



TOWN COUNCIL AGENDA

October 28, 2025 6 PM
Upper Maple Center
204 Commercial Street

Skagit County Washington
Incorporated 1890
www.townoflaconner.org

I. Call to Order

II. Pledge of Allegiance

III. Public Comments (Limit: 3 minutes per person)

IV. Presentations: Doug Asby of the Emergency Management Commission
Flood Insurance

V. CONSENT AGENDA

A. Consent Agenda (Approved without objection 5/0)

1. Approval of the Minutes: October 14, 2025 Council Meeting
Finance:
Approval of Accounts Payable
Approval of Payroll

VI. REPORTS

1. Administrator's Report
2. Mayor's Report
3. Council Committee Reports

VII. UNFINISHED BUSINESS:

1. 306 Center Street - Discussion
2. 2026 Estimated Budget

VIII. NEW BUSINESS

1. Agreement – Financial Consulting Solutions, dba FCS
2. November 11, 2025 Council Meeting Cancellation/Reschedule (Holiday)

IX. MAYOR ROUNDTABLE

X. EXECUTIVE SESSION

There may be an executive session immediately preceding or following the meeting as allowed by RCW 42.30.110 and as announced by the presiding officer.

Town Hall Meetings are available for viewing only on our live portal at www.townoflaconner.com "technology permitting".

Consent Agenda

- 1) Approval of Minutes**
- 2) Approval of Accounts Payable**
- 3) Approval of Payroll**

Town of La Conner
Town Council Meeting
October 14, 2025 – 6:00 p.m.

The meeting of the La Conner Town Council was called to order at 6:00 p.m. by Mayor Hanneman.

Present: Councilmembers Tayler, Carlson, Dole, and Wohleb.

Also present: Administrator Thomas, Finance Director DeGoede, Public Works Director Lease, Planner Eills, and Sgt. Holmes of the Sheriff's Department.

Councilmember Wohleb moved to excuse Councilmember Chamberlain. Motion seconded by Councilmember Dole. Motion carried 4/0.

Public Comments:

Resident Tara Bellusci requested a speed bump on Myrtle Street to slow down speeding cars.

Resident Mit Harlen complained about speeding cars in Town and a vehicle incident on Whatcom Street resulting in the death of a deer.

Presentation - Port of Skagit

Executive Director Sarah Young and Port Commissioner Melanie Mankamyer updated Council on the Ports future development plans They will start with the design and permitting phase for the South Marina with an expected time of three to five years. They are also in another dredge cycle that happens about every seven to ten years.

Consent Agenda:

Approval of Agenda

Approval of the Minutes of the September 18, 2025 Special Council Meeting and of the September 23, 2025 Council Meeting.

Accounts Payable:

Checks	28586 - 28641	\$244,595.41
Voided Checks	28530-28585	
Electronic Pmts.	2018385 – US Bank Fees	\$302.52
	2018386 – Invoice Cloud	\$175.00
	2018387 – Leasehold Tax	\$1197.50
Total Accounts Payable		\$246,270.43

Payroll of August 5 2025:

Checks 6163 - 6170		\$2,465.39
<u>Electronic Payments</u>		
AWC Benefit Trust	#2018380	\$11,474.56
Deferred Comp	#2018381	\$3,025.54
PERS Retirement	#2018382	\$8,621.25
Teamsters Benefit	#2018383	\$7,412.40
Auto Payroll Taxes	#2018384	\$11,971.51
<u>Payroll Auto Deposit</u>		<u>\$35,905.56</u>
Total Payroll		\$80,876.21

Councilmember Carlson moved to approve the Consent Agenda as presented. Motion seconded by Councilmember Wohleb. Motion carried 4/0.

Chamber Report:

Chamber Director Hulst reported a successful Brew on the Slew and the upcoming Ladies Night on November 21st and the Tree Lighting on November 29th. The Chamber has also invested in a new program called Chamber Mate that will integrate their emails, billings, renewals and ticket sales. They have also been working on upgrades to the

website. September visitor numbers were 75 from Skagit County, 54 in State, 46 out of State, 12 from Canada, six from other foreign countries and 74 tourism related calls for a total of 267.

Revenue and Expenditure Reports:

Mayor Hanneman Sales Tax was up for the month of September. Hotel Motel was down, but still holding its own. Some are over the estimated budget and others are under.

Planning Department:

Planner Eills shared there are upcoming hearing examiner hearings in November. She has been busy with quite a few historic design reviews and other miscellaneous permits.

Public Works:

Public Works Director Lease discussed the Center Street traffic control plan. The issue was not the traffic plan, but people not paying attention to the signage. Now, because of people going the wrong way and ignoring the “do not enter” signs, he has closed Fourth and Center Streets with a five-foot pedestrian pathway on Center Street.

Sheriff's Department:

Sheriff Hillard addressed the traffic speeding complaints and stated the data collected from Maple Avenue was an average of 27 miles per hour. Also, the deer that was killed jumped out of a yard hitting a vehicle in the back door. It had nothing to do with a speeding vehicle. He requested to be notified for any side street problems and he will have it monitored.

Fire Department:

Fire Chief Reinstra was away for training. However, in his report provided in the Council Packet, he did address the extra upcoming, time sensitive costs for the boat. They will need to have a 20 - hour service on the boat costing \$1176.24 and the purchase of twelve life jackets in the amount of \$5084. He and Councilmember Carlson did receive three different quotes for the life jackets, but decided to go with the less costly basic style through National Safety. There will be no need for a budget amendment as there will be enough in the budget to cover it.

Councilmember Dole moved to approve the costs for the boat maintenance and the twelve life jackets as discussed. Motion seconded by Councilmember Wohleb. Motion carried 4/0.

Mayor's Report:

- Mayor Hanneman shared the Clyde Sandborn art, donated to the Town by Maggie Willder, was dedicated and placed in the La Conner Library Community Room.
- She attended the October 1, 2025 Skagit Bureau of Tourism workshop in La Conner with approximately 40 attendees. She suggested going to their website for the other scheduled workshops.
- She and Councilmember Dole attended a community presentation on battery energy storage for the schools.
- The La Conner Yacht Club has approved the 2025 donations to the La Conner Fire Department, the Jordan Street Park and the Food Bank.

Council Committee Reports:

Art's Commission:

Councilmember Taylor reported the Commission is planning on having public meetings in January to explain to the business owners and residents, the benefits of a Creative District. They are also working on the Town owned art list and having them labeled and replacing plaques. Art's Alive is October 24th through the 27th.

Emergency Management Commission:

Councilmember Dole discussed the available County Command Van if the need arises. The County is also upgrading the EOC Electronic System, working on a mobile internet trailer, initiating a new emergency alert system similar to the Amber Alert and they provided the Fire Department with a hand radio. The Town has an empty Cert Trailer at the Fire Department that could be converted to a mobile internet site at a cost of \$20,000.

Parks:

The tree planting for the Trees on Morris project is moving forward. They received the funding for the first two sites in front of Nasty Jacks. The Prayer Wheel has been refurbished and September 28th was the dedication of the reopening of the Fish Slide. She also noted there is a possibility of a canoe club utilizing the kayak launch.

PUBLIC HEARING – Street Vacation (Maple Avenue)

6:52 the Mayor opened the hearing.

Planner Eills explained the right of way involved in this Street Vacation is a part of a 30 Ft piece of property that abuts Maple Avenue and Park Street, located at the far South end of Town. Because this is a large right of way, there will be plenty of room left for any work needed on Maple Avenue. The sale of this right of way will not increase the number of homes the contractor is building, but will allow a bit more flexibility with the site plans. It was appraised at \$21,000. It was confirmed there were no other inquires of interest in the purchase of this right of way.

No Public Comments.

6:55 The Mayor closed the hearing.

Ordinance 1265 – Maple Avenue Street Vacation:

Councilmember Dole moved to approve Ordinance 1265 for the Maple Avenue Street Vacation. Motion seconded by Councilmember Carlson. Motion carried 4/0.

Fire and Code Enforcement 2026 Budget:

Finance Director DeGoede stated even though Chief Reinstra was not present, Council can still hold discussions. Councilmember Carlson had concerns on the amount budgeted for vehicle maintenance, because of the extra costs for the new boat, as well as the unnecessary purchase of Life Suits. Also noted, six life jackets were budgeted for, but Council approved the purchase of twelve tonight. Finance Director DeGoede suggested adding that amount to the vehicle maintenance line. Councilmember Carlson will discuss the budget with Chief Reinstra.

General Fund 2026 Budget:

Finance Director DeGoede referred to the summary sheet listing all the items identified in the budget, such as replacing the email server, the front counter replacement, new carpet on the third floor, asset management program. The rest listed is the Fire Department requests. She also reviewed the tax revenues and the possibility of losing the Senior Center County funding.

Fourth of July Event:

Even though the Tribes fireworks display is spectacular, no one is certified to hire and who knows what fireworks will be available next year due to the impact of the Tariffs. After discussions, the Mayor will discuss 2026 plans with the Port.

