



TOWN COUNCIL AGENDA

February 10, 2026, 6PM

Maple Hall.

204 Commercial Street

Skagit County Washington
Incorporated 1890
www.townoflaconner.org

I. Call to Order

II. Pledge of Allegiance

III. Public Comments (Limit: 3 minutes per person)

IV. Presentations:

Liberty Tree presentation – Daughters of American Revolution

V. CONSENT AGENDA

A. Consent Agenda (Approved without objection 5/0)

1. Approval of the Minutes: Council Meeting January 27, 2026.

2. Finance:

Approval of Accounts Payable

Approval Payroll

B. Items Removed from the Consent Agenda

VI. REPORTS

1. Chamber Report
2. Revenue /Expenditure Report
3. Department Head Reports
4. Mayor's Report
5. Council Committee Reports

VII. UNFINISHED BUSINESS:

1. Agreement-Western Fireworks

VIII. NEW BUSINESS

1. Agreement – Annual EDASC
2. Agreement/Bid Award - Grounds Maintenance Contract (Proscapes)
3. Resolution – TVI Administrative – Investments - Discussion
4. Resolution – Shelter Bay (Pressure Surge)
5. Ordinance – Payroll Increase

IX. MAYOR ROUNDTABLE:

X. EXECUTIVE SESSION:

There may be an executive session immediately preceding or following the meeting as allowed by RCW 42.30.110 and as announced by the presiding officer.

Town Hall Meetings are available for viewing only on our live portal at www.townoflaconner.com "technology permitting".

Consent Agenda

- 1) Approval of Minutes**
- 2) Approval of Accounts Payable**
- 3) Approval of Payroll**

Town of La Conner
Town Council Meeting
January 27, 2026 – 6:00 p.m.

The meeting of the La Conner Town Council was called to order at 6:00 p.m. by Mayor Hanneman.

Present: Councilmembers Taylor, Dole, Chamberlain and Wohleb.

Also present: Administrator Thomas, Finance Directors DeGoede and Buchanan and Public Works Director Lease.

Councilmember Chamberlain moved to excuse Councilmember Carlson. Motion seconded by Councilmember Dole. Motion carried 4/0.

Public Comments:

Resident Gary Nelson provided council with a handout regarding the Center Street Project issues involving safety, use of Right of Way and storm water management. Mayor Hanneman and Council will review the information provided.

Owner of La Conner Fitness and MMA, Tracy Barnett, is offering free self-defense classes on Saturdays from 10 a.m. to 11 a.m.

Resident Heidi Nelson complained about the lack of the Town oversite of the Center Street Project. In her opinion as a civil engineer, inspections have not been met, resulting in safety issues resulting in debris on the roadway, large truck deliveries blocking the street and the use of the right of way.

Presentation:

Consent Agenda:

Approval of Agenda

Approval of the Minutes of the January 27, 2026 Council Meeting

Accounts Payable:	Checks	28920 - 28958	\$136,422.61
	Electronic Pmts.	2018416 – Leasehold Tax	\$2,516.74
		2018417 – WA Fed	\$109.23
		<u>2018418 – Excise Tax</u>	<u>\$9,436.72</u>
		Total Accounts Payable	\$148,485.30

Payroll of January 20, 2026:	Checks 6224-6230	\$ 2,194.47
	Payroll Auto Tax Payment #2018415	\$11,250.79
	<u>Payroll Auto Deposit</u>	<u>\$33,092.02</u>
	Total Payroll	\$46,537.28

Councilmember Wohleb moved to approve the Consent Agenda as presented. Motion seconded by Councilmember Taylor. Motion carried 4/0.

Mayor's Report:

Mayor Hanneman reported the following:

- Attended EDASC annual meeting. They are sponsoring a Forecast Night on February 25, 2026.
- Met with Jill Boudreau, the new executive director of the Skagit Council of Governments.
- Met with Ken Huste, Deputy Director for EDASC. Put in touch with the Port of Skagit
- Spoke with Zach Heffron, Senator Maria Cantwell's Northwest Washington Outreach Director seeking help with the Channel Drive Project and funding.
- Attended the School board meeting. Shared information about the afterschool program for kids. It is a great program.

Council Committee Reports:

Art's Commission:

Councilmember Taylor reported the next meeting will be February 10th

Parks Commission:

Councilmember Wohleb recommended adding a flower box in honor of our 250th birthday. The Daughters of the American Revolution have volunteered to build the flower box. They will also install, maintain and remove it at the end of summer.

Administrator's Report:

Administrator Thomas shared that there is an error in the 2026 budget for personnel cost of \$2,880. A budget amendment will be presented at next meeting.

Administrator Thomas is drafting a RFQ for the design of the water line on Channel Drive. The estimated cost is \$3.46M. Engineering expenses are about 10% of the cost. Seeking money for construction is easier to do if the project is ready to go.

Public Works Report

Public Works Director Lease is requesting to hire a construction management and inspection company to support the Center Street Project. Estimated cost is \$30K.

2026 Tribal Sewer Rates:

Administrator Thomas explained that the rate was established by FCS. The rate is a slight decrease from 2025.

Councilmember Dole moved to approve the 2026 Tribal Sewer Rates. Motion seconded by Councilmember Wohleb. Motion carried 4/0.

Ordinance 1268 – Re-Establishing Town Council Committees:

Administrator Thomas explained this ordinance is to update the Town Council Committees as per the Council discussions at the last meeting.

Councilmember Wohleb moved to approve Ordinance 1268, Re-Establishing the Town Council Committees. Motion seconded by Councilmember Taylor. Motion carried 4/0.

Resolution 683 – Council Committee Appointments:

Mayor Hanneman appointed Councilmember Carlson and Chamberlain to facilities Committee; Councilmembers Dole and Wohleb to Finance Committee, Councilmember Carlson and Chamberlain to Streets and Safety Committee and Councilmember Wohleb and Taylor to Utilities Committee.

Councilmember Chamberlain moved to approve Resolution 683, appointment to Council Committees as noted above. Motion seconded by Councilmember Wohleb. Motion carried 4/0.

250th Town Anniversary Flower Box:

The Daughters of the American Revolution, Ann Washington Chapter, have volunteered to build, install, maintain and remove the flower box for the 250th Anniversary.

Councilmember Wohleb moved to approve the 250th Anniversary Flower Box. Motion seconded by Councilmember Dole. Motion carried 4/0.

Resolution 684 – Reappointments to the Park’s Commission (Iversen, Howard, Pease):

Mayor Hanneman reappointed Oliver Iverson, Martin Howard and Oliver Pease to the Park’s Commission.

Councilmember Taylor moved to approve Resolution 687 reappointing Oliver Iverson, Martin Howard and Oliver Pease to the Park’s Commission. Motion seconded by Councilmember Wohleb. Motion carried 4/0.

Mayor Roundtable:

Mayor Hanneman asked for an update on the fireworks show. Administrator Thomas contacted Western Fireworks and they have an opening. We are waiting for a contract. Cost will be \$16,500-\$17,000.

Mayor Hanneman opened up discussion to provide support to Brian and Public Works department for the Center Street Project. One solution is to contract with a construction management company. This would require a budget amendment. If needed a special meeting will be called to approve the contract.

There being no further business the meeting ended at 6:55 p.m.

Kim Buchanan, Finance Director

Marna Hanneman, Mayor

Accounts Payable



TOWN OF LA CONNER

CLAIMS CLEARING

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that the merchandise or services hereinafter specified for the **February 10, 2026 Claims** have been received and that;

Checks Numbered:	28959 - 28997	\$152,860.53
Voided Check Number:	28786	<165.00>

Auto Payments:		
US Bank-Payment	2018424	123.32
Invoice Cloud	2018425	173.00

Are approved for a total payment of \$152,991.85 this 10th day of February 2026.

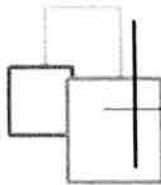


Finance Director

Councilmember – Finance Committee

Councilmember – Finance Committee

Councilmember



Voucher Directory

Fiscal: : 2026 - February
Council Date: : 2026 - February - First Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
Aon Risk Insurance Services West, Inc.	28959			2026 - February - First Council Meeting	
		Invoice - 8200000392010			
			Fire Boat Insurance 12/10/25-12/10/26		
			001-000-522-20-46-00	Insurance	\$16,750.00
		Total Invoice - 8200000392010			\$16,750.00
	Total 28959				\$16,750.00
Total Aon Risk Insurance Services West, Inc.					\$16,750.00
Badger Meter, Inc.	28960			2026 - February - First Council Meeting	
		Invoice - 80223417			
			Meter Hosting		
			401-000-534-80-41-00	Professional Services	\$54.69
			Hosting Serv Unit		
	Total 28960	Total Invoice - 80223417			\$54.69
Total Badger Meter, Inc.					\$54.69
					\$54.69
Board for Volunteer FF	28961			2026 - February - First Council Meeting	
		Invoice - BVF2025			
			2026 Firefighter Pension/Disability		
			001-000-522-20-28-00	Firemen Retirement	\$2,220.00
	Total 28961	Total Invoice - BVF2025			\$2,220.00
Total Board for Volunteer FF					\$2,220.00
					\$2,220.00
Bowman Consulting Group Ltd.	28962			2026 - February - First Council Meeting	
		Invoice - 4252-22601030			
			Tribal Sewer Rates		
			409-000-535-80-41-00	Professional Services	\$1,395.00
	Total 28962	Total Invoice - 4252-22601030			\$1,395.00
Total Bowman Consulting Group Ltd.					\$1,395.00
					\$1,395.00

Vendor	Number	Reference	Account Number	Description	Amount
Community to Community					
	28963			2026 - February - First Council Meeting	
		Invoice - CommToCommMHDepRef-02/01/26		Community to Community Maple Hall Dep Ref 02/01/26	
			003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$350.00
		Total Invoice - CommToCommMHDepRef-02/01/26			\$350.00
	Total 28963				\$350.00
Total Community to Community					\$350.00
ESO Solutions Inc.					
	28964			2026 - February - First Council Meeting	
		Invoice - ESO-188284			
			NFIRS		
			001-000-522-20-41-00	Professional Services	\$98.90
		Total Invoice - ESO-188284			\$98.90
	Total 28964				\$98.90
Total ESO Solutions Inc.					\$98.90
Eurofins Environment Testing NW					
	28965			2026 - February - First Council Meeting	
		Invoice - 1100004869			
			Effluent Testing-Quarterly		
			409-000-535-80-48-05	Materials/Testing	\$491.00
			Sewer Testing		
		Total Invoice - 1100004869			\$491.00
		Invoice - 1100004890			
			Effluent Testing-Monthly		
			409-000-535-80-48-05	Materials/Testing	\$416.00
			Sewer Testing		
		Total Invoice - 1100004890			\$416.00
	Total 28965				\$907.00
Total Eurofins Environment Testing NW					\$907.00
Exact Scientific Service Inc					
	28966			2026 - February - First Council Meeting	
		Invoice - 26-00959			
			Final Effluent/Influent-01/15/26		
			409-000-535-80-48-05	Materials/Testing	\$307.00
		Total Invoice - 26-00959			\$307.00
	Total 28966				\$307.00
Total Exact Scientific Service Inc					\$307.00

Vendor	Number	Reference	Account Number	Description	Amount
Farmers Equipment Company Inc					
	28967			2026 - February - First Council Meeting	
		Invoice - BUR-2014867			
			Remove & Replace Mixer Motor		
			412-000-554-90-48-06	Compost Machinery/Equip	\$564.97
		Total Invoice - BUR-2014867			\$564.97
		Total 28967			\$564.97
Total Farmers Equipment Company Inc					\$564.97
Fastenal Company					
	28968			2026 - February - First Council Meeting	
		Invoice - WAANA165882			
			HCS 5/16-18x4 Z5 & 5/16"-18 FHN Z 5		
			409-000-535-80-48-03	Pipe Repair & Maintenance	\$13.75
		Total Invoice - WAANA165882			\$13.75
		Invoice - WAANA166085			
			Machine Screws & Phillips Pan Head Sheet Me		
			003-000-575-50-48-05	Public Restrooms - Repair & Maint.	\$235.92
		Total Invoice - WAANA166085			\$235.92
		Invoice - WAANA166186			
			Clean, Contr Bag, 11.1"x16.8"Wip & Gloves		
			409-000-535-80-31-00	Office & Operating Supplies	\$522.24
		Total Invoice - WAANA166186			\$522.24
		Total 28968			\$771.91
Total Fastenal Company					\$771.91
General Pacific Inc					
	28969			2026 - February - First Council Meeting	
		Invoice - 1536340			
			Cellular Meter Replacement Project		
			401-000-534-80-48-00	Repair & Maintenance	\$43,060.42
		Total Invoice - 1536340			\$43,060.42
		Total 28969			\$43,060.42
Total General Pacific Inc					\$43,060.42
Invoice Cloud					
	2018425			2026 - February - First Council Meeting	
		Invoice - 1022-2026_1			
			CC Utility Processing Fees		
			001-000-514-23-41-03	Bank Service Charges	\$173.00
		Total Invoice - 1022-2026_1			\$173.00
		Total 2018425			\$173.00
Total Invoice Cloud					\$173.00

Vendor	Number	Reference	Account Number	Description	Amount
Jose Marcial Jr					
	28970			2026 - February - First Council Meeting	
		Invoice - JMarcialGCDepRef01/28/26			
		Reissue Voided Check #28786			
		003-000-582-10-00-00		Maple Hall/Garden Club Deposit Refund	\$165.00
		Total Invoice - JMarcialGCDepRef01/28/26			\$165.00
	Total 28970				\$165.00
	Voided Check 28786			2026 - February - First Council Meeting	
		Invoice - JMarcialVoidedChec28786			
		Voided Check #28786			
		003-000-582-10-00-00		Maple Hall/Garden Club Deposit Refund	(\$165.00)
				Canceled Invoice	
		Total Invoice - JMarcialVoidedChec28786			(\$165.00)
	Total Voided Check 28786				(\$165.00)
	Total Jose Marcial Jr				\$0.00
Juliene Wall					
	28971			2026 - February - First Council Meeting	
		Invoice - JWallGCDepRef-01/18/26			
		JWall Garden Club Deposit Refund - 01/18/26			
		003-000-582-10-00-00		Maple Hall/Garden Club Deposit Refund	\$165.00
		Total Invoice - JWallGCDepRef-01/18/26			\$165.00
	Total 28971				\$165.00
	Total Juliene Wall				\$165.00
Kelly McKnight					
	28972			2026 - February - First Council Meeting	
		Invoice - McKnightGCDep/RentRef12/14/25			
		McKnight Garden Club Rent/Dep Refund 12/14/25			
		003-000-575-50-45-73		Facilities Rental Cancellation	\$150.00
		003-000-582-10-00-00		Maple Hall/Garden Club Deposit Refund	\$250.00
		Total Invoice - McKnightGCDep/RentRef12/14/25			\$400.00
	Total 28972				\$400.00
	Total Kelly McKnight				\$400.00
La Conner Chamber of Commerce					
	28973			2026 - February - First Council Meeting	
		Invoice - LaConnerChamberMHDepRef-01/25/26			
		La Conner Chamber Maple Hall Dep Ref 01/25/26			
		003-000-582-10-00-00		Maple Hall/Garden Club Deposit Refund	\$305.00
		Total Invoice - LaConnerChamberMHDepRef-01/25/26			\$305.00
	Total 28973				\$305.00
	Total La Conner Chamber of Commerce				\$305.00

Vendor	Number	Reference	Account Number	Description	Amount
Les Schwab Tire Center					
	28974			2026 - February - First Council Meeting	
		Invoice - 41600582148			
			Replace Tires-Ambulance x75838		
			001-000-522-20-48-02	Vehicle Repair & Maintenance	\$2,016.42
		Total Invoice - 41600582148			\$2,016.42
		Invoice - 43200387521			
			Replace Tires (2) & O Ring - Front Loader		
			412-000-554-90-48-06	Compost Machinery/Equip	\$4,634.12
		Total Invoice - 43200387521			\$4,634.12
	Total 28974				\$6,650.54
Total Les Schwab Tire Center					\$6,650.54
Nelson-Reisner					
	28975			2026 - February - First Council Meeting	
		Invoice - 0013454-IN			
			WWTP Fuel		
			412-000-554-90-32-00	Fuel	\$1,799.32
		Total Invoice - 0013454-IN			\$1,799.32
		Invoice - 0015684-IN			
			WWTP Fuel		
			412-000-554-90-32-00	Fuel	\$3,116.13
		Total Invoice - 0015684-IN			\$3,116.13
	Total 28975				\$4,915.45
Total Nelson-Reisner					\$4,915.45
Nelson-Reisner					
	28976			2026 - February - First Council Meeting	
		Invoice - CL05007			
			Fire Dept & Code Enf Fuel		
			001-000-521-70-32-00	Fuel	\$55.46
			Code Enf. 1/2 Maverick Truck		
			001-000-522-20-32-00	Fuel	\$238.58
			Fire Dept.		
		Total Invoice - CL05007			\$294.04
		Invoice - CL05008			
			PW Fuel		
			401-000-534-80-32-00	Fuel	\$779.22
			Public Works		
		Total Invoice - CL05008			\$779.22
	Total 28976				\$1,073.26
Total Nelson-Reisner					\$1,073.26

Vendor	Number	Reference	Account Number	Description	Amount
ORCA Communication Systems				2026 - February - First Council Meeting	
	28977				
		Invoice - 47542		Firefighter Background Check-Calvey & Chapin	
			001-000-522-20-41-00	Professional Services	\$119.46
					\$119.46
				Total Invoice - 47542	
					\$119.46
				Total 28977	
					\$119.46
Total ORCA Communication Systems					
Pape' Machinery Exchange				2026 - February - First Council Meeting	
	28978				
		Invoice - 2433400		Replace Front Right Windshield, R&R Control Valve -JD544K	
			412-000-554-90-48-06	Compost Machinery/Equip	\$2,252.62
					\$2,252.62
				Total Invoice - 2433400	
				Invoice - 2433401	
				Replace Front Main Windshield - JD544P	
			412-000-554-90-48-06	Compost Machinery/Equip	\$952.81
					\$952.81
				Total Invoice - 2433401	
					\$3,205.43
				Total 28978	
					\$3,205.43
Total Pape' Machinery Exchange					
PNW Quilt & Fiber Art's Museum				2026 - February - First Council Meeting	
	28979				
		Invoice - PNWQuilt&FiberGCDepRef-01/24/26		PNW Quilty & Fiber Art Museum Garden Club Dep Ref-01/24/26	
			003-000-582-10-00-00	Maple Hall/Garden Club Deposit Refund	\$165.00
					\$165.00
				Total Invoice - PNWQuilt&FiberGCDepRef-01/24/26	
					\$165.00
				Total 28979	
					\$165.00
Total PNW Quilt & Fiber Art's Museum					
Port of Skagit Co.				2026 - February - First Council Meeting	
	28980				
		Invoice - 85859Y		Fire Boat Moorage	
			001-000-522-20-43-00	Fire Travel	\$8.00
					\$8.00
				Total Invoice - 85859Y	
				Invoice - 86801Y	
				Fire Boat Moorage	
			001-000-522-20-43-00	Fire Travel	\$16.00
					\$16.00
				Total Invoice - 86801Y	
					\$24.00
				Total 28980	
					\$24.00
Total Port of Skagit Co.					

Vendor	Number	Reference	Account Number	Description	Amount
Port of Skagit Co.					
	28981			2026 - February - First Council Meeting	
		Invoice - POSFeb2026			
		Feb 2026 PW Lease			
		002-000-576-80-45-00		Rents & Leases - Short Term	\$263.68
		10% PW Lease			
		003-000-575-50-48-06		Rents & Leases Short Term	\$263.68
		10% PW Lease			
		005-000-542-65-49-03		Rentals/Leases - Short Term	\$263.68
		10% PW Lease			
		401-000-534-80-45-00		Rents & Leases - Short Term	\$1,054.71
		40% PW Lease			
		403-000-531-38-45-00		Rents & Leases - Short Term	\$791.03
		30% PW Lease			
		Total Invoice - POSFeb2026			\$2,636.78
	Total 28981				\$2,636.78
	Total Port of Skagit Co.				\$2,636.78
Puget Sound Energy					
	28982			2026 - February - First Council Meeting	
		Invoice - PSEFeb2026			
		Utility - Electric			
		005-000-542-63-47-00		Public Utility Services	\$833.87
		125 1st Street LC Post Office #300000002505			
		005-000-542-63-47-00		Public Utility Services	\$780.85
		Street lights Acct #300000001705			
		Total Invoice - PSEFeb2026			\$1,614.72
	Total 28982				\$1,614.72
	Total Puget Sound Energy				\$1,614.72
Skagit County Auditor					
	28983			2026 - February - First Council Meeting	
		Invoice - VR-2026-2-06			
		District Portion of Voter Registration - 2nd Half 2026			
		001-000-514-90-40-00		Voter Registration Costs	\$1,208.30
		Total Invoice - VR-2026-2-06			\$1,208.30
	Total 28983				\$1,208.30
	Total Skagit County Auditor				\$1,208.30

Reference	Account Number	Description	Amount
Skagit County Fire Dist 3 28984		2026 - February - First Council Meeting	
	Invoice - 2026RecruitAcademyJWeaver		
	2026 Recruit Academy-J Weaver		
	001-000-522-20-49-02	Training & Meetings	\$1,400.00
	Total Invoice - 2026RecruitAcademyJWeaver		\$1,400.00
Total 28984			\$1,400.00
Total Skagit County Fire Dist 3			\$1,400.00
Skagit County Sheriff Office 28985		2026 - February - First Council Meeting	
	Invoice - SKCOJan2026JailTax		
	SKCO Jan 2026 Jail Tax		
	001-000-521-20-41-00	Professional Services	\$0.00
	Skagit Co Sheriff contract		
	631-000-589-40-00-00	Special Use Tax - County Jail	\$7,443.84
	Special Use Tax - County Jail		
	Total Invoice - SKCOJan2026JailTax		\$7,443.84
Total 28985			\$7,443.84
Total Skagit County Sheriff Office			\$7,443.84
Skagit Valley Publishing 28986		2026 - February - First Council Meeting	
	Invoice - 63263		
	Public Hearing-2026 Budget		
	001-000-514-23-44-00	Advertising	\$139.88
	Total Invoice - 63263		\$139.88
	Invoice - 63305		
	Historic Design Review Notice - 602 S. 4th St		
	001-000-558-60-44-00	Advertising	\$96.84
	Total Invoice - 63305		\$96.84
	Invoice - 63417		
	Historic Design Review Notice - 602 S. 4th St		
	001-000-558-60-44-00	Advertising	\$96.84
	Total Invoice - 63417		\$96.84
	Invoice - 63428		
	Public Notice Ordinance 1265		
	001-000-514-23-44-00	Advertising	\$123.74
	Total Invoice - 63428		\$123.74
Total 28986			\$457.30
Total Skagit Valley Publishing			\$457.30

Vendor	Number	Reference	Account Number	Description	Amount
Sparks Cleaning Services					
	28987			2026 - February - First Council Meeting	
		Invoice - SparksJan2026			
			Jan 2026 Facility Cleaning		
			003-000-575-50-48-01	Building Repair & Maint-MH/MC	\$1,165.00
			Total Invoice - SparksJan2026		\$1,165.00
					\$1,165.00
					\$1,165.00
Total 28987					
Total Sparks Cleaning Services					
Terminix Processing Center					
	28988			2026 - February - First Council Meeting	
		Invoice - 466518425			
			Pest Control		
			001-000-518-30-48-01	Building Repair & Maintenance	\$58.69
			003-000-575-50-48-01	Building Repair & Maint-MH/MC	\$58.70
			003-000-575-50-48-02	Building Repair & Maint-GC	\$58.70
			Total Invoice - 466518425		\$176.09
					\$176.09
					\$176.09
Total 28988					
Total Terminix Processing Center					
T-Mobile					
	28989			2026 - February - First Council Meeting	
		Invoice - T-MobileJan2026			
			Jan 2026 Cell Phones		
			001-000-575-50-42-00	Senior Center Communications	\$41.03
			Senior Center-5440		
			401-000-534-80-42-00	Communications	\$465.84
			Public Works		
			Total Invoice - T-MobileJan2026		\$506.87
					\$506.87
					\$506.87
Total 28989					
Total T-Mobile					
Town of La Conner					
	28990			2026 - February - First Council Meeting	
		Invoice - TOLJan2026WtrChgs			
			Jan 2026 Water Charges		
			001-000-518-30-47-00	Public Utility Services	\$208.13
			204 Douglas - Town Hall		
			001-000-522-20-47-00	Public Utility Services	\$198.75
			Fire Hall - 12142 Chilberg		
			002-000-576-80-47-00	Public Utility Services	\$19.05
			Pioneer Park		
			002-000-576-80-47-00	Public Utility Services	\$79.78
			Washington Street Park		
			002-000-576-80-47-00	Public Utility Services	\$79.78
			Skateboard Park - 528 6th Street		

Vendor	Number	Reference	Account Number	Description	Amount
			002-000-576-80-47-00	Public Utility Services	\$50.57
			Benton Street Stairs		
			002-000-576-80-47-00	Public Utility Services	\$50.57
			Flag Pole/Monument		
			002-000-576-80-47-00	Public Utility Services	\$108.99
			1st Street Merchant Park		
			002-000-576-80-48-01	Building Repair & Maintenance	\$50.57
			Waterfront Park Irrigation #2		
			002-000-576-80-48-01	Building Repair & Maintenance	\$0.00
			403 Maple Ave -Ballfield		
			002-000-576-80-48-01	Building Repair & Maintenance	\$53.01
			Waterfront Park Irrigation #1		
			003-000-575-50-47-01	Public Utility Services-MH/MC	\$300.96
			108 Commercial - Maple Hall		
			003-000-575-50-47-02	Public Utility Services-GC	\$122.00
			622 South 2nd St - GC		
			003-000-575-50-47-05	Public Utility Svcs-Restrooms	\$200.63
			304 Morris St Restroom		
			003-000-575-50-47-05	Public Utility Svcs-Restrooms	\$243.74
			613 South First St Restroom		
			401-000-534-80-47-00	Public Utility Services	\$132.73
			604 Third St N - PW Office		
			401-000-534-80-47-00	Public Utility Services	\$67.63
			PW Washpad - 12142 Chilberg		
			409-000-535-80-47-00	Public Utility Services	\$1,560.36
			WWTP Belt Filter Press		
			409-000-535-80-47-00	Public Utility Services	\$79.78
			Dunlap Street Pump		
			409-000-535-80-47-00	Public Utility Services	\$179.09
			WWTP - 12154 Chilberg Road		
			409-000-535-80-47-00	Public Utility Services	\$167.12
			WWTP Hydrant		
			Total Invoice - TOLJan2026WtrChgs		\$3,953.24
		Total 28990			\$3,953.24
		Total Town of La Conner			\$3,953.24

United Rentals (North America) Inc.
28991

2026 - February - First Council Meeting

Invoice - 257990713-001

Annual Inspection-Gene Lift

002-000-576-80-35-00

Small Tools & Equipment

\$760.89

Total Invoice - 257990713-001

\$760.89

Total 28991
Total United Rentals (North America) Inc.

