



## **TOWN COUNCIL AGENDA**

October 14, 2025, 6PM

Maple Hall.

204 Commercial Street

Skagit County Washington  
Incorporated 1890  
[www.townoflaconner.org](http://www.townoflaconner.org)

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### **I. Call to Order**

### **II. Pledge of Allegiance**

### **III. Public Comments (Limit: 3 minutes per person)**

### **IV. Presentations: Port of Skagit Presentation**

### **V. CONSENT AGENDA**

#### **A. Consent Agenda (Approved without objection 5/0)**

1. Approval of the Minutes: Council Meeting September 23, 2025.  
Special Meeting September 18, 2025

2. **Finance:**

Approval of Accounts Payable

Approval Payroll

#### **B. Items Removed from the Consent Agenda**

### **VI. REPORTS**

1. Chamber Report
2. Revenue /Expenditure Report
3. Department Head Reports
4. Mayor's Report
5. Council Committee Reports

### **VII. UNFINISHED BUSINESS:**

1. **PUBLIC HEARING – Street Vacation (Maple Avenue)**
2. Ordinance – Street Vacation (Maple Avenue)
3. 2026 Fire & Code Enforcement Budget Presentation
4. 2026 General Fund Budget Discussions
5. 4<sup>th</sup> of July Fireworks Discussions

### **VIII. NEW BUSINESS**

1. Agreement - Tri-County Diesel Marine (Fireboat Maint.)
2. Agreement – Port of Skagit Moorage License Agreement

### **IX. MAYOR ROUNDTABLE:**

### **X. EXECUTIVE SESSION:**

There may be an executive session immediately preceding or following the meeting as allowed by RCW 42.30.110 and as announced by the presiding officer.

*Town Hall Meetings are available for viewing only on our live portal at [www.townoflaconner.com](http://www.townoflaconner.com) "technology permitting".*

# Consent Agenda

- 1) Approval of Minutes**
- 2) Approval of Accounts Payable**
- 3) Approval of Payroll**

***Town of La Conner***

**Town Council Special Meeting  
September 18, 2025, 1:00 p.m.**

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**Present: Councilmembers Taylor, Carlson, Dole, Chamberlain and Wohleb  
Also Present: Administrator Thomas and Finance Director DeGoede**

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The meeting was called to order by Mayor Hanneman for the 2026 Hotel Motel Funding Request Presentations.

Mayor Hanneman led the meeting, limiting each presentation to ten minutes.

**Presentations were as follows:**

La Conner Chamber of Commerce  
Skagit Valley Tulip Festival  
Skagit County Historical Museum  
Pacific NW Quilt & Fiber Arts Museum  
Museum of NW Art  
La Conner Art's Foundation (Art's Alive)  
La Conner Live Concerts  
Lincoln Theatre  
Skagit Community Band  
La Conner Thrives (Fall Festival, Pride Month & A Dickens Christmas)  
NW Agriculture Business Center  
Skagit River Poetry Foundation  
Town of La Conner Bicycle Repair Station  
Town of La Conner Public Restrooms

After presentations, Council resumed discussions ending with the attached recommendations that will be finalized at the September 23, 2025 Council Meeting.

There being no further business the meeting ended at 3:30 p.m.

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Maria DeGoede, Finance Director

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Marna Hanneman, Mayor

## Town of La Conner

### Hotel/Motel Tax Requests 2025 Budget

Fund	Agency	2023 Actual	2024 Actual	2025 Full Funding Req	2025 Partial Funding Req	2025 Acutal	2026 Full Funding Req	2026 Partial Funding Req	2026 Actual
123	Chamber of Commerce	83,000.00	90,000.00	100,000.00	95,000.00	95,000.00	100,000.00	95,000.00	90,000.00
123	Skagit Valley Tulip Festival	3,000.00	5,000.00	5,000.00	5,000.00	5,000.00	6,000.00	6,000.00	6,000.00
123	Skagit County Historical Museum	1,000.00	1,500.00	3,360.00	1,680.00	3,360.00	4,000.00	2,000.00	4,000.00
123	Pacific NW Quilt & Fiber Arts Museum	1,500.00					9,475.00	2,000.00	8,000.00
123	Museum of NW Art	7,500.00	8,250.00	10,000.00	8,250.00	9,000.00	15,000.00	12,000.00	9,000.00
123	La Conner Art's Foundation - Art's Alive Event		8,000.00	8,000.00	7,500.00	7,500.00	8,400.00	8,000.00	7,500.00
123	TOL Public Restrooms (1K to Parks)	53,856.00	63,995.00	55,740.00	55,740.00	55,740.00	67,650.00	67,650.00	67,650.00
123	Maple Hall Tables/Chairs/Lights/Window UV			16,000.00	16,000.00	16,000.00			-
123	TOL Maple Hall Security Cameras	6,000.00							
123	TOL Public Bicycle Repair Station						10,000.00	7,500.00	7,500.00
123	TOL Maple Hall HVAC/Tolietts/Audio/Elevator		132,866.00						
123	La Conner Live Concerts	9,000.00	10,000.00	12,000.00	10,000.00	6,000.00	12,000.00	10,000.00	7,000.00
123	Skagit Artists	1,000.00	1,000.00	1,000.00	750.00	1,000.00			
123	Lincoln Theatre	5,000.00	1,000.00	5,000.00	2,000.00	2,000.00	4,000.00	3,000.00	4,000.00
123	Skagit Community Band	1,805.00	1,900.00	2,080.00	1,800.00	2,080.00	1,800.00	1,650.00	1,800.00
123	Childrens Museum of Skagit County			2,500.00	1,000.00	1,000.00			
123	La Conner Downtown Association			131,900.00	106,900.00				
123	<b>La Conner Thrives Association</b>								
	Tourism Data Collection			2,000.00	1,000.00				
	La Conner Pet Parade			1,000.00	1,000.00				
	Renaissance/Shakespeare Festival			2,500.00	1,000.00				
	Fall Festival			7,500.00	5,000.00	5,000.00	10,000.00	4,000.00	4,000.00
	Pride Month			7,300.00	1,000.00	1,000.00	10,000.00	4,000.00	4,000.00
	A Dickens Christmas in La Conner			9,000.00	4,500.00	4,500.00	10,000.00	4,000.00	4,000.00
123	NW Agriculture Business Center						29,750.00	23,000.00	5,000.00
123	Skagit River Poetry Foundation						10,000.00	5,000.00	5,000.00
123	Audit/Advertising	600.00	20,600.00	600.00		600.00	600.00	600.00	600.00
	<b>Total</b>	<b>173,261.00</b>	<b>344,111.00</b>	<b>382,480.00</b>	<b>325,120.00</b>	<b>214,780.00</b>	<b>308,675.00</b>	<b>255,400.00</b>	<b>235,050.00</b>

2024 Ending Fund Balance	279,534.00
2025 Projected Hotel Motel Revenues	160,400.00
2025 Hotel Motel Expenditures	215,180.00
2026 Projected Hotel Motel Revenues	144,360.00
2026 Projected Ending Fund Balance Limit	15,000.00
Total amount for remainder of distribution	354,114.00
Council Allocation	235,050.00
Fund Balance with Full Allocation	119,064.00

As of August 2025, we are at 71% of the budget estimate for revenues/2024 August we were at 80%



# **TOWN OF LA CONNER**

## ***CLAIMS CLEARING***

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that the merchandise or services hereinafter specified for the October 14, 2025 Claims have been received and that;

Checks Numbered:	28586- 28641	\$244,595.41
Voided Checks	28530-28585	

Auto Payments:

US Bank	#2018385	\$302.52
Invoice Cloud	#2018386	\$175.00
Leasehold Tax	#2018387	\$1197.50

Are approved for a total payment of \$246,270.43 this 14<sup>th</sup> day of October 2025.

Mauris DeGeele  
Finance Director

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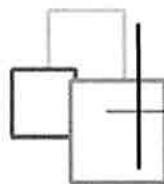
Councilmember – Finance Committee

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Councilmember – Finance Committee

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Councilmember



# Voucher Directory

Fiscal: : 2025 - October  
Council Date: : 2025 - October - First Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
<b>A-1 Mobile Lock &amp; Key</b>				<b>2025 - October - First Council Meeting</b>	
	<b>28586</b>			<b>Invoice - BURL27929</b>	
				<b>Padlock and Key</b>	
			409-000-535-80-48-01	Plant Repair & Maintenance	\$35.33
				<b>Total Invoice - BURL27929</b>	\$35.33
	<b>Total 28586</b>				\$35.33
<b>Total A-1 Mobile Lock &amp; Key</b>					\$35.33
<b>Andrea's House Cleaning Services</b>					
	<b>28587</b>			<b>2025 - October - First Council Meeting</b>	
				<b>Invoice - 0052</b>	
				<b>Town Hall/Sheriff Cleaning</b>	
			001-000-518-30-48-01	Building Repair & Maintenance	\$350.00
				<b>Total Invoice - 0052</b>	\$350.00
	<b>Total 28587</b>				\$350.00
<b>Total Andrea's House Cleaning Services</b>					\$350.00
<b>Badger Meter, Inc.</b>					
	<b>28588</b>			<b>2025 - October - First Council Meeting</b>	
				<b>Invoice - 80210361</b>	
				<b>Meter Monitoring</b>	
			401-000-534-80-41-00	Professional Services	\$56.95
				Hosting Serv Unit	
				<b>Total Invoice - 80210361</b>	\$56.95
	<b>Total 28588</b>				\$56.95
<b>Total Badger Meter, Inc.</b>					\$56.95
<b>Birch Equipment</b>					
	<b>28589</b>			<b>2025 - October - First Council Meeting</b>	
				<b>Invoice - 312220-5</b>	
				<b>Rental of Dehumidifier</b>	
			003-000-575-50-48-01	Building Repair & Maint-MH/MC	\$387.61
				<b>Total Invoice - 312220-5</b>	\$387.61

Vendor	Number	Reference	Account Number	Description	Amount
		<b>Invoice - 312860-5</b>			
		<b>Rental of Boom Lift</b>			
		001-000-518-30-48-01		Building Repair & Maintenance	\$309.88
		<b>Total Invoice - 312860-5</b>			\$309.88
<b>Total 28589</b>					<b>\$697.49</b>
<b>Total Birch Equipment</b>					<b>\$697.49</b>
<b>Board for Volunteer FF</b>					
<b>28590</b>				<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - BOVFFOct2025</b>			
		<b>New Firefighter Retirement/Ins.- Weaver</b>			
		001-000-522-20-28-00		Firemen Retirement	\$140.00
		<b>Total Invoice - BOVFFOct2025</b>			\$140.00
<b>Total 28590</b>					<b>\$140.00</b>
<b>Total Board for Volunteer FF</b>					<b>\$140.00</b>
<b>Brittany Johnson</b>					
<b>28591</b>				<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - SeniorCtrReimb10.2025</b>			
		<b>Senior Center Supplies (Reimb)</b>			
		001-000-575-50-30-00		Senior Center Supplies	\$154.04
		<b>Total Invoice - SeniorCtrReimb10.2025</b>			\$154.04
<b>Total 28591</b>					<b>\$154.04</b>
<b>Total Brittany Johnson</b>					<b>\$154.04</b>
<b>Canon Financial Services INC.</b>					
<b>28592</b>				<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - 41782330</b>			
		<b>Copier Lease</b>			
		001-000-518-30-40-00		Lease Agreement Tax	\$10.58
		001-000-591-31-70-00		Rents & Leases - Longterm	\$121.67
		70%			
		401-000-534-80-40-00		Lease Agreement Tax	\$2.27
		401-000-591-31-70-00		Rents & Leases - Longterm	\$26.07
		15%			
		409-000-535-80-40-00		Lease Agreement Tax	\$2.27
		409-000-591-31-70-00		Rents & Leases - Longterm	\$26.07
		15%			
		<b>Total Invoice - 41782330</b>			<b>\$188.93</b>
<b>Total 28592</b>					<b>\$188.93</b>
<b>Total Canon Financial Services INC.</b>					<b>\$188.93</b>

Vendor	Number	Reference	Account Number	Description	Amount
<b>City of Anacortes</b>					
	28593			<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - CityofAnacortes9/2025</b>			
		<b>Sept 2025 Water Charges</b>			
		401-000-534-80-33-00		Purchase of Wholesale Water	\$27,873.00
		Water sales			
		<b>Total Invoice - CityofAnacortes9/2025</b>			\$27,873.00
	<b>Total 28593</b>				\$27,873.00
<b>Total City of Anacortes</b>					\$27,873.00
<b>Code Publishing</b>					
	28594			<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - GC10018455</b>			
		<b>Web Page Updates &amp; Copies</b>			
		001-000-518-30-49-08		Codification	\$2,196.83
		<b>Total Invoice - GC10018455</b>			\$2,196.83
	<b>Total 28594</b>				\$2,196.83
<b>Total Code Publishing</b>					\$2,196.83
<b>Committee to Elect Mary Lafleur for Port Commissioner</b>					
	28595			<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - LafleurGCDepRef9/25/25</b>			
		<b>Lafleur Garden Club Dep Ref 9/25/25</b>			
		003-000-582-10-00-00		Maple Hall/Garden Club Deposit Refund	\$250.00
		<b>Total Invoice - LafleurGCDepRef9/25/25</b>			\$250.00
	<b>Total 28595</b>				\$250.00
<b>Total Committee to Elect Mary Lafleur for Port Commissioner</b>					\$250.00
<b>Copiers Northwest</b>					
	28596			<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - INV3067764</b>			
		<b>Copies</b>			
		001-000-518-30-31-00		Office & Operating Supplies	\$36.65
		70			
		401-000-534-80-31-00		Office & Operating Supplies	\$7.86
		15			
		409-000-535-80-31-00		Office & Operating Supplies	\$7.86
		15			
		<b>Total Invoice - INV3067764</b>			\$52.37
	<b>Total 28596</b>				\$52.37
<b>Total Copiers Northwest</b>					\$52.37

Vendor	Number	Reference	Account Number	Description	Amount
Crystal Springs	28597			<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - 5383122 100125</b>			
		Distilled Water			
		409-000-535-80-31-02	Lab Supplies		\$109.19
			WWTP Distilled Water		
		<b>Total Invoice - 5383122 100125</b>			<b>\$109.19</b>
	<b>Total 28597</b>				<b>\$109.19</b>
<b>Total Crystal Springs</b>					<b>\$109.19</b>
Dalco Inc.	28598			<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - 63881</b>			
		Hose, Surface Cleaner & Steel Brush for Spirit Wheel			
		002-000-576-80-48-01	Building Repair & Maintenance		\$74.41
		<b>Total Invoice - 63881</b>			<b>\$74.41</b>
	<b>Total 28598</b>				<b>\$74.41</b>
<b>Total Dalco Inc.</b>					<b>\$74.41</b>
David Evans & Associates Inc.	28599			<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - 599521</b>			
		Water System Plan			
		401-000-594-34-64-02	Capital Projects		\$1,929.31
		<b>Total Invoice - 599521</b>			<b>\$1,929.31</b>
		<b>Invoice - 599523</b>			
		Talmon DE (306 Center Street)			
		005-000-552-30-41-02	DE Engineering Fees		\$454.86
		401-000-534-80-41-02	DE Engineer Fees		\$454.86
		403-000-531-38-41-05	DE Engineering Fees		\$454.86
		409-000-535-80-41-08	DE Engineering Fees		\$454.87
		<b>Total Invoice - 599523</b>			<b>\$1,819.45</b>
		<b>Invoice - 599524</b>			
		931 Maple Ave. DE			
		401-000-534-80-41-02	DE Engineer Fees		\$130.21
		403-000-531-38-41-05	DE Engineering Fees		\$130.21
		<b>Total Invoice - 599524</b>			<b>\$260.42</b>
		<b>Invoice - 599526</b>			
		WA & Road Street Ped Improv			
		005-000-595-65-61-02	TIB Pedestrian Improvements		\$2,419.42
		<b>Total Invoice - 599526</b>			<b>\$2,419.42</b>
	<b>Total 28599</b>				<b>\$6,428.60</b>
<b>Total David Evans &amp; Associates Inc.</b>					<b>\$6,428.60</b>

Vendor	Number	Reference	Account Number	Description	Amount
ESO Solutions Inc.					
	28600			2025 - October - First Council Meeting	
		Invoice - ESO-179059			
		NFIRS			
		001-000-522-20-41-00		Professional Services	\$91.50
		Total Invoice - ESO-179059			\$91.50
	Total 28600				\$91.50
Total ESO Solutions Inc.					\$91.50
Eurofins Environment Testing NW					
	28601			2025 - October - First Council Meeting	
		Invoice - 1500001143			
		Heterotrophic Plate Count			
		401-000-534-80-41-00		Professional Services	\$64.00
		Water Testing			
		Total Invoice - 1500001143			\$64.00
		Invoice - 1500001327			
		Coliform Testing			
		401-000-534-80-41-00		Professional Services	\$26.00
		Water Testing			
		Total Invoice - 1500001327			\$26.00
	Total 28601				\$90.00
Total Eurofins Environment Testing NW					\$90.00
Fastenal Company					
	28602			2025 - October - First Council Meeting	
		Invoice - WAANA164015			
		Gloves, TP, Garbage Bags & Cleaner			
		002-000-576-80-31-01		Restroom Supplies	\$314.97
		Total Invoice - WAANA164015			\$314.97
		Invoice - WAANA164163			
		Hole Saw			
		401-000-534-80-48-00		Repair & Maintenance	\$195.54
		Total Invoice - WAANA164163			\$195.54
	Total 28602				\$510.51
Total Fastenal Company					\$510.51
H.D. Fowler Company					
	28603			2025 - October - First Council Meeting	
		Invoice - 17137681			
		Valve Repair Supplies for A Dock			
		401-000-534-80-48-03		System Repair & Maintenance	\$1,498.98
		Total Invoice - 17137681			\$1,498.98

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 17137696			
		Fire Hydrant/New			\$6,928.23
		401-000-534-80-48-03		System Repair & Maintenance	\$6,928.23
		Total Invoice - 17137696			\$8,427.21
					\$8,427.21
		Total 28603			
Total H.D. Fowler Company					
Herron Valley, Inc					
	28604			2025 - October - First Council Meeting	
		Invoice - 0925513			
		Pipeline Inspection - CCTV			\$1,228.31
		409-000-535-80-48-01		Plant Repair & Maintenance	\$1,228.31
		Total Invoice - 0925513			\$1,228.31
					\$1,228.31
		Total 28604			
Total Herron Valley, Inc					
Invoice Cloud					
	2018386			2025 - October - First Council Meeting	
		Invoice - INV1022-2025-9			
		CC Utility Fees			\$175.00
		001-000-514-23-41-03		Bank Service Charges	\$175.00
		Total Invoice - INV1022-2025-9			\$175.00
					\$175.00
		Total 2018386			
Total Invoice Cloud					
La Conner Chamber of Commerce					
	28605			2025 - October - First Council Meeting	
		Invoice - LacChambQtr2&32025Distribution			
		Qtr's 2 & 3 2025 Hotel Motel Disbursement			\$47,321.02
		123-000-573-90-30-01		Chamber of Commerce	\$47,321.02
		Total Invoice - LacChambQtr2&32025Distribution			\$47,321.02
					\$47,321.02
		Total 28605			
Total La Conner Chamber of Commerce					
La Conner Landing Marine Services dba RK Refuellers					
	28606			2025 - October - First Council Meeting	
		Invoice - 151198			
		Non Ethanol Fuel for the Fireboat			\$481.60
		001-000-522-20-32-00		Fuel	\$481.60
		Total Invoice - 151198			\$481.60
					\$481.60
		Total 28606			
Total La Conner Landing Marine Services dba RK Refuellers					

Vendor	Number	Reference	Account Number	Description	Amount
La Conner School District					
	28607			2025 - October - First Council Meeting	
		Invoice - LCSchMHDepRef9/27/25			
		La Conner School Maple Hall Dep Ref 9/27/25			
		003-000-582-10-00-00		Maple Hall/Garden Club Deposit Refund	\$275.00
		Total Invoice - LCSchMHDepRef9/27/25			\$275.00
	Total 28607				\$275.00
Total La Conner School District					\$275.00
Marna Hanneman					
	28608			2025 - October - First Council Meeting	
		Invoice - NellThornReimb10/1/25			
		Meal Reimb - Meeting with the Port			
		001-000-513-10-49-00		Mayor Training & Meetings	\$30.40
		Total Invoice - NellThornReimb10/1/25			\$30.40
	Total 28608				\$30.40
Total Marna Hanneman					\$30.40
Napa Auto Parts					
	28609			2025 - October - First Council Meeting	
		Invoice - 553505			
		15W40			
		412-000-554-90-48-06		Compost Machinery/Equip	\$57.03
		Total Invoice - 553505			\$57.03
		Invoice - 553852			
		Ultra Duty Grease			
		412-000-554-90-48-06		Compost Machinery/Equip	\$81.53
		Total Invoice - 553852			\$81.53
	Total 28609				\$138.56
Total Napa Auto Parts					\$138.56
National Safety, Inc.					
	28610			2025 - October - First Council Meeting	
		Invoice - 0769755-IN			
		50Ft Cable, Gear Shafts, Plunger Pins, Screws, Washers, Misc.			
		403-000-531-38-48-00		Repair & Maintenance	\$1,402.27
		Total Invoice - 0769755-IN			\$1,402.27
	Total 28610				\$1,402.27
Total National Safety, Inc.					\$1,402.27
Nelson-Reisner					
	28611			2025 - October - First Council Meeting	
		Invoice - CL96572			
		Fire Dept. Fuel			
		001-000-521-70-32-00		Fuel	\$48.25
		Code Enf. 1/2 Maverick Truck			