Agreement – Tri-County Diesel Marine:

Administrator Thomas explained this is for the WWTP Generator maintenance, not the Fire Boat.

Councilmember Dole moved to approve the Mayor to sign the agreement with Tri-County Diesel Marine for the maintenance of the WWTP generator. Motion seconded by Councilmember Wohleb. Motion carried 4/0.

Agreement – Port of Skagit Moorage License:

This is for the moorage of the new Fire Boat. Councilmember Carlson will be the emergency contact.

Councilmember Taylor moved to approve the Mayor to sign the Port of Skagit Moorage License. Motion seconded by Councilmember Wohleb. Motion carried 4/0.

Mayor Roundtable:

Discussions included complaints of multiple cars parked on First Street by residents and boat liveaboards. Suggestions were restrictions on the number of cars a resident can park on First Street, possible parking passes for the Town lot and assigning the issue to the Streets Committee.

There being no further business the meeting ended at 7:28 p.m.

Maria DeGoede, Finance Director

Marna Hanneman, Mayor



TOWN OF LA CONNER

CLAIMS CLEARING

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that the merchandise or services hereinafter specified for the **October 28, 2025 Claims** have been received and that;

Checks Numbered: 28642– 28679 \$76,115.57

Auto Payments:
Excise Tax #2018389 \$10,958.76

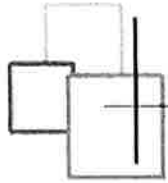
Are approved for a total payment of \$87,074.33 this 28th day of October 2025.


Finance Director

Councilmember – Finance Committee

Councilmember – Finance Committee

Councilmember



Voucher Directory

Fiscal: : 2025 - October
Council Date: : 2025 - October - Second Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
A-1 Mobile Lock & Key	28642	2025 - October - Second Council Meeting			
		Invoice - 200640			
			Changed Lock Combination		
			001-000-522-20-48-01	Building Repair & Maintenance	\$217.40
		Total Invoice - 200640			\$217.40
	Total 28642				\$217.40
Total A-1 Mobile Lock & Key					\$217.40
Ackermann Electric Co.	28643	2025 - October - Second Council Meeting			
		Invoice - 4002			
			Replace Receptacle in RAS Building		
			409-000-535-80-48-01	Plant Repair & Maintenance	\$208.76
		Total Invoice - 4002			\$208.76
	Total 28643				\$208.76
Total Ackermann Electric Co.					\$208.76
Alumichem	28644	2025 - October - Second Council Meeting			
		Invoice - INV26105			
			Resin Compound		
			409-000-535-80-48-05	Materials/Testing	\$7,375.30
		Total Invoice - INV26105			\$7,375.30
	Total 28644				\$7,375.30
Total Alumichem					\$7,375.30
Andrea's House Cleaning Services	28645	2025 - October - Second Council Meeting			
		Invoice - 0053			
			Town Hall/Sheriff Cleaning		
			001-000-518-30-48-01	Building Repair & Maintenance	\$350.00
		Total Invoice - 0053			\$350.00
	Total 28645				\$350.00
Total Andrea's House Cleaning Services					\$350.00

Vendor	Number	Reference	Account Number	Description	Amount
Anji Viola					
	28646			2025 - October - Second Council Meeting	
		Invoice - ViolaTrReimb10.2025			
		Viola Travel Reimb WMCA Conference			
		001-000-514-23-43-00	Travel		\$269.50
		Total Invoice - ViolaTrReimb10.2025			\$269.50
	Total 28646				\$269.50
Total Anji Viola					\$269.50
Arne Svendsen Trucking, Inc.					
	28647			2025 - October - Second Council Meeting	
		Invoice - 64914			
		Recycle Dumping			
		412-000-554-90-48-05	Compost Testing/Materials		\$1,170.04
		Total Invoice - 64914			\$1,170.04
	Total 28647				\$1,170.04
Total Arne Svendsen Trucking, Inc.					\$1,170.04
Canon Financial Services INC.					
	28648			2025 - October - Second Council Meeting	
		Invoice - 41952052			
		Copier Lease			
		001-000-518-30-40-00	Lease Agreement Tax		\$10.58
		001-000-591-31-70-00	Rents & Leases - Longterm		\$121.67
		70%			
		401-000-534-80-40-00	Lease Agreement Tax		\$2.27
		401-000-591-31-70-00	Rents & Leases - Longterm		\$26.07
		15%			
		409-000-535-80-40-00	Lease Agreement Tax		\$2.27
		409-000-591-31-70-00	Rents & Leases - Longterm		\$26.07
		15%			
		Total Invoice - 41952052			\$188.93
	Total 28648				\$188.93
Total Canon Financial Services INC.					\$188.93
Cascade Natural Gas Corp					
	28649			2025 - October - Second Council Meeting	
		Invoice - CascadeNatGasOct2025			
		Utility - Gas			
		001-000-518-30-47-00	Public Utility Services		\$106.65
		204 Douglas-Town Hall			
		001-000-522-20-47-00	Public Utility Services		\$61.06
		12142 Chilberg-Fire Hall			
		003-000-575-50-47-01	Public Utility Services-MH/MC		\$58.28
		108 Commercial-MH/MC			

Vendor	Number	Reference	Account Number	Description	Amount
			003-000-575-50-47-02	Public Utility Services-GC	\$103.42
			622 S 2nd Street-GC		
			401-000-534-80-47-00	Public Utility Services	\$21.20
			604 N 3rd Street - PW		
			409-000-535-80-47-00	Public Utility Services	\$117.33
			12154 Chilberg - WWTP		
			409-000-535-80-47-00	Public Utility Services	\$62.59
			12154 B Chilberg - Sewer		
		Total Invoice - CascadeNatGasOct2025			\$530.53
	Total 28649				\$530.53
Total Cascade Natural Gas Corp					\$530.53
Commercial Alarm & Detection, Inc.					
28650				2025 - October - Second Council Meeting	
		Invoice - 42481			
			Fire Dept. Monitoring		
			001-000-522-20-41-00	Professional Services	\$176.09
		Total Invoice - 42481			\$176.09
	Total 28650				\$176.09
Total Commercial Alarm & Detection, Inc.					\$176.09
Copiers Northwest					
28651				2025 - October - Second Council Meeting	
		Invoice - INV3077153			
			Copies		
			001-000-518-30-31-00	Office & Operating Supplies	\$24.60
			70		
			401-000-534-80-31-00	Office & Operating Supplies	\$5.27
			15		
			409-000-535-80-31-00	Office & Operating Supplies	\$5.27
			15		
		Total Invoice - INV3077153			\$35.14
	Total 28651				\$35.14
Total Copiers Northwest					\$35.14
David Evans & Associates Inc.					
28652				2025 - October - Second Council Meeting	
		Invoice - 601419			
			Talmon DE Agreement		
			005-000-552-30-41-02	DE Engineering Fees	\$850.32
			401-000-534-80-41-02	DE Engineer Fees	\$850.33
			403-000-531-38-41-05	DE Engineering Fees	\$850.33

Vendor	Number	Reference	Account Number	Description	Amount
			409-000-535-80-41-08	DE Engineering Fees	\$850.33
		Total Invoice - 601419			\$3,401.31
	Total 28652				\$3,401.31
Total David Evans & Associates Inc.					\$3,401.31
Eurofins Environment Testing NW					
28653					
		Invoice - 1100000886		2025 - October - Second Council Meeting	
		Effluent Testing			
		409-000-535-80-48-05	Materials/Testing		\$416.00
		Sewer Testing			
		Total Invoice - 1100000886			\$416.00
		Invoice - 1100001002			
		Sewer Testing			
		409-000-535-80-48-05	Materials/Testing		\$271.00
		Sewer Testing			
		Total Invoice - 1100001002			\$271.00
		Invoice - 1100001003			
		Effluent Testing			
		409-000-535-80-48-05	Materials/Testing		\$35.00
		Sewer Testing			
		Total Invoice - 1100001003			\$35.00
		Invoice - 1100001004			
		Ammonia/Nitrate/CBOD Testing			
		409-000-535-80-48-05	Materials/Testing		\$273.00
		Sewer Testing			
		Total Invoice - 1100001004			\$273.00
		Invoice - 1100001006			
		Effluent Testing			
		409-000-535-80-48-05	Materials/Testing		\$35.00
		Sewer Testing			
		Total Invoice - 1100001006			\$35.00
		Invoice - 1100001028			
		Compost Testing			
		409-000-535-80-48-05	Materials/Testing		\$364.00
		Sewer Testing			
		Total Invoice - 1100001028			\$364.00
		Invoice - 1100001191			
		Coliform Testing			
		401-000-534-80-41-00	Professional Services		\$26.00
		Water Testing			
		Total Invoice - 1100001191			\$26.00