\$760.89

\$760.89

\$760.89

\$760.89

Vendor	Reference	Account Number	Description	Amount
United Site Services				
28992			2026 - February - First Council Meeting	
	Invoice - INV-5884803			
	Port a Potty - John Hammer Park			
	002-000-576-80-41-00		Professional Services	\$201.75
	Total Invoice - INV-5884803			\$201.75
	Invoice - INV-5885511			
	Port a Potty - Waterfront Park			
	002-000-576-80-41-00		Professional Services	\$213.25
	Total Invoice - INV-5885511			\$213.25
	Invoice - INV-5886116			
	Port a Potty - Public Works			
	002-000-576-80-41-00		Professional Services	\$215.44
	Total Invoice - INV-5886116			\$215.44
Total 28992				\$630.44
Total United Site Services				\$630.44
US Bank-Payment Station Fees				
2018424			2026 - February - First Council Meeting	
	Invoice - USBnkPmtStJan2026			
	Payment Station Fees			
	002-000-576-80-41-00		Professional Services	\$61.66
	Moorage/Launch Processing Fees			
	005-000-542-65-48-00		Repair & Maintenance	\$61.66
	Parking Lot Processing Fees			
	Total Invoice - USBnkPmtStJan2026			\$123.32
Total 2018424				\$123.32
Total US Bank-Payment Station Fees				\$123.32
Utilities Underground Locate				
28993			2026 - February - First Council Meeting	
	Invoice -6010745			
	Excavation Notifications			
	401-000-534-80-41-00		Professional Services	\$8.10
	Notifications			
	Total Invoice -6010745			\$8.10
Total 28993				\$8.10
Total Utilities Underground Locate				\$8.10
Ven Tek International				
28994			2026 - February - First Council Meeting	
	Invoice - 152951			
	Pay Stations Monthly Support Fee			
	002-000-576-80-41-00		Professional Services	\$305.72

Vendor	Number	Reference	Account Number	Description	Amount
			005-000-543-10-41-00	Professional Services	\$101.91
		Total Invoice - 152951			\$407.63
	Total 28994				\$407.63
Total Ven Tek International					\$407.63
Washington State University - Conference Management	28995			2026 - February - First Council Meeting	
		Invoice - 92936712-AViola		Professional Development Conference-A Viola	
			001-000-514-23-49-02	Training & Meetings	\$1,611.00
	Total 28995	Total Invoice - 92936712-AViola			\$1,611.00
Total Washington State University - Conference Management					\$1,611.00
Water-Wasterwater Services	28996			2026 - February - First Council Meeting	
		Invoice - 2333		Jan 2026 Charges	
			409-000-535-80-41-03	Plant Operator	\$21,476.44
	Total 28996			Sewer Plant Operations	
Total Water-Wasterwater Services			412-000-554-90-41-05	Compost Operator	\$19,983.86
				Compost Operations - 48.2%	
		Total Invoice - 2333			\$41,460.30
					\$41,460.30
					\$41,460.30
Wilson Engineering	28997			2026 - February - First Council Meeting	
		Invoice - 20372		WWTP Upgrade Engineering/Planning Fees	
			409-000-594-37-60-00	Sewer Plant Upgrade Project	\$3,752.00
	Total 28997	Total Invoice - 20372			\$3,752.00
Total Wilson Engineering					\$3,752.00
					\$3,752.00
Grand Total		Vendor Count	41		\$152,991.85

Payroll



Town of La Conner

I, the undersigned, do hereby certify under penalty of perjury that the wages and benefits for the period **January 16, 2026** through **January 31, 2026** are a just, due and unpaid obligation against the Town of La Conner, and that I am authorized to certify to said claim.

Kim Buchanan
Kim Buchanan, Finance Director

We, the undersigned Town Council of the Town of La Conner, Skagit County, Washington, do hereby certify that:

Payroll checks numbered 6231 through 6238	\$2,477.78
---	------------

Auto Payments:

AWC Employee Benefit Trust	#2018419	\$13,555.46
Dept of Retirement-Def Comp	#2018420	\$ 3,043.82
Dept of Retirement Systems	#2018421	\$10,687.39
WA Teamsters Welfare Trust	#2018422	\$ 9,685.00
Washington Federal	#2018423	\$12,135.88

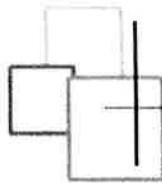
Payroll Auto Deposit	\$34,332.30
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Approved for a total payment of 85,917.63 this 10th day of February, 2026.

Councilmember – Finance Committee

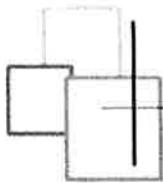
Councilmember – Finance Committee

Councilmember



Register

Number	Name	Piase Description	Cleared	Amount
6231	Dept of Labor & Industry	2026 - February - First Council Meeting		\$932.37
6232	Employment Security	2026 - February - First Council Meeting		\$91.64
6233	Empower Annuity Ins. Co of America	2026 - February - First Council Meeting		\$275.00
6234	North Coast Credit Union	2026 - February - First Council Meeting		\$200.00
6235	Paid Family & Medical Leave	2026 - February - First Council Meeting		\$393.27
6236	Teamsters Local No. 231	2026 - February - First Council Meeting		\$201.50
6237	Wa Cares Fund	2026 - February - First Council Meeting		\$148.95
6238	Washington State Support Registry	2026 - February - First Council Meeting		\$235.05
2018419	AWC Employee Benefit Trust	2026 - February - First Council Meeting		\$13,555.46
2018420	Dept of Retirement - Def Comp	2026 - February - First Council Meeting		\$3,043.82
2018421	Dept of Retirement Systems	2026 - February - First Council Meeting		\$10,687.39
2018422	WA Teamsters Welfare Trust	2026 - February - First Council Meeting		\$9,685.00
2018423	Washington Federal	2026 - February - First Council Meeting		\$12,135.88
<u>Direct Deposit Run -</u>				
<u>2/2/2026</u>				\$85,917.63



Register Activity

Name	Reference	Posting Reference	Debit Amount
Direct Deposit Run - 2/2/2026	Payroll Vendor	2026 - February - First Council Meeting	\$34,332.30
Avery, Adam W	ACH Pay - 8310	Posting Run - 2/2/2026 12:42:03 PM	\$272.89
Baker, Natalie J	ACH Pay - 8313	Posting Run - 2/2/2026 12:42:03 PM	\$181.93
Banaszak, Sam E	ACH Pay - 8324	Posting Run - 2/2/2026 12:42:03 PM	\$181.93
Buchanan, Kimberly Jo	ACH Pay - 8320	Posting Run - 2/2/2026 12:42:03 PM	\$2,872.14
Carlson, Ivan J	ACH Pay - 8305	Posting Run - 2/2/2026 12:42:03 PM	\$181.71
Chamberlain, MaryLee S	ACH Pay - 8323	Posting Run - 2/2/2026 12:42:03 PM	\$181.71
Dole, Richard L	ACH Pay - 8326	Posting Run - 2/2/2026 12:42:03 PM	\$46.71
Eills, Ajah G	ACH Pay - 8306	Posting Run - 2/2/2026 12:42:03 PM	\$2,366.44
Hanneman, Marna E	ACH Pay - 8319	Posting Run - 2/2/2026 12:42:03 PM	\$413.85
Herring, Jennifer M	ACH Pay - 8307	Posting Run - 2/2/2026 12:42:03 PM	\$2,094.19
Johnson, Brittany	ACH Pay - 8330	Posting Run - 2/2/2026 12:42:03 PM	\$367.11
Kerley-DeGoede, Maria A	ACH Pay - 8321	Posting Run - 2/2/2026 12:42:03 PM	\$2,645.07
Lease, Brian	ACH Pay - 8314	Posting Run - 2/2/2026 12:42:03 PM	\$3,229.62
Mesman, Benjamin	ACH Pay - 8309	Posting Run - 2/2/2026 12:42:03 PM	\$1,712.77
Mesman, Benjamin F	ACH Pay - 8311	Posting Run - 2/2/2026 12:42:03 PM	\$90.96
Palaniuk, Kevin R	ACH Pay - 8328	Posting Run - 2/2/2026 12:42:03 PM	\$2,683.23
Pena-Ayon, Manuel A	ACH Pay - 8317	Posting Run - 2/2/2026 12:42:03 PM	\$2,031.22
Reinstra, Aaron E.	ACH Pay - 8322	Posting Run - 2/2/2026 12:42:03 PM	\$90.96
Reinstra, Aaron M.	ACH Pay - 8325	Posting Run - 2/2/2026 12:42:03 PM	\$2,311.11
Sherman, Albert R	ACH Pay - 8316	Posting Run - 2/2/2026 12:42:03 PM	\$2,379.07
Smith, Christopher	ACH Pay - 8312	Posting Run - 2/2/2026 12:42:03 PM	\$2,523.56
Taylor, Anne M	ACH Pay - 8327	Posting Run - 2/2/2026 12:42:03 PM	\$181.71
Thomas, Scott G	ACH Pay - 8308	Posting Run - 2/2/2026 12:42:03 PM	\$3,098.03
Viola, Angela T	ACH Pay - 8315	Posting Run - 2/2/2026 12:42:03 PM	\$2,012.67
Wohleb, Mary M	ACH Pay - 8329	Posting Run - 2/2/2026 12:42:03 PM	\$181.71
			\$34,332.30

Reports

- 1) Chamber Report**
- 2) Revenue/Expenditure Report**
- 3) Department Head Reports**
- 4) Mayors' Report**
- 5) Council Committee Reports**

Revenue/Expenditure Report

TOWN OF LA CONNER
Monthly Treasurer's Report
January 2026

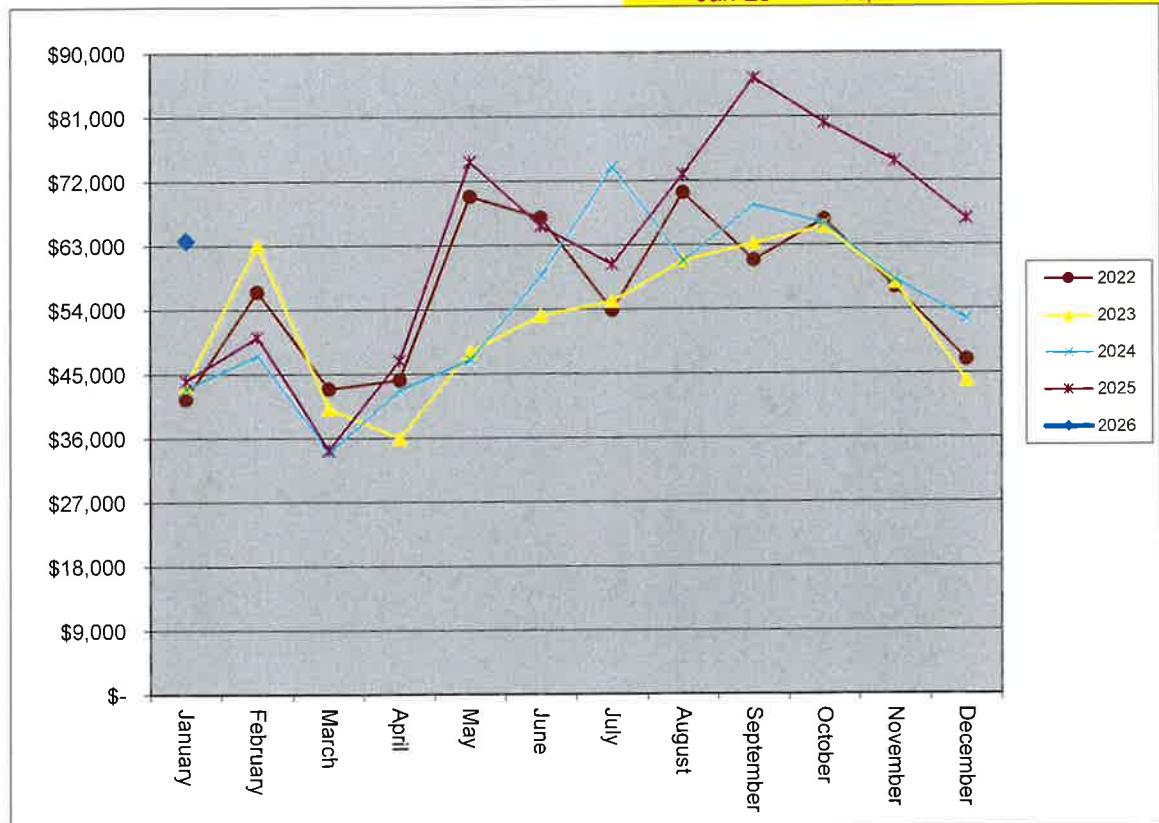
Fund	Fund Name:	Budget	Revenues to Date	% of Budget	Budget	Expenditures to Date	% of Budget
001	General Fund	1,287,941	73,548	6%	1,455,441	136,382	9%
002	Park & Port	265,185	59,129	22%	385,304	39,977	10%
003	Facilities	222,321	13,151	6%	262,515	30,634	12%
004	Public Art	2,540	175	7%	4,500	1,227	27%
005	Streets	349,838	30,398	9%	442,166	32,025	7%
123	Hotel Motel	161,150	10,307	6%	260,050	18	0%
214	Fire Hall Bond	53,800	5,191	10%	39,125	-	0%
304	REET 1	30,950	5,918	19%	-	127	0%
305	REET 2	30,950	5,923	19%	-	127	0%
401	Water	1,514,471	105,749	7%	1,695,872	119,823	7%
403	Storm Drainage	424,710	27,023	6%	503,158	49,573	10%
409	Sewer	936,359	89,394	10%	1,132,250	86,932	8%
412	Sewer Compost	1,180,194	96,485	8%	1,245,528	31,624	3%
TOTALS		6,460,409	522,391	8%	7,425,909	528,470	7%

Town of La Conner

Sales Tax Receipts

Month	2022	2023	2024	2025	2026	
January	41,561.10	43,390.62	42,874.71	44,087.60	63,720.40	
February	56,546.93	63,103.16	47,549.13	50,199.92		
March	42,937.78	40,187.49	33,929.53	34,312.23		
April	44,209.82	36,015.58	42,670.99	46,864.59		
May	69,865.79	48,072.92	46,949.42	74,693.75		
June	66,878.23	53,129.86	58,778.05	65,733.81		
July	53,917.06	55,178.70	73,967.99	60,304.94		
August	70,383.49	60,820.03	60,799.96	72,958.21		
September	60,899.83	63,276.38	68,591.27	86,462.76		
October	66,647.98	65,602.87	65,989.67	80,195.96		
November	57,164.48	57,728.51	58,132.76	74,841.17		
December	46,910.27	43,947.09	52,594.83	66,705.66		
TOTAL	677,922.76	630,453.21	652,828.31	757,360.60	63,720.40	9.47%
Budgeted	492,303.00	609,181.00	609,181.00	618,293.00	672,611.00	
Rec Year to Date	677,922.76	630,453.21	652,828.31	757,360.60	63,720.40	
Annual Monthly Avg	56,493.56	52,537.77	54,402.36	63,113.38	63,720.40	
Amount needed to meet budget:				608,890.60		

Jan-25 44,087.60 Diff More 19,632.80



Town of La Conner

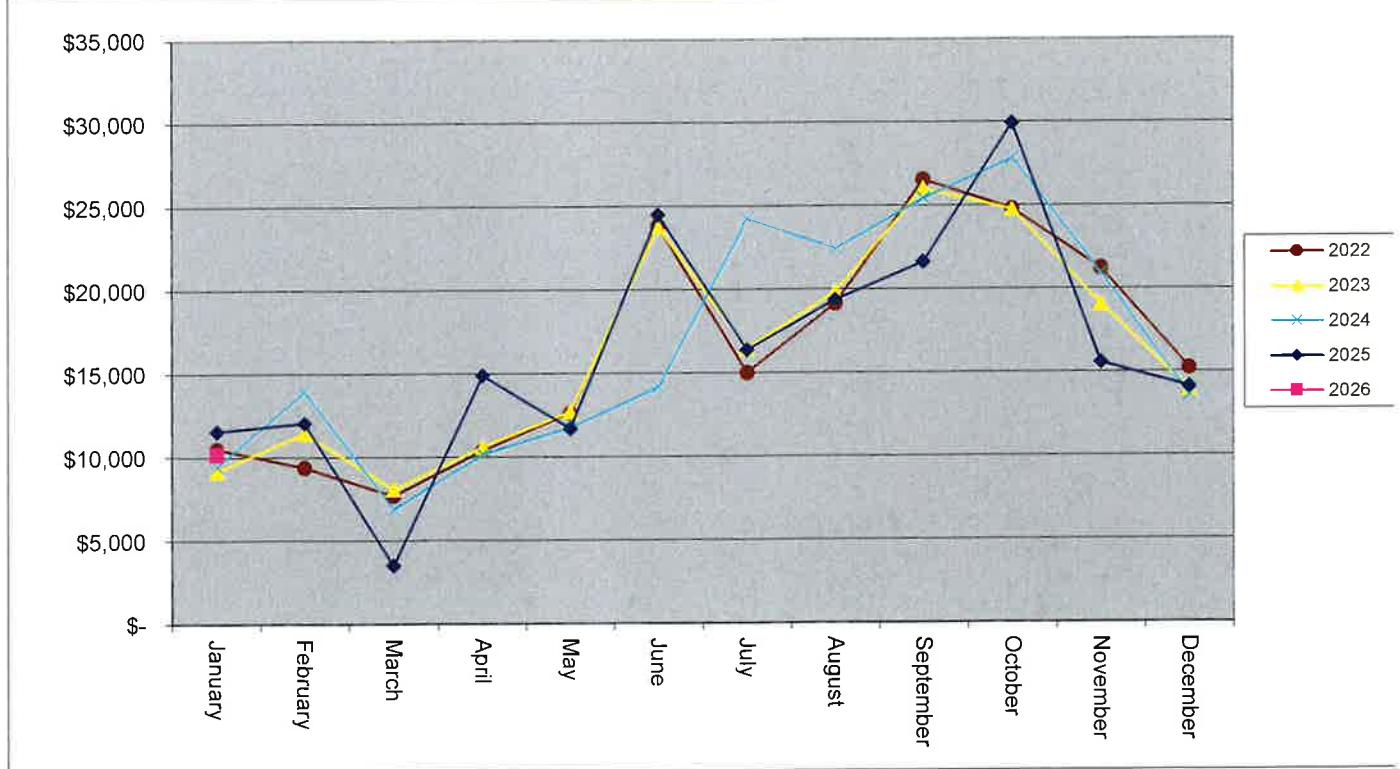
Annual Hotel/Motel Receipts

Month	2022	2023	2024	2025	2026
January	10,500.64	9,175.12	9,464.06	11,552.83	10,188.68
February	9,409.26	11,438.50	13,915.32	12,051.00	
March	7,698.52	8,082.72	6,869.22	3,504.28	
April	10,399.52	10,591.94	10,164.74	14,877.88	
May	12,633.28	12,700.56	11,740.32	11,698.14	
June	23,829.20	23,784.50	14,159.23	24,476.72	
July	14,988.76	16,441.86	24,180.12	16,354.62	
August	19,136.57	19,848.46	22,440.16	19,368.96	
September	26,545.62	26,000.70	25,422.40	21,615.62	
October	24,802.90	24,761.98	27,827.62	29,933.36	
November	21,228.28	19,048.44	20,918.58	15,549.02	
December	15,232.24	13,909.48	13,574.70	14,097.20	
TOTAL	196,404.79	195,784.26	200,676.47	195,079.63	10,188.68

6.37%

Budgeted	88,200.00	133,040.00	133,040.00	160,400.00	160,000.00
Received Year to Date	196,404.79	195,784.26	200,676.47	195,079.63	10,188.68
Monthly Average	16,367.07	16,315.36	16,723.04	16,256.64	10,188.68
Amount needed to meet budget:					149,811.32