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-522-20-32-00	Fuel	\$48.25
			Fire Dept.		
		<b>Total Invoice - CL96572</b>			<b>\$96.50</b>
		<b>Invoice - CL96573</b>			
		<b>PW Fuel</b>			
		401-000-534-80-32-00	Fuel		\$1,155.10
		Public Works			
		<b>Total Invoice - CL96573</b>			<b>\$1,155.10</b>
	<b>Total 28611</b>				<b>\$1,251.60</b>
<b>Total Nelson-Reisner</b>					<b>\$1,251.60</b>
<b>North Central Laboratory</b>					
	<b>28612</b>				
				<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - 525680</b>			
		<b>NCL-882, M-MFC Broth/Rosolic</b>			
		409-000-535-80-31-02	Lab Supplies		\$99.45
		<b>Total Invoice - 525680</b>			<b>\$99.45</b>
	<b>Total 28612</b>				<b>\$99.45</b>
<b>Total North Central Laboratory</b>					<b>\$99.45</b>
<b>NorthWest Parking Equipment Co</b>					
	<b>28613</b>				
				<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - NWPkr4thQtr2025</b>			
		<b>4th Qtr Maint.</b>			
		002-000-576-80-41-00	Professional Services		\$644.81
		Payment Stations 50%			
		005-000-542-65-48-00	Repair & Maintenance		\$644.82
		Payment Stations 50%			
		<b>Total Invoice - NWPkr4thQtr2025</b>			<b>\$1,289.63</b>
	<b>Total 28613</b>				<b>\$1,289.63</b>
<b>Total NorthWest Parking Equipment Co</b>					<b>\$1,289.63</b>
<b>NP Information Systems</b>					
	<b>28614</b>				
				<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - 5971</b>			
		<b>Phones</b>			
		001-000-518-30-42-00	Communications		\$376.22
		Town Hall 70%			
		001-000-522-20-42-00	Communications		\$53.75
		Fire Dept. 10%			
		401-000-534-80-42-00	Communications		\$53.75
		Public Works 10%			
		409-000-535-80-42-00	Communications		\$53.75

Vendor	Number	Reference	Account Number	Description	Amount
			WWTP 10%		
		<b>Total Invoice - 5971</b>			<b>\$537.47</b>
Total 28614					\$537.47
Total NP Information Systems					\$537.47
Pape' Machinery Exchange					
28615				<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - 16427296</b>			
		<b>M17744 Plate</b>			
		412-000-554-90-48-06		Compost Machinery/Equip	\$63.83
		<b>Total Invoice - 16427296</b>			<b>\$63.83</b>
		<b>Invoice - 2432829</b>			
		<b>Frontloader Repair - Broken Bearing on the Hub Side</b>			
		412-000-554-90-48-06		Compost Machinery/Equip	\$14,243.59
		<b>Total Invoice - 2432829</b>			<b>\$14,243.59</b>
Total 28615					\$14,307.42
Total Pape' Machinery Exchange					\$14,307.42
Port of Skagit Co.					
28616				<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - 81644A</b>			
		<b>Propane Sales</b>			
		005-000-543-10-48-00		Repair & Maintenance	\$32.18
		<b>Total Invoice - 81644A</b>			<b>\$32.18</b>
		<b>Invoice - 81871A</b>			
		<b>Port Tenant Gate Key</b>			
		001-000-522-20-35-00		Small Tools & Equipment	\$45.00
		<b>Total Invoice - 81871A</b>			<b>\$45.00</b>
Total 28616					\$77.18
Total Port of Skagit Co.					\$77.18
Port of Skagit Co.					
28617				<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - POSOct2025PWLease</b>			
		<b>Public Works Lease</b>			
		002-000-576-80-45-00		Rents & Leases - Short Term	\$263.68
		10% PW Lease			
		003-000-575-50-48-06		Rents & Leases Short Term	\$263.68
		10% PW Lease			
		005-000-542-65-49-03		Rentals/Leases - Short Term	\$263.68
		10% PW Lease			

Vendor	Number	Reference	Account Number	Description	Amount
			401-000-534-80-45-00	Rents & Leases - Short Term.	\$1,054.71
			40% PW Lease		
			403-000-531-38-45-00	Rents & Leases - Short Term	\$791.03
			30% PW Lease		
			<b>Total Invoice - POSOct2025PWLease</b>		<b>\$2,636.78</b>
	<b>Total 28617</b>				<b>\$2,636.78</b>
<b>Total Port of Skagit Co.</b>					<b>\$2,636.78</b>
<b>RCW INternational LLC/Accounts Receivable</b>					
	28618			<b>2025 - October - First Council Meeting</b>	
			<b>Invoice - RA116003177:01</b>		
			Street Sweeper Repair		
			403-000-531-38-48-00	Repair & Maintenance	\$1,208.92
			<b>Total Invoice - RA116003177:01</b>		<b>\$1,208.92</b>
	<b>Total 28618</b>				<b>\$1,208.92</b>
<b>Total RCW INternational LLC/Accounts Receivable</b>					<b>\$1,208.92</b>
<b>Sam Banaszak</b>					
	28619			<b>2025 - October - First Council Meeting</b>	
			<b>Invoice - FFTraining10/4/25REimb</b>		
			Reimbursement for Fire Training (Hose)		
			001-000-522-20-49-02	Training & Meetings	\$50.00
			<b>Total Invoice - FFTraining10/4/25REimb</b>		<b>\$50.00</b>
	<b>Total 28619</b>				<b>\$50.00</b>
<b>Total Sam Banaszak</b>					<b>\$50.00</b>
<b>Scott &amp; Chelsea Jewell</b>					
	28620			<b>2025 - October - First Council Meeting</b>	
			<b>Invoice - JewellIGCDepRef9/27/25</b>		
			Jewell Garden Club Dep Ref 9/27/25		
			003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$300.00
			<b>Total Invoice - JewellIGCDepRef9/27/25</b>		<b>\$300.00</b>
	<b>Total 28620</b>				<b>\$300.00</b>
<b>Total Scott &amp; Chelsea Jewell</b>					<b>\$300.00</b>
<b>Shelter Bay Community</b>					
	28621			<b>2025 - October - First Council Meeting</b>	
			<b>Invoice - ShelterBayGCDepRef9/24/25</b>		
			Shelter Bay Maple Hall Dep Ref 9/24/25		
			003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$200.00
			<b>Total Invoice - ShelterBayGCDepRef9/24/25</b>		<b>\$200.00</b>
	<b>Total 28621</b>				<b>\$200.00</b>
<b>Total Shelter Bay Community</b>					<b>\$200.00</b>

Vendor	Number	Reference	Account Number	Description	Amount
Skagit - 911					
	28622			2025 - October - First Council Meeting	
		Invoice - 4873			
			Shared Costs		
			001-000-522-20-49-04	Skagit 911-Fire dispatch	\$207.95
			Radio Maint Fees		
			001-000-522-20-49-04	Skagit 911-Fire dispatch	\$418.00
			Qtrly Agency fee		
				Total Invoice - 4873	\$625.95
					\$625.95
					\$625.95
	Total 28622				
Total Skagit - 911					
Skagit Community Foundation					
	28623			2025 - October - First Council Meeting	
		Invoice - SkComFndMapleHallDepRef9/25/25			
			Skagit Community Foundation Maple Hall Dep Ref 9/25/25		
			003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$850.00
					\$850.00
			Total Invoice - SkComFndMapleHallDepRef9/25/25		\$850.00
					\$850.00
	Total 28623				
Total Skagit Community Foundation					
Skagit County DEM					
	28624			2025 - October - First Council Meeting	
		Invoice - 2025Q4-LaC			
			4th Qtr 2025 Shared Costs		
			001-000-525-10-41-00	Prof Services -EMS	\$1,096.89
			EMS Services		
			Total Invoice - 2025Q4-LaC		\$1,096.89
					\$1,096.89
	Total 28624				
Total Skagit County DEM					
Skagit County Sheriff Office					
	28625			2025 - October - First Council Meeting	
		Invoice - SkCoSept2025JailTax			
			Sept 2025 Jail Tax		
			631-000-589-40-00-00	Special Use Tax - County Jail	\$5,514.20
			Special Use Tax - County Jail		
			Total Invoice - SkCoSept2025JailTax		\$5,514.20
					\$5,514.20
	Total 28625				
Total Skagit County Sheriff Office					

Vendor	Number	Reference	Account Number	Description	Amount
Skagit Valley Publishing					
	28626			2025 - October - First Council Meeting	
		Invoice - 60771			
			Publishing of Ord. 1263 & 1264		
			001-000-514-23-44-00	Advertising	\$96.84
		Total Invoice - 60771			\$96.84
	Total 28626				\$96.84
Total Skagit Valley Publishing					\$96.84
Sparks Cleaning Services					
	28627			2025 - October - First Council Meeting	
		Invoice - Spark9.2025			
			Sept 2025 Facility Cleaning		
			003-000-575-50-48-01	Building Repair & Maint-MH/MC	\$1,549.18
		Total Invoice - Spark9.2025			\$1,549.18
	Total 28627				\$1,549.18
Total Sparks Cleaning Services					\$1,549.18
Tacoma Screw Products					
	28628			2025 - October - First Council Meeting	
		Invoice - 260135960-00			
			Deep Cut Band Saw, Circular Saw and Charger Starter Kit		
			005-000-542-64-35-00	Small Tools & Equipment	\$608.70
		Total Invoice - 260135960-00			\$608.70
	Total 28628				\$608.70
Total Tacoma Screw Products					\$608.70
Tillinghast Postal					
	28629			2025 - October - First Council Meeting	
		Invoice - 140585			
			Keychains & Labels for the Fireboat Keys		
			001-000-522-20-48-02	Vehicle Repair & Maintenance	\$12.97
		Total Invoice - 140585			\$12.97
	Total 28629				\$12.97
Total Tillinghast Postal					\$12.97
T-Mobile					
	28630			2025 - October - First Council Meeting	
		Invoice - T-MobileSept2025			
			Cell Phones		
			001-000-575-50-42-00	Senior Center Communications	\$41.02
			Senior Center-5440		
			401-000-534-80-42-00	Communications	\$428.47

Vendor	Number	Reference	Account Number	Description	Amount
				Public Works	
		Total Invoice - T-MobileSept2025			\$469.49
	Total 28630				\$469.49
Total T-Mobile					\$469.49
Town of La Conner					
28631		2025 - October - First Council Meeting			
		Invoice - TOLSept2025			
		Sept 2025 Utility Charges			
		001-000-518-30-47-00	Public Utility Services		\$202.83
		204 Douglas - Town Hall			
		001-000-522-20-47-00	Public Utility Services		\$303.83
		Fire Hall - 12142 Chilberg			
		002-000-576-80-47-00	Public Utility Services		\$83.91
		Washington Street Park			
		002-000-576-80-47-00	Public Utility Services		\$50.57
		Benton Street Stairs			
		002-000-576-80-47-00	Public Utility Services		\$266.96
		Flag Pole/Monument			
		002-000-576-80-47-00	Public Utility Services		\$108.99
		1st Street Merchant Park			
		002-000-576-80-47-00	Public Utility Services		\$179.60
		Pioneer Park			
		002-000-576-80-47-00	Public Utility Services		\$80.60
		Skateboard Park - 528 6th Street			
		002-000-576-80-48-01	Building Repair & Maintenance		\$50.57
		Waterfront Park Irrigation #2			
		002-000-576-80-48-01	Building Repair & Maintenance		\$56.40
		Waterfront Park Irrigation #1			
		003-000-575-50-47-01	Public Utility Services-MH/MC		\$331.80
		108 Commercial - Maple Hall			
		003-000-575-50-47-02	Public Utility Services-GC		\$208.18
		622 South 2nd St - GC			
		003-000-575-50-47-05	Public Utility Svcs-Restrooms		\$273.00
		304 Morris St Restroom			
		003-000-575-50-47-05	Public Utility Svcs-Restrooms		\$361.48
		613 South First St Restroom			
		401-000-534-80-47-00	Public Utility Services		\$108.87
		PW Washpad - 12142 Chilberg			
		401-000-534-80-47-00	Public Utility Services		\$131.91
		604 Third St N - PW Office			

Vendor	Number	Reference	Account Number	Description	Amount
			409-000-535-80-47-00	Public Utility Services	\$79.78
				Dunlap Street Pump	
			409-000-535-80-47-00	Public Utility Services	\$170.64
				WWTP - 12154 Chilberg Road	
			409-000-535-80-47-00	Public Utility Services	\$167.12
				WWTP Hydrant	
			409-000-535-80-47-00	Public Utility Services	\$1,201.51
				WWTP Belt Filter Press	
		<b>Total Invoice - TOLSept2025</b>			<b>\$4,418.55</b>
<b>Total 28631</b>					<b>\$4,418.55</b>
<b>Total Town of La Conner</b>					<b>\$4,418.55</b>
<b>Town of La Conner</b>					
	<b>28632</b>			<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - CompTaxQtr3</b>			
			<b>3rd Qtr Compost Tax</b>		
			412-000-554-99-49-03	Utility business tax	\$23,834.27
		<b>Total Invoice - CompTaxQtr3</b>			<b>\$23,834.27</b>
<b>Total 28632</b>					<b>\$23,834.27</b>
<b>Total Town of La Conner</b>					<b>\$23,834.27</b>
<b>United Site Services</b>					
	<b>28633</b>			<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - INV-5631344</b>			
			<b>Port a Potty - Waterfront Park</b>		
			002-000-576-80-41-00	Professional Services	\$213.25
		<b>Total Invoice - INV-5631344</b>			<b>\$213.25</b>
		<b>Invoice - INV-5632255</b>			
			<b>Port a Potty - 3rd &amp; Morris</b>		
			002-000-576-80-41-00	Professional Services	\$201.75
		<b>Total Invoice - INV-5632255</b>			<b>\$201.75</b>
		<b>Invoice - INV-5637944</b>			
			<b>Port a Potty - Public Works</b>		
			002-000-576-80-41-00	Professional Services	\$215.44
		<b>Total Invoice - INV-5637944</b>			<b>\$215.44</b>
<b>Total 28633</b>					<b>\$630.44</b>
<b>Total United Site Services</b>					<b>\$630.44</b>
<b>US Bank-Payment Station Fees</b>					
	<b>2018385</b>			<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - USBnkPmtStSept2025</b>			
			<b>Sept 2025 Pmt Station Fees</b>		
			002-000-576-80-41-00	Professional Services	\$151.26
				Moorage/Launch Processing Fees	
			005-000-542-65-48-00	Repair & Maintenance	\$151.26

Vendor	Number	Reference	Account Number	Description	Amount
				Parking Lot Processing Fees	
				<b>Total Invoice - USBnkPmtStSept2025</b>	<b>\$302.52</b>
		<b>Total 2018385</b>			<b>\$302.52</b>
<b>Total US Bank-Payment Station Fees</b>					<b>\$302.52</b>
<b>USA Bluebook</b>					
	<b>28634</b>			<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - INV00829717</b>			
			<b>M-MFC Broth/Rosolic</b>		
			409-000-535-80-31-02	Lab Supplies	\$146.04
		<b>Total Invoice - INV00829717</b>			<b>\$146.04</b>
	<b>Total 28634</b>				<b>\$146.04</b>
<b>Total USA Bluebook</b>					<b>\$146.04</b>
<b>Utilities Underground Locate</b>					
	<b>28635</b>			<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - 5090739</b>			
			<b>Underground Locates</b>		
			401-000-534-80-41-00	Professional Services	\$16.20
			Notifications		
		<b>Total Invoice - 5090739</b>			<b>\$16.20</b>
	<b>Total 28635</b>				<b>\$16.20</b>
<b>Total Utilities Underground Locate</b>					<b>\$16.20</b>
<b>Ven Tek International</b>					
	<b>28636</b>			<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - 151491</b>			
			<b>Monthly Maint.</b>		
			002-000-576-80-41-00	Professional Services	\$203.81
			005-000-542-65-48-00	Repair & Maintenance	\$203.82
		<b>Total Invoice - 151491</b>			<b>\$407.63</b>
	<b>Total 28636</b>				<b>\$407.63</b>
<b>Total Ven Tek International</b>					<b>\$407.63</b>

Vendor	Number	Reference	Account Number	Description	Amount
WA State DOR - Leasehold Excise Tax					
	2018387			2025 - October - First Council Meeting	
		Invoice - DOR3rdQtr2025LeaseholdTax			
		3rd Qtr. 2025 Leasehold Tax			
		002-000-576-80-49-05		Leashold Excise Taxes	\$1,197.50
				Leashold Excise Tax	
		Total Invoice - DOR3rdQtr2025LeaseholdTax			\$1,197.50
	Total 2018387				\$1,197.50
Total WA State DOR - Leasehold Excise Tax					\$1,197.50
Waste Management of Skagit					
	28637			2025 - October - First Council Meeting	
		Invoice - 2770212-0043-5			
		WWTP Recycle & Garbage			
		409-000-535-80-47-00		Public Utility Services	\$793.35
		WWTP			
		Total Invoice - 2770212-0043-5			\$793.35
		Invoice - 2770375-0043-0			
		Town Hall/Sheriff Recycle & Garbage			
		001-000-518-30-47-00		Public Utility Services	\$586.24
		Town Hall/Sheriff			
		Total Invoice - 2770375-0043-0			\$586.24
		Invoice - 2770968-0043-2			
		PW Garbage			
		005-000-543-50-48-04		Refuse Disposal	\$806.06
		Public Works			
		Total Invoice - 2770968-0043-2			\$806.06
		Invoice - 2771277-0043-7			
		Fire Dept. Garbage			
		001-000-522-20-47-00		Public Utility Services	\$52.74
		Fire Dept.			
		Total Invoice - 2771277-0043-7			\$52.74
Total 28637					\$2,238.39
Total Waste Management of Skagit					\$2,238.39
Water-Wasterwater Services					
	28638			2025 - October - First Council Meeting	
		Invoice - 1547			
		Sept 2025 WWTP Charges			
		409-000-535-80-41-03		Plant Operator	\$20,362.80
		Sewer Plant Operations			
		409-000-535-80-48-01		Plant Repair & Maintenance	\$887.06
		Reimbursables			
		412-000-554-90-41-05		Compost Operator	\$18,947.62

Vendor	Number	Reference	Account Number	Description	Amount
				Compost Operations - 48.2%	
		<b>Total Invoice - 1547</b>			<b>\$40,197.48</b>
	<b>Total 28638</b>				<b>\$40,197.48</b>
<b>Total Water-Wasterwater Services</b>					<b>\$40,197.48</b>
<b>Wave Broadband</b>					
	<b>28639</b>			<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - WaveOct2025</b>			
			<b>Internet &amp; Phones</b>		
			001-000-518-30-42-00	Communications	\$690.11
			003-000-575-50-42-01	TH Internet & phones	
			401-000-534-80-42-00	Communications-MH/MC	\$228.02
			409-000-535-80-42-00	MH/MC Internet & phones	
			409-000-535-80-42-00	Communications	\$702.58
				PW Office Internet & phones - 604 3rd N	
				WWTP Marina Lift Station	
		<b>Total Invoice - WaveOct2025</b>			<b>\$1,692.01</b>
	<b>Total 28639</b>				<b>\$1,692.01</b>
<b>Total Wave Broadband</b>					<b>\$1,692.01</b>
<b>Wilbur-Ellis</b>					
	<b>28640</b>			<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - 17465141</b>			
			<b>Hydrated Lime</b>		
			409-000-535-80-48-01	Plant Repair & Maintenance	\$1,543.21
		<b>Total Invoice - 17465141</b>			<b>\$1,543.21</b>
	<b>Total 28640</b>				<b>\$1,543.21</b>
<b>Total Wilbur-Ellis</b>					<b>\$1,543.21</b>
<b>Wilson Engineering</b>					
	<b>28641</b>			<b>2025 - October - First Council Meeting</b>	
		<b>Invoice - 20074</b>			
			<b>WWTP Upgrade Engineering Fees</b>		
			409-000-594-37-60-00	Sewer Plant Upgrade Project	\$8,724.50
		<b>Total Invoice - 20074</b>			<b>\$8,724.50</b>

Vendor	Number	Reference	Account Number	Description	Amount
		<b>Invoice - 20075</b>			
			<b>WWTP Upgrade Engineering Fees</b>		
			409-000-594-37-60-00	Sewer Plant Upgrade Project	\$29,360.50
		<b>Total Invoice - 20075</b>			\$29,360.50
<b>Total 28641</b>					\$38,085.00
<b>Total Wilson Engineering</b>					\$38,085.00
<b>Grand Total</b>		<b>Vendor Count</b>	<b>59</b>		<b>\$246,270.43</b>



## Town of La Conner

I, the undersigned, do hereby certify under penalty of perjury that the wages and benefits for the period **September 16, 2025** through **September 30, 2025** are a just, due and unpaid obligation against the Town of La Conner, and that I am authorized to certify to said claim.

  
Maria DeGoede, Finance Director

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that:

Payroll checks numbered 6163 through 6170      \$2,465.39

Auto Payments:

A WC Insurance	#2018380	\$11,474.56
Deferred Comp.	#2018381	\$3,025.54
Dept of Retirement PERS	#2018382	\$8,621.25
Teamsters Insurance	#2018383	\$7,412.40
Payroll Taxes	#2018384	\$11,971.51

Payroll Auto Deposit

\$35,905.56

are approved for a total payment of **\$80,876.21** this 14<sup>th</sup> day of October, 2025.