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 1500000238			
			Coliform Testing		
			401-000-534-80-41-00	Professional Services	\$26.00
				Water Testing	
		Total Invoice - 1500000238			\$26.00
		Invoice - 1500001593			
			Compost Testing		
			412-000-554-90-48-05	Compost Testing/Materials	\$490.00
				Compost Testing	
		Total Invoice - 1500001593			\$490.00
		Invoice - 1500002064			
			Coliform Testing		
			401-000-534-80-41-00	Professional Services	\$26.00
				Water Testing	
		Total Invoice - 1500002064			\$26.00
	Total 28653				\$1,962.00
Total Eurofins Environment Testing NW					\$1,962.00
Farmers Equipment Company Inc				2025 - October - Second Council Meeting	
	28654				
		Invoice - BUR2014150			
			Failed Bearing Repair - Cast Pillow Block		
			409-000-535-80-48-01	Plant Repair & Maintenance	\$923.41
		Total Invoice - BUR2014150			\$923.41
	Total 28654				\$923.41
Total Farmers Equipment Company Inc					\$923.41
Fastenal Company				2025 - October - Second Council Meeting	
	28655				
		Invoice - WAANA163787			
			Dispenser		
			003-000-575-50-31-05	Public Restroom Supplies	\$6.49
		Total Invoice - WAANA163787			\$6.49
		Invoice - WAANA163788			
			Nitrate Gloves, Garbage Bags, Wipes & Disposable Gloves		
			003-000-575-50-31-05	Public Restroom Supplies	\$241.22
		Total Invoice - WAANA163788			\$241.22
		Invoice - WAANA163792			
			Nitrate Gloves		
			409-000-535-80-31-00	Office & Operating Supplies	\$217.66
		Total Invoice - WAANA163792			\$217.66
		Invoice - WAANA164077			
			Nitrate Gloves & W200B Lngth		
			409-000-535-80-31-00	Office & Operating Supplies	\$615.01
		Total Invoice - WAANA164077			\$615.01

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - WAANA164308			
			Disposal Gloves & Wipes		
			003-000-575-50-31-05	Public Restroom Supplies	\$188.66
		Total Invoice - WAANA164308			\$188.66
		Invoice - WAANA164361			
			Gloves		
			409-000-535-80-31-00	Office & Operating Supplies	\$323.04
		Total Invoice - WAANA164361			\$323.04
		Invoice - WAANA164476			
			9x10 Wiper		
			409-000-535-80-31-00	Office & Operating Supplies	\$16.72
		Total Invoice - WAANA164476			\$16.72
		Invoice - WAANA164481			
			Garbage Bags		
			003-000-575-50-31-05	Public Restroom Supplies	\$121.40
		Total Invoice - WAANA164481			\$121.40
		Invoice - WAANA164531			
			Nitrate Gloves, Wipes and Dippers		
			409-000-535-80-31-00	Office & Operating Supplies	\$274.36
		Total Invoice - WAANA164531			\$274.36
	Total 28655				\$2,004.56
Total Fastenal Company					\$2,004.56
Frontline Cleaning Services		2025 - October - Second Council Meeting			
28656					
		Invoice - 39043			
			Public Restroom Cleaning		
			003-000-575-50-48-05	Public Restrooms - Repair & Maint.	\$2,692.00
		Total Invoice - 39043			\$2,692.00
	Total 28656				\$2,692.00
Total Frontline Cleaning Services					\$2,692.00
Grainger		2025 - October - Second Council Meeting			
28657					
		Invoice - 9643353569			
			Disposable Respirator		
			412-000-554-90-48-05	Compost Testing/Materials	\$18.08
		Total Invoice - 9643353569			\$18.08
		Invoice - 9655086388			
			Toilet Seat		
			409-000-535-80-48-01	Plant Repair & Maintenance	\$35.93
		Total Invoice - 9655086388			\$35.93

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 9664092450			
			Diesel Exhaust Fluid		
			412-000-554-90-48-06	Compost Machinery/Equip	\$108.49
		Total Invoice - 9664092450			\$108.49
	Total 28657				\$162.50
Total Grainger					\$162.50
H.D. Fowler Company	28658	2025 - October - Second Council Meeting			
		Invoice - 17150040			
			Full Face Gasket, Bolt & Nut Kit		
			401-000-534-80-48-03	System Repair & Maintenance	\$79.09
		Total Invoice - 17150040			\$79.09
	Total 28658				\$79.09
Total H.D. Fowler Company					\$79.09
Hattie Mason	28659	2025 - October - Second Council Meeting			
		Invoice - MasonPPDepRef8/26/25			
			Mason Pioneer Park Dep Ref 8/26/25		
			002-000-582-10-00-00	Park Deposit Refund	\$200.00
		Total Invoice - MasonPPDepRef8/26/25			\$200.00
	Total 28659				\$200.00
Total Hattie Mason					\$200.00
Iconix Waterworks (US) Inc.	28660	2025 - October - Second Council Meeting			
		Invoice - U2516043942			
			Pipe, Couplings & Adapter		
			412-000-554-90-48-06	Compost Machinery/Equip	\$23.33
		Total Invoice - U2516043942			\$23.33
	Total 28660				\$23.33
Total Iconix Waterworks (US) Inc.					\$23.33
John H. Hanks	28661	2025 - October - Second Council Meeting			
		Invoice - 7872			
			New Server and Setup/New Monitor		
			001-000-513-10-35-00	Admin Small Tools & Equipment	\$420.00
			001-000-518-30-31-00	Office & Operating Supplies	\$3,680.00
			001-000-518-30-41-00	Professional Services	\$868.45
		Total Invoice - 7872			\$4,968.45
	Total 28661				\$4,968.45
Total John H. Hanks					\$4,968.45

Vendor	Number	Reference	Account Number	Description	Amount
La Conner Maritime Service					
	28662	2025 - October - Second Council Meeting			
		Invoice - 125726			
			Fire Boat - Haul-Out		
			001-000-522-20-48-02	Vehicle Repair & Maintenance	\$234.79
		Total Invoice - 125726			
					\$234.79
	Total 28662				
	Total La Conner Maritime Service				
					\$234.79
Lisa Johnson					
	28663	2025 - October - Second Council Meeting			
		Invoice - JohnsonPPDepRef9/18/25			
			Carroll-Gillis Pioneer Park Dep Ref 9/18/25		
			002-000-582-10-00-00	Park Deposit Refund	\$200.00
		Total Invoice - JohnsonPPDepRef9/18/25			
					\$200.00
	Total 28663				
	Total Lisa Johnson				
					\$200.00
Master Marine Boat Center Inc.					
	28664	2025 - October - Second Council Meeting			
		Invoice - 53301			
			Fire Boat 20 Hour Service		
			001-000-522-20-48-02	Vehicle Repair & Maintenance	\$1,418.90
		Total Invoice - 53301			
					\$1,418.90
	Total 28664				
	Total Master Marine Boat Center Inc.				
					\$1,418.90
Mortenson Signs					
	28665	2025 - October - Second Council Meeting			
		Invoice - 115234			
			New Butterfly Garden Club Sign		
			003-000-575-50-48-02	Building Repair & Maint-GC	\$295.07
		Total Invoice - 115234			
					\$295.07
	Total 28665				
	Total Mortenson Signs				
					\$295.07
Napa Auto Parts					
	28666	2025 - October - Second Council Meeting			
		Invoice - 554549			
			Electrical Fuel Pump & Plastic Epox		
			401-000-534-80-48-02	Vehicle Repair & Maintenance	\$7.02
		Total Invoice - 554549			
					\$7.02
		Invoice - 554762			
			Ultra Heavy Grease		
			412-000-554-90-48-06	Compost Machinery/Equip	\$81.53
		Total Invoice - 554762			
					\$81.53

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 554940			
			Defrost		
			401-000-534-80-48-02	Vehicle Repair & Maintenance	\$16.46
		Total Invoice - 554940			\$16.46
	Total 28666				\$105.01
Total Napa Auto Parts					\$105.01
National Safety, Inc.					
	28667			2025 - October - Second Council Meeting	
		Invoice - 0771868-IN			
			12 Inflatable Live Vests & Rearm Kit		
			001-000-522-20-35-00	Small Tools & Equipment	\$5,060.83
		Total Invoice - 0771868-IN			\$5,060.83
	Total 28667				\$5,060.83
Total National Safety, Inc.					\$5,060.83
Nelson-Reisner					
	28668			2025 - October - Second Council Meeting	
		Invoice - 0902013-IN			
			WWTP Fuel		
			412-000-554-90-32-00	Fuel	\$3,063.35
		Total Invoice - 0902013-IN			\$3,063.35
	Total 28668				\$3,063.35
Total Nelson-Reisner					\$3,063.35
Pape' Machinery Exchange					
	28669			2025 - October - Second Council Meeting	
		Invoice - 2432943			
			Hydraulic Leak Repair		
			412-000-554-90-48-06	Compost Machinery/Equip	\$6,339.36
		Total Invoice - 2432943			\$6,339.36
		Invoice - 2433006			
			Hydraulic Leak Repair - Frontloader		
			412-000-554-90-48-06	Compost Machinery/Equip	\$2,933.03
		Total Invoice - 2433006			\$2,933.03
	Total 28669				\$9,272.39
Total Pape' Machinery Exchange					\$9,272.39
Pitney Bowes Global Finance Services LLC					
	28670			2025 - October - Second Council Meeting	
		Invoice - 3321451929			
			Postage Machine Lease		
			001-000-518-30-40-00	Lease Agreement Tax	\$7.41
			Tax Split		
			001-000-591-31-70-00	Rents & Leases - Longterm	\$113.94
			Qtrly postage meter lease		