2025 January 11,552.83 2026 Under 1,364.15

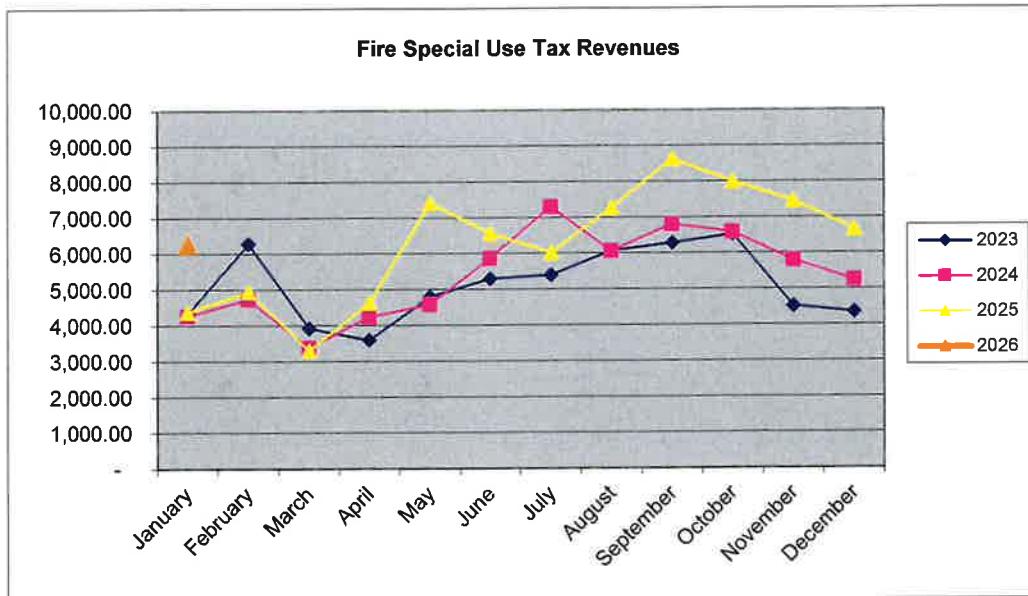


Town of La Conner
Special Use Fire Tax Revenue

Month	2023	2024	2025	2026
January	4,333.29	4,280.52	4,373.86	6,292.11
February	6,278.74	4,738.97	4,946.19	
March	3,923.57	3,382.21	3,309.23	
April	3,593.96	4,254.77	4,633.93	
May	4,796.78	4,593.74	7,414.64	
June	5,297.25	5,869.99	6,566.69	
July	5,393.11	7,301.60	6,034.71	
August	6,063.58	6,070.44	7,274.13	
September	6,284.28	6,798.06	8,636.47	
October	6,524.47	6,589.21	7,997.61	
November	4,516.48	5,798.19	7,459.17	
December	4,344.70	5,252.88	6,661.01	
TOTAL	61,350.21	64,930.58	75,307.64	6,292.11
Budgeted	50,000.00	50,000.00	52,000.00	62,000.00
Received Year to Date	61,350.21	64,930.58	75,307.64	6,292.11
Monthly Avg	5,112.52	5,410.88	6,275.64	6,292.11

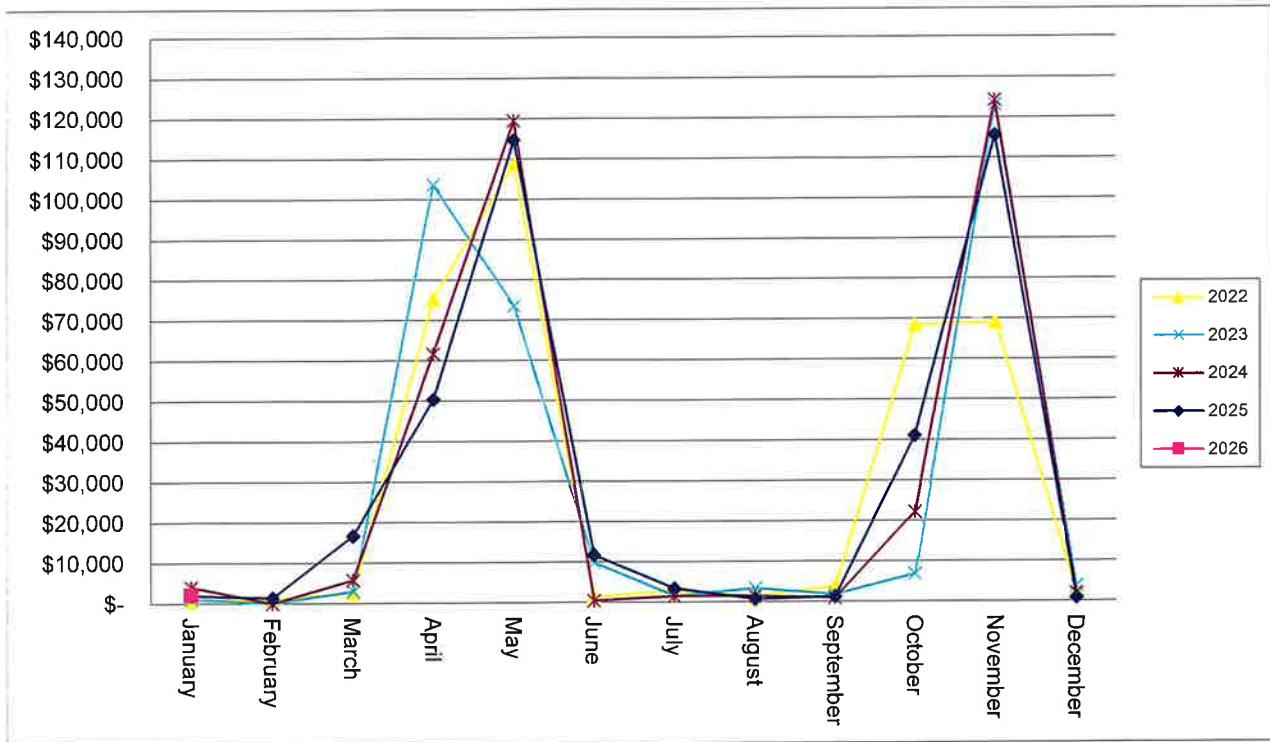
10.15%

Amount needed to meet budget: **55,707.89**



Town of La Conner
Annual Property Taxes

Month	2022	2023	2024	2025	2026	
January	679.87	1,020.21	4,001.34	1,900.21	2,092.21	
February	923.67	-	-	1,278.89		
March	2,479.49	2,889.62	5,655.39	16,627.22		
April	75,356.27	103,626.12	61,738.45	50,401.69		
May	108,828.88	73,546.50	119,446.31	114,681.94		
June	1,503.75	9,809.06	443.60	11,769.90		
July	2,725.34	1,412.30	1,422.72	3,382.89		
August	1,259.96	3,299.01	1,529.68	645.70		
September	3,887.71	1,714.39	945.91	1,193.95		
October	68,521.30	6,801.76	22,305.55	41,080.84		
November	69,178.91	123,150.38	124,237.44	115,534.05		
December	2,392.56	3,747.23	1,957.85	840.43		
TOTAL	337,737.71	331,016.58	343,684.24	359,337.71	2,092.21	0.57%
Budgeted	336,312.00	352,971.00	357,121.00	365,000.00	368,000	
Received Year to Date	337,737.71	331,016.58	343,684.24	359,337.71	2,092.21	
Monthly Avg	28,144.81	27,584.72	28,640.35	29,944.81	2,092.21	
Amount needed to meet budget:						365,907.79

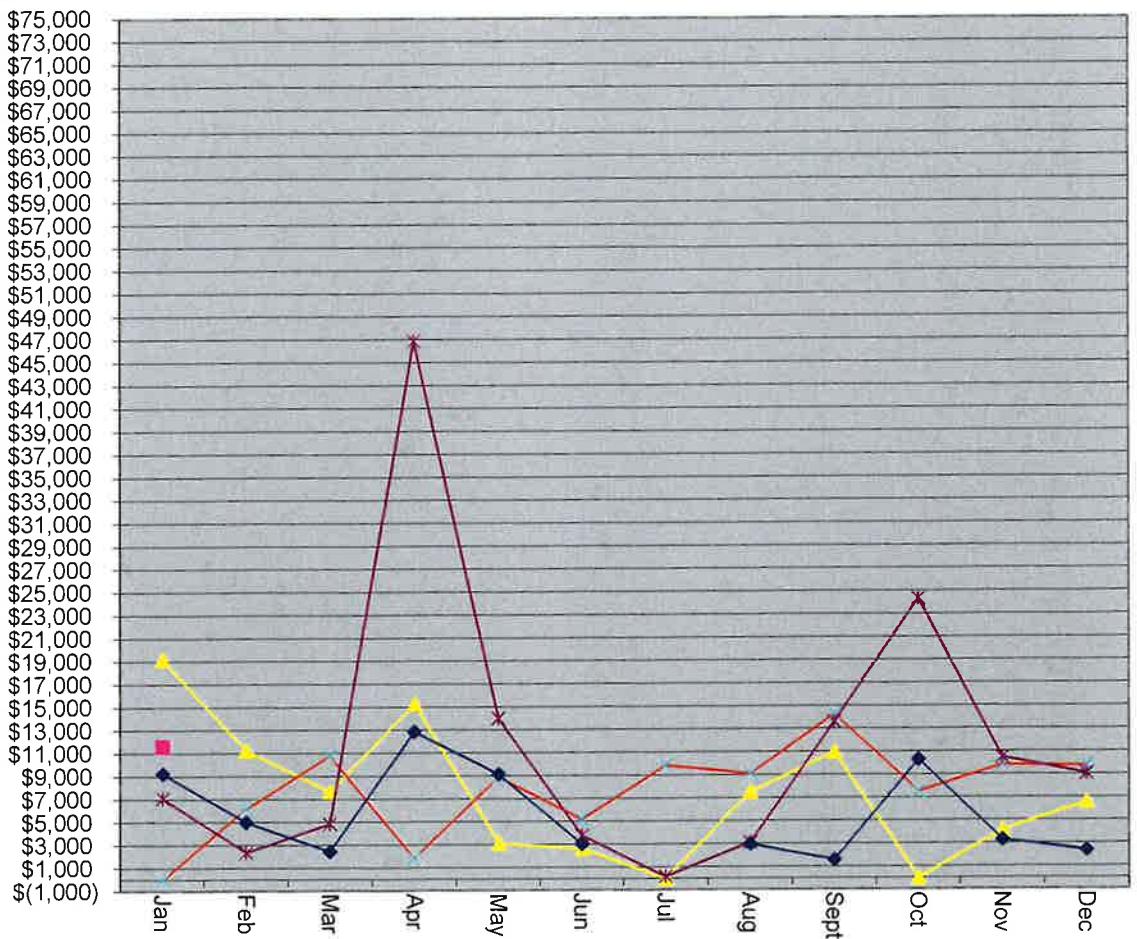


Town of La Conner
Annual REET

Month	2022	2023	2024	2025	2026
Jan	19,230.75	-	7,092.50	9,250.00	11,617.61
Feb	11,263.69	6,179.19	2,376.00	5,000.00	
Mar	7,672.50	10,820.70	4,874.50	2,440.00	
Apr	15,300.45	1,825.00	46,887.00	12,875.25	
May	3,118.50	8,910.00	14,030.90	9,145.00	
Jun	2,598.75	5,164.50	3,750.00	3,000.00	
Jul	-	9,874.25	176.50		
Aug	7,548.75	9,070.87	3,105.00	2,945.00	
Sept	10,976.62	14,275.00	13,600.00	1,592.52	
Oct	-	7,543.80	24,342.50	10,301.25	
Nov	4,149.50	9,875.00	10,500.00	3,301.25	
Dec	6,599.50	9,776.25	9,085.00	2,400.00	
TOTAL	88,459.01	93,314.56	139,819.90	62,250.27	11,617.61

Budgeted	36,000.00	72,000.00	72,000.00	90,000.00	60,000.00
Received Year to Date	88,459.01	93,314.56	139,819.90	62,250.27	11,617.61
Monthly Average	7,371.58	7,776.21	11,651.66	5,187.52	11,617.61

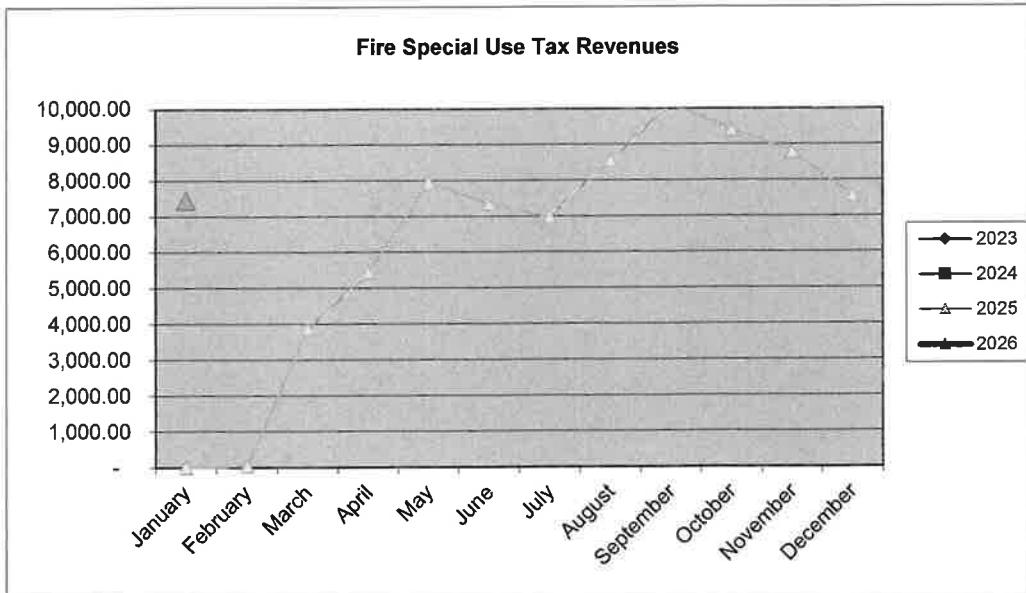
Amount needed to meet budget: **48,382.39**



▲ 2022
◀ 2023
*■ 2024
● 2025
■ 2026

Town of La Conner
Transportation Benefit District Tax Revenue

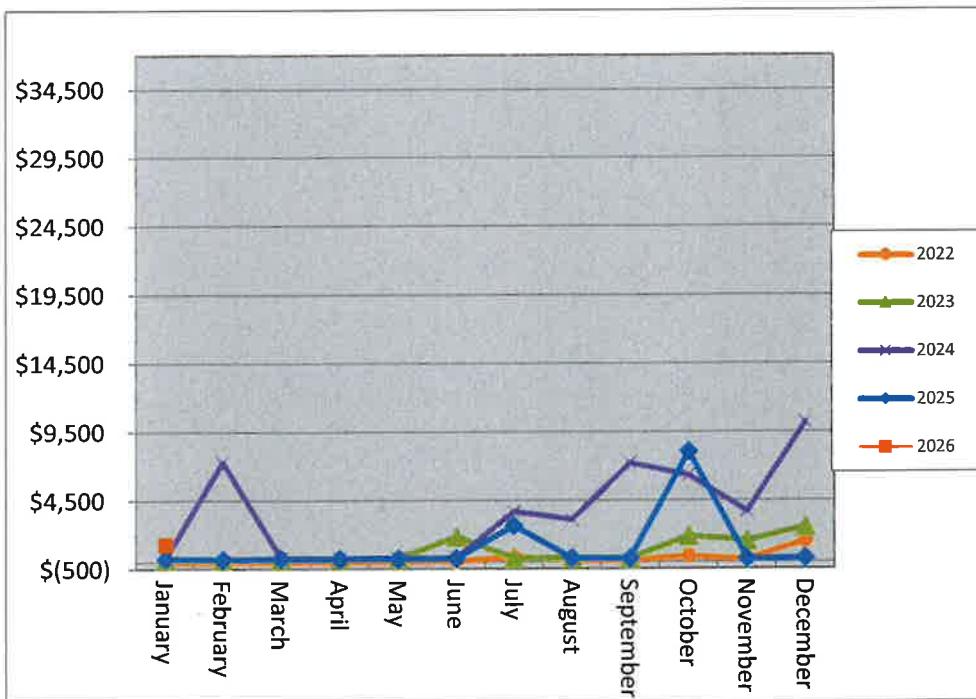
Month	2023	2024	2025	2026
January			-	7,443.84
February			47.71	
March			3,864.53	
April			5,437.99	
May			7,956.56	
June			7,333.03	
July			6,981.27	
August			8,551.87	
September			10,125.33	
October			9,421.80	
November			8,795.54	
December			7,571.81	
TOTAL	-	-	76,087.44	7,443.84
Budgeted			45,000.00	68,500.00
Received Year to Date	-	-	76,087.44	7,443.84
Monthly Avg	-	-	6,340.62	7,443.84
Amount needed to meet budget:				61,056.16
				10.87%



Town of La Conner

Investment Interest Receipts

Month	2022	2023	2024	2025	2026	
January	4.52	222.14	288.36	249.41		1,308.98
February	4.86	211.19	7,298.06	224.96		
March	11.21	242.20	290.11	248.31		
April	19.48	243.73	281.56	240.86		
May	35.04	264.29	292.30	248.66		
June	48.70	1,847.72	284.46	242.07		
July	382.44	271.13	3,681.23	2,619.70		
August	112.03	277.67	3,094.00	251.90		
September	123.87	272.22	7,196.78	239.59		
October	446.26	1,881.45	6,307.42	8,047.31		
November	182.53	1,550.19	3,684.94	225.54		
December	1,549.18	2,546.09	10,188.19	225.99		
TOTAL	2,920.12	9,830.02	42,887.41	13,064.30	1,308.98	3.45%
Budgeted	4,581.00	5,079.00	7,645.00	30,169.00	37,928.00	
Received Year to Date	2,920.12	9,830.02	42,887.41	13,064.30	1,308.98	
Monthly Average	243.34	819.17	3,573.95	1,088.69	1,308.98	
Amount needed to meet budget:						36,619.02



Department Head Reports

Planning Department



TOWN OF LA CONNER

Monthly Planner's Report

January 2026

NEW APPLICATIONS ACCEPTED:

Land Use

- LU26-01RM, 1200 4th Street/Pioneer Park, Verizon antenna and equipment upgrade
- LU26-02RM, 1201 4th Street/Pioneer Park, AT&T antenna and equipment
- LU25-03SX, 418 N. 3rd Street, Cable Replacement
- LU26-04T, E. Pearl Jensen and Fisherman Rd, Tree removal
- LU26-05CU, 708 E Morris Street, pet grooming

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Building Permit

- BP26-01ROW, 511 Morris Street, Emergency follow up: replace pole that was hit by car
- BP26-03ROW, 923 Maple Ave, Access to pole and splice existing fiber. WITHDRAWN
- BP26-02B, 403 N. 6th Street, new roof solar array
- BP26-04ROW, 1200 4th Street/Pioneer Park, AT&T antenna and equipment upgrade
- BP26-05ROW, 1200 4th Street/Pioneer Park, Verizon antenna swap

Planning Commission:

The Planning Commission met on January 6 and January 20. During the January 6 meeting, Commissioners voted to approve LU25-66HDR, related to a new deck, and discussed sign code and Historic Preservation District changes. Commissioners voted to recommend code changes in the HPD for Council approval. During the January 20 meeting, the Planning Commission continued discussions on code changes related to the sign code. Commissioner Fortygin was welcomed to the Commission

Hearing Examiner:

There was no business before the Hearing Examiner in January.

General Planning Activities:

- Staff are developing new Town branding, which will include a new logo to be selected from designs submitted by the community.
- Staff are testing new methods of public engagement.
- Staff are continuing to engage in collaboration with La Conner's neighbors, including the Swinomish Tribe, the Port of Skagit, and the La Conner School District.
- Continuing review of development and permit applications.
- Continuing response to public inquiries regarding land use.
- Continuing issuance of permits.
- Long term planning priorities:
 - Full review of La Conner Municipal Code Chapter 15: Uniform Development Code.
 - Public Participation and Communication



Town of La Conner

Annual Report of the Town Planner

2025

General

According to the state's Office of Financial Management, La Conner's total population as of December of 2025 was 1,000, with a projected increase of 211 people over the next 20 years. This projected increase is provided by the Skagit Council of Governments. Population goals are set for each community by the county and the state, using projections based on federal census data. La Conner will plan for this projected increase under the state's Growth Management Act in order to continue provided adequate levels of service for all La Conner citizens. Because La Conner has no urban growth area (UGA), it is expected than our future population growth projections will remain low to reflect this lack of a UGA.

The total permit activity for 2025 was quite active. A total of 143 permit applications were submitted in 2025. In 2025, the Town continued to work within its new Public Participation Program in order to actively engage with citizens of La Conner. The Town focuses on the on-going Comprehensive Plan update during 2025, as well as ADA access and non-motorized transportation. The Town also solicited input from citizens regarding "small fixes" leading to additional tree canopy management and a new planned handrail.

In 2025, La Conner completed its two-year Comprehensive Plan Periodic Update in June, before the deadline. Planning Director Michael Davolio retired and was replaced by Planning Director Ajah Eills, who previously served as Assistant Planner.

Residential

Building permits were issued for new homes within the Residential Zone, including three new homes to be built by Skagit Habitat for Humanity, multiple internal remodels, and utility, HVAC, plumbing, and energy changes. Applications were also received for lot consolidations, minor new constructions, tree removals, critical area review, street excavations, and sewer and water connections. Planning staff continues to think about ways to expand community knowledge about development regulations, particularly for Historic Design standards. Residential uses in commercial zones are described below.

Commercial

We have facilitated the introduction of new commercial businesses in the town by quickly approving sign permits and business licenses. In 2025, the Hearing Examiner approved a long-term residential use within the Commercial Zone. Several buildings had internal renovations designed to support new business. The 306 Center Street project began construction in 2025.

Historic Preservation

The town conducted 23 historic design reviews, the majority of which consisted of new paint and repairs. There was one new home approved. In addition, 2025 saw the Town continuing review of its Historic District guidelines and standards, as well as the tree code within the district.

Public/Other

Permits in the public realm ranged from SEPA permits for Comprehensive Plan and Uniform Development Code (UDC) updates, to various right of way permits for utility installation and other development. A permit was also granted to the Skagit County History Museum after a car ran into the building.

Comprehensive Plan

2025 completed the 10-year periodic update of the Comprehensive Plan. This process started by revamping the town's civic engagement by creating Community Mingle, opportunities for the community of La Conner to speak with both each other and the town about issues important to them. The most significant changes within the update were within the Housing and Land Use elements, with staff engaging in data collection and analysis to ensure compliance with new state legislation. In addition, there is a new Climate element that has been added. The town met its deadline of finalizing the new Comprehensive Plan before June 30th, 2025.

Commercial Transition Sub-Area Plan Development

In the first quarter of 2025, staff continued to work with Beckwith Consulting Group to develop a sub-area plan for the Commercial-Transition zone in south La Conner. This work was partially funded by a Community Block Development Grant received from the Department of Commerce in 2022. This plan sought to develop new zoning and land-use regulations based on community input and vision. The sub-area plan was added as an appendix to the Land Use element of the Comprehensive Plan.

UDC Amendments

Amendments to the town's Development Code were approved in 2025, with the most significant changes to housing definitions and zoning to bring the La Conner code into compliance with state regulations, as well as changes to La Conner's ADA update process. Other amendments were drafted to ensure internal consistency within the code, and external consistency with county and state regulations.

During the 2023, 2024, and 2025 state legislative session, laws were enacted to ensure cities and counties provide adequate housing for all income bands, in addition to other housing initiatives, and other changes to the Growth Management Act. These regulatory changes may require the town to pass additional legislation to remain in compliance with state law.

2025 Permit Activity:

As noted above, 2025 was a busy year for permit applications in La Conner. See attached addendum for the complete list of 2025 permit applications.

Future Planning Issues

As we face the year 2026, we will continue responding to permit applications and citizen questions while making forward progress on our long-term planning strategies. We will continue to thoughtfully and strategically apply for grants, and look forward to continuing our grant work with the Puget Sound Small Community Cohort Grant, which was awarded to the Town in 2025 for the purpose of developing adaptation-mitigation pathways for sea level rise and flooding.