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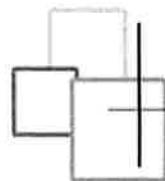
Councilmember – Finance Committee

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Councilmember – Finance Committee

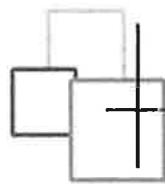
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Councilmember



# Register

Number	Name	Fiscal Description	Cleared	Amount
6163	Dept of Labor & Industry	2025 - October - First Council Meeting		\$1,015.80
6164	Employment Security	2025 - October - First Council Meeting		\$82.28
6165	Empower Annuity Ins. Co of America	2025 - October - First Council Meeting		\$275.00
6166	North Coast Credit Union	2025 - October - First Council Meeting		\$200.00
6167	Paid Family & Medical Leave	2025 - October - First Council Meeting		\$325.33
6168	Teamsters Local No. 231	2025 - October - First Council Meeting		\$152.00
6169	Wa Cares Fund	2025 - October - First Council Meeting		\$179.93
6170	Washington State Support Registry	2025 - October - First Council Meeting		\$235.05
<u>2018380</u>	AWC Employee Benefit Trust	2025 - October - First Council Meeting		\$11,474.56
<u>2018381</u>	Dept of Retirement - Def Comp	2025 - October - First Council Meeting		\$3,025.54
<u>2018382</u>	Dept of Retirement Systems	2025 - October - First Council Meeting		\$8,621.25
<u>2018383</u>	WA Teamsters Welfare Trust	2025 - October - First Council Meeting		\$7,412.40
<u>2018384</u>	Washington Federal	2025 - October - First Council Meeting		\$11,971.51
<u>Direct Deposit Run -</u>	Payroll Vendor	2025 - October - First Council Meeting		\$35,905.56
<u>10/1/2025</u>				<b>\$80,876.21</b>



# Register Activity

Name	Reference	Posting Reference	Detail Amount
Direct Deposit Run - 10/1/2025	Payroll Vendor	2025 - October - First Council Meeting	\$35,905.56
Avery, Adam W	ACH Pay - 7953	Posting Run - 10/1/2025 9:21:46 AM	\$531.87
Avery, Annie L	ACH Pay - 7976	Posting Run - 10/1/2025 9:21:46 AM	\$182.22
Baker, Natalie J	ACH Pay - 7984	Posting Run - 10/1/2025 9:21:46 AM	\$373.55
Banaszak, Sam E	ACH Pay - 7977	Posting Run - 10/1/2025 9:21:46 AM	\$400.89
Carlson III, Ivan J	ACH Pay - 7962	Posting Run - 10/1/2025 9:21:46 AM	\$209.56
Carlson, Ivan J	ACH Pay - 7947	Posting Run - 10/1/2025 9:21:46 AM	\$182.02
Chamberlain, MaryLee S	ACH Pay - 7974	Posting Run - 10/1/2025 9:21:46 AM	\$182.02
Dole, Richard L	ACH Pay - 7979	Posting Run - 10/1/2025 9:21:46 AM	\$47.02
Ells, Ajah G	ACH Pay - 7948	Posting Run - 10/1/2025 9:21:46 AM	\$2,290.12
Guy, Turner J	ACH Pay - 7952	Posting Run - 10/1/2025 9:21:46 AM	\$921.19
Hanneman, Marna E	ACH Pay - 7969	Posting Run - 10/1/2025 9:21:46 AM	\$415.44
Herring, Jennifer M	ACH Pay - 7949	Posting Run - 10/1/2025 9:21:46 AM	\$2,033.08
Hiller, Ryan H	ACH Pay - 7944	Posting Run - 10/1/2025 9:21:46 AM	\$27.33
James, Wilbert M	ACH Pay - 7966	Posting Run - 10/1/2025 9:21:46 AM	\$236.89
Johnson, Brittany	ACH Pay - 7983	Posting Run - 10/1/2025 9:21:46 AM	\$376.83
Kerley-DeGoede, Maria A	ACH Pay - 7971	Posting Run - 10/1/2025 9:21:46 AM	\$2,555.63
Lease, Brian	ACH Pay - 7959	Posting Run - 10/1/2025 9:21:46 AM	\$3,118.76
McGaughey, Joshua C	ACH Pay - 7955	Posting Run - 10/1/2025 9:21:46 AM	\$72.89
McKnight, Chris R	ACH Pay - 7968	Posting Run - 10/1/2025 9:21:46 AM	\$91.11
Mesman, Benjamin	ACH Pay - 7951	Posting Run - 10/1/2025 9:21:46 AM	\$888.55
Mesman, Benjamin F	ACH Pay - 7957	Posting Run - 10/1/2025 9:21:46 AM	\$173.11
Mitchell, Anthony J	ACH Pay - 7954	Posting Run - 10/1/2025 9:21:46 AM	\$54.67
Olason, Troy D	ACH Pay - 7946	Posting Run - 10/1/2025 9:21:46 AM	\$72.89
Palaniuk, Kevin R	ACH Pay - 7981	Posting Run - 10/1/2025 9:21:46 AM	\$2,601.62
Pena-Ayon, Manuel A	ACH Pay - 7965	Posting Run - 10/1/2025 9:21:46 AM	\$1,828.87
Reinstra, Aaron Erick	ACH Pay - 7964	Posting Run - 10/1/2025 9:21:46 AM	\$1,825.94
Reinstra, Aaron E.	ACH Pay - 7973	Posting Run - 10/1/2025 9:21:46 AM	\$1,107.76
Reinstra, Aaron M.	ACH Pay - 7978	Posting Run - 10/1/2025 9:21:46 AM	\$2,237.37
Schinman, Karl A	ACH Pay - 7970	Posting Run - 10/1/2025 9:21:46 AM	\$54.67
Schmidt, Hayden J	ACH Pay - 7975	Posting Run - 10/1/2025 9:21:46 AM	\$72.89
Sherman, Albert R	ACH Pay - 7963	Posting Run - 10/1/2025 9:21:46 AM	\$2,009.68
Smith, Christopher	ACH Pay - 7958	Posting Run - 10/1/2025 9:21:46 AM	\$2,433.75
Smith, Christopher L	ACH Pay - 7945	Posting Run - 10/1/2025 9:21:46 AM	\$255.12
Smith, Cole J	ACH Pay - 7956	Posting Run - 10/1/2025 9:21:46 AM	\$164.01
Taylor, Anne M	ACH Pay - 7980	Posting Run - 10/1/2025 9:21:46 AM	\$182.02
Thomas, Scott G	ACH Pay - 7950	Posting Run - 10/1/2025 9:21:46 AM	\$2,973.37
Thulen, Wylie J	ACH Pay - 7961	Posting Run - 10/1/2025 9:21:46 AM	\$9.10
Viola, Angela T	ACH Pay - 7960	Posting Run - 10/1/2025 9:21:46 AM	\$1,946.61

Name	Reference	Posting Reference	Detail Amount
Direct Deposit Run - 10/1/2025	Payroll Vendor	2025 - October - First Council Meeting	\$35,905.56
Weaver, Judah S	ACH Pay - 7972	Posting Run - 10/1/2025 9:21:46 AM	\$583.12
Wohleb, Mary M	ACH Pay - 7982	Posting Run - 10/1/2025 9:21:46 AM	\$182.02
			<b>\$35,905.56</b>

# Reports

- 1) Chamber Report**
- 2) Revenue/Expenditure Report**
- 3) Department Head Reports**
- 4) Mayors' Report**
- 5) Council Committee Reports**

# **Revenue / Expenditure Report**

**TOWN OF LA CONNER**  
**Monthly Treasurer's Report**  
**3rd Quarter 2025 - Year to Date**

<b>Fund</b>	<b>Fund Name:</b>	<b>Budget</b>	<b>Revenues to Date</b>	<b>% of Budget</b>	<b>Budget</b>	<b>Expenditures to Date</b>	<b>% of Budget</b>
001	General Fund	1,544,149	1,159,588	75%	1,786,633	1,295,652	73%
002	Park & Port	257,105	210,307	82%	313,457	173,870	55%
003	Facilities	191,995	211,726	110%	250,184	315,751	126%
004	Public Art	2,560	2,182	85%	2,600	1,084	42%
005	Streets	637,828	316,095	50%	702,098	501,044	71%
123	Hotel Motel	161,300	136,613	85%	215,180	27,522	13%
214	Fire Hall Bond	52,693	43,998	83%	39,125	6,869	18%
304	REET 1	45,900	24,147	53%	24,500	24,000	98%
305	REET 2	45,900	24,200	53%	500		0%
401	Water	1,427,314	1,042,844	73%	1,345,686	791,357	59%
403	Storm Drainage	400,313	289,198	72%	572,646	199,261	35%
409	Sewer	1,088,009	751,171	69%	1,267,344	757,300	60%
412	Sewer Compost	1,257,280	950,246	76%	1,219,132	602,959	49%
<b>TOTALS</b>		<b>7,112,346</b>	<b>5,162,315</b>	<b>73%</b>	<b>7,739,085</b>	<b>4,696,669</b>	<b>61%</b>

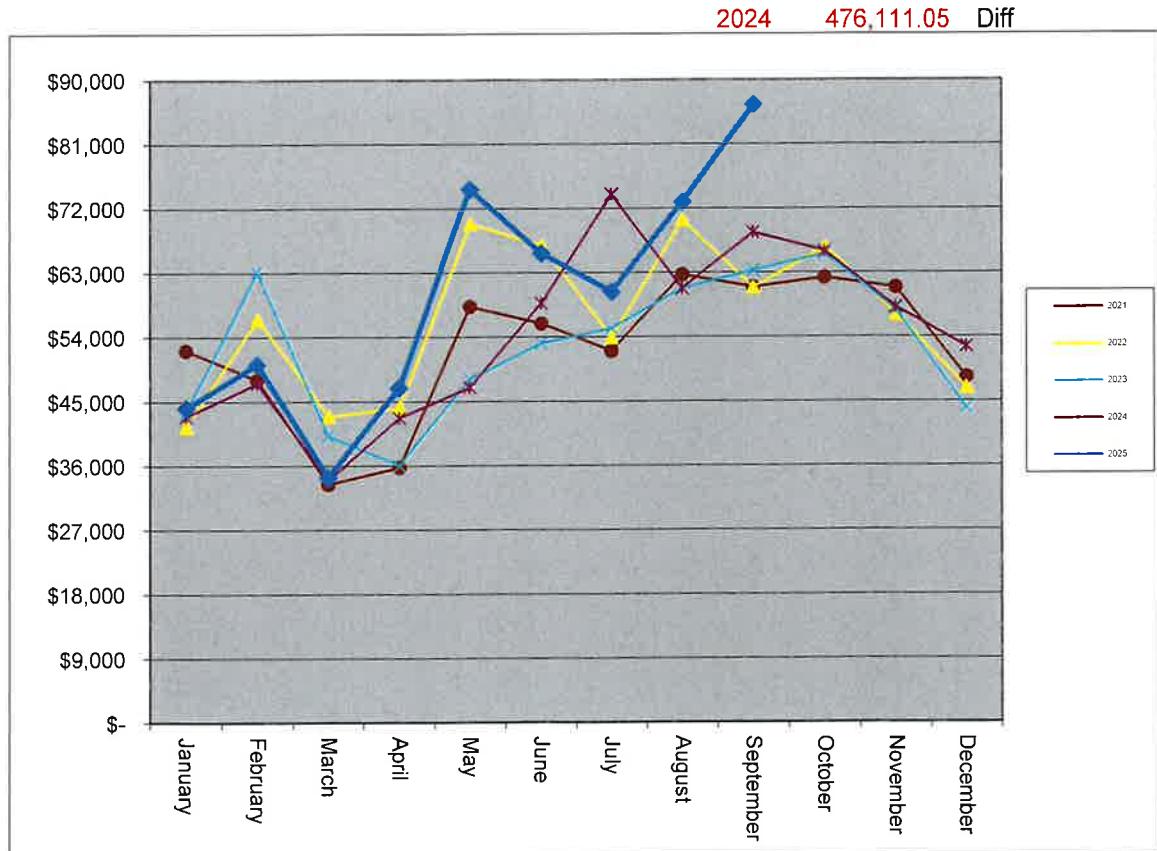
**Investments:**

<b>TVI Bond</b>	<b>265,249.00</b>
<b>Banner Bank CD</b>	<b>150,000.00</b>
<b>Pacific Premier CD</b>	<b>253,089.74</b>
<b>Mountain Pacific</b>	<b>250,000.00</b>
<b>LGIP</b>	<b>68,178.75</b>
<b>Total</b>	<b>986,517.49</b>

## Town of La Conner

### Sales Tax Receipts

Month	2021	2022	2023	2024	2025
January	52,155.18	41,561.10	43,390.62	42,874.71	44,087.60
February	48,035.77	56,546.93	63,103.16	47,549.13	50,199.92
March	33,430.43	42,937.78	40,187.49	33,929.53	34,312.23
April	35,756.91	44,209.82	36,015.58	42,670.99	46,864.59
May	58,286.79	69,865.79	48,072.92	46,949.42	74,693.75
June	55,900.26	66,878.23	53,129.86	58,778.05	65,733.81
July	52,061.10	53,917.06	55,178.70	73,967.99	60,304.94
August	62,720.18	70,383.49	60,820.03	60,799.96	72,958.21
September	60,971.61	60,899.83	63,276.38	68,591.27	86,462.76
October	62,268.96	66,647.98	65,602.87	65,989.67	
November	60,911.19	57,164.48	57,728.51	58,132.76	
December	48,334.16	46,910.27	43,947.09	52,594.83	
<b>TOTAL</b>	<b>630,832.54</b>	<b>677,922.76</b>	<b>630,453.21</b>	<b>652,828.31</b>	<b>535,617.81</b>
Budgeted	328,202.00	492,303.00	609,181.00	609,181.00	618,293.00
Rec Year to Date	630,832.54	677,922.76	630,453.21	652,828.31	535,617.81
Annual Monthly Avg	52,569.38	56,493.56	52,537.77	54,402.36	44,634.82
Amount needed to meet budget:					82,675.19
				2024	476,111.05
				Diff	59,506.76
					86.63%

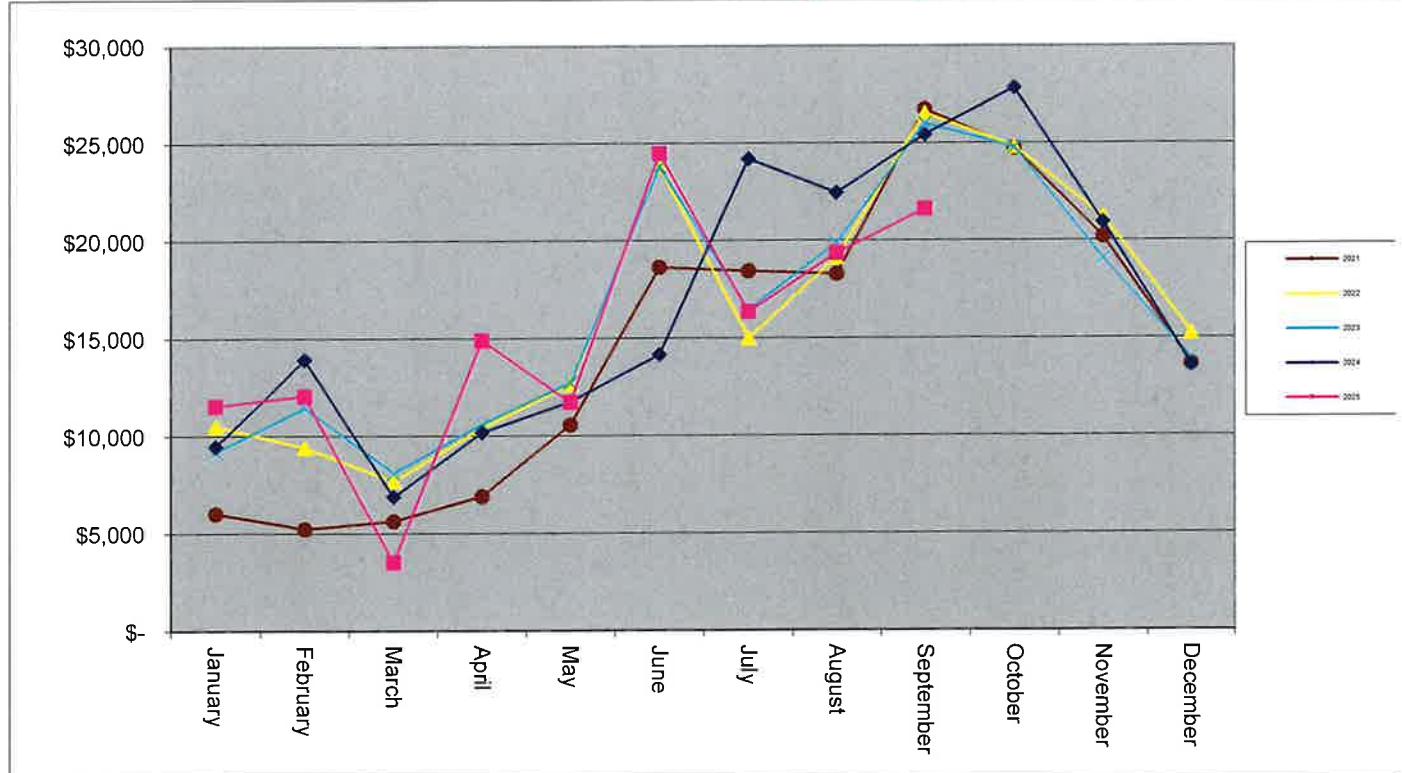


# Town of La Conner

## Annual Hotel/Motel Receipts

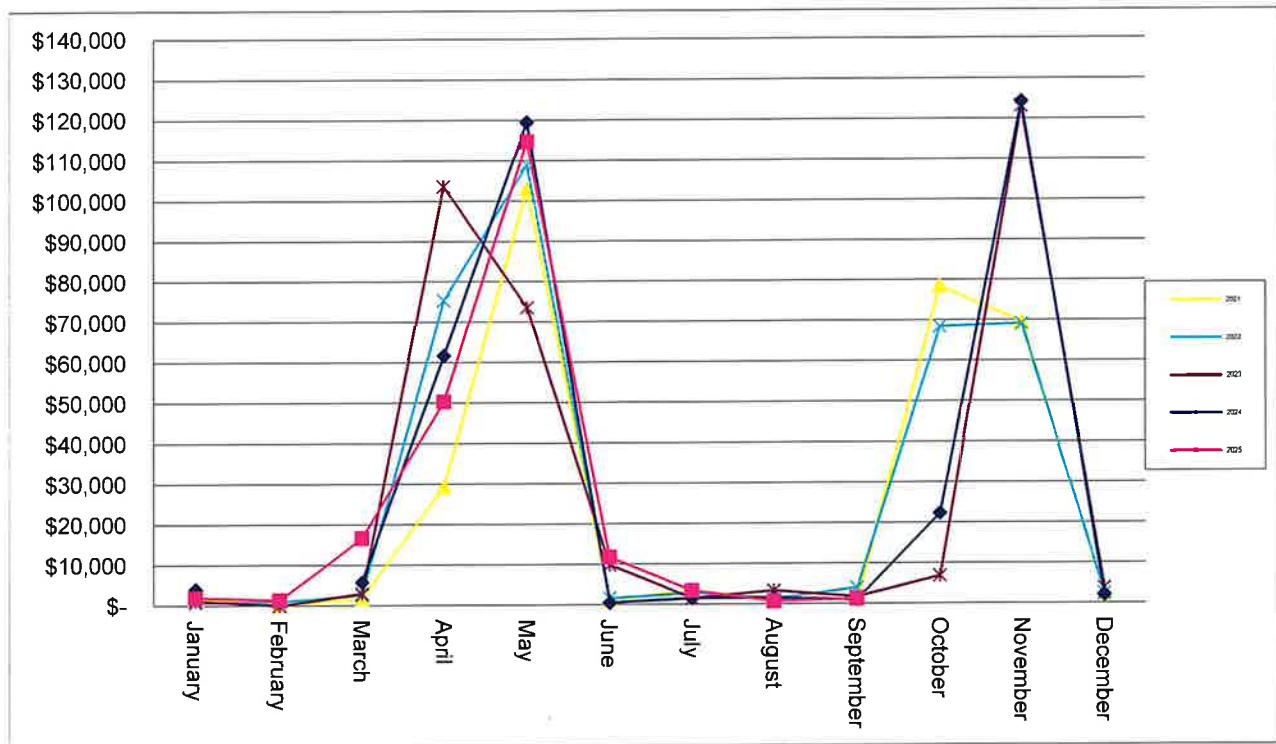
Month	2021	2022	2023	2024	2025
January	6,025.96	10,500.64	9,175.12	9,464.06	11,552.83
February	5,235.46	9,409.26	11,438.50	13,915.32	12,051.00
March	5,622.06	7,698.52	8,082.72	6,869.22	3,504.28
April	6,895.04	10,399.52	10,591.94	10,164.74	14,877.88
May	10,542.90	12,633.28	12,700.56	11,740.32	11,698.14
June	18,643.56	23,829.20	23,784.50	14,159.23	24,476.72
July	18,439.86	14,988.76	16,441.86	24,180.12	16,354.62
August	18,295.26	19,136.57	19,848.46	22,440.16	19,368.96
September	26,730.28	26,545.62	26,000.70	25,422.40	21,615.62
October	24,731.96	24,802.90	24,761.98	27,827.62	
November	20,184.16	21,228.28	19,048.44	20,918.58	
December	13,653.56	15,232.24	13,909.48	13,574.70	
<b>TOTAL</b>	<b>175,000.06</b>	<b>196,404.79</b>	<b>195,784.26</b>	<b>200,676.47</b>	<b>135,500.05</b>
Budgeted	88,200.00	88,200.00	133,040.00	133,040.00	160,400.00
Received Year to Date	175,000.06	196,404.79	195,784.26	200,676.47	135,500.05
Monthly Average	14,583.34	16,367.07	16,315.36	16,723.04	11,291.67
Amount needed to meet budget:					24,899.95
			2024 Sept	138,355.57	2025 Under
					2,855.52

