



TOWN COUNCIL AGENDA

November 25, 2025, 6PM

Maple Hall.

204 Commercial Street

Skagit County Washington
Incorporated 1890
www.townoflaconner.org

I. Call to Order

II. Pledge of Allegiance

III. Public Comments (Limit: 3 minutes per person)

IV. Presentations: La Conner Thrives Association

V. CONSENT AGENDA

A. Consent Agenda (Approved without objection 5/0)

1. Approval of the Minutes: Council Meeting October 28, 2025.
Special Meeting November 11, 2025

2. **Finance:**

Approval of Accounts Payable

Approval Payroll

B. Items Removed from the Consent Agenda

VI. REPORTS

1. Chamber Report
2. Revenue /Expenditure Report
3. Department Head Reports
4. Mayor's Report
5. Council Committee Reports

VII. UNFINISHED BUSINESS:

1. 306 Center Street Project – Discussions
2. 2026 Preliminary Budget – Discussions
3. Resolution – Acknowledgement of Tami Mason
4. Wilson Engineering Final Report – Discussions
5. PUBLIC HEARING – DNS WWTP Upgrade

VIII. NEW BUSINESS

1. Preliminary Approval Amending 15.30 of the LMC (Lot Subdivisions)
2. Agreement – Pye Barker
3. Agreement – KBA on Call Services
4. Agreement – PSE Street Light Pole Attachment

IX. MAYOR ROUNDTABLE:

X. EXECUTIVE SESSION:

There may be an executive session immediately preceding or following the meeting as allowed by RCW 42.30.110 and as announced by the presiding officer.

Town Hall Meetings are available for viewing only on our live portal at www.townoflaconner.com "technology permitting".

Consent Agenda

- 1) Approval of Minutes**
- 2) Approval of Accounts Payable**
- 3) Approval of Payroll**

Council Meeting Minutes
October 8, 2025

Town of La Conner

Town Council Meeting
October 28, 2025 – 6:00 p.m.

The meeting of the La Conner Town Council was called to order at 6:00 p.m. by Mayor Hanneman.

Present: Councilmembers Taylor, Carlson, Dole, Chamberlain and Wohleb.

Also present: Administrator Thomas, Finance Director DeGoede, Public Works Director Lease and WWTP Operator Wynn.

Public Comments:

Resident Ed Johnson recently moved to La Conner and discussed the accessibility to the waterfront and the success of the County housing the homeless veterans.

Presentation:

Emergency Management Commissioner Doug Asby attended a meeting with the Dike District on emergency readiness. They are ready with a team in place for any flooding of the Skagit River. He also attended a meeting involving flood insurance. With the government shutdown, the government assisted program (FEMA) is not issuing the required declaration to provide to mortgage companies. There is the option to purchase private flood insurance. There were further discussions on the Town's readiness for the upcoming King Tides. Sandbags have been setup and Public Works Director Lease is monitoring the activity.

Consent Agenda:

Approval of Agenda

Approval of the Minutes of the October 14, 2025 Council Meeting.

Accounts Payable:	Checks	28642 - 28679	\$76,115.57
<hr/>			
Electronic Pmts.			
		2018389 – Excise Tax	\$10,958.76
		Total Accounts Payable	\$87,074.33

Payroll of October 20, 2025:	Checks 6171- 6177	\$2,087.30
	Payroll Auto Tax Payment #2018388	\$10,000.74
	Payroll Auto Deposit	\$29,530.86
	Total Payroll	\$41,618.90

Councilmember Dole noticed an incorrect spelling of the Sheriff's name in the minutes

Councilmember Wohleb moved to approve the Consent Agenda with the spelling correction. Motion seconded by Councilmember Carlson. Motion carried 5/0.

Administrator's Report:

Administrator Thomas will provide the Wilson Engineering draft report for the WWTP upgrade plans at the next meeting. The estimated cost at this time is twenty million. The Town will also have FCS (Bowman) do a utility rate study next year for water, sewer and drainage. He warned of a significant increase in sewer rates due to the cost of the WWTP upgrades. After discussions, Council wanted to be sure to educate the public on the upgrade costs affecting the rates.

WWTP Operator Wynn explained the immediate need for a new motor for the front loader. The cost is approximately \$40,000. It will not require a budget amendment as he is doing it in place of the 2025 budgeted ecology blocks and screens. He is asking for Council approval of the reallocation of the budgeted funds. He also discussed the State requirements for the sewer plant and working with Wilson Engineering on what can be done at the at this time, that will work with the upgrades.

Councilmember Dole moved to approve the reallocation of the budgeted ecology blocks and screens in the 2025 budget to replace the motor in the front loader. Motion seconded by Councilmember Taylor. Motion carried 5/0.

Mayor's Report:

Mayor Hanneman attended the AWC District 14 Lunch Conference. There were five other Mayors there, as well as one from Langley. Langley has a population of 1100 and has similar issues as we do. Art's Alive went very well, as well as the plaque ceremony for Claire Swedberg at the Senior Center.

306 Center Street Project:

Public Works Director Lease was very disappointed no one showed up to the meeting. He had encouraged people to submit complaint forms so he would have something to verify issues. Mostly, it has been an inconvenience to the neighbors. He is tightening up the traffic control due to people ignoring, removing and pushing signage out of the way with their vehicles. The people that are doing it are not from the neighboring area. The contractor has been very responsive to complaints and has provided a QR Code posted at the site with the project schedule. Ground water in the area may be a problem during the flood season.

Resident Gary Nelson stated the signs were knocked down by the wind. He also complained of people using his driveway to back up in.

Contractor Dale King shared the goal is to have the work done in the roadway by the first part of December, after they have completed the utility infrastructure connections. The QR code posted at the site will be updated with changes. He handed Gary Nelson a schedule for the project.

2026 Budget:

Finance Director DeGoede opened it up for Council discussion. There really has not been any significant changes since the last discussion. The Preliminary Budget will be presented at the next meeting.

Agreement – Financial Consulting Solutions dba FCS – 2026 Tribal Rates:

Administrator Thomas explained this will allow us to move forward with the 2026 rates for the Tribe. We will need to have an estimate for them by the end of November for their budget next year.

Councilmember Carlson moved to approve the Mayor to sign the Agreement with Financial Consulting Solutions for the 2026 Tribal Rates. Motion seconded by Councilmember Dole. Motion carried 5/0.

November 11 Council Meeting Cancellation:

Administrator Thomas explained the 11th is Veterans Day. Council meetings are not held on holidays. After discussions, it was the consensus of the Council to schedule a special meeting on Monday the 10th of November to address any necessary items.

Mayor Roundtable:

Councilmember Wohleb shared Robert Skeele passed away. He was a long-time resident of La Conner and contributed so much to the Town, as well as served on the Parks Commission for years. She recommended recognizing him with a resolution.

Councilmember Dole asked about the resolution for Tami Mason. Administrator Thomas is working on it.

Also discussed was the Pier 7 Building parking. Council decided to address this at the second meeting in November.

There being no further business the meeting ended at 6:57 p.m.

Maria DeGoede, Finance Director

Marna Hanneman, Mayor

**Special Meeting Minutes
November 11, 2025**

Town of La Conner

Town Council Special Meeting
November 10, 2025, 6:00 p.m.

Present: Councilmembers Taylor, Dole and Wohleb

Also Present: Administrator Thomas, Finance Director DeGoede, Public Works Director Lease, Fire Chief/Code Enforcement Officer Reinstra and WWTP Operator Wynn

The meeting was called to order by Mayor Hanneman for the following:

Councilmember Wohleb moved to excuse Councilmembers Carlson and Chamberlain. Motion seconded by Councilmember Taylor. Motion carried 3/0.

1. **November 11, 2025 Accounts Payable:**

Councilmember Dole moved to approve the Accounts Payable for November 11, 2025. Motion seconded by Councilmember Wohleb. Motion carried 3/0.

2. **November 5, 2025 Payroll:**

Councilmember Taylor moved to approve the November 5, 2025 Payroll. Motion seconded by Councilmember Dole. Motion carried 3/0.

3. **PUBLIC HEARING – 2026 Property Tax Revenue Source:**

6:02 p.m. Mayor Hanneman opened the Hearing.

No Public Comments.

6:02 p.m. Mayor Hanneman closed the meeting:

Finance Director DeGoede noted she didn't have the next resolution number on the Special Meeting Agenda, but will number it with the next consecutive number and let Council know what it is at the next meeting.

4. **Resolution 677 – 2026 Property Revenue Source:**

Councilmember Wohleb moved to approve Resolution 677 (the next consecutive number) to increase the 2026 Property Revenue Source. Motion seconded by Councilmember Taylor. Motion carried 3/0.

5. **PUBLIC HEARING – 2026 Preliminary Budget:**

6:05 pm Mayor Hanneman opened the hearing

No Public Comments.

6:06 pm Mayor Hanneman closed the hearing.

Finance Director DeGoede discussed the status of the Budget. Staff increase is 3% and Teamsters is the negotiated 3.5%. We have hired one of the seasonal Public Works positions to full time, so she eliminated the second seasonal position. There are still some ongoing small changes to payroll tax rates. Another addition was 80 hours of contract services under Finance if help is needed for the new Finance Director. It was the consensus of the Council to leave the \$15,700 for the Fourth of July event.

There were discussions on the Skagit Beach Waterline. Senator Clyde Shavers will be at the Garden Club on the 16th at 4:00 pm to discuss funding for the waterline.

6. **Wilson Engineering** – Administrator Thomas explained they are still waiting on comments from DOE. He will have something for the next Council meeting.

7. **Agreement – Veteran Elevator Estimate:**

Public Works Director Lease stated this is for the required five-year testing of the Maple Hall elevator. He received two estimates and Veteran Elevator came in the lowest at \$3,160.30.

Councilmember Dole moved to approve the Veterans Elevator Agreement estimate of \$3,160.30 for the Maple Hall elevator testing. Motion seconded by Councilmember Wohleb. Motion carried 3/0.

8. **HB 2015 – Additional Tenth of a Percent Sales Tax for Law Enforcement:**

Administrator Thomas explained this allows the increase of a tenth of a percent for the purpose of law enforcement services. Both the County and local entities can stack the tax and the County would do the reporting. Council would have to pass a resolution increasing our tax. At this time, he is asking Council if he should look further into it or not. We have until June of next year to get the resolution done. Council requested a commutative number of all our tax increases for this budget to date.

Mayor Hanneman reminded everyone that tomorrow is Veterans Day. The Fire Department is honoring our local Veterans by picking them up from the Retirement Center at noon and driving them down First Street.

There being no further business the meeting ended at 6:27 p.m.

Maria DeGoede, Finance Director

Marna Hanneman, Mayor

Finance



TOWN OF LA CONNER

CLAIMS CLEARING

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that the merchandise or services hereinafter specified for the November 25, 2025 Claims have been received and that;

Checks Numbered: 28726– 28770 \$272,164.34

Auto Payments:
Excise Tax #2018398 \$9,704.90

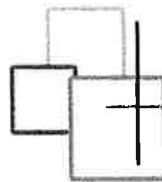
Are approved for a total payment of \$281,869.24 this 25th day of November 2025.

Mary S. DeSelle
Finance Director

Councilmember – Finance Committee

Councilmember – Finance Committee

Councilmember



Voucher Directory

Fiscal: : 2025 - November
Council Date: : 2025 - November - Second Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
Ackermann Electric Co.	28728			2025 - November - Second Council Meeting	
		Invoice - 4120			
			Repair Sump Pump		
			409-000-535-80-48-01	Plant Repair & Maintenance	\$543.25
		Total Invoice - 4120			\$543.25
	Total 28728				\$543.25
Total Ackermann Electric Co.					\$543.25
Arne Svendsen Trucking, Inc.	28729			2025 - November - Second Council Meeting	
		Invoice - 64510			
			5/8" x 0 Crushed Rock		
			403-000-531-38-48-00	Repair & Maintenance	\$479.54
		Total Invoice - 64510			\$479.54
	Total 28729				\$479.54
Total Arne Svendsen Trucking, Inc.					\$479.54
Birch Equipment	28730			2025 - November - Second Council Meeting	
		Invoice - 314994-5			
			Concrete Saw & Gas		
			401-000-534-80-48-03	System Repair & Maintenance	\$133.87
		Total Invoice - 314994-5			\$133.87
	Total 28730				\$133.87
Total Birch Equipment					\$133.87
Brittany Johnson	28731			2025 - November - Second Council Meeting	
		Invoice - JohnsonSenCntReimb			
			Reimb for Supplies (Senior Center)		
			001-000-575-50-30-00	Senior Center Supplies	\$152.56
		Total Invoice - JohnsonSenCntReimb			\$152.56
	Total 28731				\$152.56
Total Brittany Johnson					\$152.56

Vendor	Number	Reference	Account Number	Description	Amount
Cascade Natural Gas Corp					
	28732			2025 - November - Second Council Meeting	
		Invoice - CasNatGasOct2025			
		Utility - Gas			
		001-000-518-30-47-00	Public Utility Services		\$280.33
		204 Douglas-Town Hall			
		001-000-522-20-47-00	Public Utility Services		\$159.67
		1214:2 Chilberg-Fire Hall			
		003-000-575-50-47-01	Public Utility Services-MH/MC		\$92.29
		108 Commercial-MH/MC			
		003-000-575-50-47-02	Public Utility Services-GC		\$234.19
		622 S 2nd Street-GC			
		401-000-534-80-47-00	Public Utility Services		\$372.87
		604 N 3rd Street - PW			
		409-000-535-80-47-00	Public Utility Services		\$1,107.39
		12154 B Chilberg - Sewer			
		409-000-535-80-47-00	Public Utility Services		\$386.67
		12154 Chilberg - WWTP			
		Total Invoice - CasNatGasOct2025			\$2,633.41
	Total 28732				\$2,633.41
Total Cascade Natural Gas Corp					\$2,633.41
City of Anacortes					
	28733			2025 - November - Second Council Meeting	
		Invoice - CityofAnacortesOct2025			
		October 2025 Water Charges			
		401-000-534-80-33-00	Purchase of Wholesale Water		\$27,873.00
		Water sales			
		Total Invoice - CityofAnacortesOct2025			\$27,873.00
	Total 28733				\$27,873.00
Total City of Anacortes					\$27,873.00
EleMech Services					
	28734			2025 - November - Second Council Meeting	
		Invoice - 21496			
		Annual Maint/Support Compost tracking			
		412-000-554-90-48-06	Compost Machinery/Equip		\$1,500.00
		Total Invoice - 21496			\$1,500.00
	Total 28734				\$1,500.00
Total EleMech Services					\$1,500.00

Vendor	Number	Reference	Account Number	Description	Amount
ESO Solutions Inc.					
	28735			2025 - November - Second Council Meeting	
		Invoice - ESO-181584			
		NFIRS			
		001-000-522-20-41-00		Professional Services	\$96.02
		Total Invoice - ESO-181584			\$96.02
	Total 28735				\$96.02
Total ESO Solutions Inc.					\$96.02
Eurofins Environment Testing NW					
	28736			2025 - November - Second Council Meeting	
		Invoice - 1100002229			
		Effluent Testing			
		409-000-535-80-48-05		Materials/Testing	\$273.00
		Sewer Testing			
		Total Invoice - 1100002229			\$273.00
		Invoice - 1100002432			
		Effluent Testing			
		409-000-535-80-48-05		Materials/Testing	\$35.00
		Sewer Testing			
		Total Invoice - 1100002432			\$35.00
		Invoice - 1100002478			
		Quarterly Effluent Testing			
		409-000-535-80-48-05		Materials/Testing	\$273.00
		Total Invoice - 1100002478			\$273.00
		Invoice - 1500003238			
		Coliform Testing			
		401-000-534-80-41-00		Professional Services	\$26.00
		Water Testing			
		Total Invoice - 1500003238			\$26.00
	Total 28736				\$607.00
Total Eurofins Environment Testing NW					\$607.00
Farmers Equipment Company Inc					
	28737			2025 - November - Second Council Meeting	
		Invoice - BUR2014430			
		Repair to Vault Door			
		412-000-554-90-48-06		Compost Machinery/Equip	\$437.38
		Total Invoice - BUR2014430			\$437.38
	Total 28737				\$437.38
Total Farmers Equipment Company Inc					\$437.38

