

# ***Town of La Conner***

## **2019 Annual Report**

**MCAG No. 0640**

**FOR THE FISCAL YEAR ENDED DECEMBER 31, 2019**



Mayor: Ramon Hayes  
Council: Jacques Brunisholz  
John Leaver  
Bill Stokes  
MaryLee Chamberlain  
Mary Wohleb

Administrator: Scott Thomas  
Finance Director: Maria DeGoede  
Public Works Director: Brian Lease  
Planning Director: Marianne Manville-Ailles  
Fire Chief: Aaron Reinstra  
Sewer Plant Operator: Kelly Wynn

# ANNUAL REPORT CERTIFICATION

Town of La Conner

(Official Name of Government)

0640

MCAG No.

Submitted pursuant to RCW 43.09.230 to the Washington State Auditor's Office

For the Fiscal Year Ended 12/31/2019

## GOVERNMENT INFORMATION:

Official Mailing Address	<u>PO Box 400</u>
	<u>La Conner, WA 98257</u>
Official Website Address	<u>www.townoflaconner.org</u>
Official E-mail Address	<u>financedirector@townoflaconner.org</u>
Official Phone Number	<u>360-466-3125</u>

## AUDIT CONTACT or PREPARER INFORMATION and CERTIFICATION:

Audit Contact or Preparer Name and Title	<u>Maria DeGoede Finance Director</u>
Contact Phone Number	<u>360-466-3125</u>
Contact E-mail Address	<u>financedirector@townoflaconner.org</u>

I certify 29th day of May, 2020, that annual report information is complete, accurate and in conformity with the Budgeting, Accounting and Reporting Systems Manual, to the best of my knowledge and belief, having reviewed this information and taken all appropriate steps in order to provide such certification. I acknowledge and understand our responsibility for the design and implementation of controls to ensure accurate financial reporting, comply with applicable laws and safeguard public resources, including controls to prevent and detect fraud. Finally, I acknowledge and understand our responsibility for immediately submitting corrected annual report information if any errors or an omission in such information is subsequently identified.

Signatures

Maria DeGoede (financedirector@townoflaconner.org)

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\*\* Statement C-5 and Schedules 17,20,21 and 22 are not applicable to the Town of La Conner by definitions of the Budgeting Accounting and Reporting System (BARS) Manual; therefore are not included

**Statement C-4**

**Town of La Conner**  
**Fund Resources and Uses Arising from Cash Transactions**  
**For the Year Ended December 31, 2019**

		<b>Total for All Funds (Memo Only)</b>	<b>001 GENERAL FUND</b>	<b>123 HOTEL MOTEL FUND</b>	<b>212 2014 LTGO Bond - Fire Truck</b>
<b>Beginning Cash and Investments</b>					
30810	Reserved	364,293	24,704	91,674	-
30880	Unreserved	3,485,083	927,845	-	41,623
388 / 588	Net Adjustments	8,836	8,836	-	-
<b>Revenues</b>					
310	Taxes	1,455,868	1,162,929	149,561	48,299
320	Licenses and Permits	51,883	51,883	-	-
330	Intergovernmental Revenues	185,679	185,679	-	-
340	Charges for Goods and Services	2,657,999	10,434	-	-
350	Fines and Penalties	680	680	-	-
360	Miscellaneous Revenues	378,192	345,218	832	1,421
Total Revenues:		4,730,301	1,756,823	150,393	49,720
<b>Expenditures</b>					
510	General Government	235,464	234,070	287	-
520	Public Safety	430,663	430,663	-	-
530	Utilities	1,356,114	-	-	-
540	Transportation	219,792	219,792	-	-
550	Natural and Economic Environment	910,460	133,653	-	-
560	Social Services	1,896	1,896	-	-
570	Culture and Recreation	431,421	359,265	72,156	-
Total Expenditures:		3,585,810	1,379,339	72,443	-
Excess (Deficiency) Revenues over Expenditures:		1,144,491	377,484	77,950	49,720
<b>Other Increases in Fund Resources</b>					
391-393, 596	Debt Proceeds	-	-	-	-
397	Transfers-In	103,000	53,000	-	-
385	Special or Extraordinary Items	-	-	-	-
386 / 389	Custodial Activities	-	-	-	-
381, 382, 395, 398	Other Resources	300	-	-	-
Total Other Increases in Fund Resources:		103,300	53,000	-	-
<b>Other Decreases in Fund Resources</b>					
594-595	Capital Expenditures	854,174	149,987	-	-
591-593, 599	Debt Service	148,275	-	-	36,690
597	Transfers-Out	103,000	50,000	53,000	-
585	Special or Extraordinary Items	-	-	-	-
586 / 589	Custodial Activities	-	-	-	-
581, 582	Other Uses	300	-	-	-
Total Other Decreases in Fund Resources:		1,105,749	199,987	53,000	36,690
<b>Increase (Decrease) in Cash and Investments:</b>		<b>142,042</b>	<b>230,497</b>	<b>24,950</b>	<b>13,030</b>
<b>Ending Cash and Investments</b>					
5081000	Reserved	456,419	36,008	116,623	-
5088000	Unreserved	3,543,838	1,155,876	-	54,653
<b>Total Ending Cash and Investments</b>		<b>4,000,257</b>	<b>1,191,884</b>	<b>116,623</b>	<b>54,653</b>

The accompanying notes are an integral part of this statement.

**Town of La Conner**  
**Fund Resources and Uses Arising from Cash Transactions**  
**For the Year Ended December 31, 2019**

		<b>214 2017 LTGO Bond - Fire Hall</b>	<b>303 FLOOD CONTROL</b>	<b>304 REET 1</b>	<b>305 REET 2</b>
<b>Beginning Cash and Investments</b>					
30810	Reserved	-	-	118,020	129,895
30880	Unreserved	21,354	87,097	-	-
388 / 588	Net Adjustments	-	-	-	-
<b>Revenues</b>					
310	Taxes	37,987	-	27,520	27,520
320	Licenses and Permits	-	-	-	-
330	Intergovernmental Revenues	-	-	-	-
340	Charges for Goods and Services	-	-	-	-
350	Fines and Penalties	-	-	-	-
360	Miscellaneous Revenues	253	616	765	804
Total Revenues:		38,240	616	28,285	28,324
<b>Expenditures</b>					
510	General Government	-	369	369	369
520	Public Safety	-	-	-	-
530	Utilities	-	4,477	-	-
540	Transportation	-	-	-	-
550	Natural and Economic Environment	-	-	-	-
560	Social Services	-	-	-	-
570	Culture and Recreation	-	-	-	-
Total Expenditures:		-	4,846	369	369
Excess (Deficiency) Revenues over Expenditures:		38,240	(4,230)	27,916	27,955
<b>Other Increases in Fund Resources</b>					
391-393, 596	Debt Proceeds	-	-	-	-
397	Transfers-In	-	50,000	-	-
385	Special or Extraordinary Items	-	-	-	-
386 / 389	Custodial Activities	-	-	-	-
381, 382, 395, 398	Other Resources	-	-	-	-
Total Other Increases in Fund Resources:		-	50,000	-	-
<b>Other Decreases in Fund Resources</b>					
594-595	Capital Expenditures	-	-	-	-
591-593, 599	Debt Service	39,125	-	-	-
597	Transfers-Out	-	-	-	-
585	Special or Extraordinary Items	-	-	-	-
586 / 589	Custodial Activities	-	-	-	-
581, 582	Other Uses	-	-	-	-
Total Other Decreases in Fund Resources:		39,125	-	-	-
<b>Increase (Decrease) in Cash and Investments:</b>		<b>(885)</b>	<b>45,770</b>	<b>27,916</b>	<b>27,955</b>
<b>Ending Cash and Investments</b>					
5081000	Reserved	-	-	145,937	157,851
5088000	Unreserved	20,468	132,867	-	-
<b>Total Ending Cash and Investments</b>		<b>20,468</b>	<b>132,867</b>	<b>145,937</b>	<b>157,851</b>

The accompanying notes are an integral part of this statement.