Respectfully submitted,

Ajah Eills, AICP
Planning Director
Town of La Conner

**2025 PERMIT
LOG**

Date Submitted	File #	Applicant	Owner	Address	Project Description	Parcel #	Fees Paid	Date Counter Complete	Approval Date	Comments	Expiration Date	Impervious Surface +/- sf	Drainage Fees	Final Inspection
1/8/2025	LU25-015	Gregory Hamill Jack Estep	109 Commercial St	new sign		yes	1/8/2025		1/14/2025					
1/10/2025	LU25-02RM	Salish General	Channel Invest	205 N 1st Street	internal breakfast nook remodel	n/a		1/14/2025		1/21/2025				
1/13/2025	LU25-03HDR-ADMIN	Doug Alvord	LBC2 Property	402 Morris Street	Smoker for Firehall	n/a		1/14/2025		1/28/2025				
1/14/2025	LU25-04HDR	Mike Girdner	Grupa Fiduciaria	512 S. 1st Street	ADA Ramp	yes			2/4/2025	requires a public hearing				
1/14/2025	LU25-05HDR-ADMIN	Brian Hedlund	Brian Hedlund	709 S. 2nd Street	re-gravel driveway	n/a		1/14/2025		1/14/2025				
1/15/2025	LU25-06SEPA	TOLC	TOLC	n/a	Changes to code for ADA projects	n/a		1/15/2025		1/15/2025				
12/19/2024	LU25-07HDR	Skagit County	Skagit County	513 S. 4th Street	replace windows and siding	fee waived by council		1/14/2025		3/4/2025	requires a public hearing			
1/30/2025	LU25-08LCMC	Greg Ellis	n/a	n/a	requested change to fee schedule	n/a	fee waived in January by code				Information requested. Not provided			
2/20/2025	LU25-09STV	CJ Ebert	CJ Ebert	9X9 Park Street	street vacation on park/maple	P74290	yes	2/26/2024	10/14/2025	waiting on external appraiser				
3/3/2025	LU25-10CU-II	Greg Douglas	Digwalic-Welln	932 Maple Ave	lot consolidation for impervious surface purposes	P20893	yes	3/26/2025	4/29/2025					
3/4/2025	LU25-11HDR-ADMIN	Nikki Falls and George Gerlan	128 S. 1st Street	window replacement		n/a		3/13/2025	4/1/2025					
3/4/2025	LU25-12X	Nikki Falls and George Gerlan	128 S. 1st Street	shoreline exemption for changes		yes		3/27/2025	4/23/2025					
3/4/2025	LU25-13RM	Nikki Falls and George Gerlan	128 S. 1st Street	removal of brig - wrong permit submitted		yes		3/27/2025	4/23/2025					
3/14/2025	LU25-14HDR	Nikki Falls and George Gerlan	128 S. 1st Street	removal of brig		yes		3/26/2025	4/15/2025					
3/17/2025	LU25-15HDR	Brian Hedlund	Brian Hedlund	709 S. 2nd Street	shed relocation	yes		3/25/2025	4/15/2025					
3/27/2025	LU25-16LotConsol	Greg Douglas	Digwalic-Welln	931 Maple Ave	lot consolidation for impervious surface purposes	yes		3/27/2025	7/8/2025	Applicant took a long time to record with County				
4/9/2025	LU25-17HDR	Alyssa Kingsbe	Grupa Fiduciaria	512 S. 1st Street	hdr for new paint	yes		4/10/2025	6/3/2025	Applicant changed mind about paint color - required additional application information and public hearing				
4/17/2025	LU25-18SEPA	Town of La Con	TOLC	TOLC	Comp Plan Update	n/a		4/19/2025	6/24/2025					
4/18/2025	LU25-19RM	Alyssa Kingsbe	Grupa Fiduciaria	512 S. 1st Street	new internal bar top	n/a		4/18/2025	5/6/2025					
4/18/2025	LU25-20S	Alyssa Kingsbe	Grupa Fiduciaria	512 S. 1st Street	new sign	yes		7/31/2025	ready to issue once p. waiting on payment, application changes sign design several times					
4/22/2025	LU25-21HDR-ADMIN	Grass Roots La Scott Wilburn	521 Morris Street	minor landscaping		n/a		4/22/2025	4/29/2025					
4/24/2025	LU25-22CGU	Steve Ibbetson	Steve Ibbetson	303 Center Street	adu garage	yes		4/28/2025		Impact fee payment and addressing				
4/30/2025	LU25-23LL	Mit Harlan	321 North First	321 N. 1st Street	lot line adjustment	n/a		4/30/2025	5/7/2025					
5/1/2025	LU25-24SH - WITHDRAWN	Jill Underwood	Grupa Fiduciaria	512 S. 1st Street	shoreline substancial for ada ramp - WITHDRAWN	WITHDRAWN	WITHDRAWN	WITHDRAWN						
5/7/2025	LU25-25SEPA	TOLC	TOLC	TOLC	TOCL UDC update	n/a		5/7/2025	6/24/2025					
5/7/2025	LU25-26LotConsol	Sky Stewart	Sky Stewart	824 S. 4th Street	lot consolidation	yes		5/7/2025	5/13/2025					
5/7/2025	LU25-27S	Kella Stafford	Ruth Sutton	112 Morris Street	sign for winding down massage	yes		5/7/2025	5/28/2025					
5/8/2025	LU25-28LL	Lynn Laurel	Lynn Laurel	516 Road Street	lot line adjustment	no				withdrawn				
5/8/2025	LU25-29SX	Jill Underwood	Grupa Fiduciaria	512 S. 1st Street	shoreline exemption - ADA	yes		5/8/2025	6/20/2025					
5/12/2025	LU25-30S	Renee Owens/NAPA	607 Morris Street	new sign	yes		5/12/2025	5/28/2025						
5/15/2025	LU25-31HDR	Alex and Barb I Alex and Barb I	615 S. 4th Street	sliding door replacement	yes		5/19/2025	6/17/2025						
5/22/2025	LU25-32RM	Alex and Barb I Alex and Barb I	615 S. 4th Street	sliding door replacement	n/a		5/22/2025	6/17/2025						
6/3/2025	LU25-33HDR-ADMIN	Ward Phillips	JLK	503 Morris Street	like for like window replacement and repaint	n/a		6/3/2025	6/24/2025					
6/23/2025	LU25-34HDR-ADMIN	Ward Phillips	JLK	503 Morris Street	rebuild of fire damage	n/a		6/23/2025	7/2/2025					
7/1/2025	LU25-35H	Shelia Parr	Shelia Parr	503 S. 2nd Street	home occupation for art	n/a		7/1/2025	7/21/2025					
7/2/2025	LU25-36S	Kelly Kean	Jason Lindner	313 Morris Street	new sign for noamtd and art of flowers	yes		7/2/2025	7/2/2025					
7/2/2025	LU25-37HDR	Linda Banazack	619 S. 1st Street	new windows and repaint	yes		7/2/2025	8/5/2025	Public Hearing Scheduled					
7/2/2025	LU25-38HO	Adom Mcgarthy	215 Maple Ave	address for non-profit	yes - through DOR		7/11/2025							
7/10/2025	LU25-39HDR	Lynn Laurel	Lynn Laurel	516 Road Street	new house					approved after several revisions				
	LU25-40 NOT USED DUE TO LABELING ERROR						UNUSED							
7/11/2025	LU25-41HDR	Jason Lindner, Jason Lindner	313 Morris Street	new paint	yes		7/11/2025			partly approved, revisions requested				
7/21/2025	LU25-42HDR-ADMIN	WFJ Lawn Care	Taylor K. Ohi	514 S. 3rd Street	new fence	n/a		7/21/2025	7/25/2025					
7/21/2025	LU25-43S	True North Bar	Jack D. Estep	625 S. 1st Street	new signage	yes				waiting on hold harmless				
6/24/2025	LU25-44CR	C.J. Ebert	Park 9 LLC	900 Park	Critical Area Land Permit - wetland mitigation	P74290	no - see Fee Sheet	7/7/2025						
6/24/2025	LU25-45SEPA	C.J. Ebert	Park 9 LLC	900 Park	Critical Area Land Permit - wetland mitigation	P74290	no - see fee sheet	7/7/2025						
8/8/2025	LU25-46RM	Polarity River	Sean Sikes	416 Morris Street	add EV chargers	P127902	n/a	8/12/2025		waiting on permit revisions				
8/22/2025	LU25-47S	APS Signs	Waterfall Gallery			yes		9/3/2025						
8/28/2025	LU25-48HDR-ADMIN	Brian Poppe	Skagit County	501 S. 4th Street	repair after car ran into it	P112069	n/a							
9/2/2025	LU25-49Cabaret	Nomad	Jason Lindner	313 Morris Street	music	yes		9/3/2025						
9/5/2025	LU25-50HDR-ADMIN	Musuem of No	Musuem of No	121 S. 1st Street	new paint	P74100	n/a							
9/8/2025	LU25-51HO	Colin Rogerson	Colin Rogerson	742 Maple Ave	Home occupation	yes		9/8/2025	9/8/2025					
9/11/2025	LU25-52S	B.U.Tiful	B.U.Tiful	102 N. 1st Street	new sign	P74119	yes	9/16/2025	10/6/2025					
9/16/2025	LU25-53RM	Linda Seals	Linda Seals	123 Whatom St	replace fence	P74381	n/a	9/16/2025						
9/23/2025	LU25-54CU	Ron Beahn	Ron Beahn	117-119 N. 3rd	Stri conditional use for residential use	yes		9/23/2025						
9/29/2025	LU25-55CU-IV	Austin Dudley	Austin Dudley	103 Morris Street	conditional use for short-term rental	yes		9/29/2025						
10/6/2025	LU25-56S	Deryl Walls	Leslie Banazack	612 S. 1st Street	5 new sign	P74488	yes							
10/7/2025	LU25-57HDR-ADMIN	Sylvia Padget	Sylvia Padget	213 Calhoun Street	fence in accordance with BP23-20B	n/a		10/6/2025						
10/14/2025	LU25-58RM	Maleah Kuzmir	Maleah Kuzmir	318 Morris Street	internal small bathroom changes	P20890	n/a							
10/14/2025	LU25-59HDR-ADMIN	Corey Lemieux	Scott Freeman	620/622 S. 1st Street	like for like replacement of cedar shingles on awning	n/a		10/14/2025						
10/15/2025	LU25-60SEPA	Wilson Engine	WWTP	WWTP	plan for upgrade - phased review	n/a		10/15/2025						
10/20/2025	LU25-61SX	Andrew O'Don	Scott Freedmai	620 S. 1st Street	like for like replacement of siding, decking, stairs	yes		10/20/2025						
10/20/2025	LU25-62HDR-ADMIN	Andrew O'Don	Scott Freedmai	620 S. 1st Street	like for like replacement of siding, decking, stairs	n/a		10/20/2025						
10/20/2025	LU25-63HDR-ADMIN	Annie Taylor	606 Morris LLC	606 Morris Street	like for like repaint	n/a		10/20/2025						
10/23/2025	LU25-64HO	Pete Wedlin	Pete Wedlin	751 Maple Ave	home occupation handiman	yes		10/25/2025						
10/23/2025	LU25-65HO	Katie Beardslee	Katie Beardslee	727 Maple Ave	equiptment rental home occupation	yes		10/25/2025						
11/6/2025	LU25-66HDR	Jan Hunt	Jan Hunt	602 S. 4th Street	replace deck	yes		11/13/2025						
11/13/2025	LU25-67LotConsol	Sky Stewart	Sky Stewart	824 S. 4th Street	lot consolidation	yes		11/13/2025						
11/13/2025	LU25-68S	Retro Diner	Jason Lindner	313 Morris Street	new sign and décor	yes		11/13/2025						

2025 PERMIT LOG

Date Received	File #	Applicant	Owner	Address	Project Description	Parcel #	Fees Paid	Date Counter Complete	Approval Date	Expiration Date	Impervious Surface +/- sf	Drainage Fees	Final Inspection	Comments
1/6/2025	BP25-01ROW	Crown Castle	Verison Wireless	Pioneer Park Tower	changes to utilities tower		yes	1/13/2025	1/1/2025					
1/1/2025	BP25-02B	BYK Construction	Snapdragon Hights LLC	515 High Street	new single family house		no		3/4/2025			2544		
1/2/2025	BP25-03B	BYK Construction	Snapdragon Hights LLC	519 High Street	new single family house		no		2/27/2025			2476		
1/14/2025	BP25-04ROW	PSE	PSE	205 N. 1st Street	holding pole		yes		1/15/2025					
1/21/2025	BP25-05ROW	PSE	PSE	612 S. 3rd Street	new utilities		yes		1/21/2025					
1/28/2025	BP25-06BF	Greater Seattle Construction	Li Jane and Anthony Mitchell	205 N. 5th Street	rebuild of burnt down house	P102680	yes			5/19/2025				
1/30/2025	BP25-07ROW	Brian Hobbs	Jay Boren	603 S. 3rd Street	utility repare		yes			1/30/2025				
1/30/2025	BP25-08SS	Brian Hobbs	Jay Boren	603 S. 3rd Street	utility repare		yes			2/7/2025				
2/7/2025	BP25-09ROW	Cascade Natural Gas	Tasha Machen	937 S. 3rd Street	retire gas enivce		no - invoice sent							
3/5/2025	BP25-10ROW	Hondo Pelli	Trust Land	706 S. 1st Street	construction staging		yes			3/11/2025				
3/10/2025	BP25-11BF	Dill James Archetecture	SPLC01 LLC	p112529	4 unit townhouse	P112529	yes							
3/10/2025	BP25-12F	Dill James Archetecture	SPLC01 LLC	p112529	4 unit townhouse - floodplain	P112529	yes							not in 2025 PES
3/13/2025	BP25-13ROW	Ziply		713 Caledonia Street	utility row		yes			3/15/2025				not in 2025 PES
3/14/2025	BP25-14SS	Sky Stewart	Sky Stewart	824 S. 4th Street	slide sewer capping		no			3/25/2025				
3/18/2025	BP25-15D-II	Gerald George Estate	Nikki Fallis and Laura Palme	128 S. 1st Street	brig removal		yes		3/26/2025					
3/19/2025	BP25-16ROW	Sylvia Padgett	Sylvia Padgett	213 Calthone Street	construction staging		yes			3/26/2025				
3/27/2025	BP25-17WM	Kevin Casey	Kevin Casey	613 Whatcom Street	water meter permit		yes			3/31/2025				
3/27/2025	BP25-18D-III	Sky Stewart	Sky Stewart	824 S. 4th Street	house demo		yes		4/2/2025					
3/28/2025	BP25-19ROW	Sky Stewart	Sky Stewart	824 S. 4th Street	row for demo		no							
4/1/2025	BP25-20ROW	zIPLY	Sky Stewart	925 S. 4th Street	row for utility		yes			4/3/2025				
4/9/2025	BP25-21WM	Sarah Cram	Sarah Cram	413 Morris Street	water meter permit		yes			4/9/2025				
4/9/2025	BP25-22ROW	PSE	Sarah Cram	711 Maple Ave	utility row		yes							
4/9/2025	BP25-23EST	Cascade Natural Gas	B.U.Tiful LLC	102 N. 1st Street	new gas service		yes		4/21/2025	4/9/2025				
4/24/2025	BP25-24FG	Scott Fox	Skagit Habitat for Humanity	P020988	fill and grade for short plat		check fee sheet							
4/25/2025	BP25-25BF	Scott Fox	Skagit Habitat for Humanity	308 Caledonia Street	new house		check fee sheet			12/4/2025				
4/25/2025	BP25-26BF	Scott Fox	Skagit Habitat for Humanity	310 Caledonia Street	new house		check fee sheet			12/4/2025				
4/25/2025	BP25-27BF	Scott Fox	Skagit Habitat for Humanity	312 Caledonia Street	new house		check fee sheet			12/4/2025				
4/25/2025	BP25-28SS	Scott Fox	Skagit Habitat for Humanity	308 Caledonia Street	slide sewer for new home		check fee sheet							
4/25/2025	BP25-29WM	Scott Fox	Skagit Habitat for Humanity	308 Caledonia Street	water meter permit		check fee sheet							
4/25/2025	BP25-30SS	Scott Fox	Skagit Habitat for Humanity	310 Caledonia Street	slide sewer for new home		check fee sheet							
4/25/2025	BP25-31WM	Scott Fox	Skagit Habitat for Humanity	310 Caledonia Street	water meter permit		check fee sheet							
4/25/2025	BP25-32SS	Scott Fox	Skagit Habitat for Humanity	312 Caledonia Street	slide sewer for new home		check fee sheet							
4/25/2025	BP25-33WM	Scott Fox	Skagit Habitat for Humanity	312 Caledonia Street	water meter permit		check fee sheet							
4/29/2025	BP25-34BF	Laura Palmer and Nikki Fallis	Gerald George Estate	128 S. 1st Street	building permit for deck replacement		yes			6/5/2025				
4/30/2025	BP25-35ROW	George Coronado	Kara Stamback	829 S. 4th Street	row for tree removal		yes							
4/30/2025	BP25-36BF	Jill Underwood	Grupa Fiducila	521 S. 1st Street	new ADA ramp		yes			7/29/2025				
5/5/2025	BP25-37ROW	Laura Palmer and Nikki Fallis	Gerald George Estate	128 S. 1st Street	row for window replacement		yes							
5/7/2025	BP25-38ROW	Welch Brothers	Skagit Habitat for Humanity	Caledonia Street	row for utility		yes							
5/7/2025	BP25-39EST	Welch Brothers	Skagit Habitat for Humanity	Caledonia Street	street excavation		yes							
5/8/2025	BP25-40SS	Lynn Laurel	Lynn Laurel	516 Road Street	slide sewer capping		no							
5/12/2025	BP25-41ROW	Matthew and Andrea Wikstrom	B.U.Tiful LLC	102 N. 1st Street	water meter permit		yes							
5/29/2025	BP25-42D-III	Digawlic Health Center	Digawlic Health center	923 Maple Ave	demo garage		yes			6/18/2025				
6/17/2025	BP25-43ROW	Ziply		903 Park Street	access terminal, bore		yes							
6/18/2025	BP25-44ROW	Gerald George Estate	Gerald George Estate	128 S. 1st Street	blocking for brig demo		yes							
6/23/2025	BP25-45BF	Ward Phillips	JLK	503 Morris Street	rebuild of fire damage		n/a							Permit not needed for scope of work
7/2/2025	BP25-46ROW	Ziply		509 Laurel Street	utility work		yes							
7/2/2025	BP25-47ROW	Corey Lemieut	Linda Banazack	610 S. 1st Street	sidewalk staging for window change and repaint		yes							
7/10/2025	BP25-48BF	Lynn Laurel	Lynn Laurel	516 Road Street	new house		no							
7/10/2025	BP25-49SS	Lynn Laurel	Lynn Laurel	514 Road Street	slide sewer capping for demo		no							
8/4/2025	BP25-50ROW	Ziply	Ziply	210 Center Street	ziply pole change out		yes							
8/18/2025	BP25-51B	Ken Olsen	Toby Rice, Eve Ralston	514 Center Street	internal changes		n/a							
8/19/2025	BP25-52BF	La Conner School District	La Conner School District	La Conner School Grounds	Solar power and BESS system		no							
8/19/2025	BP25-53ROW	Gery Nelson	Gery Nelson	403 Morris Street	row for storage container		yes							
8/26/2025	BP25-54ROW	Ziply	Ziply	514 Myrtle Street	New conduit and cable		yes							
9/15/2025	BP25-55ROW	Anacortes Printing & Signs /		701 1st Street	ROW for mounting a sign at location		yes			9/29/2025				
9/16/2025	BP25-56BF	Zach Johns/Linda Seales	Linda Seales	123 Whatcom Street	#COW for fence installation		yes			9/17/25 emailed to applicant				
9/16/2025	BP25-57ROW	Ziply	Ziply	608 Tillinghast	Access existing facilities and bore into customer property		yes			9/17/25 emailed to applicant				
9/11/2025	BP25-58ROW	Faber Construction		306 Center Street	installation of utilities for newbulidn		see fee sheet							
9/11/2025	BP25-59EST	Faber Construction		306 Center Street	installation of utilities for newbulidn		see fee sheet							
9/23/2025	BP25-60B	Ron Beahm	Ron Beahm	117 N. 3rd Street	internal renovation		yes							
10/13/2025	BP25-61ROW	Corey Lemieut	Scott Freeman	620/622 1ST Street	Removal of Old/Instalation of new of cedar shingles		yes							
10/15/2025	BP25-62EST	Pete Wedin	Pete Wedin	751 Maple Ave	drainage		no							
10/16/2025	BP25-63ROW	PSE/POTELCO	Digawlic Health center	923 Maple Ave	Upgrading OH XFMR, new primary riser, new UG secondary		yes			10/20/25 emailed to applicat w/invoice				
10/20/2025	BP25-64ROW	Andrew O'Donnell	Scott Freedman	620 S. 1st Street	row for decking and siding replacement		yes			10/21/2025				
10/27/2025	BP25-65EST	Trevor Gunderson	Joel Fariss	P112529	street EXCAVATION for utility upgrades, maple ave town home		no			10/27/2025				
11/4/2025	BP25-66F	Habitate for Humanity	Habitate for Humanity	308 Caledonia Street	floorplain permit for new building		no- see fee sheet							
11/4/2025	BP25-67F	Habitate for Humanity	Habitate for Humanity	310 Caledonia Street	floorplain permit for new building		no- see fee sheet							
11/4/2025	BP25-68F	Habitate for Humanity	Habitate for Humanity	312 Caledonia Street	floorplain permit for new building		no- see fee sheet							
11/13/2025	BP25-69ROW	Zipley Fiber	Zipley Fiber	213 Morris Street	Access existing manhole and pull fiber through existing conduit		yes			11/13/2025 emailed to applicant w/invoice				
11/18/2025	BP25-70ROW	Cascade Natural Gas	Grupa Fiducila	512 1st Street	Sx5 Bell Holes	P74457	yes			11/18/2025 emailed to applicant w/invoice				
11/18/2025	BP25-71ROW	PSE/POTELCO	Cable	416 Morris Street	Cable	P74119	yes			11/19/2025 emailed to applicant w/invoice				
12/17/2025	BP25-72ROW	Matthew Wikstrom B.U.tiful		102 N First Street	Sign Installation		yes							
12/22/2025	BP25-73WM	Greg Douglas	Digawlic Health center	931 B Maple	water meter permit		yes							
12/22/2025	BP25-74WM	Greg Douglas	Digawlic Health center	931 A and B Maple	water meter permit - IRRIGATION meter		yes							
12/22/2025	BP25-75WM	Greg Douglas	Digawlic Health center	931 A and B Maple	water meter permit - FIRE meter		yes							

Public Works

Public Works

Department Head Report

January – 2026

Water:

- Asset Management; Fire Department is currently in scheduled training and setting up the Department module. Public Works is continuing with electronic time sheets, permits, GPS for GIS mapping, past project plans, O&M manuals uploaded in the database.
- Cellular water meter upgrade; the second group of meters have been installed, currently 50 meters upgraded.
- Channel Drive “Skagit Beach” water main replacement, funding sources is a priority. Scott has prepared an RFQ for design services.
- 306 Center project, water, storm and sanitary sewer improvements have been installed. Construction Management and Inspection professional services have been put in place under the current Developer Extension Agreement.
- Shelter Bay water pressure issues, in December pressures started fluctuating as a 30 PSI surge/hammer. We have pinpointed the problem to Shelter Bay’s booster pumps.
- Anacortes had a scheduled water plant shut down on January 14th; La Conner water system was supplied by the water tower during that time with no issues.

Drainage:

- 6th St storm pump control panel replacement; new transducer installed with telemetry configuration to be completed by the end of February.
- Continuous task of keeping the storm system free of debris during this wet season.

Streets:

- Asphalt repairs and road side gravel repairs.