Vendor	Number	Reference	Account Number	Description	Amount
Fastenal Company					
	28738			2025 - November - Second Council Meeting	
		Invoice - WAANA164979			
			Nitrate Gloves & Wipers		
			409-000-535-80-31-00	Office & Operating Supplies	\$519.94
		Total Invoice - WAANA164979			\$519.94
		Invoice - WAANA165001			
			Paper Towels & Wipes		
			409-000-535-80-31-00	Office & Operating Supplies	\$143.40
		Total Invoice - WAANA165001			\$143.40
	Total 28738				\$663.34
Total Fastenal Company					\$663.34
Frontline Cleaning Services					
	28739			2025 - November - Second Council Meeting	
		Invoice - 39188			
			Public Restroom Cleaning		
			003-000-575-50-48-05	Public Restrooms - Repair & Maint.	\$2,728.00
		Total Invoice - 39188			\$2,728.00
	Total 28739				\$2,728.00
Total Frontline Cleaning Services					\$2,728.00
General Pacific Inc					
	28740			2025 - November - Second Council Meeting	
		Invoice - 1530697			
			Water Meter Supplies		
			401-000-534-80-48-00	Repair & Maintenance	\$3,045.77
		Total Invoice - 1530697			\$3,045.77
	Total 28740				\$3,045.77
Total General Pacific Inc					\$3,045.77
Governor's Industrial Safety & Health Advisory Board					
	28741			2025 - November - Second Council Meeting	
		Invoice - GovS&HBdMHDepRef11/6/25			
			Govenor's ISHAB Maple Hall Dep Ref 11/6/25		
			003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$282.50
		Total Invoice - GovS&HBdMHDepRef11/6/25			\$282.50
	Total 28741				\$282.50
Total Governor's Industrial Safety & Health Advisory Board					\$282.50
Grainger					
	28742			2025 - November - Second Council Meeting	
		Invoice - 9686661928 Credit			
			Credit to Invoice 9670457.184		
			409-000-535-80-48-01	Plant Repair & Maintenance	(\$13.25)
		Total Invoice - 9686661928 Credit			(\$13.25)

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 9688750877			
		Non Valved Coupler			
		409-000-535-80-48-01		Plant Repair & Maintenance	\$30.84
		Total Invoice - 9688750877			\$30.84
		Invoice - 9701421175			
		2 Way Ball Valve, Floor Squeegee, Hose Clamp & Cord			
		409-000-535-80-31-00		Office & Operating Supplies	\$192.16
		Total Invoice - 9701421175			\$192.16
		Invoice - 9701421183			
		Engine Oil			
		412-000-554-90-48-06		Compost Machinery/Equip	\$396.54
		Total Invoice - 9701421183			\$396.54
		Invoice - 9701671050			
		Non-Valved Coupler			
		409-000-535-80-48-01		Plant Repair & Maintenance	\$30.84
		Total Invoice - 9701671050			\$30.84
		Invoice - 9703389818			
		Hinge Screw on Mounting Ball Baring			
		409-000-535-80-48-01		Plant Repair & Maintenance	\$53.65
		Total Invoice - 9703389818			\$53.65
		Invoice - 9711846536 Credit			
		Credit for Invoice 9699782182			
		401-000-534-80-48-03		System Repair & Maintenance	(\$7.31)
		Total Invoice - 9711846536 Credit			(\$7.31)
	Total 28742				\$683.47
Total Grainger					\$683.47
John H. Hanks					
	28743			2025 - November - Second Council Meeting	
		Invoice - 7886			
		Resolve Server Issues, Fire Dept Internet, Remote Computer Access			
		001-000-518-30-41-00		Professional Services	\$594.18
		001-000-518-30-48-00		Computer/Server Maintenance	\$594.18
		001-000-522-20-42-00		Communications	\$180.00
		Total Invoice - 7886			\$1,368.36
	Total 28743				\$1,368.36
Total John H. Hanks					\$1,368.36
Kitsap Bank					
	28726			2025 - November - Second Council Meeting	
		Invoice - LAC-2018-15			
		La Conner Whitney Water Main Bond			
		401-000-591-34-70-00		Water Main Phs 1 Principal	\$22,000.00
		401-000-592-34-80-00		Water Main Phs 1 Interest	\$13,613.70
		Total Invoice - LAC-2018-15			\$35,613.70
	Total 28726				\$35,613.70

Vendor	Number	Reference	Account Number	Description	Amount
	28727			2025 - November - Second Council Meeting	
		Invoice - LAC-2017-16			
		Fire Hall Bond			
		214-000-591-22-70-00		Principal Payment	\$25,386.00
		214-000-592-22-80-00		Interest Payment	\$6,869.36
		Total Invoice - LAC-2017-16			\$32,255.36
	Total 28727				\$32,255.36
Total Kitsap Bank					\$67,869.06
La Conner Landing Marine Services dba RK Refuellers					
	28744			2025 - November - Second Council Meeting	
		Invoice - 151237			
		Fuel for the Boat			
		001-000-522-20-32-00		Fuel	\$499.06
		Total Invoice - 151237			\$499.06
	Total 28744				\$499.06
Total La Conner Landing Marine Services dba RK Refuellers					\$499.06
MES Service Company					
	28745			2025 - November - Second Council Meeting	
		Invoice - IN2377236			
		SCBA Flow Tests, Face Piece Repair & Band			
		001-000-522-20-48-03		Equip. Repair & Maintenance	\$1,684.68
		Total Invoice - IN2377236			\$1,684.68
	Total 28745				\$1,684.68
Total MES Service Company					\$1,684.68
Napa Auto Parts					
	28746			2025 - November - Second Council Meeting	
		Invoice - 555337			
		Defrost			
		412-000-554-90-48-06		Compost Machinery/Equip	\$20.91
		Total Invoice - 555337			\$20.91
		Invoice - 555372			
		Heavy Duty Grease & Engine Oil			
		409-000-535-80-31-00		Office & Operating Supplies	\$121.83
		Total Invoice - 555372			\$121.83
		Invoice - 555430			
		Transmission Fluid & Stop Leak			
		401-000-534-80-48-02		Vehicle Repair & Maintenance	\$38.39
		Total Invoice - 555430			\$38.39
		Invoice - 555476			
		Engine Oil			
		412-000-554-90-48-06		Compost Machinery/Equip	\$55.40
		Total Invoice - 555476			\$55.40

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 555484			
		Adapter w Plug & Coupler	403-000-531-38-48-03	System Repair & Maintenance	\$51.57
		Total Invoice - 555484			\$51.57
		Invoice - 555493			
		Adapter	403-000-531-38-48-03	System Repair & Maintenance	\$5.08
		Total Invoice - 555493			\$5.08
		Invoice - 555573			
		Paint	002-000-576-80-48-01	Building Repair & Maintenance	\$12.82
		Total Invoice - 555573			\$12.82
		Invoice - 555707			
		Coupling	403-000-531-38-48-03	System Repair & Maintenance	\$12.14
		Total Invoice - 555707			\$12.14
		Invoice - 555764			
		Bistr PK & Coupler	005-000-543-10-48-02	Vehicle Repair & Maintenance	\$11.24
		Total Invoice - 555764			\$11.24
		Invoice - 555789			
		Orn Pan	412-000-554-90-48-06	Compost Machinery/Equip	\$33.47
		Total Invoice - 555789			\$33.47
		Invoice - 555844			
		Defrost	403-000-531-38-48-03	System Repair & Maintenance	\$16.46
		Total Invoice - 555844			\$16.46
		Invoice - 555872			
		Couplings	005-000-543-10-48-02	Vehicle Repair & Maintenance	\$15.30
		Total Invoice - 555872			\$15.30
		Invoice - 555901			
		U-Bolt	412-000-554-90-48-06	Compost Machinery/Equip	\$85.09
		Total Invoice - 555901			\$85.09
		Invoice - 555910			
		U-Bolt & Threadlock	412-000-554-90-48-06	Compost Machinery/Equip	\$14.12
		Total Invoice - 555910			\$14.12
		Invoice - 555933			
		Rope (Blower Start String)	002-000-576-80-35-00	Small Tools & Equipment	\$9.15
		Total Invoice - 555933			\$9.15

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 555959 Credit			
		Credit from Inv 555933			
		002-000-576-80-35-00		Small Tools & Equipment	(\$4.58)
		Total Invoice - 555959 Credit			(\$4.58)
		Invoice - 556026			
		U-Bolt			
		412-000-554-90-48-06		Compost Machinery/Equip	\$1.82
		Total Invoice - 556026			\$1.82
	Total 28746				\$500.21
Total Napa Auto Parts					\$500.21
Nelson-Reisner					
	28747			2025 - November - Second Council Meeting	
		Invoice - 0904068-IN			
		WWTP Fuel			
		412-000-554-90-32-00		Fuel	\$2,855.63
		Total Invoice - 0904068-IN			\$2,855.63
	Total 28747				\$2,855.63
Total Nelson-Reisner					\$2,855.63
North Central Laboratory					
	28748			2025 - November - Second Council Meeting	
		Invoice - 527133			
		M-FC Broth W Rosolic			
		409-000-535-80-31-02		Lab Supplies	\$166.77
		Total Invoice - 527133			\$166.77
	Total 28748				\$166.77
Total North Central Laboratory					\$166.77
North Hills Resources					
	28749			2025 - November - Second Council Meeting	
		Invoice - 49749			
		Pile Grindintg			
		412-000-554-90-41-07		Pile Grinding	\$10,978.70
		Total Invoice - 49749			\$10,978.70
	Total 28749				\$10,978.70
Total North Hills Resources					\$10,978.70
NP Information Systems					
	28750			2025 - November - Second Council Meeting	
		Invoice - 6693			
		Phones			
		001-000-518-30-42-00		Communications	\$376.22
		Town Hall 70%			
		001-000-522-20-42-00		Communications	\$53.75
		Fire Dept. 10%			

Vendor	Number	Reference	Account Number	Description	Amount
			401-000-534-80-42-00	Communications	\$53.75
			409-000-535-80-42-00	Public Works 10% WWTP 10%	\$53.75
				Total Invoice - 6693	\$537.47
	Total 28750				\$537.47
Total NP Information Systems					\$537.47
PEO Sisterhood Int. Chapter JG					
	28751			2025 - November - Second Council Meeting	
				Invoice - PEOMHDepRef11/1/25	
				PEO Maple Hall Dep Ref 11/1/25	
			003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$895.00
				Total Invoice - PEOMHDepRef11/1/25	\$895.00
	Total 28751				\$895.00
Total PEO Sisterhood Int. Chapter JG					\$895.00
Petty Cash					
	28752			2025 - November - Second Council Meeting	
				Invoice - PettyCashReimb11/2025	
				Reimb Petty Cash for Postage	
			001-000-518-30-42-02	Postage	\$5.23
				Total Invoice - PettyCashReimb11/2025	\$5.23
	Total 28752				\$5.23
Total Petty Cash					\$5.23
PNW Quilt & Fiber Art's Museum					
	28753			2025 - November - Second Council Meeting	
				Invoice - PNWQuiltMHRentRef10/4/25	
				PNW Quilt Rental Ref 10/4/25	
			003-000-575-50-45-73	Facilities Rental Cancellation	\$487.50
				Total Invoice - PNWQuiltMHRentRef10/4/25	\$487.50
	Total 28753				\$487.50
Total PNW Quilt & Fiber Art's Museum					\$487.50
Puget Sound Energy					
	28754			2025 - November - Second Council Meeting	
				Invoice - PSENov2025	
				Utility - Electric	
			001-000-518-30-47-00	Public Utility Services	\$337.18
			204 Douglas St -Town Hall		
			001-000-522-20-47-00	Public Utility Services	\$715.14
			12142 Chilberg - Fire Dept		
			002-000-576-80-47-00	Public Utility Services	\$208.84
			100 Washington Ave Light- St End Park		

Vendor	Number	Reference	Account Number	Description	Amount
			002-000-576-80-47-00	Public Utility Services	\$102.91
			1339 Connor Way - Pioneer Park Gazebo		
			002-000-576-80-47-00	Public Utility Services	\$12.99
			1340 Conner Way		
			002-000-576-80-47-00	Public Utility Services	\$26.84
			100 Morris - Gilkey Square		
			002-000-576-80-47-00	Public Utility Services	\$35.21
			1339 Conner Way Lights - Pioneer Park Lights		
			003-000-575-50-47-02	Public Utility Services-GC	\$48.00
			622 S 2nd Street - Garden Club		
			003-000-575-50-47-05	Public Utility Svcs-Restrooms	\$109.14
			304 Morris St -Public Restroom		
			003-000-575-50-47-05	Public Utility Svcs-Restrooms	\$96.87
			613 1st Street - Public Restroom		
			005-000-542-63-47-00	Public Utility Services	\$86.96
			12100 Chilberg - Flag pole/Monument lights		
			005-000-542-63-47-00	Public Utility Services	\$37.16
			100 Sherman St		
			005-000-542-63-47-00	Public Utility Services	\$751.50
			Street lights Acct #300000001705		
			005-000-542-63-47-00	Public Utility Services	\$313.19
			1st Street Lights #220005384221		
			005-000-542-63-47-00	Public Utility Services	\$98.47
			3rd & Douglas		
			005-000-542-63-47-00	Public Utility Services	\$803.78
			125 1st Street LC Post Office #300000002505		
			401-000-534-80-47-00	Public Utility Services	\$370.02
			604 N 3rd Street - PW Shop-300000002695		
			401-000-534-80-47-00	Public Utility Services	\$13.87
			1200 S 4th St - Water Tank		
			403-000-531-38-47-00	Public Utility Service	\$300.03
			213 Caledonia - Drainage Pump		
			403-000-531-38-47-00	Public Utility Service	\$112.53
			102 S 6th St - Drainage Pump		
			409-000-535-80-47-00	Public Utility Services	\$39.66
			602 N 3rd Street - Pump		
			409-000-535-80-47-00	Public Utility Services	\$59.54
			622 1st Street - Sewage Vault		
			409-000-535-80-47-00	Public Utility Services	\$6,331.29
			12154 Chilberg Rd WWTP		
			409-000-535-80-47-00	Public Utility Services	\$10.38
			12154 Chilberg - WWTP Fuel Station		
			Total Invoice - PSENov2025		\$11,021.50
		Total 28754			\$11,021.50
		Total Puget Sound Energy			\$11,021.50

Vendor	Number	Reference	Account Number	Description	Amount
Quality Control Corporation					
	28755			2025 - November - Second Council Meeting	
		Invoice - QualContTaxReimb25		Tax Reimb. from Retainage Withheld	
			403-000-531-38-48-03	System Repair & Maintenance	\$373.10
		Total Invoice - QualContTaxReimb25			\$373.10
	Total 28755				\$373.10
Total Quality Control Corporation					\$373.10
RJ Nash Art					
	28756			2025 - November - Second Council Meeting	
		Invoice - 202500133		Town Art Repair - Conical Consonance 3	
			004-000-575-50-41-00	Professional Services	\$598.40
		Total Invoice - 202500133			\$598.40
	Total 28756				\$598.40
Total RJ Nash Art					\$598.40
RJC Engineering, PLLC.					
	28757			2025 - November - Second Council Meeting	
		Invoice - 415		Engineering - 6th St. Pump Station	
			403-000-594-31-60-02	Capital Projects	\$1,312.50
		Total Invoice - 415			\$1,312.50
	Total 28757				\$1,312.50
Total RJC Engineering, PLLC.					\$1,312.50
Simply Yards					
	28758			2025 - November - Second Council Meeting	
		Invoice - 63122		Landscape Maintenance	
			002-000-576-80-48-03	System Repair & Maintenance	\$4,353.77
		Total Invoice - 63122			\$4,353.77
	Total 28758				\$4,353.77
Total Simply Yards					\$4,353.77
Skagit County Auditor					
	28759			2025 - November - Second Council Meeting	
		Invoice - SkagitCoAuditorMHDepRef10/29/25		Skagit Co. Dep Ref Commissioner Meeting 10/29/25	
			003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$395.00
		Total Invoice - SkagitCoAuditorMHDepRef10/29/25			\$395.00
	Total 28759				\$395.00
Total Skagit County Auditor					\$395.00