**Town of La Conner**  
**Fund Resources and Uses Arising from Cash Transactions**  
**For the Year Ended December 31, 2019**

		<b>401 WATER FUND</b>	<b>403 DRAINAGE FUND</b>	<b>409 SEWER FUND</b>
<b>Beginning Cash and Investments</b>				
30810	Reserved	-	-	-
30880	Unreserved	771,861	509,705	1,125,598
388 / 588	Net Adjustments	-	-	-
<b>Revenues</b>				
310	Taxes	-	-	2,052
320	Licenses and Permits	-	-	-
330	Intergovernmental Revenues	-	-	-
340	Charges for Goods and Services	1,003,715	273,175	1,370,675
350	Fines and Penalties	-	-	-
360	Miscellaneous Revenues	9,831	4,521	13,931
Total Revenues:		1,013,546	277,696	1,386,658
<b>Expenditures</b>				
510	General Government	-	-	-
520	Public Safety	-	-	-
530	Utilities	694,376	137,019	520,242
540	Transportation	-	-	-
550	Natural and Economic Environment	-	-	776,807
560	Social Services	-	-	-
570	Culture and Recreation	-	-	-
Total Expenditures:		694,376	137,019	1,297,049
Excess (Deficiency) Revenues over Expenditures:		319,170	140,677	89,609
<b>Other Increases in Fund Resources</b>				
391-393, 596	Debt Proceeds	-	-	-
397	Transfers-In	-	-	-
385	Special or Extraordinary Items	-	-	-
386 / 389	Custodial Activities	-	-	-
381, 382, 395, 398	Other Resources	300	-	-
Total Other Increases in Fund Resources:		300	-	-
<b>Other Decreases in Fund Resources</b>				
594-595	Capital Expenditures	459,068	-	245,119
591-593, 599	Debt Service	72,460	-	-
597	Transfers-Out	-	-	-
585	Special or Extraordinary Items	-	-	-
586 / 589	Custodial Activities	-	-	-
581, 582	Other Uses	300	-	-
Total Other Decreases in Fund Resources:		531,828	-	245,119
<b>Increase (Decrease) in Cash and Investments:</b>		<b>(212,358)</b>	<b>140,677</b>	<b>(155,510)</b>
<b>Ending Cash and Investments</b>				
5081000	Reserved	-	-	-
5088000	Unreserved	559,504	650,381	970,089
<b>Total Ending Cash and Investments</b>		<b>559,504</b>	<b>650,381</b>	<b>970,089</b>

The accompanying notes are an integral part of this statement.

**Statement C-5**



**Town of La Conner**  
**Fiduciary Fund Resources and Uses Arising from Cash Transactions**  
**For the Year Ended December 31, 2019**

		Total for All Funds (Memo Only)	Custodial
308	Beginning Cash and Investments	9,254	9,254
388 & 588	Net Adjustments	(8,836)	(8,836)
310-390	Additions	79,900	79,900
510-590	Deductions	73,795	73,795
	Net Increase (Decrease) in Cash and Investments:	6,105	6,105
508	Ending Cash and Investments	6,522	6,522

*The accompanying notes are an integral part of this statement.*

## **Notes to Financial Statements**

**TOWN OF LA CONNER**  
Skagit County  
Notes to Financial Statements  
For the year ending December 31, 2019

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Town of La Conner was incorporated on May 14, 1890 and operates under the laws of the State of Washington applicable to a municipality. The Town of La Conner is a general purpose local government and provides public safety, fire prevention, street improvement, parks and recreation and general administrative services. In addition, the Town of La Conner owns and operates a water system, sewer system and storm drainage system.

The Town of La Conner reports financial activity in accordance with the *Cash Basis Budgeting, Accounting and Reporting System* (BARS) Manual prescribed by the State Auditor's Office under the authority of Washington State law, Chapter 43.09 RCW. This manual prescribes a financial reporting framework that differs from generally accepted accounting principles (GAAP) in the following manner:

- Financial transactions are recognized on a cash basis of accounting as described below.
- Component units are required to be disclosed, but are not included in the financial statements.
- Government-wide statements, as defined in GAAP are not presented.
- All funds are presented, rather than a focus on major funds.
- The *Schedule of Liabilities* is required to be presented with the financial statements as supplementary information.
- Supplementary information required by GAAP is not presented.
- Ending balances are not presented using the classifications defined in GAAP.

A. **Fund Accounting**

Financial transactions of the government are reported in individual funds. Each fund uses a separate set of self-balancing accounts that comprises its cash and investments, revenues and expenditures. The government's resources are allocated to and accounted for in individual funds depending on their intended purpose. Each fund is reported as a separate column in the financial statements, except for fiduciary funds, which are presented by fund types. The total column is presented as "memo only" because any Interfund activities are not eliminated. The following fund types are used:

**GOVERNMENTAL FUND TYPES:**

**General Fund**

This fund is the primary operating fund of the government. It accounts for all financial resources except those required or elected to be accounted for in another fund.

**Special Revenue Funds**

These funds account for specific revenue sources that are restricted or committed to expenditures for specified purposes of the government.

**Debt Service Funds**

These funds account for the financial resources that are restricted, committed, or assigned to expenditures for principal, interest and related costs on general long-term debt.

**Capital Projects Funds**

These funds account for financial resources, which are restricted, committed, or assigned for the acquisition or construction of capital facilities or other capital assets.

**PROPRIETARY FUND TYPES:**

**Enterprise Funds**

These funds account for operations that provide goods or services to the general public and are supported primarily through user charges. The Sewer Fund 409 and Compost Fund 412 are rolled up for reporting purposes.

**FIDUCIARY FUND TYPES:**

Fiduciary funds account for assets held by the government in a trustee capacity or as a custodian on behalf of others.

**Pension (and Other Employee Benefit) Trust Funds**

These funds are used to report fiduciary activities for pension and OPEB plans administered through trust.

**B. Basis of Accounting and Measurement Focus**

Financial statements are prepared using the cash basis of accounting and measurement focus. Revenues are recognized when cash is received and expenditures are recognized when paid.

In accordance with state law the Town of La Conner also recognizes expenditures paid during twenty days after the close of the fiscal year for claims incurred during the previous period.

**C. Cash and Investments**

See Note 3 *Deposits and Investments*.

**D. Capital Assets**

Capital assets are assets with an initial individual cost of more than \$10,000 and an estimated useful life in excess of 10 years. Capital assets and inventory are recorded as capital expenditures when purchased.

**E. Compensated Absences**

Vacation leave may be accumulated up to the number of hours an employee accrues each year and is payable upon separation or retirement.

Sick leave may be accumulated up to 960 hours. Upon separation or retirement employees do not receive payment for unused sick leave. Payments are recognized as expenditures when paid.

**F. Long Term Debt**

See Note 6, *Debt Service Requirements*.

**G. Reserved Portion of Ending Cash and Investments**

Beginning and Ending Cash and Investments is reported as reserved when it is subject to restrictions on use imposed by external parties or due to internal commitments established by Council. When expenditures that meet restrictions are incurred, the Town of La Conner intends to use reserved resources first before using unreserved amounts.

Reservations of Ending Cash and Investments consists of 2019 - REET 1 \$145,936.67, REET 2 \$157,850.58, Hotel Motel \$116,623.37 and 002/Waterfront Park donations \$36,008.22.

**NOTE 2 - Budget Compliance****H. Budgets**

The Town of La Conner adopts annual appropriated budgets for the general, special revenue, capital project, and enterprises funds. These budgets are appropriated at the fund level (except the general (current expense) fund, where budget is adopted at the department level). The budget constitutes the legal authority for expenditures at that level. Annual appropriations for these funds lapse at the fiscal year end.

Annual appropriated budgets are adopted on the same basis of accounting as used for financial reporting.

The appropriated and actual expenditures for the legally adopted budgets were as follows:

Fund/Department	Final Appropriated Amounts	Actual Expenditures	Variance
General Operating	\$ 1,069,254	\$ 881,128	\$ 188,126
Park & Port Department	\$ 331,603	\$ 176,486	\$ 155,117
Facilities Department	\$ 298,327	\$ 190,907	\$ 107,420
Public Art Department	\$ 54,810	\$ 43,234	\$ 11,576
Street Department	\$ 336,255	\$ 290,564	\$ 45,690
Total General Fund	\$ 2,090,249	\$ 1,582,320	\$ 507,928
Hotel Motel Fund	\$ 166,503	\$ 125,443	\$ 41,060
2014 LTGO Bond	\$ 36,940	\$ 36,690	\$ 250
2017 LTGO Bond	\$ 39,675	\$ 39,125	\$ 550
Flood Control Fund	\$ 15,400	\$ 4,846	\$ 10,554
REET 1 Fund	\$ 50,400	\$ 369	\$ 50,031
REET 2 Fund	\$ 115,047	\$ 369	\$ 114,678
Water Fund	\$ 1,314,848	\$ 1,226,202	\$ 88,646
Drainage Fund	\$ 673,261	\$ 137,020	\$ 536,241
Sewer Department	\$ 783,976	\$ 520,242	\$ 263,734
Compost Department	\$ 1,233,938	\$ 1,021,925	\$ 212,012
Total Sewer Fund	\$ 2,017,914	\$ 1,542,167	\$ 475,747

Budgeted amounts are authorized to be transferred between (departments within any fund/object classes within departments); however, any revisions that alter the total expenditures of a fund, or that affect the number of authorized employee positions, salary ranges, hours, or other conditions of employment must be approved by the Town of La Conner's legislative body.

### **NOTE 3 – DEBT SERVICE REQUIREMENTS**

The accompanying Schedule Liabilities (09) provides more details of the outstanding debt and liabilities of the Town of La Conner and summarizes the Town of La Conner's debt transactions for year ending December 31, 2019.

