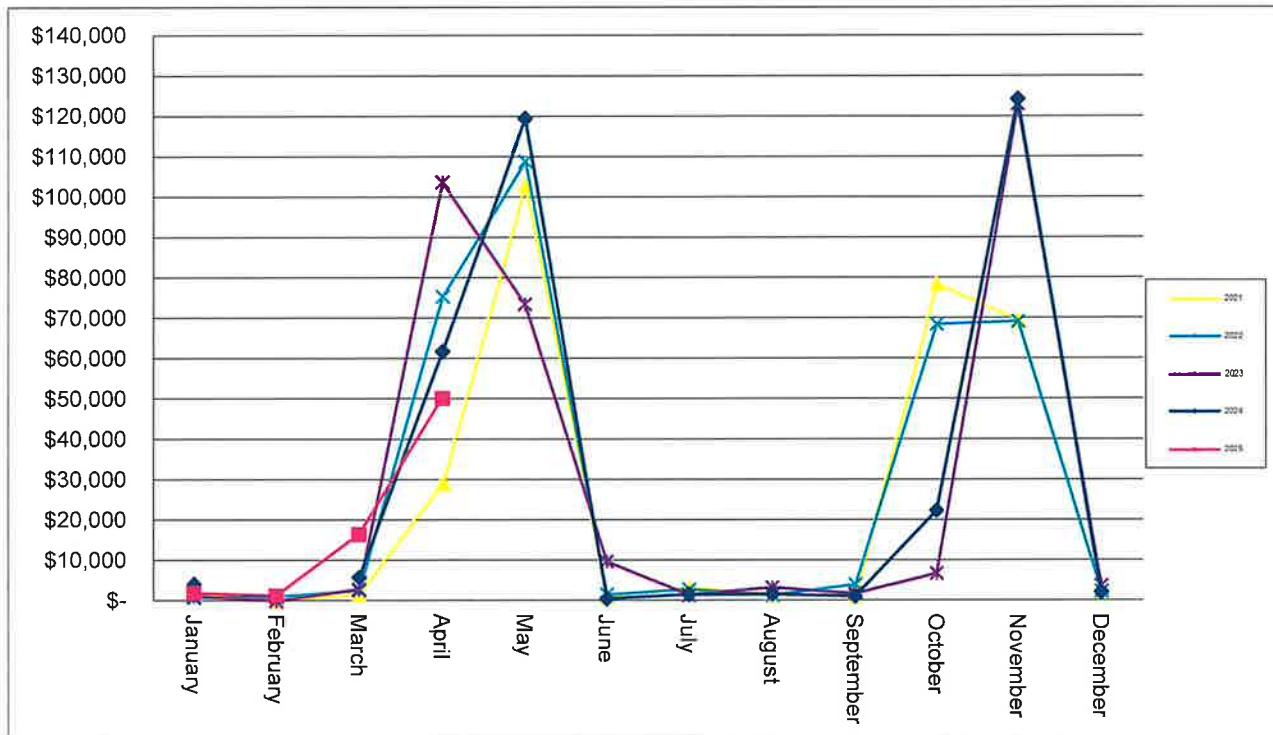
Amount needed to meet budget: **34,736.79**

Diff



Town of La Conner
Annual Property Taxes

Month	2021	2022	2023	2024	2025	
January	1,735.37	679.87	1,020.21	4,001.34	1,900.21	
February	123.80	923.67	-		1,278.89	
March	1,731.98	2,479.49	2,889.62	5,655.39	16,627.22	
April	29,295.28	75,356.27	103,626.12	61,738.45	50,401.69	
May	102,991.26	108,828.88	73,546.50	119,446.31		
June	1,047.57	1,503.75	9,809.06	443.60		
July	3,275.00	2,725.34	1,412.30	1,422.72		
August	1,381.95	1,259.96	3,299.01	1,529.68		
September	1,100.00	3,887.71	1,714.39	945.91		
October	78,553.96	68,521.30	6,801.76	22,305.55		
November	69,666.72	69,178.91	123,150.38	124,237.44		
December	2,154.94	2,392.56	3,747.23	1,957.85		
TOTAL	293,057.83	337,737.71	331,016.58	343,684.24	70,208.01	19.24%
Budgeted	330,004.00	336,312.00	352,971	357,121	365,000	
Received Year to Date	293,057.83	337,737.71	331,016.58	343,684.24	70,208.01	
Monthly Avg	24,421.49	28,144.81	27,584.72	28,640.35	5,850.67	
Amount needed to meet budget:						294,791.99