Vendor	Number	Reference	Account Number	Description	Amount
Skagit County Public Works/Natural Resources Division					
	28760			2025 - November - Second Council Meeting	
		Invoice - SkCoNatResMHDepRef11/8/25		Skagit Co. Nat Res Div Maple Hall Dep Ref 11/8/25	
			003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$350.00
		Total Invoice - SkCoNatResMHDepRef11/8/25			\$350.00
	Total 28760				\$350.00
Total Skagit County Public Works/Natural Resources Division					\$350.00
Skagit County Sheriff Office					
	28761			2025 - November - Second Council Meeting	
		Invoice - 3947		Policing Services	
			001-000-521-20-41-00	Professional Services	\$98,508.75
				Skagit Co Sheriff contract	
		Total Invoice - 3947			\$98,508.75
	Total 28761				\$98,508.75
Total Skagit County Sheriff Office					\$98,508.75
Skagit Valley Publishing					
	28762			2025 - November - Second Council Meeting	
		Invoice - 61831		Finance Director Position Ad	
			001-000-514-23-44-00	Advertising	\$375.00
		Total Invoice - 61831			\$375.00
		Invoice - 62106		Publishing of Determ of Non-sig -12154 Chillberg Rd	
			001-000-558-60-44-00	Advertising	\$177.54
		Total Invoice - 62106			\$177.54
	Total 28762				\$552.54
Total Skagit Valley Publishing					\$552.54
Town of La Conner					
	28763			2025 - November - Second Council Meeting	
		Invoice - C 11-2025		Nov 2025 Sewer Service Charges	
			412-000-554-90-47-00	Compost Treatment Chgs - 409	\$10,833.34
		Total Invoice - C 11-2025			\$10,833.34
		Invoice - S 11-2025		Nov 2025 Sludge Disposal Costs	
			409-000-535-80-47-02	Sludge Disposal - 412	\$2,500.00
		Total Invoice - S 11-2025			\$2,500.00
	Total 28763				\$13,333.34
Total Town of La Conner					\$13,333.34

Vendor	Number	Reference	Account Number	Description	Amount
U.S. Bank	28764			2025 - November - Second Council Meeting	
		Invoice - Amazon0942639		Mailbox, Ethernet Switch Metal File Holder	
			401-000-534-80-31-00	Office & Operating Supplies	\$199.52
		Total Invoice - Amazon0942639			\$199.52
		Invoice - Amazon1847439		Spring Clips, Retainer Pins, Misc. Pins	
			002-000-576-80-35-00	Small Tools & Equipment	\$10.86
		Total Invoice - Amazon1847439			\$10.86
		Invoice - Amazon1914666		Landscape Lights w Connectors, Transformer w Timer & Cover	
			001-000-518-30-48-01	Building Repair & Maintenance	\$198.00
		Total Invoice - Amazon1914666			\$198.00
		Invoice - Amazon30215169		Amazon Annual Membership Fee	
			001-000-514-23-49-00	Dues & Subscriptions	\$94.84
			002-000-576-80-41-00	Professional Services	\$18.96
			003-000-575-50-41-00	Professional Services	\$37.94
			005-000-542-30-41-00	Professional Services	\$37.94
			401-000-534-80-49-00	Dues & Subscriptions	\$94.84
			403-000-531-38-41-00	Professional Services	\$94.84
		Total Invoice - Amazon30215169			\$379.36
		Invoice - Amazon3132229		WD-40	
			403-000-531-38-48-03	System Repair & Maintenance	\$42.93
		Total Invoice - Amazon3132229			\$42.93
		Invoice - Amazon3640230		Tape Measure	
			401-000-534-80-35-00	Small Tools & Equipment	\$26.64
		Total Invoice - Amazon3640230			\$26.64
		Invoice - Amazon5341841		Cotter Pins	
			002-000-576-80-35-00	Small Tools & Equipment	\$16.51
		Total Invoice - Amazon5341841			\$16.51
		Invoice - Amazon6755410		Marking Wand	
			401-000-534-80-35-00	Small Tools & Equipment	\$80.40
		Total Invoice - Amazon6755410			\$80.40
		Invoice - Amazon7484207		Dewalt Router	
			002-000-576-80-48-01	Building Repair & Maintenance	\$20.52
		Total Invoice - Amazon7484207			\$20.52

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - Amazon7529018			
		Wall Mount Disposal Container			
		003-000-575-50-48-05		Public Restrooms - Repair & Maint.	\$40.69
		Total Invoice - Amazon7529018			\$40.69
		Invoice - Amazon9861868			
		Seal Bearings			
		401-000-534-80-48-03		System Repair & Maintenance	\$29.21
		Total Invoice - Amazon9861868			\$29.21
		Invoice - Bobs11/7			
		Regional Admin Meeting/Meal - Thomas			
		001-000-513-10-49-02		Admin Training & Meetings	\$21.85
		Total Invoice - Bobs11/7			\$21.85
		Invoice - CambellRst10/13			
		Fire Dept. Training Meal			
		001-000-522-20-49-02		Training & Meetings	\$91.96
		Total Invoice - CambellRst10/13			\$91.96
		Invoice - Coastal11/4			
		Boots - Pena			
		401-000-534-80-35-00		Small Tools & Equipment	\$111.34
		Total Invoice - Coastal11/4			\$111.34
		Invoice - CrashPIOct2025			
		Server Backup			
		001-000-518-30-48-00		Computer/Server Maintenance	\$54.25
		Server Backup			
		Total Invoice - CrashPIOct2025			\$54.25
		Invoice - GovJobs10/29			
		Job Posting - Finance Director Position			
		001-000-514-23-44-00		Advertising	\$199.00
		Total Invoice - GovJobs10/29			\$199.00
		Invoice - HenHardw10/29			
		Town Hall Heater Repair Supplies			
		001-000-518-30-48-01		Building Repair & Maintenance	\$99.41
		Total Invoice - HenHardw10/29			\$99.41
		Invoice - Hilton10/8			
		Cancellation reimb. Chalan Finance Conference from last Bill Payment			
		001-000-513-10-49-02		Admin Training & Meetings	(\$110.00)
		Total Invoice - Hilton10/8			(\$110.00)
		Invoice - HmDepot11/3			
		6 Volt Battery			
		005-000-542-64-35-00		Small Tools & Equipment	\$120.70
		Total Invoice - HmDepot11/3			\$120.70
		Invoice - HMDepot11/5			
		Water			
		001-000-518-30-31-00		Office & Operating Supplies	\$39.05
		Total Invoice - HMDepot11/5			\$39.05

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - HmDepot13344494			
		Hitch Cargo Carrier for 2" Reciever	002-000-576-80-35-00	Small Tools & Equipment	\$558.66
		Total Invoice - HmDepot13344494			\$558.66
		Invoice - HmDepot38963194			
		Wrench Set, Pry bar, Plier Set, Screwdriver Set, Other Misc. Tools	401-000-534-80-35-00	Small Tools & Equipment	\$1,366.73
		Total Invoice - HmDepot38963194			\$1,366.73
		Invoice - IMSA2026			
		Annual Dues	005-000-543-10-41-00	Professional Services	\$100.00
		Total Invoice - IMSA2026			\$100.00
		Invoice - INV329130410			
		Monthly Zoom Fee	001-000-518-30-31-00	Office & Operating Supplies	\$279.02
		Total Invoice - INV329130410			\$279.02
		Invoice - LeavwCofWf10/18			
		Fire Dept. Training Meal	001-000-522-20-49-02	Training & Meetings	\$64.30
		Total Invoice - LeavwCofWf10/18			\$64.30
		Invoice - MarcCocina10/16			
		Fire Dept. Training Meal	001-000-522-20-49-02	Training & Meetings	\$39.89
		Total Invoice - MarcCocina10/16			\$39.89
		Invoice - MRSCRosters2025			
		Annual Dues	001-000-518-30-41-00	Professional Services	\$991.66
			401-000-534-80-41-00	Professional Services	\$991.67
			409-000-535-80-41-00	Professional Services	\$991.67
		Total Invoice - MRSCRosters2025			\$2,975.00
		Invoice - MythPiz10/14			
		Fire Dept. Training Meal	001-000-522-20-49-02	Training & Meetings	\$58.20
		Total Invoice - MythPiz10/14			\$58.20
		Invoice - WACertSvcs10/27			
		WDM2 Water Works Exam Application Fee	401-000-534-80-49-02	Training & Meetings	\$87.00
		Total Invoice - WACertSvcs10/27			\$87.00
	Total 28764				\$7,201.00
	Total U.S. Bank				\$7,201.00

Vendor	Number	Reference	Account Number	Description	Amount
USA Bluebook					
	28765			2025 - November - Second Council Meeting	
		Invoice - INV00877989			
		Hach Ammonia Test Strips			
		409-000-535-80-31-02		Lab Supplies	\$109.36
		Total Invoice - INV00877989			\$109.36
		Invoice - INV00885728			
		Red Pipet Bulb w SS Balls & Nylon Plug			
		409-000-535-80-31-02		Lab Supplies	\$72.55
		Total Invoice - INV00885728			\$72.55
	Total 28765				\$181.91
Total USA Bluebook					\$181.91
Utilities Underground Locate					
	28766			2025 - November - Second Council Meeting	
		Invoice - 5100742			
		Underground Locates			
		401-000-534-80-41-00		Professional Services	\$20.25
		Notifications			
		Total Invoice - 5100742			\$20.25
	Total 28766				\$20.25
Total Utilities Underground Locate					\$20.25
Verizon Wireless					
	28767			2025 - November - Second Council Meeting	
		Invoice - 6127872763			
		Cell Phones			
		001-000-513-10-42-00		Mayor's Communications	\$50.17
		Mayor			
		001-000-521-70-42-00		Communications-Code Enf	\$19.62
		Code Enforcement/Split with Fire			
		001-000-522-20-42-00		Communications	\$59.63
		Fire Dept./Split w Code & 2nd Remote			
		Total Invoice - 6127872763			\$129.42
	Total 28767				\$129.42
Total Verizon Wireless					\$129.42
WA State Auditor's Office					
	28768			2025 - November - Second Council Meeting	
		Invoice - L171415			
		2023/2024 Audit Charges			
		001-000-514-23-41-01		Audit Fees	\$76.45
		002-000-576-80-40-00		Audit Fees	\$31.28
		003-000-575-50-41-01		Audit Fees	\$27.80
		004-000-575-50-41-01		Audit Fees	\$4.34
		005-000-542-30-41-01		Audit Fees	\$21.72

Vendor	Number	Reference	Account Number	Description	Amount
			123-000-514-23-41-01	Audit Fees	\$4.34
			304-000-514-23-41-01	Audit Fees	\$4.34
			305-000-514-23-41-01	Audit Fees	\$4.34
			401-000-534-80-41-01	Audit Fees	\$38.23
			403-000-531-38-41-01	Audit Fees	\$21.72
			409-000-535-80-41-06	Audit Fees	\$49.52
			412-000-554-90-41-01	Audit Fees	\$63.42
				Total Invoice - L171415	\$347.50
		Total 28768			\$347.50
Total WA State Auditor's Office					\$347.50
WA State DOR - Excise Tax					
		2018398		2025 - November - Second Council Meeting	
				Invoice - DOR-ExciseTaxOct2025	
				October Excise Tax	
			401-000-534-80-49-03	Excise Taxes	\$6,184.61
			403-000-531-38-49-03	Excise Taxes	\$549.88
			409-000-535-80-49-01	Excise Taxes	\$1,858.47
			412-000-554-90-49-01	Compost Sales Tax	\$191.13
			412-000-554-90-49-02	Excise Taxes	\$920.81
				Total Invoice - DOR-ExciseTaxOct2025	\$9,704.90
		Total 2018398			\$9,704.90
Total WA State DOR - Excise Tax					\$9,704.90
Wave Broadband					
	28769			2025 - November - Second Council Meeting	
				Invoice - WaveNov2025	
				Phones & Internet	
			001-000-518-30-42-00	Communications	\$690.11
			TH Internet & phones		
			001-000-522-20-42-00	Communications	\$327.68
			Fire Dept		
			003-000-575-50-42-01	Communications-MH/MC	\$228.02
			MH/MC Internet & phones		
			409-000-535-80-42-00	Communications	\$390.36
			WWTP		
				Total Invoice - WaveNov2025	\$1,636.17
	Total 28769				\$1,636.17
Total Wave Broadband					\$1,636.17
Wilbur Ellis Company					
	28770			2025 - November - Second Council Meeting	
				Invoice - 17512680	
				Hydrated Lime	
			409-000-535-80-48-05	Materials/Testing	\$1,543.21
				Total Invoice - 17512680	\$1,543.21

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 17528073			
			Ice Melter		
			409-000-535-80-48-01	Plant Repair & Maintenance	\$599.20
		Total Invoice - 17528073			\$599.20
Total 28770					\$2,142.41
Total Wilbur Ellis Company					\$2,142.41
Grand Total		Vendor Count	45		\$281,869.24



Town of La Conner

I, the undersigned, do hereby certify under penalty of perjury that the wages and benefits for the period **November 1, 2025** through **November 15, 2025** are a just, due and unpaid obligation against the Town of La Conner, and that I am authorized to certify to said claim.



Maria DeGoede, Finance Director

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that:

Payroll checks numbered 6186 through 6192	\$1,961.62
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Auto Payments:	
Payroll Taxes	#2018397

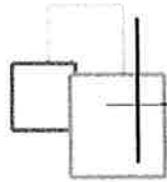
Payroll Auto Deposit	\$29,642.80
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are approved for a total payment of **\$41,619.50** this 25th day of November, 2025.

Councilmember – Finance Committee

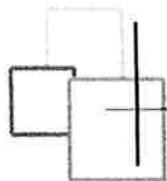
Councilmember – Finance Committee

Councilmember



Register

NUMBER	NAME	TRANSACTION DATE	AMOUNT
6186	Dept of Labor & Industry	2025 - November - Second Council Meeting	\$880.84
6187	Employment Security	2025 - November - Second Council Meeting	\$82.34
6188	North Coast Credit Union	2025 - November - Second Council Meeting	\$200.00
6189	Paid Family & Medical Leave	2025 - November - Second Council Meeting	\$272.22
6190	Teamsters Local No. 231	2025 - November - Second Council Meeting	\$152.00
6191	Wa Cares Fund	2025 - November - Second Council Meeting	\$139.17
6192	Washington State Support Registry	2025 - November - Second Council Meeting	\$235.05
2018397	Washington Federal	2025 - November - Second Council Meeting	\$10,015.08
<u>Direct Deposit Run -</u>	<u>Payroll Vendor</u>	<u>2025 - November - Second Council Meeting</u>	<u>\$29,642.80</u>
<u>11/18/2025</u>			<u>\$41,619.50</u>



Register Activity

Direct Deposit Run - 11/18/2025	Reference	Posting Reference	Current Amount
	Payroll Vendor		
Baker, Natalie J	ACH Pay - 8069	Posting Run - 11/18/2025 8:38:32 AM	\$182.22
Eills, Ajah G	ACH Pay - 8064	Posting Run - 11/18/2025 8:38:32 AM	\$2,293.07
Herring, Jennifer M	ACH Pay - 8065	Posting Run - 11/18/2025 8:38:32 AM	\$2,031.30
Johnson, Brittany	ACH Pay - 8078	Posting Run - 11/18/2025 8:38:32 AM	\$238.00
Kerley-DeGoede, Maria A	ACH Pay - 8075	Posting Run - 11/18/2025 8:38:32 AM	\$2,557.57
Lease, Brian	ACH Pay - 8070	Posting Run - 11/18/2025 8:38:32 AM	\$3,365.08
Mesman, Benjamin	ACH Pay - 8067	Posting Run - 11/18/2025 8:38:32 AM	\$988.09
Palaniuk, Kevin R	ACH Pay - 8077	Posting Run - 11/18/2025 8:38:32 AM	\$2,667.49
Pena-Ayon, Manuel A	ACH Pay - 8074	Posting Run - 11/18/2025 8:38:32 AM	\$1,667.24
Reinstra, Aaron Erick	ACH Pay - 8073	Posting Run - 11/18/2025 8:38:32 AM	\$1,562.63
Reinstra, Aaron M.	ACH Pay - 8076	Posting Run - 11/18/2025 8:38:32 AM	\$2,243.26
Sherman, Albert R	ACH Pay - 8072	Posting Run - 11/18/2025 8:38:32 AM	\$2,254.38
Smith, Christopher	ACH Pay - 8068	Posting Run - 11/18/2025 8:38:32 AM	\$2,669.84
Thomas, Scott G	ACH Pay - 8066	Posting Run - 11/18/2025 8:38:32 AM	\$2,974.19
Viola, Angela T	ACH Pay - 8071	Posting Run - 11/18/2025 8:38:32 AM	\$1,948.44
			\$29,642.80