The debt service requirements for general obligation bonds, revenue bonds and other debt are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	90,212	57,763	147,975
2020	90,623	55,823	146,446
2021	97,080	53,699	150,779
2022	98,585	51,235	149,820
2023	101,137	48,539	149,676

2024-2028	429,715	198,443	628,158
2029-2033	424,549	129,447	553,996
2034-2038	435,807	43,271	479,078
TOTALS	\$1,767,708	\$638,220	\$ 2,405,928

Current debt is as follows: 2014 Fire Truck Bond in the amount of \$380,000, for a term of 20 years, to be paid in full 2025. 2018 Fire Hall Bond in the amount of \$563,750, for a term of 20 years, to be paid in full 2037, and the 2018 Water Main Phase One bond in the amount of \$1,000,000, for a term of 20 years, to be paid in full 2038.

**NOTE 4 - INTERFUND LOANS AND ADVANCES:**

There was no inter-fund loan activity during 2019.

**NOTE 5 – DEPOSITS AND INVESTMENTS:**

**A. Deposits**

Cash on hand at December 31, 2019 was Washington Federal Account 9661 \$2,294,893.86, Washington Federal Account 4992 \$919,030.30 and Petty Cash \$150.00 for a total of \$3,214,074.16. The carrying amount of the Town of La Conner's deposits, including certificates of deposit in the amount of \$952,758.33 and the bank balance was \$4,166,832.49.

**Custodial Credit Risk**

Custodial credit risk for deposits is the risk that, in event of a failure of a depository financial institution, the Town of La Conner would not be able to recover deposits or would not be able to recover collateral securities that are in possession of an outside party. The Town of La Conner's deposits and certificates of deposit are mostly covered by federal depository insurance (FCIC) or by collateral held in a multiple financial institution collateral pool administered by the Washington Public Deposit Protection Commission (PDPC).

All investments are insured, registered or held by the Town of La Conner or its agent in the government name.

**Investments**

It is the Town of La Conner's policy to invest all temporary cash surpluses. The interest on these investments is prorated to the various funds.

Investments are reported at original cost. Investments by type at December 31, 2019 are as follows:

<u>Type of Investment</u>	<u>Town of La Conner's own investments</u>	<u>Total</u>
LGIP	\$ 58,093.44	\$ 58,093.44
Certificates of Deposit	\$ 654,473.04	\$ 654,473.04
Bonds	\$ 240,191.95	\$ 240,191.85
Total	\$ 946,615.25	\$ 952,758.33

**NOTE 6 - PENSION PLANS**

Substantially all Town of La Conner's full-time and qualifying part-time employees participate in the following statewide retirement systems administered by the Washington State Department of Retirement Systems (DRS), under cost-sharing multiple-employer public employee defined benefit and defined contribution retirement plans (PERS I, PERS II and PERS III).

The State Legislature establishes, and amends, laws pertaining to the creation and administration of all public retirement systems.

The Department of Retirement Systems, a department within the primary government of the State of Washington, issues a publicly available comprehensive annual financial report (CAFR) that includes financial statements and required supplementary information for each plan. The DRS CAFR may be obtained by writing to:

Also, the DRS CAFR may be downloaded from the DRS website at [www.drs.wa.gov](http://www.drs.wa.gov).

The Town of La Conner also participates in the Volunteer Fire Fighters' and Reserve Officers' Relief and Pension Fund (VFFRPF) administered by the State Board for Volunteer Fire Fighters and Reserve Officers. Detailed information about the plan is included in the State of Washington CAFR available from the Office of Financial Management website at [www.ofm.wa.gov](http://www.ofm.wa.gov).

At June 30, 2019 (the measurement date of the plans), the Town of La Conner proportionate share of the collective net pension liabilities, as reported on the Schedule 09, was as follows:

	Allocation %	Liability (Asset)
PERS 1 UAAL	0.004142%	159,275
PERS 2/3	0.005352%	51,986
VFFRPF	0.30%	(205,448)

#### **NOTE 7 - PROPERTY TAXES**

The county treasurer acts as an agent to collect property tax levied in the county for all taxing authorities. Collections are distributed after the end of each month.

Property tax revenues are recognized when cash is received by the Town of La Conner. Delinquent taxes are considered fully collectible because a lien affixes to the property after tax is levied.

The Town of La Conner's regular levy for 2019 was \$1.84344 per \$1,000 on an assessed valuation of \$177,611,820 for a total regular levy of \$327,416.

#### **NOTE 8 - Risk Management:**

##### **Property & Casualty Risk Pool**

The Town of La Conner is a member of the Washington Cities Insurance Authority (WCIA).

Utilizing Chapter 48.62 RCW (self-insurance regulation) and Chapter 39.34 RCW (Interlocal Cooperation Act), nine cities originally formed WCIA on January 1, 1981. WCIA was created for the purpose of providing a pooling mechanism for jointly purchasing insurance, jointly self-insuring, and / or jointly contracting for risk management services. WCIA has a total of 163 Members.

New members initially contract for a three-year term, and thereafter automatically renew on an annual basis. A one-year withdrawal notice is required before membership can be terminated. Termination does not relieve a former member from its unresolved loss history incurred during membership.

Liability coverage is written on an occurrence basis, without deductibles. Coverage includes general, automobile, police, errors or omissions, stop gap, employment practices and employee benefits liability. Limits are \$4 million per occurrence in the self-insured layer, and \$16 million in limits above the self-insured layer is provided by reinsurance. Total limits are \$20 million per occurrence subject to aggregates and sublimits. The Board of Directors determines the limits and terms of coverage annually.

Insurance for property, automobile physical damage, fidelity, inland marine, and boiler and machinery coverage are purchased on a group basis. Various deductibles apply by type of coverage. Property coverage is self-funded from the members' deductible to \$750,000, for all perils other than flood and earthquake, and insured above that to \$300 million per occurrence subject to aggregates and sublimits. Automobile physical damage coverage is self-funded

from the member's deductible to \$250,000 and insured above that to \$100 million per occurrence subject to aggregates and sublimits.

In-house services include risk management consultation, loss control field services, and claims and litigation administration. WCIA contracts for certain claims investigations, consultants for personnel and land use issues, insurance brokerage, actuarial, and lobbyist services.

WCIA is fully funded by its members, who make annual assessments on a prospectively rated basis, as determined by an outside, independent actuary. The assessment covers loss, loss adjustment, reinsurance and other administrative expenses. As outlined in the interlocal, WCIA retains the right to additionally assess the membership for any funding shortfall.

An investment committee, using investment brokers, produces additional revenue by investment of WCIA's assets in financial instruments which comply with all State guidelines.

A Board of Directors governs WCIA, which is comprised of one designated representative from each member. The Board elects an Executive Committee and appoints a Treasurer to provide general policy direction for the organization. The WCIA Executive Director reports to the Executive Committee and is responsible for conducting the day to day operations of WCIA.

### **Health & Welfare Risk Pool**

The Town of La Conner is a member of the Association of Washington Cities Employee Benefit Trust Health Care Program (AWC Trust HCP). Chapter 48.62 RCW provides that two or more local government entities may, by interlocal agreement under Chapter 39.34 RCW, form together or join a pool or organization for the joint purchasing of insurance and/or joint self-insurance, to the same extent that they may individually purchase insurance, or self-insure.

An agreement to form a pooling arrangement was made pursuant to the provisions of Chapter 39.34 RCW, the Interlocal Cooperation Act. The AWC Trust HCP was formed on January 1, 2014 when participating cities, towns and non-city entities of the AWC Employee Benefit Trust in the State of Washington joined together by signing an Interlocal Governmental Agreement to jointly self-insure certain health benefit plans and programs for participating employees, their covered dependents and other beneficiaries through a designated account within the Trust.

As of December 31, 2019, 261 cities/towns/non-city entities participate in the AWC Trust HCP.

The AWC Trust HCP allows members to establish a program of joint insurance and provides health and welfare services to all participating members. The AWC Trust HCP pools claims without regard to individual member experience. The pool is actuarially rated each year with the assumption of projected claims run-out for all current members. The AWC Trust HCP includes medical, dental, and vision insurance through the following carriers: Kaiser Foundation Health Plan of Washington, Kaiser Foundation Health Plan of Washington Options, Inc., Regence BlueShield, Asuris Northwest Health, Delta Dental of Washington, and Vision Service Plan. Eligible members are cities and towns within the state of Washington. Non-City Entities (public agency, public corporation, intergovernmental agency, or political subdivision within the State of Washington) are eligible to apply for coverage into the AWC Trust HCP, submitting application to the Board of Trustees for review as required in the Trust Agreement.

Participating employers pay monthly premiums to the AWC Trust HCP. The AWC Trust HCP is responsible for payment of all covered claims. In 2019, the AWC Trust HCP purchased stop loss insurance for Regence/Asuris plans at an individual Stop Loss (ISL) of \$1.5 million through Commencement Bay Risk Management, and Kaiser ISL at \$1million with Companion Life through ASG Risk Management. The aggregate policy is for 200% of expected medical claims.