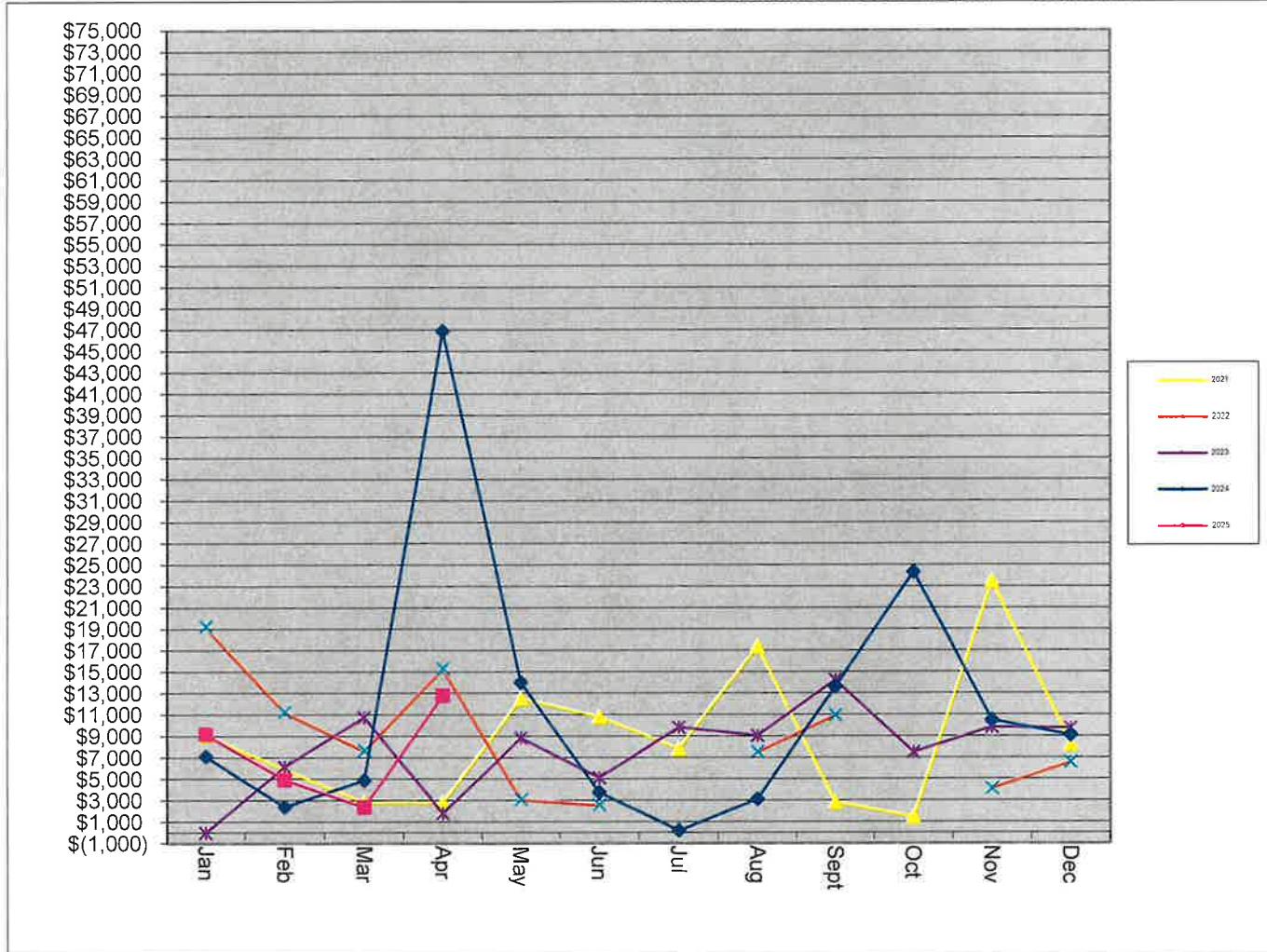


Town of La Conner
Annual REET

Month	2021	2022	2023	2024	2025
Jan	9,078.30	19,230.75	-	7,092.50	9,250.00
Feb	5,860.80	11,263.69	6,179.19	2,376.00	5,000.00
Mar	2,796.75	7,672.50	10,820.70	4,874.50	2,440.00
Apr	2,796.75	15,300.45	1,825.00	46,887.00	12,875.25
May	12,508.65	3,118.50	8,910.00	14,030.90	
Jun	10,815.74	2,598.75	5,164.50	3,750.00	
Jul	7,825.50		9,874.25	176.50	
Aug	17,362.12	7,548.75	9,070.87	3,105.00	
Sept	2,821.50	10,976.62	14,275.00	13,600.00	
Oct	1,480.05		7,543.80	24,342.50	
Nov	23,472.90	4,149.50	9,875.00	10,500.00	
Dec	8,256.60	6,599.50	9,776.25	9,085.00	
TOTAL	105,075.66	88,459.01	93,314.56	139,819.90	29,565.25

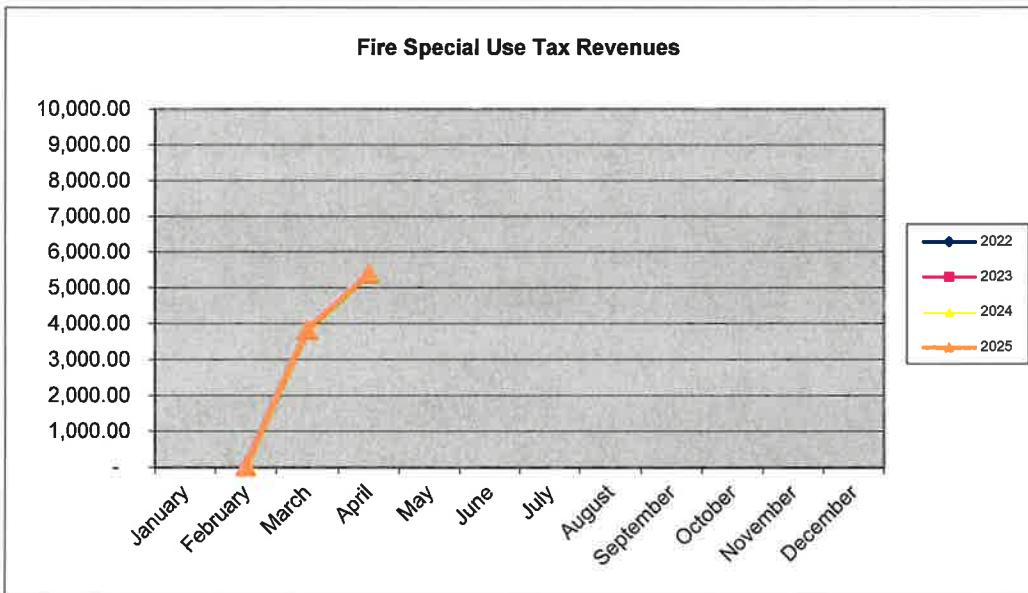
Budgeted	36,000.00	36,000.00	72,000.00	72,000.00	72,000.00
Received Year to Date	105,075.66	88,459.01	93,314.56	139,819.90	29,565.25
Monthly Average	8,756.31	7,371.58	7,776.21	11,651.66	2,463.77

Amount needed to meet budget: **42,434.75**



Town of La Conner
Transportation Benefit District Tax Revenue

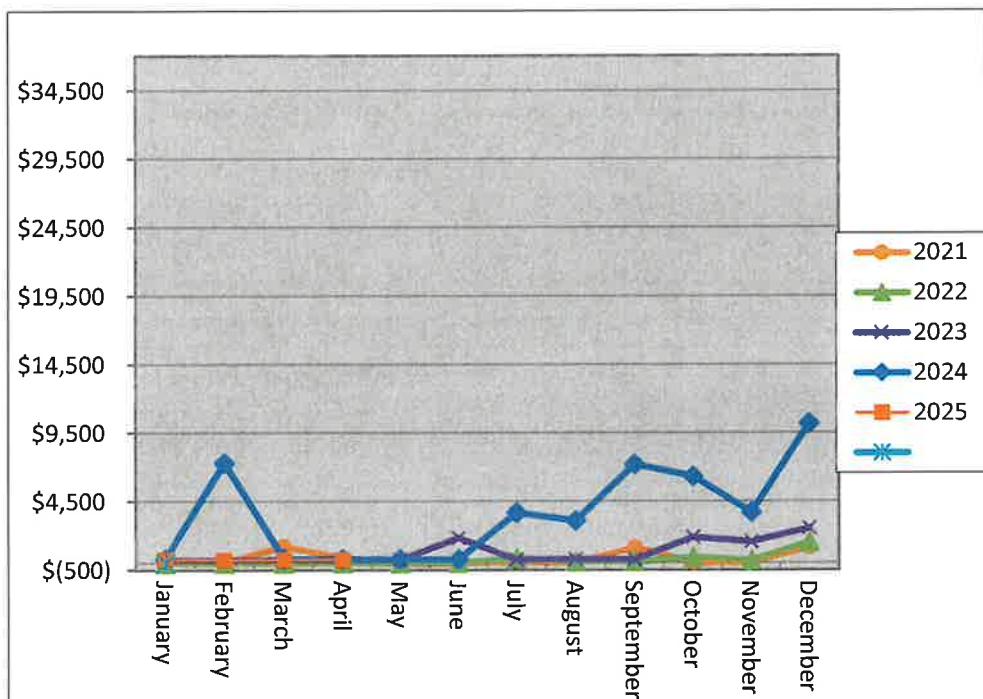
Month	2022	2023	2024	2025
January				47.71
February				3,864.53
March				5,437.99
April				
May				
June				
July				
August				
September				
October				
November				
December				
TOTAL	-	-	-	9,350.23
Budgeted				45,000.00
Received Year to Date	-	-	-	9,350.23
Monthly Avg	-	-	#DIV/0!	779.19
Amount needed to meet budget:				35,649.77
				Diff



Town of La Conner

Investment Interest Receipts

Month	2021	2022	2023	2024	2025	
January	53.53		4.52	222.14	288.36	249.41
February	6.04		4.86	211.19	7,298.06	224.96
March	1,256.42		11.21	242.20	290.11	248.31
April	396.24		19.48	243.73	281.56	240.86
May	3.80		35.04	264.29	292.30	
June	3.62		48.70	1,847.72	284.46	
July	141.11		382.44	271.13	3,681.23	
August	3.92		112.03	277.67	3,094.00	
September	1,169.94		123.87	272.22	7,196.78	
October	4.66		446.26	1,881.45	6,307.42	
November	59.37		182.53	1,550.19	3,684.94	
December	1,157.59		1,549.18	2,546.09	10,188.19	
TOTAL	4,256.24	2,920.12	9,830.02	42,887.41	963.54	3.19%
Budgeted	4,465.00	4,581.00	5,079.00	7,645.00	30,169.00	
Received Year to Date	4,256.24	2,920.12	9,830.02	42,887.41	963.54	
Monthly Average	354.69	243.34	819.17	3,573.95	80.30	
Amount needed to meet budget:						29,205.46



Department Head Reports

Public Works

Department Head Report

April – 2025

Water:

- 2025 Water System Comprehensive Plan Update; has finally been distributed to State, County, Swinomish Tribe and other districts for review. 90-day response time, hopefully approval in July.
- Installed new water services at 613 Whatcom and 14142 LC Whitney Rd, upsized a water meter at 416 Morris.
- Pressure Reducing Valve and Air Release Valve inspections.
- Asset Management; Public Works is fully operational with the system and will be making adjustments throughout the year. Phase II will start training in May with permitting and citizen portal.
- Water meter reading system; currently preparing costs to upgrade to cellular reads.
- Water tower inspection; divers are scheduled back to do interior coating repairs in mid-June.
- Lead Service Line Inventory, EPA mandate. Public Works has completed the investigation and found NO evidence of lead fittings or service lines within the La Conner's water distribution system that was verified by maintenance and construction records that date back to 1930's and more recently, potholing service lines.
- Completed the annual Consumer Confidence Report and Water Use Efficiency report.