Reports

- 1) Chamber Report**
- 2) Revenue/Expenditure Report**
- 3) Department Head Reports**
- 4) Mayors' Report**
- 5) Council Committee Reports**

Revenue/Expenditure Report

TOWN OF LA CONNER
Monthly Treasurer's Report
October 2025 - Year to Date

Fund	Fund Name:	Budget	Revenues to	% of Budget	Expenditures		% of Budget
			Date		Budget	to Date	
001	General Fund	1,544,149	1,398,670	91%	1,786,633	1,365,683	76%
002	Park & Port	257,105	227,110	88%	313,457	188,591	60%
003	Facilities	191,995	228,164	119%	250,184	332,919	133%
004	Public Art	2,560	2,473	97%	2,600	1,084	42%
005	Streets	637,828	591,687	93%	702,098	523,091	75%
123	Hotel Motel	161,300	166,808	103%	215,180	74,843	35%
214	Fire Hall Bond	52,693	50,773	96%	39,125	6,869	18%
304	REET 1	45,900	27,888	61%	24,500	24,000	0%
305	REET 2	45,900	27,953	61%	500		0%
401	Water	1,427,314	1,184,034	83%	1,345,686	874,310	65%
403	Storm Drainage	400,313	322,081	80%	572,646	214,765	38%
409	Sewer	1,088,009	838,946	77%	1,267,344	852,963	67%
412	Sewer Compost	1,257,280	1,007,069	80%	1,219,132	692,077	57%
TOTALS		7,112,346	6,073,658	85%	7,739,085	5,151,194	67%

Town of La Conner

Sales Tax Receipts

Month	2021	2022	2023	2024	2025
January	52,155.18	41,561.10	43,390.62	42,874.71	44,087.60
February	48,035.77	56,546.93	63,103.16	47,549.13	50,199.92
March	33,430.43	42,937.78	40,187.49	33,929.53	34,312.23
April	35,756.91	44,209.82	36,015.58	42,670.99	46,864.59
May	58,286.79	69,865.79	48,072.92	46,949.42	74,693.75
June	55,900.26	66,878.23	53,129.86	58,778.05	65,733.81
July	52,061.10	53,917.06	55,178.70	73,967.99	60,304.94
August	62,720.18	70,383.49	60,820.03	60,799.96	72,958.21
September	60,971.61	60,899.83	63,276.38	68,591.27	86,462.76
October	62,268.96	66,647.98	65,602.87	65,989.67	80,195.96
November	60,911.19	57,164.48	57,728.51	58,132.76	
December	48,334.16	46,910.27	43,947.09	52,594.83	
TOTAL	630,832.54	677,922.76	630,453.21	652,828.31	615,813.77

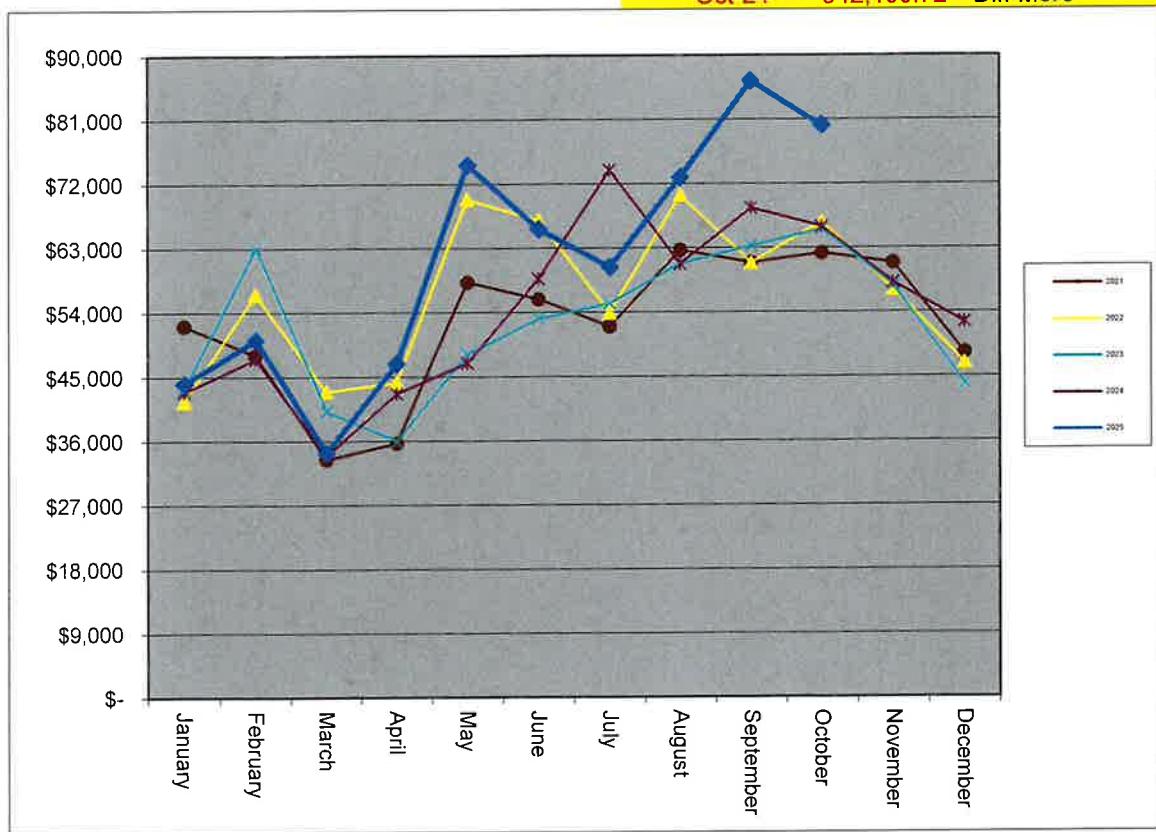
99.60%

Budgeted	328,202.00	492,303.00	609,181.00	609,181.00	618,293.00
Rec Year to Date	630,832.54	677,922.76	630,453.21	652,828.31	615,813.77
Annual Monthly Avg	52,569.38	56,493.56	52,537.77	54,402.36	51,317.81

Amount needed to meet budget:

2,479.23

Oct-24 542,100.72 Diff More 73,713.05



Town of La Conner

Annual Hotel/Motel Receipts

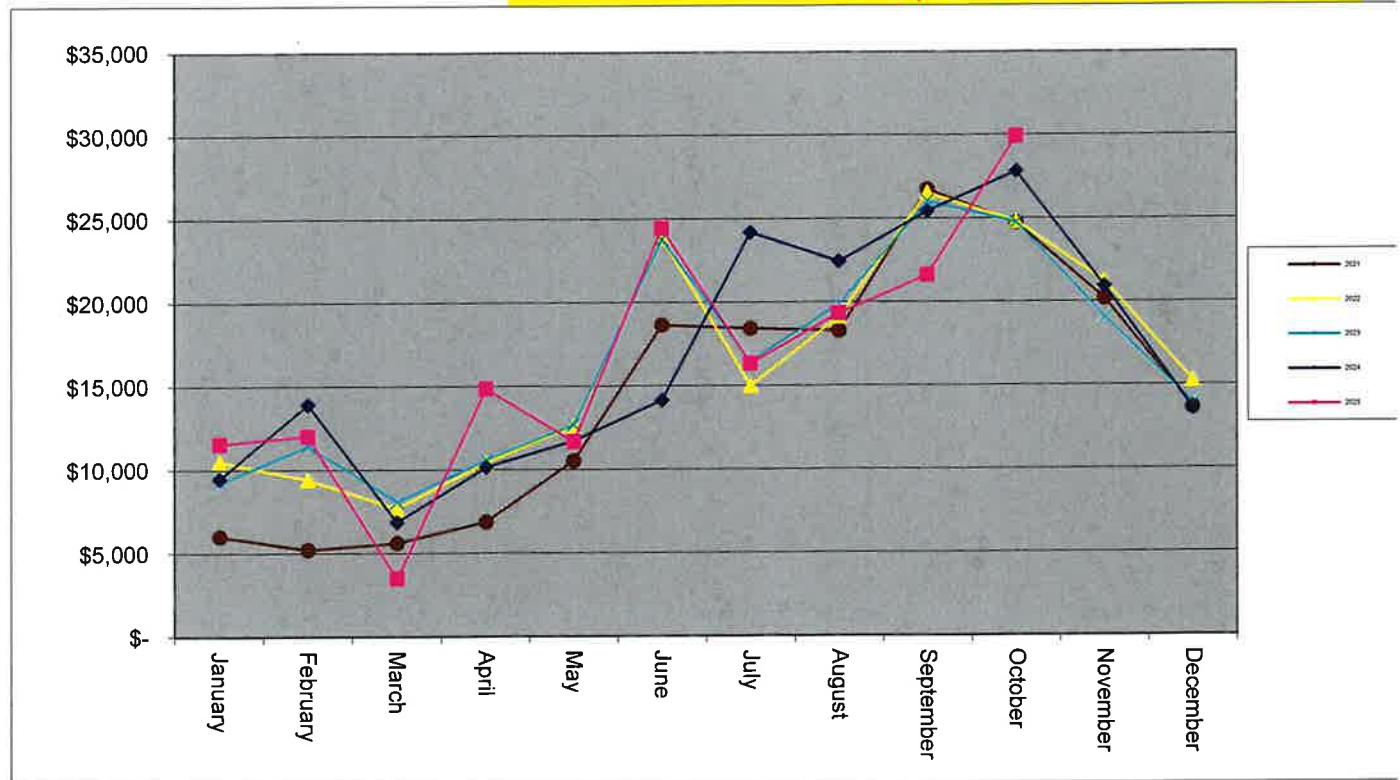
Month	2021	2022	2023	2024	2025
January	6,025.96	10,500.64	9,175.12	9,464.06	11,552.83
February	5,235.46	9,409.26	11,438.50	13,915.32	12,051.00
March	5,622.06	7,698.52	8,082.72	6,869.22	3,504.28
April	6,895.04	10,399.52	10,591.94	10,164.74	14,877.88
May	10,542.90	12,633.28	12,700.56	11,740.32	11,698.14
June	18,643.56	23,829.20	23,784.50	14,159.23	24,476.72
July	18,439.86	14,988.76	16,441.86	24,180.12	16,354.62
August	18,295.26	19,136.57	19,848.46	22,440.16	19,368.96
September	26,730.28	26,545.62	26,000.70	25,422.40	21,615.62
October	24,731.96	24,802.90	24,761.98	27,827.62	29,933.36
November	20,184.16	21,228.28	19,048.44	20,918.58	
December	13,653.56	15,232.24	13,909.48	13,574.70	
TOTAL	175,000.06	196,404.79	195,784.26	200,676.47	165,433.41

103.14%

Budgeted	88,200.00	88,200.00	133,040.00	133,040.00	160,400.00
Received Year to Date	175,000.06	196,404.79	195,784.26	200,676.47	165,433.41
Monthly Average	14,583.34	16,367.07	16,315.36	16,723.04	13,786.12

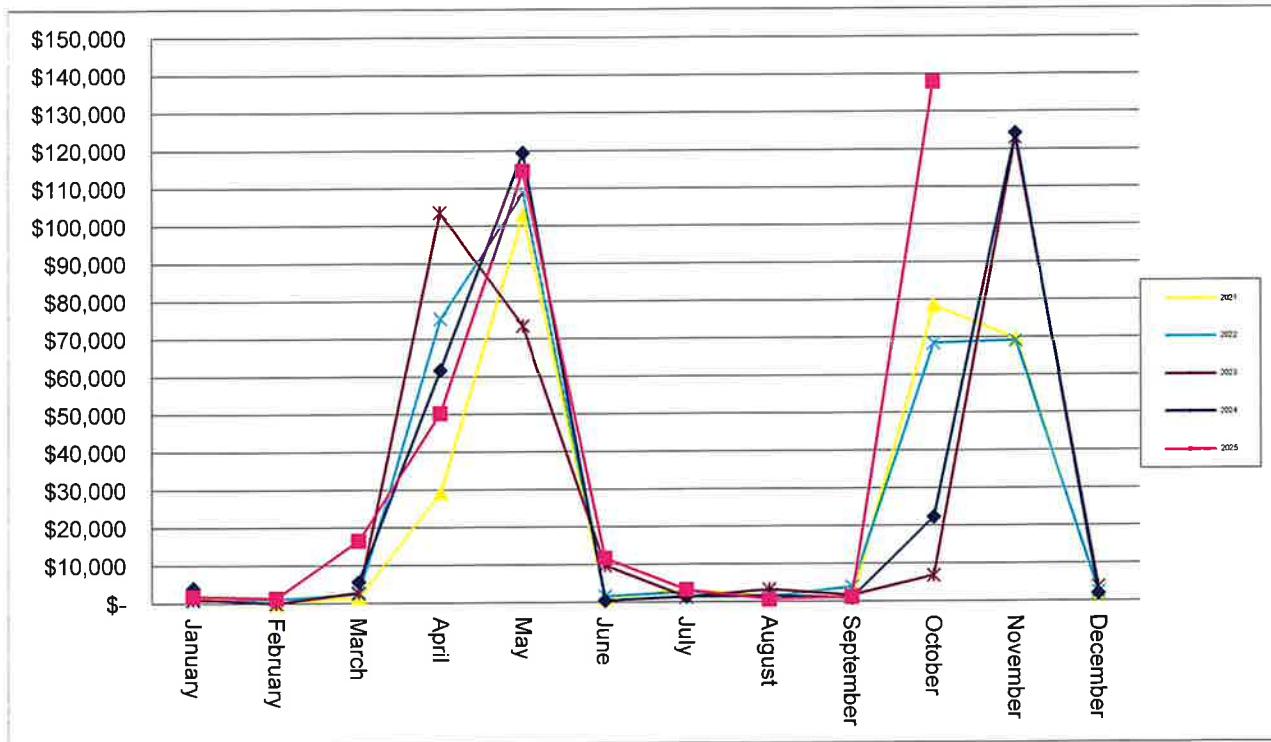
Amount needed to meet budget:

2024 October 166,183.19 2025 Under 749.78



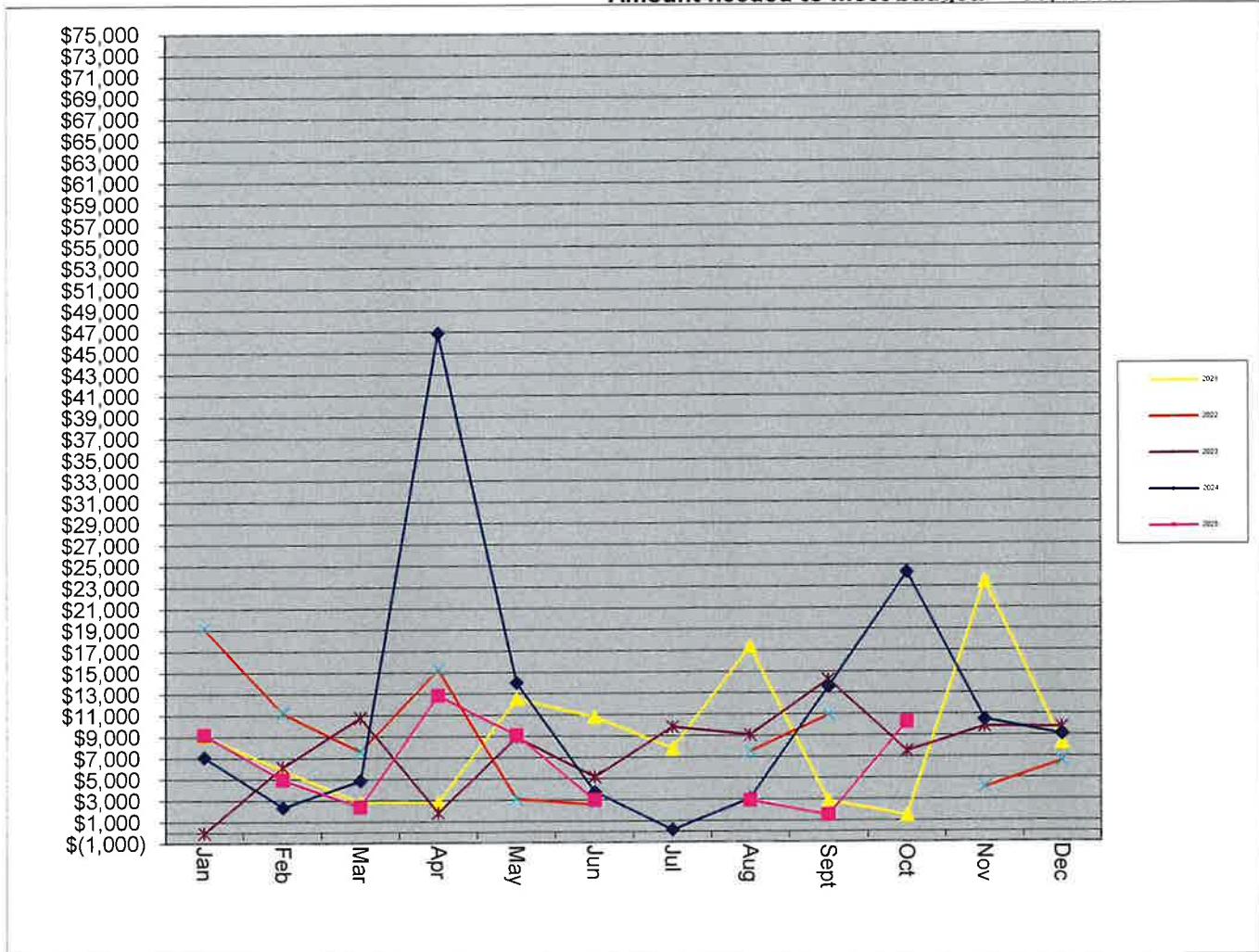
Town of La Conner
Annual Property Taxes

Month	2021	2022	2023	2024	2025	
January	1,735.37	679.87	1,020.21	4,001.34	1,900.21	
February	123.80	923.67	-		1,278.89	
March	1,731.98	2,479.49	2,889.62	5,655.39	16,627.22	
April	29,295.28	75,356.27	103,626.12	61,738.45	50,401.69	
May	102,991.26	108,828.88	73,546.50	119,446.31	114,681.94	
June	1,047.57	1,503.75	9,809.06	443.60	11,769.90	
July	3,275.00	2,725.34	1,412.30	1,422.72	3,382.89	
August	1,381.95	1,259.96	3,299.01	1,529.68	645.70	
September	1,100.00	3,887.71	1,714.39	945.91	1,193.95	
October	78,553.96	68,521.30	6,801.76	22,305.55	137,966.67	
November	69,666.72	69,178.91	123,150.38	124,237.44		
December	2,154.94	2,392.56	3,747.23	1,957.85		
TOTAL	293,057.83	337,737.71	331,016.58	343,684.24	339,849.06	93.11%
Budgeted	330,004.00	336,312.00	352,971	357,121	365,000	
Received Year to Date	293,057.83	337,737.71	331,016.58	343,684.24	339,849.06	
Monthly Avg	24,421.49	28,144.81	27,584.72	28,640.35	28,320.76	
Amount needed to meet budget:						25,150.94



Town of La Conner
Annual REET

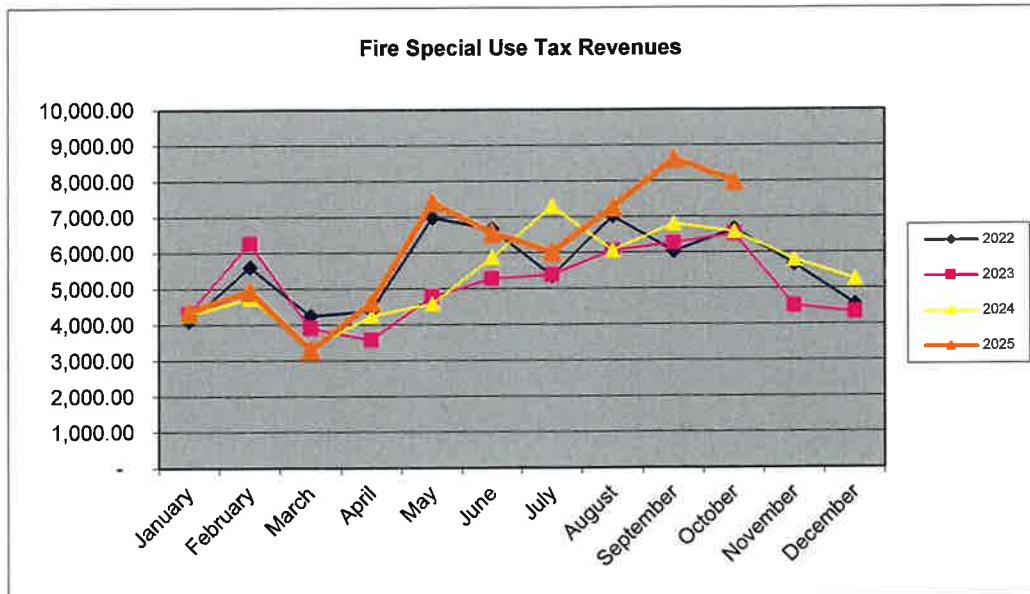
Month	2021	2022	2023	2024	2025
Jan	9,078.30	19,230.75	-	7,092.50	9,250.00
Feb	5,860.80	11,263.69	6,179.19	2,376.00	5,000.00
Mar	2,796.75	7,672.50	10,820.70	4,874.50	2,440.00
Apr	2,796.75	15,300.45	1,825.00	46,887.00	12,875.25
May	12,508.65	3,118.50	8,910.00	14,030.90	9,145.00
Jun	10,815.74	2,598.75	5,164.50	3,750.00	3,000.00
Jul	7,825.50		9,874.25	176.50	
Aug	17,362.12	7,548.75	9,070.87	3,105.00	2,945.00
Sept	2,821.50	10,976.62	14,275.00	13,600.00	1,592.52
Oct	1,480.05		7,543.80	24,342.50	10,301.25
Nov	23,472.90	4,149.50	9,875.00	10,500.00	
Dec	8,256.60	6,599.50	9,776.25	9,085.00	
TOTAL	105,075.66	88,459.01	93,314.56	139,819.90	56,549.02
Budgeted	36,000.00	36,000.00	72,000.00	72,000.00	90,000.00
Received Year to Date	105,075.66	88,459.01	93,314.56	139,819.90	56,549.02
Monthly Average	8,756.31	7,371.58	7,776.21	11,651.66	4,712.42
					62.83%
				Amount needed to meet budget:	33,450.98



Town of La Conner
Special Use Fire Tax Revenue

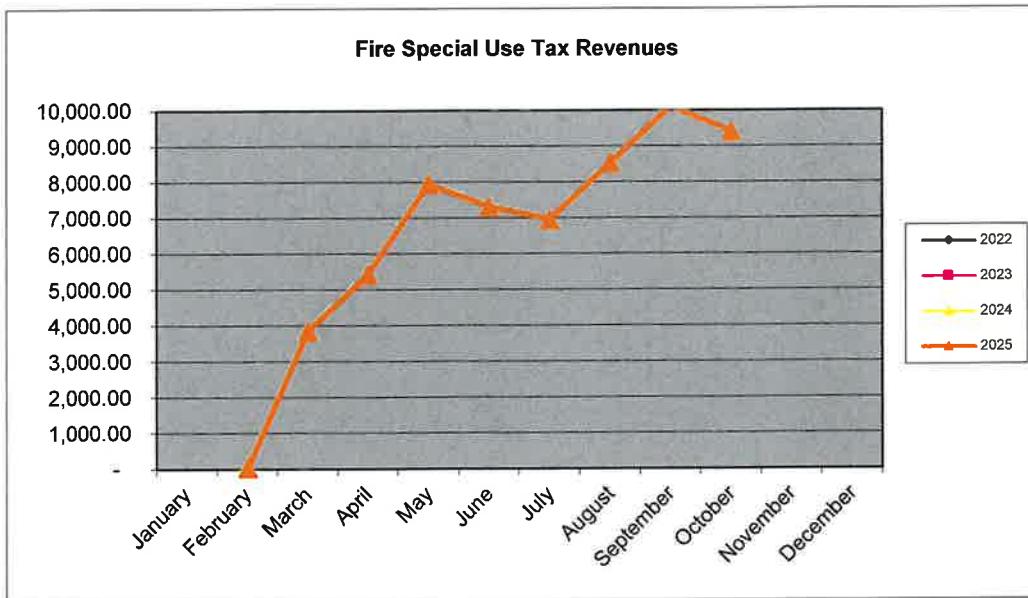
Month	2022	2023	2024	2025	
January	4,108.62	4,333.29	4,280.52	4,373.86	
February	5,609.50	6,278.74	4,738.97	4,946.19	
March	4,237.71	3,923.57	3,382.21	3,309.23	
April	4,396.10	3,593.96	4,254.77	4,633.93	
May	6,984.88	4,796.78	4,593.74	7,414.64	
June	6,661.47	5,297.25	5,869.99	6,566.69	
July	5,364.02	5,393.11	7,301.60	6,034.71	
August	7,019.56	6,063.58	6,070.44	7,274.13	
September	6,041.25	6,284.28	6,798.06	8,636.47	
October	6,659.05	6,524.47	6,589.21	7,997.61	
November	5,673.70	4,516.48	5,798.19		
December	4,555.14	4,344.70	5,252.88		
TOTAL	67,311.00	61,350.21	64,930.58	61,187.46	117.67%
Budgeted	45,501.00	50,000.00	50,000.00	52,000.00	
Received Year to Date	67,311.00	61,350.21	64,930.58	61,187.46	
Monthly Avg	5,609.25	5,112.52	5,410.88	5,098.96	

Amount needed to meet budget: **(9,187.46)**



Town of La Conner
Transportation Benefit District Tax Revenue

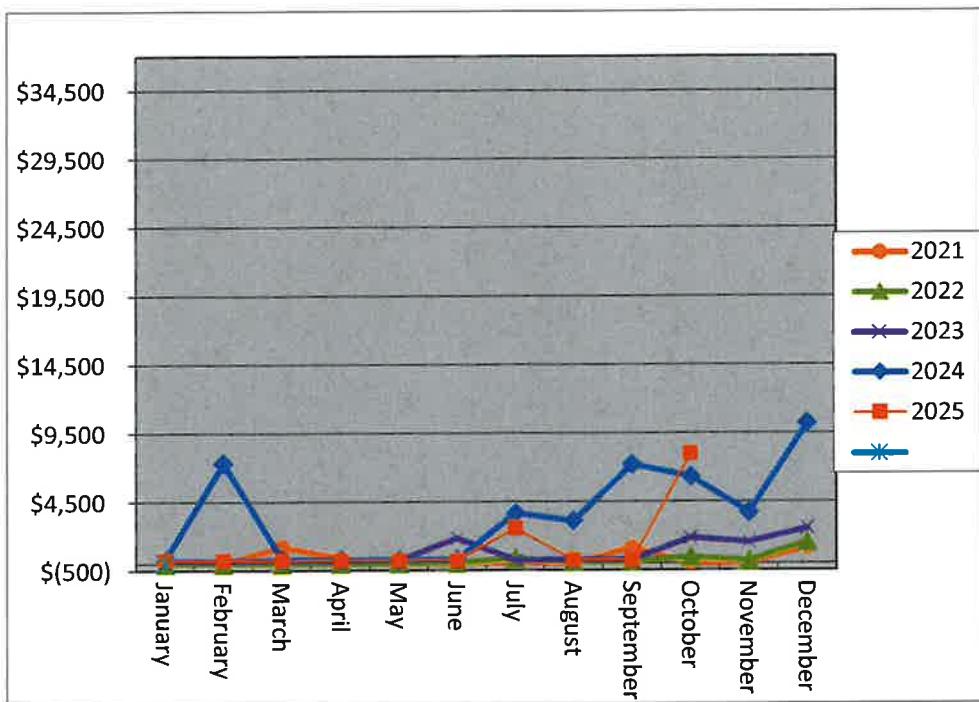
Month	2022	2023	2024	2025	
January				47.71	
February				3,864.53	
March				5,437.99	
April				7,956.56	
May				7,333.03	
June				6,981.27	
July				8,551.87	
August				10,125.33	
September				9,421.80	
October					
November					
December					
TOTAL	-	-	-	59,720.09	132.71%
Budgeted				45,000.00	
Received Year to Date	-	-	-	59,720.09	
Monthly Avg	-	-	#DIV/0!	4,976.67	
Amount needed to meet budget:				(14,720.09)	
					Diff



Town of La Conner

Investment Interest Receipts

Month	2021	2022	2023	2024	2025	
January	53.53	4.52	222.14	288.36	249.41	
February	6.04	4.86	211.19	7,298.06	224.96	
March	1,256.42	11.21	242.20	290.11	248.31	
April	396.24	19.48	243.73	281.56	240.86	
May	3.80	35.04	264.29	292.30	248.66	
June	3.62	48.70	1,847.72	284.46	242.07	
July	141.11	382.44	271.13	3,681.23	2,619.70	
August	3.92	112.03	277.67	3,094.00	251.90	
September	1,169.94	123.87	272.22	7,196.78	239.59	
October	4.66	446.26	1,881.45	6,307.42	8,047.31	
November	59.37	182.53	1,550.19	3,684.94		
December	1,157.59	1,549.18	2,546.09	10,188.19		
TOTAL	4,256.24	2,920.12	9,830.02	42,887.41	12,612.77	41.81%
Budgeted	4,465.00	4,581.00	5,079.00	7,645.00	30,169.00	
Received Year to Date	4,256.24	2,920.12	9,830.02	42,887.41	12,612.77	
Monthly Average	354.69	243.34	819.17	3,573.95	1,051.06	
Amount needed to meet budget:						17,556.23



Department Head Reports



TOWN OF LA CONNER

Monthly Planner's Report

October 2025

NEW APPLICATIONS ACCEPTED:

Land Use

- LU25-56S, 612 S. 1st Street, STE 101, new sign
- LU25-57HDR-ADMIN, 213 Calhoun Street, fence in accordance with BP23-20B
- LU25-58RM, 318 Morris Street, internal small bathroom changes
- LU25-59HDR-ADMIN, 620/622 S. 1st Street, like for like replacement of cedar shingles on awning
- LU25-60SEPA, WWTP, plan for upgrade - phased review
- LU25-61SX, 620 S. 1st Street, like for like replacement of siding, decking, stairs
- LU25-62HDR-ADMIN, 620 S. 1st Street, like for like replacement of siding, decking, stairs
- LU25-63HDR-ADMIN, 606 Morris Street, like for like repaint
- LU25-64HO, 751 Maple Ave, home occupation - handyman
- LU25-65HD, 727 Maple Ave, home occupation - equipment rental

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Building Permit

- BP25-61ROW, 620/622 1ST Street, Removal of Old/Installation of new of cedar shingles
- BP25-62EST, 751 Maple Ave, drainage
- BP25-63ROW, 923 Maple Ave, Upgrading OH XFMR, new primary riser, new UG secondary
- BP25-64ROW, 620 S. 1st Street, row for decking and siding replacement
- BP25-65EST, Maple Ave, street Excavation for utility upgrades

Planning Commission:

The Planning Commission met on October 7 and October 21. During the October 7 meeting, Commissioners partly denied permit LU25-41HDR, relating to a paint change Historic District, and discussed changes to the Historic District Code. During the October 21 meeting, Commissioners discussed code changes related to the Historic District and unit lot subdivision code.

Hearing Examiner:

There was no business before the Hearing Examiner during the month of October.