Vendor	Number	Reference	Account Number	Description	Amount
			401-000-534-80-40-00	Lease Agreement Tax	\$7.41
			Tax Split		
			401-000-591-31-70-00	Rents & Leases - Longterm	\$113.93
			Lease Split		
			403-000-531-38-40-00	Lease Agreement Tax	\$7.42
			Tax Split		
			403-000-591-31-70-01	Rents & Leases - Longterm	\$113.93
			Lease Split		
			409-000-535-80-40-00	Lease Agreement Tax	\$7.42
			Tax Split		
			409-000-591-31-70-00	Rents & Leases - Longterm	\$113.93
			Lease Split		
		Total Invoice - 3321451929			\$485.39
	Total 28670				\$485.39
Total Pitney Bowes Global Finance Services LLC					\$485.39

Puget Sound Energy
28671

2025 - October - Second Council Meeting

Invoice - PSEOct2025

Utility - Electric

001-000-518-30-47-00	Public Utility Services	\$275.70
204 Douglas St -Town Hall		
001-000-522-20-47-00	Public Utility Services	\$612.52
12142 Chilberg - Fire Dept		
002-000-576-80-47-00	Public Utility Services	\$44.47
1339 Connor Way - Pioneer Park Gazebo		
002-000-576-80-47-00	Public Utility Services	\$22.00
100 Morris - Gilkey Square		
002-000-576-80-47-00	Public Utility Services	\$223.81
100 Washington Ave Light- St End Park		
002-000-576-80-47-00	Public Utility Services	\$28.53
1339 Conner Way Lights - Pioneer Park Lights		
002-000-576-80-47-00	Public Utility Services	\$11.19
1340 Conner Way		
003-000-575-50-47-02	Public Utility Services-GC	\$35.21
622 S 2nd Street - Garden Club		
003-000-575-50-47-05	Public Utility Svcs-Restrooms	\$48.25
304 Morris St -Public Restroom		
003-000-575-50-47-05	Public Utility Svcs-Restrooms	\$54.44
613 1st Street - Public Restroom		
005-000-542-63-47-00	Public Utility Services	\$799.20
125 1st Street LC Post Office #300000002505		
005-000-542-63-47-00	Public Utility Services	\$75.72
3rd & Douglas		
005-000-542-63-47-00	Public Utility Services	\$66.56
12100 Chilberg - Flag pole/Monument lights		

Vendor	Number	Reference	Account Number	Description	Amount
			005-000-542-63-47-00	Public Utility Services	\$312.15
			1st Street Lights #220005384221		
			005-000-542-63-47-00	Public Utility Services	\$125.28
			Area Lights Acct #200011509383		
			005-000-542-63-47-00	Public Utility Services	\$30.25
			100 Sherman St		
			005-000-542-63-47-00	Public Utility Services	\$746.18
			Street lights Acct #300000001705		
			401-000-534-80-47-00	Public Utility Services	\$302.02
			604 N 3rd Street - PW Shop-300000002695		
			401-000-534-80-47-00	Public Utility Services	\$13.95
			1200 S 4th St - Water Tank		
			403-000-531-38-47-00	Public Utility Service	\$148.56
			213 Caledonia - Drainage Pump		
			403-000-531-38-47-00	Public Utility Service	\$78.38
			102 S 6th St - Drainage Pump		
			409-000-535-80-47-00	Public Utility Services	\$10.21
			12154 Chilberg - WWTP Fuel Station		
			409-000-535-80-47-00	Public Utility Services	\$5,362.21
			12154 Chilberg Rd WWTP		
			409-000-535-80-47-00	Public Utility Services	\$39.00
			622 1st Street - Sewage Vault		
			409-000-535-80-47-00	Public Utility Services	\$39.25
			602 N 3rd Street - Pump		
		Total Invoice - PSEOct2025			\$9,505.04
	Total 28671				\$9,505.04
Total Puget Sound Energy					\$9,505.04
Skagit County Auditor	28672			2025 - October - Second Council Meeting	
		Invoice - SwinLibGCCancel9/6/25			
		LaConner Library Garden Club Cancellation 9/6/25			
		003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund		\$250.00
		Total Invoice - SwinLibGCCancel9/6/25			\$250.00
	Total 28672				\$250.00
Total Skagit County Auditor					\$250.00
Skagit County Public Works	28673			2025 - October - Second Council Meeting	
		Invoice - 1781977			
		Recycle - PW Refrigerator			
		002-000-576-80-48-01	Building Repair & Maintenance		\$190.56
		Total Invoice - 1781977			\$190.56
	Total 28673				\$190.56
Total Skagit County Public Works					\$190.56

Vendor	Number	Reference	Account Number	Description	Amount
Terminix Processing Center					
	28674			2025 - October - Second Council Meeting	
		Invoice - 463295107			
		Garden Club Pest Control			
		003-000-575-50-48-02		Building Repair & Maint-GC	\$260.34
		Total Invoice - 463295107			\$260.34
		Invoice - 463631607			
		Maple Hall Pest Control			
		003-000-575-50-48-01		Building Repair & Maint-MH/MC	\$176.09
		Total Invoice - 463631607			\$176.09
	Total 28674				\$436.43
Total Terminix Processing Center					\$436.43
Town of La Conner					
	28675			2025 - October - Second Council Meeting	
		Invoice - C 10-2025			
		Sewer Service Charge			
		412-000-554-90-47-00		Compost Treatment Chgs - 409	\$10,833.34
		Total Invoice - C 10-2025			\$10,833.34
		Invoice - S 10-2025			
		Sludge Disposal Fees			
		409-000-535-80-47-02		Sludge Disposal - 412	\$2,500.00
		Total Invoice - S 10-2025			\$2,500.00
	Total 28675				\$13,333.34
Total Town of La Conner					\$13,333.34
U.S. Bank					
	28676			2025 - October - Second Council Meeting	
		Invoice - A1Mb10/1/25			
		Fire Boat Keys			
		001-000-522-20-48-01		Building Repair & Maintenance	\$78.26
		Total Invoice - A1Mb10/1/25			\$78.26
		Invoice - Amazon0149016			
		Replacement Battery			
		401-000-534-80-31-00		Office & Operating Supplies	\$17.38
		Total Invoice - Amazon0149016			\$17.38
		Invoice - Amazon0436266			
		Address Labels			
		001-000-518-30-31-00		Office & Operating Supplies	\$29.34
		Total Invoice - Amazon0436266			\$29.34
		Invoice - Amazon1781817			
		Wire Stripper/Crimper/Cutter			
		005-000-542-64-35-00		Small Tools & Equipment	\$23.88
		Total Invoice - Amazon1781817			\$23.88

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - Amazon2439440			
		Electrical Tape			
		401-000-534-80-35-00		Small Tools & Equipment	\$28.03
		Total Invoice - Amazon2439440			\$28.03
		Invoice - Amazon3812220			
		Plastic Equipment Labeling Tags			
		401-000-534-80-48-00		Repair & Maintenance	\$69.54
		Total Invoice - Amazon3812220			\$69.54
		Invoice - Amazon3862648			
		Exit Emergency Light Battery			
		001-000-522-20-48-01		Building Repair & Maintenance	\$24.99
		Total Invoice - Amazon3862648			\$24.99
		Invoice - Amazon4719435			
		Fan & Light Switch Replacement			
		001-000-518-30-48-01		Building Repair & Maintenance	\$21.75
		Total Invoice - Amazon4719435			\$21.75
		Invoice - Amazon6608234			
		Blower Mower Connector Wiring Harness			
		005-000-543-10-48-02		Vehicle Repair & Maintenance	\$15.22
		Total Invoice - Amazon6608234			\$15.22
		Invoice - Amazon8093867			
		Carburetor Kit			
		002-000-576-80-35-00		Small Tools & Equipment	\$16.62
		Total Invoice - Amazon8093867			\$16.62
		Invoice - Amazon9668248			
		Batteries			
		403-000-553-30-35-00		Tools & Equipment Flood	\$24.46
		Total Invoice - Amazon9668248			\$24.46
		Invoice - Amazon9689831			
		Batteries & Security Camera			
		401-000-534-80-48-03		System Repair & Maintenance	\$73.24
		Total Invoice - Amazon9689831			\$73.24
		Invoice - APA2025/2026			
		Planners Assoc. Dues			
		001-000-558-60-49-00		Dues & Subscriptions	\$406.07
		Total Invoice - APA2025/2026			\$406.07
		Invoice - AWCEMF9/11/25			
		AWC Emergency Management Fourm - Thomas			
		001-000-513-10-49-02		Admin Training & Meetings	\$125.00
		Total Invoice - AWCEMF9/11/25			\$125.00
		Invoice - CampbellResort814514			
		WMCA Conf - Viola			
		001-000-514-23-43-00		Travel	\$650.10
		Total Invoice - CampbellResort814514			\$650.10