Park and Port:

- Sand bags and ecology blocks along the waterfront for storm high tide flood protection. January with 15 days of 11FT + tides and the month of February having 8 days of 11FT + tides. Public Works will be disassembling the sand bag and eco-blocks starting the second week of February.

Facilities:

- Pressure tank inspections, fire monitoring system testing, fire extinguisher inspections and Maple Hall Kitchen hood testing along with routine maintenance.

Other:

- Continued conversations with Kevin Jackman, Skagit DEM, forecasting tide heights.
- Maple Townhomes project; Pre-construction was held with no start date.
- Caledonia Habitat project has paused again. A meeting was held on January 7th. and paused again.
- 306 Center Street “Talmon” project, continuing with utility/right-of-way improvements, water and sanitary infrastructure completed.
- Projects; 824 S 4th, 205 N 5th, 102 N 1st St, 931 Maple Improvements.

Brian Lease
Public Works Director, Town of La Conner

Water & Wastewater Services



Board of Commissioners

La Conner Wastewater Plant

Monthly Report of District Management & Operation

Month: January 2026

WWTP:

All required N.P.D.E.S permits are currently in compliance. Laboratory results are pending at this time.

System Maintenance:

1/5/26 - Routine maintenance was completed on plant equipment, including lubrication of major system components

1/7/26 - Cleaned U.V. lights and performed routine channel cleaning.

1/8/26 - Debris was removed from RAS pump 165 to ensure proper operation.

1/9/26 - Clarifier structures were power-washed. (2)

1/12/26 - Greased oxidation ditches, both clarifiers, and the belt press. Cleaned U.V. disinfection lights and pumped out the channel.

1/14/26 - Pressure wash belt press.

1/16/26 - Pressure wash clarifiers. (2)

1/19/26 - Greased oxidation ditches, both clarifiers, and the belt press. Cleaned U.V. disinfection lights and pumped out the channel.

1/22/26 - Ackerman Electric installed a new transducer in the influent wet well. Les Schwab replaced (2) new rear tires on plant vehicles; 544K and 544P

1/26/26 - Greased: (2) oxidation ditches, (2) clarifiers, and the belt press.

1/29/26 - Pressure-washed clarifiers and areas around the plant. Farmers installed a new mixer motor; Ackerman scheduled to rewire the newly installed mixer motor.

1/30/26 -Ackerman Electric completed wiring of new mixer motor.

Wastewater Plant Monitoring Report Summary

	Current Influent:	Last Month Influent:	% Diff
Avg. Daily Flow	357,000		
Total Flow	11,080,000	13,370,000	-17.1%
Max Daily Flow	495,000		



Locates:

Six

Call outs/Emergencies

No callouts or emergency events occurred during this reporting period.

Communications:

Staff met with OCC regarding the oxidation ditch project, including discussions related to: D.O (Dissolved Oxygen) monitoring, as well as Nitrate/Nitrite and Ammonia control

Significant Expenditures:

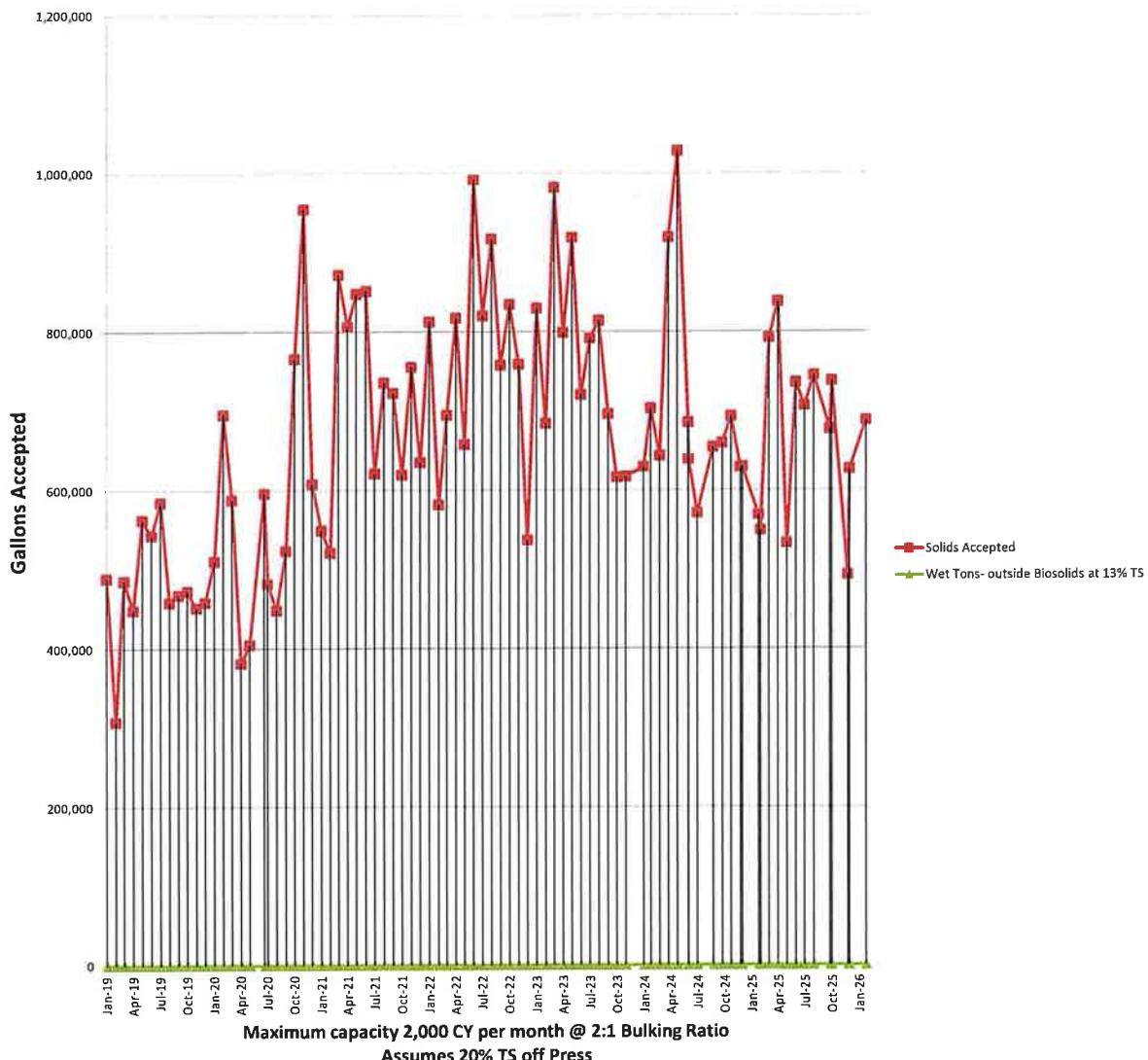
Purchase of a new electric motor for the compost mixer.

Ongoing Problems:

None reported during this reporting period.

LaConner Wastewater Treatment Plant Monthly Data 2026										
Date	WWTP Total Flow	WWTP Daily Avg	WWTP Max Daily	WWTP Flow Last Year	WWTP Flow up/down from LY	Gallons of Outside Waste Processed	Gallons of Outside Waste Processed Last year	Up/down from last year	Wet tons of 95% Biosolids Processed	Wet tons of <95% Biosolids Processed
Jan-26	11,080,000	357,000	495,000	9,040,000	23%	686,801	568,829	21%	0	29.68
Feb-26					#DIV/0!			#DIV/0!	0	
Mar-26					#DIV/0!			#DIV/0!	0	
Apr-26					#DIV/0!			#DIV/0!	0	
May-26					#DIV/0!			#DIV/0!	0	
Jun-26					#DIV/0!			#DIV/0!	0	
Jul-26					#DIV/0!			#DIV/0!	0	
Aug-26					#DIV/0!			#DIV/0!	0	
Sep-26					#DIV/0!			#DIV/0!	0	
Oct-26					#DIV/0!			#DIV/0!	0	
Nov-26					#DIV/0!			#DIV/0!	0	
Dec-26					#DIV/0!			#DIV/0!	0	
	Increase									
	Decrease									

LaConner Wastewater Treatment Plant Monthly Data 2019- Present



Fire Department

LCFD Calls
Response

JAN

Alarms: 27 Emergency Calls Ave # Responders: 3.3

100	3	400	700	1 Water:	1
200		500	2	800	
300	21	600		900	

<u>Responder</u>	<u>Calls</u>	<u>Tra. Class</u>	<u>Sleep Day</u>	<u>Calls Respond</u>	<u>Trainings Attend</u>	<u>Sleeper Nights</u>
Avery, Adam	8	4		8	4	0
Avery, Annie	4	4		4	4	0
Baker, Natalie	9	5		9	5	0
Banaszak, Sam	10	5		10	5	0
Carlson, Ivan	1	3		1	3	0
Guy, Turner	12	5	24	12	5	24
Hillier, Ryan	0	1		0	1	0
James, Wil	5	4		5	4	0
Mcgaughey, Josh	4	5		4	5	0
McKnight, Chris	0	5		0	5	0
Mesman, Ben	0	3		0	3	0
Mitchell, Tony	0	0		0	0	0
Olason, Troy	6	4		6	4	0
Reinstra, Aaron	11	5	24	11	5	24
Reinstra, Erick	0	2		0	2	0
Schinman, Karl	1	5		1	5	0
Schmidt, Hayden	11	5		11	5	0
Smith, Chris	0	1	7	0	1	7
Smith, Cole	0	1		0	1	0
Thulen, Wylie	8	4		8	4	0
Weaver, Judah				0	0	0
				0	0	0
				0	0	0
				0	0	0
				0	0	0

LCFD Calls
Response

Feb

Alarms: 14 Emergency Calls Ave # Responders: 4 Alarms:

100	1	400	1	700	Water:	0	100
200		500		800			200
300	11	600		900	1		300

<u>Responder</u>	<u>Calls</u>	Tra. Class	Sleep Day	<u>Respond</u>	<u>Calls</u>	<u>Trainings</u>	<u>Sleeper</u>
					<u>Attend</u>	Nights	<u>Responder</u>
Avery, Adam	4	3		12	7	0	Avery, Ac
Avery, Annie	1	3		5	7	0	Avery, Ar
Baker, Natalie	7	3	0	16	8	0	Baker, N
Banaszak, Sam	4	3	0	14	8	0	Banaszak
Carlson, Ivan	4	2	0	5	5	0	Carlson, I
Guy, Turner	8	3	21	20	8	45	Guy, Turr
Hillier, Ryan	1	0	0	6	1	0	Hillier, Ry
James, Wil	3	3	0	7	7	0	James, W
Mcgaughey, Josh	0	0		0	5	0	Mcgaugh
McKnight, Chris	1	0	0	1	5	0	McKnight
Mesman, Ben	1	1	0	1	4	0	Mesman,
Mitchell, Tony	0	0		6	0	0	Mitchell,
Olason, Troy	6	3		17	7	0	Olason, T
Reinstra, Aaron	6	3	21	6	8	45	Reinstra,
Reinstra, Erick	0	0	0	1	2	0	Reinstra,
Schinman, Karl	1	3		12	8	0	Schinmar
Schmidt, Hayden	3	1		3	6	0	Schmidt,
Smith, Chris	1	3	7	1	4	14	Smith, Ch
Smith, Cole	1	2	0	9	3	0	Smith, Cc
Thulen, Wylie	4	2		12	6	0	Thulen, V
Weaver, Judah				0	0	0	Weaver, .
				0	0	0	
				0	0	0	
				0	0	0	
				0	0	0	

LCFD Calls
Response

Mar

29 Emergency Calls Ave # Responders: 2.5

	400	700	4	Water:			
	500	800					
25	600	0	900				
	<u>Calls</u>	Tra. Class	Sleep Day		<u>Calls</u>	<u>Trainings</u>	Sleeper
					<u>Respond</u>	<u>Attend</u>	Nights
Iam	5	3			17	10	0
inie	2	3			7	10	0
italie	8	3	0		24	11	0
, Sam	7	3	0		21	11	0
van	1	1			6	6	0
er	9	3	24		29	11	69
an	1	0			2	1	0
il	2	3	0		10	10	0
ey, Josh	0	0			4	5	0
;, Chris	1	2			2	7	0
Ben	1	2	0		2	6	0
Tony	0	2			0	2	0
roy	13	3			25	10	0
Aaron	7	3	24		24	11	69
Erick	0	0	0		0	2	0
, Karl	2	3			4	11	0
Hayden	3	3	0		17	9	0
Iris	5	3	7		6	7	21
le	0	0			1	3	0
Vylie	1	1			13	7	0
Judah	0	0			0	0	0
	0	0			0	0	0
					0	0	0
					0	0	0
					0	0	0

LCFD Calls
Response

APR

Alarms: 30 Emergency Calls Ave # Responders: 2.4

100	1	400	2	700	1 Water:	2
200		500	0	800		
300	29	600		900	0	

<u>Responder</u>	<u>Calls</u>	Tra. Class	Sleep Day	<u>Calls</u>	<u>Trainings</u>	Sleeper
				<u>Respond</u>	<u>Attend</u>	Nights
Avery, Adam	4	2		4	2	0
Avery, Annie	1	2		1	2	0
Baker, Natalie	8	3	0	8	3	0
Banaszak, Sam	7	4		7	4	0
Carlson, Ivan	5	3	0	5	3	0
Guy, Turner	10	4	30	10	4	30
Hillier, Ryan	0	2		0	2	0
James, Wil	5	4	0	5	4	0
Mcgaughey, Josh	2	1		2	1	0
McKnight, Chris	0	1		0	1	0
Mesman, Ben	0	2	0	0	2	0
Mitchell, Tony	2	2		2	2	0
Olason, Troy	12	4		12	4	0
Reinstra, Aaron	8	4	30	8	4	30
Reinstra, Erick	0	1	0	0	1	0
Schinman, Karl	2	4		2	4	0
Schmidt, Hayden	6	4		6	4	0
Smith, Chris	0	1		0	1	0
Smith, Cole	0	1		0	1	0
Thulen, Wylie	0	0		0	0	0
Weaver, Judah				0	0	0
				0	0	0
				0	0	0
				0	0	0
				0	0	0

LCFD Calls
Response

MAY

Alarms:	25 Emergency Calls			Ave # Responders:	3	Alarms:
100	2	400	2	700	1 Water:	100
200		500	1	800		200
300	19	600		900		300
Responder	Calls	Tra. Class	Sleep Day	Calls Respond	Trainings Attend	Sleeper Nights Responder
Avery, Adam	6		1	10	3	0 Avery, Ac
Avery, Annie	2		3	3	5	0 Avery, Ar
Baker, Natalie	7		3	15	6	0 Baker, Na
Banaszak, Sam	3		2	10	6	0 Banaszak
Carlson, Ivan	3		1	8	4	0 Carlson, I
Guy, Turner	11		0	21	4	61 Guy, Turr
Hillier, Ryan	1		2	1	4	0 Hillier, Ry
James, Wil	5		2	10	6	0 James, W
Mcgaughey, Josh	0		0	2	1	0 Mcgaugh
McKnight, Chris	2		0	2	1	0 McKnight
Mesman, Ben	1		1	1	3	0 Mesman,
Mitchell, Tony	1		0	3	2	0 Mitchell,
Olason, Troy	10		2	22	6	0 Olason, T
Reinstra, Aaron	12		3	20	7	61 Reinstra,
Reinstra, Erick	0		2	0	3	0 Reinstra,
Schinman, Karl	1		1	3	5	0 Schinmar
Schmidt, Hayden	5		1	11	5	0 Schmidt,
Smith, Chris	1		0	1	1	0 Smith, Ch
Smith, Cole	3		1	3	2	0 Smith, Cc
Thulen, Wylie	0		0	0	0	0 Thulen, V
Weaver, Judah	1		3	1	3	0 Weaver, .
	0		0	0	0	0
				0	0	0
				0	0	0
				0	0	0
				0	0	0

LCFD Calls
Response

JUN

35 Emergency Calls Ave # Responders:

400 700
500 800
600 900

Water:

	<u>Calls</u>	Tra. Class	Sleep Day	<u>Calls</u> <u>Respond</u>	<u>Trainings</u> <u>Attend</u>	Sleeper Nights
Iam	3	3		13	6	0
inie	2	3		5	8	0
italie	8	3	0	23	9	0
, Sam	8	4	0	18	10	0
van	3	1	0	11	5	0
ter	4	4	30	25	8	91
an	1	1		2	5	0
'il	3	3	0	13	9	0
ey, Josh	0	0		2	1	0
; Chris	1	1		3	2	0
Ben	1	1	0	2	4	0
Tony	0	1		3	3	0
roy	16	4		38	10	0
Aaron	15	4	30	35	11	91
Erick	1	1	0	1	4	0
, Karl	2	4		5	9	0
Hayden	9	3		20	8	0
iris	1	0		2	1	0
ole	1	0		4	2	0
Vylie				0	0	0
Judah	8	4		9	7	0
				0	0	0
				0	0	0
				0	0	0
				0	0	0

LCFD Calls
Response

JUL

Alarms: 37 Emergency Calls Ave # Responders: 3.1

100	4	400	0	700	4 Water:
200		500	0	800	
300	30	600	0	900	0

<u>Responder</u>	<u>Calls</u>	Tra. Class	Sleep Day	<u>Calls</u>	<u>Trainings</u>	Sleeper
				<u>Respond</u>	<u>Attend</u>	Nights
Avery, Adam	8	4		8	4	0
Avery, Annie	4	3		4	3	0
Baker, Natalie	3	3	0	3	3	0
Banaszak, Sam	6	4	0	6	4	0
Carlson, Ivan	5	3		5	3	0
Guy, Turner	11	4	31	11	4	31
Hillier, Ryan	0	1		0	1	0
James, Wil	13	4	0	13	4	0
Mcgaughey, Josh	2	2		2	2	0
McKnight, Chris	2	2		2	2	0
Mesman, Ben	0	0	0	0	0	0
Mitchell, Tony	2	1		2	1	0
Olason, Troy	17	4		17	4	0
Reinstra, Aaron	14	4	31	14	4	31
Reinstra, Erick	0	0	0	0	0	0
Schinman, Karl	2	4		2	4	0
Schmidt, Hayden	9	4		9	4	0
Smith, Chris	7	4		7	4	0
Smith, Cole	0	0		0	0	0
Thulen, Wylie	0	0		0	0	0
Weaver, Judah	4	4		4	4	0
	1	4		1	4	0
	4	4		4	4	0
				0	0	0
				0	0	0
				0	0	0

LCFD Calls
Response

AUG

Alarms: 25 Emergency Calls Ave # Responders: 3.3 Alarms:

100	1	400	3	700	1 Water:	1	100
200	0	500	1	800			200
300	18	600	1	900			300

<u>Responder</u>	<u>Calls</u>	Tra. Class	Sleep Day	<u>Calls</u>	<u>Trainings</u>	Sleeper	<u>Responder</u>
				<u>Respond</u>	<u>Attend</u>	Nights	
Avery, Adam	8	3		16	7	0	Avery, Ac
Avery, Annie	5	3		9	6	0	Avery, Ar
Baker, Natalie	4	3		7	6	0	Baker, N
Banaszak, Sam	4	3		10	7	0	Banaszak
Carlson, Ivan	2	3		7	6	0	Carlson, I
Guy, Turner	11	3	31	22	7	62	Guy, Turr
Hillier, Ryan	1	0		1	1	0	Hillier, Ry
James, Wil	4	3		17	7	0	James, W
Mcgaughey, Josh	0	1		2	3	0	Mcgaugh
McKnight, Chris	1	2		3	4	0	McKnight
Mesman, Ben	1	3		1	3	0	Mesman,
Mitchell, Tony	1	2		3	3	0	Mitchell,
Olason, Troy	10	1		27	5	0	Olason, T
Reinstra, Aaron	7	3	31	21	7	62	Reinstra,
Reinstra, Erick	0	3	0	0	3	0	Reinstra,
Schinman, Karl	0	1		2	5	0	Schinmar
Schmidt, Hayden	7	3		16	7	0	Schmidt,
Smith, Chris	3	2		10	6	0	Smith, Ch
Smith, Cole	1	0		1	0	0	Smith, Cc
Thulen, Wylie	0	0		0	0	0	Thulen, V
Weaver, Judah	0	0		4	4	0	Weaver, .
	3	3		4	7	0	
	12	3		16	7	0	
				0	0	0	
				0	0	0	
				0	0	0	
				0	0	0	

LCFD Calls
Response

SEP

25 Emergency Calls Ave # Responders: 2.2

1	400	1	700	3 Water:
	500	1	800	
20	600		900	

	<u>Calls</u>	Tra. Class	Sleep Day	<u>Calls</u>	<u>Trainings</u>	Sleeper
				<u>Respond</u>	<u>Attend</u>	Nights
Iam	4	2		20	9	0
inie	3	2		12	8	0
italie	6	2		13	8	0
, Sam	4	3		14	10	0
van	8	2		15	8	0
ier	1	1	14	23	8	76
an	0	1		1	2	0
il	1	1		18	8	0
ey, Josh	4	1		6	4	0
; Chris	1	1		4	5	0
Ben	0	1		1	4	0
Tony	2	0		5	3	0
roy	13	2		40	7	0
Aaron	5	2	23	26	9	85
Erick	2	1		2	4	0
, Karl	0	1		2	6	0
Hayden	5	0		21	7	0
iris	2	0		12	6	0
ole	0	0		1	0	0
Vylie	0	0		0	0	0
Judah	0	0	0	4	4	0
	3	1		7	8	0
	16	2	23	32	9	23
				0	0	0
				0	0	0
				0	0	0

LCFD Calls
Response

OCT

Alarms: 38 Emergency Calls Ave # Responders: 4.2

100	1	400	0	700	2 Water:
200		500	1	800	
300	33	600		900	

<u>Responder</u>	<u>Calls</u>	Tra. Class	Sleep Day	<u>Calls</u>	<u>Trainings</u>	<u>Sleeper</u>
				<u>Respond</u>	<u>Attend</u>	<u>Nights</u>
Avery, Adam	9	4		9	4	0
Avery, Annie	5	4		5	4	0
Baker, Natalie	11	4		11	4	0
Banaszak, Sam	11	4	0	11	4	0
Carlson, Ivan	6	4		6	4	0
Guy, Turner	19	4		19	4	0
Hillier, Ryan	1	1		1	1	0
James, Wil	4	4		4	4	0
Mcgaughey, Josh	1	0		1	0	0
McKnight, Chris	5	4		5	4	0
Mesman, Ben	2	4		2	4	0
Mitchell, Tony	3	4		3	4	0
Olason, Troy	11	4		11	4	0
Reinstra, Aaron	12	4		12	4	0
Reinstra, Erick	2	0	0	2	0	0
Schinman, Karl	1	2		1	2	0
Schmidt, Hayden	13	4		13	4	0
Smith, Chris	6	0		6	0	0
Smith, Cole	1	0		1	0	0
Thulen, Wylie	0	0		0	0	0
Weaver, Judah	0	0		0	0	0
	28	4		28	4	0
	0	0		0	0	0
	16	2		16	2	0
				0	0	0
				0	0	0

LCFD Calls
Response

NOV

Alarms: 38 Emergency Calls Ave # Responders: 3.7 Alarms:

100	0	400	700	1 Water:	100
200		500	800		200
300	34	600	1	900	2

Responder	Calls	Tra. Class	Sleep Day	Calls		Trainings		Sleeper	
				Respond	Attend	Nights	Responder		
Avery, Adam	9	4		18	8	0	Avery, Ac		
Avery, Annie	4	4		9	8	0	Avery, Ar		
Baker, Natalie	6	4		17	8	0	Baker, Na		
Banaszak, Sam	14	4		25	8	0	Banaszak		
Carlson, Ivan	4	4		10	8	0	Carlson, I		
Guy, Turner	19	4		38	8	0	Guy, Turr		
Hillier, Ryan	0	0		1	1	0	Hillier, Ry		
James, Wil	6	4		10	8	0	James, W		
Mcgaughey, Josh	1	1		2	1	0	Mcgaugh		
McKnight, Chris	2	4		7	8	0	McKnight		
Mesman, Ben	2	4		4	8	0	Mesman,		
Mitchell, Tony	1	2		4	6	0	Mitchell,		
Olason, Troy	20	4		31	8	0	Olason, T		
Reinstra, Aaron	13	4		25	8	0	Reinstra,		
Reinstra, Erick	1	1		3	1	0	Reinstra,		
Schinman, Karl	2	4		3	6	0	Schinmar		
Schmidt, Hayden	7	4		20	8	0	Schmidt,		
Smith, Chris	3	0		9	0	0	Smith, Ch		
Smith, Cole	2	0		3	0	0	Smith, Cc		
Thulen, Wylie	0	0		0	0	0	Thulen, V		
Weaver, Judah	0	0		0	0	0	Weaver, .		
	25	4		53	8	0			
	0	0		0	0	0			
	3	0		19	2	0			
				0	0	0			
				0	0	0			

LCFD Calls
Response

DEC

40 Emergency Calls Ave # Responders: 4

0	400	700	3 Water:
	500	1	3
32	600	1	900

	<u>Calls</u>	Tra. Class	Sleep Day	<u>Calls</u> Respond	Trainings	Sleeper Nights
				Attend		
Iam	10	2		28	10	0
inie	4	2		13	10	0
atalie	8	2		25	10	0
, Sam	15	2		40	10	0
van	4	2		14	10	0
ier	16	2	90	54	10	90
an	1	0		2	1	0
il	5	2		15	10	0
ey, Josh	1	0		3	1	0
; Chris	6	2		13	10	0
Ben	1	2		5	10	0
Tony	4	2		8	8	0
roy	15	2		46	10	0
Aaron	16	2	90	41	10	90
Erick	2	0		5	1	0
, Karl	6	2		9	8	0
Hayden	14	2		34	10	0
iris	4	0		13	0	0
le	1	0		4	0	0
Vylie	0	0		0	0	0
Judah	0	0		0	0	0
	27	2	90	80	10	90
	0	0		0	0	0
				19	2	0
				0	0	0
				0	0	0
				0	0	0

LCFD Calls
Response

Totals

Alarms: 363 Ave # Responders: 3.233333

100	14	400	9	700	21 Water:	4
200	0	500	7	800	3	
300	272	600	3	900	3	

Responder	Calls	Tra. Class	Sleep Day	<u>Calls</u>	<u>Trainings</u>	Sleeper
				<u>Respond</u>	<u>Attend</u>	Nights
Avery, Adam	78	35		78	35	0
Avery, Annie	37	36		37	36	0
Baker, Natalie	85	38		85	38	0
Banaszak, Sam	93	41		93	41	0
Carlson, Ivan	46	29		46	29	0
Guy, Turner	131	37		131	37	0
Hillier, Ryan	7	9		7	9	0
James, Wil	56	37		56	37	0
McKnight, Chris	15	11		15	11	0
Mesman, Ben	22	24		22	24	0
Mitchell, Tony	10	24		10	24	0
Olason, Troy	16	16		16	16	0
Reinstra, Aaron	149	37		149	37	0
Reinstra, Erick	126	41		126	41	0
Schinman, Karl	8	11		8	11	0
Schmidt, Hayden	20	34		20	34	0
Smith, Chris	92	34		92	34	0
Smith, Cole	33	14		33	14	0
Thulen, Wylie	10	5		10	5	0
	87	7		87	7	0
	32	11		32	11	0
	19	18		19	18	0
	0	9		0	9	0
	0	2			2	
	0	0				
	0	0				

Incident Type

Jan

Feb

Mar

Apr

May

Jun

Jul

Aug

Sep

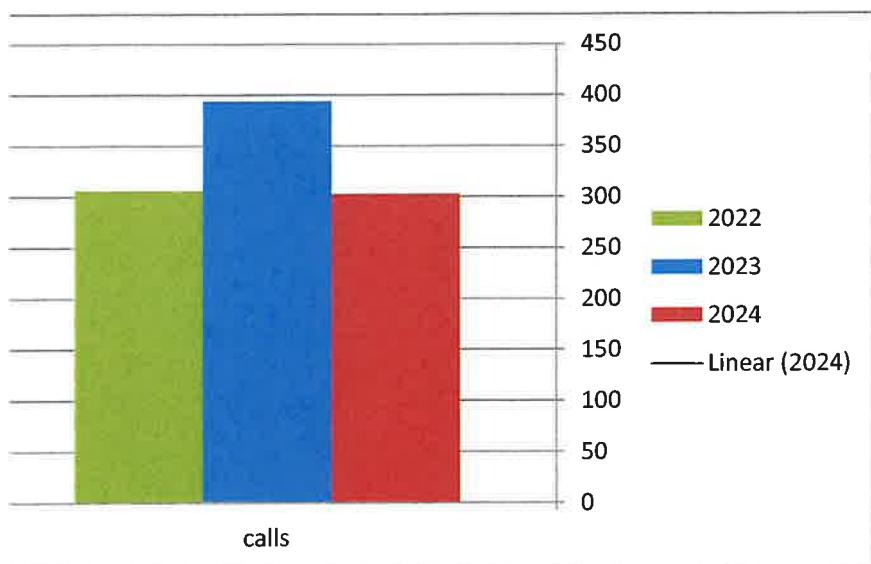
Oct

Nov

Dec



LCFD Calls
Response



Sheriff Department

Sheriff's Report

January 2025

Time/Date	CaseNumber	Nature/Desc	Category
1/2/2026, 12:47 AM	26-00039	Welfare Check	Other Incidents
1/2/2026, 8:31 AM	26-00045	Welfare Check	Other Incidents
1/2/2026, 8:42 AM	26-00046	Traffic Hazard	Motor Vehicle Incidents
1/7/2026, 4:54 PM	26-00265	Traffic Enforcement	Motor Vehicle Incidents
1/8/2026, 8:42 AM	26-00276	Suspicious Circumstances	Other Incidents
1/8/2026, 12:48 PM	26-00285	Harassment Of Person	Crimes Against Person
1/9/2026, 11:18 AM	26-00319	Suspicious Circumstances	Other Incidents
1/10/2026, 9:13 AM	26-00348	Animal Problem	Other Incidents
1/10/2026, 1:08 PM	26-00360	Traffic Hazard	Motor Vehicle Incidents
1/10/2026, 5:25 PM	26-00372	Domestic Violence	Domestics
1/11/2026, 2:29 PM	26-00411	Animal Problem	Other Incidents
1/13/2026, 3:01 AM	26-00466	Suspicious Circumstances	Other Incidents
1/13/2026, 12:38 PM	26-00479	Vehicle Accident	Motor Vehicle Incidents
1/15/2026, 2:03 PM	26-00579	Removal Of Person	Crimes Against Person
1/17/2026, 3:17 AM	26-00634	Suspicious Circumstances	Other Incidents
1/18/2026, 10:58 AM	26-00682	Harassment Of Person	Crimes Against Person
1/19/2026, 9:26 AM	26-00716	911 Hangup Call	Other Incidents
1/20/2026, 7:01 AM	26-00745	911 Hangup Call	Other Incidents
1/21/2026, 3:58 PM	26-00811	Citizen Assist	Civil
1/22/2026, 11:49 PM	26-00865	Agency Assistance	Other Incidents
1/23/2026, 1:54 AM	26-00867	Removal Of Person	Crimes Against Person
1/23/2026, 2:46 PM	26-00884	Civil Problem	Civil
1/27/2026, 1:39 AM	26-01013	Noise Ordinance	Civil
1/27/2026, 3:47 AM	26-01014	Alarm	Other Incidents
1/28/2026, 6:42 PM	26-01068	911 Hangup Call	Other Incidents
1/29/2026, 10:33 AM	26-01090	Alcohol Problem	Drug/Alcohol
1/30/2026, 11:51 AM	26-01139	Welfare Check	Other Incidents
1/30/2026, 12:41 PM	26-01142	Lost Property	Civil
1/31/2026, 9:34 AM	26-01172	911 Hangup Call	Other Incidents
1/31/2026, 10:38 PM	26-01207	Prowler	Crimes Against Person

IN TOWN - 134 HOURS

IN ZONE - 798 HOURS



Incidents

Find address or place



Map

County

Info Summary

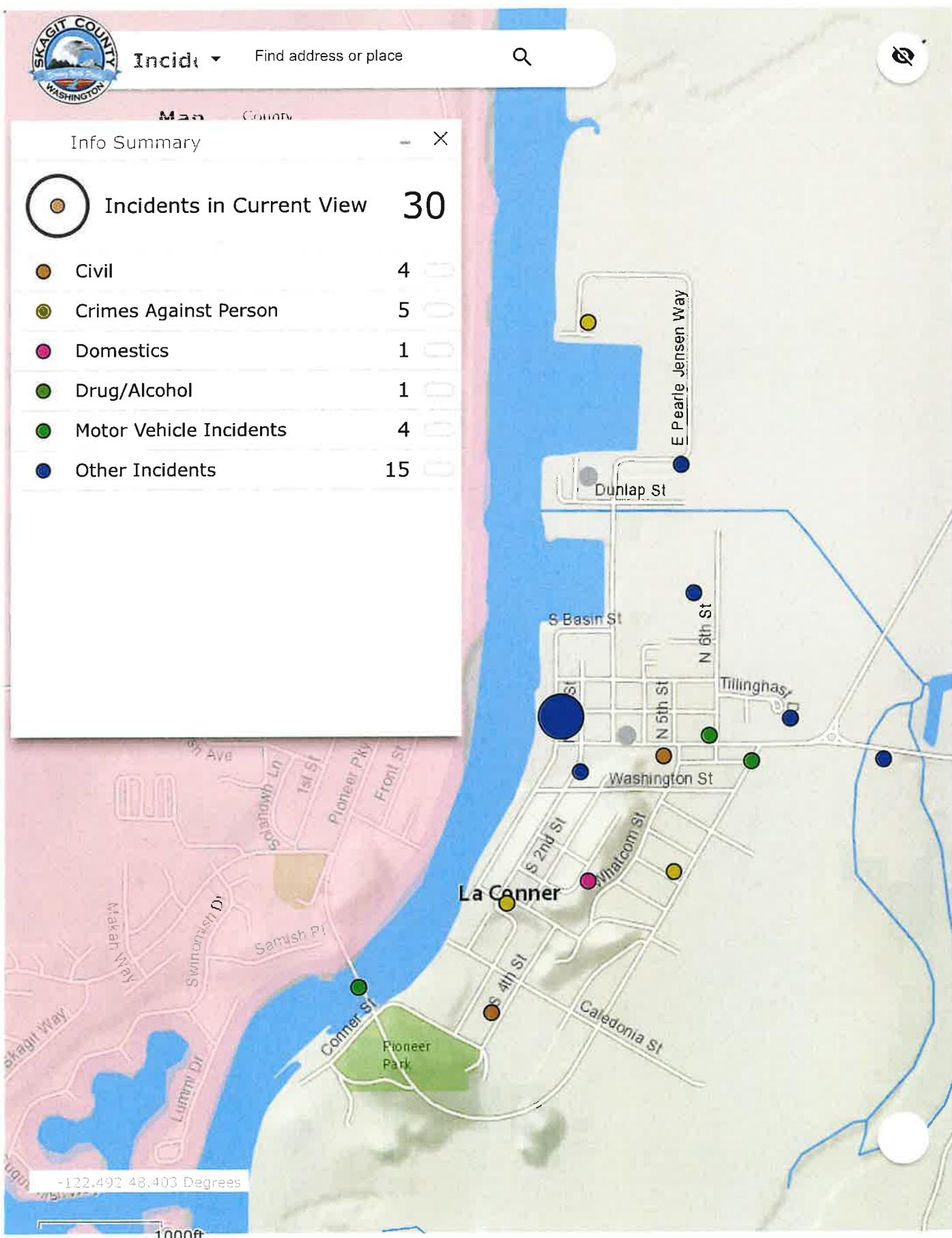
X



Incidents in Current View

30

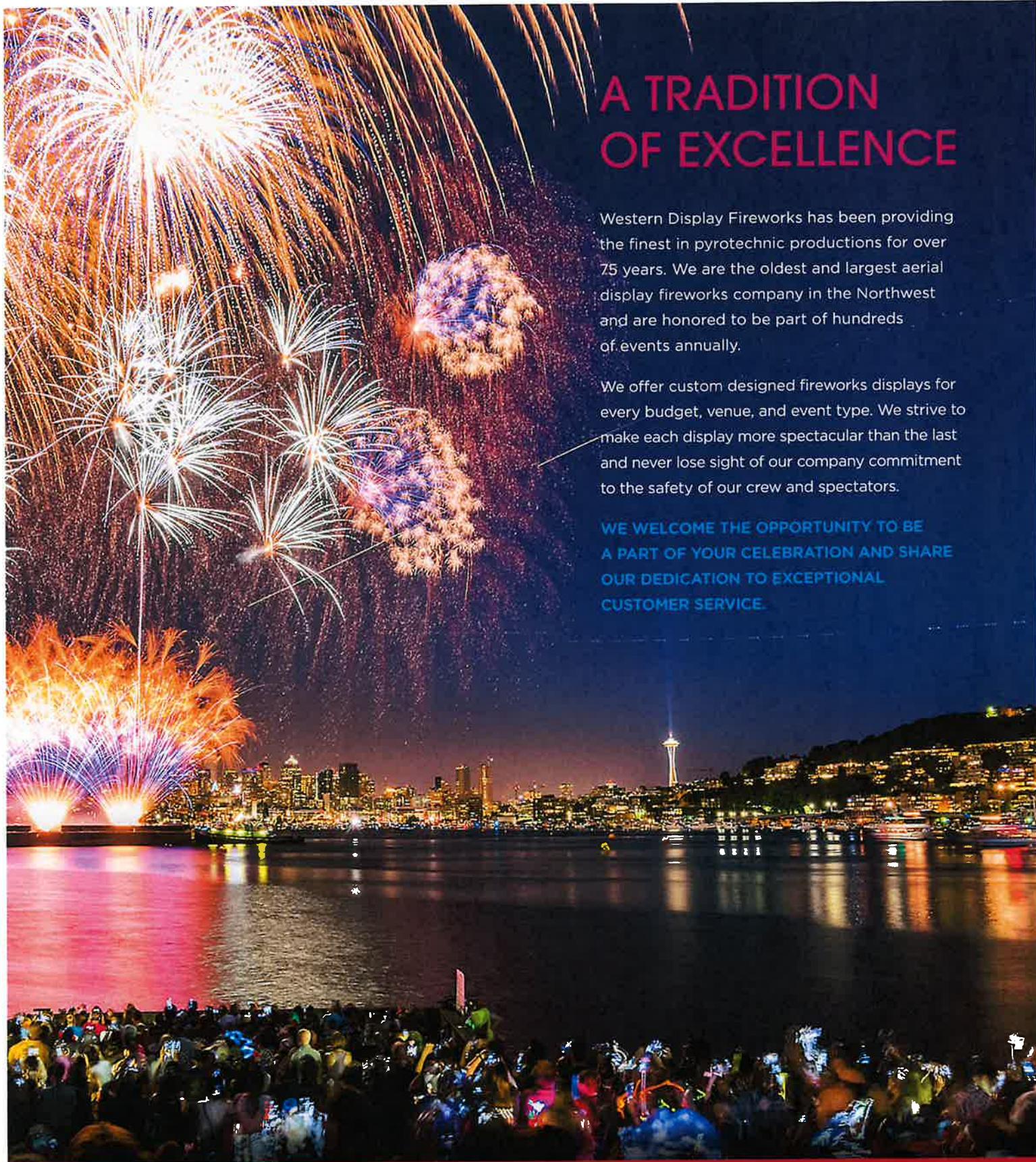
● Civil	4
● Crimes Against Person	5
● Domestics	1
● Drug/Alcohol	1
● Motor Vehicle Incidents	4
● Other Incidents	15



Unfinished Business

1) **Agreement – Western Fireworks**

**Agreement –
Western Fireworks**



A TRADITION OF EXCELLENCE

Western Display Fireworks has been providing the finest in pyrotechnic productions for over 75 years. We are the oldest and largest aerial display fireworks company in the Northwest and are honored to be part of hundreds of events annually.

We offer custom designed fireworks displays for every budget, venue, and event type. We strive to make each display more spectacular than the last and never lose sight of our company commitment to the safety of our crew and spectators.

WE WELCOME THE OPPORTUNITY TO BE
A PART OF YOUR CELEBRATION AND SHARE
OUR DEDICATION TO EXCEPTIONAL
CUSTOMER SERVICE.

WESTERN DISPLAY FIREWORKS LTD

Portland • Seattle • Boise

P.O. Box 932 • Canby • Oregon 97013 • 503.656.1999 • westerndisplay.com

PYROTECHNIC EXCELLENCE • SINCE 1948

COMPANY SAFETY EXPERIENCE



SAFETY We maintain an unparalleled safety record through ongoing pyrotechnician training and strict adherence to Federal DOT and ATF regulations, National Fire Protection Association (NFPA) and state statutes. We are committed to providing both the safest and most spectacular fireworks displays for our clients.

EXPERIENCE Our decades of experience and commitment to artistic design plus use of the latest technology, has made us the largest and most celebrated display fireworks company in the Northwest. We produce hundreds of shows annually for a wide variety of events.

Here are just a few:

- TACOMA SUMMER BLAST • SEAFAIR SUMMER FOURTH
- PORTLAND ROSE FESTIVAL • ASTORIA WARRENTON 4TH OF JULY
- NEWPORT 4TH OF JULY • MUKILTEO LIGHTHOUSE FESTIVAL
- SILVERDALE WHALING DAYS • CITY OF BOISE 4TH OF JULY
- ST. PAUL RODEO—ST. PAUL, OR • YAKIMA JULY 4TH CELEBRATION
- JOINT BASE LEWIS | MCCHORD INDEPENDENCE DAY CELEBRATION
- CITY OF FEDERAL WAY—RED, WHITE AND BLUES
- SEASIDE'S OLD FASHIONED FOURTH OF JULY
- KO-KWEL CASINO FIREWORKS OVER THE BAY
- KUNA INDEPENDENCE DAY CELEBRATION—KUNA, ID
- SAN JUAN INDEPENDENCE DAY CELEBRATION
- ROCHE HARBOR RESORT AND MARINA INDEPENDENCE DAY
- WATERFRONT BLUES FESTIVAL—PORTLAND, OR
- ANACORTES FOURTH OF JULY CELEBRATION
- MELALEUCA FREEDOM CELEBRATION—IDAHO FALLS, ID
- CHINOOK WINDS CASINO ANNIVERSARY CELEBRATION
- DIAMOND LAKE JULY 4TH CELEBRATION 100TH ANNIVERSARY
- HILLSBORO HOPS SEASON OF FIREWORKS
- ROCKAWAY BEACH FOURTH OF JULY

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WESTERN DISPLAY FIREWORKS LTD

Town of La Conner
Independence Day Celebration
July 4, 2026



Portland • Seattle • Boise



Fireworks Display Proposal Summary

Town of La Conner

Independence Day Celebration

July 4, 2026

Your display proposal includes the following services to be provided by Western Display Fireworks, Ltd:

- Provide display liability insurance with sponsors and property owners listed as additional insured
 - \$5,000,000 (per occurrence) general liability
- Prepare the Washington State Public Display Permit to be approved by the local fire authority
- Process and pay the Swinomish Indian Tribal Community Special Use Permit Application fee
- Prepare and submit the United States Coast Guard Application for Marine Event Permit
- Provide transportation by a properly licensed vehicle and a CDL hazmat driver for all pyrotechnics to the display site
- Provide transportation for all necessary equipment to and from the display site
- Provide \$5,000,000 commercial auto insurance to cover transportation
- Supply all necessary labor to conduct the display including a state certified pyrotechnician, assistant and crew covered under worker's compensation insurance
- Supply all pyrotechnics as listed on the attached detailed proposal
- Provide necessary mortars and firing equipment required to pre-load and fire the display

Portland • Seattle • Boise

WESTERN DISPLAY FIREWORKS LTD

SHOW SCRIPT

La Conner, Town of
204 Douglas Street
La Conner, WA 98257

Event Date: 7/4/2026
Proposal #: 26-7934
Show Name: La Conner 4th of July Celebration

Quantity Description

1 SHOW OPENER
1 2.5" (36 Shot) Fuchsia Magic Peony / Turquoise Peony / Lemon Magic Peony (Duration: 28 Sec.)
1 MAIN SHOW
1 THREE INCH SHELLS
1 3" (72) Sunny Assortment Package V25
3" Red & Green Tip w/ Silver Coconut (2ea)
3" Red Tip w/Silver Strobe Willow (2ea)
3" Red to Popping Flower (2ea)
3" Green to Popping Flower (2ea)
3" Gold Spider(2ea)
3" Charcoal Chrysanthemum to Red Ring w/Popping Flower Pistil (ea)
3" Red Tip w/Charcoal Willow (2ea)
3" Variegated Shiny Peony (2ea)
3" Lemon & Purple Peony (2ea)
3" Glitter Silver to Red Chrysanthemum (2ea)
3" Charcoal Crackling Chrysanthemum & Red 2ea)
3" Red Tip w/Yellow Strobe Willow (2ea)
3" Red Peony w/Silver Palm (2ea)
3" Silver Wave to Blue Chrysanthemum (2ea)
3" White Strobe & Gold Brocade Ring (2ea)
3" Orange Peony Series (2ea)
3" Red to Green Peony (2ea)
3" Purple Peony w/Glitter Palm Core (2ea)
3" Green Glittering Tail (2ea)
3" Blue Chrysanthemum (2ea)
3" Yellow Chrysanthemum Shell (2ea)
3" White Twinkling Kamuro (2ea)
3" Silver Coconut (2ea)
3" Red Strobe Willow (2ea)
3" Silver Strobe (2ea)
3" Blue & Spangle (2ea)
3" Blue Tip w/Charcoal Crackling Chrysanthemum (2ea)
3" Gold Tip Willow (2ea)
3" Red Crossette Series (2ea)
3" Green Palm Tree (2ea)
3" Red to Silver Strobe (2ea)
3" Green to Silver Strobe (2ea)
3" Blue Tip w/Red Strobe Willow (2ea)
3" White Strobe & Red Ring (2ea)
3" Red Dahlia (2ea)
3" Charcoal Willow (2ea)