General Planning Activities:

- Staff are developing new Town branding, which will include a new logo to be selected from designs submitted by the community.
- Staff are testing new methods of public engagement.
- Staff are continuing to engage in collaboration with La Conner's neighbors, including the Swinomish Tribe, the Port of Skagit, and the La Conner School District.
- Staff are working with interns from Western Washington University to create a new Commercial Land Capacity Analysis (CLCA) and to update property files.
- Continuing review of development and permit applications.
- Continuing response to public inquiries regarding land use.
- Continuing issuance of permits.
- Long term planning priorities:
 - Full review of La Conner Municipal Code Chapter 15: Uniform Development Code.
 - Public Participation and Communication

Public Works

Department Head Report

October – 2025

Water:

- Asset Management; in the works, electronic time sheets, permits, GPS for GIS mapping, past project plans, O&M manuals uploaded in the database. GPS equipment has arrived.
- Cellular water meter upgrade; the first group of meters have been installed and active, customers will have access to their water meter with consumption/usage information through an App “EyeOnWater” Google Play, Apple Play and PC.
- Replaced An aged fire hydrant located at 513 South First Street.
- Planning a new water service for the Channel Lodge due to their failed fire suppression water line. The dedicated fire line and water service are to be separate services.
- Channel Drive “Skagit Beach” water main replacement funding is a priority.

Drainage:

- 6th St storm pump control panel replacement; The panel factory test completed with no issues. Panel was delivered to PW shop, installation scheduled the second week in November.
- Video inspections of the Caledonia storm pipe show two sections of failed pipe that will need to be replaced. Will have to wait for the dry season for repairs.

Streets:

- Removed hanging flower baskets.
- Minor asphalt repairs.
- Halloween parade traffic control signage.

Park and Port:

- Annual deployment of sand bags and ecology blocks along the waterfront for storm high tide flood protection. The first of concerning high tides start November 5th and December having 21 days of tides 11FT +. In the past three weeks, 1 tide was 2 FT higher than predicted and 5 tides 1.5 FT higher.

Facilities:

- Maple Hall kitchen hood inspection.
- Replaced fire hall kitchen oven.
- Cleaned Maple Hall windows.
- Town Hall carpet 2nd floor completed.

Other:

- Arts’ Alive setup/disassemble.
- Maple Townhomes project; civil utility plans approved.
- Caledonia Habitat project has paused again with the utility improvements.
- 306 Center Street “Talmon” project, continuing with utility/right-of-way improvements that has been quite contentious with neighboring residents.
- 2026 Public Works Budget.
- Projects; 824 S 4th, 205 N 5th, 102 N 1st St, 931 Maple Improvements.

Brian Lease
Public Works Director Town of La Conner

Sheriff's Report

October 2025

Time/Date	CaseNumber	NatureDesc	Category
10/1/2025, 11:49 AM	25-12295	Abandoned Vehicle	Motor Vehicle Incidents
10/6/2025, 3:52 PM	25-12493	Vehicle Accident	Motor Vehicle Incidents
10/7/2025, 10:02 AM	25-12524	Vehicle Accident	Motor Vehicle Incidents
10/8/2025, 6:04 PM	25-12612	Vagrancy	Other Incidents
10/8/2025, 7:30 PM	25-12614	Found Property	Civil
10/9/2025, 6:36 PM	25-12663	Citizen Assist	Civil
10/9/2025, 7:21 PM	25-12664	Vagrancy	Other Incidents
10/11/2025, 12:09 PM	25-12725	Alarm	Other Incidents
10/14/2025, 10:32 PM	25-12877	Traffic Enforcement	Motor Vehicle Incidents
10/15/2025, 8:08 AM	25-12882	Vehicle Accident	Motor Vehicle Incidents
10/15/2025, 9:49 AM	25-12886	Animal Problem	Other Incidents
10/15/2025, 9:27 AM	25-12889	Vagrancy	Other Incidents
10/17/2025, 2:44 PM	25-12992	Removal Of Person	Crimes Against Person
10/17/2025, 9:01 PM	25-13022	Agency Assistance	Other Incidents
10/18/2025, 9:58 AM	25-13041	Vehicle Accident	Motor Vehicle Incidents
10/18/2025, 2:33 PM	25-13051	911 Hangup Call	Other Incidents
10/18/2025, 6:18 PM	25-13063	911 Hangup Call	Other Incidents
10/20/2025, 7:11 PM	25-13146	Traffic Hazard	Motor Vehicle Incidents
10/20/2025, 10:01 PM	25-13149	Vehicle Prowl	Property Crimes
10/21/2025, 9:47 AM	25-13160	Welfare Check	Other Incidents
10/22/2025, 1:19 PM	25-13206	Malicious Mischief	Property Crimes
10/24/2025, 12:56 PM	25-13295	911 Hangup Call	Other Incidents
10/24/2025, 2:28 PM	25-13299	911 Hangup Call	Other Incidents
10/26/2025, 11:36 AM	25-13379	911 Hangup Call	Other Incidents
10/28/2025, 3:51 PM	25-13478	Property Theft	Property Crimes
10/28/2025, 9:57 PM	25-13494	911 Hangup Call	Other Incidents
10/30/2025, 5:15 PM	25-13586	Traffic Enforcement	Motor Vehicle Incidents
10/31/2025, 10:24 AM	25-13603	Vehicle Accident	Motor Vehicle Incidents
10/31/2025, 5:16 PM	25-13622	911 Hangup Call	Other Incidents
11/2/2025, 2:36 PM	25-13686	Malicious Mischief	Property Crimes

TIME IN TOWN 122 HOURS

TIME IN ZONE 715 HOURS



La Conner Wastewater Plant

Board of Commissioners

Monthly Report Management & Operation

Month: October 2025

WWTP:

Still waiting on all samples for August from edge, have met all N.P.D.E.S permits so far.

System Maintenance:

10/2/2025 uv lights cleaned

10/6/2025 mixer greased, oxidation ditch 2 greased , clarifier 1 and 2 and belt press greased changed oil in RAS rotating assemblies all 3 uv lights cleaned

10/13/2025 drain, clean reuse pit , grease belt, rotors, clarifiers, mixer

10/14/2025 cleaned uv lights

10/17/2025 scrub all surfaces of clarifiers. change out ras sampling port , fix leaking hose fittings around plant, discovered sump pump not working in tribal vault after doing routine check call to ackerman to troubleshoot problem, discovered pump was shot and was replaced with a new one.

10/20/2025 worm drive oil changed in clarifier 1, mixer greased, ox ditch 1 and 2, clarifier 1 and 2, waste gates and belt press. Uv lights cleaned, changed oil in clarifier 2 worm drive.

10/22/2025 pressure wash both belts , belt room floor and septage receiving pad

Clean blower room and clean air filters.

10/23/2025 top generator off with diesal.

10/24/25 pressure wash both clarifiers

10/27/2025 replace all UV bulbs and sleeves, grease mixer, belt press, worm drives 1 and 2 , basin 2, waste gates, replace broken u-bolts on brush carrier of screen plant

Call outs/Emergencies

10/25/25 power outage, monte responded. Power came back on, plant running.

Wastewater Plant Monitoring Report Summary:

	Current Influent	Last Month Influent	% Diff
Avg. Daily Flow	274,000		
Total Flow	8,490,000	7,780,000	9%
Max Daily Flow	335,000		

Locates: 26

Communications:

No significant communications for August

Significant Expenditures:

NONE

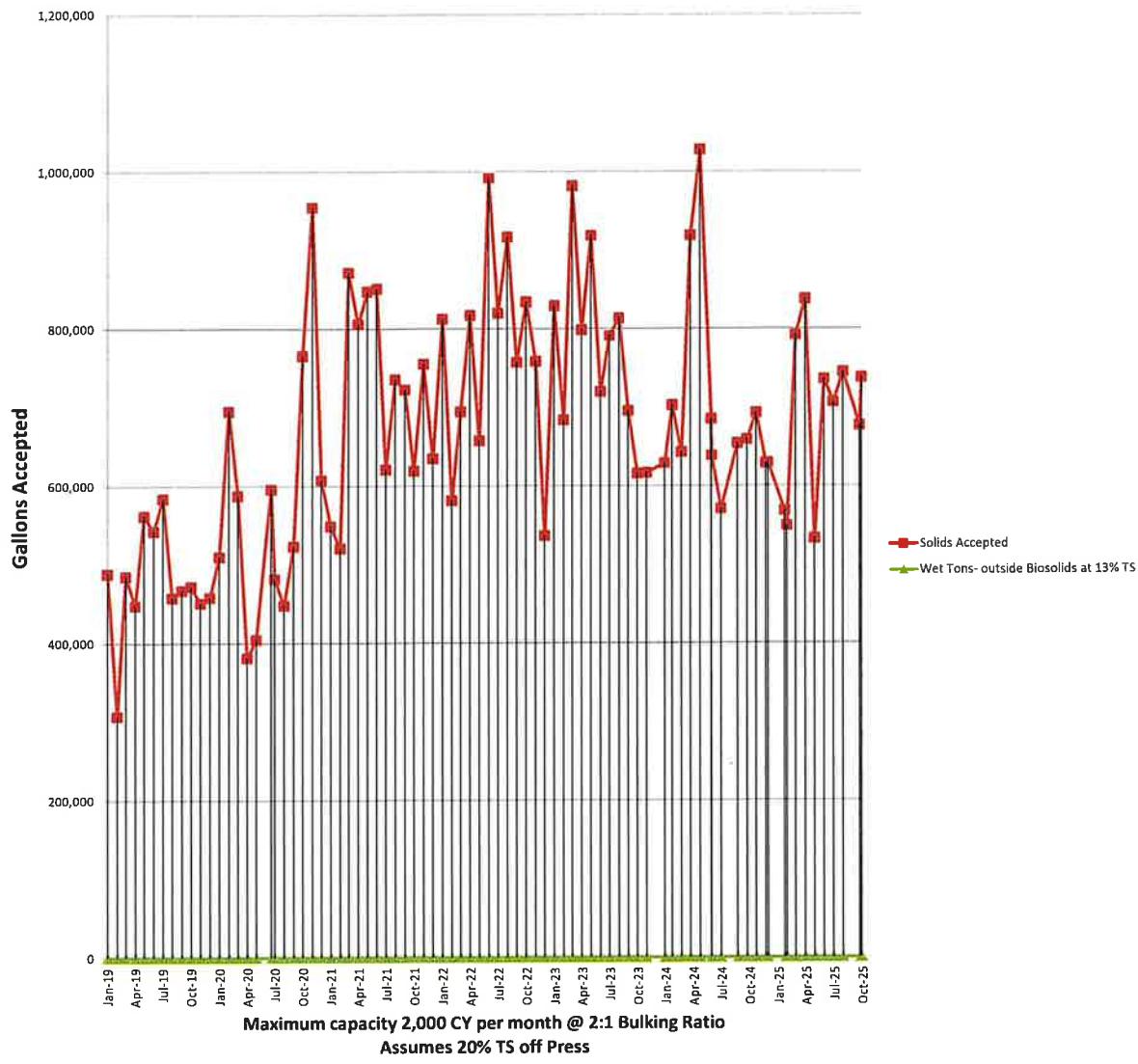
Ongoing Problems:

NONE

LaConner Wastewater Treatment Plant

Monthly Data 2024

LaConner Wastewater Treatment Plant Monthly Data 2019- Present



Fire Chief / Code Enforcement Report

Oct-25

Alarms: 38 Emergency Calls Ave # Responders: 4.2

Calendar:
1-Oct Bussiness
8-Oct Med Tablet
15-Oct SCBA
22-Oct Fire debrief
29-Oct Pumkin Carving

Events: Halloween Parade
HomeComing Game

Enforcement Notes: Loose Dogs
Noise Complaint

Aaron Reinstra
Fire Chief/Code enforcement
Town of La Conner



Incide ▾

Find address or place



X



Map

County

GIS

Info Summary

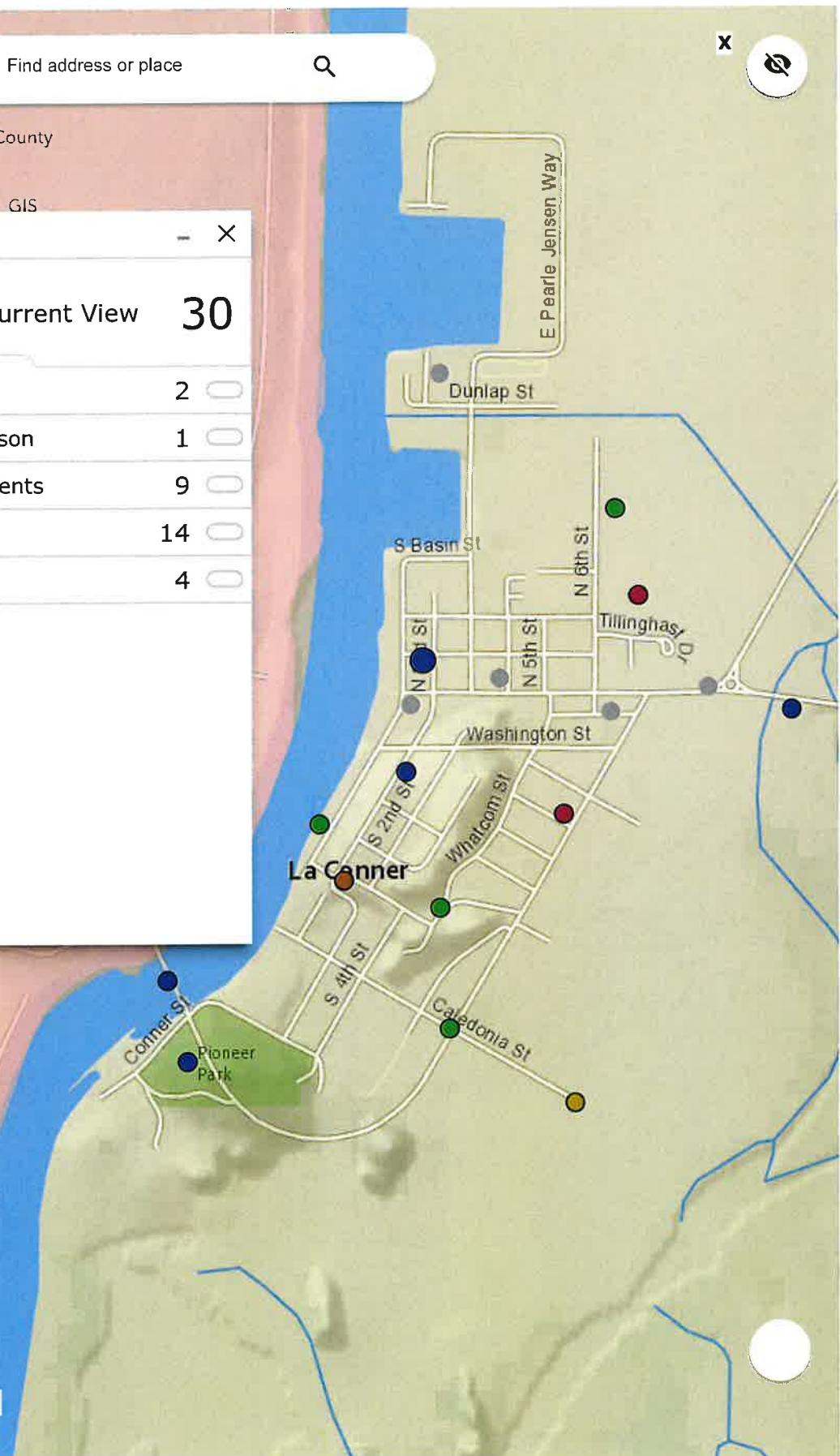
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Incidents in Current View

30

- Civil 2
- Crimes Against Person 1
- Motor Vehicle Incidents 9
- Other Incidents 14
- Property Crimes 4



Unfinished Business

- 1) 306 Center Street Project - Discussion**
- 2) 2026 Preliminary Budget – Discussion**
- 3) Resolution – Acknowledgement of Tami Mason**
- 4) Wilson Engineering Final Report – Discussion**
- 5) PUBLIC HEARING – DNS WWTP Upgrade**

306 Center Street Project Discussion

2025 Preliminary Budget Discussion

Resolution
Acknowledgement of Tami Mason

Town of La Conner



RESOLUTION NO. ____

A RESOLUTION EXPRESSING APPRECIATION FOR TAMI MASON

Whereas, throughout her career at WaFd Bank's La Conner Branch, Tami Mason has worked tirelessly to promote institutions and associations important to the residents and visitors to La Conner, from the Chamber of Commerce to the Sunrise Food Bank; and

Whereas, Tami Mason serves on the Board of Trustees of the Skagit County Historical Society. She has served as Secretary and is currently the Vice President. She also serves on the Society's Special Events committee where she has been instrumental in the success of the Historical Museum's fall fundraisers. Tami volunteers for every event the Museum does - from Opening Receptions for Exhibits to being the greeter at all of their Topics at The School; and

Whereas, Tami Mason also serves on the La Conner Chamber of Commerce Board, where she is currently the Vice President. In that capacity Tami has made significant contributions, spending long hours coordinating the Chamber's Boat and Auto Show, a beloved event that brings visitors to La Conner and enhances the business climate of the Town; and

Whereas, Tami donates her time and expertise to other organizations too numerous to list, including the Skagit County Relay for Life, part of a global movement in support of those who have fought or are fighting the battle against cancer; the Soroptimist Giving Tree project, supporting disadvantaged families; the Forgotten Children Fund, a charity to help families have Christmas who otherwise could not afford it; and the La Conner Volunteer Firefighters Association.