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - CoastWenHt10/2/25			
		AWC EM Forum Lodging - Thomas			
		001-000-513-10-43-01		Admin Travel	\$135.40
		Total Invoice - CoastWenHt10/2/25			\$135.40
		Invoice - CrashPlan 1831-887997			
		Server Backup			
		001-000-518-30-48-00		Computer/Server Maintenance	\$54.25
				Server Backup	
		Total Invoice - CrashPlan 1831-887997			\$54.25
		Invoice - DOL9/24/25			
		Fire Boat Registration/License			
		001-000-522-20-48-02		Vehicle Repair & Maintenance	\$57.50
		Total Invoice - DOL9/24/25			\$57.50
		Invoice - FirTr18's10/2/25			
		Fire 18's Training Hose Workshop			
		001-000-522-20-49-02		Training & Meetings	\$50.00
		Total Invoice - FirTr18's10/2/25			\$50.00
		Invoice - Hilton10/8/25			
		Arrival Charge for WFOA Conf. Canceled - Reimbursed			
		001-000-514-23-43-00		Travel	\$110.00
		Total Invoice - Hilton10/8/25			\$110.00
		Invoice - IMSALL25-2446			
		Name Tags			
		001-000-522-20-37-00		VFF Gear Allowance	\$22.72
		Total Invoice - IMSALL25-2446			\$22.72
		Invoice - INV325049957			
		Zoom Fees			
		001-000-518-30-31-00		Office & Operating Supplies	\$279.02
		Total Invoice - INV325049957			\$279.02
		Invoice - KarMart104351			
		Dodge Ram Engine Inspection			
		005-000-543-10-48-02		Vehicle Repair & Maintenance	\$485.48
		Total Invoice - KarMart104351			\$485.48
		Invoice - LaTrMr10/2/25			
		AWC EM Fourm Meal - Thomas			
		001-000-513-10-43-01		Admin Travel	\$27.86
		Total Invoice - LaTrMr10/2/25			\$27.86
		Invoice - LCPub9/23/25			
		Fire Chief Lunch/Meeting			
		001-000-522-20-49-02		Training & Meetings	\$48.75
		Total Invoice - LCPub9/23/25			\$48.75
		Invoice - SantoCoyote9/9/55			
		Fire Chief Lunch/Meeting			
		001-000-522-20-49-02		Training & Meetings	\$40.46
		Total Invoice - SantoCoyote9/9/55			\$40.46

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - SkagitSoils9/23/25			
			Playground Chips		
			002-000-576-80-48-01	Building Repair & Maintenance	\$38.01
		Total Invoice - SkagitSoils9/23/25			\$38.01
		Invoice - SkagitSoils9/23/25 -2			
			Playground Chips - Fish Slide		
			002-000-576-80-48-01	Building Repair & Maintenance	\$76.02
		Total Invoice - SkagitSoils9/23/25 -2			\$76.02
		Invoice - SkPolKaw4203574			
			Oil Change Polaris ATV		
			005-000-543-10-48-02	Vehicle Repair & Maintenance	\$72.84
		Total Invoice - SkPolKaw4203574			\$72.84
		Invoice - Walmart9/16/25			
			8.5 Inch Fenders & Finder Ln		
			001-000-522-20-35-00	Small Tools & Equipment	\$114.48
		Total Invoice - Walmart9/16/25			\$114.48
		Invoice - WFOA-ST1438			
			Job Post Purchase - Finance Director Position		
			001-000-514-23-44-00	Advertising	\$100.00
		Total Invoice - WFOA-ST1438			\$100.00
		Invoice - WFOA10/6/25			
			Membership Dues - DeGoede		
			001-000-514-23-49-00	Dues & Subscriptions	\$75.00
		Total Invoice - WFOA10/6/25			\$75.00
		Invoice - WMarine9/16/25			
			Dock Line for Fire Boat		
			001-000-522-20-35-00	Small Tools & Equipment	\$261.08
		Total Invoice - WMarine9/16/25			\$261.08
	Total 28676				\$3,652.75
Total U.S. Bank					\$3,652.75
USA Bluebook	28677	2025 - October - Second Council Meeting			
		Invoice - INV00851962			
			Isopropanol & Heavyweight Gloves		
			409-000-535-80-31-00	Office & Operating Supplies	\$366.95
		Total Invoice - INV00851962			\$366.95
	Total 28677				\$366.95
Total USA Bluebook					\$366.95
Verizon Wireless	28678	2025 - October - Second Council Meeting			
		Invoice - 6125381220			
			Cell Phones		
			001-000-513-10-42-00	Mayor's Communications	\$93.99
			Mayor		

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-521-70-42-00	Communications-Code Enf	\$19.62
				Code Enforcement/Split with Fire	
			001-000-522-20-42-00	Communications	\$59.63
				Fire Dept./Split w Code & 2nd Remote	
		Total Invoice - 6125381220			\$173.24
	Total 28678				\$173.24
Total Verizon Wireless					\$173.24
WA State DOR - Excise Tax					
2018389					
		2025 - October - Second Council Meeting			
		Invoice - DORSept2025ExciseTax			
		Sept 2025 Excise Tax			
		401-000-534-80-49-03	Excise Taxes		\$6,456.09
		403-000-531-38-49-03	Excise Taxes		\$535.89
		409-000-535-80-49-01	Excise Taxes		\$1,440.70
		412-000-554-90-49-01	Compost Sales Tax		\$188.26
		412-000-554-90-49-02	ExciseTaxes		\$2,337.82
		Total Invoice - DORSept2025ExciseTax			\$10,958.76
	Total 2018389				\$10,958.76
Total WA State DOR - Excise Tax					\$10,958.76
Wave Broadband					
28679					
		2025 - October - Second Council Meeting			
		Invoice - WaveSept2025-2			
		Internet & Phones			
		001-000-522-20-42-00	Communications		\$163.84
			Fire Dept		
		401-000-534-80-42-00	Communications		\$702.64
			PW Office Internet & phones - 604 3rd N		
		409-000-535-80-42-00	Communications		\$71.53
			WWTP Marina Lift Station		
		409-000-535-80-42-00	Communications		\$195.18
			WWTP		
		Total Invoice - WaveSept2025-2			\$1,133.19
	Total 28679				\$1,133.19
Total Wave Broadband					\$1,133.19
Grand Total		Vendor Count	39		\$87,074.33



Town of La Conner

I, the undersigned, do hereby certify under penalty of perjury that the wages and benefits for the period **October 1, 2025** through **October 15, 2025** are a just, due and unpaid obligation against the Town of La Conner, and that I am authorized to certify to said claim.



Maria DeGoede, Finance Director

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that:

Payroll checks numbered 6171 through 6177 \$2,087.30

Auto Payments:

Payroll Taxes #2018388 \$10,000.74

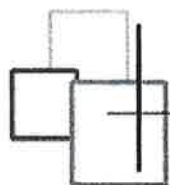
Payroll Auto Deposit \$29,530.86

are approved for a total payment of **\$41,618.90** this 28th day of October, 2025.