Drainage:

- 6th St storm pump control panel replacement; currently reviewing shop drawing submittals.

Streets:

- Washington Ave parking improvements by the post office is tentatively scheduled for May- June. I have scheduled PSE to remove the Street light.
- Tulip Parade; the traffic plan for no vehicles on First street. Now planning for the Fourth of July.
- TIB grant; Washington and Road St. pedestrian improvement project, Construction is scheduled to start May 13.

Park and Port:

- Pressure washed Benton stairs, 3rd Street stairs and painted the handrails.

Facilities:

- Maple Hall Fire Side room carpet replaced. Maple Hall annual fire alarm testing, kitchen hood fire extinguisher inspections and quarterly elevator inspection.
- Town Hall planners' office repairs complete but waiting on carpet.

Other:

- Public Works new fulltime employee, Nik Bertash.
- Preparing for Public Works WCIA audit May 12, and L&I May 13th.
- Stop Work Notice, 339 Maple, owner fill in the Bioswale.
- Respirator fit tests.
- Projects; Caledonia Habitat project, 824 S 4th, 205 N 5th, 516 Maple, 102 N 1st St, 613 Whatcom BP, La Conner Maritime utility extension DE, 212 State St, SP, 213 Calhoun remodel, 931 Maple Improvements, 306 Center project, BYK Snapdragon 511, 514,519 BP's.

Brian Lease, Public Works Director, Town of La Conner



TOWN OF LA CONNER

Monthly Planner's Report

April 2025

NEW APPLICATIONS ACCEPTED:

Land Use

- LU25-17HDR, 512 S. 1st Street, exterior changes
- LU25-18SEPA, Town Limits of La Conner, Comprehensive Plan Update
- LU25-19RM, 512 S. 1st Street, internal bar top addition
- LU25-20S, 512 S. 1st Street, new sign
- LU25-21HDR-ADMIN, 521 Morris Street, landscaping
- LU25-22CGD, 303 Center Street, change of use
- LU25-23LL, 321 N. 1st Street, Lot line adjustment

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Building Permit

- BP25-21WM, 413 Morris Street, water meter
- BP25-22ROW, 711 Maple Ave, utility repair
- BP25-23EST, 102 N. 1st Street, excavation for gas service
- BP25-24FG, P20898: Caledonia Street, fill and grade
- BP25-25BF, 308 Caledonia Street, new house
- BP25-26BF, 310 Caledonia Street, new house
- BP25-27BF, 312 Caledonia Street, new house
- BP25-28SS, 308 Caledonia Street, side sewer for new home
- BP25-29WM, 308 Caledonia Street, water meter permit
- BP25-30SS, 310 Caledonia Street, side sewer for new home
- BP25-31WM, 310 Caledonia Street, water meter permit
- BP25-32SS, 312 Caledonia Street, side sewer for new home
- BP25-33WM, 312 Caledonia Street, water meter permit
- BP25-34BF, 128 S. 1st Street, building permit for deck replacement
- BP25-35ROW, 829 S. 4th Street, tree removal staging
- BP25-36BF, 521 S. 1st Street, new ADA ramp

Planning Commission:

The Planning Commission met on April 1 and April 15. During the April 1 meeting, the Commission review edits to the Moore-Clark Subarea Plan, preformed a final review of all remaining draft elements. On April 15, the Commission held two public hearing for Historic Design Review, and reviewed draft Municipal Code updates.

Hearing Examiner:

There was no business before the Hearing Examiner during the month of April.

Comprehensive Plan Update:

This month, staff finalized the comprehensive plan to submit to the Washington State Department of Commerce for the mandatory 60-day review period. Staff are waiting for comments back.

General Planning Activities:

- Staff, along with the Arts Commission, are developing an application for a Creative District.
- Staff are continuing to review the Public Participation Program currently in place and are testing new methods of public engagement, such as Community Mingles and Public Workshops.
- Staff are continuing to engage in chapter-by-chapter review and rewrite of the Comprehensive Plan elements.
- Staff are developing internal processes to ensure consistency between departments.



TOWN OF LA CONNER

Monthly Planner's Report

April 2025

- Staff are continuing to engage in collaboration with La Conner's neighbors, including the Swinomish Tribe, the Port of Skagit, and the La Conner School District.
- Staff are reviewing the current files for record retention requirements.
- Staff are continuing to update property files.
- Continuing review of development and permit applications.
- Continuing response to public inquiries regarding land use.
- Continuing issuance of permits.
- Long term planning priorities:
 - 2023-2025 Comprehensive Plan Update
 - Public Participation and Communication

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Fire Chief / Code Enforcement Report

Apr-25

Alarms:	30 Emergency Calls	Ave # Responders:	2.4		
Fire 100	1	Med 300 AFA 1	29 Haz 400 1	2 water	2

Calendar: 4/2/2025 Bussiness

9-Apr SCBA
16-Apr Equipment Cleaning
23-Apr Blod born/ ICS
30-Apr Cancer awerness

Events: Tulip Parade
Easter Egg Hunt

Enforcement Notes: Noise Complaint
Boats on Docks
Parking
Buses on 1st

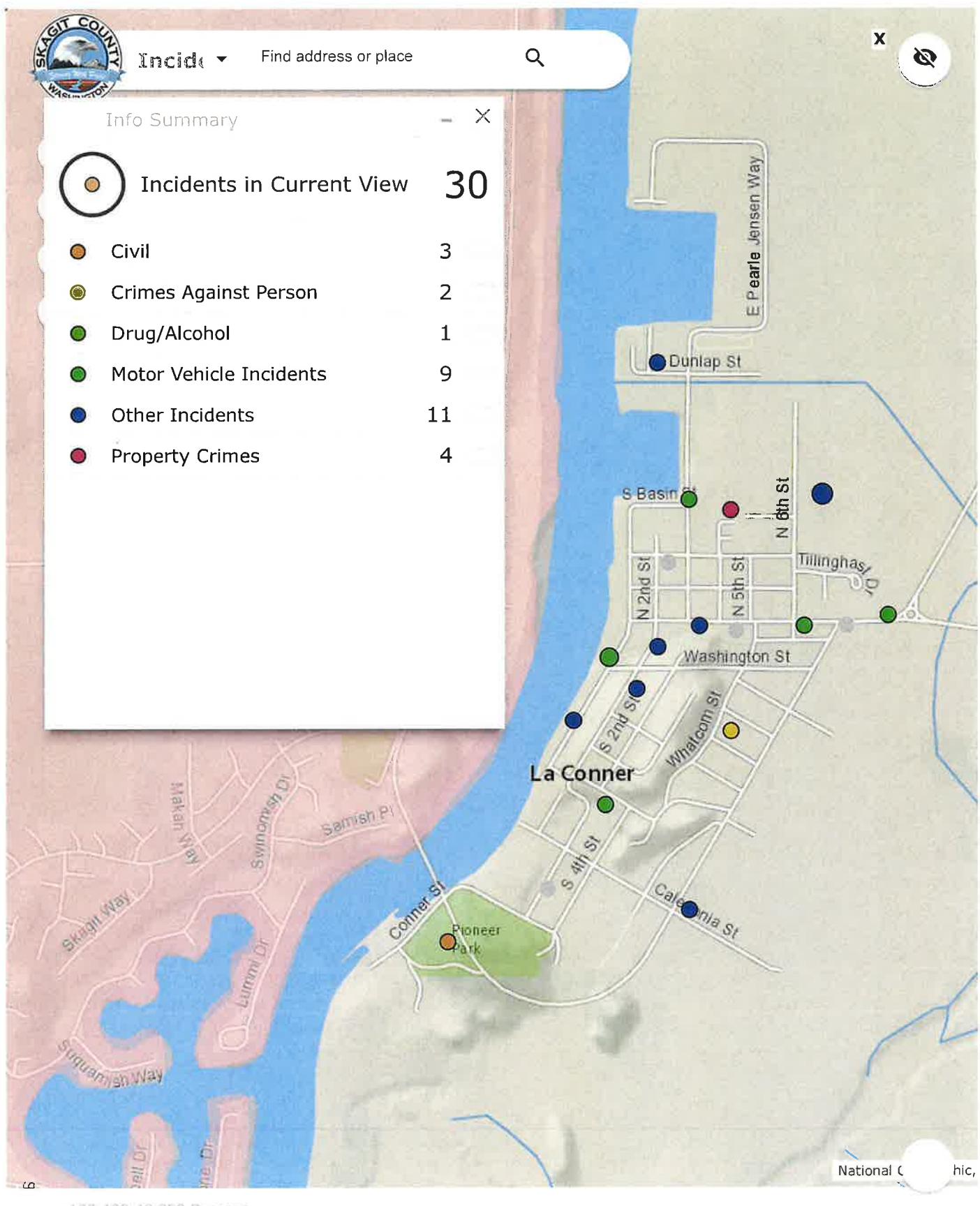
Aaron Reinstra
Fire Chief/Code enforcement
Town of La Conner

