



# Town of La Conner

## LA CONNER EMERGENCY MANAGEMENT COMMISSION

**Purpose:** To create a framework from within which the town can increase its capability to respond and recover from a major disaster pursuant to Chapter 2.225 of the La Conner Municipal Code.

**Key Responsibilities:**

1. Provide guidance to the Town on preparing for potential disasters, including but not limited to floods, earthquakes, fires, heat emergencies, cold temperature emergencies, and loss of service of essential utility services;
2. Draft, review, and recommend disaster preparedness and mutual aid plans and/or agreements, and such ordinances and resolutions as are necessary to implement such plans and agreements;
3. Propose rules and regulations on matters reasonably related to the protection of lives and/or property injured or damaged, or likely to be injured or damaged, by a disaster;
4. Recommend the designation of buildings and/or premises as shelters for persons and/or property in the event of a disaster;
5. Recommend procedures for disaster coordination;
6. Explore the historical precedence for various types of disasters so as to provide relevant information to be used in planning a response to future disasters, including floods, earthquakes, fires, and other types of disasters;
7. Explore and recommend options of various methods to prevent or mitigate future disasters;
8. Make recommendations on the best practices and procedures to evacuate residents in the event of a disaster;
9. Make recommendations on the best practices of recruiting and coordinating volunteers able to respond to a disaster;
10. Make recommendations on communications during and after disasters;
11. Make recommendations on the best means of forecasting disasters;
12. Make recommendations on the best practices to provide security so as to safeguard lives and property during and after a disaster.

**Length of Appointment:** Three years or fulfilment of term if filling a vacancy.

**Time Commitment:** Attend regular monthly meetings; project work and time commitments will vary.

**Qualifications:**

1. Experience one or more aspects of emergency planning and related issues, including for instance engineering, hydrology, meteorology, telecommunications, materials handling.
2. Commitment to the importance of emergency planning for the community;
3. Experience in collaborative decision making and consensus building;
4. Willingness to share expertise;
5. Ability to deal with conflicting demands of different interest groups;
6. Ability to assess the overall needs of the La Conner community.

The Mayor of La Conner appoints all commissioners with approval of the town council.



**Town of La Conner**  
**Emergency Management Commission Member**  
**Application**

(360) 466-3125 or [administrator@townoflaconner.org](mailto:administrator@townoflaconner.org)

**Contact Information**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Home Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

\*Must be within boundaries of La Conner School District

Mailing Address (if different) \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Education/Volunteer Experience: \_\_\_\_\_

**Background Information (attach additional sheets if necessary)**

Do you have a connection with emergency management or planning?

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What skills, knowledge and approach would you bring to the La Conner Emergency Management Commission?

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Specify your main area of interest (feel free to select more than one):

- Emergency preparedness: why? \_\_\_\_\_
- Public health: why? \_\_\_\_\_
- Public Safety: why? \_\_\_\_\_
- Emergency Response: why? \_\_\_\_\_

How would your involvement in the Emergency Management Commission help to promote the goals, policies and objectives of the Town in responding to a disaster(s)?

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#### **References not Related to Applicant**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

#### **Any Other Relevant Information**

#### **Community Service Agreement**

The undersigned volunteer understands the nature and content of their duties, and in consideration of being permitted to participate in the volunteer program, agrees as follows:

1. To waive and release any and all claims for injuries or damages against the Town of La Conner, its officers, agents or employees which may arise out of, or in any way be connected with the manner in which the duties are conducted; and,
2. To defend, indemnify, and hold harmless the Town of La Conner, its officers, agents and employees, from any liability for damage or claims for damage for personal injury, including death and property damage, which may arise out of or in any way be connected with the manner in which the duties of a planning commissioner are carried out.

I authorize the Town of La Conner, its agents at the time of my application for volunteer, or anytime during my service, to verify the information contained in this application as it relates to the volunteer position. I certify my statements in this application are true, complete and correct to the best of my knowledge and belief. I understand any falsification or omission of information may bar me from continued volunteerism.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Email your **New Member Application** along with your **Letter of Interest** to  
[administrator@townoflaconner.org](mailto:administrator@townoflaconner.org) or drop off/mail your information to the address below:

Town of La Conner  
P.O. Box 400  
La Conner, WA 98257

Please call (360) 466-3125 with any questions.