Whereas, Tami Mason can be counted upon to pitch in and help when a community need arises. Her sense of humor, kindness, energy and graciousness has enriched those fortunate enough to know and work with her;

NOW THEREFORE, BE IT RESOLVED,

That the Town Council of the Town of La Conner recognizes Tami Mason's achievements and contributions to the La Conner community.

BE IT FURTHER RESOLVED, that the Town Council of the Town of La Conner hereby expresses its appreciation and gratitude to Tami Mason for her work in the community.

Approved by vote of the La Conner Town Council this _____ day of November, 2025.

Marna Hanneman, Mayor

ATTEST:

Maria DeGoede, Town Clerk

Resolution No. _____

**Wilson Engineering Final Report
Discussion**

Public Hearing
DNS WWTP Upgrade

MEMORANDUM

TO: Town Council
FROM: Planning Staff
SUBJECT: Public Hearing on WWTP DNS
DATE: November 20, 2025

The public hearing on the agenda today is for the Determination of Non-significance (DNS) for the proposed update to the La Conner General Sewer and Facilities Plan, issued on October 29th. This DNS is issued under a phased review process, meaning that the proposed development projects will undergo additional environmental review as the construction details and timeline are established. The public hearing is designed so that people have an opportunity to comment on the DNS. This is not the adoption of the plan. The Town Council does not need to make any motions related to this public hearing. Please see the attached DNS.

**TOWN OF LA CONNER
DETERMINATION OF NON-SIGNIFICANCE (DNS)**

Date: October 17, 2025

Application File #: LU25-60SEPA

Applicant: Town of La Conner

Owner: Town of La Conner

Town Contact Person: Ajah Eills, Planning Director; P.O. Box 400, La Conner, WA 98257; 360-466-3125

Project Location: La Conner Sewer Treatment, 12154 Chilberg Rd, La Conner, WA 98257

Assessor Tax Parcel: P133149

Project Description: This is a proposed update to La Conner's General Sewer and Facilities Plan. This update is designed to provide a recommended plan for the required improvements to the existing wastewater treatment facility and collection system to address aging infrastructure and challenging equipment, future flow and loading capacity, future nutrient removal requirements, and current standards for redundancy and reliability. This DNS is for the adoption of the Plan by La Conner Town Council. This is a phased review, and proposed development projects will undergo additional environmental review in the form of a SEPA determination at minimum before commencing.

Lead Agency: Town of La Conner

The lead agency for this proposal has determined that it does not have a probable significant adverse impact on the environment. This decision was made after review of a completed environmental checklist and other information on file with the lead agency, and is available to the public upon request.

This is a phased review under WAC 197-11-340(5). All projects and construction identified within the Plan must go through individual SEPA review before they can be implemented. Additional studies and subsequent environmental review may be necessary for future phases. The lead agency will not act on this proposal for 15 days from the date below. Comments must be submitted by November 25, 2025.

CONSISTENCY OVERVIEW:

Date of Permit Application: September 26, 2025

Date of Determination of Completeness: September 30, 2025

Land Use Designation: La Conner Urban Growth Area/Skagit County Agricultural-Natural Resource Lands

Public Hearing: November 25, 2025, 6:00 pm, Upper Maple Center, La Conner, WA.

Environmental Documents That Evaluate the Proposed Project: SEPA Checklist dated August 27, 2025

The application and materials are available for review at Town Hall.

If you have any questions concerning this project, contact Town Hall at (360) 466-3125 or email planner@townoflaconner.org.

Issued: October 29, 2025

Published: October 31, 2025

New Business

- 1) Preliminary Approval Amending 15.30 of LMC (lot subdivision)**
- 2) Agreement – Pye Barker**
- 3) Ordinance – 2025 Budget Amendment**
- 4) Agreement – KBA On Call Services**
- 5) Agreement – PSE Street Light Pole Attachment**

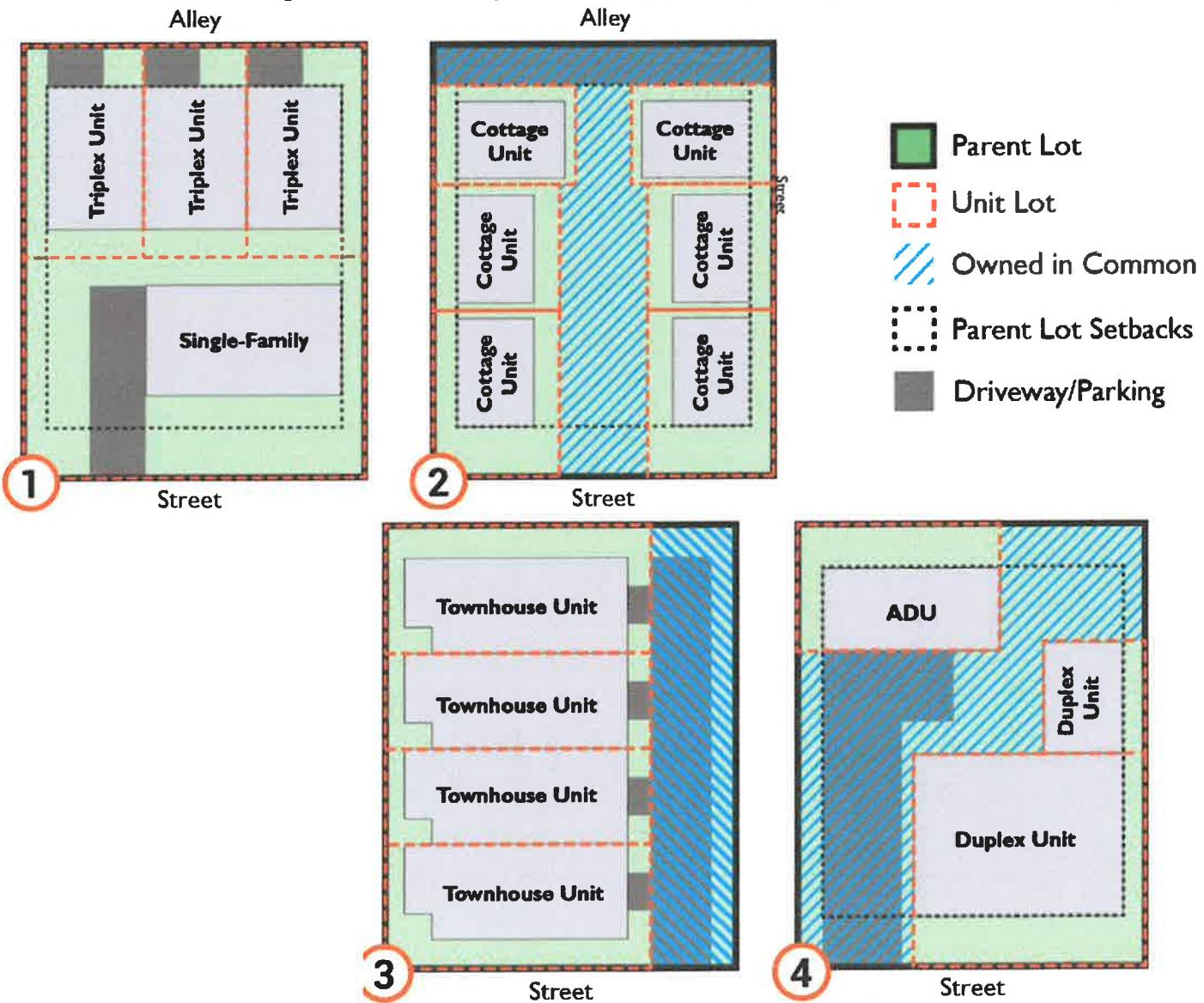
**Preliminary Approval Amending
15.30 of the LMC (lot subdivision)**

MEMORANDUM

TO: Town Council
FROM: Planning Staff
SUBJECT: Unit Lot Subdivisions
DATE: November 20, 2025

RCW 58.17.060(3) requires that La Conner include unit lot subdivisions within our short plat procedures. Unit Lot subdivisions create new lots like regular plats, but allow for more flexible dimensional standards. The development of the “parent lot” as a whole must confirm to the dimensional requirements, but the “unit lots” or “child lots” as they are sometimes called, are not required to. The state wanted to create additional options for ownership – unit lots function very similarly to condos, with some differences. The portion of the parent lot that is not subdivided into unit lots must be owned in common by the owners of the unit lots, or by an HOA.

Here's an example of what that might look like in a site plan, using various kinds of housing:



Please see attached the proposed code changes. These codes have been reviewed by the Planning Commission and the Planning Commission has voted to recommend approval by Town Council. I am asking today for Town Council to preliminary approve these code changes so they can be sent to the state for the required 60-day Department of Commerce review. Following that review, this code will appear before Town Council again for formal adoption.

Changes to Zoning Code: Unit Lot Subdivisions

Addition: Article III. Unit Lot Subdivisions

15.30.300 Purpose

The purpose of these provisions is to allow for the more flexible creation of lots of varying sizes and types, while applying only those site development standards applicable to the parent site as a whole, rather than to unit lots resulting from the subdivision. This section is not intended to permit uses or densities that are not otherwise allowed in the land use designations in which a unit lot subdivision is proposed.

15.30.305 Definitions

In construing LCMC 15.30 Article III, except when otherwise plainly declared or clearly apparent from context, the following definitions shall be applied:

- (1) "Parent lot" means a lot which is subdivided into unit lots through the unit lot subdivision process;
- (2) "Unit lot" means a lot created from a parent lot and approved through the unit lot subdivision process.
- (3) "Unit lot subdivision" means the division of a parent lot into two or more unit lots within a development and approved through the unit lot subdivision process.

15.30.310 Applicability

The provisions of this section apply to the division of land for multi-household dwellings, including townhouses and duplexes, provided that none of the multi-household dwellings are stacked on another dwelling unit or other use, and provided that the dwellings are in the same parent lot, and to the division of land for multi-single-household detached residences, and multiple multihousehold dwellings, including duplexes and townhomes, provided that none of the multi-household dwellings are stacked on another dwelling unit or other use, the multi-single household detached residences and multiple multihousehold dwelling units are permitted under LCMC 15.20.055, and the dwellings are in the same parent lot.

15.30.315 Process

Unit lot subdivisions or four or fewer lots shall follow the application for short subdivisions. Unit lot subdivisions for five or more lots shall be processed as a subdivision. The following provisions apply to unit lot subdivisions:

- (1) Development on individual unit lots within the unit lot subdivision need not conform to the minimum lot area, minimum density, or dimensional requirements; provided, however, that any structure located upon a unit lot shall comply with the maximum

building height requirements. The overall development of the parent lot shall meet the development and design standards of the underlying land use district.

- (2) Subsequent platting actions and additions or modifications to structure(s) may not create or increase any nonconformity of the parent lot;
- (3) Access easements, joint use and maintenance agreements, and covenants, conditions and restrictions (CC&Rs) identifying the rights and responsibilities of property owners and/or the homeowners' association shall be executed for use and maintenance of common garage, parking, and vehicle access areas; bike parking; solid waste collection areas; underground utilities; common open space; shared interior walls; exterior building facades and roofs; and other similar features shall be recorded with the county auditor;
- (4) Portions of the parent lot not subdivided for individual unit lots shall be owned in common by the owners of the individual unit lots, or by a homeowners' association comprised of the owners of the individual unit lots;
- (5) Parking shall be calculated and designed for each lot in compliance with LCMC Chapter 15.90, although parking required for a dwelling may be provided on a different lot or tract within the parent lot as long as the right to use that parking is formalized by an easement declared on the plat;
- (6) Each unit lot shall have individual sewer service, water service, and a power meter specific to that unit;
- (7) All residential structures that are within 10 feet of a property line or another residential structure shall have an automatic fire sprinkler system installed;
- (8) La Conner Fire Chief must approve roof access for all structures;
- (9) Unit lots must have separate addresses, assigned at the time of the subdivision process in accordance with the local addressing authority.

15.30.320 Recording Requirements

Notes shall be placed on the face of the plat or short plat as recorded with the county auditor to state the following:

- (1) The title of the plat shall include the phrase "Unit Lot Subdivision."
- (2) Approval of the development on each unit lot was granted by the review of the development, as a whole, on the parent lot.
- (3) The individual unit lots are not separate buildable sites. Additional development of the individual unit lots may be limited as a result of the application of development standards to the parent lot.
- (4) Subsequent platting actions, additions, or modifications to any buildings may not create a nonconformity of the parent lot.

**Agreement
Pye Barker**



From **Pye Barker Fire and Safety**
dba Pacific Fire & Security
12529 131st Court Northeast
Kirkland WA 98034
206-957-0907
<https://pyebarkerfs.com>

Quote No.	2023993	Quote For	Town of La Conner
Type	Inspection		108 Douglas Street
Prepared By	Everardo Olmos		La Conner WA 98257
Created On	11/03/2025		360-755-5444
Valid Until	01/30/2026		

Description of Work

Life Safety Systems Inspection (Maple Hall, City Hall, Garden Club, Sewer, Public Works, Fire Dep.)

Pye-Barker Fire & Safety, Inc. offers services to test, inspect, and maintain the Fire Alarm, Kitchen Hood System, and Fire Extinguishers, as required by national and local fire codes. We hold all necessary licenses including Underwriter Laboratories listings to make certain your systems are functioning properly and your exposure to risks are minimized.

Fire Alarm Testing, Inspection,

Per NFPA and the Fire Department's Confidence Testing requirements, one (1) time per year we will provide an inspection of every fire alarm device associated with the building fire alarm system. NFPA 72 testing methods and frequencies are used as a minimum guideline for system testing.

- **Physical Activation and Functional Testing of all Devices**
- **Load Testing of Batteries**
- **Documentation and Electronic Inspection Results Submitted Per Fire Department Requirements**
- **Pye Barker Fire & Safety will provide a licensed inspector on site during all testing and inspections.**

Elevator Safety Systems

Elevator Lobbies and Machine Rooms Detector Testing

Elevator Recall Testing

Elevator Phone Testing

Portable Fire Extinguishers

- annual inspection and certification of portable fire extinguishers per NFPA 10
- 6-year testing for ABC Extinguishers
- 5-year testing for CO2 & Water Extinguishers
- hydro testing

Total Contract Price is billed in Quarterly Installments of \$1,592.50 + WSST. This Three Year contract automatically renews per the terms listed below.

Please Note:

The total provided in this estimate covers the annual Fire Alarm and semi annual Kitchen Hood inspection only. Any deficiencies identified during the inspection will be documented and quoted separately. Costs for repairs or corrections are not included in the amount shown above. The quoted price for the Fire Extinguishers includes all annual inspections and maintenance services(6yr, 5yr, and Hydro test only) for the entire term of the agreement. Recharge service or New Extinguishers will be quoted separately.