Participating employers contract to remain in the AWC Trust HCP for a minimum of three years. Participating employers with over 250 employees must provide written notice of termination of all coverage a minimum of 12 months in advance of the termination date, and participating employers with under 250 employees must provide written notice of termination of all coverage a minimum of 6 months in advance of termination date. When all coverage is being terminated, termination will only occur on December 31. Participating employers terminating a group or line of coverage must notify the AWC Trust HCP a minimum of 60 days prior to termination. A



participating employer's termination will not obligate that member to past debts, or further contributions to the AWC Trust HCP. Similarly, the terminating member forfeits all rights and interest to the AWC Trust HCP Account.

The operations of the Health Care Program are managed by the Board of Trustees or its delegates. The Board of Trustees is comprised of four regionally elected officials from Trust member cities or towns, the Employee Benefit Advisory Committee Chair and Vice Chair, and two appointed individuals from the AWC board of Directors, who are from Trust member cities or towns. The Trustees or its appointed delegates review and analyze Health Care Program related matters and make operational decisions regarding premium contributions, reserves, plan options and benefits in compliance with Chapter 48.62 RCW. The Board of Trustees has decision authority consistent with the Trust Agreement, Health Care Program policies, Chapter 48.62 RCW and Chapter 200-110-WAC.

The accounting records of the AWC Trust HCP are maintained in accordance with methods prescribed by the State Auditor's office under the authority of Chapter 43.09 RCW. The AWC Trust HCP also follows applicable accounting standards established by the Governmental Accounting Standards Board ("GASB"). In 2018, the retiree medical plan subsidy was eliminated, and is noted as such in the report for the fiscal year ending December 31, 2018. Year-end financial reporting is done on an accrual basis and submitted to the Office of the State Auditor as required by Chapter 200-110 WAC. The audit report for the AWC Trust HCP is available from the Washington State Auditor's office.

## **NOTE 9 – OTHER DISCLOSURES:**

### **Extraordinary & Subsequent Events:**

In February 2020, the Governor of the State of Washington declared a state of emergency in response to the spread of a deadly new virus. In the weeks following the declaration, precautionary measures to slow the spread of the virus have been ordered. These measures include closing schools, colleges and universities, cancelling public events, prohibiting public and private gatherings, and requiring people to stay home unless they are leaving for an essential function. As of the completion of this report, the Town of La Conner is aware that there will be impacts to the Town Parking Lot Revenues, Retail Sales Taxes and Lodging Taxes; a conservative estimate of the losses is estimated to be in the range of 30% (\$199,258). Due to the length of time these measures may be in place, it is unknown what the full extent of the financial impact on the Town of La Conner will be; however before the quarantine orders went into effect, the revenues for the taxes and parking lot were exceeding the 2020 Budget expectations.

### **Public Park Donations:**

The citizens of La Conner have been fund raising for the Waterfront Park since 2016. These funds are held in reserve in the Parks fund for ongoing expenditures. The reserve balance of the donations for the end of 2019 was \$36,008.

### **Capital Projects:**

The 2018 TIB State Street project rolled over to 2019 and was completed.

The 2018 Compost Pad Project rolled over to 2019 and was completed.

The 2018 Phase 1 Water Main Project rolled over to 2019 and was completed.

The 2019 Maple Hall Elevator was rolled over to 2020.

The 2019 Shoreline Restoration of the Waterfront Park was rolled over to 2020

The 2019 Caledonia Pump Station was rolled over to 2020.

Facility and Park Deposits – In prior years, the deposits for the Park and facility rentals were receipted to the 633 fund. 2019 was the year SAO changed deposits to go to their respective funds. The Town receipted and paid out the deposits under the 633 Fund all of 2019. The *balance* of the 633 fund for deposits was transferred December 2019 to the Park and Facility funds (002 and 003), as per the Auditors direction, to the 388/588 bars (Cumulative Effect of Changes in Account Principal), which shows as an exception. Future deposits, starting in 2020, will be receipted and refunded from the correct funds.

The 2019 Hydrant Meter Deposits were receipted in the 633 fund as well. Because it was only \$300, it was corrected in the 2019 receipted deposits to 401, the water fund.

The Heritage/Puget Sound CD was closed and reinvested with TVI for the purchase of a bond.

## **Schedule 01**

# Town of La Conner

## Schedule 01

For the year ended December 31, 2019

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0640	001	GENERAL FUND	3081006	Reserved Cash and Investments - Beginning	\$24,704
0640	001	GENERAL FUND	3088000	Unreserved Cash and Investments - Beginning	\$927,845
0640	001	GENERAL FUND	3111000	Property Tax	\$325,661
0640	001	GENERAL FUND	3131100	Local Retail Sales and Use Tax	\$450,840
0640	001	GENERAL FUND	3137100	Criminal Justice Sales and Use Tax	\$22,787
0640	001	GENERAL FUND	3161000	Business and Occupation Taxes	\$93,533
0640	001	GENERAL FUND	3164100	Business and Occupation Taxes on Utilities	\$35,904
0640	001	GENERAL FUND	3164100	Business and Occupation Taxes on Utilities	\$35,904
0640	001	GENERAL FUND	3164300	Business and Occupation Taxes on Utilities	\$13,991
0640	001	GENERAL FUND	3164300	Business and Occupation Taxes on Utilities	\$13,991
0640	001	GENERAL FUND	3164500	Business and Occupation Taxes on Utilities	\$9,886
0640	001	GENERAL FUND	3164600	Business and Occupation Taxes on Utilities	\$18,906
0640	001	GENERAL FUND	3164700	Business and Occupation Taxes on Utilities	\$10,160
0640	001	GENERAL FUND	3164700	Business and Occupation Taxes on Utilities	\$10,160
0640	001	GENERAL FUND	3168100	Gambling Tax - Punch Boards and Pull Tabs	\$3,026
0640	001	GENERAL FUND	3172000	Leasehold Excise Tax	\$118,180
0640	001	GENERAL FUND	3219100	Franchise Fees and Royalties	\$13,385
0640	001	GENERAL FUND	3219900	Other Business Licenses and Permits	\$8,051
0640	001	GENERAL FUND	3219900	Other Business Licenses and Permits	\$24,747

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0640	001	GENERAL FUND	3219900	Other Business Licenses and Permits	\$1,045
0640	001	GENERAL FUND	3221001	Buildings, Structures and Equipment	\$500
0640	001	GENERAL FUND	3221002	Buildings, Structures and Equipment	\$850
0640	001	GENERAL FUND	3221101	Buildings, Structures and Equipment	\$540
0640	001	GENERAL FUND	3221102	Buildings, Structures and Equipment	\$430
0640	001	GENERAL FUND	3221103	Buildings, Structures and Equipment	\$135
0640	001	GENERAL FUND	3221300	Buildings, Structures and Equipment	\$500
0640	001	GENERAL FUND	3221400	Buildings, Structures and Equipment	\$200
0640	001	GENERAL FUND	3221401	Buildings, Structures and Equipment	\$315
0640	001	GENERAL FUND	3223000	Animal Licenses	\$195
0640	001	GENERAL FUND	3224000	Street and Curb Permits	\$950
0640	001	GENERAL FUND	3229000	Other Non-Business Licenses and Permits	\$40
0640	001	GENERAL FUND	3340381	State Grant from Transportation Improvement Board (TIB)	\$82,453
0640	001	GENERAL FUND	3340490	State Grant from Department of Health	\$1,266
0640	001	GENERAL FUND	3360071	Multimodal Transportation - Cities	\$1,301
0640	001	GENERAL FUND	3360087	Motor Vehicle Fuel Tax - City Streets	\$19,818
0640	001	GENERAL FUND	3360235	Harbor Leases	\$56,043
0640	001	GENERAL FUND	3360621	Criminal Justice - Violent Crimes/Population	\$1,000
0640	001	GENERAL FUND	3360625	Criminal Justice - Contracted Services	\$1,737
0640	001	GENERAL FUND	3360626	Criminal Justice - Special Programs	\$1,014
0640	001	GENERAL FUND	3360642	Marijuana Excise Tax Distribution	\$1,093
0640	001	GENERAL FUND	3360651	DUI and Other Criminal Justice Assistance	\$131
0640	001	GENERAL FUND	3360694	Liquor/Beer Excise Tax	\$5,139