Councilmember – Finance Committee

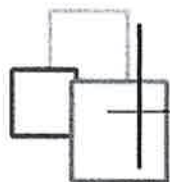
Councilmember – Finance Committee

Councilmember



Register

Number	Name	Fiscal Description	Cleared	Amount
<u>6171</u>	Dept of Labor & Industry	2025 - October - Second Council Meeting		\$1,006.23
<u>6172</u>	Employment Security	2025 - October - Second Council Meeting		\$82.48
<u>6173</u>	North Coast Credit Union	2025 - October - Second Council Meeting		\$200.00
<u>6174</u>	Paid Family & Medical Leave	2025 - October - Second Council Meeting		\$271.42
<u>6175</u>	Teamsters Local No. 231	2025 - October - Second Council Meeting		\$152.00
<u>6176</u>	Wa Cares Fund	2025 - October - Second Council Meeting		\$140.12
<u>6177</u>	Washington State Support Registry	2025 - October - Second Council Meeting		\$235.05
<u>2018388</u>	Washington Federal	2025 - October - Second Council Meeting		\$10,000.74
<u>Direct Deposit Run -</u>	Payroll Vendor	2025 - October - Second Council Meeting		\$29,530.86
<u>10/15/2025</u>				\$41,618.90



Register Activity

Name	Reference	Posting Reference	Detail Amount
Direct Deposit Run - 10/15/2025	Payroll Vendor	2025 - October - Second Council Meeting	\$29,530.86
Eills, Ajah G	ACH Pay - 7985	Posting Run - 10/15/2025 9:54:46 AM	\$2,292.16
Herring, Jennifer M	ACH Pay - 7986	Posting Run - 10/15/2025 9:54:46 AM	\$2,031.04
Johnson, Brittany	ACH Pay - 7998	Posting Run - 10/15/2025 9:54:46 AM	\$357.00
Kerley-DeGoede, Maria A	ACH Pay - 7995	Posting Run - 10/15/2025 9:54:46 AM	\$2,555.94
Lease, Brian	ACH Pay - 7990	Posting Run - 10/15/2025 9:54:46 AM	\$3,369.63
Mesman, Benjamin	ACH Pay - 7988	Posting Run - 10/15/2025 9:54:46 AM	\$935.32
Palaniuk, Kevin R	ACH Pay - 7997	Posting Run - 10/15/2025 9:54:46 AM	\$2,457.47
Pena-Ayon, Manuel A	ACH Pay - 7994	Posting Run - 10/15/2025 9:54:46 AM	\$1,601.85
Reinstra, Aaron Erick	ACH Pay - 7993	Posting Run - 10/15/2025 9:54:46 AM	\$1,825.94
Reinstra, Aaron M.	ACH Pay - 7996	Posting Run - 10/15/2025 9:54:46 AM	\$2,237.37
Sherman, Albert R	ACH Pay - 7992	Posting Run - 10/15/2025 9:54:46 AM	\$2,285.14
Smith, Christopher	ACH Pay - 7989	Posting Run - 10/15/2025 9:54:46 AM	\$2,658.66
Thomas, Scott G	ACH Pay - 7987	Posting Run - 10/15/2025 9:54:46 AM	\$2,973.37
Viola, Angela T	ACH Pay - 7991	Posting Run - 10/15/2025 9:54:46 AM	\$1,949.97
			\$29,530.86

Reports

- 1) Administrator's Report**
- 2) Mayors' Report**
- 3) Council Committee Reports**

Unfinished Business

- 1) 306 Center Street - Discussion**
- 2) 2026 Estimated Budget**

2026
Estimated Budget

TOWN OF LA CONNER

2026 Final Budget

Fund	Fund Name	Projected Beginning Fund Balances 1/0126	Revenues	Expenditures	Reserve	Projected Ending Fund Balances 12/31/26
001	Current Expense	1,304,928	1,186,234	1,362,035	96,262	1,032,865
002	Park & Port	224,980	262,935	373,107	1,965	114,808
003	Facilities	72,826	209,605	259,495		22,936
004	Public Art	25,007	2,560	3,000		24,567
005	Street	136,069	329,688	442,452	67,635	23,305
123	Hotel/Motel Tax	225,654	145,310	260,050		110,914
214	2018 LTGO Fire Hall	80,874	53,093	39,125		94,842
304	REET 1	335,432	40,950			376,382
305	REET 2	156,894	40,950			197,844
401	Water	1,702,121	1,517,813	1,421,433	169,074	1,629,427
403	Drainage/Flood	218,170	424,210	483,132	52,136	107,112
409	Sewer	1,126,193	1,167,626	1,300,753	774,206	218,860
412	Compost	1,598,393	1,173,858	1,244,072		1,528,179
Total		\$ 7,207,541	\$ 6,554,832	\$ 7,188,654	\$ 1,161,278	5,412,441

Beginning Fund Bal	\$ 7,207,541	Expenditures	\$ 7,188,654
Revenues	\$ 6,554,832	Ending Fund Bal	\$ 5,412,441
TOTALS	<u>\$ 13,762,373</u>	TOTALS	<u>\$ 12,601,095</u>

Town Policy - to maintain the fund balances equal to 20% of operating revenues.

Town Policy - to maintain a Contingency Fund of 10% of funded 6 Yr CIP for unforeseen projects.

Revenues 2025

General Fund - 001

Public Safety Tax	52,000.00	Special Purpose Fire Tax
Compost Utility Tax	98,000.00	10%
County Senior Center Grant (Co)	6,966.00	From Skagit County

Park & Port 002

Public Bicycle Repair Station	10,000.00	Funded by Hotel Motel
Public Restrooms/Maint	1,000.00	Funded by Hotel Motel

Facilities - 003

Chairs/Lights/Window UV	20,500.00	Funded by Hotel Motel
Public Restrooms	66,650.00	Funded by Hotel Motel (1k to Parks)

Streets - 005

TBD	52,000.00
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Morris St. Mill/Overlay	Any grants?
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Expenditures 2025

001 General Fund - Reserve	Balances	
Fire Equipment Reserve	102,205.00	2023 Balance 54,915 + through Sept 2024
Sale of Kirsch Property Balance	96,262.00	\$200,262 - Revenue from 2020 - Expended 40K Pmt Stations & 64K Kirsch Property

GENERAL FUND - 001

Computers	6,500.00	New Server
Remodel of Front Desk	5,000.00	
Town Hall Carpet	16,000.00	3rd Floor
Asset Management	25,000.00	Payroll/Finance/Utility Billing
Fire Dept - Asset Management	10,000.00	
Fire Dept - Handheld Radios	18,000.00	Handheld Radios's 6000-8000 each Total 12,000
Fire Dept - Computers	7,059.00	Three new laptops and printer
Fire Dept.- SCBA Bottle Replace	10,000.00	5 Bottles
Fire Dept - VFF Gear	15,200.00	6 Life Jackets 2400, Life Suits 2800 & Bunker Gear Updates 10,000
Fire Dept. Warning Safety Lights	5,000.00	
Fire Dept - Generator & Scene Lights	5,000.00	Scene Lighting Upgrade 3000 & Generator - 2000

PARK & PORT - 002

Park Reserve	2,465.00	Jordan Street Reserve - Through Oct 2024
Seasonal Hire	2,928.00	
New Truck	14,000.00	Shared Costs REMOVE AT LEASE 150k
UTV Accessories	1,250.00	
Pole Saw	850.00	
Parks & Rec Programs	15,000.00	1K YMCA & 10K After School Program & 4K Library
Ground Maint.	36,000.00	
Pioneer Park Security Cameras	25,000.00	
Hazard Trees	12,000.00	
Morris/3rd St Stairs Design	25,000.00	
Log Park Rehab	18,000.00	
Public Bicycle Repair Station	10,000.00	Funded by Hotel Motel
Jordan St. End	50,000.00	Removed 9/15
Maple Park	50,000.00	Removed 9/15
Jensen Property	50,000.00	Removed 9/15
Kirsch Property	50,000.00	Removed 9/15

FACILITIES - 003

Seasonal Hire	732		
Garden Club Exterior Repair & Paint	150,000.00	Removed 9/15/25	REMOVED/ADD 200k
Maple Hall Chairs/Tables	12,000.00	Funded by Hotel Motel	
Maple Hall Exterior Paint	9,000.00		
Maple Hall UV Window	6,500.00	Funded by Hotel Motel	
Maple Hall X-mas Lights	2,000.00	Funded by Hotel Motel	
Restroom Cleaning	36,000.00	Funded by Hotel Motel	
STREETS - 005		TIP Projects \$5,116,000	
Street Reserve	72,435.00	\$52,800 Parking Imp./Capital Projects - St. Ends \$7875/ Asphalt \$11,760	
Seasonal Hire	3,660.00		
Sidewalk Repairs	12,000.00		REMOVED AT LEAST 120k
Asphalt Repairs	85,000.00	Asphalt Repair Fiinley Crosswalk	
Crack Sealer	2,800.00		
Truck	14,000.00	Shared Costs	
UTV Accessories	1,250.00	Shared Costs	
Morris St. Mill/Overlay	30,000.00	TIB Grant Application	
S. First Street Design	86,000.00	Removed 9/15/25	
WATER - 401		CIP Projects \$10,341,000	
Water Reserve	177,154.00	\$108,917 RCE Fees/\$40,076 Water Capital/\$28,161 Capital Connections	
Seasonal Hire	14,639.00		
Truck	14,000.00	Shared Costs	
UTV Accessories	1,250.00	Shared Costs	
Service Tapper	3,500.00		
Leak Detector	4,500.00		
Hoe Breaker	6,000.00		
PRV Maint.	40,000.00		
Hydrant/Valve Replacement	25,000.00		
Cellular Meter Upgrade	100,000.00		
Space Study PW	20,000.00	Scott - Relocation of Public Works - Engineering	
Rate Study for Utilities		Scott - Split between Utilities (Not in Budget)	
Channel Dr. Water Main Con	3,800,000.00	Brian - Not in Budget	
DRAINAGE - 403		CIP Projects \$2,088,000	
Drainage Reserve	52,136.00	17,636 Storm Drain Dev. & \$29,500 Slope Stabilization, 5000 Flood	
Seasonal Hire	14,639.00		
Truck	14,000.00	Shared Costs	REMOVED AT LEAST 200k
UTV Accessories	\$1,250	Shared Costs	
Back Hoe Thumb	\$3,000		
Whatcom Drainage Improvement	\$12,000		
Maple/Caledonia Pipe Repair	\$65,000		
Caledonia /Third Pipe Repair	\$30,000		
New Street Sweeper	\$258,000	Removed 9/15/25	