Services to be completed

Parts, Labor, and Items	Quantity
Semi-annual Hood Inspection	2
Annual Fire Alarm Confidence Inspection	1
Inspect and Tag Fire Extinguisher (Each)	56
Tegris Paperwork Submittal Fee	1
Trip Charge	2
Labor- Prevailing Wage	10
Annual Fire Alarm Confidence Inspection	1
Annual Wet Sprinkler Confidence Inspection	1
Annual Backflow Fire Inspection	1
Annual Backflow Fire-Bypass Inspection	1
Inspect and Tag Fire Extinguisher (Each)	19
SUBTOTAL	\$6,370.00
TAX @ 8.6%	\$547.82
GRAND TOTAL	\$6,917.82

Terms and Conditions

Pye-Barker's services described herein are subject to the Pye-Barker General Terms and Conditions available at <https://pyebarkerfs.com/generalterms> ("PB Terms"). The applicable version of such terms shall be the version in effect as of the date this document was fully executed. Such terms shall not be modified except by a written agreement signed by both parties. By signing or receiving services described in this document, you acknowledge that you have reviewed such terms and conditions and that they will be incorporated by reference. This order document, including the PB Terms, contains the complete and final agreement between the parties regarding the subject matter herein. For the avoidance of doubt, any additional terms that you provide, including those contained in a purchase order, shall have no effect, unless expressly agreed to in writing by Pye-Barker. In the event of a conflict between the PB Terms and the terms of this order document, the terms of this order document shall control. Upon your request, such terms may be attached to this order document.

By my signature below, I authorize work to begin and agree to pay the Grand Total according to the terms and conditions of this agreement.

Name: _____ Date: _____

Signature: _____



Proposal: 81915-2-0

CCTV Water Tower

Prepared for:
Brian Lease

Town of La Conner
1200 S 4th St
La Conner WA, 98527

P
E publicworks@townoflaconner.org
W (360) 466-3933

Proposal Issued:
11/18/2025

Proposal Valid To:
12/18/2025

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OUR SERVICES



Monitoring

Guardian Security customers are monitored by our wholly owned and U.L. Listed Central Station located in Seattle. Guardian's Central Station has been headed by the same management team since 1989, and our operators are local to the Pacific Northwest.



Access Control

Access control systems from Guardian Security ranging from small single-door applications to large networked systems allow businesses to monitor and restrict building access and manage security concerns. We provide cloud-based access solutions as well as server-based options.



Cameras

Guardian Security installs and provides camera solutions from small 1-2 camera systems to larger systems which integrate hundreds of cameras into an existing security system. We work with analog, IP, and cloud video solutions.



Inspections

Annual inspections and testing are required on all commercial life safety systems. Guardian Security's certified and qualified technicians perform NFPA compliant inspections with professionalism and transparency in the process—providing you access to all your data and testing results.



Fire

Guardian Security has been at the forefront of the design, installation and servicing of fire alarm systems in the Pacific Northwest. Our engineers, designers, project managers and certified install technicians have a wealth of experience in delivering fire detection and alarm systems for all types of building and business needs.



Security Alarm

Guardian Security is Washington State's leader in commercial security solutions, with over 40 years of security systems integration. We specialize in custom security alarm systems for homes, small businesses, and large enterprises, which serve to both detect and deter potential intrusion.



Service

Our team of professionally trained technicians, engineers and operators are here to ensure your safety, with emergency service available 24/7. We have branch offices located in Seattle, Bellingham, Tacoma and Yakima to ensure our availability throughout the state.

SCOPE OF WORK

Name: Town of La Conner**Site**

Town of La Conner
1200 S 4th St
La Conner, WA 98527

Billing

Town of La Conner
PO Box 400
La Conner, WA 98257

Contact

Brian Lease
P (360) 466-3933
E publicworks@townoflaconner.org
F () -

81915-2-0-Water Tower

Scope of work

Overview & Expectations

Provide and Install:

- One Eagle Eye 8 port Cloud Managed Video Recorder (CMVR) with cellular and modem
- Two Eagle Eye 8MP 180-degree cameras
- Electrician to wire in the CMVR

Installation Details

- Installing one CMVR cabinet on a pole that is just off to the right when you come through the second gate

Installing two 180-degree cameras:

- One on the pole ,viewing the entrance gate and the surrounding areas
- One on the pole with the main focus being on the stairs on the Water Tower and the surrounding areas

Client is responsible to supply the pole with 120V steady power to an outlet 12-15 ft off the ground.

This proposal is contingent on the client supplying a usable SIM card. If for any reason the SIM does not work or is not supplied, a change order will be required to add a cellular plan to the device.

Notes

- Client is familiar with the Eagle Eye platform. Please ensure that the client can see this new site.

Site Contact

Brian Lease
(360) 466-3933
publicworks@townoflaconner.org

Security Consultant Contact

Erica Kemper
(360) 303-8249
ekemper@gaurdiansecurity.com

PROJECT INVESTMENT

Name: Town of La Conner

Site
1200 S 4th St
La Conner, WA 98527

Billing
PO Box 400
La Conner, WA 98257

Contact
Brian Lease
P (360) 466-3933
E publicworks@townoflaconner.org
F () -

Estimate

QTY	Manufacturer	Part #	Description
1	BRIVO	EN-SS100wc-324p	EE CMVR Cabinet SS324+ Cellular 8POE
1	BRIVO	EN-MM-001a	EE Cellular and WIFI Modem MM01 with dual SIMS and
2	BRIVO	EN-CDUX-001a	EE Camera DX01 180Deg MultiSensor 8Mpix
2	BRIVO	EN-CABX-012	EE Camera Low Profile Junction Box BX12 (DX01)
1	VITEK	VT-4P65	4 PORT POE UNMANAGED SWITCH W/2PORT UPLINK 65W
1	ALTRONIX	WP3	ENCLOSURE, 13.31"X11.31"X5.59", OUTDOOR NEMA 4/4X

Professional Services: Monthly

Description	Ext. Price
Eagle Eye Cloud Video with 30 day cloud storage	\$90.00

Financial Summary

Total Proposal Amount	\$7,915.43
Monthly Professional Services	\$90.00

Note: Taxes are not included and will be charged at the time of invoice.



ABOUT US

Established in 1976, Guardian specializes in comprehensive fire, security, & life safety systems for installations ranging from single-family homes to downtown high-rises and everything in between. Our UL listed central station is trusted by over 35,000 customers to monitor their fire, security, and life safety systems. Our branch offices located in Bellingham, Seattle, Tacoma, and Yakima insure our availability and service throughout Washington State. Guardian has over 40 years of systems integration experience, solutions expertise and engineering qualifications.

- Fire, Intrusion, Video & Access Control Systems
- Seattle Based Central Station Monitoring
- New Construction Installation & Design Services
- Intercom Communication Systems
- Nurse Call & Patient Wander Systems
- Emergency Notification & Communications
- Solutions Support & Service

Project Investment Summary

Guardian Security will provide the proposed system as described in this proposal for the sum of: **\$7,915.43**

Guardian Security will provide services for 36 months and will charge this amount Monthly: **\$90.00**

The price above includes: materials, equipment and labor as described within this proposal. Taxes are not be included and will be charged additionally.

Payment Terms:

Provide a mobilization fee in the amount of 0% of the installation fee upon formal approval to proceed with the project. Balance to be paid in progress payments as invoiced by Guardian Security with payment in full due upon system deployment completion.

Payment shall be Net 30 of invoice date.

Guardian Security Systems, Inc.

Town of La Conner

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

P.O.# _____ Start Date: _____

**Agreement
KBA On Call Services**

**Agreement – PSE
Street Light Pole Attachment**

STREET LIGHT ONLY POLE ATTACHMENT AGREEMENT

This Street Light Only Pole Attachment Agreement (this "Agreement"), dated as of November 12, 2025, is made by and between Puget Sound Energy, Inc. ("PSE") and La Conner Thrives Assoc.

Recitals

A. City desires to install, maintain and use, with the consent of PSE, certain attachments on street lighting poles that are owned by PSE.

B. PSE is willing to allow the installation, maintenance and use of such attachments on street lighting poles owned by PSE, subject to and in accordance with the terms and conditions set forth in this Agreement.

Agreement

NOW, THEREFORE, in consideration of the mutual covenants set forth below, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Term.** The term of this Agreement will commence on the Effective Date and continue in effect for Ten (10) years, unless earlier terminated pursuant to this Agreement. The parties may renew the term of this Agreement as agreed upon by the parties in writing. The initial term and any renewal terms of this Agreement are collectively referred to herein as the "Term."

2. **Installation of Attachments.** PSE will install the attachments of City that are identified on Exhibit A (collectively, the "Attachments") on the street lighting poles that are owned by PSE and identified on Exhibit A (the "Street Lighting Poles"). Prior to installing any such Attachments, PSE will obtain all permits, licenses, and other authorizations from City and other third parties that are necessary for PSE to install the Attachments on the Street Lighting Poles. City will bear all costs and expenses related to the installation of the Attachments on the Street Lighting Poles.

3. **Grant of Permission.** Subject to the terms and conditions of this Agreement, PSE grants City permission to maintain and use the Attachments on the Street Lighting Poles. The permission granted to City under this section is personal to City and may not be assigned or transferred, in whole or in part, without the prior written consent of PSE.

4. **Required Authorizations.** City will obtain all permits, licenses, and other authorizations from third parties that are necessary for City to maintain and use the Attachments on the Street Lighting Poles in accordance with and as contemplated by this Agreement.

5. **Maintenance and Use of Attachments.** City will maintain and use the Attachments on the Street Lighting Poles in a skilled and workmanlike manner and in a manner that does not adversely affect the structural integrity of the Street Lighting Poles or the use or maintenance of the Street Lighting Poles by PSE or any third parties. If any maintenance or use of the Attachments may (a) adversely affect the structural integrity of the Street Lighting Poles or the use or maintenance of the Street Lighting Poles by PSE or any third parties or (c) require any adjustments or modifications to the electric wiring of the Attachments, City will promptly notify PSE in writing and will not engage in any further maintenance or use of such Attachments until the parties mutually agree that such maintenance and use by City may

resume. City will bear all costs and expenses related to the maintenance and use of the Attachments on the Street Lighting Poles.

6. Fees and Other Charges; Payment. The annual fees applicable to the Attachments on the Street Lighting Poles under this Agreement are set forth on Exhibit A (collectively, "Fees"). Following the Effective Date, PSE will invoice City for the Fees due for the first year of the Term. Thereafter, PSE will invoice City at the beginning of each subsequent year of the Term for the Fees due for the given year. In addition, PSE will invoice City for any additional fees, charges and expenses identified in this Agreement that are due to PSE on a monthly basis or as incurred. City will pay all amounts set forth in an invoice to PSE within thirty (30) days of receiving the invoice.

7. Termination. Either party may terminate this Agreement if the other party materially breaches this Agreement and fails to cure such breach within ninety (90) days after receiving written notice from the non-breaching party. PSE may terminate this Agreement at any time upon ninety (90) days' prior written notice to City.

8. Removal of Attachments. Upon the expiration or any termination of this Agreement, and at City's sole cost and expense, PSE will (a) remove all Attachments from the Street Lighting Poles within sixty (60) days following the effective date of such expiration or termination and (b) return all such Attachments to City. The removal of the Attachments from the Street Lighting Poles will not release City from any obligation accruing prior to or arising out of or in connection with any incident that occurs prior to such removal. In the event of an emergency, (i) PSE will provide notice to City as promptly as practicable and (ii) may remove or relocate any Attachments on any Street Lighting Poles and take such other action as PSE deems necessary and appropriate given the circumstances. City will bear all costs and expenses related to any removal or relocation of the Attachments on the Street Lighting Poles.

9. Indemnification. To the extent permitted by applicable law, City releases and will defend, indemnify and hold harmless PSE from and against all claims, losses, costs, liabilities, damages and expenses (including reasonable attorneys' fees) (collectively, "Claims") arising out of or related to: (a) the Attachments on the Street Lighting Poles; (b) the maintenance and use of such Attachments by City; or (c) City's performance of its obligations under this Agreement. The obligations of City under this section will not apply to the extent a Claim is caused by the gross negligence or willful misconduct of PSE.

10. Disclaimer. PSE MAKES NO EXPRESS OR IMPLIED WARRANTIES OF ANY KIND WITH RESPECT TO ANY STREET LIGHTING POLES OR ANY OTHER EQUIPMENT OR FACILITIES LOCATED THEREON, AND ALL SUCH WARRANTIES ARE HERBY DISCLAIMED. WITHOUT LIMITING THE FOREGOING, PSE HEREBY EXPRESSLY DISCLAIMS ANY AND ALL EXPRESS OR IMPLIED WARRANTIES, INCLUDING ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

11. Limitation of Liability. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, AND WITHOUT LIMITING CITY'S INDEMNIFICATION OBLIGATIONS UNDER SECTION 9, NEITHER PARTY WILL HAVE ANY LIABILITY TO THE OTHER FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATED TO THE STREET LIGHTING POLES, THE ATTACHMENTS ON THE STREET LIGHTING POLES OR THIS AGREEMENT, WHETHER ARISING IN CONTRACT, TORT (INCLUDING, WITHOUT LIMITATION, NEGLIGENCE, PRODUCT LIABILITY OR STRICT LIABILITY) OR OTHERWISE, EVEN IF SUCH PARTY HAD BEEN ADVISED OF THE POSSIBILITY OF THE SAME.

12. **Notices.** Any notice provided to a party in connection with this Agreement will be in writing and deemed effective as follows: (a) if sent by email, fax or other reliable form of electronic communication, upon confirmation of receipt by the party being notified; (b) if sent by certified mail with return receipt requested, upon certified receipt; (c) if sent by a recognized courier or mail service, delivery charges or postage prepaid, with delivery receipt requested, upon receipt; or (d) if delivered personally, upon delivery. Notices must be properly addressed and sent to the below address for the party being notified. Either party may change its notice address specified above by giving the other party notice of such change in accordance with this section.

To: Puget Sound Energy
Pole Services:
425-456-2496

From: La Conner Thrives Assoc.

13. **Governing Law.** This Agreement will be interpreted, construed and enforced in accordance with the laws of the State of Washington without reference to its choice of law provisions. This Agreement will be fully binding upon the parties and their respective successors, assigns, and legal representatives.

14. **Waivers.** A party's failure or delay in exercising any right under this Agreement will not limit or operate as a waiver thereof, nor will the waiver of any breach by the other party waive any other or further breach.

15. **Severability.** Any provision of this Agreement held unenforceable or illegal by a court of competent jurisdiction will be severable from the remaining Agreement, which will continue in full force and effect.

16. **Survival.** The following sections of this Agreement will survive any expiration or termination of this Agreement: Sections 6, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17 and 18.

17. **Counterparts.** This Agreement may be executed in counterparts including facsimile, PDF and other electronic copies, each of which will be deemed an original and together will constitute the same instrument.

18. **Entire Agreement.** This Agreement, together with all exhibits attached hereto, which are incorporated herein by this reference, is the entire agreement, and supersedes all previous or contemporaneous agreements, among the parties relating to the subject matter of this Agreement. This Agreement may be modified or amended only in a writing signed by all of the parties.

[Remainder of the page intentionally left blank. Signatures on following page.]

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement as of the Effective Date.

Puget Sound Energy, Inc.

By: _____
Name: _____
Title: _____

La Conner Thrives Assoc.

By: _____
Name: _____
Title: _____

Exhibit A to
Street Light Pole Attachment Agreement

A.1 Description of Attachments. The following Attachments will be installed on the Street Lighting Poles pursuant to this Agreement:

Presidential Snowflake - 3 ft. P-697-LED - 54 bulbs per snowflake - 0.58 watts per bulbs = 31.32watts per snowflake - **0.15AMPS MAX**

Spiral Snowflake - 3 ft. PWW-537-LED - 60 bulbs per snowflake - 0.58 watts per bulbs = 34.8watts per snowflake - **0.29AMPS MAX**

Diamond Snowflake - 3 ft. PWW-527-LED - 30 bulbs per snowflake - 0.58 watts per bulbs = 17.4watts per snowflake - **0.15AMPS MAX**

A.2 Street Lighting Poles. The Attachments will be installed on the following Street Lighting Poles pursuant to this Agreement: SLAH 1441, 1443, 1445, 1446, 1447, 1448, 1449, 1450, 1451, 1452, 1453, 1454, 1455, 1456, 1457, 1458, 1459, 1460, 1461, 1463, 1464, 1465, 1466, 1467, 1468, 1469, 1470, 1471, 1472, 1473, 1474.

A.3 Fees. City will pay the following Fees to PSE pursuant to this Agreement:

Applicable Fees	Amount
Monthly energy charge pursuant to Schedule 24	NA
One time estimated installation cost	NA

Installations costs will be billed based on actual installation costs following construction. The above is an estimate only.

A.4 Maintenance Contingency. In the event that a street light outage is reported, and the cause of the outage is determined to be due to the camera installation. Then the City should assume charges for the repair of the street light.