WESTERN DISPLAY FIREWORKS LTD

SHOW SCRIPT

Proposal #: 26-7934

Quantity Description

Quantity	Description
1	3" (72) Crown Assorted Shells-A w/Tail (36 Effects (2 ea)
	3" Blue Chrys w/ Blue Tail (2 ea)
	3" Blue Peony w/ Coconut Tree Pistil w/ Red Tail (2 ea)
	3" Blue Peony w/ Red Pistil w/ Red Tail (2 ea)
	3" Blue to Crackling w/ Green Tail (2 ea)
	3" Brocade Crown w/ Strobe Pistil w/ Green Tail (2 ea)
	3" Color Diadem w/ Blue Tail (2 ea)
	3" Color to Crackling w/ Green Tail (2 ea)
	3" Crackling Diadem w/ Blue Tail (2 ea)
	3" Diadem Chrys. to Green w/ Green Tail (2 ea)
	3" Diadem Chrys. to Red w/ Green Tail (2 ea)
	3" Diadem Chrys. to Strobing w/ Green Tail (2 ea)
	3" Dragon Eggs w/ Green Tail (2 ea)
	3" Glittering Blue w/ Silver Tail (2 ea)
	3" Golden Flashing w/ Silver Tail (2 ea)
	3" Golden Peony w/ Crackling Pistil w/ Red Tail w/ Red Tail (2 ea)
	3" Golden Wave to Blue w/ Silver Tail (2 ea)
	3" Golden Wave to Color w/ Silver Tail (2 ea)
	3" Green Chrys w/ Red Tail (2 ea)
	3" Green Flashing w/ Blue Tail (2 ea)
	3" Green Peony w/ Coconut Tree Pistil w/ Red Tail (2 ea)
	3" Purple Chrys w/ Blue Tail (2 ea)
	3" Purple Chrys. w/ Red Flower Core w/ Blue Tail (2 ea)
	3" Red & Purple Glittering w/ Silver Tail (2 ea)
	3" Red Peony w/ Coconut Tree Pistil w/ Red Tail (2 ea)
	3" Silver Wave to Green w/ Silver Tail (2 ea)
	3" Silver Wave to Red w/ Silver Tail (2 ea)
	3" Silver Wave to Yellow w/ Silver Tail (2 ea)
	3" Variegated Willow w/ Silver Strobe w/ Green Tail (2 ea)
	3" White Chrys w/ Blue Tail (2 ea)
	3" White Flashing w/ Silver Tail (2 ea)
	3" White Twinkling Chrys w/ Blue Tail (2 ea)
	3" Yellow & Blue Chrys w/ Blue Tail (2 ea)
	3" Yellow Chrys w/ Red Tail (2 ea)
	3" Yellow Peony w/ Coconut Tree Pistil w/ Red Tail (2 ea)
	3" Yellow Peony w/ Purple Pistil w/ Red Tail (2 ea)
	3" Yellow to Crackling w/ Green Tail (2 ea)
1	3" (72) Sunny Assortment Package B 2022
1	3" (72) Sunny Assortment Package C 2024
1	MID SHOW VOLLEY
1	1.2" (182 Shot) Fanned Silver Tiger Tails to Color Blink Peacock (25 sec)
1	1.2" (100 Shot) Fanned Silver Whirling Tail to Pink & Lemon Peony (25 sec)
1	300 shot purple head brocade crown tail green to purple crossette w 1/1
1	1.2" (90 Shot) "W" Shape Green Tail to Color Peony w/Crackling (25 Sec.)
1	100 shot silver lion red blue crackling z 1/1
1	120 shots red green silver crossette three step song z 1/1

WESTERN DISPLAY FIREWORKS LTD

SHOW SCRIPT

Proposal #: 26-7934

Quantity Description

- 1 200 shots silver lion color scene z 1/1
- 1 1.2" 100 Shot Fanned White Blink Waterfall (33 secs.)
- 1 1.2" (90 Shot) "W" Shaped Silver Palm w/Silver Blink (25 sec)
- 1 500 shots violet brocade z,fan 1/1
- 1 GRAND FINALE 1
- 2 2.5" (36 Shot) Red Strobe / Blue Magic Peony / Titanium Salute (Duration: 28 Sec.)
- 1 GRAND FINALE 2
- 3 3" (25 Shot) Red Magic Peony/ Blue Magic Peony/ Ti Salute (Duration: 25 Sec.)
- 1 GRAND FINALE 3
- 2 3" Finale Chain (10) Red Peony, with red tail
- 2 3" Finale Chain (10) Blue Peony, with blue tail
- 2 3" Finale Chain (10) White Peony, with silver tail
- 2 3" Finale Chain (10) RWB peony (SALUTE)
- 1 MISC SUPPLIES
- 18 # 7200 Fusees
- 6 Safety Glasses
- 6 Earplugs
- 1 1" x 60yd Masking Tape - Roll
- 30 Match Fuse for Packing - By the Foot
- 2 Rubber Bands (Bag of 350)
- 2 Foil - Small

DISPLAY AGREEMENT AND PURCHASE ORDER

THIS AGREEMENT ("Agreement") is entered into on _____ by and between Western Display Fireworks, Ltd., an Oregon corporation, whose address is set forth above, ("Western") and Town of La Conner, whose address is PO Box 400, 204 Douglas St, La Conner, WA 98257 ("Sponsor"). Western and Sponsor are sometimes individually referred to as a "Party" and collectively as the "Parties."

In consideration of the mutual terms and conditions set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Proposal.** Western agrees to supply, and Sponsor agrees to pay for, a fireworks display on the following designated date(s) and location: July 4, 2026 shot North of Snee-Oosh Rd, East of Reservation Rd, La Conner, WA 98257, as detailed in Proposal #26-7934, which is attached hereto and incorporated herein by this reference, (the "Display") in accordance with the program approved by both Parties.
2. **Price and Payment Terms.** Total price of SIXTEEN THOUSAND SEVEN HUNDRED AND FIFTY DOLLARS AND NO/100 (\$16,750.00) is to be paid as follows: 25% of the total price, \$4,187.50 is due by FEBRUARY 27, 2026; 25% of the total price, \$4,187.50 is due by JUNE 4, 2026; the remaining balance of the price, \$8,375.00, is due in full on or before July 14, 2026. Interest will accrue at 1½% per month (an annual percentage rate of 18% per annum) on all unpaid amounts from the date on which the payment was due.
3. **Western Duties.** As part of the total price Western agrees to the following:
 - a. To supply all shells and other pyrotechnics listed on the Proposal;
 - b. Mortars, firing equipment and all other required materials necessary to perform its services hereunder;
 - c. Proper delivery, set-up, firing and presentation by pyrotechnic operator and crew covered under workers compensation insurance;
 - d. To remove all equipment and spent pyrotechnic devices and clean up debris from the immediate Display site. Sponsor acknowledges that additional debris may remain in the fallout zone after Western's responsibilities of Display site cleanup have been completed; and
 - e. To comply with all local and federal guidelines and obtain any necessary permits to perform the Display, unless otherwise noted in Sponsor duties.
4. **Sponsor Duties.**
 - a. Sponsor shall comply with all duties as detailed under the Compliance with Laws/Sponsor Responsibilities portion of this Agreement; and
 - b. Sponsor to provide access to restrooms for crew use or a port-o-potty near the Display site.
5. **Insurance.** Western agrees to provide, at its expense, commercial general liability insurance coverage in an amount not less than \$5,000,000. If requested in writing, Western shall provide Sponsor with a certificate of insurance within two weeks of the Display. All entities/individuals listed on the certificate of insurance will be deemed as additional insured pursuant to this Agreement.
6. **Indemnification.** Western agrees to indemnify, defend, and hold harmless the Sponsor, its agents and employees, and those entities/individuals listed on the certificate of insurance, from and against all claims, costs, judgments, damages and expenses, including reasonable attorney fees that directly arise

from the performance of the fireworks to the extent that such are occasioned by an act or omission of Western, its agents and employees. Sponsor agrees to indemnify, defend, and hold harmless Western, its agents and employees from and against all claims, costs, judgments, damages and expenses, including reasonable attorney fees that arise from the performance of the fireworks to the extent that such are occasioned by any act or omission of Sponsor, its agents and employees. Each Party agrees to give the other Party prompt notice of any claims. Neither Party shall be responsible for consequential damages.

7. Compliance with Laws.

- a. **Sponsor Responsibilities:** SPONSOR agrees to perform their requirements in accordance with NFPA 1123 OUTDOOR DISPLAY OF FIREWORKS 2022 Edition (National Fire Protection Association) 8.1 General Requirements. The sponsor of the display shall make provisions for fire protection for the display. 8.1.1 The sponsor shall consult with the AHJ, the local responding fire department (if different from the AHJ) and the operator (the licensed pyrotechnic operator employed by Western) to determine the level of fire protection required. 8.1.2 The following shall apply to crowd control: (1) Monitors whose sole duty is the enforcement of crowd control shall be located around the display site and at other locations as determined by the sponsor. (2) The AHJ and the operator shall approve the provisions for crowd control. 8.1.2.1 Monitors shall be positioned around the display site to prevent spectators or any other unauthorized persons from entering the discharge site. 8.1.2.2 Where required by the AHJ, approved delineators or barriers shall be used to aid in crowd control. 8.1.2.3 Portions of the display site, other than the discharge site(s), shall be permitted to be open to the public prior to the display as long as the provisions of 4.2.2.2 are maintained. 8.1.2.4 Unescorted public access to the discharge site shall not be permitted where pyrotechnic materials are present during the period before the display. 8.1.2.5 The discharge site shall be restricted throughout the display and until the discharge site has been inspected after the display (see Exhibit A – Display Site Map).
- b. **Western's Responsibilities:** Western shall secure and maintain any and all licenses, permits or certificates that may be required by any regulatory body having jurisdiction over the materials or performance of the services herein contemplated unless otherwise noted above in Sponsor duties. Western shall exercise full and complete authority over its personnel, shall comply with all workmen's compensation, employer's liability and other federal, state, county and municipal laws, ordinances, rules and regulations required of an employer performing such services, and shall make all reports and remit all withholdings or other deductions from the compensation paid its personnel as may be required by any federal, state, county or municipal law, ordinance, rule or regulation. Western is responsible to insure that all materials and services supplied under this Agreement comply with all laws, rules and regulations of the State and the federal government relating thereto.

8. Cancellation/Rescheduling by Sponsor. If the Display is cancelled by the Sponsor after receipt of this signed Agreement, Sponsor agrees to pay 25% of the total price (\$4,187.50) for restocking and costs incurred. If the Display is cancelled by the Sponsor within 30 days of the scheduled Display date, Sponsor agrees to pay 50% of the total price (\$8,375.00). If the Display is cancelled by the Sponsor on the date of the Display, Sponsor agrees to pay 100% of the total price (\$16,750.00). By providing notice of not less than 30 days from the original Display date, Sponsor may elect to reschedule the Display to a mutually agreeable date. This date must be within 90 days of the original display date. Western agrees to facilitate this rescheduling and Sponsor agrees to reimburse Western for new permits and other additional costs associated with this change. Sponsor understands that permitting requirements, burn bans and other

factors beyond Western's control may prohibit rescheduling of a display. If these factors prohibit the rescheduled Display from taking place then the standard cancellation schedule applies.

9. **Safety / Weather Forced Cancellation.** Western agrees that it shall be the responsibility of the pyrotechnic operator in charge, acting on Western's behalf or the Authority Having Jurisdiction, to cancel or delay the Display if in the operator's judgment circumstances beyond the control of either Party pose an extraordinary risk to the health and safety of any persons or property within the vicinity of the Display.

If the product has been damaged as an attempt to execute the Display and cannot be safely reused, 100% of the price is due and Western has no further obligation under this Agreement. If the product is intact and reusable, Western agrees to store the product and execute the Display on a mutually agreeable future date. Sponsor agrees to reimburse Western for reasonable costs associated with the rescheduling of the event.

10. **Force Majeure.** Sponsor assumes the risks of weather, strike, civil unrest, terrorism, military action, governmental action, and any other causes beyond the control of Western which may prevent the Display from being safely performed on the scheduled date, which may cause the cancellation of the event for which Sponsor has purchased the Display, or which may affect or damage such portion of the Display as must be replaced and exposed a necessary time before the Display.
11. **Product Performance.** Sponsor recognizes and acknowledges that due to the nature of fireworks, an industry accepted level of 3% of the product used in any display may not function as designed and this level of nonperformance is acceptable as full performance.
12. **Limitation on Damages.** In the event that Sponsor claims that Western has breached this Agreement or was negligent in performing its duties hereunder, Sponsor shall not be entitled to claim or recover monetary damages from Western beyond the amount that Sponsor has paid Western under this Agreement and shall not be entitled to a claim for or recover of consequential damages from Western, including, but not limited to, damages for lost income, business, or profits. Additionally, Western's liability for matters covered by the insurance set forth herein shall be limited to the limits of said insurance.
13. **Time.** Time is of the essence in this agreement. The Parties expressly recognize that in the performance of their respective obligations, each Party is relying on timely performance by the other Party and will schedule operations and incur obligations to third parties in reliance upon timely performances by the other Party and may sustain substantial losses by reason of any failure of timely performance.
14. **Independent Contractor/No Joint Venture.** The Parties agree that Western is an independent contractor, and is not an agent or employee of Sponsor for any purpose. It is further agreed that Western's employees shall be, and remain, the employees of Western and not of Sponsor. Nothing in this Agreement or the actions of Western or Sponsor shall be construed as forming a partnership or joint venture between Sponsor and Western.
15. **Attorney Fees.** In the event that either Party to this Agreement shall enforce any of the provisions hereof by any action at law or in equity, the unsuccessful Party to such litigation agrees to pay to the prevailing Party all costs and expenses, including reasonable attorney fees, incurred therein by the prevailing Party.

16. **Jurisdiction.** This Agreement shall be governed in all respects, whether as to validity, construction, capacity, performance or otherwise, by the laws of the State of Oregon applicable to contracts.
17. **Severability.** In the event a court of competent jurisdiction determines that any provision of this Agreement is in violation of any statute, law, rule, regulation, ordinance or public policy, then the provisions of this Agreement that violate such statute, law, rule, regulation, ordinance or public policy shall be stricken or modified to the extent that such provision no longer violates such statute, law, rule, regulation, ordinance or public policy. All provisions of this Agreement that do not violate any statute, law, rule, regulation, ordinance or public policy shall continue in full force and effect for all purposes. Furthermore, any court order striking or modifying any provision of this Agreement shall modify or strike the provision in as limited a manner as possible to give as much effect as possible to the intentions of the Parties to this Agreement.
18. **Survival.** The terms of paragraphs 5, 6, 12, 15, and 16 shall survive the cancellation or termination of this Agreement.
19. **Entire Agreement.** This Agreement sets forth the entire agreement and understanding between the Parties hereto respecting the matters within its scope and may be modified only in writing signed by both of the Parties hereto.

The pricing and product offered in the Proposal shall remain firm if this Agreement is mutually executed by both Parties on or before February 27, 2026.

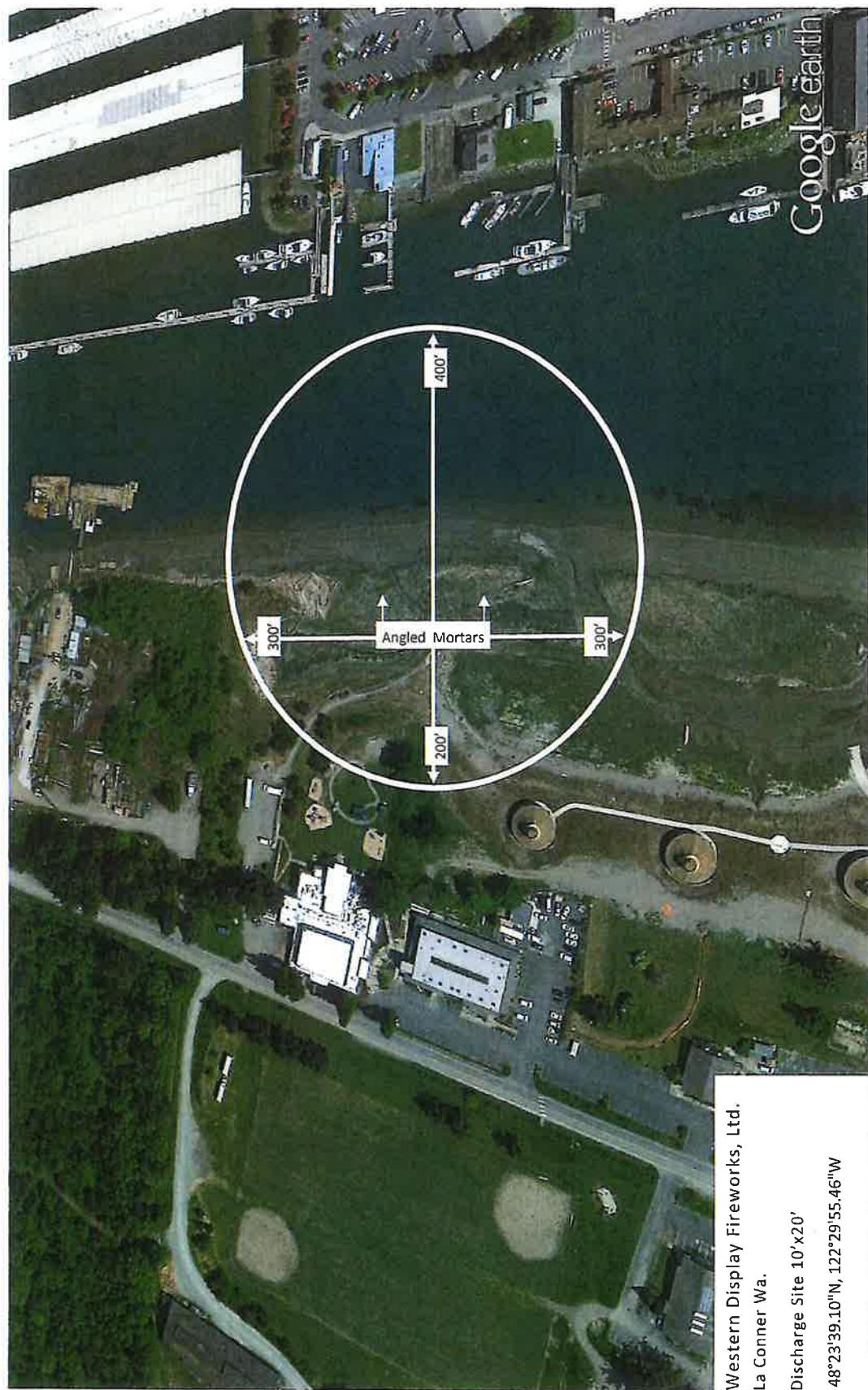
Sponsor

By: _____
Its: _____
Date: _____

Western Display Fireworks, Ltd.

By: Brent Pavlicek
Its: Co-President
Date: _____

Exhibit A – Display Site Map – La Conner, WA





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/27/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Acrisure Great Lakes Partners Insurance Services
223 West Grand River Ave #1
Howell MI 48843

CONTACT NAME: PHONE (A/C, No., Ext): 216-658-7100	FAX (A/C, No): 216-658-7101
E-MAIL ADDRESS:	
INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Alaska National Insurance Company	38733
INSURER B : Palomar Excess and Surplus Insurance Company	16754
INSURER C : Continental Indemnity Company	28258
INSURER D : HDI Global Specialty SE	
INSURER E :	
INSURER F :	

INSURED
Western Display Fireworks Ltd.
P. O. Box 932
Canby OR 97013

18234

COVERAGES

CERTIFICATE NUMBER: 1807259432

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
B	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		AESPLMR-GL-26-00002	1/15/2026	1/15/2027	EACH OCCURRENCE	\$ 1,000,000	
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000	
						MED EXP (Any one person)	\$	
						PERSONAL & ADV INJURY	\$ 1,000,000	
						GENERAL AGGREGATE	\$ 2,000,000	
						PRODUCTS - COMP/OP AGG	\$ 2,000,000	
							\$	
C	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS X HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		BESCRMNOR011601_171223_01	1/15/2026	1/15/2027	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	
						BODILY INJURY (Per person)	\$	
						BODILY INJURY (Per accident)	\$	
						PROPERTY DAMAGE (Per accident)	\$	
							\$	
D	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR X EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE		25QS1556	1/15/2026	1/15/2027	EACH OCCURRENCE	\$ 4,000,000	
						AGGREGATE	\$ 4,000,000	
							\$	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N	N / A	AESPLMR-GL-26-00002	1/15/2026	1/15/2027	X WC STATU- TORY LIMITS <input checked="" type="checkbox"/> OTH- ER	Stop Gap	
						E.L. EACH ACCIDENT	\$ 1,000,000	
						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000	
						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000	
A	Washington USLH		25D WU 08933 (WA USLH)	4/16/2025	4/16/2026	Bl by Accident	\$ 1,000,000	
						Bl by disease policy	limit \$1,000,000	
						Bl by disease Each	Employee \$1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

"Deductible \$2,500.00"

Display Date: July 4, 2026

Display Site: Lot located: North of Snee Oosh Rd and East of Reservation Rd in La Conner WA. along the channel

Additional Insured: Town of La Conner; Port of Skagit; Swinomish Indian Tribal Community

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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INVOICE

1/26/2026



Bill to: Town of La Conner

PO Box 400
La Conner WA 98257

Attn: Scott Thomas

Phone: 360-466-3125 Fax: 360-466-3901

Email: administrator@townoflaconner.org

Fireworks Proposal #	Date	Description	Amount
26-7934	7/4/2026	Fireworks Show 1st installment due 2/27/2026	\$4,187.50
Terms: 1st installment due 2/27/2026		Sub Total	\$4,187.50
Thank you in advance for your prompt payment!		Tax	\$0.00
		Total Current Due	\$4,187.50

Please make checks payable to:

Western Display Fireworks, LTD.
PO Box 932
Canby, Oregon 97013



~ We appreciate your business ~

* If you should have any questions regarding this invoice,
please contact our office at (503) 656-1999.

New Business

- 1) Agreement – Annual EDASC**
- 2) Agreement/Bid Award – Grounds Maintenance Contract
(Proscapes)**
- 3) Resolution – TVI Administrative – Investments
(Discussion)**
- 4) Resolution – Shelter Bay (Pressure Surge)**
- 5) Ordinance – Payroll Increase**

**Agreement –
Annual EDASC**

**AGREEMENT
BETWEEN
ECONOMIC DEVELOPMENT ALLIANCE OF SKAGIT COUNTY
AND
TOWN OF LA CONNER**

THIS AGREEMENT made and entered into by and between the Town of La Conner (hereinafter also referred to as the Town) and the Economic Development Alliance of Skagit County (EDASC) (hereinafter also referred to as Provider)

WITNESSES THAT:

WHEREAS, the Town receives significant benefit from the development and expansion of the local economic base by enhancing employment opportunities for its residents and by creating additional tax revenues, and

WHEREAS, the Town does not have the expertise or resources to adequately promote economic investment, and

WHEREAS, the provider is a nonprofit organization formed for the express purpose of promoting and attracting new business, expanding existing business and enhancing trade and commercial opportunities for all of Skagit County, and

WHEREAS, the Scope of Work included in this contract is consistent with the purpose and state law, and

WHEREAS, the Town and the Provider are desirous of entering into a contract to formalize their relationship;

1. Services to be provided by the Parties:

- a. The Provider shall complete in a satisfactory and proper manner as determined by the Town the work activities described in the Scope of Work.
- b. The Town will provide such assistance and guidance as may be required to support the objectives set forth in the Scope of Work and will provide funding for the services and activities as set forth below.

2. Scope of Work:

The Provider shall:

- a. Pro-actively market La Conner to potential businesses and industries.
- b. Provide administrative and marketing services for special development projects identified by EDASC or solicited by the community, La Conner or local associations.
- c. Develop and facilitate activities supporting business attraction, retention and expansion in La Conner. Activities may include: Workshops, symposia, seminars, business advising, and technical assistance, among others.

d. Work with La Conner businesses on expanding employment base and on business retention efforts.

e. Maintain an industrial site inventory for La Conner that contains necessary information for potential businesses evaluating site locations.

3. Time of Performance:

All activities described under Scope of Work shall be conducted over the course of the current budget year, January 1, 2026, through December 31, 2026.

4. Consideration:

As consideration for the services provided, as specified in Paragraph 2, the Town will reimburse the Provider the sum of \$2,165.00.

5. Relationship:

The Town and Provider intend that an independent contractual relationship be created by this contract. Provider is not considered to be an employee of the Town for any purpose and neither the Provider nor any employee of the Provider shall be entitled to any of the benefits the Town provides for the Town's employees, including, but not limited to, health insurance, sick or annual leave, or workers compensation. Provider specifically represents and stipulates that the Provider is engaged in the business of providing the services set forth in this contract, whether or not for profit, and that Provider is fully registered and legally authorized to conduct such business, and pays all necessary taxes and assessments levied against such business.