SEWER - 409

6 Year Sewer CIP \$880,000 - Does not include Plant upgrades

Sewer Reserve

786,907.24

96,681 RCE's /487,560 Sewer Plant

33,932 Sewer Pipe / 167,423 Sewer Plant Tribe/1,311 Tribe Pipe

Sewer Plant Tribe includes the 100K 2021 Reconciliation To Reserve

SCADA Programing

60,000.00

Collection Pipe Replacemnt

100,000.00

Influent Pump Replacemnt

60,000.00

Sewer Plant Upgrade Project

200,000.00

Not sure of Cost

COMPOST - 412

6 Year Compost CIP \$528,000

Compost Utitlity Tax

88,000.00

2024 10% Allication

Building Improvements

200,000.00

Concrete Pads & Blocks

Machinery/Equipment

100,000.00

New Mixer

New Business

- 1) Agreement – Financial Consulting Solution, dba FCS**
- 2) November 11, 2025 Council Meeting Cancellation – Reschedule (Holiday)**

**Agreement – Financial
Consulting Solution, dba FCS**

TOWN OF LA CONNER
PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, is made and entered into this 23rd day of October, 2025, by and between the TOWN OF LA CONNER, a Washington municipal corporation, hereinafter referred to as the "TOWN" and Financial Consulting Solutions Group, Inc. dba FCS, a Bowman Company, hereinafter referred to as the "CONSULTANT."

RECITALS:

WHEREAS, the TOWN desires to have certain services and/or tasks performed as set forth below requiring specialized skills and other supportive capabilities; and

WHEREAS, sufficient TOWN resources are not available to provide such services; and

WHEREAS, the CONSULTANT represents that the CONSULTANT is qualified and possesses sufficient skills and the necessary capabilities, including technical and professional expertise, where required, to perform the services and/or tasks set forth in this Agreement.

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, the parties hereto agree as follows:

1. Scope of Services.

The CONSULTANT shall perform such services and accomplish such tasks, including the furnishing of all materials and equipment necessary for full performance thereof, as are identified and designated as CONSULTANT responsibilities throughout this Agreement and as detailed in Exhibit "A" attached hereto and incorporated herein (the "Project").

2. Term.

The Project shall begin on October 23, 2025, and shall be completed no later than December 31, 2026, unless sooner terminated according to the provisions herein.

3. Compensation And Method of Payment.

3.1 Payments for services provided hereunder shall be made following the performance of such services, unless otherwise permitted by law and approved in writing by the TOWN.

3.2 No payment shall be made for any service rendered by the CONSULTANT except for services identified and set forth in this Agreement.

3.3 The TOWN shall pay the CONSULTANT an amount not to exceed **\$24,070** for work performed under this Agreement, billed based on time and materials expended at the rates specified in Exhibit "B" attached hereto. Such payment shall be full compensation for work performed or services rendered and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work.

3.4 The CONSULTANT shall submit to the TOWN Finance Director an invoice indicating all costs incurred and labor performed during the pay period. Such invoices shall identify the individual performing each billable hour of labor, and the time billed.

4. Reports And Inspections.

4.1 The CONSULTANT at such times and in such forms as the TOWN may require, shall furnish to the TOWN such statements, records, reports, data, and information as the TOWN may request pertaining to matters covered by this Agreement.

4.2 The CONSULTANT shall at any time during normal business hours and as often as the TOWN or State Auditor may deem necessary, make available for examination all of its records and data with respect to all matters covered, directly or indirectly, by this Agreement and shall permit the TOWN or its designated authorized representative to audit and inspect other data relating to all matters covered by this Agreement. The TOWN may, at its discretion, conduct an audit at its expense, using its own or outside auditors, of the CONSULTANT'S activities that relate to this Agreement.

5. Independent Contractor Relationship.

5.1 The parties intend that an independent CONSULTANT/TOWN relationship will be created by this Agreement. The TOWN is interested primarily in the results to be achieved; subject to paragraphs herein, the implementation of services will lie solely with the discretion of the CONSULTANT. No agent, employee, servant or representative of the CONSULTANT shall be deemed to be an employee, agent, servant or representative of the TOWN for any purpose, and the employees of the CONSULTANT are not entitled to any of the benefits the TOWN provides for its employees. The CONSULTANT will be solely and entirely responsible for its acts and for the acts of its agents, employees, servants, subcontractors or representatives during the performance of this Agreement.

5.2 In the performance of the services herein contemplated the CONSULTANT is an independent contractor with the authority to control and direct the performance of the details of the work, however, the results of the work contemplated herein must meet the approval of the TOWN and shall be subject to the TOWN'S general rights of inspection and review to secure the satisfactory completion thereof.

6. CONSULTANT Employees/agents. The TOWN may at its sole discretion require the CONSULTANT to remove an employee(s), agent(s) or servant(s) from employment on this Project.

7. Hold Harmless/Indemnification.

7.1 Consultant shall defend, indemnify and hold the TOWN, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the negligence of the TOWN.

7.2 Trade Secrets. CONSULTANT shall indemnify, defend, and hold harmless TOWN and its officers, councilmembers, commissioners, employees, volunteers, and agents, from any liability, loss, cost, expense, suit, and damages including attorney's fees and consulting fees relating to (a) a third-party Washington Public Records Act ("WPRA") claim involving non-disclosure of CONSULTANT's trade secret information provided by CONSULTANT to TOWN; and (b) CONSULTANT's court action to enjoin release of CONSULTANT's information under the WPRA.

7.3 CONSULTANT shall indemnify, defend, and hold harmless town and its officers, councilmembers, commissioners, employees, volunteers, and agents, from any claim, liability, loss, cost, expense, suit, and damages, including attorney's fees and consulting fees relating to a third-party claim for intellectual property infringement relating to CONSULTANT's services or the deliverables provided to TOWN.

7.4 No liability shall attach to the TOWN by reason of entering into this Agreement except as expressly provided herein.

8. Insurance.

The CONSULTANT shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the CONSULTANT, its agents, representatives, or employees.

8.1 Minimum Scope of Insurance. CONSULTANT shall obtain insurance of the types described below:

a. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

b. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury.

c. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

d. Professional Liability insurance appropriate to the CONSULTANT's profession.

8.2 Minimum Amounts of Insurance. CONSULTANT shall maintain the following insurance limits:

a. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

b. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.

c. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

8.3 Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

a. The CONSULTANT's insurance coverage shall be primary insurance as respects the TOWN. Any insurance, self-insurance, or insurance pool coverage maintained by the TOWN shall be excess of the CONSULTANT's insurance and shall not contribute with it.

b. The CONSULTANT's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the TOWN.

8.4 Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

8.5 Verification of Coverage. CONSULTANT shall furnish the TOWN with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the CONSULTANT on demand

9. Treatment of Assets.

9.1 Title to all property furnished by the TOWN shall remain in the name of the TOWN and the TOWN shall become the owner of the work product and other documents, if any, prepared by the CONSULTANT pursuant to this Agreement.

9.2 CONSULTANT represents and warrants that CONSULTANT is the sole owner, valid licensee, or authorized user of all intellectual property it uses in the provision of the services and will not infringe on the intellectual property rights of any third-party in the provision of the services.

9.3 CONSULTANT assigns and will assign to TOWN all right, title, and interest in and to any Deliverables it creates in connection with providing the Services. CONSULTANT may retain a copy of any Deliverable for its internal business purposes. CONSULTANT's know-how, methodologies and processes are CONSULTANT intellectual property. CONSULTANT grants TOWN a perpetual, irrevocable, royalty-free, worldwide license to use all CONSULTANT intellectual property in connection with the Deliverables for any TOWN purpose. CONSULTANT shall not be held liable for reuse of Deliverables or other work products produced under this Agreement or modifications thereof for any purpose other than those authorized under this Agreement without the written authorization of CONSULTANT.

10. Compliance with Laws.

10.1 The CONSULTANT, in the performance of this Agreement, shall comply with all applicable federal, state or local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in this Agreement to assure quality of services.

10.2 The CONSULTANT specifically agrees to pay any applicable business and occupation (B & O) taxes that may be due on account of this Agreement.