SHERIFF'S REPORT

TimeDate	CaseNumber	NatureDesc Category
4/1/2025, 2:04 PM	25-03653	Controlled : Drug/Alcohol
4/2/2025, 7:23 PM	25-03717	Property Th Property Crimes
4/3/2025, 12:36 PM	25-03750	Harassmen Crimes Against Person
4/4/2025, 11:48 AM	25-03787	Vehicle Acc Motor Vehicle Incidents
4/4/2025, 10:59 PM	25-03819	Suspicious Other Incidents
4/5/2025, 1:57 PM	25-03835	Traffic Enfo Motor Vehicle Incidents
4/5/2025, 3:57 PM	25-03840	Property Th Property Crimes
4/5/2025, 8:48 PM	25-03853	Malicious M Property Crimes
4/6/2025, 2:49 PM	25-03874	Vehicle Acc Motor Vehicle Incidents
4/8/2025, 2:05 PM	25-03939	Traffic Enfo Motor Vehicle Incidents
4/9/2025, 11:20 AM	25-03973	911 Hangup Other Incidents
4/10/2025, 7:14 PM	25-04046	Welfare Ch Other Incidents
4/11/2025, 9:07 PM	25-04091	Welfare Ch Other Incidents
4/14/2025, 8:45 PM	25-04226	Traffic Enfo Motor Vehicle Incidents
4/14/2025, 10:40 PM	25-04229	Suspicious Other Incidents
4/17/2025, 4:05 PM	25-04351	Alarm Other Incidents
4/18/2025, 5:31 PM	25-04412	Agency Ass Other Incidents
4/18/2025, 8:59 PM	25-04426	Traffic Enfo Motor Vehicle Incidents
4/20/2025, 7:45 AM	25-04481	Public Heal Other Incidents
4/22/2025, 2:27 PM	25-04576	Traffic Enfo Motor Vehicle Incidents
4/24/2025, 9:17 AM	25-04655	Vehicle Acc Motor Vehicle Incidents
4/24/2025, 10:53 AM	25-04661	Malicious M Property Crimes
4/26/2025, 2:41 PM	25-04767	Harassmen Crimes Against Person
4/26/2025, 3:17 PM	25-04772	Animal Prof Other Incidents
4/26/2025, 9:52 PM	25-04783	Lost Proper Civil
4/27/2025, 4:51 PM	25-04814	Vehicle Acc Motor Vehicle Incidents
4/27/2025, 4:02 PM	25-04816	Found Prop Civil
4/29/2025, 4:24 PM	25-04899	Custodial Ir Other Incidents
4/30/2025, 12:29 PM	25-04926	Juvenile Prc Other Incidents
5/1/2025, 12:41 PM	25-04973	Civil Probl Civil

TIME IN TOWN 107 HOURS

TIME IN ZONE 1033 HOURS





La Conner Wastewater Plant

Board of Commissioners

Monthly Report of District Management & Operation

Month: April 2025

WWTP:

Did not meet all N.P.D.E.S permit requirements. Failed the daily max on the Effluent Ammonia on 4/16/25.

System Maintenance:

4/4/25 - Changed the rubber skirting on the belt press,

4/4/25 - Greased the belt press, both clarifier warm drives and the Oxidation ditch.

4/4/25 - Greased the mixer

4/7/25 - Cleaned the RAS pump casings on pump 164 and 166. Each had small balls of rags found in the casing and were removed.

4/7/25 - Exercised valves in the influent pumps and the RAS pumps.

4/7/25 - Greased Oxidation ditch #2 and sprayed out the effluent flume.

4/11/25 - Brush cleaned clarifier weirs and greased clarifier warm drives.

4/11/25 - Greased the mixer

4/14/25 - Cleaned the U.V lights, one of them had water in it.

4/15/25 - Greased oxidation ditch #2, greased warm drives on both clarifiers, greased the belt press. Fixed the forks on the mustang, welded the front hinges back on.

4/21/25 - Changed gear box oil in oxidation ditch #2 rotor 2 changed the belts, replaced a motor mount bolt. The gear box is seized and being replaced.

4/22/25 - Changed the oil in oxidation #2 rotor 1 gear box. Found small pieces of metal in oil.

4/24/25 - Pressure washed both clarifiers

4/25/25 - Greased both oxidation ditches rotors and both warm drives on the clarifiers.

4/25/25 - Changed the oil in both gear boxes for oxidation ditch 1. Also replaced casters on bottom of trash bin under the influent screens, welded 2x2 sq tube as feet.

4/28/25 - Cleaned U.V lights and checked sewer lines under the La Conner pier.

4/29/25 - Changed oil in clarifier #2 and replaced condensation relief valve

Call outs/Emergencies

We did not have any call outs this month.

Wastewater Plant Monitoring Report Summary:

	Current Influent	Last Month Influent	% Diff
Avg. Daily Flow	318,000		
Total Flow	9,550,000	7,370,000	23%
Max Daily Flow	430,000		

Locates: 8

Communications:

Significant Expenditures:

Replaced the broken windshield on 544p loader, replaced hydraulic fitting on the 244 loader.
Had rotating assemblies pulled and replaced for two clarifiers.
Had a new dialer system installed, the previous one quite working due to a power surge out on the main power poll.