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0640	001	GENERAL FUND	3360695	Liquor Control Board Profits	\$7,663
0640	001	GENERAL FUND	3370000	Local Grants, Entitlements and Other Payments	\$165
0640	001	GENERAL FUND	3370800	Local Grants, Entitlements and Other Payments	\$6,856
0640	001	GENERAL FUND	3418200	Engineering Services	\$375
0640	001	GENERAL FUND	3418200	Engineering Services	\$2,039
0640	001	GENERAL FUND	3419500	Legal Services	\$320
0640	001	GENERAL FUND	3458904	Other Planning and Development Services	\$300
0640	001	GENERAL FUND	3458905	Other Planning and Development Services	\$1,750
0640	001	GENERAL FUND	3458906	Other Planning and Development Services	\$1,000
0640	001	GENERAL FUND	3458910	Other Planning and Development Services	\$1,750
0640	001	GENERAL FUND	3458912	Other Planning and Development Services	\$150
0640	001	GENERAL FUND	3458915	Other Planning and Development Services	\$2,400
0640	001	GENERAL FUND	3458916	Other Planning and Development Services	\$100
0640	001	GENERAL FUND	3458922	Other Planning and Development Services	\$250
0640	001	GENERAL FUND	3540000	Civil Parking Infraction Penalties	\$655
0640	001	GENERAL FUND	3599000	Non-Court Fines and Penalties	\$25
0640	001	GENERAL FUND	3611100	Investment Earnings	\$3,370
0640	001	GENERAL FUND	3611102	Investment Earnings	\$1,685
0640	001	GENERAL FUND	3623000	Rents and Leases	\$14,290
0640	001	GENERAL FUND	3623000	Rents and Leases	\$14,363
0640	001	GENERAL FUND	3624000	Rents and Leases	\$1,500
0640	001	GENERAL FUND	3624001	Rents and Leases	\$26,770
0640	001	GENERAL FUND	3624001	Rents and Leases	\$13,317
0640	001	GENERAL FUND	3624002	Rents and Leases	\$6,225
0640	001	GENERAL FUND	3625000	Rents and Leases	\$19,053
0640	001	GENERAL FUND	3625000	Rents and Leases	\$3,000
0640	001	GENERAL FUND	3625000	Rents and Leases	\$57,004
0640	001	GENERAL FUND	3625000	Rents and Leases	\$2,794
0640	001	GENERAL FUND	3625000	Rents and Leases	\$1,802

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0640	001	GENERAL FUND	3671100	Contributions and Donations from Nongovernmental Sources	\$446
0640	001	GENERAL FUND	3671101	Contributions and Donations from Nongovernmental Sources	\$55,425
0640	001	GENERAL FUND	3671105	Contributions and Donations from Nongovernmental Sources	\$14,989
0640	001	GENERAL FUND	3671200	Contributions and Donations from Nongovernmental Sources	\$100,000
0640	001	GENERAL FUND	3699100	Miscellaneous Other	\$9,185
0640	123	HOTEL MOTEL FUND	3081000	Reserved Cash and Investments - Beginning	\$91,674
0640	123	HOTEL MOTEL FUND	3133100	Hotel/Motel Sales and Use Tax	\$74,532
0640	123	HOTEL MOTEL FUND	3133200	Hotel/Motel Sales and Use Tax - Convention Center	\$75,029
0640	123	HOTEL MOTEL FUND	3611100	Investment Earnings	\$555
0640	123	HOTEL MOTEL FUND	3611102	Investment Earnings	\$277
0640	212	2014 LTGO Bond - Fire Truck	3088000	Unreserved Cash and Investments - Beginning	\$41,623
0640	212	2014 LTGO Bond - Fire Truck	3131500	Special Purpose Sales and Use Tax	\$48,299
0640	212	2014 LTGO Bond - Fire Truck	3611100	Investment Earnings	\$950
0640	212	2014 LTGO Bond - Fire Truck	3611102	Investment Earnings	\$471
0640	214	2017 LTGO Bond - Fire Hall	3088000	Unreserved Cash and Investments - Beginning	\$21,354
0640	214	2017 LTGO Bond - Fire Hall	3131100	Local Retail Sales and Use Tax	\$37,987
0640	214	2017 LTGO Bond - Fire Hall	3611100	Investment Earnings	\$119
0640	214	2017 LTGO Bond - Fire Hall	3611102	Investment Earnings	\$59
0640	214	2017 LTGO Bond - Fire Hall	3699100	Miscellaneous Other	\$75
0640	303	FLOOD CONTROL	3088000	Unreserved Cash and Investments - Beginning	\$87,097
0640	303	FLOOD CONTROL	3611100	Investment Earnings	\$411
0640	303	FLOOD CONTROL	3611102	Investment Earnings	\$205

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0640	304	REET 1	3081000	Reserved Cash and Investments - Beginning	\$118,020
0640	304	REET 1	3183400	REET 1 - First Quarter Percent	\$27,520
0640	304	REET 1	3611100	Investment Earnings	\$510
0640	304	REET 1	3611102	Investment Earnings	\$255
0640	305	REET 2	3081000	Reserved Cash and Investments - Beginning	\$129,895
0640	305	REET 2	3183500	REET 2 - Second Quarter Percent	\$27,520
0640	305	REET 2	3611100	Investment Earnings	\$536
0640	305	REET 2	3611102	Investment Earnings	\$268
0640	401	WATER FUND	3088000	Unreserved Cash and Investments - Beginning	\$771,861
0640	401	WATER FUND	3434001	Water Sales and Services	\$869,546
0640	401	WATER FUND	3434001	Water Sales and Services	\$34,641
0640	401	WATER FUND	3434001	Water Sales and Services	\$47,025
0640	401	WATER FUND	3434002	Water Sales and Services	\$45,432
0640	401	WATER FUND	3434002	Water Sales and Services	\$6,060
0640	401	WATER FUND	3434003	Water Sales and Services	\$636
0640	401	WATER FUND	3438000	Combined Utilities Sales and Services	\$375
0640	401	WATER FUND	3611100	Investment Earnings	\$6,263
0640	401	WATER FUND	3611102	Investment Earnings	\$3,131
0640	401	WATER FUND	3699100	Miscellaneous Other	\$437
0640	403	DRAINAGE FUND	3088000	Unreserved Cash and Investments - Beginning	\$509,705
0640	403	DRAINAGE FUND	3438000	Combined Utilities Sales and Services	\$375
0640	403	DRAINAGE FUND	3438300	Combined Utilities Sales and Services	\$271,802
0640	403	DRAINAGE FUND	3438310	Combined Utilities Sales and Services	\$195
0640	403	DRAINAGE FUND	3438311	Combined Utilities Sales and Services	\$803
0640	403	DRAINAGE FUND	3611100	Investment Earnings	\$2,684
0640	403	DRAINAGE FUND	3611102	Investment Earnings	\$1,342
0640	403	DRAINAGE FUND	3699100	Miscellaneous Other	\$495

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0640	409	SEWER FUND	3088000	Unreserved Cash and Investments - Beginning	\$1,125,598
0640	409	SEWER FUND	3164000	Business and Occupation Taxes on Utilities	\$2,052
0640	409	SEWER FUND	3435000	Sewer/Reclaimed Water Sales and Services	\$250
0640	409	SEWER FUND	3435001	Sewer/Reclaimed Water Sales and Services	\$375,964
0640	409	SEWER FUND	3435001	Sewer/Reclaimed Water Sales and Services	\$129,003
0640	409	SEWER FUND	3435002	Sewer/Reclaimed Water Sales and Services	\$140,833
0640	409	SEWER FUND	3435002	Sewer/Reclaimed Water Sales and Services	\$573,973
0640	409	SEWER FUND	3435003	Sewer/Reclaimed Water Sales and Services	\$32,500
0640	409	SEWER FUND	3435004	Sewer/Reclaimed Water Sales and Services	\$4,864
0640	409	SEWER FUND	3435004	Sewer/Reclaimed Water Sales and Services	\$68,029
0640	409	SEWER FUND	3435004	Sewer/Reclaimed Water Sales and Services	\$44,884
0640	409	SEWER FUND	3438000	Combined Utilities Sales and Services	\$375
0640	409	SEWER FUND	3611100	Investment Earnings	\$7,011
0640	409	SEWER FUND	3611102	Investment Earnings	\$3,504
0640	409	SEWER FUND	3671100	Contributions and Donations from Nongovernmental Sources	\$2,218
0640	409	SEWER FUND	3699100	Miscellaneous Other	\$1,198
0640	631	AGENCY DISBURSEMENTS	3088000	Unreserved Cash and Investments - Beginning	\$2,568
0640	633	PARK & HALL DAMAGE DEPOSITS	3088000	Unreserved Cash and Investments - Beginning	\$6,686



MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0640	001	GENERAL FUND	5081000	Reserved Cash and Investments - Ending	\$36,008
0640	001	GENERAL FUND	5088000	Unreserved Cash and Investments - Ending	\$1,155,876
0640	001	GENERAL FUND	5116010	Legislative Activities	\$9,000
0640	001	GENERAL FUND	5116020	Legislative Activities	\$711
0640	001	GENERAL FUND	5131010	Executive Office	\$34,141
0640	001	GENERAL FUND	5131020	Executive Office	\$25,161
0640	001	GENERAL FUND	5131020	Executive Office	\$17,418
0640	001	GENERAL FUND	5131030	Executive Office	\$50
0640	001	GENERAL FUND	5131040	Executive Office	\$625
0640	001	GENERAL FUND	5131040	Executive Office	\$1,078
0640	001	GENERAL FUND	5131040	Executive Office	\$875
0640	001	GENERAL FUND	5131040	Executive Office	\$680
0640	001	GENERAL FUND	5131040	Executive Office	\$572
0640	001	GENERAL FUND	5142310	Financial Services	\$40,896
0640	001	GENERAL FUND	5142320	Financial Services	\$22,306
0640	001	GENERAL FUND	5142330	Financial Services	\$1,500
0640	001	GENERAL FUND	5142340	Financial Services	\$500
0640	001	GENERAL FUND	5142340	Financial Services	\$6,600
0640	001	GENERAL FUND	5142340	Financial Services	\$2,013
0640	001	GENERAL FUND	5142340	Financial Services	\$453
0640	001	GENERAL FUND	5142340	Financial Services	\$1,041
0640	001	GENERAL FUND	5142340	Financial Services	\$2,100
0640	001	GENERAL FUND	5142340	Financial Services	\$480
0640	001	GENERAL FUND	5142340	Financial Services	\$2,173
0640	001	GENERAL FUND	5149040	Voters Registration Services	\$3,382
0640	001	GENERAL FUND	5183030	Maintenance/Security/Insurance/Janitorial Services	\$6,066
0640	001	GENERAL FUND	5183040	Maintenance/Security/Insurance/Janitorial Services	\$205
0640	001	GENERAL FUND	5183040	Maintenance/Security/Insurance/Janitorial Services	\$6,167
0640	001	GENERAL FUND	5183040	Maintenance/Security/Insurance/Janitorial Services	\$1,551

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0640	001	GENERAL FUND	5183040	Maintenance/Security/Insurance/Janitorial Services	\$1,938
0640	001	GENERAL FUND	5183040	Maintenance/Security/Insurance/Janitorial Services	\$15,751
0640	001	GENERAL FUND	5183040	Maintenance/Security/Insurance/Janitorial Services	\$7,955
0640	001	GENERAL FUND	5183040	Maintenance/Security/Insurance/Janitorial Services	\$3,264
0640	001	GENERAL FUND	5183040	Maintenance/Security/Insurance/Janitorial Services	\$10,957
0640	001	GENERAL FUND	5183040	Maintenance/Security/Insurance/Janitorial Services	\$856
0640	001	GENERAL FUND	5189040	Other Centralized Services	\$893
0640	001	GENERAL FUND	5189040	Other Centralized Services	\$4,712
0640	001	GENERAL FUND	5212040	Police Operations	\$312,090
0640	001	GENERAL FUND	5217010	Traffic Policing	\$4,048
0640	001	GENERAL FUND	5217020	Traffic Policing	\$615
0640	001	GENERAL FUND	5217030	Traffic Policing	\$55
0640	001	GENERAL FUND	5217030	Traffic Policing	\$110
0640	001	GENERAL FUND	5217040	Traffic Policing	\$1
0640	001	GENERAL FUND	5217040	Traffic Policing	\$710
0640	001	GENERAL FUND	5221010	Administration	\$41,860
0640	001	GENERAL FUND	5221020	Administration	\$3,203
0640	001	GENERAL FUND	5222020	Fire Suppression and Emergency Medical Services	\$2,340
0640	001	GENERAL FUND	5222030	Fire Suppression and Emergency Medical Services	\$439
0640	001	GENERAL FUND	5222030	Fire Suppression and Emergency Medical Services	\$41
0640	001	GENERAL FUND	5222030	Fire Suppression and Emergency Medical Services	\$1,298
0640	001	GENERAL FUND	5222030	Fire Suppression and Emergency Medical Services	\$3,113

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0640	001	GENERAL FUND	5222030	Fire Suppression and Emergency Medical Services	\$16,301
0640	001	GENERAL FUND	5222040	Fire Suppression and Emergency Medical Services	\$65
0640	001	GENERAL FUND	5222040	Fire Suppression and Emergency Medical Services	\$3,929
0640	001	GENERAL FUND	5222040	Fire Suppression and Emergency Medical Services	\$4,113
0640	001	GENERAL FUND	5222040	Fire Suppression and Emergency Medical Services	\$4,850
0640	001	GENERAL FUND	5222040	Fire Suppression and Emergency Medical Services	\$7,580
0640	001	GENERAL FUND	5222040	Fire Suppression and Emergency Medical Services	\$4,532
0640	001	GENERAL FUND	5222040	Fire Suppression and Emergency Medical Services	\$6,823
0640	001	GENERAL FUND	5222040	Fire Suppression and Emergency Medical Services	\$3,366
0640	001	GENERAL FUND	5222040	Fire Suppression and Emergency Medical Services	\$543
0640	001	GENERAL FUND	5222040	Fire Suppression and Emergency Medical Services	\$299
0640	001	GENERAL FUND	5222040	Fire Suppression and Emergency Medical Services	\$2,980
0640	001	GENERAL FUND	5222040	Fire Suppression and Emergency Medical Services	\$1,496
0640	001	GENERAL FUND	5251030	Administration	\$691
0640	001	GENERAL FUND	5251040	Administration	\$3,172
0640	001	GENERAL FUND	5423010	Roadway	\$91,569
0640	001	GENERAL FUND	5423010	Roadway	\$5,708
0640	001	GENERAL FUND	5423020	Roadway	\$45,638
0640	001	GENERAL FUND	5423040	Roadway	\$1,850
0640	001	GENERAL FUND	5426340	Street Lighting	\$16,418
0640	001	GENERAL FUND	5426430	Traffic Control Devices	\$6,145
0640	001	GENERAL FUND	5426440	Traffic Control Devices	\$8,337

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0640	001	GENERAL FUND	5426440	Traffic Control Devices	\$2,737
0640	001	GENERAL FUND	5426540	Parking Facilities	\$12,193
0640	001	GENERAL FUND	5426540	Parking Facilities	\$1,220
0640	001	GENERAL FUND	5431040	Management	\$1,366
0640	001	GENERAL FUND	5431040	Management	\$5,800
0640	001	GENERAL FUND	5431040	Management	\$9,198
0640	001	GENERAL FUND	5431040	Management	\$3,886
0640	001	GENERAL FUND	5435040	Facilities	\$7,727
0640	001	GENERAL FUND	5537040	Pollution Control and Remediation	\$324
0640	001	GENERAL FUND	5586010	Planning	\$39,478
0640	001	GENERAL FUND	5586020	Planning	\$20,011
0640	001	GENERAL FUND	5586040	Planning	\$66,215
0640	001	GENERAL FUND	5586040	Planning	\$739
0640	001	GENERAL FUND	5586040	Planning	\$4,365
0640	001	GENERAL FUND	5586040	Planning	\$125
0640	001	GENERAL FUND	5586040	Planning	\$222
0640	001	GENERAL FUND	5586040	Planning	\$1,378
0640	001	GENERAL FUND	5586040	Planning	\$235
0640	001	GENERAL FUND	5586040	Planning	\$561
0640	001	GENERAL FUND	5620040	Public Health Services	\$1,000
0640	001	GENERAL FUND	5660040	Chemical Dependency Services	\$896
0640	001	GENERAL FUND	5710040	Educational and Recreational Activities	\$10,536
0640	001	GENERAL FUND	5710940	Educational and Recreational Activities	\$6,000
0640	001	GENERAL FUND	5755010	Multipurpose and Community Centers	\$14,745
0640	001	GENERAL FUND	5755010	Multipurpose and Community Centers	\$28,633
0640	001	GENERAL FUND	5755010	Multipurpose and Community Centers	\$284
0640	001	GENERAL FUND	5755020	Multipurpose and Community Centers	\$1,322
0640	001	GENERAL FUND	5755020	Multipurpose and Community Centers	\$17,165
0640	001	GENERAL FUND	5755030	Multipurpose and Community Centers	\$479
0640	001	GENERAL FUND	5755030	Multipurpose and Community Centers	\$92

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0640	001	GENERAL FUND	5755030	Multipurpose and Community Centers	\$35,082
0640	001	GENERAL FUND	5755030	Multipurpose and Community Centers	\$5,833
0640	001	GENERAL FUND	5755040	Multipurpose and Community Centers	\$5,015
0640	001	GENERAL FUND	5755040	Multipurpose and Community Centers	\$2,736
0640	001	GENERAL FUND	5755040	Multipurpose and Community Centers	\$766
0640	001	GENERAL FUND	5755040	Multipurpose and Community Centers	\$2,322
0640	001	GENERAL FUND	5755040	Multipurpose and Community Centers	\$12
0640	001	GENERAL FUND	5755040	Multipurpose and Community Centers	\$1,313
0640	001	GENERAL FUND	5755040	Multipurpose and Community Centers	\$3,128
0640	001	GENERAL FUND	5755040	Multipurpose and Community Centers	\$6,012
0640	001	GENERAL FUND	5755040	Multipurpose and Community Centers	\$2,768
0640	001	GENERAL FUND	5755040	Multipurpose and Community Centers	\$7,014
0640	001	GENERAL FUND	5755040	Multipurpose and Community Centers	\$500
0640	001	GENERAL FUND	5755040	Multipurpose and Community Centers	\$9,236
0640	001	GENERAL FUND	5755040	Multipurpose and Community Centers	\$1,282
0640	001	GENERAL FUND	5755040	Multipurpose and Community Centers	\$25,870
0640	001	GENERAL FUND	5755040	Multipurpose and Community Centers	\$4,319
0640	001	GENERAL FUND	5768010	General Parks	\$70,239
0640	001	GENERAL FUND	5768010	General Parks	\$93
0640	001	GENERAL FUND	5768020	General Parks	\$37,936
0640	001	GENERAL FUND	5768030	General Parks	\$129
0640	001	GENERAL FUND	5768030	General Parks	\$1,500
0640	001	GENERAL FUND	5768040	General Parks	\$2,664
0640	001	GENERAL FUND	5768040	General Parks	\$4,574
0640	001	GENERAL FUND	5768040	General Parks	\$8,092