84.48%



**Town of La Conner**  
**Annual Property Taxes**

Month	2021	2022	2023	2024	2025	
January	1,735.37	679.87	1,020.21	4,001.34	1,900.21	
February	123.80	923.67	-		1,278.89	
March	1,731.98	2,479.49	2,889.62	5,655.39	16,627.22	
April	29,295.28	75,356.27	103,626.12	61,738.45	50,401.69	
May	102,991.26	108,828.88	73,546.50	119,446.31	114,681.94	
June	1,047.57	1,503.75	9,809.06	443.60	11,769.90	
July	3,275.00	2,725.34	1,412.30	1,422.72	3,382.89	
August	1,381.95	1,259.96	3,299.01	1,529.68	645.70	
September	1,100.00	3,887.71	1,714.39	945.91	1,193.95	
October	78,553.96	68,521.30	6,801.76	22,305.55		
November	69,666.72	69,178.91	123,150.38	124,237.44		
December	2,154.94	2,392.56	3,747.23	1,957.85		
<b>TOTAL</b>	<b>293,057.83</b>	<b>337,737.71</b>	<b>331,016.58</b>	<b>343,684.24</b>	<b>201,882.39</b>	<b>55.31%</b>
Budgeted	330,004.00	336,312.00	352,971	357,121	365,000	
Received Year to Date	293,057.83	337,737.71	331,016.58	343,684.24	201,882.39	
Monthly Avg	24,421.49	28,144.81	27,584.72	28,640.35	16,823.53	
Amount needed to meet budget:						163,117.61

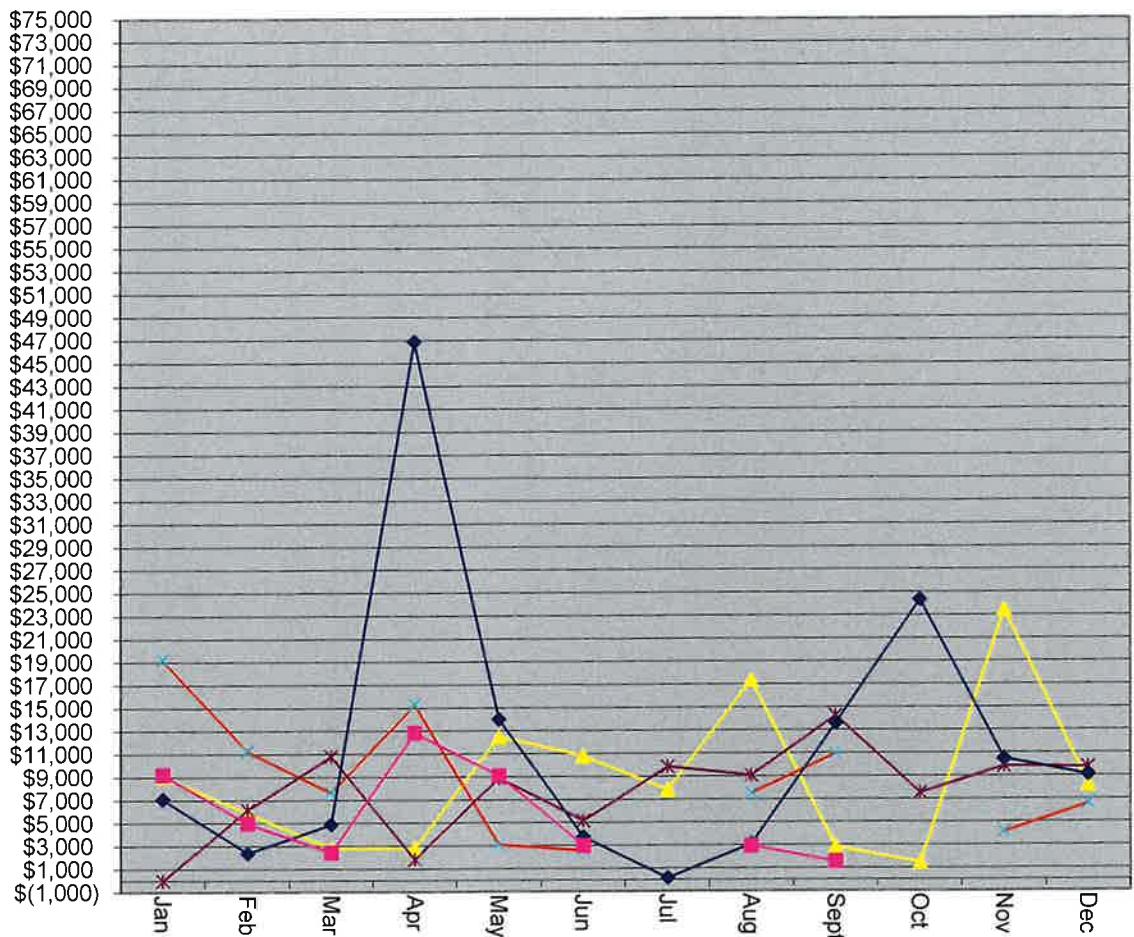


**Town of La Conner**  
**Annual REET**

Month	2021	2022	2023	2024	2025
Jan	9,078.30	19,230.75	-	7,092.50	9,250.00
Feb	5,860.80	11,263.69	6,179.19	2,376.00	5,000.00
Mar	2,796.75	7,672.50	10,820.70	4,874.50	2,440.00
Apr	2,796.75	15,300.45	1,825.00	46,887.00	12,875.25
May	12,508.65	3,118.50	8,910.00	14,030.90	9,145.00
Jun	10,815.74	2,598.75	5,164.50	3,750.00	3,000.00
Jul	7,825.50		9,874.25	176.50	
Aug	17,362.12	7,548.75	9,070.87	3,105.00	2,945.00
Sept	2,821.50	10,976.62	14,275.00	13,600.00	1,592.52
Oct	1,480.05		7,543.80	24,342.50	
Nov	23,472.90	4,149.50	9,875.00	10,500.00	
Dec	8,256.60	6,599.50	9,776.25	9,085.00	
<b>TOTAL</b>	<b>105,075.66</b>	<b>88,459.01</b>	<b>93,314.56</b>	<b>139,819.90</b>	<b>46,247.77</b>

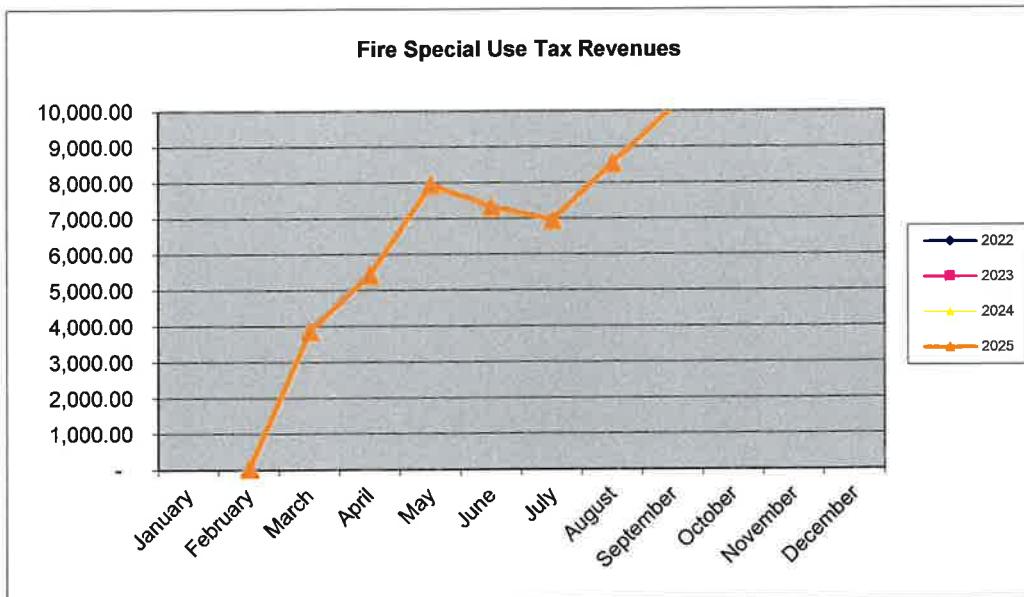
Budgeted	36,000.00	36,000.00	72,000.00	72,000.00	72,000.00
Received Year to Date	105,075.66	88,459.01	93,314.56	139,819.90	46,247.77
Monthly Average	8,756.31	7,371.58	7,776.21	11,651.66	3,853.98

**Amount needed to meet budget:** 25,752.23



**Town of La Conner**  
**Transportation Benefit District Tax Revenue**

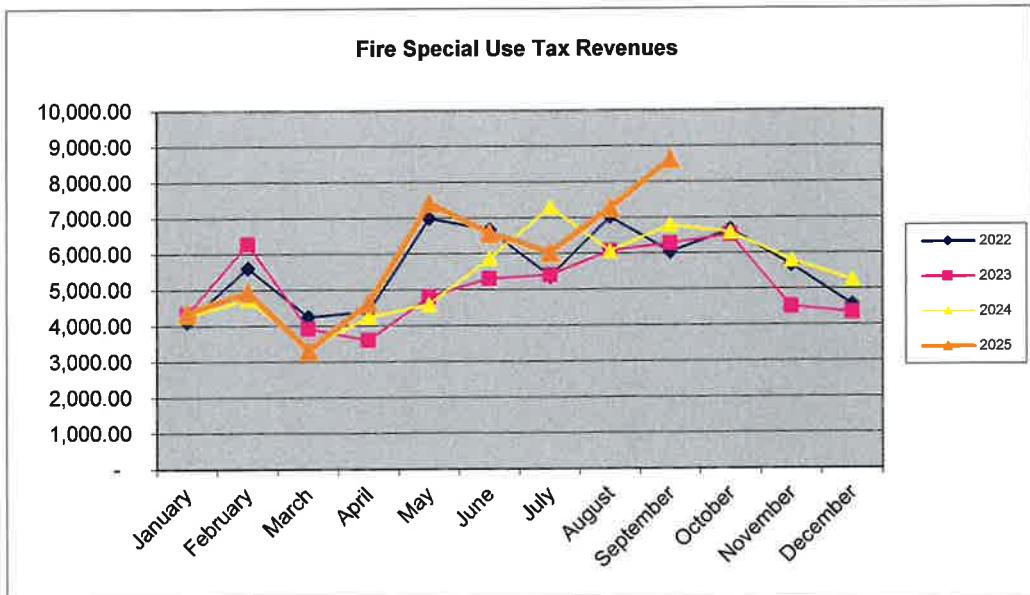
Month	2022	2023	2024	2025	
January				47.71	
February				3,864.53	
March				5,437.99	
April				7,956.56	
May				7,333.03	
June				6,981.27	
July				8,551.87	
August				10,125.33	
September					
October					
November					
December					
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,298.29</b>	<b>111.77%</b>
Budgeted				45,000.00	
Received Year to Date	-	-	-	50,298.29	
Monthly Avg	-	-	#DIV/0!	4,191.52	
Amount needed to meet budget:				(5,298.29)	
				Diff	



**Town of La Conner**  
**Special Use Fire Tax Revenue**

Month	2022	2023	2024	2025	
January	4,108.62	4,333.29	4,280.52	4,373.86	
February	5,609.50	6,278.74	4,738.97	4,946.19	
March	4,237.71	3,923.57	3,382.21	3,309.23	
April	4,396.10	3,593.96	4,254.77	4,633.93	
May	6,984.88	4,796.78	4,593.74	7,414.64	
June	6,661.47	5,297.25	5,869.99	6,566.69	
July	5,364.02	5,393.11	7,301.60	6,034.71	
August	7,019.56	6,063.58	6,070.44	7,274.13	
September	6,041.25	6,284.28	6,798.06	8,636.47	
October	6,659.05	6,524.47	6,589.21		
November	5,673.70	4,516.48	5,798.19		
December	4,555.14	4,344.70	5,252.88		
<b>TOTAL</b>	<b>67,311.00</b>	<b>61,350.21</b>	<b>64,930.58</b>	<b>53,189.85</b>	<b>102.29%</b>
Budgeted	45,501.00	50,000.00	50,000.00	52,000.00	
Received Year to Date	67,311.00	61,350.21	64,930.58	53,189.85	
Monthly Avg	5,609.25	5,112.52	5,410.88	4,432.49	

Amount needed to meet budget: **(1,189.85)**

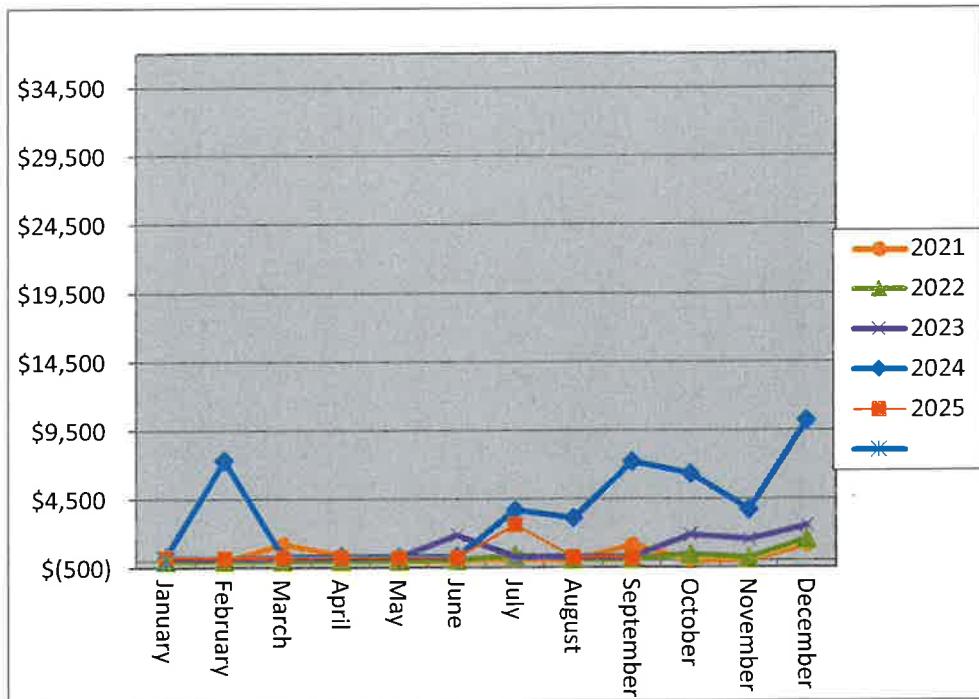


## **Town of La Conner**

### **Investment Interest Receipts**

<b>Month</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
January	53.53	4.52	222.14	288.36	249.41
February	6.04	4.86	211.19	7,298.06	224.96
March	1,256.42	11.21	242.20	290.11	248.31
April	396.24	19.48	243.73	281.56	240.86
May	3.80	35.04	264.29	292.30	248.66
June	3.62	48.70	1,847.72	284.46	242.07
July	141.11	382.44	271.13	3,681.23	2,619.70
August	3.92	112.03	277.67	3,094.00	251.90
September	1,169.94	123.87	272.22	7,196.78	239.59
October	4.66	446.26	1,881.45	6,307.42	
November	59.37	182.53	1,550.19	3,684.94	
December	1,157.59	1,549.18	2,546.09	10,188.19	
<b>TOTAL</b>	<b>4,256.24</b>	<b>2,920.12</b>	<b>9,830.02</b>	<b>42,887.41</b>	<b>4,565.46</b>
Budgeted	4,465.00	4,581.00	5,079.00	7,645.00	30,169.00
Received Year to Date	4,256.24	2,920.12	9,830.02	42,887.41	4,565.46
Monthly Average	354.69	243.34	819.17	3,573.95	380.46
Amount needed to meet budget:					<b>25,603.54</b>

15.13%



# **Department Head Reports**



# **TOWN OF LA CONNER**

## **Monthly Planner's Report**

September 2025

### **NEW APPLICATIONS ACCEPTED:**

#### **Land Use**

- LU25-49Cabaret, Nomad, 313 Morris Street, music classes
- LU25-50HDR-ADMIN, 121 S. 1st Street, new paint – same color
- LU25-51HO, 742 Maple Ave, Home occupation
- LU25-52S, 102 N. 1st Street, new sign
- LU25-53RM, 123 Whatcom Street, replace fence
- LU25-54CU, 117-119 N. 3rd Street, conditional use for residential use
- LU25-55CU-IV, 103 Morris Street, conditional use for short-term rental

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#### **Building Permit**

- BP25-55ROW, 701 1st Street, ROW for mounting a sign at location
- BP25-56ROW, 123 Whatcom Street, ROW for fence installation
- BP25-57ROW, 608 Tillinghast, Access existing facilities and bore into customer property
- BP25-58ROW, 306 Center Street, installation of utilities for new building
- BP25-59EST, 306 Center Street, installation of utilities for new building
- BP25-60B, 117 N. 3rd Street, internal renovation

#### **Planning Commission:**

The Planning Commission met on September 2 and September 16. During the September 2 meeting, Commissioners approved permit LU25-39, relating to a new home in the Historic District, and heard permit LU25-41HDR, relating to new paint. The Commissioners requested additional information relating to LU25-41HDR. During the September 16 meeting, Commissioners heard a request for reconsideration on LU25-39HDR, reconsidered, and revised the approval to include a condition that all siding must be in compliance with code. More information was requested regarding permit LU25-41HDR.

#### **Hearing Examiner:**

There was no business before the Hearing Examiner during the month of September.

#### **General Planning Activities:**

- Staff are developing new Town branding, which will include a new logo to be selected from designs submitted by the community.
- Staff are testing new methods of public engagement.
- Staff are continuing to engage in collaboration with La Conner's neighbors, including the Swinomish Tribe, the Port of Skagit, and the La Conner School District.
- Staff are working with interns from Western Washington University to create a new Commercial Land Capacity Analysis (CLCA) and to update property files.
- Continuing review of development and permit applications.
- Continuing response to public inquiries regarding land use.
- Continuing issuance of permits.
- Long term planning priorities:
  - Full review of La Conner Municipal Code Chapter 15: Uniform Development Code.
  - Public Participation and Communication

# **Public Works**

## **Department Head Report**

### **September – 2025**

#### **Water:**

- Relocated water service at 511 S 3<sup>RD</sup> Street.
- Asset Management; in the works, electronic time sheets, permits, GPS for GIS mapping, past project plans uploaded in the database.
- Cellular water meter upgrade; the first 10 meters have been installed and be used for setup, training before they go live.
- Replaced a 6" water valve at the port.
- All seasonal agricultural irrigation meters have been removed.
- Preparing to replace a fire hydrant located at 513 South First Street.

#### **Drainage:**

- 6<sup>th</sup> St storm pump control panel replacement; The panel factory test is scheduled for October 20<sup>th</sup> with delivery/installation in November.
- Video inspections of the Caledonia storm pipe show two sections of failed pipe that will need to be replaced.

#### **Streets:**

- Pressure washed crosswalk markings for better visibility.
- Public works cut back a considerable amount of vegetation and tree branches that was encroaching into the Right-of-Way from private property.
- Minor asphalt repairs.
- Private EV chargers charging the vehicle in the public Right-of-Way. Researching other Washington cities/committees for policy guidance.
- TIB grant; Washington and Road St. pedestrian improvement project completed.

#### **Park and Port:**

- Salmon slide surface repairs completed and open to the public.
- Pioneer Park, a recent theft of copper wiring in the shelter. Working on repairs.

#### **Facilities:**

- Exterior inspections in preparation for the fall/winter weather.
- Town Hall carpet 2<sup>nd</sup> floor. schedule for October 27th.

#### **Other:**

- Caledonia Habitat project has paused again with the utility improvements.
- 306 Center Street "Talmon" project, construction has started with utility/right-of-way improvements.
- 2026 Public Works Budget.
- Projects; 824 S 4<sup>th</sup>, 205 N 5<sup>th</sup>, 516 Maple, 102 N 1<sup>st</sup> St, 613 Whatcom BP, 931 Maple Improvements, BYK Snapdragon, 514,519 BPs.

Brian Lease  
Public Works Director  
Town of La Conner



## La Conner Wastewater Plant

Board of Commissioners

Monthly Report Management & Operation

Month: September 2025

### WWTP:

Still waiting on all samples for August from edge, have met all N.P.D.E.S permits so far.

### System Maintenance:

9/2/25 Cleaned U.V lights, greased oxidation ditch #2, clarifier #2 worm drive, belt press and mixer

9/3/25 Cleaned blower motor air filters, replaced rubber on clarifier #1 skimmer arm

9/8/25 Greased belt press, oxidation ditch #2 and clarifier #2 worm drive. Cleaned U.V lights, greased mixer and checked Ras pump for clogging.

9/9/25 Ran new air line to compost bays 9,10 and 11

9/10/25 Painted a set of railing on oxidation ditch #1

9/12/25 Presser washed clarifier # 2

9/15/25 Cleane3d U.V lights, greased oxidation ditch #2, belt press, mixer and worm drive on clarifier #2.

9/22/25 Cleaned U.V lights, greased oxidation ditch #2, belt press and worm drive on clarifier #2, U.V gates and wasting gates.

9/19/25 presser washed clarifier #2

9/29/25 Cleaned U.V lights, greased oxidation ditch #2, belt press, mixer and clarifier #2 worm drive.