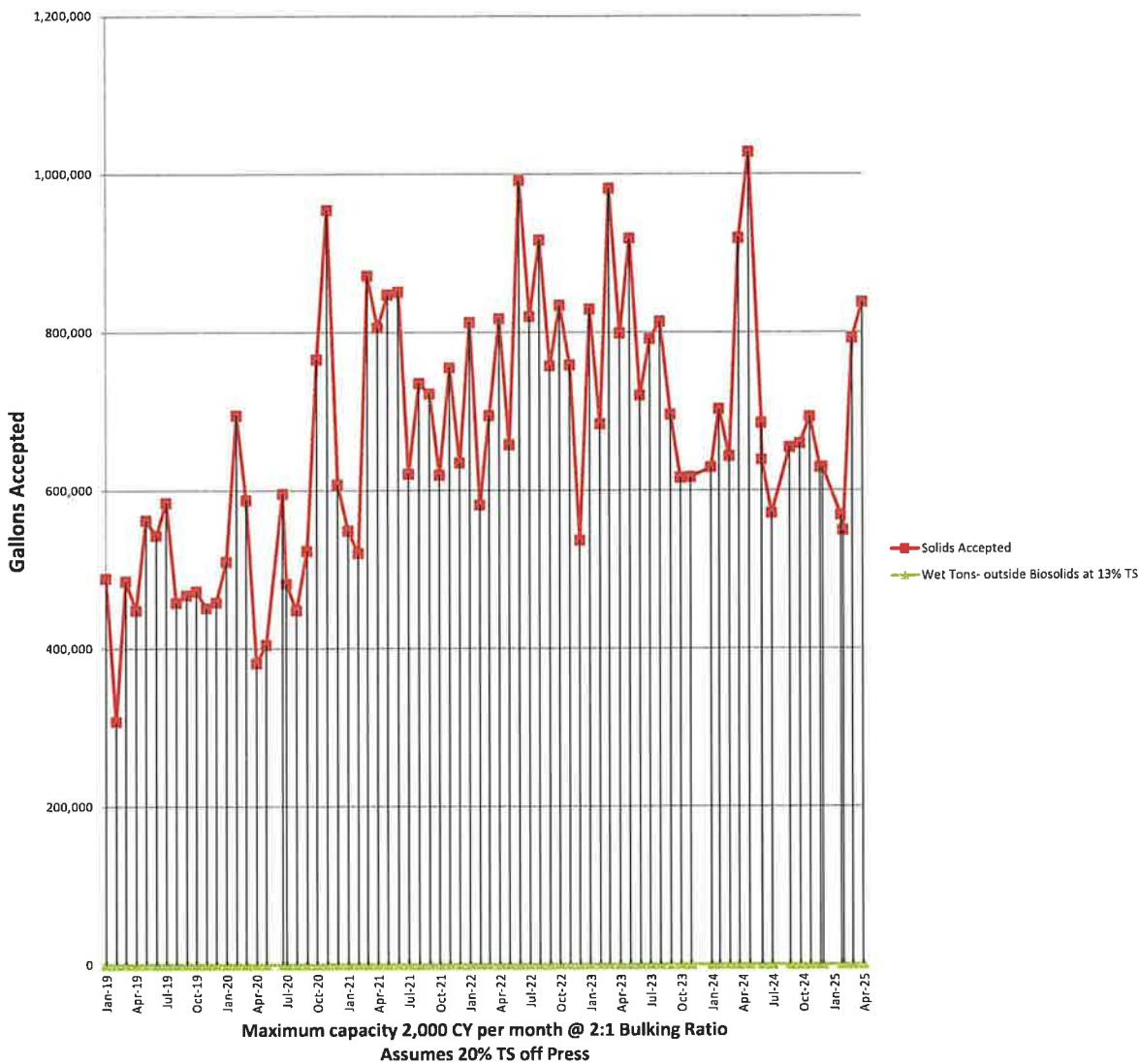
Ongoing Problems:

We have a gear box that seized up on oxidation ditch #2, have quotes already and are waiting to replace

LaConner Wastewater Treatment Plant

Monthly Data 2024

LaConner Wastewater Treatment Plant Monthly Data 2019- Present



Unfinished Business

- 1) Resolution - Town Policy for Utility Billing Inserts**
- 2) Agreement – La Conner Regional Library Summer Reading Program**
- 3) Invitation to Bid – Surplus of 2008 Northwind Marine Fire Boat**
- 4) E&E Contracting Road Closure Plan (Pedestrian Improvements of Washington & Road Streets**

**Resolution – Town Policy for
Utility Billing Inserts**

**Town of La Conner
Utility Billing Inserts Policy**

A. Purpose. This policy defines the criteria for printed materials added to utility bills sent to utility customers, and the process for submitting a utility billing insert proposal. Formatted: Space After: 6 pt

B. Last revised: April~~March~~, 2025

C. Policy

1. The Town of La Conner sends out utility billings every month and has enough envelope capacity to allow the insertion of a two page/double sided insert Formatted: Space After: 6 pt, Add space between paragraphs of the same style
2. Town of La Conner inserts shall take priority over the inserts of all other eligible entities.
3. Eligible participating agencies shall include:
 - a. Town commissions and committees:
 - b. other local governments whose proposed insert meets the criteria of paragraph 4; and
 - c. Nonprofit corporations whose proposed insert meets the criteria of paragraph 4.
 - d. and quasi and Town governmental agencies to include Town commissions and committees. The Town of La Conner reserves the right to determine agency eligibility for participation in the program.Formatted: Space After: 6 pt, Add space between paragraphs of the same style, Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0.75" + Indent at: 1"
4. All inserts proposed by other local governments and nonprofits shall advance the goals of the Town as established by the Town Council. The Town Council shall determine in advance whether or not a proposed insert satisfies this paragraph. Formatted: Space After: 6 pt, Add space between paragraphs of the same style, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

D. Size

1. The inserts must fit into a #10 regular envelope.
2. Inserts combined with the utility bill can not exceed the standard postage weight of 1 ounce. Formatted: Space After: 6 pt

E. Scheduling

1. Message proposals must be submitted to the Town Clerk two months before the desired delivery month and provided for insert two weeks before the mailing of the billing invoices, in a format as determined by the Town Clerk. Formatted: Space After: 6 pt, Add space between paragraphs of the same style
2. Inserts shall be scheduled on a first come, first serve basis.
3. The Town reserves the right to reschedule or cancel scheduled inserts in the event the inclusion of a Town insert becomes necessary. Formatted: Space After: 6 pt

**Agreement – La Conner Regional
Library Summer Reading Program**

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT made and entered into, pursuant to the Interlocal Cooperation Act, Chapter 39.34 of the Revised Code of Washington, on the _____ day of May, 2025, by and between the TOWN OF LA CONNER, a municipal corporation of the State of Washington (hereinafter referred to as the "Town"), and the LA CONNER REGIONAL LIBRARY, a municipal corporation of the State of Washington (hereinafter referred to as the "District"),

WITNESSETH:

WHEREAS, the District has developed a summer reading program for youth, and

WHEREAS, the amount of \$4,000 will allow nearly 100 children to participate in the program.

NOW THEREFORE in consideration of their mutual covenants, conditions and promises, **THE PARTIES HERETO DO HEREBY AGREE** as follows:

1. **SERVICES.** The District will operate a tutoring program as described above, and provide services to at least 10 low-income youth for school year 2024.
2. **COMPENSATION.** The Town will compensate the District Four Thousand Dollars (\$4,000) for the services to be provided.
3. **TERM OF AGREEMENT FOR SERVICES.** The term of this agreement shall be from the date hereof, and shall extend until December 31, 2025.
4. **INDEMNIFICATION.** The District shall indemnify and hold the Town, and its agents, employees, and/or officers, harmless from and shall process and defend at its own expense any and all claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against the Town arising out of, in connection with, or incident to the services to be provided pursuant to this Agreement.

By virtue of this provision, the parties shall not be deemed to have waived their immunity pursuant to Title 51 RCW, and nothing contained in this agreement shall be construed so as to operate as a waiver.

5. **COMPLIANCE WITH REGULATIONS AND LAWS.** The parties shall comply with all applicable rules and regulations pertaining to them in connection with the matters covered herein.

6. **ASSIGNMENT.** The parties shall not assign this Agreement or any interest, obligation or duty therein without the express written consent of the other party.

7. **NOTICES**

All notices and payments hereunder may be delivered or mailed. If mailed, they shall be sent to the following respective addresses:

To the Town:	To the La Conner Library District:
P.O. Box 400	P.O. Box 370
La Conner, WA 98257	La Conner, WA 98257
Attn: Town Administrator	Attn: Jean Market

or to such other respective addresses as either party hereto may hereafter from time to time designate in writing. All notices and payments mailed by regular post (including first class) shall be deemed to have been given on the second business day following the date of mailing, if properly mailed and addressed. Notices and payments sent by certified or registered mail shall be deemed to have been given on the day next following the date of mailing, if properly mailed and addressed. For all types of mail, the postmark affixed by the United States Postal Service shall be conclusive evidence of the date of mailing.

8. **MISCELLANEOUS**

A. All of the covenants, conditions and agreements in this Agreement shall extend to and bind the legal successors and assigns of the parties hereto.

B. This Agreement shall be deemed to be made and construed in accordance with the laws of the State of Washington jurisdiction and venue for any action arising out of this Agreement shall be in Skagit County, Washington.

C. The captions in this Agreement are for convenience only and do not in any way limit or amplify the provisions of this Agreement.

D. Unless otherwise specifically provided herein, no separate legal entity is created hereby, as each of the parties is contracting in its capacity as a municipal corporation of the State of Washington. The identity of the parties hereto are as set forth hereinabove.

E. The purpose of this Agreement is to accomplish the objectives of this Agreement.

F. The funding of the respective obligations of the parties shall be out of the respective general funds/current expenses of the parties, except as otherwise specifically provided.