6. Suspension, Termination, and Close Out:

If the Provider fails to comply with the terms and conditions of this contract, the Town may pursue such remedies as are legally available, including, but not limited to, the suspension or termination of this contract.

7. Changes, Amendments, Modifications:

The Town may, from time to time, require changes or modifications in the Scope of Work to be performed hereunder.

8. Assignability:

The Provider shall not assign any interest on this contract and shall not transfer any interest on the contract (whether by assignment or novation), without prior written consent of the Town.

9. Reports and Information:

The Provider, at such times as and in such form as the Town may require, shall furnish the Town such periodic reports as it may request pertaining to the work of services undertaken pursuant to this contract, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this contract.

10. Compliance with Local Laws:

The Provider shall comply with all applicable laws, ordinances, and codes of the state and local government and the Provider shall hold and save the Town harmless with respect to any damages arising from any tort done in performing any of the work embraced by this contract.

11. Audits and Inspections:

The Town or their delegates shall have the right to review and monitor the financial and other components of the work and services provided and undertaken as part of the contract by whatever legal and reasonable means are deemed expedient by the Town.

12. Hold Harmless:

The Provider agrees to indemnify and hold harmless the Town, its appointed and elected officers and employees, from and against all loss and expense, including attorney's fees and costs by reason of any and all claims and demands upon the Town, its elected and appointed officers and employees from damages sustained by any person or persons, arising out of or in consequence of the Provider's and its agents' negligent performance of work associated with this agreement.

13. Notices:

Any notices to be sent to the City shall be sent to the City at the following address:

TOWN OF LA CONNER
PO Box 400
La Conner, WA 98257

Any notices sent to EDASC shall be sent to:

EDASC
ATTN: John Sternlicht
1932 E College Way STE B
Mount Vernon, WA 98273

14. Dispute Resolution:

If for any reason either party fails to comply with any material provision of this agreement or any material obligation assumed hereunder, the parties shall meet and confer in good faith in an effort to agree on resolution and cure of the breach. If the parties are unable to agree on the informal resolution or cure of the breach, the other party shall provide to the defaulting party written notice (default notice) detailing the nature of the default and the steps required to cure such default and may terminate such agreement, upon written notice if the defaulting party fails to cure such default or commence and diligently pursue to cure the default within thirty days after receiving the default notice.

This agreement contains all terms and conditions agreed to by the Town and the Provider.

IN WITNESS WHEREOF, the Town and the Provider have executed this contract agreement as of the date and year last written below:

TOWN OF LA CONNER:

Marna Hanneman
Mayor of La Conner

Date

**ECONOMIC DEVELOPMENT ALLIANCE
OF SKAGIT COUNTY:**

John Sternlicht
John Sternlicht
CEO

Date

**Agreement/Bid Award –
Grounds Maintenance Contract
(Proscapes)**

February 3, 2026

Council – Town of La Conner

Subject: Recommendation for Bid Award and authorize the mayor to sign contract for 2026 Grounds Maintenance

Council:

Five contractors were invited to bid; only two submitted bids;

- Proscapes. \$17,353.33 plus tax.
- Simply Yards. \$32,072.00 plus tax.

I recommend Bid Award and authorize the mayor to sign contract with Proscapes for annual grounds maintenance in the amount of \$17,353.33. plus, tax.

Sincerely,

Brian Lease
Public Works Director
Town of La conner



Town of La Conner Services Agreement

Services Agreement

THIS AGREEMENT is entered into by and between the Town of La Conner, a Washington municipal corporation, hereinafter referred to as the "Town", and **Proscapes** a Washington company, hereinafter referred to as the "Contractor".

The Town and Contractor mutually agree as follows:

I. Scope and Schedule of Work.

- A.** The Contractor agrees to perform those services described in Exhibit "A," and Exhibit "B" attached hereto and incorporated herein.
- B.** All obligations and services of the Contractor undertaken pursuant to this Agreement shall be performed diligently and completely in accordance with professional standards of conduct and performance.
- C.** The Contractor shall comply with all applicable provisions of Washington State's Prevailing Wage law, Chapter 39.12 RCW.

II. Compensation and Payment.

- A.** The Town shall pay the Contractor the sum of **\$17,353.33 plus tax, (\$1,735.33.00 per month) (starting March 2, 2026 – 34 weeks of service)** for the services performed under this Contract. Such payment shall be the total compensation for all work performed under this Agreement, including but not limited to all labor, reimbursable expenses, and equipment expenses.
- B.** The Contractor shall be eligible for payment on a monthly basis, in an amount proportionate to the total compensation to be paid under this agreement. The Contractor shall submit an original written invoice with necessary and appropriate documentation, for work completed during the previous month.

- C. Payment shall be made through the Town's ordinary payment process and shall be considered timely if made within 30 days of receipt of a properly completed invoice.
- D. All payments shall be subject to adjustment for any amounts determined upon audit to have been improperly invoiced.
- E. In the event the Contractor fails to pay any taxes, assessments, penalties, or fees imposed by any governmental body, including a court of law, then the Contractor authorizes the Town to deduct and withhold, or pay over to the appropriate governmental body, those unpaid amounts upon demand by the governmental body. Any such payments shall be deducted from the Contractor's total compensation.

III. Termination of Agreement.

- A. The Town may terminate this Agreement at any time, with or without cause, by giving thirty (30) days' notice to the CONTRACTOR in writing.
- B. Neither party shall be considered to be in default in the performance of this Agreement to the extent that performance is prevented or delayed by any cause which is beyond the reasonable control of the affected party.

IV. Contract Administration and Management.

- A. The Public Works Director for the TOWN shall have primary responsibility for administering and approving services to be performed by the CONTRACTOR and shall coordinate all communications between the CONTRACTOR and the TOWN.
- B. Any and all notices affecting, or relative to, this Agreement shall be effective if in writing and delivered or mailed, postage prepaid, to the respective party being notified at the address listed with the signature of this Agreement.
- D. The CONTRACTOR shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations.

V. Independent Contractor Status.

- A. The CONTRACTOR is and shall be, at all times during the term of this Agreement, an independent contractor and not an employee of the TOWN.
- B. The CONTRACTOR acknowledges that it is responsible for the payment of all charges and taxes applicable to the services performed under this Agreement, and the CONTRACTOR agrees to comply with all applicable laws regarding the

reporting of income, maintenance of insurance and records, and all other requirements and obligations imposed as a result of the CONTRACTOR'S status as an independent contractor. If the TOWN is assessed, liable, or responsible in any manner for those charges or taxes, the CONTRACTOR agrees to hold the TOWN harmless from those costs, including attorney's fees.

- C. The CONTRACTOR, at its sole expense, shall obtain and keep in force any and all necessary licenses and permits.**

VI. Indemnification and Insurance.

- A. The CONTRACTOR shall indemnify, defend, and hold harmless the TOWN, its officials, officers, agents, employees, and volunteers from any and all claims, demands, damages, lawsuits, liabilities, losses, liens, and expenses and costs arising out of the subject matter of this Agreement; provided that this provision shall not apply to the extent that damage or injury results from the fault of the TOWN or its officers, agents, or employees. The term "fault" as used herein shall have the same meaning as set forth in RCW 4.22.015, as that statute may hereinafter be amended.**
- B. The CONTRACTOR specifically assumes potential liability for actions brought by the CONTRACTOR'S own employees against the TOWN and, solely for the purpose of this indemnification and defense, the CONTRACTOR specifically waives any immunity under the State Industrial Insurance Law, RCW 51. THE CONTRACTOR RECOGNIZES THAT THIS WAIVER WAS SPECIFICALLY ENTERED INTO PURSUANT TO THE PROVISIONS OF RCW 4.24.115 AND WAS THE SUBJECT OF MUTUAL NEGOTIATION.**
- C. These indemnifications shall survive the termination of this Agreement.**
- D. Contractor shall maintain and keep in force the following insurance policies during the term of this Agreement:**
 - 1. Commercial General Liability** insurance, written on ISO occurrence form CG00 01, which shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The TOWN shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the TOWN.
 - 2. Auto Liability** covering all owned, non-owned, hired and leased vehicles. If necessary, the policy shall be endorsed to provide contractual liability coverage.
 - 3. Workers' Compensation** coverage as required by the Industrial Insurance laws of the State of Washington.

E. A waiver or failure by either party to enforce any provision of this Agreement shall not be construed as a continuing waiver of such provisions, nor shall the same constitute a waiver of any other provision of this Agreement.

VII. Conflict of Interest.

No officer, employee, or agent of the TOWN, nor any member of the immediate family of any such officer, employee, or agent, shall have any personal financial interest, direct or indirect, in this Agreement. The CONTRACTOR shall comply with all federal and state conflict of interest laws, statutes, and regulations. The CONTRACTOR further covenants that, in performance of this Agreement, no person having any such interest shall be employed.

VIII. Interpretation and Venue.

- A.** Washington law shall govern the interpretation of this Agreement. Skagit County shall be the venue of any arbitration or lawsuit arising out of this Agreement.
- B.** If one or more of the clauses of this Agreement is found to be unenforceable, illegal, or contrary to public policy, the Agreement will remain in full force and effect except for the clauses that are unenforceable, illegal, or contrary to public policy.
- C.** This Agreement constitutes the complete and final agreement of the parties and replaces and supersedes all oral and/or written proposals and agreements heretofore made on the subject matter and may be modified only by a writing signed by both parties.

IX. Changes to Agreement. The TOWN may, from time to time, require changes in the scope of the service to be performed hereunder. Such changes, including increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon by the Town and the Contractor, shall be incorporated in written amendment to this agreement.

X. Notices: Any notices required to be given by the TOWN to the Contractor or by the Contractor to the TOWN shall be in writing and delivered to the parties at the following addresses:

Town Administrator
Town of La Conner
P.O. Box 400
La Conner, WA 98257

Contractor information;

IN WITNESS WHEREOF the Town and the Contractor have caused this Agreement to be executed on the dates written below.

APPROVED BY TOWN COUNCIL Month-Day-Year. ____/____/____

TOWN OF LA CONNER

Contractor

By: Mayor Marna Hanneman

By:

Date: _____

Date: _____

APPROVED AS TO FORM:

2026

Exhibit A

Landscape Maintenance sites and specifications for weekly mowing

*Please provide quote for per month of work

1. **Skate Park:** North end of Sixth St. Mowing from benches to outhouse and around slabs.
2. **Morris St. restrooms:** 304 Morris St. Lawn and walkway.
3. **La Conner Inn off Second St:** 205 Washington St. 2 small lawns.
4. **Washington St and Second St:** small lawns on both sides of the street.
5. **Benton St stairs.** Benton St and Second St. Small sloped lawn.
6. **Douglas St. Park:** Corner of Douglas St and Fourth St. Lawn and around slab.
7. **Douglas St. Guardrail:** Sout end of third street between Town Hall and Douglas St Park.
8. **Town Hall:** 201 Douglas St. Mowing and trimming trees/shrubs.
9. **Maple Hall:** 104 Commercial St. Mowing small strip and along waterfront.
10. **John Hammer Park:** Corner of Moore St and S Third St. Lawn and hill side.
11. **Public Parking Walkway:** Between gravel parking lot and Fourth St. Lawn, sidewalk, and fence
12. **Waterfront Park:** 1218 Conner Way. Both sides of street. Lawn, around fences, structures, and slabs.
13. **South Park St:** East shoulder between street and fence.
14. **Maple Ave. Park:** 301 Maple Ave. Lawn and around fence.

2026

Exhibit B

EVERY OTHER WEEK FLOWER BED MAINTENANCE.

*Please provide quote for per month of work

1. **Round About at Morris and La Conner Whitney Rd.** This will include weeding and trimming all plants as needed as well as remove all debris and blow off area.
2. **Bulb outs at: Sixth St. and Morris St., Third St. and Morris St., Second St. and Morris St., First St. & Morris St.** This will include weeding trimming all plants as needed remove all debris and blow off area.
3. **Morris St Restrooms:** Flower beds and Hedge between public restroom and property of 220 Morris St. Keep stairs and trail behind restroom clear. This will include weeding and trimming all plants as needed, including the removal of all debris.
4. **Peace Park:** Flower bed and keep back wall black berries down. This will include weeding and trimming all plants as needed as well as remove all debris and blow off area.
5. **Benton St stairs:** This will include weeding and trimming all plants as needed as well as remove all debris and blow off area.
6. **Maple Hall:** 104 Commercial St. This will include all flower beds on the Commercial St side, west facing side, and east facing side. Trim all plants and weeding.
7. **Town Hall:** 204 Douglas St. All flower beds around the building. Trimming all plants and weeding.
8. **Bulb outs at:** Whatcom St and Washinton St. Include weeding, trimming, and removal of debris at both bulb outs on the corner.

**Resolution –
TVI Administrative – Investments
Discussion**

**Resolution –
Shelter Bay (Pressure Surge)**

Town of La Conner



Resolution No.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LA CONNER, WASHINGTON, DECLARING AN EMERGENCY AND WAIVING COMPETITIVE BIDDING REQUIREMENTS FOR THE PRESERVATION OF THE LA CONNER WATER SYSTEM.

WHEREAS, RCW 39.04.280 provides that the Town, by resolution, may waive competitive bidding requirements for public works in the event of an emergency. For purposes of RCW 39.04.280, an "emergency" is any unforeseen circumstance beyond the control of the municipality that either (a) presents a real, immediate threat to the proper performance of essential functions; or (b) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken; and

WHEREAS, the Town water distribution system has recently experienced significant pressure variations, which may cause significant damage to the system; and

WHEREAS, the cause of such pressure variations has not been finally determined at this time; and

WHEREAS, it is necessary to take immediate and proactive action to address these pressure variations so as to avoid causing damage to the water system, including pipe ruptures;

***NOW, THEREFORE, BE IT RESOLVED* by the Town Council of the Town of La Conner, Washington as follows:**

Section 1. The Town Council of the Town of La Conner, Washington finds that the facts set forth in the recitals of this resolution constitutes an emergency under RCW 39.04.280.

Section 2. The Town Council of the Town of La Conner, Washington hereby waives solicitation requirements for professional services, and authorizes staff to engage such necessary consultants, including engineers, to address the emergency described hereinabove.

Section 3. The Town Council of the Town of La Conner, Washington hereby waives the bidding requirements and authorizes staff to contract without solicitation for the public work project titled Water System Pressure Surge Prevention, and to take such actions as necessary to carry out the intent and direction of this Resolution.

Adopted by vote of the La Conner Town Council this _____ day of February, 2026.

Mayor Marna Hanneman

Attest:

Approved as to form:

Maria De Goede, Finance Director

Scott Thomas, Town Attorney



DAVID EVANS
AND ASSOCIATES INC.

February 3, 2026

Brian Lease – Public Works Director
Town of La Conner
604 N Third Street
La Conner WA 98257

via email: publicworks@townoflaconner.org

RE: Proposal for Engineering Services – Shelter Bay Pressure Surge Evaluation

Brian,

David Evans and Associates, Inc. (DEA) is pleased to provide you with our proposal to provide Engineering Support to further evaluate the recent and abnormal pressure surges observed in your system. These surges appear to be a result of water hammer originating from Shelter Bay's pump station but more evaluation is needed to confirm the source and identify mitigation measures.

Our proposed scope of work is described in Attachment A of the enclosed Task Order and will be performed on a time and expense basis with a Not to Exceed cost as outlined in our Fee for Services estimate in Attachment B. The work will be performed under the standing Professional Services Agreement on file. For budgeting purposes, we estimate the costs to be as follows:

Task 001 – Project Management	\$1,420
Task 002 – Water System Evaluation.....	\$7,206
<u>Direct Expenses.....</u>	<u>\$120</u>
.....	TOTAL \$8,626

Please review our proposal and if it is acceptable, sign and return Task Order 26-01 attached below to our office. Please keep one copy for your records. The countersigned copy will serve as our authorization to proceed.

We greatly appreciate the opportunity to provide you with our proposal and I look forward to working with you. If you have any questions or comments regarding the enclosed, please contact me at (425) 519-6561 or andi.thompson@deainc.com. Thank you.

Sincerely,

DAVID EVANS AND ASSOCIATES, INC.

Andi Thompson, P.E.
Project Engineer IV

Enclosure: Standard Task Order Form, Attachment A – Scope of Services, Attachment B – Fee for Services

STANDARD TASK ORDER FORM

TASK ORDER NO. 26-01
Shelter Bay Pressure Surge Evaluation

Re: General Services Agreement between the Town of La Conner ("Client") and David Evans and Associates, Inc. ("DEA") dated 3/26/96; assigned to CHS, LLC dated 8/6/04; assigned to DEA 6/12/20.

Execution of this Task Order by Client and DEA will serve as authorization for DEA to carry out and complete the services as set forth below in accordance with the referenced Agreement between Client and DEA.

1. Scope of Services: See Attachment A
2. Time Schedule for Performance of Services: Project is expected to be complete 60 days from the Town's Countersignature below that will serve as DEA's Notice to Proceed.
3. Fees for Services:

Option 3: Direct Labor and Multiplier

Client will pay DEA a fee in an amount equal to (i) Direct Labor Costs, multiplied by (ii) a factor of 2.85, plus (iii) an amount for Expenses actually incurred. "Direct Labor Costs" means the salaries and wages paid to personnel engaged directly in connection with the Services. Examples include principals, planners, engineers, scientists, architects, landscape architects, appraisers, right-of-way specialists, surveyors, designers, technicians, computer operators, clerks and other personnel.

In addition to the Direct Labor and Multiplier, the Fee is subject to a not-to-exceed amount of \$8,626 as detailed in Attachment B. The not-to-exceed amount may be modified by an addendum to the Agreement.

Expenses

"Expenses" may include, but are not limited to,

Vehicles	\$0.725 per mile
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4. Additional Provisions:

Client discloses the following known or suspected Environmental Concerns (type, quantity and location): None.

CLIENT:
Town of La Conner

Signature _____

Name Brian Lease
Print Name _____

Title Public Works Director

Date _____

DEA:
DAVID EVANS AND ASSOCIATES, INC.

Signature  _____

 Digitally signed by Zachary Worley
Date 2026.02.03 11:56:51-08'00'

Name Zack Worley
Print Name _____

Title Associate

Date 2/3/2026

DEA:
DAVID EVANS AND ASSOCIATES, INC.

Signature _____

Name _____
Print Name _____

Title _____

Date _____

ATTACHMENT A SCOPE OF SERVICES

TASK 001 – Project Management

This task includes:

- Prepare invoices, manage engineering team, and coordinate project design activities with the Town of La Conner
- Accounting, invoice preparation, Quality Assurance and Quality Check internal reviews, initial scoping

Deliverables:

- Complete proposal for engineering design work including engineering design scope and fee
- Monthly invoices, electronic PDF format

TASK 002 – Pressure Surge Evaluation

This task includes:

- Site Visit – Coordinate with the Town and Shelter Bay and arrange a time to visit both areas to gather information on both systems. This would include the Town's meter and meter vault area, Shelter Bay's Reservoir and both Shelter Bay Booster Pump Stations. DEA will not need to and does not intend to access any confined spaces.
- Collect data from the Town's instrumentation to obtain additional data points during the evaluation period.
- Develop possible mitigation actions and coordinate with vendors as required to identify viable mitigation actions.
- Prepare a short technical memo that outlines the project scope and background, findings, up to three mitigation action alternatives, and provide a recommendation to the Town along with a budgetary cost estimate to implement the recommended action(s). Mitigation actions evaluated for this project are limited to actions the Town is able to pursue at their discretion. Actions Shelter Bay may pursue may be identified in this memo, but evaluation and pursuit of those is assumed to be at the discretion of Shelter Bay and their Engineer.

Deliverables:

- Monthly invoices
- Technical memo, signed and sealed, provided electronically PDF format

Assumptions:

- The following is not included in the above scope:
 - Survey
 - CAD/GIS Drafting Support
 - Geotechnical evaluation
 - Seismic evaluation
 - SEPA preparation
 - Confined Space Access

GENERAL NOTES AND ASSUMPTIONS FOR ALL TASKS

1. All work shall be performed by, or under the direct supervision of, a Professional Engineer with a current license in the State of Washington.
2. Fees do not include reimbursable expenses. Reimbursable expenses will be billed under separate tasks according to contract terms.
3. Client may authorize additional services by email or signed field authorization ticket.

David Evans and
Associates, Inc.

ATTACHMENT B - FEE FOR SERVICES
Shelter Bay Pressure Surge Evaluation
TOWN OF LA CONNER

Project Number TOLC0000-XXXX

Date 2/3/2026

Prepared By ALT

Task/Subtask (1)	Estimated DEA Labor - Civil Engineering Services						Total Hours	Total Estimated Fee	Total - w/ Expenses and Subs.	
	Personnel Positions and Approximate Hourly Billing Rates							DEA Labor		
	Project Manager	QAQC	Project Engineer	Designer	CAD/GIS Technician	Admin. Assistant				
1	Project Management						9	\$1,420	\$1,420	
1.1	Planning			1			1	\$167		
1.2	Quality Control	1					1	\$231		
1.3	Schedule Monitoring			1			1	\$167		
1.4	Monthly Invoicing			3			3	6	\$854	
2	Pressure Surge Evaluation						44	\$7,087	\$7,206	
2.1	Site Visit	4					4	\$923		
2.2	Data Collection			3	2		5	\$734		
2.3	Mitigation Evaluation			12	8		20	\$2,936		
2.4	Memo Preparation		3	8	4		15	\$2,495		
	Total	5	3	28	14	0	3	53	\$8,506	
									\$8,626	

Estimated Direct Expenses	
Mileage & Other Expenses	\$120
Subconsultants	\$0
Total Expenses	\$120

Project Fee Estimate Summary and Total	
Total Estimated Labor	\$8,506
Total Estimated Expenses	\$120
Total Fee Estimate	\$8,626

Notes and Assumptions:

- (1) See detailed Scope of Work dated 02/03/26.
- (2) All hours and expenses are estimated, and may be increased or decreased within the total budget limit at the discretion of DEA's project manager. The DEA project manager may transfer budget from estimated expenses to labor and vice versa, as the project manager may determine as appropriate. Work will be billed on a time and expense basis, subject to the limit of the not-to-exceed Total Fee Estimate value.
- (3) Client shall be responsible for direct payment of all permit, agency review, advertisement, service or other project expenses not expressly included in the Project Fee Estimate and/or Scope of Work.

David Evans and Associates, Inc. 14432 SE Eastgate Way, Suite 400, Bellevue, WA 98007 425.519.6500 www.deainc.com

**Ordinance –
Payroll Increase**

TOWN OF LA CONNER



Ordinance No. An Ordinance Amending the 2026 Budget

WHEREAS, the Town of La Conner adopted the 2026 Budget in final form by Ordinance No. 1267 on the 9th day of December 2025; and

WHEREAS, subsequent thereto it has become necessary for the Town of La Conner to amend said ordinance because of revenues and expenditures of same, which could not reasonably have been foreseen at the time of adopting said budget, and

WHEREAS, the wages for the new hired Finance Director was budgeted for \$96,000 for 2026.

WHEREAS, this ordinance establishes the 2026 wages for the new Finance Director as \$98,880, retro-active to January 2026 hours..

NOW THEREFORE BE IT ORDAINED BY THE LA CONNER TOWN COUNCIL AS FOLLOWS:

Section 1. The 2026 Budget, as represented in Ordinances No. 1267, and revenues and expenditures for 2026, is hereby amended as set forth below.

Expenditure Funds	Description	Previous Rev. Allocation	Increase	New Exp. Allocation
001 – General	Wage Increase – New Hired Finance Director	1,455,441	2880	1,458,321

Section 2.

This ordinance shall take effect upon publication.

Enacted by a vote of the La Conner Town Council this 10th day of February, 2026.

Marna Hanneman, Mayor

ATTEST:

APPROVED AS TO FORM

Kim Buchanan, Town Clerk

Scott Thomas, Town Attorney