### Call outs/Emergencies

NONE

### Wastewater Plant Monitoring Report Summary:

	Current Influent	Last Month Influent	% Diff
Avg. Daily Flow	251,000		
Total Flow	7,780,000	7,720,000	1%
Max Daily Flow	307,000		

**Locates: 11**

**Communications:**

No significant communications for August

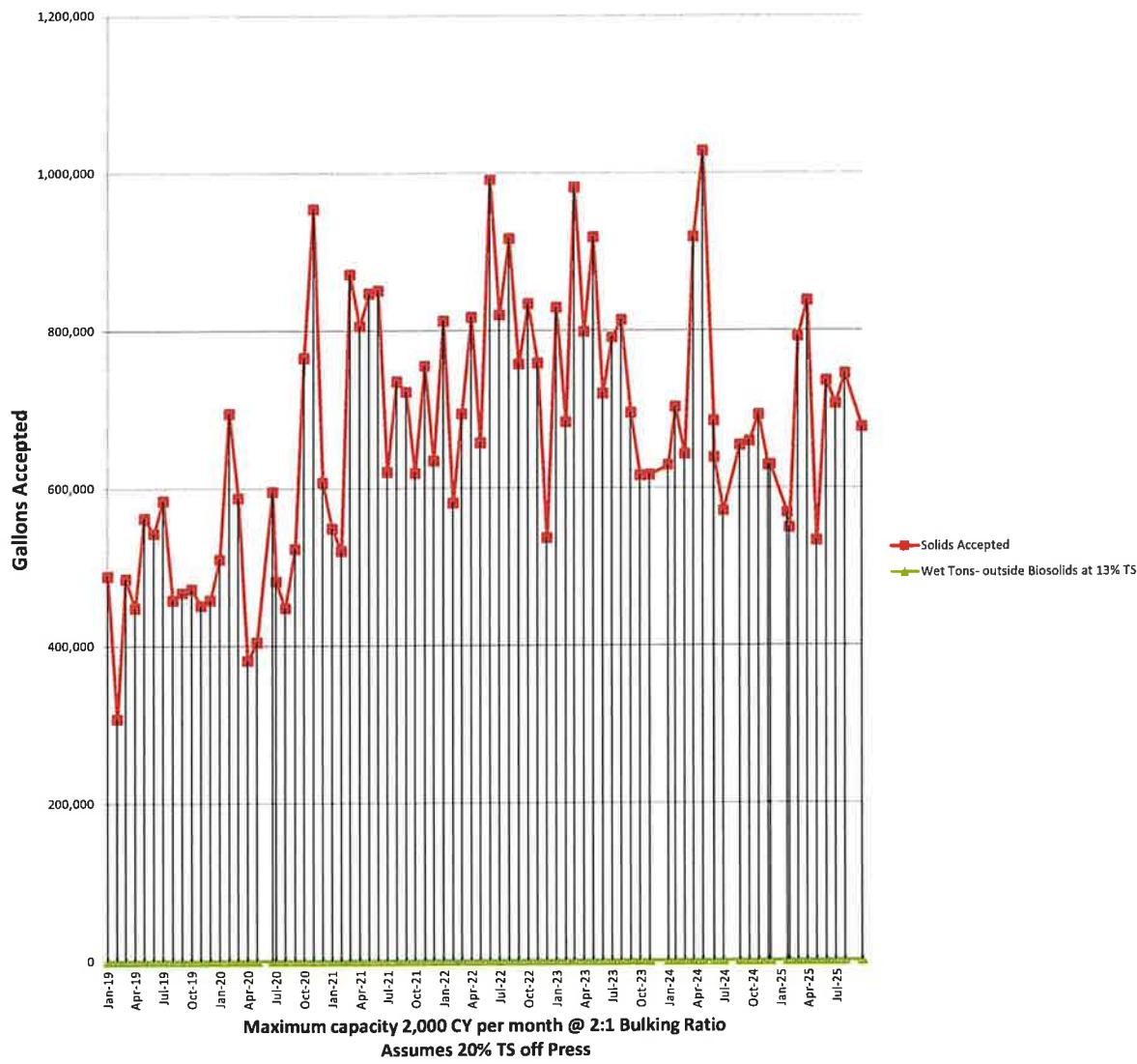
**Significant Expenditures:**

NONE

**Ongoing Problems:**

NONE

### LaConner Wastewater Treatment Plant Monthly Data 2019- Present



## **LaConner Wastewater Treatment Plant**

## Monthly Data 2024

# Sheriff's Report – September 2025

TimeDate	CaseNumber	NatureDesc	Category
9/2/2025, 8:55 AM	25-10888	Property Theft	Property Crimes
9/3/2025, 3:20 PM	25-10959	Traffic Enforcement	Motor Vehicle Incidents
9/3/2025, 3:30 PM	25-10960	Vehicle Theft	Property Crimes
9/3/2025, 5:35 PM	25-10967	Domestic Violence	Domestics
9/4/2025, 1:00 PM	25-11005	Vehicle Accident	Motor Vehicle Incidents
9/4/2025, 4:51 PM	25-11028	Welfare Check	Other Incidents
9/4/2025, 10:59 PM	25-11041	Suspicious Circumstances	Other Incidents
9/5/2025, 10:15 AM	25-11054	Alarm	Other Incidents
9/5/2025, 7:15 PM	25-11083	Threats	Crimes Against Person
9/6/2025, 2:45 AM	25-11095	Juvenile Problem	Other Incidents
9/6/2025, 11:18 PM	25-11143	Domestic Violence	Domestics
9/7/2025, 12:19 PM	25-11161	Lost Property	Civil
9/7/2025, 3:21 PM	25-11168	Lost Property	Civil
9/11/2025, 7:40 PM	25-11374	Traffic Hazard	Motor Vehicle Incidents
9/12/2025, 8:52 AM	25-11387	Vehicle Prowl	Property Crimes
9/13/2025, 10:37 PM	25-11483	Traffic Enforcement	Motor Vehicle Incidents
9/14/2025, 11:25 AM	25-11501	Burglary	Property Crimes
9/15/2025, 5:41 AM	25-11533	Suspicious Circumstances	Other Incidents
9/15/2025, 9:44 AM	25-11544	Civil Problem	Civil
9/15/2025, 3:22 PM	25-11567	Overdue Person	Other Incidents
9/16/2025, 10:59 PM	25-11631	Traffic Enforcement	Motor Vehicle Incidents
9/17/2025, 4:10 PM	25-11666	Juvenile Problem	Other Incidents
9/18/2025, 9:22 AM	25-11694	Property Theft	Property Crimes
9/18/2025, 10:57 AM	25-11699	Abandoned Vehicle	Motor Vehicle Incidents
9/18/2025, 5:25 PM	25-11730	Juvenile Problem	Other Incidents
9/18/2025, 7:29 PM	25-11737	Juvenile Problem	Other Incidents
9/19/2025, 12:42 PM	25-11758	Suspicious Circumstances	Other Incidents
9/19/2025, 2:51 PM	25-11763	Agency Assistance	Other Incidents
9/19/2025, 4:24 PM	25-11772	Property Theft	Property Crimes
9/21/2025, 2:55 PM	25-11839	Traffic Hazard	Motor Vehicle Incidents
9/21/2025, 4:21 PM	25-11845	Alarm	Other Incidents
9/23/2025, 11:37 AM	25-11926	Vehicle Accident	Motor Vehicle Incidents
9/23/2025, 7:58 PM	25-11952	Suspicious Circumstances	Other Incidents
9/24/2025, 8:10 AM	25-11960	Abandoned Vehicle	Motor Vehicle Incidents
9/27/2025, 12:00 AM	25-12123	Juvenile Problem	Other Incidents
9/27/2025, 3:18 PM	25-12140	Vehicle Accident	Motor Vehicle Incidents
9/27/2025, 9:56 PM	25-12154	Alcohol Problem	Drug/Alcohol
9/28/2025, 2:51 AM	25-12159	Vagrancy	Other Incidents
9/28/2025, 3:11 PM	25-12177	Welfare Check	Other Incidents
9/30/2025, 9:14 AM	25-12238	Property Theft	Property Crimes
9/30/2025, 9:30 AM	25-12239	Animal Problem	Other Incidents
10/1/2025, 11:49 AM	25-12295	Abandoned Vehicle	Motor Vehicle Incidents

# Sheriff's Report – September 2025

9/9/2025, 10:45 PM	25-A05889	Agency Assistance	Other Incidents
9/19/2025, 2:51 PM	25-A06128	Agency Assistance	Other Incidents

Time in town 193 hours

Time in zone 1,026



Incidents

Find address or place



Map

County

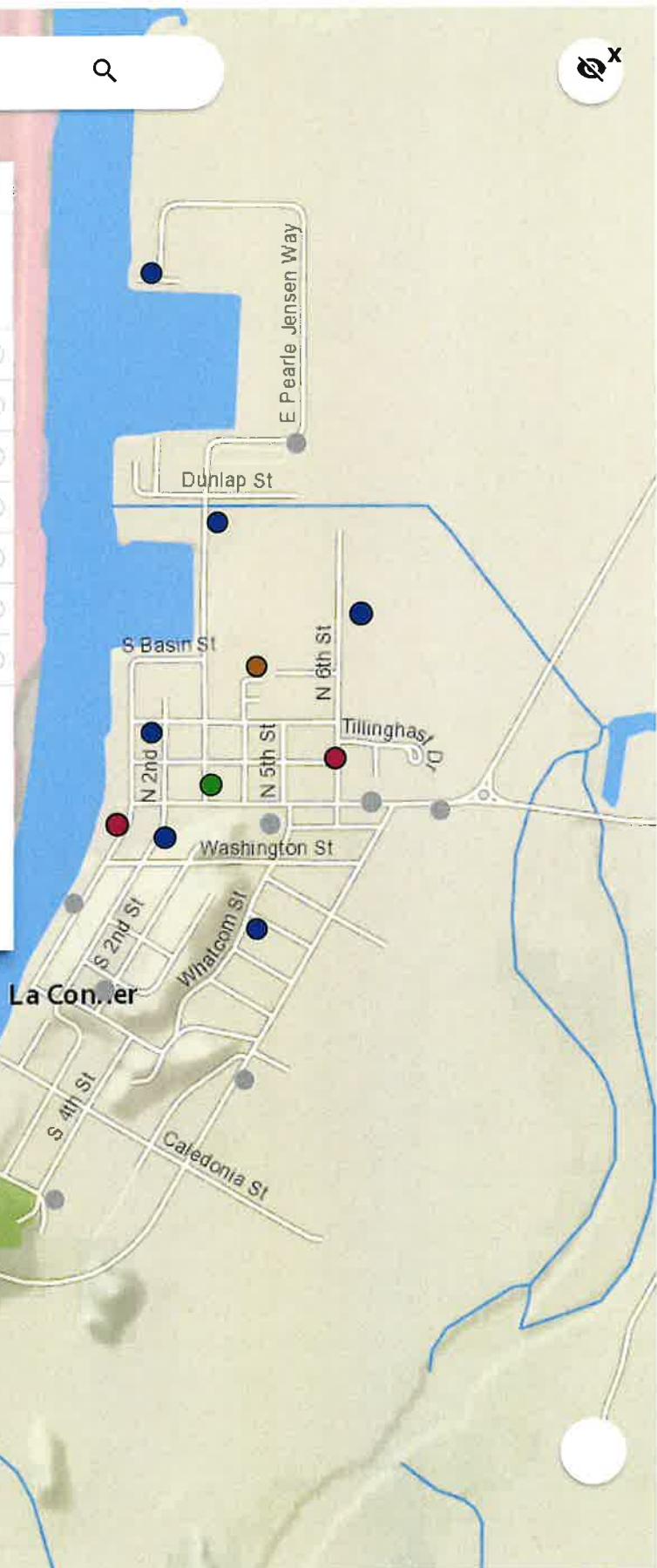
Info Summary

44



Incidents in Current View

● Civil	3
● Crimes Against Person	1
● Domestics	2
● Drug/Alcohol	1
● Motor Vehicle Incidents	11
● Other Incidents	19
● Property Crimes	7



-122.496 48.393 Degrees

1000ft

# Fire Chief / Code Enforcement Report

## Sep-25

<b>Alarms:</b>	<b>26 Emergency Calls</b>	<b>Ave # Responders:</b>	<b>2.8</b>
100 Fire	3	400 Haz	1
300 Med	21	900-Spec	1

**Calendar:**  
3-Sep Bussiness  
10-Sep Ladders  
17-Sep Fire Boat Walk throu  
24-Sep Rodeo

**Events:**  
9/11 Remeberence  
FD Golf Turniment  
HS Football Game  
New Fire Boat

**Enforcement Notes:**  
Unwanted Cars  
Noise  
Boats at Docks  
Loose Dog

**Side Note:**  
Maintanence for boat estimated 20hr service \$1,176.24  
Maintanence for boat estimated 20hr service \$1,587.00  
Life Jackets quote \$5084.22

Aaron Reinstra  
Fire Chief/Code enforcement  
Town of La Conner

# Unfinished Business

- 1) Public Hearing – Street Vacation (Maple Avenue)**
- 2) Ordinance – Street Vacation (Maple Avenue)**
- 3) 2026 Fire & Code Enforcement Budget Presentation**
- 4) 2026 General Fund Budget Discussions**
- 5) 4<sup>th</sup> of July Fireworks Discussions**

**Public Hearing -  
Street Vacation (Maple Avenue)**

**Ordinance –  
Street Vacation (Maple Avenue)**



## Town of La Conner

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### MEMORANDUM

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TO: Mayor Hanneman & Town Council Members

FROM: Scott Thomas, Town Attorney

SUBJECT: Street Vacations

DATE: October 9, 2025

In most circumstances a city or county right-of-way is an easement for public travel (an easement is a privilege or a right, distinct from ownership, to use the land of another in some way.) So typically, a city or county does not own the fee title to the property underlying the public right-of-way; rather, the abutting property owners have that fee title which usually extends to the centerline of the right-of-way. The state supreme court in *London v. Seattle*, 93 Wn.2d 657, 666 (1980), describes the legal effect of a street vacation: “The general rule is that upon vacation of a street, the public easement is extinguished and the abutting property owners regain unencumbered title to the center of the street.” The idea is that street rights-of-way are typically dedicated to public use by land owners/developers at the time land is platted. When the public need for the dedicated right-of-way no longer exists, the land should be returned to the property owner who dedicated the right-of-way (or in most cases, the owner’s successors.)

However, as with any “general rule,” there are always exceptions. One of those exceptions occurs when a city or a county actually owns the fee title to the property underlying the right-of-way that is vacated, in which case the city or county would still own the underlying fee title after the vacation. A city or county may own fee title in a variety of ways, for example if a city or county takes property by eminent domain or if a city or county were to buy the property outright and then dedicate a public right-of-way over that same property. In that instance, the city or county could vacate the right-of-way and then sell the property to the abutting property owners since it would presumably no longer have use for that property after vacation. This is what has occurred in the current street vacation request.

In 1955, Skagit County took title to a parcel of property through a Bargain and Sale deed, for use as a public roadway (Maple Avenue). Thus, Skagit County obtained fee title to the parcel. A copy of the deed is attached as Exhibit “A,” and a sketch of the property is attached as Exhibit “B.” The Town is now the successor to the county. The Town has received a request to vacate a portion of the right-of-way running along the west side of Maple Avenue as depicted on Exhibit “B.” This

portion of the right-of-way is 30 feet wide at the northerly end, 44 feet at the southern end, and the length is 217 feet. The parcel is situated on the western side of Maple Avenue and has no municipal use. The Town recently had an appraisal performed, which returned a value of \$21,000.

The hearing on the vacation request that will take place at the October 14th council meeting will provide an opportunity for objections to the vacation to be heard by the council. Street vacations are a legislative act, and there are only two classes of people that can challenge a proposed vacation: (1) abutting property owners and (2) non-abutting owners who can show special injury. Property owners having property which abuts on a portion of the street being vacated are considered abutters. One is an abutter if there is no intervening land between the property and the street, i.e., if the property owner's land has a boundary in common with the right-of-way to be vacated. Because the entirety of Maple Avenue is not being vacated, property on the eastern side of Maple is not considered abutting. Non-abutters claiming special injury must show injury that is "different, in kind and not merely in degree, from that sustained by the general public." *Hoskins vs. Seattle*, 7 Wn.App. 957, 962 (1972). This means that a non-abutting property owner must be landlocked or have its access "substantially impaired" to show special injury. If this vacation is granted, no traffic pattern will be altered.

The abutting property owner, Park 9, LLC, proposes to develop its property by constructing housing units. The strip for which vacation is sought would be sold to Park 9 to facilitate its development. Inclusion of the vacation area to the adjacent parcel would not create additional lot density yield, but it will allow for better use of the lot with land use considerations such as setbacks, landscaping and off-street parking requirements. Both the right-of-way to be vacated as well as the adjacent parcel are encumbered by wetlands. Upon vacation, the subject property would be zoned Residential, which allows for single-family, duplexes and multi-family dwellings. It is not uncommon for a city or county to vacate a right-of-way to create a larger tract of land for commercial purposes. *Banchero vs. City Council of Seattle*, 2 Wn.App. 519, 523 (1970).

If the council decides to grant the vacation request, it must pass an ordinance vacating the street. RCW 35.79.030. The ordinance shall not become effective until the affected property owners compensate the city in an amount which does not exceed one-half of the street's appraised value, or its full value if the street had been a dedicated public right-of-way for at least twenty-five years or if it was originally acquired at public expense. *Id.* The subject right-of-way was dedicated over twenty-five years ago, and it was acquired at public expense. Once the compensation is paid and the ordinance goes into effect, the town would execute a quit claim deed.

A city or county may retain an easement for construction, repair and maintenance of public utilities over the vacated right-of-way. Public Works states that there are no public utilities in the area to be vacated.

521775

In the Matter of County Road Known as  
 Under All Lies By These Presents, That Robert Greenewald, Jr.

and Elsie Greenewald, his wife, of the County of Skagit,  
 in the State of Washington, in consideration of the benefits and other valuable considerations, and the  
 sum of Seventy one 00/100 Dollars, paid to them

the receipt of which is hereby acknowledged, have  
 granted, bargained, sold and conveyed, and by these presents do grant, bargain, sell and convey unto the  
 County of Skagit, the following described parcel of land situated in Skagit County, in the State of Wash-  
 ington, to-wit:

A strip of land in Block 8 of Syndicate Addition to LaConner,  
 said strip lying within 60 feet and on the West (left) side of the  
 following described center line:

Beginning at a point in the South Line of Section 36, T. 34 N.  
 R. 2 E. W.M., which lies S 89° 31' 18" E 748.80 feet from the South  
 Quarter Corner thereof; thence, N 37° 07' 52" E along a curve to the  
 left of Radius 618.51 feet a distance of 195.33 feet more or less;  
 except that portion of said strip lying within the Platted Area of  
 Maple Avenue containing 0.07 Acres, more or less.

To Have and to Hold the same, unto the County of Skagit, in the State of Washington, for the purpose  
 of a public road forever.

In Witness Whereof, W.C. have hereunto set our hand and seal this 20 day  
 of July, 1915.

Robert Greenewald Jr. (Seal)  
Elsie Greenewald (Seal)

STATE OF WASHINGTON, } ss.  
 County of Skagit

I, John T. Johnson, a Notary Public in and for the State of Washington,  
 do hereby certify that on the 20 day of July, A.D. 1915, personally  
 appeared before me Robert Greenewald Jr. and  
Elsie Greenewald, his wife, to me known to be the individual described  
 in and who executed the within instrument, and acknowledged that they signed and sealed  
 the same as their free and voluntary act and deed, for the purposes therein mentioned.