G. The performances of the duties of the parties provided hereby shall be done in accordance with standard operating procedures and customary practices of the parties.

- H. No joint oversight and administration board is created hereby.
- I. If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be held to be invalid or unenforceable by a final decision of any court having jurisdiction on the matter, the remainder of this Agreement or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable shall not be affected thereby and shall continue in full force and effect, unless such court determines that such invalidity or unenforceability materially interferes with or defeats the purposes hereof, at which time either party shall have the right to terminate the Agreement.
- L. This Agreement constitutes the entire agreement between the parties. There are no terms, obligations, covenants or conditions other than those contained herein. No modifications or amendments of this Agreement shall be valid or effective unless evidenced by an agreement in writing signed by both parties.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first above written.

TOWN OF LA CONNER

By: _____
Mayor

LA CONNER REGIONAL LIBRARY

By: _____
Director

Approved as to form:

Town Attorney

Attest:

Finance Director

**Invitation to Bid – Surplus of
2008 Northwind Marine Fire Boat**

INVITATION TO BID



Being offered to the general public: ASSET # 100066

2008 Northwind Marine 19' fire boat. Hull ID NWP90116F508. Marine Power 4.3L EFI V6 with up to 1300 GPM. American Turbine SD-309 jet pump. New Road Runner trailer.

This vessel is being surplusled by the Town of La Conner through a sealed bid process. This vehicle is being sold with no warranties or guaranties. Test drives of this vessel will not be available at any time prior to the sale. This vehicle will be available for public viewing on May 14, 2025 thru May 21, 2025, week days only, between the hours of 8:00 am to 3:00pm at the La Conner Public Works office located at 604 North 3rd Street La Conner WA 98257.

Minimum set bid: \$10,000.00 Bid open May 30, 2025 at 8:00 AM

Bids will be received by the Town Finance Director at the La Conner Town Hall 204 Douglas Street, La Conner, WA 98257 or mailed directly to the Town of La Conner Attention Maria DeGoede, Finance Director, Post Office Box 400 La Conner, WA 98257, until May 21, 2025 at 11:00am and shortly thereafter will be publicly opened at the Town Hall and read out. High bid will have a maximum of 24 hours to deliver a certified or cashers check or forfeit to runner-up.

**E&E Contracting Road Closure
Plan (Pedestrian Improvements of
Washington & Road Streets**

PERMIT: City of La Conner
CUSTOMER: E&E Contracting
CONTACT: E Chapman 360-966-1041
LOCATION: N 6th St, Maple Ave and Road St
PROJECT/WO:
 Road Closure on Road St
 between Maple Ave and N 6th St
DATE: 05/06/2025 **PAGE:** 1 of 4

DESIGNED BY DONNA SANDALL
 WA TCS ES2 000356 exp 11/30/2027
 ATSSA TCS 581686 exp 7/2/2028
 FL MOT/TTC 634522 exp 1/13/2029
 Plansbydonna@gmail.com
 772.217.0796 *Donna Sandall*

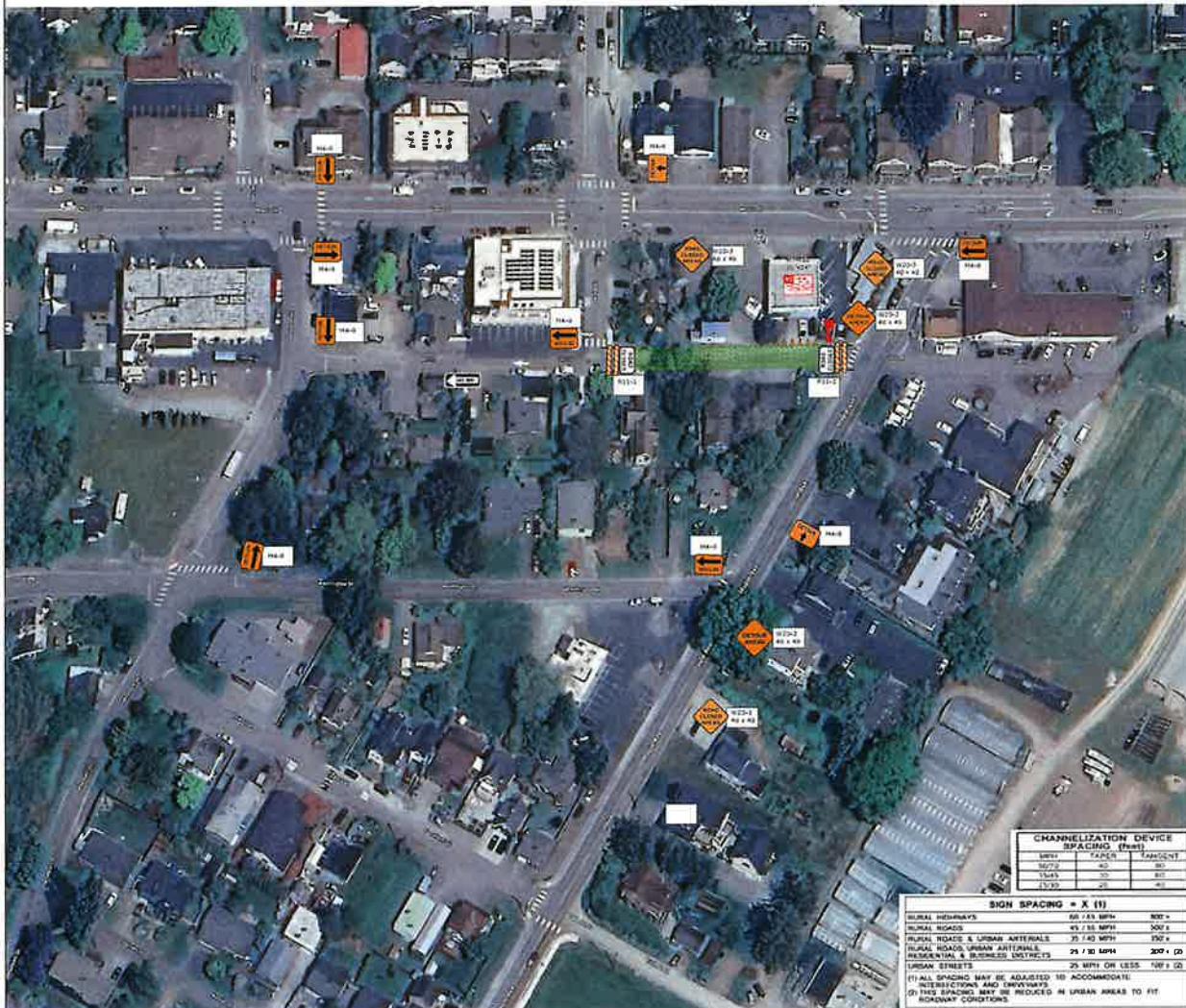
Legend	
	Cone
	Flagger Symbol
	M4-9 detour (L)
	M4-9 detour (R)
	M4-9 Detour Straight
	R7-T38 R7-T38
	R11-2 R11-2 road closed
	Type 2 Barricade
	W20-2 detour ahead
	Work Area

Manifest	
6 x	Cone
4 x	M4-9 detour (R)
3 x	M4-9 detour (L)
3 x	W20-3
2 x	M4-9 Detour Straight
2 x	R11-2 R11-2 road closed
2 x	R7-T38 R7-T38
2 x	Type 2 Barricade
2 x	W20-2 detour ahead
1 x	Flagger Symbol

WORK HOURS Monday to Friday
5/20/25-6/18/25 7am to 5pm

NOT TO SCALE

NOTIFY EMS, FIRE
AND POLICE
72 HOURS IN ADVANCE



CHANNELIZATION DEVICE SPACING (ft/ft)		
URBAN	TAFFER	TAFFANT
25	10	10
30	12	12
35	15	15
40	20	20
50	25	25

SIGN SPACING = X 10

MILITARY HIGHWAYS	60' / 45 MPH	60' / 45 MPH
RURAL ROADS	45' / 35 MPH	30' / 35 MPH
RURAL ROADS & URBAN ARTERIALS	35' / 40 MPH	30' / 40 MPH
URBAN ROADS & URBAN ARTERIALS	25' / 30 MPH	20' / 30 MPH
RESIDENTIAL & BUSINESS DISTRICTS	25' / 30 MPH	20' / 30 MPH
URBAN STREETS	20 MPH OR LESS	10' / 20 MPH