11. Nondiscrimination.

11.1 The TOWN is an equal opportunity employer.

11.2 Nondiscrimination in Employment. In the performance of this Agreement, the CONSULTANT will not discriminate against any employee or applicant for employment on the grounds of race, creed, color, national origin, sex, marital status, age or the presence of any sensory, mental or physical handicap; provided that the prohibition against discrimination in employment because of handicap shall not apply if the particular disability prevents the proper performance of the particular worker involved. The CONSULTANT shall ensure that applicants are employed, and that employees are treated during employment without discrimination because of their race, creed, color, national origin, sex, marital status, age or the presence of any sensory, mental or physical handicap. Such action shall include, but not be limited to employment, upgrading, demotion or transfers, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and programs for training including apprenticeships. The CONSULTANT shall take such action with respect to this Agreement as may be required to ensure full compliance with local, state and federal laws prohibiting discrimination in employment.

11.3 Nondiscrimination in Services. The CONSULTANT will not discriminate against any recipient of any services or benefits provided for in this Agreement on the grounds of race, creed, color, national origin, sex, marital status, age or the presence of any sensory, mental or physical handicap.

11.4 If any assignment and/or subcontracting has been authorized by the TOWN, said assignment or subcontract shall include appropriate safeguards against discrimination. The CONSULTANT shall take such action as may be required to ensure full compliance with the provisions in the immediately preceding paragraphs herein.

12. Assignment/subcontracting.

12.1 The CONSULTANT shall not assign its performance under this Agreement or any portion of this Agreement without the written consent of the TOWN, and it is further agreed that said consent must be sought in writing by the CONSULTANT not less than thirty (30) days prior to the date of any proposed assignment. The TOWN reserves the right to reject without cause any such assignment.

12.2 Any work or services assigned hereunder shall be subject to each provision of this Agreement and proper bidding procedures where applicable as set forth in local, state and/or federal statutes, ordinances and guidelines.

12.3 Any technical/professional service subcontract not listed in this Agreement, must have express advance approval by the TOWN.

13. Changes.

Either party may request changes to the scope of services and performance to be provided hereunder, however, no change or addition to this Agreement shall be valid or binding upon either party unless such change or addition be in writing and signed by both parties. Such amendments shall be attached to and made part of this Agreement.

14. Maintenance and Inspection of Records.

14.1 The CONSULTANT shall maintain books, records and documents, which sufficiently and properly reflect all direct and indirect costs related to the performance of this Agreement and shall maintain such accounting procedures and practices as may be necessary to assure proper accounting of all funds paid pursuant to this Agreement. These records shall be subject at all reasonable times to inspection, review, or audit, by the TOWN, its authorized representative, the State Auditor, or other governmental officials authorized by law to monitor this Agreement.

14.2 The CONSULTANT shall retain all books, records, documents and other material relevant to this agreement, for six (6) years after its expiration. The CONSULTANT agrees that the TOWN or its designee shall have full access and right to examine any of said materials at all reasonable times during said period.

15. Other Provisions.

The following additional terms shall apply: It is agreed between the parties that pursuant to changes in state law necessitating that services hereunder be expanded, the parties shall negotiate an appropriate amendment. If after thirty (30) days of negotiation,

agreement cannot be reached, the TOWN may terminate this Agreement no sooner than sixty (60) days thereafter.

16. Termination.

16.1 Termination for Convenience. The TOWN may terminate this Agreement, in whole or in part, at any time, by at least thirty (30) days written notice to the CONSULTANT.

16.2 Termination for Cause. If the CONSULTANT fails to perform in the manner called for in this Agreement, or if the CONSULTANT fails to comply with any other provisions of the Agreement and fails to correct such noncompliance within five (5) days written notice thereof, the TOWN may terminate this Agreement for cause. Termination shall be effected by serving a notice of termination on the CONSULTANT setting forth the manner in which the CONSULTANT is in default. The CONSULTANT will only be paid for services performed in accordance with the manner of performance set forth in this Agreement.

17. Notice.

Notice provided for in this Agreement shall be sent by certified mail to the addresses designated for the parties on the last page of this Agreement.

18. Attorneys Fees and Costs.

If any legal proceeding is brought for the enforcement of this Agreement, or because of a dispute, breach, default, or misrepresentation in connection with any of the provisions of this Agreement, the prevailing party shall be entitled to recover from the other party, in addition to any other relief to which such party may be entitled, reasonable attorney's fees and other costs incurred in that action or proceeding.

19. Jurisdiction and Venue.

19.1 This Agreement has been and shall be construed as having been made and delivered within the State of Washington, and it is agreed by each party hereto that this Agreement shall be governed by laws of the State of Washington, both as to interpretation and performance.

19.2 Any action of law, suit in equity, or judicial proceeding for the enforcement of this Agreement or any provisions thereof shall be instituted and maintained only in any of the courts of competent jurisdiction in Skagit County, Washington.

20. Severability.

20.1 If, for any reason, any part, term or provision of this Agreement is held by a court of the United States to be illegal, void or unenforceable, the validity of the remaining provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

20.2 If it should appear that any provision hereof is in conflict with any statutory provision of the State of Washington, said provision that may conflict therewith shall be deemed inoperative and null and void insofar as it may be in conflict therewith, and shall be deemed modified to conform to such statutory provisions.

21. Entire Agreement.


The parties agree that this Agreement is the complete expression of the terms hereto and any oral representations or understandings not incorporated herein are excluded. Further, any modification of this Agreement shall be in writing and signed by both parties. Failure to comply with any of the provisions stated herein shall constitute material breach of contract and cause for termination. Both parties recognize time is of the essence in the performance of the provisions of this Agreement. It is also agreed by the parties that the forgiveness of the nonperformance of any provision of this Agreement does not constitute a waiver of the provisions of this Agreement.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed the day and year first hereinabove written.

TOWN OF LA CONNER

CONSULTANT:

Marna Hanneman, Mayor


Chris Gonzalez, Principal

Attest:

Maria DeGoede, Finance Director

Approved to Form:

Scott Thomas, Town Attorney

EXHIBIT A

TASK PLAN

Task 1 | Project Kickoff Meeting, Data Request, and Administration

Task 1 includes efforts related to project initiation, management, and administration. Consultant will:

- Attend a kickoff meeting with key staff from the Town team to review the project, timelines, expectations, and desired outcomes.
- Submit a written request for the data needed to complete the study.
- Review and validate data.
- Perform project set up activities, workpaper documentation, internal scheduling and workload planning, invoicing, client correspondence, and other miscellaneous tasks throughout the study.

TASK DELIVERABLES:

- Attend one (1) remote kickoff meeting.
- Submit a written request for the data.
- Perform routine project administration tasks such as invoicing and monthly status reports.

Task 2 | Calculation of 2026 Wholesale Rate

Task 2 includes the efforts associated with establishing the Town's 2026 billing rate

- Update the plant, pipe, and other cost categories based on data furnished by the Town.
- Estimate Town / Tribe annual average daily flows based on information furnished by the Town.

TASK DELIVERABLES:

- Calculate the draft and final 2026 per-gallon billing rate in time for the first bill in 2026, based on the most recent version of the Town's 2026 Budget
- Meeting with Town staff to review draft rate calculations (1 remote meeting).

Task 3 | Reconciliation of 2025 Wholesale Payments

The Tribe is making monthly payments to the Town in 2025 that are based on estimated costs and estimated flows. Consistent with the terms specified in the wholesale agreement, once actual 2025 cost and flow data is available, the billing rate methodology provides for a reconciliation (true-up) of

what the Tribe actually paid and what it should have paid (Section 9.6 of the Contract). Based on an initial reading of the Contract, this analysis needs to be completed by April 1 each year.

TASK DELIVERABLES:

- Attend staff review meeting to review draft reconciliation calculations (1 remote meeting).
- Calculate the 2025 reconciliation payment or refund for the Tribe by April 1, 2026.

Task 4 | Documentation

Consultant will produce a draft and final report documenting the 2025 reconciliation and 2026 rate methodology and calculation results.

TASK DELIVERABLES:

- **Draft Report.** After completing the analytical tasks, Consultant will provide up to two (2) draft iterations for Town review.
- **Final Report.** Upon receipt of comments from the Town, Consultant will incorporate the comments, as appropriate, into a final document to be submitted to the Town.

EXHIBIT B

FEE SCHEDULE

LABOR¹

<i>Position/Title</i>		<i>Billing Rate</i>
Principals	Standard Rates	\$295-\$325
Project Managers	Standard Rates	\$220-\$250
Consultants	Standard Rates	\$170-\$205
Administrative and Technical Support		
Public Relations		\$185
Technical Writer/Graphic Artist		\$160
Administrative Support		\$110

DIRECT EXPENSES

Major direct expenses, such as travel, mileage, and lodging, will be charged at cost. Other expenses will not be directly charged unless by mutual agreement of the Town and the Consultant; specific terms will be established in advance prior to expenditure and billing.

SUBCONSULTANTS

When applicable, subconsultants will be charged at invoiced cost plus 10%.

¹ Litigation rates are 150% of standard hourly rates for services in support of direct litigation, settlement negotiations, arbitration and/or mediation processes.