RECEIVED FOR RECORD AT

204 P July 29 1915

at request of John T. Johnson  
 EDW. ANDERSON, Auditor  
 Skagit Co., Washington

John T. Johnson  
 Notary Public  
 DEPUTY AUDITOR, SKAGIT COUNTY, WASH.  
 Residing at Washington

EXHIBIT A



## KRH Valuation

30'-WIDE STREET VACATION  
TOWN OF LA CONNER  
ROW MAP AND LEGAL

## Right-Of-Way Vacation Map and Legal

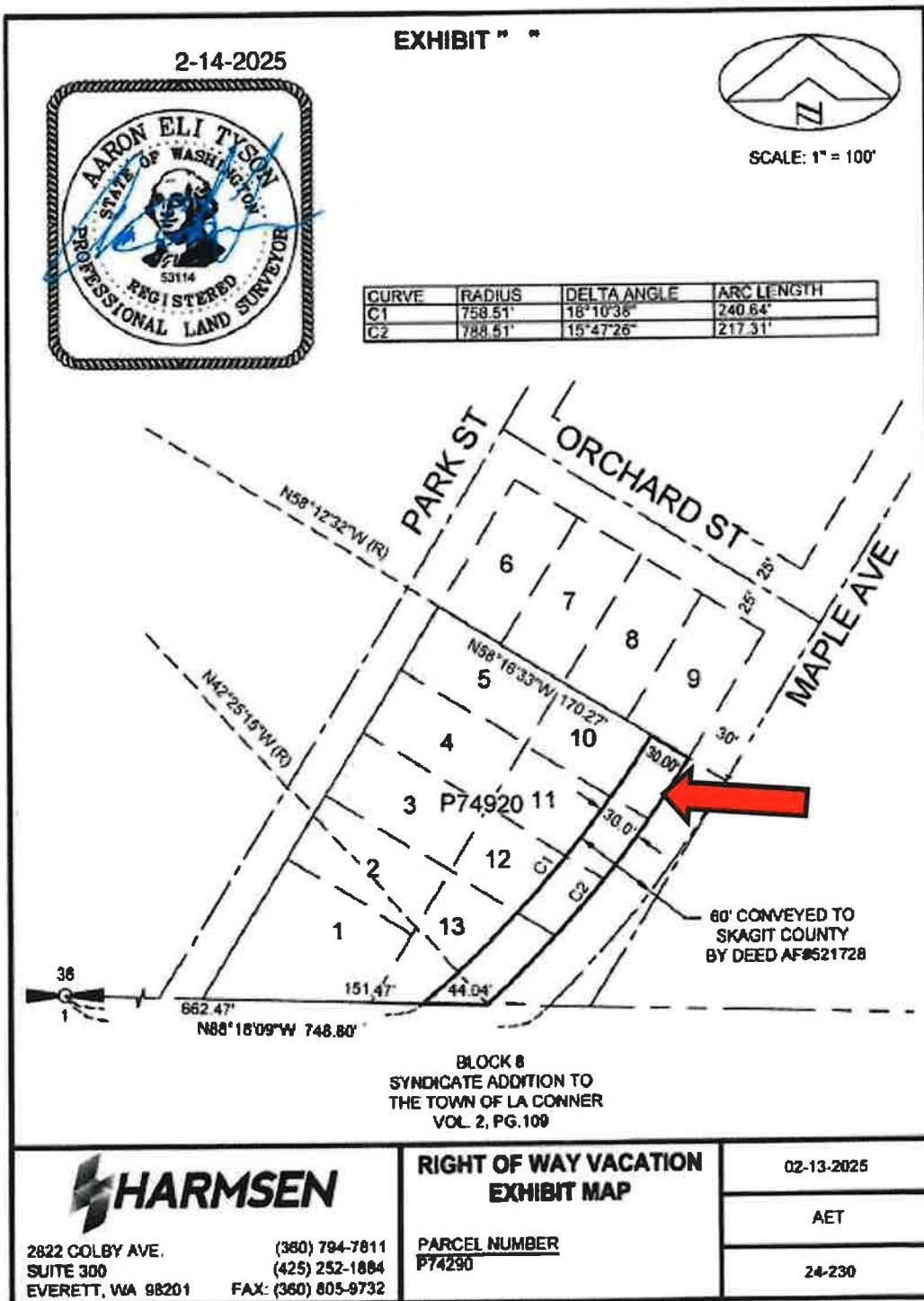


EXHIBIT B



**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LA CONNER,  
WASHINGTON, VACATING A PORTION OF MAPLE AVENUE**

**WHEREAS**, the Town of La Conner received from CJ Ebert, manager of Park 9, LLC ("Petitioner"), a petition for the vacation of a portion of Maple Avenue as described in Exhibit "A," attached hereto and incorporated herein; Now, Therefore,

**BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LA CONNER:**

Section 1. That the Town Council hereby makes the following findings:

- a. That all steps and proceedings required by law and by resolution of the Town Council to vacate the portion of the street right-of-way hereinafter described have been duly taken and properly performed.
- b. That an appraisal was conducted of the subject property by Kelly Hao, MAI. The appraisal determined that the value of the subject property as of June 24, 2025 was \$21,000.
- c. That vacating a portion of the Maple Avenue public right-of-way described in Exhibit "A" will provide a public benefit to the Town by allowing the construction of additional housing units within the Town of La Conner, thereby helping to lessen the lack of housing within the Town. In addition, vacation will return property to the tax rolls, to the benefit of the Town.
- d. That the property described in Exhibit "A" has no municipal use.
- e. That the property described in Exhibit "A" was acquired at public expense.

f. That the property described in Exhibit "A" was acquired over twenty-five years ago.

Section 2. That the portion of the public right-of-way described in Exhibit "A" is hereby vacated, and the land so vacated is hereby surrendered and attached to the property bordering thereon, respectively, as a part thereof, and all right or title of the Town of La Conner in and to the portion of the streets so vacated does hereby vest in the owners of the property abutting thereon, all in the manner provided by law.

Section 3. That this ordinance shall become effective upon payment to the Town of La Conner the sum of Twenty-one Thousand dollars (\$21,000.00). That the proper officers of the Town of La Conner shall prepare an appropriate deed evidencing the transaction described herein, which may be recorded by the owners of the abutting property as described in Section 2 of this ordinance.

Section 4. In the event this ordinance has not become effective within one year of passage as set forth in Section 3, then this ordinance shall expire and be of no further effect.

PASSED by the Council and approved by the Mayor of the Town of La Conner, this \_\_\_\_ day of October, 2025.

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Marna Hanneman, Mayor

ATTEST:

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Maria DeGoede, Finance Director

Approved as to form:

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Town Attorney

EXHIBIT "A"

**RIGHT OF WAY VACATION**

THOSE PORTIONS LOTS 10 THROUGH 13, BLOCK 8, MAP OF SYNDICATE ADDITION TO THE TOWN OF LA CONNER, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 2 OF PLATS, PAGE 109, RECORDS OF SKAGIT COUNTY, WASHINGTON, BEING A PORTION OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 36, TOWNSHIP 34 NORTH, RANGE 2 EAST, W.M., IN SKAGIT COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

THE WESTERLY 30.00 FEET OF THAT STRIP OF LAND CONVEYED TO SKAGIT COUNTY, WASHINGTON, FOR RIGHT OF WAY, BY DEED RECORDED UNDER AUDITOR'S FILE NUMBER 521728 RECORDS OF SKAGIT COUNTY WASHINGTON, SAID WESTERLY 30.00 FEET BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 36, ACCORDING TO THAT RECORD OF SURVEY RECORDED UNDER AUDITOR'S FILE NUMBER 200711070044, RECORDS OF SKAGIT COUNTY WASHINGTON; THENCE SOUTH 88°18'09" EAST ALONG THE SOUTH LINE OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 36, A DISTANCE OF 662.47 TO THE WEST LINE OF SAID STRIP CONVEYED TO SKAGIT COUNTY FOR RIGHT OF WAY AND THE POINT OF BEGINNING; THENCE CONTINUE SOUTH 88°18'09" ALONG SAID SOUTH LINE A DISTANCE OF 44.04 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE TO THE NORTHWEST, HAVING A RADIUS OF 788.51 FEET, FROM WHICH POINT A RADIAL LINE BEARS NORTH 42°25'15" WEST; THENCE NORtherly AND Easterly along SAID CURVE THROUGH A CENTRAL ANGLE OF 15°47'26" FOR AN ARC DISTANCE OF 217.31 FEET TO THE SOUTH LINE OF LOT 9 OF SAID BLOCK 8; THENCE NORTH 58°16'33" WEST ALONG SAID SOUTH LINE, A DISTANCE OF 30.00 FEET TO THE WEST LINE OF SAID STRIP CONVEYED TO SKAGIT COUNTY FOR RIGHT OF WAY AND THE BEGINNING OF A NON-TANGENT CURVE CONCAVE TO THE NORTHWEST, HAVING A RADIUS OF 758.51 FEET, FROM WHICH POINT A RADIAL LINE BEARS NORTH 58°12'32" WEST; THENCE SOUTHERLY AND WESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 18°10'38" FOR AN ARC DISTANCE OF 240.64 FEET TO THE POINT OF BEGINNING.

SITUATE IN THE TOWN OF LA CONNER, COUNTY OF SKAGIT, STATE OF WASHINGTON.

CONTAINS 6,866 SQ. FT. MORE OR LESS

2-14-2025



# **2026 Fire & Code Enforcement Budget Presentation**

## 2026 Estimated Expenditure - Code Enforcement & Fire

Account Number	Description	Budget	Actual	Budget	Actual	Budget
		2024	2024	2025	2025	2026
<b>Code Enforcement</b>						
001-521-70-10-01	Code Enf Salaries & Wages	34,430.00	31,506.91	39,750.00	17,074.94	40,913.00
001-521-70-21-00	Code Enf Benefits	30,322.00	21,455.17	36,115.00	11,527.57	34,603.00
001-521-70-31-00	Office & Operating Supplies	1,000.00	17.91	1,000.00	92.95	1,000.00 same
001-521-70-32-00	Fuel	1,000.00	625.52	1,000.00	268.14	1,000.00
001-521-70-41-00	Professional Services	600.00	228.57	2,820.00	-	600.00
001-521-70-42-00	Communications-Code Enf	1,512.00	318.77	1,512.00	159.48	1,615.00
001-521-70-43-00	Code Enf. Travel	1,000.00	-	1,000.00	-	1,000.00 same
001-521-70-49-00	Code Enf. Trainings/Meetings	2,500.00	-	2,500.00	-	2,500.00 same
<b>Total Code Enforcement</b>		<b>72,364.00</b>	<b>54,152.85</b>	<b>85,697.00</b>	<b>29,123.08</b>	<b>83,231.00</b>
<b>Fire General Operations/EMS</b>						
001-522-10-10-00	Fire Dept Salaries	78,000.00	66,459.44	83,000.00	35,096.35	83,000.00
001-522-10-21-00	Fire Dept. Benefits	37,131.00	28,495.64	38,879.00	14,232.73	38,879.00
001-522-20-28-00	Firemen Retirement	3,300.00	1,800.00	3,000.00	1,890.00	3,000.00
001-522-20-31-00	Office & Operating Supplies	3,000.00	435.58	3,000.00	474.23	3,000.00 same
001-522-20-31-02	Medical Supplies	2,000.00	-	2,000.00	183.54	2,000.00 same
001-522-20-32-00	Fuel	2,500.00	2,475.01	2,500.00	941.68	3,000.00 rise for boat
001-522-20-35-00	Small Tools & Equipment	25,000.00	8,324.95	27,900.00	4,825.99	35,000.00 rise for boat
001-522-20-37-00	VFF Gear Allowance	12,000.00	17,223.32	12,000.00	979.58	16,000.00 rise for boat
001-522-20-41-00	Professional Services	3,500.00	5,262.97	5,700.00	2,883.56	5,700.00 same
001-522-20-42-00	Communications	19,220.00	14,565.46	16,000.00	1,685.26	23,000.00 update
001-522-20-43-00	Fire Travel	1,000.00	1,039.90	1,000.00	207.57	1,500.00 rise COL
001-522-20-46-00	Insurance	7,814.00	9,492.20	10,441.00	12,221.00	13,687.52
001-522-20-47-00	Public Utility Services	10,000.00	9,751.52	10,000.00	6,811.50	15,258.00
001-522-20-48-01	Building Repair &	13,000.00	7,143.61	6,142.00	3,571.16	6,142.00 same
001-522-20-48-02	Vehicle Repair & Maintenance	18,500.00	17,099.32	18,500.00	7,632.15	18,500.00 same
001-522-20-48-03	Equip. Repair & Maintenance	3,000.00	5,576.96	3,000.00	-	3,000.00 same
001-522-20-48-04	Air Station Maint/Dist.2	800.00	-	800.00	-	800.00 same
001-522-20-49-00	Dues & Subscriptions	2,000.00	1,879.54	2,000.00	1,919.12	2,000.00 same
001-522-20-49-02	Training & Meetings	8,000.00	3,505.46	8,000.00	2,407.71	10,000.00 rise for boat
001-522-20-49-03	Rentals/Leases	500.00	-	500.00	-	500.00 same
001-522-20-49-04	Skagit 911-Fire dispatch	3,342.00	2,268.00	5,475.00	1,251.90	5,475.00 same
001-525-10-41-00	Prof Services -EMS	3,500.00	4,178.96	4,336.00	2,141.63	4,400.00 same
<b>Total Fire General Operations/EMS</b>		<b>257,107.00</b>	<b>206,977.84</b>	<b>264,173.00</b>	<b>101,356.66</b>	<b>293,841.52</b>

Code Enf./Fire

**Budgeted extra Items**

Upgrade Hand Held Radios-per (2 to 3 radios	\$6000-8000
SCBA Bottles Replacement-5	\$10,000.00
Upgrade Scene Lighting	\$3,000.00
Portable Generator	\$2,000.00
New Computers	\$7,059.00
Asset Management	\$10,000.00 plus \$2,000 yearly
Warning/ Safety Lights	\$5,000.00
Life Jacket-6	\$2,400.00
Bunker Gear Updates	\$10,000.00
Life Suits	\$2,800.00
<b><u>UNBUDGETED ITEMS:</u></b>	
A/C Units for Station	\$6,000.00
Part Time Code/Fire	\$30,000.00

# **2026 General Fund Budget Discussions**

**TOWN OF LA CONNER**  
**2026 Final Budget**

Fund	Fund Name	Projected Beginning Fund Balances 1/0126	Revenues	Expenditures	Reserve	Projected Ending Fund Balances 12/31/26
001	Current Expense	<b>1,304,928</b>	1,180,234	1,362,035	96,262	1,026,865
002	Park & Port	<b>224,980</b>	262,935	373,107	1,965	114,808
003	Facilities	<b>72,826</b>	209,605	259,495		22,936
004	Public Art	<b>25,007</b>	2,560	3,000		24,567
005	Street	<b>136,069</b>	329,688	442,452	67,635	23,305
123	Hotel/Motel Tax	<b>225,654</b>	145,310	260,050		110,914
214	2018 LTGO Fire Hall	<b>80,874</b>	53,093	39,125		94,842
304	REET 1	<b>335,432</b>	40,950			376,382
305	REET 2	<b>156,894</b>	40,950			197,844
401	Water	<b>1,702,121</b>	1,517,813	1,421,433	169,074	1,629,427
403	Drainage/Flood	<b>218,170</b>	424,210	483,132	52,136	107,112
409	Sewer	<b>1,126,193</b>	1,167,626	1,300,753	774,206	218,860
412	Compost	<b>1,598,393</b>	1,173,858	1,244,072		1,528,179
<b>Total</b>		<b>\$ 7,207,541</b>	<b>\$ 6,548,832</b>	<b>\$ 7,188,654</b>	<b>\$ 1,161,278</b>	<b>\$ 5,406,441</b>

Beginning Fund Bal	\$ 7,207,541	Expenditures	\$ 7,188,654
Revenues	<u>\$ 6,548,832</u>	Ending Fund Bal	<u>\$ 5,406,441</u>
<b>TOTALS</b>	<b><u>\$ 13,756,373</u></b>	<b>TOTALS</b>	<b><u>\$ 12,595,095</u></b>

Town Policy - to maintain the fund balances equal to 20% of operating revenues.

Town Policy - to maintain a Contingency Fund of 10% of funded 6 Yr CIP for unforeseen projects.

**Revenues 2025**

**General Fund - 001**

Public Safety Tax	52,000.00	Special Purpose Fire Tax
Compost Utility Tax	98,000.00	10%
County Senior Center Grant (Co)	6,966.00	From Skagit County

**Park & Port 002**

Public Bicycle Repair Station	10,000.00	Funded by Hotel Motel
Public Restrooms/Maint	1,000.00	Funded by Hotel Motel

**Facilities - 003**

Chairs/Lights/Window UV	20,500.00	Funded by Hotel Motel
Public Restrooms	66,650.00	Funded by Hotel Motel (1k to Parks)

**Streets - 005**

TBD	52,000.00	
Morris St. Mill/Overlay		Any grants?

**Expenditures 2025**

001 General Fund - Reserve		Balances
Fire Equipment Reserve	102,205.00	2023 Balance 54,915 + through Sept 2024
Sale of Kirsch Property Balance	96,262.00	\$200,262 - Revenue from 2020 - <b>Expend 40K Pmt Stations &amp; 64K Kirsch Propert</b>
<b>GENERAL FUND - 001</b>		
Computers	6,500.00	New Server
Remodel of Front Desk	5,000.00	
Town Hall Carpet	16,000.00	3rd Floor
Asset Management	25,000.00	Payroll/Finance/Utility Billing
Fire Dept - Asset Management	10,000.00	
Fire Dept - Handheld Radios	18,000.00	Handheld Radios's 6000-8000 each Total 12,000
Fire Dept - Computers	7,059.00	Three new laptops and printer
Fire Dept.- SCBA Bottle Replace	10,000.00	5 Bottles
Fire Dept - VFF Gear	15,200.00	6 Life Jackets 2400, Life Suits 2800 & Bunker Gear Updates 10,000
Fire Dept. Warning Safety Lights	5,000.00	
Fire Dept - Generator & Scene Lights	5,000.00	Scene Lighting Upgrade 3000 & Generator - 2000
<b>PARK &amp; PORT - 002</b>		
Park Reserve	2,465.00	Jordan Street Reserve - Through Oct 2024
Seasonal Hire	2,928.00	
New Truck	14,000.00	Shared Costs
UTV Accessories	1,250.00	
Pole Saw	850.00	
Parks & Rec Programs	15,000.00	1K YMCA & 10K After School Program & 4K Library
Ground Maint.	36,000.00	
Pioneer Park Security Cameras	25,000.00	
Hazard Trees	12,000.00	
Morris/3rd St Stairs Design	25,000.00	
Log Park Rehab	18,000.00	
Public Bicycle Repair Station	10,000.00	Funded by Hotel Motel
Jordan St. End	50,000.00	Removed 9/15
Maple Park	50,000.00	Removed 9/15
Jensen Property	50,000.00	Removed 9/15
Kirsch Property	50,000.00	Removed 9/15

**FACILITIES - 003**

Seasonal Hire	732	
Garden Club Exterior Repair & Paint	150,000.00	Removed 9/15/25
Maple Hall Chairs/Tables	12,000.00	Funded by Hotel Motel
Maple Hall Exterior Paint	9,000.00	
Maple Hall UV Window	6,500.00	Funded by Hotel Motel
Maple Hall X-mas Lights	2,000.00	Funded by Hotel Motel
Restroom Cleaning	36,000.00	Funded by Hotel Motel

**STREETS - 005**

		<b>TIP Projects \$5,116,000</b>
Street Reserve	72,435.00	\$52,800 Parking Imp./Capital Projects - St. Ends \$7875/ Asphalt \$11,760
Seasonal Hire	3,660.00	
Sidewalk Repairs	12,000.00	
Asphalt Repairs	85,000.00	Asphalt Repair Fiinley Crosswalk
Crack Sealer	2,800.00	
Truck	14,000.00	Shared Costs
UTV Accessories	1,250.00	Shared Costs
Morris St. Mill/Overlay	30,000.00	TIB Grant Application
S. First Street Design	86,000.00	Removed 9/15/25

**WATER - 401**

		<b>CIP Projects \$10,341,000</b>
Water Reserve	177,154.00	\$108,917 RCE Fees/\$40,076 Water Capital/\$28,161 Capital Connections
Seasonal Hire	14,639.00	
Truck	14,000.00	Shared Costs
UTV Accessories	1,250.00	Shared Costs
Service Tapper	3,500.00	
Leak Detector	4,500.00	
Hoe Breaker	6,000.00	
PRV Maint.	40,000.00	
Hydrant/Valve Replacement	25,000.00	
Cellular Meter Upgrade	100,000.00	
Space Study PW	20,000.00	Scott - Relocation of Public Works - Engineering
Rate Study for Utilities		Scott - Split between Utilities (Not in Budget)
Channel Dr. Water Main Con	3,800,000.00	Brian - Not in Budget

**DRAINAGE - 403**

		<b>CIP Projects \$2,088,000</b>
Drainage Reserve	52,136.00	17,636 Storm Drain Dev. & \$29,500 Slope Stabilization, 5000 Flood
Seasonal Hire	14,639.00	
Truck	14,000.00	Shared Costs
UTV Accessories	\$1,250	Shared Costs
Back Hoe Thumb	\$3,000	
Whatcom Drainage Improvement	\$12,000	
Maple/Caledonia Pipe Repair	\$65,000	
Caledonia /Third Pipe Repair	\$30,000	
New Street Sweeper	\$258,000	Removed 9/15/25

**SEWER - 409**

Sewer Reserve

6 Year Sewer CIP \$880,000 - Does not include Plant upgrades  
786,907.24 96,681 RCE's /487,560 Sewer Plant  
33,932 Sewer Pipe / 167,423 Sewer Plant Tribe/1,311 Tribe Pipe  
Sewer Plant Tribe inlcudes the 100K 2021 Reconciliation To Reserve

SCADA Programing 60,000.00

Collection Pipe Replacement 100,000.00

Influent Pump Replacement 60,000.00

Sewer Plant Upgrade Project 200,000.00 Not sure of Cost

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**COMPOST - 412** 6 Year Compost CIP \$528,000