(1) ALL SPACING MAY BE ADJUSTED TO ACCOMMODATE
(2) ALL SPACING MAY BE ADJUSTED TO ACCOMMODATE
(3) THIS SPACING MAY BE REDUCED IN URBAN AREAS TO FIT
ROADWAY CONDITIONS

BUFFER DATA							
LONGITUDINAL BUFFER SPACE = B							
SPEED (MPH)	25	30	35	40	45	50	55
LETHAL (ft/ft)	150	200	250	300	350	400	450

BUFFER VEHICLE ROLL AHEAD DISTANCE = R							
TRANSPORTABLE ATTENUATOR							
MINIMUM HOST VEHICLE WEIGHT 10,000 LBS, THE MINIMUM WEIGHT SHALL BE IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATION	30 FEET MIN	40	50	60	70	80	90
PROTECTIVE VEHICLE	100 FEET MAX						

MAP IS A WORK VEHICLE STRATEGICALLY LOCATED TO SHIELD THE WORK AREA	NO SPECIFIED GEOMETRY REQUIRED
--	--------------------------------------

PERMIT: City of La Conner

CUSTOMER: E&E Contracting

CONTACT: E Chapman 360-966-1041

LOCATION: Maple Ave and Road St

PROJECT/WO:

Road Closure on Road St
between Maple Ave and Whatcom St

DATE: 05/06/2025 PAGE 2 of 4

DESIGNED BY DONNA SANDALL
 WA TCS ES2 000356 exp 11/30/2027
 ATSSA TCS 581686 exp 7/2/2028
 FL MOT/TTC 634522 exp 1/13/2029
 Plansbydonna@gmail.com
 772.217.0796 *Donna Sandall*

WORK HOURS Monday to Friday
6/19/25-8/25/25 7am to 5pm

NOT TO SCALE

NOTIFY EMS, FIRE
AND POLICE
72 HOURS IN ADVANCE

Legend	
Cone	
Flagger Symbol	
M4-9 detour (L)	
M4-9 detour (R)	
M4-9 Detour 5ft/straight	
R11-2 R11-2 road closed	
Type 2 Barricade	
W20-2 detour ahead	
Walk Area	

Manifest	
12 x Cone	
5 x M4-9 Detour Straight	
4 x W20-2 detour ahead	
4 x W20-3	
3 x M4-9 detour (L)	
3 x M4-9 detour (R)	
2 x R11-2 R11-2 road closed	
2 x Type 2 Barricade	
1 x Flagger Symbol	



Notes:
 1. All signs and spacing must conform to the City of La Conner, WSDOT, and the MUTCD.
 2. All signs are 48" x 48" BID unless otherwise specified.
 3. Channeling devices are 28" cones with retro reflective banding.
 4. Notify City, County or WSDOT authorities 48 to 72 hours in advance of work if required.

PlansbyDonna, as the preparer of this traffic control plan makes no representation as to its general adequacy or being approved for implementation. TTC plans and devices shall be the responsibility of the authority of a public body or official (road owner) having jurisdiction for guiding road users. MUTCD 6A.01(10)

PERMIT: City of La Conner

CUSTOMER: E&E Contracting

CONTACT: E Chapman 360-966-1041

LOCATION: Washington St and Whatcom

PROJECT/WO:

DATE: 05/06/2025 PAGE 3 of 4

DESIGNED BY DONNA SANDALL
WA TCS ES2 000356 exp 11/30/2027
ATSSA TCS 581686 exp 7/2/2028
FL MOT/TTC 634522 exp 1/13/2029
Plansbydonna@gmail.com
772-217-0706

772.217.0796 *Debra Spindell*

Legend

A red flag with a white diagonal stripe, indicating a road closure or traffic control zone.

Manifest

- 6 x W20-2 detour ahead
- 5 x W20-3
- 4 x M4-9 detour (L)
- 4 x M4-9 detour (R)
- 3 x M4-9 Detour Straight
- 2 x R11-2 R11-2 road close
- 2 x Typa 2 Barricade
- 1 x ??
- 1 x Flagger Symbol

and can be used to predict future outcomes.



WORK HOURS Monday to Friday
7am to 5pm

NOT TO SCALE

**NOTIFY FIRE
AND POLICE
72 HOURS IN ADVANCE**



PERMIT: City of La Conner

CUSTOMER: E&E Contracting

CONTACT: E Chapman 360-966-1041

LOCATION: N 6th St and Morris St

PROJECT/WO:

Road Closure

DATE: 05/06/2025 PAGE 4 of 4

DESIGNED BY DONNA SANDALL
 WA TCS ES2 000356 exp 11/30/2027
 ATSSA TCS 581686 exp 7/2/2028
 FL MOT/TTC 634522 exp 1/13/2029
 Plansbydonna@gmail.com
 772.217.0796 *Donna Sandall*



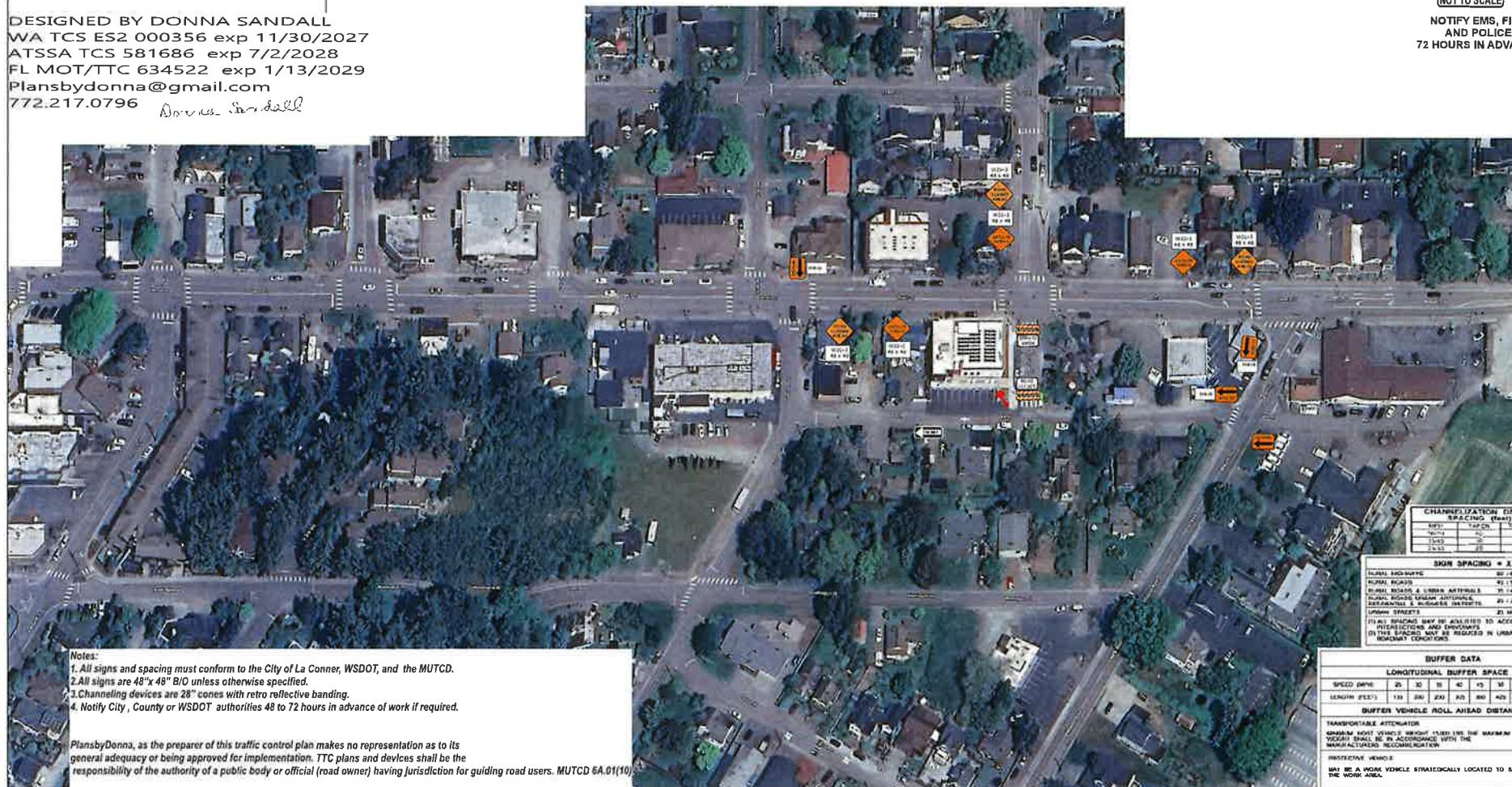
HE 00-01 and AASHTO Chipping Detour



WORK HOURS Monday to Friday
 7am to 5pm

NOT TO SCALE

NOTIFY EMS, FIRE
 AND POLICE
 72 HOURS IN ADVANCE



Notes:

1. All signs and spacing must conform to the City of La Conner, WSDOT, and the MUTCD.
2. All signs are 48"x48" B/O unless otherwise specified.
3. Channeling devices are 28" cones with retro reflective banding.
4. Notify City, County or WSDOT authorities 48 to 72 hours in advance of work if required.

PlansbyDonna, as the preparer of this traffic control plan makes no representation as to its general adequacy or being approved for implementation. TTC plans and devices shall be the responsibility of the authority of a public body or official (road owner) having jurisdiction for guiding road users. MUTCD 6A.01(10)

New Business

- 1) Coastal Zone Management Funding Support**
- 2) Resolution – Honoring Bud Moore
(presented at meeting)**
- 3) Resolution – Appointing Town Administrator to the
Skagit County Emergency Management advisory
Board**

**Coastal Zone Management
Funding Support**



Town of La Conner

MEMORANDUM

TO: Mayor Hanneman
Town Council Members

FROM: Scott Thomas, Town Administrator

SUBJECT: Coastal Zone Management

DATE: May 2, 2025

The Town of La Conner recently received a request from staff at the state Department of Ecology to sign a letter in support of the federal Coastal Zone Management Act, or CZM; a copy of the request and the letter are attached.

In 1976, Washington became the first state in the nation to receive federal approval of a Coastal Zone Management Program. Washington's CZM program applies to the state's coastal zone, which is comprised of the 15 coastal counties with marine shorelines, including Skagit. The coastal zone includes all lands and waters within these coastal counties, as well as submerged lands seaward out to three nautical miles. Although the CZM program is largely identical to the state Shoreline Management Act, the coastal zone is not limited to areas under Shoreline Management Act jurisdiction. The key priorities of the program include:

- Protecting and restoring coastal wetlands
- Building coastal community resilience to natural hazards
- Collaborating to manage the impacts of growth and development
- Assisting shoreline communities in planning and preparing for sea level rise
- Attaining increased opportunities for public access
- Planning for the use of ocean resources and implementing the state's Marine Spatial Plan
- Mapping and monitoring coastlines to help communities make informed decisions
- Ensuring federal actions are consistent with the state's coastal policies

As the request below suggests, funding for the CZM program is in danger of being eliminated. Staff seeks input from the council as to whether to advocate for its continued operation.

From: Rothwell, Rebecca (ECY) <rebs461@ECY.WA.GOV>
Sent: Wednesday, April 30, 2025 12:18 PM
To: Rothwell, Rebecca (ECY) <rebs461@ECY.WA.GOV>
Subject: Urgent: Seeking support for ongoing funding for Coastal Zone Management work

Dear Colleague,

Ongoing funding for the Washington State Coastal Zone Management (CZM) Program is on the chopping block. Recently published information showed that the Federal Administration has proposed eliminating all federal funding for the program, and we need your help. Washington's CZM Program provides critical funding that we use to help communities protect and restore coastal wetlands, build resilience to natural hazards, and balance coastal uses, development, and conservation along our shorelines. [Please sign on to the CZM Program support letter](#), asking the Administration and Congress to fund CZM programs! Signing on takes less than a minute.

We are actively seeking signatures from businesses and local governments, and can also accept community-based organizations, academic institutions, land trusts, tribal nations, other non-profits, and notable local citizens. [We have a deadline for signers of May 16th](#) - the sooner the better.

The loss of funding for this program will leave the legal requirements in place but stop funding for the people who make sure operations move forward. It will lead to confusion, delays in licensing and permitting, and a loss of technical assistance, grant funding, and data without broad support for maintaining the program.

Thank you for being a strong partner and ally in coastal management in Washington. The current funding threat is the biggest financial challenge we have faced, but our work is too important to give up. Please [sign on](#) to this important letter showing your support, and please reach out to other businesses, local governments, and organizations that may be willing to sign on!

If you have questions, feel free to reach out Arati Kaza at arati.kaza@ecy.wa.gov or 360-480-1960.

Thank you.

Rebecca Rothwell, Shoreline Planner

[WA Department of Ecology](#) | 360-810-0025

This communication is a public record and may be subject to disclosure per RCW 42.56.



Coastal communities and businesses rely on State Coastal Zone Management Programs and the federal funding that supports state coastal management.

The marine and coastal economy contributes more than \$432 billion to the U.S. GDP, supporting millions of jobs, driving innovation, and sustaining quality of life in coastal communities. However, international competition, economic headwinds, port closures, weather disasters, and diminishing federal support threaten our coastal economy and our future. **Significant investment is needed now.**

As local businesses, local leaders, and communities, and organizations along America's coast, **we rely on State Coastal Zone Management Programs.** These programs manage and protect coastal and marine resources and habitat, support public access and recreation, enable sustainable economic growth, protect working waterfronts, and build resilience to environmental threats facing our communities. **We call on the Trump Administration and Congress to...**

- Fund Coastal Programs to enhance local coastal resilience, economic stability, public access, and coastal education.
- Prioritize resilience through policies that balance sustainable development, economic growth, good jobs, and environmental stewardship and ensure long-term benefits for coastal communities and a stronger GDP.

For decades, Coastal Programs across thirty-four coastal states and territories have advanced the effective management, beneficial use, protection, and development of the coastal zone. Coastal Programs balance multiple coastal uses including energy production, industrial development, shipping and commerce, fishing, recreation, tourism, habitat restoration, and conservation. They implement long-term resilience planning, community engagement, risk communication, public access enhancements, and coastal land and water conservation through community grants and state and local input on federal actions that impact the coastal zone.

Please support State Coastal Zone Management Programs!

Signed,

[Entity/individual, City, State]

**Resolution –
Honoring Bud Moore**

Resolution –
Appointing Town Administrator
to the Skagit County Emergency
Management Advisory Board

Town of La Conner



Resolution No.

A RESOLUTION APPOINTING THE LA CONNER TOWN ADMINISTRATOR TO SERVE AS REPRESENTATIVE ON THE SKAGIT COUNTY EMERGENCY MANAGEMENT ADVISORY BOARD.

Whereas, in November, 2018 the Town of La Conner entered into an interlocal agreement with Skagit County for the coordination of emergency management services; and

Whereas, Section 2.1 of the agreement established an Emergency Management Advisory Board to serve in an advisory capacity to county staff and elected officials; and

Whereas, pursuant to the agreement, the town is entitled to representation on the Emergency Management Advisory Board; and

Whereas, also pursuant to the agreement, the Skagit County Board of Commissioners shall appoint the representative designated by the town to the Emergency Management Advisory Board; and

Whereas, the La Conner Town Administrator has historically served as the Town of La Conner's delegate since the town entered into the agreement in 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LA CONNER:

That the La Conner Town Administrator is hereby designated as the town representative to serve on the Skagit County Emergency Management Advisory Board.

Adopted by a vote of the La Conner Town Council this _____ day of May, 2025.

ATTEST:

Marna Hanneman, Mayor

Maria DeGoede, Town Clerk

APPROVED AS TO FORM:

Scott G. Thomas
Town Attorney