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0640	001	GENERAL FUND	5768040	General Parks	\$6,363
0640	001	GENERAL FUND	5768040	General Parks	\$500
0640	001	GENERAL FUND	5768040	General Parks	\$3,587
0640	001	GENERAL FUND	5768040	General Parks	\$12,789
0640	001	GENERAL FUND	5768040	General Parks	\$120
0640	001	GENERAL FUND	5768040	General Parks	\$4,372
0640	001	GENERAL FUND	5768040	General Parks	\$7,835
0640	001	GENERAL FUND	5768040	General Parks	\$5,757
0640	001	GENERAL FUND	5769040	Other Park Facilities	\$251
0640	123	HOTEL MOTEL FUND	5081000	Reserved Cash and Investments - Ending	\$116,623
0640	123	HOTEL MOTEL FUND	5142340	Financial Services	\$287
0640	123	HOTEL MOTEL FUND	5739030	Other	\$59,397
0640	123	HOTEL MOTEL FUND	5739030	Other	\$2,500
0640	123	HOTEL MOTEL FUND	5739030	Other	\$1,409
0640	123	HOTEL MOTEL FUND	5739030	Other	\$3,000
0640	123	HOTEL MOTEL FUND	5739030	Other	\$500
0640	123	HOTEL MOTEL FUND	5739030	Other	\$350
0640	123	HOTEL MOTEL FUND	5739030	Other	\$4,500
0640	123	HOTEL MOTEL FUND	5739030	Other	\$500
0640	212	2014 LTGO Bond - Fire Truck	5088000	Unreserved Cash and Investments - Ending	\$54,653
0640	214	2017 LTGO Bond - Fire Hall	5088000	Unreserved Cash and Investments - Ending	\$20,468
0640	303	FLOOD CONTROL	5088000	Unreserved Cash and Investments - Ending	\$132,867
0640	303	FLOOD CONTROL	5142340	Financial Services	\$369
0640	303	FLOOD CONTROL	5313040	Storm Drainage Utilities	\$4,477
0640	304	REET 1	5081000	Reserved Cash and Investments - Ending	\$145,937
0640	304	REET 1	5142340	Financial Services	\$369
0640	305	REET 2	5081000	Reserved Cash and Investments - Ending	\$157,851
0640	305	REET 2	5142340	Financial Services	\$369

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0640	401	WATER FUND	5088000	Unreserved Cash and Investments - Ending	\$559,504
0640	401	WATER FUND	5348010	Water Utilities	\$154,631
0640	401	WATER FUND	5348010	Water Utilities	\$3,919
0640	401	WATER FUND	5348020	Water Utilities	\$84,185
0640	401	WATER FUND	5348030	Water Utilities	\$1,189
0640	401	WATER FUND	5348030	Water Utilities	\$9,323
0640	401	WATER FUND	5348030	Water Utilities	\$284,408
0640	401	WATER FUND	5348030	Water Utilities	\$7,802
0640	401	WATER FUND	5348040	Water Utilities	\$7,726
0640	401	WATER FUND	5348040	Water Utilities	\$3,256
0640	401	WATER FUND	5348040	Water Utilities	\$11,548
0640	401	WATER FUND	5348040	Water Utilities	\$7,871
0640	401	WATER FUND	5348040	Water Utilities	\$1,576
0640	401	WATER FUND	5348040	Water Utilities	\$211
0640	401	WATER FUND	5348040	Water Utilities	\$13,433
0640	401	WATER FUND	5348040	Water Utilities	\$5,093
0640	401	WATER FUND	5348040	Water Utilities	\$40,602
0640	401	WATER FUND	5348040	Water Utilities	\$2,500
0640	401	WATER FUND	5348040	Water Utilities	\$3,635
0640	401	WATER FUND	5348040	Water Utilities	\$5,611
0640	401	WATER FUND	5348040	Water Utilities	\$3,018
0640	401	WATER FUND	5348040	Water Utilities	\$1,533
0640	401	WATER FUND	5348040	Water Utilities	\$41,306



MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0640	403	DRAINAGE FUND	5088000	Unreserved Cash and Investments - Ending	\$650,381
0640	403	DRAINAGE FUND	5383810	Combined Utilities	\$61,382
0640	403	DRAINAGE FUND	5383810	Combined Utilities	\$2,988
0640	403	DRAINAGE FUND	5383820	Combined Utilities	\$33,120
0640	403	DRAINAGE FUND	5383830	Combined Utilities	\$237
0640	403	DRAINAGE FUND	5383830	Combined Utilities	\$4,812
0640	403	DRAINAGE FUND	5383840	Combined Utilities	\$15,216
0640	403	DRAINAGE FUND	5383840	Combined Utilities	\$1,479
0640	403	DRAINAGE FUND	5383840	Combined Utilities	\$1,576
0640	403	DRAINAGE FUND	5383840	Combined Utilities	\$3,168
0640	403	DRAINAGE FUND	5383840	Combined Utilities	\$2,066
0640	403	DRAINAGE FUND	5383840	Combined Utilities	\$1,995
0640	403	DRAINAGE FUND	5383840	Combined Utilities	\$1,508
0640	403	DRAINAGE FUND	5383840	Combined Utilities	\$3,418
0640	403	DRAINAGE FUND	5383840	Combined Utilities	\$4,054



MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0640	409	SEWER FUND	5088000	Unreserved Cash and Investments - Ending	\$970,089
0640	409	SEWER FUND	5358010	Sewer/Reclaimed Water Utilities	\$36,471
0640	409	SEWER FUND	5358020	Sewer/Reclaimed Water Utilities	\$20,396
0640	409	SEWER FUND	5358030	Sewer/Reclaimed Water Utilities	\$2,114
0640	409	SEWER FUND	5358030	Sewer/Reclaimed Water Utilities	\$22,353
0640	409	SEWER FUND	5358030	Sewer/Reclaimed Water Utilities	\$5,989
0640	409	SEWER FUND	5358040	Sewer/Reclaimed Water Utilities	\$182,618
0640	409	SEWER FUND	5358040	Sewer/Reclaimed Water Utilities	\$2,458
0640	409	SEWER FUND	5358040	Sewer/Reclaimed Water Utilities	\$4,216
0640	409	SEWER FUND	5358040	Sewer/Reclaimed Water Utilities	\$3,014
0640	409	SEWER FUND	5358040	Sewer/Reclaimed Water Utilities	\$1,576
0640	409	SEWER FUND	5358040	Sewer/Reclaimed Water Utilities	\$163
0640	409	SEWER FUND	5358040	Sewer/Reclaimed Water Utilities	\$13,210
0640	409	SEWER FUND	5358040	Sewer/Reclaimed Water Utilities	\$63,586
0640	409	SEWER FUND	5358040	Sewer/Reclaimed Water Utilities	\$18,097
0640	409	SEWER FUND	5358040	Sewer/Reclaimed Water Utilities	\$30,000
0640	409	SEWER FUND	5358040	Sewer/Reclaimed Water Utilities	\$2,500
0640	409	SEWER FUND	5358040	Sewer/Reclaimed Water Utilities	\$66,564
0640	409	SEWER FUND	5358040	Sewer/Reclaimed Water Utilities	\$22,933
0640	409	SEWER FUND	5358040	Sewer/Reclaimed Water Utilities	\$11,866
0640	409	SEWER FUND	5358040	Sewer/Reclaimed Water Utilities	\$10,118
0640	409	SEWER FUND	5549010	Other Environmental Services	\$20,468
0640	409	SEWER FUND	5549020	Other Environmental Services	\$11,305
0640	409	SEWER FUND	5549030	Other Environmental Services	\$11,931