Compost Utility Tax 88,000.00 2024 10% Allication

Building Improvements 200,000.00 Concrete Pads &amp; Blocks

Machinery/Equipment 100,000.00 New Mixer

## 2026 General Fund Estimated Expenditure

Account Number	Description	Budget 2024	Actual 2024	Budget 2025	Actual 2025	Budget 2026
<b>GENERAL FUND</b>						
<b>Legislative Svcs.</b>						
001-511-60-10-01	Council Salaries & Wages	9,000.00	9,000.00	12,000.00	5,750.00	12,000.00
001-511-60-21-00	Council Benefits	1,200.00	711.10	1,215.00	449.50	1,215.00
001-511-60-31-00	Council Office/Operating Sup	500.00	500.00	3,300.00	3,170.25	3,500.00
001-511-60-43-00	Council Travel	500.00	171.52	1,000.00	-	1,000.00
001-511-60-49-02	Council Training & Meetings	500.00	531.51	1,500.00	588.12	1,500.00
001-511-70-40-00	Election Costs	1,000.00	782.37	1,000.00	-	1,000.00
<b>Total Legislative Svcs.</b>		<b>12,700.00</b>	<b>11,696.50</b>	<b>20,015.00</b>	<b>9,957.87</b>	<b>20,215.00</b>
<b>Municipal Court</b>						
001-512-50-41-00	Professional Svc's-Municipal	500.00	-	500.00	-	500.00
<b>General Government Services</b>						
001-513-10-10-00	Mayor's Salaries & Wages	10,800.00	9,900.00	12,000.00	5,900.25	12,000.00
001-513-10-10-01	Admin Salaries and Wages	419,500.00	38,290.22	46,580.00	22,410.42	47,947.00
001-513-10-20-00	Mayor Benefits	2,000.00	786.06	1,350.00	465.69	1,350.00
001-513-10-21-01	Administrator Benefits	19,400.00	15,465.03	21,294.00	8,735.91	19,877.00
001-513-10-31-00	Mayor Office/Operating Supplies	50.00	23.64	1,000.00	-	1,000.00
001-513-10-35-00	Admin Small Tools & Equipment	1,000.00	850.00	1,000.00	-	1,000.00
001-513-10-41-00	Admin Professional Services	1,000.00	500.00	1,000.00	457.28	1,000.00
001-513-10-41-01	Mayor Professional Services	3,000.00	936.51	3,000.00	44.13	3,000.00
001-513-10-42-00	Mayor's Communications	1,245.00	771.61	1,245.00	304.03	1,245.00
001-513-10-43-00	Mayor Travel	500.00	-	1,000.00	-	1,000.00
001-513-10-43-01	Admin Travel	1,000.00	1,091.65	1,000.00	57.17	1,000.00
001-513-10-49-00	Mayor Training & Meetings	500.00	-	1,500.00	307.57	1,500.00
001-513-10-49-01	Admin Dues & Subscriptions	633.00	1,060.09	1,065.00	507.68	1,065.00
001-513-10-49-02	Admin Training & Meetings	600.00	600.00	1,000.00	-	1,000.00
<b>Total General Government Services</b>		<b>461,228.00</b>	<b>70,274.81</b>	<b>94,034.00</b>	<b>39,190.13</b>	<b>93,984.00</b>

**Financial Services**

001-514-23-10-01	Finance Salaries & Wages	65,220.00	63,129.71	82,755.00	37,245.41	85,208.00
001-514-23-21-00	Finance Benefits	35,358.00	27,261.79	38,214.00	14,964.55	35,857.00
001-514-23-31-00	Office & Operating Supplies	-	131.92	-	279.02	-
001-514-23-35-00	Small Tools & Equipment	1,000.00	850.00	1,000.00	260.51	1,000.00
001-514-23-41-00	Professional Services	500.00	390.58	500.00	457.27	500.00
001-514-23-41-01	Audit Fees	12,000.00	7,384.00	12,000.00	-	-
001-514-23-41-03	Bank Service Charges	1,805.00	1,897.80	1,805.00	1,149.20	2,298.00
001-514-23-43-00	Travel	1,000.00	1,094.04	2,000.00	574.70	2,000.00
001-514-23-44-00	Advertising	1,500.00	2,279.54	4,000.00	(375.00)	3,500.00
001-514-23-48-00	Software Maintenance	2,866.00	8,425.15	12,698.00	5,124.00	3,351.00
001-514-23-49-00	Dues & Subscriptions	700.00	700.00	700.00	325.00	700.00
001-514-23-49-02	Training & Meetings	1,500.00	1,873.97	2,500.00	1,320.00	2,500.00
<b>Total Financial Services</b>		<b>123,449.00</b>	<b>115,418.50</b>	<b>158,172.00</b>	<b>61,324.66</b>	<b>136,914.00</b>

**Facilities**

001-514-90-40-00	Voter Registration Costs	3,400.00	2,265.50	3,400.00	1,312.26	3,400.00
001-515-31-41-01	Administration - Legal	3,000.00	-	25,000.00	-	3,500.00
001-518-30-31-00	Office & Operating Supplies	13,780.00	11,171.47	19,000.00	4,462.86	38,500.00
001-518-30-40-00	Lease Agreement Tax	-	154.97	180.00	67.72	200.00
001-518-30-41-00	Professional Services	3,500.00	2,367.83	3,500.00	1,025.00	3,500.00
001-518-30-41-02	Archival Services	500.00	-	500.00	-	-
001-518-30-42-00	Communications	8,500.00	12,138.79	12,655.00	5,707.56	12,655.00
001-518-30-42-01	Webpage	2,100.00	2,195.33	2,898.00	5,893.58	6,400.00
001-518-30-42-02	Postage	2,800.00	811.08	2,800.00	542.17	2,000.00
001-518-30-46-00	Insurance	29,393.00	35,387.00	39,255.00	40,124.00	44,939.00
001-518-30-47-00	Public Utility Services	14,295.00	14,517.97	15,433.00	7,898.24	17,692.00
001-518-30-48-00	Computer/Server Maintenance	6,530.00	6,136.73	7,550.00	2,155.35	8,000.00
001-518-30-48-01	Building Repair & Maintenance	12,000.00	7,090.32	18,000.00	18,279.94	36,000.00
001-518-30-49-08	Codification	5,000.00	3,818.01	4,000.00	506.94	4,000.00
<b>Total Facilities</b>		<b>104,798.00</b>	<b>98,055.00</b>	<b>154,171.00</b>	<b>87,975.62</b>	<b>180,786.00</b>

**Other General Gov. Svcs.**

001-518-65-40-00	School Impact Fees	1,268.00	1,268.00	556.00	-	-
001-518-90-40-00	Miscellaneous	1,000.00	2,089.98	1,000.00	(875.00)	1,000.00
001-518-90-41-10	Dues & Memberships	4,500.00	4,575.16	4,800.00	4,756.19	2,590.00
001-519-90-41-15	WA St OMWBE	150.00	204.85	250.00	-	250.00
<b>Total Other General Gov. Svcs.</b>		<b>6,918.00</b>	<b>8,137.99</b>	<b>6,606.00</b>	<b>3,881.19</b>	<b>3,840.00</b>
<b>Total General Gov. Svcs</b>		<b>\$709,593.00</b>	<b>\$303,582.80</b>	<b>\$433,498.00</b>	<b>\$202,329.47</b>	<b>\$436,239.00</b>

**Law Enforcement**

001-521-20-41-00	Professional Services/Contracted	370,600.00	348,704.00	394,040.00	197,017.50	405,862.00
001-521-70-10-01	Code Enf Salaries & Wages	34,430.00	31,506.91	39,750.00	17,074.94	40,913.00
001-521-70-21-00	Code Enf Benefits	30,322.00	21,455.17	36,115.00	11,527.57	34,603.00
001-521-70-31-00	Office & Operating Supplies	1,000.00	17.91	1,000.00	92.95	1,000.00
001-521-70-32-00	Fuel	1,000.00	625.52	1,000.00	268.14	1,000.00
001-521-70-41-00	Professional Services	600.00	228.57	2,820.00	-	600.00
001-521-70-42-00	Communications-Code Enf	1,512.00	318.77	1,512.00	159.48	1,615.00
001-521-70-43-00	Code Enf. Travel	1,000.00	-	1,000.00	-	1,000.00
001-521-70-49-00	Code Enf. Trainings/Meetings	2,500.00	-	2,500.00	-	2,500.00
<b>Total Law Enforcement</b>		<b>442,964.00</b>	<b>402,856.85</b>	<b>479,737.00</b>	<b>226,140.58</b>	<b>489,093.00</b>

**Fire General Operations/EMS**

001-522-10-10-00	Fire Dept Salaries	78,000.00	66,459.44	83,000.00	35,096.35	83,000.00
001-522-10-21-00	Fire Dept. Benefits	37,131.00	28,495.64	38,879.00	14,232.73	38,879.00
001-522-20-28-00	Firemen Retirement	3,300.00	1,800.00	3,000.00	1,890.00	3,000.00
001-522-20-31-00	Office & Operating Supplies	3,000.00	435.58	3,000.00	474.23	3,000.00
001-522-20-31-02	Medical Supplies	2,000.00	-	2,000.00	183.54	2,000.00
001-522-20-32-00	Fuel	2,500.00	2,475.01	2,500.00	941.68	3,000.00
001-522-20-35-00	Small Tools & Equipment	25,000.00	8,324.95	27,900.00	4,825.99	35,000.00
001-522-20-37-00	VFF Gear Allowance	12,000.00	17,223.32	12,000.00	979.58	16,000.00
001-522-20-41-00	Professional Services	3,500.00	5,262.97	5,700.00	2,883.56	5,700.00
001-522-20-42-00	Communications	19,220.00	14,565.46	16,000.00	1,685.26	23,000.00
001-522-20-43-00	Fire Travel	1,000.00	1,039.90	1,000.00	207.57	1,500.00

001-522-20-46-00	Insurance	7,814.00	9,492.20	10,441.00	12,221.00	13,687.52
001-522-20-47-00	Public Utility Services	10,000.00	9,751.52	10,000.00	6,811.50	15,258.00
001-522-20-48-01	Building Repair & Maintenance	13,000.00	7,143.61	6,142.00	3,571.16	6,142.00
001-522-20-48-02	Vehicle Repair & Maintenance	18,500.00	17,099.32	18,500.00	7,632.15	18,500.00
001-522-20-48-03	Equip. Repair & Maintenance	3,000.00	5,576.96	3,000.00	-	3,000.00
001-522-20-48-04	Air Station Maint/Dist.2	800.00	-	800.00	-	800.00
001-522-20-49-00	Dues & Subscriptions	2,000.00	1,879.54	2,000.00	1,919.12	2,000.00
001-522-20-49-02	Training & Meetings	8,000.00	3,505.46	8,000.00	2,407.71	10,000.00
001-522-20-49-03	Rentals/Leases	500.00	-	500.00	-	500.00
001-522-20-49-04	Skagit 911-Fire dispatch	3,342.00	2,268.00	5,475.00	1,251.90	5,475.00
001-525-10-41-00	Prof Services -EMS	3,500.00	4,178.96	4,336.00	2,141.63	4,400.00
<b>Total Fire General Operations/EMS</b>		<b>257,107.00</b>	<b>206,977.84</b>	<b>264,173.00</b>	<b>101,356.66</b>	<b>293,841.52</b>

#### Planning/Community Development

001-553-70-41-00	NW Clean Air Agency	495.00	490.00	490.00	524.70	548.00
001-558-60-10-01	Planning Salaries & Wages	58,489.00	48,898.79	78,140.00	29,154.72	80,454.00
001-558-60-21-00	Planning Benefits	24,258.00	18,454.41	28,360.00	10,302.45	26,484.00
001-558-60-41-00	Professional Services - Planner	95,250.00	85,770.00	60,000.00	37,260.00	-
001-558-60-41-02	Professional Services	31,520.00	35,638.76	5,500.00	3,086.00	-
001-558-60-41-05	Hearing Examiner Fees	3,500.00	1,062.50	3,500.00	-	3,500.00
001-558-60-42-02	Postage	500.00	184.97	500.00	166.98	500.00
001-558-60-43-00	Travel	800.00	803.55	1,000.00	-	-
001-558-60-44-00	Advertising	4,000.00	1,408.15	4,000.00	1,522.54	3,500.00
001-558-60-49-00	Dues & Subscriptions	1,465.00	105.15	1,465.00	-	-
001-558-60-49-02	Training & Meetings	1,500.00	1,140.00	1,500.00	40.00	-
001-558-70-49-00	Economic Development	30,000.00	26,748.77	-	-	-
<b>Total Planning/Community Development</b>		<b>251,777.00</b>	<b>220,705.05</b>	<b>184,455.00</b>	<b>82,057.39</b>	<b>114,986.00</b>

#### Public Health

001-562-00-41-13	Domestic Violence/Skagit Co	1,000.00	1,000.00	1,000.00	-	-
001-566-00-41-16	Alcoholism	1,035.00	1,002.10	1,040.00	241.99	1,040.00

**Culture and Recreation**

001-571-00-40-00	4th of July Fireworks/Event	15,000.00	14,620.00	15,700.00	7,750.00		-
<b>Senior Center</b>							
001-575-50-10-00	Senior Center Salaries & Wages	19,751.00	16,428.11	22,000.00	7,735.53	22,000.00	
001-575-50-20-00	Senior Center Benefits	18,500.00	1,406.04	3,335.00	663.16	3,335.00	
001-575-50-30-00	Senior Center Supplies	500.00	498.79	1,800.00	784.67	1,500.00	
001-575-50-41-00	Senior Center Prof Services	460.00	346.80	500.00	415.00		-
001-575-50-42-00	Senior Center Communications	895.00	412.31	895.00	202.25		-
<b>Total Senior Center</b>		<b>40,106.00</b>	<b>19,092.05</b>	<b>28,530.00</b>	<b>9,800.61</b>	<b>26,835.00</b>	
<b>Total Culture and Recreation</b>		<b>55,106.00</b>	<b>33,712.05</b>	<b>44,230.00</b>	<b>17,550.61</b>	<b>26,835.00</b>	

**Nonexpenditures**

001-582-10-00-00	Hearing Examiner Fees Reimb	500.00	1,875.00	2,000.00		-	-
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**Capital Expenditures**

001-591-31-70-00	Rents & Leases - Longterm	1,500.00	1,915.79	1,500.00	836.23		-
001-594-22-64-00	Capital Mach/Equip-Fire	543,500.00	285,243.26	375,000.00	233,447.15		-
<b>Total Capital Expenditures</b>							

<b>001-597-00-00-00</b>	<b>Operating Transfer Out</b>	<b>265,171.00</b>	<b>264,912.00</b>				
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<b>Total GENERAL FUND</b>		<b>2,529,253.00</b>	<b>1,723,782.74</b>	<b>1,786,633.00</b>	<b>863,960.08</b>	<b>1,362,034.52</b>	
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## **4<sup>th</sup> Of July Fireworks Discussions**

# New Business

- 1) Agreement – Tri-County Diesel Marine (Fireboat Maint.)**
- 2) Agreement – Port of Skagit Moorage License Agreement**

**Agreement –  
Tri-Diesel Marine  
(Fireboat Maint.)**



# Tri-County Diesel Marine

2696 Roeder Avenue  
Bellingham, WA 98225

P: 360-733-8880      F: 360-733-8886

[care@tricountydieselmarine.com](mailto:care@tricountydieselmarine.com)

0000001400

Town of LaConner  
PO Box 400  
LaConner, WA 98257

W/O Number : 506903 Retail  
Written by : Paul E Lavelle  
Written Date : 10/01/2025

Boat ID/Name : 0000000526 Laconner Wast  
Boat Make : Case  
Boat Model :  
Boat Hull # :  
Registration :  
Location :  
:

Home (360) 466 - 3125  
Work  
Cell (360) 466 - 4314

Monte:360-466-4314

Operation Description	Date Entered
1132      Perform scheduled maintenance on standby generator. Change oil and filter, change fuel filters, check belts and hoses, check coolant condition and freeze point. Inspect electrical connections and battery, run and check for leaks.	10/1/2025

Tri-County's representations: Unless otherwise agreed, Tri-County agrees to perform in a diligent and workmanlike manner the work described above, and any additional work ordered by the Customer, in accordance with good marine practice and Customer's instructions. The work will be billed on a time and material basis. Labor will be charged at the hourly rate of \$140 per hour unless set forth differently above.

Customer's representations: Customer represents that he or she is the owner of the vessel or other property, or a person authorized by the owner to enter into this work order; (2) will pay as agreed; (3) acknowledges he or she has been informed that any estimate of cost or completion date has been provided by Tri-County in good faith based on its knowledge and experience, but is not a guarantee, as unforeseen conditions sometimes arise after work begins; and (4) accepts that estimates are to be used as guidelines and are not binding on Tri-County.

By signing below, Customer agrees to accept all terms and conditions above and on the following page.

Customer Signature\_\_\_\_\_



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Location :

1. Payment terms. Unless set forth differently above, payment in full is due upon receipt of the invoice. Tri-County may retain possession of any vessel, equipment or other property until its invoice is paid in full. Any invoice unpaid for more than thirty days shall be subject to a delinquency fee at the rate of one and one half percent per month, or the maximum legal rate, whichever is lower. In the event Tri-County deems it necessary to retain counsel and/or a collection agency to collect any unpaid invoices, Customer agrees to pay Tri-County's reasonable costs of collection, including, without limitation, lawyer fees. Customer agrees Tri-County has the right to assert maritime and state law liens to secure amounts due and no release of possession shall waive or prejudice such liens. Customer assumes all risk of loss and understands Tri-County reserves all rights under law to sell or otherwise dispose of any property or vessel left at Tri-County for more than 90 days after work is completed. 2. LIMITED WARRANTY, DISCLAIMERS, AND EXCLUSIVE REMEDY: All repairs shall be free of defects in workmanship and materials under normal service conditions for the earlier of (1) three months from the date work was completed or (2) 1,000 service hours. TRI-COUNTY MAKES NO OTHER WARRANTY, EXPRESS OR IMPLIED, AND SPECIFICALLY DISCLAIMS ALL OTHER WARRANTIES OF WHATSOEVER NATURE, INCLUDING WITHOUT LIMITATION, ANY WARRANTY OF SEAWORTHINESS, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. CUSTOMER AGREES THE SOLE AND EXCLUSIVE REMEDY AGAINST TRI-COUNTY FOR ANY FAULTY OR DEFECTIVE REPAIRS OR MATERIALS SHALL BE STRICTLY LIMITED, AT TRI-COUNTY'S SOLE ELECTION, TO THE REPAIR, REPLACEMENT OR ADJUSTMENT OF THE FAULTY OR DEFECTIVE WORK OR MATERIALS, PROVIDED THAT ANY SUCH CLAIMS MUST BE MADE IN WRITING TO TRI-COUNTY WITHIN 30 DAYS OF THE EXPIRATION OF THE WARRANTY LIMITS SET OUT ABOVE OR THIS WARRANTY TERMINATES AND IS OF NO FORCE AND EFFECT. Any such repair, replacement or adjustment shall be performed by Tri-County in Bellingham, unless otherwise mutually agreed. Customer shall be responsible for all costs related to getting the vessel to and from Bellingham. 3. LIMITATION OF REMEDIES: TRI-COUNTY SHALL NOT BE LIABLE IN CONTRACT OR AT LAW FOR ANY PERSONAL INJURY, DEATH, OR LOSS OR DAMAGE TO A VESSEL OR TO ANY OTHER REAL OR PERSONAL PROPERTY, EXCEPT TO THE EXTENT SUCH LOSS OR DAMAGE WAS CAUSED BY THE NEGLIGENCE OR WILFUL MISCONDUCT OF TRI-COUNTY; PROVIDED, HOWEVER (1) IN NO EVENT SHALL TRI-COUNTY BE LIABLE FOR ANY ECONOMIC LOSS, CONSEQUENTIAL OR INCIDENTAL DAMAGES WHATSOEVER, INCLUDING, WITHOUT LIMITATION, ANY LOST PROFITS, LOST FISHING INCOME, CREW WAGES, SALVAGE OR TUG EXPENSES, DELAY, DEMURRAGE OR LOSS OF USE OF A VESSEL OR OTHER PROPERTY; AND (2) IN NO EVENT SHALL TRI-COUNTY'S AGGREGATE LIABILITY, WHETHER ARISING IN CONTRACT OR AT LAW, TO ALL PARTIES IN INTEREST FOR ALL PERSONAL INJURY, DEATH, PROPERTY DAMAGES OR DELAYS EXCEED \$300,000.00. ANY SUCH NON-WARRANTY CLAIMS MUST BE MADE IN WRITING TO TRI-COUNTY WITHIN SIX MONTHS OF THE DATE WORK WAS COMPLETED. 4. Mutual Hold harmless. Tri-County shall defend, indemnify, and hold harmless Customer against any and all claims for payment for services submitted by Tri-County's subcontractors or vendors arising under this contract. Customer shall defend, indemnify and hold harmless Tri-County, and its employees, subcontractors and agents from any claim for personal injury, occupational sickness, disease or death of any person, including without limitation any employee, subcontractor or agent of Customer, or for any property damage, pollution or loss of use thereof, which is in any way caused, in whole or part, by defects in the vessel or other property or by the negligence, breach of contract, or willful misconduct of Customer, including its employees, agents, and subcontractors; unless any such claim is solely caused by Tri-County. 5. Force Majeure. Tri-County shall not be responsible for any loss, damage or delay in effecting repairs resulting from any cause or causes beyond the control of Tri-County including, but not limited to, acts of God, war, riots, civil disturbances, weather, flood, fire, explosion, failure of suppliers to deliver supplies or materials, failure of subcontractors to complete work, strikes, labor disturbances or demands, and priorities or allocations of the United States Government. 6. Default and remedies. The occurrence of any of the following events shall constitute a default under this Agreement: (1) breach by either party of this Agreement; (2) failure of Customer to pay when due any amounts owed under this agreement; (3) failure of Customer to provide access to the vessel or other property; (4) any act or omission by Customer, which causes any of the representations made in paragraph 3 to be false; and (5) any act or omission by Customer, which constitutes a tort against Tri-County or third parties. Upon any default by Customer, Tri-County, in addition to all other remedies under maritime or state law, in its sole discretion, may (1) suspend its performance or terminate this work order, (3) retain possession of the vessel or other property until fully paid; and/or (4) pursue all remedies, including sale of the vessel or other property, under state and/or maritime lien laws. 7. Disputes. Any dispute arising out of this work order shall be determined by binding arbitration in Seattle before one arbitrator. The arbitration shall be administered by JAMS pursuant to its Comprehensive Arbitration Rules and Procedures. Judgment on the Award may be entered in any court having jurisdiction. This paragraph shall not preclude parties from seeking provisional or enforcement remedies in aid of arbitration or preclude Tri-County from exercising any lien rights from any court having jurisdiction. The laws of the State of Washington shall govern, except the general maritime law will govern any assertion by Tri-County of its maritime lien rights. The prevailing party shall be entitled to an award of costs, including the fees of the arbitrator, prejudgment interest, and reasonable attorneys' fees. 8. Miscellaneous. This contract is the final, exclusive and complete agreement of the parties. Additional work may be ordered orally, but otherwise this work order may not be modified in any way except by a writing signed by the parties. Should any provision of this Agreement be deemed unenforceable, the parties agree that the remaining terms shall remain in full force and effect.

**Agreement –  
Port of Skagit  
Moorage Agreement**

**Port of Skagit - La Conner Marina &**

613 N 2nd St PO Box 1120  
 La Conner, WA, 98257  
 360-466-3118  
 harbormaster@portofskagit.com



Date: 10/09/2025  
 Reservation #: 017578  
 Customer #: 000394

## PORT OF SKAGIT COUNTY LA CONNER MARINA MOORAGE LICENSE

The undersigned Licensee hereby agrees to moor at the Port of Skagit - La Conner Marina & RV Park's facilities, subject to the terms of this Agreement, which includes the form portion on the first page.

### **CUSTOMER INFORMATION/ VESSEL OWNER/ OPERATOR (THE "Licensee")**

The term "Licensee" refers to the registered owner of the vessel or vessels covered in the agreement.

**Name 1: TOWN OF LA CONNER**

**Name 2 :**

**Mailing Address:** P O BOX 400  
 LA CONNER WA, USA, 98257

**Phone Numbers:** Main: 360-466-3125  
 Mobile: 360-333-1989  
 Alt: 360-333-1989 Chief

**Email Addresses:** financedirector@townoflaconner.org

**Emergency Contact Name:**

**Emergency Contact Phone #:**

### **VESSEL INFORMATION (THE "VESSEL")**

**Name:** MARINE 27

**Registration:** WN7872JA

**Commercial**

**Length:** 32.5

**Beam:** 10

**Electricity:** 30amp/120V

**Height:** 16

**Draft:** 3.25

**Type:** Power

**Area:**

**Ton:**

**Fuel:** G

**Make:** FULL TIME FAB

**Model:** 28 LANDING CRAFT

### **VESSEL INSURANCE INFORMATION**

**Owner's Agent:**

**Policy Type:**

**Insurance Company:**

**Policy Number:**

**Insurance Company Agent:**

**Additional Insurance Label:**  **Liability:** 0

**Insurance Effective Dates:**

### **MOORAGE INFORMATION**

**Original Start Date:** 10/08/2025

**Current Agreement Expiration Date:** 12/01/2025

**Type:** Monthly

<b>MOORAGE LOCATION &amp; FEES</b>		<b>Marina</b>				<b>Total</b>
<b>Description</b>	<b>Rate</b>	<b>B. Dimension</b>	<b>Term</b>	<b>Term Type</b>		
<b>Site: D01</b>	<b>Dates:</b> 10/08/2025 to 11/01/2025	0.00	1	0.774	Months	0.00
Business Tenant						0.00
<b>Billing Status:</b> Unbilled						0.00
<b>Site: D01</b>	<b>Dates:</b> 11/01/2025 to 12/01/2025	0.00	1	1	Month	0.00
Business Tenant						0.00
<b>Billing Status:</b> Auto Renewing						0.00
				<b>Fees Subtotal:</b>	\$	0.00
				<b>LET (LEASEHOLD EXISE TAX)</b>	\$	0.00
				<b>Total:</b>	\$	0.00

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## DEPOSIT

Deposit #	Tender	Received	Amount	Reference
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## MOORAGE AGREEMENT TERMS

A \$8.00 base electricity charge will be added to moorage total each month.

BY SIGNING AND ACCEPTING THE FOLLOWING LICENSE, THE UNDERSIGNED BOAT OWNER(S) REPRESENT(S) AND WARRANT(S) TO THE PORT OF SKAGIT COUNTY THAT THE FOREGOING INFORMATION IS COMPLETE AND ACCURATE, THAT NO OTHER PARTY HAS ANY LEGAL RIGHT, TITLE OR INTEREST IN OR TO THE VESSEL; AND THAT THE OWNER SHALL GIVE THE PORT OF SKAGIT COUNTY WRITTEN NOTICE OF ANY CHANGES TO THE ABOVE INFORMATION IMMEDIATELY UPON THE OCCURRENCE OF ANY SUCH CHANGE.

### 1. GRANT OF LICENSE.

THIS MOORAGE LICENSE ("License") is granted by the Port of Skagit County, a Washington municipal corporation ("Port") to the "Licensee" on the following terms and conditions:

The Port hereby grants to the Licensee, and to Licensee only, an exclusive license to berth the above-described vessel in the Port of Skagit County's La Conner Marina ("Marina") on a month-to-month basis, with a one-month minimum, beginning on reservation start date, and continuing thereafter until terminated pursuant to the provisions of this License. During the term of this License, Licensee shall also have the nonexclusive right to use, in conjunction with other authorized members of the public, adjacent floats, docks, gangways, lighting, fresh water, power, automobile parking lots, and restrooms owned by the Port subject to such reasonable limitations or charges for use of these services as the Port from time to time may choose to assess.

This license is for recreational use of the facilities and strictly limited to no more than fifteen (15) overnight stays aboard the vessel by any person in any 30-day period. This license is subject to all terms and conditions herein and the Port's Rules and Regulations Applying at the La Conner Marina dated February 8, 2022, now or as hereafter amended ("Rules"). The license may be terminated without cause by either party as follows: (1) by Licensee upon giving written notice a minimum of thirty (30) days in advance of termination date; or (2) by Licensee upon giving written notice to the Port less than 30 days in advance of termination date, with the stipulation that Licensee is liable for the full month's rent and any other fees, regardless of the day of the month in which Licensee vacates berth; or (3) by the Port upon giving written notice to the Licensee, effective thirty (30) days from receipt by the licensee.

INITIALS \_\_\_\_\_

### 2. SLIP FEES.

Moorage rates are subject to increase at any time if total overall length of vessel and attachments are found, upon measurement by Port staff, to exceed stated length. Vessels deemed in excess of overhang limits will be subject to relocation to appropriately sized slip at current rate of said slip, subject to a per foot charge for any and all overhang, or may be subject to notice of termination.

INITIALS \_\_\_\_\_

a. Term of Payment. Licensee shall pay to the Port each month moorage fees for the berthing rights granted hereunder at the monthly rate posted on the current schedule of fees and charges, as adopted by the Port of Skagit County now and from time to time. Licensee further agrees to pay for all electricity and other utilities or services, which shall be furnished to the vessel by the Port at the established rates as provided under Paragraph 3, entitled "Conditions of Use," below. Said fees shall be due and payable no later than the first day of the subsequent billing month during the term of this License, and shall be mailed to the post office box remittance address listed on this Moorage License, be personally delivered to the Marina Office at 613 N 2nd Street, La Conner, paid via automatic payment means established through the Marina Office, or be paid by phone to the Marina Office.

## Port of Skagit - La Conner Marina &

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b. Late Payment. Any payment that is not received in the Marina Office by the close of business on the first day of the subsequent billing month in which it is due shall then become past due. Late charges shall accrue to the Licensee on any past due balance at the rate as established by the Port. In the event that a past due account is turned over to the Port's attorney, the fees charged by the Port's attorney will also be billed to the Licensee's account, including costs incurred therein. Acceptance by the Port of any such late payment charges shall not divest the Port of any right or remedy available to the Port under this License to collect for any continuing failure by Licensee to pay including termination of this License. The Port reserves the right to require Licensee to place account on an automated payment schedule in the event of three consecutive 30-Day or more delinquent months. If at any time an automatic payment subsequently is declined by Licensee's banking institution, Licensee is subject to moorage termination by the Port. Accounts 90 Days or more delinquent are subject to Section 9, REMEDIES FOLLOWING DEFAULT. If at any time an automatic payment subsequently is declined, Licensee is subject to moorage termination by the Port.

INITIALS \_\_\_\_\_

### 3. CONDITIONS OF USE.

a. Use. This License grants to the Licensee moorage at the Port of Skagit County, La Conner Marina solely for the moorage of a noncommercial pleasure boat or an active, licensed commercial fishing vessel and other uses reasonably incidental thereto and not prohibited herein. The moorage of any vessel otherwise used for a commercial purpose is prohibited without the written permission of the Harbormaster. Any vessel moored pursuant hereto must be currently registered with the State of Washington, any recognized Native American tribe or U.S. Coast Guard. No Person may spend more than fifteen (15) nights per 30-day period aboard a vessel. No vessel shall be used for residential purposes.

b. Condition of Slip. Licensee hereby acknowledges that Licensee has inspected the slip and those portions of the Marina associated with the slip, including but not limited to the floats, ramps, gangways, and walks adjacent to the slip, knows the condition of same, hereby accepts the slip in such condition, and acknowledges that no statement or presentation as to the condition of any of the same has been made by the Port. Licensee agrees to keep the slip and premises adjacent thereto in a neat, clean and orderly condition and shall legally and safely store, use and dispose of all hazardous and flammable substances.

c. Change of Slip. The Port reserves the absolute right to reassign Licensee to a different slip within the Marina at any time in order to facilitate management and maintenance of the Marina, and the Port shall not be liable to the Licensee by reason of requiring such reassignment.

d. Sublicense. Licensee shall not assign or transfer this License or any rights hereunder, voluntarily or involuntarily, or sublicense the slip or any part thereof to any other party or for use by any other vessel; provided, that upon written approval by the Port of a sublicense agreement, Licensee shall have the right to sublicense the slip, administered through the Port Office, for a period not to exceed six (6) months in any twelve (12) month period, subject to such reasonable charges therefor as the Port from time to time may choose to assess. Licensee shall remain financially liable for all of Licensee's obligations hereunder during said period. Under no circumstances may a sublicensee allow any other person to moor any other vessel in the slip ("subsublicensing"). Licensee may make the slip available to the Port for use by guest boaters in return for credit to Licensee therefor as provided by the Rules. Except as permitted above, any assignment or sublicense in violation of this paragraph shall be void and shall be the basis for automatic termination of this License pursuant to paragraph 8, "DEFAULT AND TERMINATION."

e. Utilities. Licensee agrees to pay for all electricity and other utilities or services which shall be furnished to the vessel by the Port at the established rates provided by the then applicable schedule of rates established by the Port. The Port does not guarantee continuity of utility services to the vessel, and specifically with regard to electric service, does not guarantee the continuity or characteristics of such service and its compatibility with the vessel's electric circuit protector, if any, or any effects of electrolytic action. Only marine grade shore power cords in good to excellent condition will be permitted for connection to shore power. Licensees not in compliance are subject to moorage termination and liable for any damages to the Port's electrical systems as a result of noncompliance. Water service will be turned off at any time that weather conditions could cause pipe freezing and until fully recharged or in the event of maintenance or repair work that requires water to the docks be turned off.

f. Pets. All pets shall be at all times under the control of their owners and shall not disturb other Marina licensees or guests. Pet owners shall immediately and fully clean up after their pets and shall not leave pet food available so as to attract vermin. The Harbormaster, in his or her sole discretion, may permanently exclude from the Marina any pet deemed by the Harbormaster to be a nuisance or whose behavior or whose owner violates this paragraph.

INITIALS \_\_\_\_\_

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### 4. REGULATIONS AND LAWS.

Licensee shall at all times comply with all applicable laws, ordinances, statutes, rules, regulations and rulings of federal, state and local governments and the boards, agencies and departments thereof relating to Licensee's use of the slip and Licensee's activities within the Marina, including but not limited to the Rules, as the same from time to time may be modified. Licensee is ultimately responsible for obtaining a copy of the Rules and will be provided a copy at any time, upon request. The Port reserves the right from time to time to add or to otherwise modify said Rules. Licensee further agrees to

- a. Keep the vessel at all times completely seaworthy and ready for immediate cruising in local waters, which condition may be required to be proven from time to time by request of the Harbormaster;
- b. Keep the vessel maintained in appearance. The Port reserves the right to deem a vessel poorly maintained or neglected in appearance and may require Licensee to rectify condition of vessel or to remove vessel from the marina;
- c. Keep the vessel fully registered with the state of Washington, any recognized Native American tribe and/or the U.S. Coast Guard;
- d. Comply with all state and federal environmental laws and regulations; and
- e. Pump out and otherwise dispose of the contents within all waste holding tanks in a lawful manner. No waste products shall be discharged into the waters of the La Conner Marina or in violation of any law or regulation.

### 5. WAIVER OR RESPONSIBILITY.

It is mutually agreed that the Port does not accept the vessel for storage and shall not be liable or responsible in any manner for its safekeeping and condition of the vessel or its tackle, apparel, fixtures, equipment and/or furnishings, and that no bailment for same shall be created by performance of any provision of this License by any party hereto. The Licensee hereby accepts full responsibility for the manner in which the vessel is secured within the slip and further agrees to secure the vessel safely and properly therein in a manner acceptable to the Port. If it becomes necessary for the Marina staff to resecure the vessel, Licensee may be assessed a reasonable fee to do so. It is agreed that the Port does not assume and shall not have any responsibility or liability whatsoever for the safety of the vessel and shall not be liable for fire, theft or any damage or casualty whatsoever to the vessel, its equipment or any property in or on the vessel by reason of the Port's decision either to resecure or not to resecure the vessel, except only any such damage as may be caused solely by the Port's willful injury or gross active negligence in resecuring the vessel.

The Licensee hereby waives any claim against the Port and its employees, elected officials and insurers for any property damage, personal injury or other loss suffered by Licensee or Licensee's agents, employees, family or guests arising from any cause whatsoever other than solely from the gross and active negligence or willful misconduct of the Port. Such waiver shall extend to, but not be limited to, personal injury, damage or loss from fire, theft, vandalism, malicious mischief or collision sustained by any vessel, automobile or other personal property belonging to the Licensee and permanently or temporarily maintained, stored, berthed, parked or operated in or about the Marina, including but not limited to its floats, piers, parking lots, fuel floats and buildings.

### 6. INSURANCE.

Licensee shall obtain and keep in force during the duration of this License, a policy of comprehensive general liability insurance naming the Port as an additional insured. Such insurance shall be in the minimum amount of \$300,000 annual combined liability limit for personal injury, property damage and pollution liability. Licensee shall provide proof of such insurance to the Port and shall cause its insurer to provide to the Port any notice of cancellation or renewal of such insurance.

INITIALS \_\_\_\_\_

### 7. INDEMNIFICATION.

Licensee agrees to indemnify and to hold the Port, its elected officials, employees, agents and insured ("Indemnitees") harmless from any loss, damage, expense or injury including but not limited to attorney's fees and costs and expenses of litigation and shall at their sole cost, upon request of the Port, defend all suits brought against all or any of the Indemnitees resulting from or arising out of any act or omission of Licensee, or Licensee's agents, employees, family or guests, or anyone else for whom Licensee may be legally responsible, occurring in or about the Marina, including but not limited to the breach of this License or of the Rules by any of the parties.

### 8. DEFAULT AND TERMINATION.

Licensee shall be in default and this license thereupon terminated by the Port as follows:

## Port of Skagit - La Conner Marina &

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a. After Notice and Right to Cure. Failure of Licensee, after ten days written notice from the Port, to: (i) fully cure nonpayment of moorage fees and other charges which shall have accrued in favor of the Port, and/or (ii) fully cure any violation of the terms and conditions hereof; and/or (iii) fully cure any violation of the Rules.

b. Immediate Termination without Notice. Immediately for: (i) any criminal activity or other activity that poses a threat to the health, welfare and/or safety of any person or property or that disturbs the quiet enjoyment of the Marina by licensees or guests (ii) any impermissible commercial use of the slip; (iii) staying overnight aboard more than fifteen (15) days in any 30-day period or residential use of the slip; (iv) sublicensing of slip without sublicense agreement or for profit, allowing a non-authorized vessel to moor in the slip or for non-ownership of vessel; (v) upon sale or transfer of the vessel unless the Licensee intends to replace it with another vessel of Licensee in which case the slip may be sublicensed for up to six (6) months, at the end of which term the Licensee must occupy the slip or forfeit it; or (vi) if the slip is left abandoned for six (6) consecutive months. In the event of termination of this License for any reason, the Port may pursue the remedies set forth in paragraph 9, "REMEDIES FOLLOWING DEFAULT."

### 9. REMEDIES FOLLOWING DEFAULT.

In the event that this License is terminated pursuant to 8, "DEFAULT AND TERMINATION" the Port, without advance notice may take possession of and/or relocate the vessel, its tackle, apparel, fixtures, equipment and furnishings and retain such possession at the Marina or elsewhere ("Impound") until all charges then owing, and all charges which shall have been accrued, are fully paid, and any and all other violations of the License or the Rules have been cured. Licensee hereby agrees and authorizes the Port to take such possession of the vessel, as aforementioned. Additionally, Licensee hereby acknowledges and agrees that the Port may declare the vessel abandoned and thereupon sell the vessel at public auction if the moorage fees and all other charges incurred by Licensee hereunder remain unpaid and/or if violations of the terms and conditions hereof or the Rules continue for ninety (90) days or more after written notice of the sale is sent to the Licensee.

- a. During this time, the Port shall not be held liable in any manner for the safekeeping and condition of the vessel or its equipment.
- b. The Port's election to pursue the above remedy shall not prejudice the Port's right to collect fees and charges under this License. The remedy provided herein is an addition to, and is not in lieu of, any other rights that the Port may have by virtue of federal, state and local statutes, ordinances and laws.
- c. The Port reserves the right to deny use of its facilities unto any Licensee who shall remain delinquent in the payment of any fee or charge established herein or who shall remain in violation of any of the provisions of this License or the Rules.

### 10. SURRENDER.

Upon termination of this License, Licensee shall remove the vessel from the slip and return the slip to the Port in as good condition as existed as of the date of this License, subject to reasonable wear and tear. If the vessel remains in the slip after termination of this License, the vessel shall be considered abandoned and shall be subject to removal and disposal in accordance with regulations adopted by the Port pertaining to abandoned vessels and/or the procedures set forth in paragraph 9, "REMEDIES FOLLOWING DEFAULT."

### 11. RELATIONSHIP OF PARTIES.

Nothing in this License shall be deemed to create a relationship between the Port and Licensee other than that of licensor and licensee. In particular, the License shall not be deemed to be a lease or rental agreement, or to create a landlord-tenant relationship between the Port and Licensee.

### 12. NO WAIVER.

No delay or omission on the part of the Port in exercising any right or remedy shall operate as a waiver or relinquishment thereof or of any right or remedy hereunder or at law or equity, nor shall any single or partial exercise of or failure to exercise any right or remedy of the Port. The acceptance by the Port of partial payment of fees owed by Licensee to the Port hereunder shall not constitute a waiver of Port's right to payment in full of such fees.

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### 13. ATTORNEY'S FEES.

In the event that any legal action is instituted by any party hereto against the other party to enforce or interpret any provision of the License or of any amendment or modification of this License made subsequent hereto, the prevailing party shall be entitled to recover all costs of litigation, including, without limitation, reasonable attorney's fees and costs incurred in connection with such action, including those on appeal, whether or not such action is prosecuted to final judgment. Should the Port employ an attorney to cure default hereunder by Licensee, then as part of any cure, the fees for such legal services and costs shall be remitted to the Port by Licensee.

### 14. NOTICE.

Except as otherwise provided herein, any notice or communication given pursuant to this License shall be in writing and may be delivered personally, sent via email to the address on record, or be sent by first class mail deposited with the U.S. Postal Service prepaid, addressed to the Port at the address above or addressed to Licensee at its home address as shown herein above. Notices hereunder shall be deemed to have been given when personally delivered to a party or three days after deposited with the U.S. Postal Service, whichever is earlier. Either party may change its mailing address by giving written notice thereof to the other party.

### 15. GENERAL.

- a. **Joint and Several Liability.** If Licensee consists of more than one person, then the obligations of each said person as Licensee, including but not limited to the indemnification provisions in Paragraph 7 above, entitled "INDEMNIFICATION," shall be joint and several.
- b. **Time of Essence.** Time is of the essence of this License and each and every provision hereof.
- c. **Entire Agreement.** This License constitutes the entire understanding between the parties hereto with respect to the subject matter hereof, and terminates and supersedes as of the date hereof any prior agreement between parties, written or oral. Any subsequent modification of this License shall be in writing and signed by both parties.
- d. **Washington Law.** This License shall be construed and interpreted in accordance with the laws of the State of Washington.
- e. **Severability.** If any provision, or any portion thereof, contained in this License is held to be unconstitutional, invalid, or unenforceable, the remainder of this License, or portion thereof, shall be deemed severable and shall not be affected, and shall remain in full force and effect.

### 16. LICENSEE'S CERTIFICATION.

I (We), the undersigned "Licensee", hereby certify that I (we) have read this agreement and I (we) accept the terms and conditions and application thereof to the moorage of my (our) vessel at the La Conner Marina

I (We), the undersigned parties to this Agreement, have read, understand and accept the terms of this Agreement.

I (We), the undersigned "Licensee", hereby acknowledge that I (We) have requested use of the Marina and agree to pay the associated charges. I (We) have had an opportunity to consider this Agreement, particularly the provisions allocating liability, and was encouraged to review this Agreement with a lawyer.

Agreed and signed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Licensee 1: \_\_\_\_\_

Print Name: \_\_\_\_\_

Licensee 2: \_\_\_\_\_

Print Name: \_\_\_\_\_

Agreed by Port of Skagit - La Conner Marina & RV Park:

Per: \_\_\_\_\_

Name and Title: \_\_\_\_\_