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0640	409	SEWER FUND	5549040	Other Environmental Services	\$3,339
0640	409	SEWER FUND	5549040	Other Environmental Services	\$5,398
0640	409	SEWER FUND	5549040	Other Environmental Services	\$170,833
0640	409	SEWER FUND	5549040	Other Environmental Services	\$131,029
0640	409	SEWER FUND	5549040	Other Environmental Services	\$20,858
0640	409	SEWER FUND	5549040	Other Environmental Services	\$2,846
0640	409	SEWER FUND	5549040	Other Environmental Services	\$130,000
0640	409	SEWER FUND	5549040	Other Environmental Services	\$1,508
0640	409	SEWER FUND	5549040	Other Environmental Services	\$24,976
0640	409	SEWER FUND	5549040	Other Environmental Services	\$120,772
0640	409	SEWER FUND	5549040	Other Environmental Services	\$250
0640	409	SEWER FUND	5549040	Other Environmental Services	\$3,345
0640	409	SEWER FUND	5549040	Other Environmental Services	\$8,702
0640	409	SEWER FUND	5549940	Other Environmental Services	\$109,247

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0640	631	AGENCY DISBURSEMENTS	5088000	Unreserved Cash and Investments - Ending	\$6,522
0640	001	GENERAL FUND	3885000	Cumulative Effect of Changes in Accounting Principle(s)	\$100
0640	001	GENERAL FUND	3885000	Cumulative Effect of Changes in Accounting Principle(s)	\$8,736
0640	001	GENERAL FUND	3970000	Transfers-In	\$53,000
0640	303	FLOOD CONTROL	3970000	Transfers-In	\$50,000
0640	401	WATER FUND	3821000	Refundable Deposits	\$300
0640	631	AGENCY DISBURSEMENTS	3894000	Custodial Type Deposits	\$43,675
0640	633	PARK & HALL DAMAGE DEPOSITS	3821000	Refundable Deposits	\$36,225
0640	001	GENERAL FUND	5947560	Capital Expenditures/Expenses - Cultural and Recreational Facilities	\$75,526
0640	001	GENERAL FUND	5947660	Capital Expenditures/Expenses - Park Facilities	\$3,686
0640	001	GENERAL FUND	5956560	Capital Expenditures/Expenses - Parking Facilities	\$70,775
0640	001	GENERAL FUND	5970000	Transfers-Out	\$50,000
0640	123	HOTEL MOTEL FUND	5970000	Transfers-Out	\$53,000
0640	212	2014 LTGO Bond - Fire Truck	5912270	Debt Repayment - Fire Suppression and EMS Services	\$30,000
0640	212	2014 LTGO Bond - Fire Truck	5922280	Interest and Other Debt Service Cost - Fire Suppression and EMS Services	\$6,390
0640	212	2014 LTGO Bond - Fire Truck	5922280	Interest and Other Debt Service Cost - Fire Suppression and EMS Services	\$300
0640	214	2017 LTGO Bond - Fire Hall	5912270	Debt Repayment - Fire Suppression and EMS Services	\$22,212
0640	214	2017 LTGO Bond - Fire Hall	5922280	Interest and Other Debt Service Cost - Fire Suppression and EMS Services	\$16,913

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0640	401	WATER FUND	5821000	Refund of Deposits	\$300
0640	401	WATER FUND	5913470	Debt Repayment - Water Utilities	\$38,000
0640	401	WATER FUND	5923480	Interest and Other Debt Service Cost - Water Utilities	\$34,460
0640	401	WATER FUND	5943460	Capital Expenditures/Expenses - Water Utilities	\$1,706
0640	401	WATER FUND	5943460	Capital Expenditures/Expenses - Water Utilities	\$457,362
0640	409	SEWER FUND	5943560	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$145,038
0640	409	SEWER FUND	5943560	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$100,081
0640	631	AGENCY DISBURSEMENTS	5894000	Custodial Type Disbursements	\$39,720
0640	633	PARK & HALL DAMAGE DEPOSITS	5821000	Refund of Deposits	\$34,075
0640	633	PARK & HALL DAMAGE DEPOSITS	5885000	Cumulative Effect of Changes in Accounting Principle(s)	\$8,836

**Schedule 06**

MCAG No 0640

Town of La Conner

**SCHEDULE SUMMARY OF BANK RECONCILIATION**  
**For the Fiscal Year ended December 31, 2020**

	FROM BANK STATEMENTS					
Bank & Investment Account name	Beginning Bank Balance	Deposits		Withdrawals		Ending Bank Balance
		Receipts	Inter-bank transfers In	Disbursements	Inter-bank transfers out	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Business Bank CD 7816	\$ 250,000					\$ 250,000
Opus Bank CD 27389	\$ 151,702	\$ 1,711		\$ 1,702		\$ 151,711
Opus Bank CD 54670	\$ 246,349	\$ 6,413				\$ 252,762
Puget Sound/Heritage CD	\$ 241,794	\$ 660	\$ (239,503)	\$ 2,951		\$ 0
TVI Bond 912833LFS	\$ -	\$ 689	\$ 239,503			\$ 240,192
LGIP	\$ 56,770	\$ 1,323				\$ 58,093
WA Fed Checking 9927	\$ 900,445	\$ 18,586				\$ 919,030
WA Fed Stealth Savings	\$ 2,575,899	\$ 4,786,663		\$ 5,067,668		\$ 2,294,894
Bank Totals	\$ 4,422,959	\$ 4,816,044	\$ -	\$ 5,072,320	\$ -	\$ 4,166,682

RECONCILING ITEMS					
Beginning Deposits in Transit (8)	\$ 1,633	\$ (1,633)			
Year-end Deposits in Transit (9)		\$ 298			\$ 298
Beginning Outstanding & Open Period Items (10)	\$ (566,112)		\$ (566,112)		
Year-end Outstanding & Open Period Items (11)			\$ 160,351		\$ (160,351)
NSF Checks (12)		\$ -	\$ -		
Cancellation of unredeemed checks/warrants (13)		+			
Interfund transactions (14)		\$ 114,836	\$ 114,836		
Netted Transactions (15)		\$ -	\$ -		
Authorized balance of revolving, petty cash and change funds (16)	\$ 150				\$ 150
Other Reconciling Items, net (17)	+ / -	\$ 441	\$ 6,584		+ / -
<b>Reconciling Items Totals</b>	<b>\$ (564,329)</b>	<b>\$ 113,941</b>	<b>\$ (284,342)</b>		<b>\$ (159,903)</b>

FROM GENERAL LEDGER					
	Beginning Cash & Investment Balance	Revenues & Other Increases		Expenditures & Other Decreases	Ending Cash & Investment Balance
	(19)	(20)		(21)	(22)
<b>General Ledger Totals (18)</b>	<b>\$ 3,858,630</b>	<b>\$ 4,929,985</b>		<b>\$ 4,787,978</b>	<b>\$ 4,006,779</b>
<b>Unreconciled Variance (23)</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 0</b>	<b>\$ 0</b>

**Schedule 09**

Town of La Conner  
SCHEDULE OF LIABILITIES  
For the Year Ending December 31, 2019

ID No.	Description	Maturity/Payment Due Date	Beginning Balance 1/1/2019	Additions	Reductions	BARS Code for Redemption of Debt Only	Ending Balance Debt 12/31/19
<b>General Obligations</b>							
25112	2013 LTGO Bond	Dec 2025	235,000.00	0	30,000	59122	205,000
25112	2017 LTGO Bond	Dec 2037	541,708.00		22,212	59122	519,496
25112	2018 LTGO Bond	Dec 2038	991,000.00		38,000	59134	953,000
<b>Total General Obligations:</b>			<b>1,767,708</b>	<b>0</b>	<b>90,212</b>		<b>1,677,496</b>
<b>Revenue Obligations</b>							
25912	Compensated Absence		27,522	34,289	30,418		31,393
264.30	Pension Liabilities		305,753	0	94,492		211,261
264-30	VFFRPF		154,741	50,707			205,448
<b>Total Revenue Obligations:</b>			<b>488,016</b>	<b>84,996</b>	<b>124,910</b>		<b>448,102</b>
<b>Total Liabilities:</b>			<b>2,255,724</b>	<b>84,996</b>	<b>215,122</b>		<b>2,125,598</b>



## **Schedule 15**

**Town of La Conner**  
**SCHEDULE OF STATE FINANCIAL ASSISTANCE (unaudited)**  
**For Fiscal Year ended December 31, 2019**

Grantor	Program Title	Identificaton Number	Amount
Capital Contributions - State Grant from Transportation Improvement Board (TIB)			
	State Street Project	TIB P-W-834(P02)-1	70,775
		<b>Sub-total:</b>	<b>70,775</b>
		<b>Grand total:</b>	<b>70,775</b>

## **Schedule 19**

TOWN OF LA CONNER

**SCHEDULE OF LABOR RELATIONS CONSULTANT(S)**

For the Year Ended December 31, 20198

Has your government engaged labor relations consultants?

     Yes    X No

If yes, please provide the following information for each consultant(s):

Name of Firm
Name of Consultant
Business Address
Amount Paid to Consultant During Fiscal Year
Terms and Conditions, As Applicable, Including:  Rates (e.g., hourly, etc.) _____  Maximum Compensation Allowed _____  Duration of Service _____  Services Provided _____ _____